

**Independent examiner's report to the trustees of Sandford-on-Thames Village Hall, charity  
number 1027510**

I report to the trustees on my examination of the accounts of Sandford-on-Thames Village Hall for the year ended 31 March 2025

**Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John Dennis

Independent Examiner

2 Heyford Hill Lane, Littlemore, Oxford, OX4 4YG

Date 31 October 2025



M WHITLOCK

CHAIR VILLAGE HALL

31/10/25



Treasurer, Sandford Village Hall  
31/10/25

# Profit and Loss

## Sandford on Thames Village Hall

April 1, 2024-March 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Income	
Beverage Sales	465.00
Hire Fees	
Commercial Hire Fees	21,612.10
Private Hire Fees	3,560.90
Regular Hire Fees	11,451.00
<b>Total for Hire Fees</b>	<b>£36,624.00</b>
Sales of Product Income	0.00
Sandford Community	£3,437.18
Community - Costs	-3,437.18
<b>Total for Sandford Community</b>	<b>£0.00</b>
<b>Total for Income</b>	<b>£37,089.00</b>
Cost of Sales	
<b>Gross Profit</b>	<b>£37,089.00</b>
Expenses	
Advertising/Promotional	73.20
Bank Charges	60.00
Cleaning	3,949.30
Cleaning Materials	497.67
Dues and Subscriptions	85.00
Garden & Grounds Equipment & Supplies	295.93
Hall Manager	£13,546.00
Hall Manager Expenses	280.69
<b>Total for Hall Manager</b>	<b>£13,826.69</b>
Insurance Expense	1,477.14
Repair and maintenance - TS	-306.00
Repairs and Maintenance - VH	3,220.69
Utilities	
Combined Energy Supply	8,895.63
Computer and Internet Expenses	1,225.00
Fees for Electricity & Water from TS	-2,640.00
Water & Sewerage	1,353.19
<b>Total for Utilities</b>	<b>£8,833.82</b>
Waste Disposal	2,202.01
<b>Total for Expenses</b>	<b>£34,215.45</b>
<b>Net Operating Income</b>	<b>£2,873.55</b>
Other Income	
Interest Income	452.10
<b>Total for Other Income</b>	<b>£452.10</b>
Other Expenses	
<b>Net Other Income</b>	<b>£452.10</b>
<b>Net Income</b>	<b>£3,325.65</b>

M Whitlock

M. WHITLOCK

CHAIR 19/12/2025

B. Gallagher  
Treasurer 19/12/25

# Balance Sheet

## Sandford on Thames Village Hall

As of March 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Called up share capital not paid	
Fixed Asset	
Tangible assets	
Buildings and Improvements	0.00
<b>Total for Tangible assets</b>	<b>£0.00</b>
Non-current Assets	
<b>Total for Fixed Asset</b>	<b>£0.00</b>
Cash at bank and in hand	
Cash on Hand	155.51
HSBC current	15,940.01
HSBC Deposit	24,001.58
<b>Total for Cash at bank and in hand</b>	<b>£40,097.10</b>
Debtors	
Debtors	3,012.57
<b>Total for Debtors</b>	<b>£3,012.57</b>
Current Assets	
Undeposited Funds	0.00
<b>Total for Current Assets</b>	<b>£0.00</b>
<b>NET CURRENT ASSETS</b>	<b>£43,109.67</b>
Prepayments and accrued income	
Creditors: amounts falling due within one year	
Trade Creditors	
Creditors	589.76
<b>Total for Trade Creditors</b>	<b>£589.76</b>
Credit Cards	
Current Liabilities	
Deposits	342.00
<b>Total for Current Liabilities</b>	<b>£342.00</b>
<b>Total for Creditors: amounts falling due within one year</b>	<b>£931.76</b>
<b>NET CURRENT ASSETS (LIABILITIES)</b>	<b>£42,177.91</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<b>£42,177.91</b>
Creditors: amounts falling due after more than one year	
Provision for liabilities and charges	
Accruals and deferred income	
<b>TOTAL NET ASSETS (LIABILITIES)</b>	<b>£42,177.91</b>
Capital and Reserves	
Opening Balance Equity	14,469.37
Retained Earnings	24,382.89
Net Income	3,325.65
Called up share capital	
<b>Total for Capital and Reserves</b>	<b>£42,177.91</b>

Sandford on Thames Village Hall

**Registered Charity 1027510**

Annual General Meeting 2024/5

Chair Report

In last years report there was some concern that there has been no improvement in the number of commercial hirers. We have block booked some days during the week for commercial hirers during the working day. This has not been popular with private hirers who have moved their services to adjacent village halls. The booking system has been simplified so a client can book online, but this has not significantly increased bookings.

After many delays the booking system went active in April and was linked to the Parish website. There has been feedback from potential hirers that the process is not simple and that a telephone call is still required and this has not yet been fully resolved. Although bookings have increased in the last month there is also some confusion as to the need to contact the HM directly for evening and weekend bookings

It is intended that we will shortly be able to send invoices to reduce the workload of the Treasurer.

The annual Fete was a success although overall numbers were reduced to high temperatures. The Village Hall were able to open up the hall and provide washing facilities.

The accounts show that despite an improvement in hirers we were able to essentially break even with the help of a parish grant for community events.

There have been some issues with broadband and we explored the possibility of moving to Ufibre. There were some problems with the company, and a decision was made to delay installation. We are now exploring the option of more expensive but reliable cabling.

There are few companies that replace solar panels and it would be necessary to prune the tree at the back of the VH in the Recreation Ground. We would need a substantial grant and progress has been very slow.

In order to improve communications 2 members of VHC meet monthly with Talking Shop. Both parties find these meetings useful.

Gardening has been causing some issues. At present Clive Tasker and myself have cut the long grass and remove weeds from the ditch. Lavender has been planted behind the logs in the car park and they have all survived the hot summer. The patio behind the VH has been cleared of weeds with the help of the gardening club and the paving was pressure cleaned. The leaves in November have been cleared weekly. The planters outside the VH have been maintained with new plants that have been watered by volunteers,

This work is fairly demanding and the PC arranged for most of the work to be done by their contractors. They were unable to fulfill their obligations and cited disturbance of wild life as the excuse. A new contract is being organised by the PC to avoid any wild life disturbance.

Social events in the last year have been very successful and thanks to the subcommittee of VHC for organising them. They have been well attended by the community. Outside speakers from the village have been very receptive and a many thanks to them for their expertise in coming to contribute.

The photographic competition last year for under 18s was to a very high standard, and one of the youngest exhibitors won first prize. This year the competition was extended to older people and the winners will be put on the parish website. Many thanks to the PC for sponsoring this again.

There has been one written complaint this year. The take home message is for better communication with potential hirers.

We had a provisional agreement for the contractor for the Ellison Institute to provide some facilities for the community, including VH and TS. This has stalled with the contractors not getting approval from the Ellison Institute. We are still hopeful that the white lines in the car park will be repainted without charge to the VH. We have also requested a contribution to improve the internet and replace solar panels. The contractors have looked favourable to this but the Ellison Institute have not responded. The PC and VH have arranged for further meetings, but it would be fruitful if the community could attend the next meeting in December and express their concerns regarding the disruption to individuals as well as the community.

We are looking for volunteers to be on the VHC and there is concern that there is no backup for the HM should he be away or sick. It would be an advantage to train someone in hallmaster to take over in an emergency.



Michael Whitlock  
CHAIR.  
Oct 2025