

# UPPERTHONG OLD SCHOOL

England & Wales · Charity number 1027546

## Details

---

Other names	FRIENDS OF UPPERTHONG, UPPERTHONG GALA, UPPERTHONG VILLAGE HALL
Status	Registered
Legal form	Other
Registered	1993-10-25
Register	<a href="#">View on the Charity Commission register</a>

## Contact

---

Address	Village Hall Wickens Lane Upperthong Holmfirth HD9 3RB
Phone	07807 595210
Email	<a href="mailto:chair@upperthong.org.uk">chair@upperthong.org.uk</a>
Website	<a href="http://www.upperthong.org.uk">www.upperthong.org.uk</a>

## Activities

---

**Objects:** THE PROVISION AND MAINTENANCE OF A VILLAGE HALL FOR THE USE OF THE INHABITANTS OF THE AREA OF BENEFIT FOR THE ADVANCEMENT OF EDUCATION ADVANCEMENT OF RELIGION, AND FOR RECREATION AND LEISURE-TIME OCCUPATION

**Activities:** To provide a facility for the use of local residents, and those from surrounding villages.

## Classification

---

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

## Geography

- **Area of benefit:** UPPERTHONG
- Kirklees

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£20,471	£43,676	-	-
2024-08-31	£27,137	£21,332	-	-
2023-08-31	£25,151	£19,310	-	-
2022-08-31	£24,348	£15,197	-	-
2021-08-31	£51,693	£34,004	-	-

## Trustees

Name	Role	Appointed
<b>Gareth Thomas Collins</b>	Chair	2023-12-06
Christopher Lightfoot-Wild		2024-01-31
Eloise Clare Elizabeth Collins		2018-10-24
Isobel Kate Singleton		2026-01-14
Jeremy Robert Pinnell		2020-11-18
Julie Elisabeth Cork		2015-10-21
Kathryn Elisabeth Hattersley		2026-01-14
Robert Graham Davies		2024-11-06
Samuel Pinnell		2025-03-05

**UPPERTHONG OLD SCHOOL**

England & Wales - Charity number 1027546

---

# Accounts

---

## Upperthong Village Hall Annual General Meeting - 7.45pm Wednesday 6th November 2024

Attendees: Gareth Collins, Liz Cork, Jez Pinnell, Lynn Snarr, Holly Lightfoot-Wild, Chris Lightfoot-Wild, Fatma Smith, Kevin Smith, Liz Davies, Rob Davies, Judith Horsfield, Isobel Singleton, Mary Boyd, Andy Boyd, Richard Hazeldene

Apologies: Eloise Collins, Chelsey Edmonds.

Agenda Item	Action / Details	Owner	Due Date
<b>Introductions</b>	<p>The current chair welcomed everyone to the AGM and explained the purpose of the committee, the role of a Trustee and that of a Friend.</p> <p>Everyone then introduced themselves around the room.</p> <p>A contact sheet was circulated and we welcome the following people as Friends of the Hall:</p> <p>Liz Davies Judith Horsfield Isobel Singleton Mary Boyd Andy Boyd</p>	GC	Complete
<b>Approval of outputs from last meeting</b>	<p>Proposed by LC Seconded by GC</p>	All	Complete
<b>Capture &amp; discuss conflicts of interest</b>	<p>No conflicts of interest were raised that have not already been recorded.</p>	All	Complete

<b>Review and close/carry forward outstanding actions.</b>	<b>Actions Closed at this meeting:</b>		
	• Appoint someone to assess the current sewage system.	LC	Complete
	• Ascertain the intentions of LS going forward.	GC	Complete
	• Make and display posters for the AGM.	GC	Complete
	• Publicise AGM on social media.	GC/CE	Complete
	• Re-fit alarm sensor to lower stairs window.	GC	Complete
	• Organise the Christmas Carol concert for 2024.	LC	Complete
	<b>Actions Carried forward from this meeting:</b>		
	• <b>Hall deeds.</b> Investigate whether we can create or retrieve the deeds without the need for legal intervention. FS/KS unable to progress over the summer due other commitments. Committee feeling is generally strongly in favour of resolving the legalities around the deeds. Part of a bigger piece of work involving a new constitution and mission statement.	GC	14.01.25
	• <b>Bank signatories.</b> Make JP, GC, and LC signatories with EC view access only. Problems with the bank have made this difficult. JP to progress.	JP	14.01.25
• <b>Savings Bond.</b> Look at options for new savings/bond accounts to keep this money growing.	JP	14.01.25	
• <b>Community First.</b> See if we still have Community First/ACRE membership and pay if required as they have been a very useful source of advice.	JP	14.01.25	

<b>Chairperson's Report</b>	See Appendix A.	GC	Complete
<b>Treasurer's Report</b>	See Appendix B.	JP	Complete
<b>Bookings Secretary Report</b>	See Appendix C.	EC	Complete
<b>Review calendar items by exception</b>	See calendar below.		
<b>Resignation of current Trustees</b>	All current Trustees resigned their posts.	All	Complete

<p><b>Election of new Trustees</b></p>	<p>The outgoing chair (GC) asked for nominations of new Trustees.</p> <p>GC brought to the meeting proxy nominations from Jez Pinnell, Eloise Collins and Chelsey Edmonds in their absence.</p> <p>The following Trustees were re-elected by majority vote:</p> <p>Gareth Collins  Liz Cork  Jez Pinnell  Eloise Collins  Chelsey Edmonds  Holly-Lightfoot-Wild  Chris Lightfoot-Wild</p> <p>And the group welcomed a new Trustee:</p> <p>Rob Davies</p> <p><b>Lynn Snarr</b> decided not to re-join due to family and personal commitments but will remain a Friend of the Hall. Lynn will be a great loss to the hall and we all thank her for the incredible work she has done, particularly in the creation and running of the very successful Maker's Markets. <b>Congratulations Lynn and Thank You.</b></p>	<p>All</p>	<p>Complete</p>
--	--	------------	-----------------

<p><b>Assignment of Committee Roles</b></p>	<p>Trustees then volunteered for the following roles and their appointments were voted in by way of showing hands:</p> <p><b>Chair:</b> Gareth Collins</p> <p><b>Vice Chair:</b> role eliminated as the group felt it was no longer required as a formal role. Any Trustee can chair meetings and take minutes.</p> <p><b>Secretary:</b> Holly Lightfoot-Wild</p> <p><b>Treasurer:</b> Jez Pinnell (acting in the interim until we find a new Treasurer)</p> <p><b>Bookings Secretary:</b> Eloise Collins</p> <p><b>Bar Manager:</b> Rob Davies</p> <p><b>Social Media Manager:</b> Chelsey Edmonds</p> <p><b>Maintenance Manager:</b> shared role amongst all Trustees</p>	<p>All</p>	<p>Complete</p>
<p><b>Setting of Priorities for the coming year</b></p>	<p>A discussion was had as to what our Priorities should be for the coming year. Two areas came out as being important and realistic to tackle this year:</p> <ol style="list-style-type: none"> <li>1. <b>Renovation of the Toilet facilities.</b> At the very least a design and costings for the scheme.</li> <li>2. <b>Resolve issue over Deeds and updating the Constitution.</b> As custodians of the hall for future generations we need to protect it as an ongoing facility.</li> </ol>	<p>All</p>	<p>Next AGM (Nov 2025 - date TBC)</p>



## Calendar

Month/ Year 2024	Requirements	Arranged / carried out by	Date completed
Monthly	Check accident book.	Gareth Collins	Ongoing
Weekly	Test fire alarm & emergency lighting record results	Kath (cleaner)	Ongoing
January	Annual risk assessments; Fire Safety and Health & Safety assessments	Gillian Scarborough <a href="mailto:gillian.scarborough@sky.com">gillian.scarborough@sky.com</a> 07855 899846	Completed 30.01.24
February	Insurance renewal (£1291)	Allied Westminster via Jez Pinnell <a href="mailto:Insurance@alliedwestminster.com">Insurance@alliedwestminster.com</a> Kathrine Fairburn 01937 845245	Completed 06.02.24
March	Bi-annual Fire Alarm Service	Carlton Alarms 01484 665526 Emergency only out of hours – 07860 456591 <a href="mailto:carlton@carlton-alarms.co.uk">carlton@carlton-alarms.co.uk</a>	Completed 20.03.24
April	Annual Fire extinguisher inspection	John Harrop 07895 278585	<b>OVERDUE</b> JP to chase, update due 14.01.25
April	Annual PAT testing & Emergency Lighting Inspection	Adam Parnell Valley Electrical 01484 680202 <a href="mailto:adam@valleyelectrical.co.uk">adam@valleyelectrical.co.uk</a>	Completed 12.06.24
May	Licensing Act – annual fee £70	Bill sent in post by Kirklees	Completed 04.06.24

May	Annual Fire Drill	Committee during Meeting	Completed 29.05.24
May	First Aid Kit check and replenish	EC	Completed 15.05.24
May	Following Year end (August ). Accounts to charity commission by following May?	JP	Completed 18.08.24
June	Annual boiler service. Arrange via Ideal Boilers 01482 498660. £95	GC	Completed 07.06.24
September	Community First annual membership ( £42 paid 05.09.23)	JP	<b>OVERDUE</b> JP to check, update due 14.01.25
September	Remember to organise Christmas Carol Concert	Megan Caddy HD9 Brass Band 07526 973513	Completed 16.10.24
October	Bi-annual Fire Alarm Service	Carlton Alarms 01484 665526 Emergency only out of hours – 07860 456591 <a href="mailto:carlton@carlton-alarms.co.uk">carlton@carlton-alarms.co.uk</a>	Completed 08.10.24
December	Music Licence - PRS (£433 paid 11.12.24)	JP	<b>OVERDUE</b> JP to check, update due 14.01.25
<b>Future Years requirements</b>	Electrical Installation Condition Report (EICR) - an insurance requirement every 5 years due April 2027	Adam Parnell Valley Electrical 01484 680202 adam@valleyelectrical.co.uk	

<b>Future Agenda Items</b>	July 2025 - Revisit decision to progress process to replace deeds September 2025 - Revisit production of new Constitution		
------------------------------------	--	--	--

**Appendix A: Chairperson's Report**  
**(covering Financial Year ending 31.08.24)**

Firstly a big thank you to my fellow Trustees for your commitment and hard work over the last 12 months. You've all played a part in the continued success of our beloved village hall, though at times the old girl does try and fight us!

The position of the hall at the top of the village means it's particularly exposed to the elements and our maintenance burden has been considerable in recent years. I'm happy to report that the final window has been replaced earlier this year and brought up to the standard of the rest of the windows that were done previously.

And just today in fact, work has begun with the refurbishment of the roof. This has been a long process, with lots of debate, and rightly so given the money involved so its great to see the scaffolding up and the Parker Maythorn team on site.

In terms of other changes this year... our annual Health & Safety assessment suggested that we might be behind on fire detection so we undertook to install a series of smoke, heat and carbon monoxide detectors around the building. These sensors can be accessed remotely and will alert specified members of the committee to a problem should one arise.

Additionally we have employed staff for the first time this year to manage some of the paid bars that our hirers have asked for. Previously staffed by trustees on a voluntary basis the demand was becoming too great a burden for us to manage so we needed to seek outside help. After ironing out the legal and pay requirements we now have two staff whom we employ on a casual basis and we're very pleased with their efforts. Thank you Rob and Abbie for your support. Without this move we would have undoubtedly had to miss out on much needed income for the village hall.

A special thank you to Chris who brought our IT up to modern standards at the start of the year. Previously our website was hosted by a commercial third party at monthly cost to the hall, and emails were sent between committee members using our personal accounts. This needed to change so after various rounds of verification we were successful in attaining Google Not for Profit status meaning we now have full access to Google's commercial product suite. All of our emails are now hosted by Google and the website will transition shortly, with zero cost to the hall going forward.

The bookings at the hall continue to be strong as Eloise's bookings report will show later with a good mix of regular and ad-hoc bookings. It is sad to report though that the appetite for Comedy Nights at the hall seems to have diminished with two cancelled events in recent years. The rise in the cost of living together with increased success at similar events at other nearby halls might have something to do with this. But it is my hope that Comedy Nights return to Upperthong at some point in the future.

Our financial status remains solid with just under £63,000 in assets, though around £25-28,000 of that is ring-fenced for the roof refurbishment. Last financial year our income was £26,623, our outgoings were £21,332 making a profit of £5,291 for the year.

Thank you all again for your support in achieving these numbers and ensuring that the hall remains a viable facility for the use of the local community.

## Appendix B: Treasurer's report 23/24

(covering Financial Year ending 31.08.24)

### Summary of accounts

	22/23	23/24
Treasurer	6704	3807
Paypal	8247	6533
Savings	40503	30920
Bond		20000
Interest		515
Total	55454	61260
Income		26623
Outgoings		21332
Gain		5291

This included £4500 grant from HV parish council

Biggest expense was £3718 for windows

## **Appendix C: Bookings Secretary Report**

**(covering Financial Year ending 31.08.24)**

User group bookings continue to be very regular (Currently 10/week).

- We have lost the Friday 'functional movement' class, but now have a Thursday baby class and a new yoga group that uses the hall twice weekly.
- Party bookings average 1 per weekend across the year, and we have held a bar at 14 events. The running of these has been made much easier since employing staff (June 2024), rather than relying solely on committee volunteers.
- Community hall-run events continue throughout the year; Maker's markets and a Christmas carol concert. (No longer running Comedy nights).
- The hall has also been used as a venue for some Holmfirth festival events this year (Arts festival & Film festival)

### Regular Weekly User Groups:

Mon – Yoga group + Band & Community choir  
Tue – Fitness class  
Wed – Yoga group + Art class + Fitness class  
Thu – Art class + BabyBeats + Fitness class  
Fri – Yoga group

### Private Functions:

- Children's Party x 17
- Adult party + BAR x 10

- Others x 16 (Wedding x 2, Christening, Wellness retreat x3, Sound bath meditation, Salsa dancing lessons, Film festival event, Arts festival event, Wreath workshop, Band rehearsal, Photography session, Video filming, KMC councillor surgery, Art workshop)
- Concerts x4 (Community Band concert x2, Charity gig, Soul choir)

Hall Events:\_\_\_\_\_

- Maker's Markets x 5 (Nov/Dec/Jan/Feb/Mar)
- Christmas Carol concert

# Profit and Loss

## Upperthong Village Hall

29/06/2025

01/09/2023 - 31/08/2024

### INCOME

#### Income

Regular user group	7,203.12
Private hall hire	4,276.25
Maker's market	986.55
Bar takings	8,588.48
Comedy night	-137.50
Jubilee fund	-49.74
Interest	523.01
Grant	4,500.00

**Total Income** **25,890.01**

**INCOME** **25,890.01**

**GROSS PROFIT** **25,890.01**

## EXPENSES

### Expenses

Website	-77.83
Bar stock	-3,943.74
Cleaner	-510.00
Bar staff	-190.00
Cleaner	-1,050.00
Comedy night	-100.00
Bottle collection	-35.00
Cleaning supplies	-260.10
Brass band	-4.15
Laminator and supplies	-227.50
Advertising Expense	-180.63
Income Tax Expense	-51.60
Insurance Expense	-1,405.96
Licenses Expense	-503.56
Meals and Entertainment Expense	-26.40
Repairs Expense	-6,463.96

Supplies Expense	-27.64
Utilities Expense	-5,026.62
<b>Total Expenses</b>	<b>-20,084.69</b>
<b>TOTAL EXPENSES</b>	<b>-20,084.69</b>
<b>NET INCOME</b>	<b>5,805.32</b>

**UPPERTHONG OLD SCHOOL**

England & Wales - Charity number 1027546

---

# Accounts

---

## Upperthong Village Hall AGM Wednesday 22<sup>nd</sup> November 2023

### Minutes

1. The chair welcomed all the attendees and their details were collated

Cath Pinnell  
Jez Pinnell  
Gareth Collins  
Lynn Snarr  
Kevin Smith – via FaceTime  
Fatma Smith – via FaceTime  
Holly Lightfoot  
Chris Lightfoot  
Richard Hazedine

2. Apologies for absence

Liz Cork  
Eloise Collins  
Judith Horsfield

3. Previous minutes were made available

4. Matter Arising from the previous Minutes

Sarah Gwynne has resigned as a Trustee of the Hall this year and the Committee expressed a massive thank you for all her hard work and dedication to the Village Hall over the years.

5. Chairpersons report for financial year 01.09.22 – 31.08.23, is set out below:

These were the aims from last year's AGM:

We aim to

- Repair the damp in the kitchen – requiring roof repairs and gable end repairs – ongoing. Some repairs done.
- Refurbish the kitchen and bar area – postponed until after roof and building is watertight.
- Social media policy – completed and adopted in
- New governing document- in accordance with guidance from the charity commission – not required so deferred for now.
- Consider refurbishment of toilets and floor downstairs – as above, to ensure building watertight as first priority.

Overview

Thanks to the hard work and dedication of friends and trustees, the hall remains in an excellent financial position. Over the last financial year, the total income into the hall was £24879. We had £19130 in expenditure, giving a “profit” for the year of £3749. Assets were £55378. More details will be given in the treasurer report.

At the AGM last year, we had the following people elected...

General Committee members

- Catherine Pinnell (10 votes)
- Liz Cork (10 votes)
- Sarah Gwynne (10 votes)
- Lynn Snarr (10 votes)
- Judith Horsfield (10 votes)
- Eloise Collins (10 votes)
- Jez Pinnell (10 votes)
- Kevin Smith (10 votes)
- Fatma Smith (10 votes)
- Gareth Collins (10 votes)

Friends of the Village Hall

- Liz Birkhead
- Wendy Taylor
- Emma Bird
- Jane English
- Steve Harris

At the subsequent committee meeting on 14<sup>th</sup> December 2022, the following people were elected in to the following positions

- Chairman Cath Pinnell
- Vice Chairman and Secretary Liz Cork
- Treasurer Jez Pinnell
- Booking Secretary Eloise Collins
- Marketing lead – Fatma and Kevin Smith
- Maintenance advisor – Gareth Collins

Thank you to all Committee members and volunteers of the committee for volunteering their time, hard work and contributions across the year.

With such a small committee and number of friends, it has been challenging at times to keep up with the work we would like, and friends and supporters of the hall really do help lighten the load of the trustees, so we really do welcome new faces!

Although a more formal election process was agreed for the AGM last year, the process was developed in this financial reporting year and so important to include it within this report. We were faced with some challenges at the start of the reporting year, within the trustees. This led us to seriously look at our governing documents and seek support from the Charity Commission. We identified several gaps and out of date processes in our existing governing document (June 1993), for example:

- Our governing document states that our committee should consist of 10 Elected Members and five Representative Members from organisations that no longer exist or utilise the hall.
- In addition:
  - o the process for electing trustees and members was unclear
  - o requirements of trustees and members are unclear
  - o there was no process for managing conflicts of interest
  - o Lack of clarity regarding who can vote at the AGM.

As it was not possible to produce and agree a new governance scheme prior to this AGM, we agreed as a committee to tighten our governance arrangements in the interim.

- Our current governance scheme, under Rule 19 allows that ‘the committee may from time to time make and alter rules for the conduct of their business and for the summoning

and conduct of their meetings'. This rule therefore allows us to define a process for election & re-election of trustees for 2022. It was agreed that this process would be followed again this year. Our proposal is that we elect 10 trustees in line with our current scheme.

- The AGM was advertised on the week of the 6th of November through posters at the hall, on the notice board at the pub, in the village phone box, on the hall social media accounts and through the primary school.
- The AGM poster asked for potential new trustees to contact us via email at [villagehall@upperthong.org.uk](mailto:villagehall@upperthong.org.uk) so that the requirements and the process can be shared.
- All candidates who wished to be considered for the role of trustee to email [villagehall@upperthong.org.uk](mailto:villagehall@upperthong.org.uk) by 20th November, including existing trustees seeking re-election.
- Any inhabitant who resides within a 1-mile radius of Upperthong Village Hall and is over the age of 18 years of age are eligible to vote for the committee at the AGM.
- Explain that all trustees who are elected at the AGM, will need to consider the role of being a trustee and sign a declaration, that is below.
- As per our current governing document, all trustees will retire from office at the end of the AGM.
- An election of the committee will take place at the AGM
- At the first meeting convened after the AGM, the roles of the committee will be decided.
- Charity Commission register will be updated and advised of changes to trustees

We really do welcome new faces and friends of the Hall.

'Friends of the hall' are very welcome to attend and contribute at meetings and engage fully in the activities of the hall. They would however not have a right to vote for decision making purposes.

Last year, at the AGM, the process was followed and agreed that we would follow this process again this year and look at our governing document.

#### Summary of the Year

##### September 2022

- The committee voted to adopt the Conflict of Interest policy on the Charity Commission website.

##### October 2022

- Comedy night 8<sup>th</sup> October- successful event. Around 70 tickets sold
- Makers Market 23<sup>rd</sup> October

##### November/December 2022

- AGM – 23<sup>rd</sup> November
- 14<sup>th</sup> December - Election of roles and responsibilities
- Social media policy agreed and passed to use.
- Christmas market in December
- 18th Dec was our annual Christmas Carol concert. Due to success of the previous year being held outside the pub (due to COVID restrictions), the committee thought would be best held outside, as the hall had already been hired out at the time and date that the event would take place. The pub kindly supported the hall, by supplying and making the mulled wine, and heating of the mince pies which had been donated by the Coop and Morrisons. The coop also donated the sweets from the children which were given by Santa. The band played outside in the marquee of the pub car park due to incremental weather. Rotary club raffle tickets were sold, with the first £50 of sales going back to the rotary club and anything over that was kept by the Hall.

Jan 23

- Roof repaired, but needs further work to secure longevity. Some tiles replaced

April 2023

- 1<sup>st</sup> April - Hall hire increased from £10 for user group hire to £12.50, regular group hire from 12.50 to £15 per hour. In view of the rapidly rising energy costs.
- Makers market
- Village Hall risk assessment reviewed and agreed.
- Village Hall health and Safety policy agreed.

May 2023

- fire alarm system adopted and updated to current standards

June 2023

- meeting with David Amies/discussions re constitution and title deeds – will cost around £8000 to replace deeds. No legal requirement to replace deeds unless wanting to sell the building or amend the constitution. Discussions considering the above and more pressing need to repair roof and replace leaking windows, so decision to reconsider the deeds in 12 months' time

Fund Raising / Grants

Application to Parish council – was successful, but next financial year £2000 – October '22 £100 from PC to Coronation fund

Marketing

Thank you Fatma and Kevin for all of your work.

- Social media policy adopted and agreed – autumn 22.
- Again, we have continued to flourish in this area. Social media marketing has continued to improve. This has shown in the number of followers.
- Facebook - 420 followers in October 2020 and October 2021 we have 865. In November 2022, the Hall have 1072 followers, 1166 this
- Instagram - only started in July 2020, and in October 2020 we had 177 followers, In October 2021 we had 859 followers; November 2022 – 1053, November 23 – 1140.
- We don't regularly use the other marketing tools, Twitter and Linkdin.

Maintenance successes

Thanks Gareth for all of the work.

- Carlton Alarms adopted fire alarm system, which has been upgraded and will be regularly serviced by them now
- New CCTV signage and installed monitor and playback controls for CCTV in cupboard to save going into the loft
- General upkeep of the hall – which there is quite a lot of.
- 

## 6. Treasurers Report

The Report was available and showed total assets of £55606.89  
A copy is attached to these minutes.

## 7. Booking Secretary's Report:

The Report is attached showing a healthy booking of regular user groups and private hire.

#### 8. Election Process

All current Trustees have resigned from their roles. Paperwork was available to read with regard to the role of a Trustee.

#### 9. Confirmation of new committee and friends of the Hall

The Chairperson has resigned but will remain a friend of the Hall  
The following Trustees have requested to re-stand as Trustees:

Liz Cork  
Gareth Collins  
Jez Pinnell  
Eloise Collins  
Kevin Smith  
Fatma Smith

These requests will come before the committee meeting to be held on Wednesday 6<sup>th</sup> December.

Holly Lightfoot showed interest in becoming a Trustee of the Hall- again this will be discussed and considered at the meeting on 6<sup>th</sup> December. Perhaps Holly will become a Friend of the Hall and later appointed as Trustee if still wishes to

The following people have said they would like to be Friends of the Hall:

Judith Horsfield  
Liz Birkhead  
Cath Pinnell  
Richard Hazledine

#### 10. AOB

Gareth Collins, on behalf of the Committee, expressed thanks to Cath Pinnell for her hard work over the years and her commitment to the Hall through some very difficult times.

#### 11. Next meeting is Wednesday 6<sup>th</sup> December at 7.45pm

Financial breakdown for 22/23

Total assets

Treasurer's account	6704.93
Paypal account	8247.98
Savings account	40503.00
Float	150
<b>Total</b>	<b>55606.89</b>

Category		Expense	Income	Total
Advertising		50.00		-50.00
Amazon moneyback			31.83	31.83
Bar staff wages		246.00		-246.00
Bar stock		3,487.47	13.43	- 3,474.04
Bar takings			8,142.99	8,142.99
Broadband		272.40		-272.40
Building maintenance		6,270.48		- 6,270.48
Business rates		120.03	70.00	-50.03
Carol concert		74.95	170.00	95.05
Cleaner		1,310.00		- 1,310.00
Cleaning products		269.88		-269.88
Comedy night		950.00	2,131.20	1,181.20
Community first subscription		42.00		-42.00
Donation			2.00	2.00
Electricity		1,716.19		- 1,716.19
Gas		1,954.75		- 1,954.75
Glass collection		11.00		-11.00
Grant			2,100.00	2,100.00
Insurance		1,291.41		- 1,291.41
Interest			165.79	
Jubilee fund		266.60		-266.60
Makers market		25.30	575.35	550.05
Mobile phone		30.00		-30.00
Music licence		139.20		-139.20
Premises licence		70.00		-70.00

<b>Printing</b>			8.76		-8.76
<b>Private hall hire</b>			387.50	6,656.25	6,268.75
<b>Regular user group</b>				5,092.26	5,092.26
<b>TransferCategory</b>			5,500.00		- 5,500.00
<b>Water</b>			175.73		-175.73
<b>Website</b>			246.72		-246.72
<b>Total</b>			24,916.37	25151.1 0	234.73

**UPPERTHONG OLD SCHOOL**

England & Wales - Charity number 1027546

---

# Accounts

---

## Upperthong Village Hall AGM 03<sup>rd</sup> November 2021 minutes

1. Overall annual report for Upperthong Village Hall  
Combining the Chair, treasurer and booking Secretaries Report.

The Chair welcomed everyone

The joint report was presented. (see attached below)



2. Resignation of the Committee

The Committee resigned including the Chair, Secretary, Treasurer and Booking secretary.

3. Election of posts.

New officer elected as below

Chairman Cath Pinnell - seconded by LB

Vice Chairman Liz Cork - seconded LB

Secretary Liz Birkhead - seconded by LC

Treasurer Tom Fleming - seconded by LC

Booking Secretary Eloise Collins - Seconded by WT

4. Confirmation of the New Committee

Wendy Taylor

Sarah Gwynne

Lynn Snarr

Greg Cropper

Chelsey Lamb

Jez Pinnell

Eleanor Cropper

Judith Horsfield  
Gareth Collins

5. AOB

A massive thanks to Judith for all her hard work as Treasurer.

The wreath needs to be put up for Remembrance Sunday

Next meeting Wednesday 17<sup>th</sup> November 2021

**Upperthong  
Old School  
Registered  
Charity No:  
1027546**

**Income & Expenditure Statement for the Year Ended 31/8/21**

<u>Income</u>	<u>2021</u>	<u>2020</u>	<u>Variance</u>
Hall Hire	1995.00	4,180.25	-2,185.25
Bar Income	1151.09	2,753.85	-1,602.76
Hall Events	2518.10	2,513.80	4.30
Donations	906.95	2,688.36	-1,781.41
Crowdfundi ng PayPal income +direct donation	6751.32	313.87	6,437.45
Raffle	0.00	588.00	-588.00
Interest	3.08	8.57	-5.49
Grants	38367.60	15,000.00	23,367.60
	<b>51693.14</b>	<b>28,046.70</b>	

<u>Expenditure</u>		<u>2020</u>	<u>Variance</u>
<b>Hall Costs</b>			
Cleaning & Materials	868.23	1,028.57	-160.34
Insurance	1235.83	1,199.64	36.19
Waste Collection	16.99	404.40	-387.41
Maintenanc e	27205.81	13,980.55	13,225.26
Alarm/Fire	960.50	88.00	872.50
Gas	369.91	1,308.00	-938.09
Electricity	78.42	704.00	-625.58
Water	40.99	34.30	6.69
Utilities	<b>489.32</b>	<b>2,046.30</b>	-1,556.98
Council Rates	0.00	105.00	-105.00
Licenses	512.06	200.59	311.47
Stationary/ Supplies	156.06	19.12	136.94
Telephone	90.00	90.00	0.00
Other Costs			
<b>Hall Refurbishm ent Costs</b>		0.00	
<b>Bar Costs</b>			

Bar Wages	0.00	45.00	-45.00
Bar Costs/Ampl etc	657.99	1,589.38	-931.39
<b>Event Costs</b>			
Printing			
Tickets etc	62.70	75.57	-12.87
Hall Events	1748.95	969.73	779.22
	<b>34004.44</b>	<b>21,841.85</b>	<b>12162.59</b>

**Balance Sheet Extract as at 31/8/20**

**Current**

<b><u>Assets</u></b>	<b>2021</b>	<b>2020</b>	<b>Variance</b>
Current Account	4664.42	5,064.87	-400.45
Deposit Account	27796.05	16,370.88	11,425.17
Deposit Account	8195.45	1,555.97	6,639.48
Cash in hand	0	0	
Spare Float	0	0	
<b>Total</b>	<b>40655.92</b>	<b>22,991.72</b>	<b>17,664.20</b>

**Asset Movement**

\_\_\_\_\_

\_\_\_\_\_

**Independent Examiner's Report on the accounts to the Trustees/Members of Upperthong Old School**

I report to the trustees on my examination of the accounts of the above charity (the Trust) for the year ended 31 August 2021.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:** 

**Name:** Michael Bell FCA

**Relevant professional qualification or membership of professional bodies (if any):** ICAEW

**Address:**

4 Greenfield Road

Holmfirth

HD9 2JT

**Date:** 27 June 2022

Uppertihong Old School

Registered Charity No: 1027546  
 Income & Expenditure Statement for the Year Ended 31/8/21

	<u>2021</u>	2020	Variance
<u>Income</u>			
Hall Hire	1995.00	4,180.25	-2,185.25
Bar Income	1151.09	2,753.85	-1,602.76
Hall Events	2518.10	2,513.80	4.30
Donations	906.95	2,688.36	-1,781.41
Crowdfunding PayPal income			
+direct donation	6751.32	313.87	6,437.45
Raffle	0.00	588.00	-588.00
Interest	3.08	8.57	-5.49
Grants	38367.60	<u>15,000.00</u>	<u>23,367.60</u>
	<u>51693.14</u>	<u>28,046.70</u>	
<u>Expenditure</u>			
<u>Hall Costs</u>			
Cleaning & Materials	868.23	1,028.57	-160.34
Insurance	1235.83	1,199.64	36.19
Waste Collection	16.99	404.40	-387.41
Maintenance	27205.81	13,980.55	13,225.26
Alarm/Fire	960.50	88.00	872.50
Gas	369.91	1,308.00	-938.09
Electricity	78.42	704.00	-625.58
Water	40.99	34.30	6.69
Utilities		<u>489.32</u>	<u>-1,556.98</u>
Council Rates	0.00	105.00	-105.00
Licenses	512.06	200.59	311.47
Stationary/Supplies	156.06	19.12	136.94
Telephone	90.00	90.00	0.00
Other Costs			

**Hall Refurbishment Costs**

<b>Bar Costs</b>		0.00	
Bar Wages	0.00	45.00	-45.00
Bar Costs/Ampl etc	657.99	1,589.38	-931.39
<b>Event Costs</b>			
Printing Tickets etc	62.70	75.57	-12.87
Hall Events	1748.95	969.73	779.22
	<b>34004.44</b>	<b>21,841.85</b>	<b>12162.59</b>

**Balance Sheet Extract as at 31/8/20**

**Current Assets**

Current Account	2021	2020	Variance
Deposit Account	4664.42	5,064.87	-400.45
Deposit Account	27796.05	16,370.88	11,425.17
Cash in hand	8195.45	1,555.97	6,639.48
Spare Float	0	0	

<b>Total</b>	<b>40655.92</b>	<b>22,991.72</b>	<b>17,664.20</b>
--------------	-----------------	------------------	------------------

Asset Movement \_\_\_\_\_