

**Sandford-On-Thames**

**Village Hall Committee**

**AGM 19<sup>th</sup> October 2023**

**Chair report for year 2022-3**

The last year has seen some resignations and new members being appointed. Catherine Wilde has left the village. We would thank her for the secretarial support she has provided for many years. Liz Shatford has agreed to return to VHC and take the minutes in place of Catherine. Peter Addyman has also indicated he would like to resign due to PC demands. It is hoped he will change his mind, but we would thank him for his long service and expertise.

Etain O Carrol has joined the VHC and will provide expertise in changing the website and promoting for community activity.

Alan Hill has also agreed to join the VHC. He has experience as chairman of the Golf Club and has agreed to improve our booking system.

Following 2 break ins at TS last year security has improved. TS has installed CCTV and have ensured that the gate to recreation ground is locked when they leave. Similarly the gate to the car park is locked when TS closes, especially at weekends. There is sometimes a conflict of interest for private parties as some would like access to the recreation ground. Hirers will be told that access will not be automatically given. There has been a problem with the locks and twice in the last year they have been replaced.

There have been at least 2 occasions in the last year when the hall has been double booked. This has not only caused disruption but also the reputation of the VH. At present we do not know the reason, but when the booking system is changed it is hoped the problem will resolve.

The permanent hot water system has not worked efficiently, and the tank would need replacing. An audit of its use suggested that the hot water urn and kettles would be just as cost effective. Thus it has not been replaced.

We have given TS 3 dedicated parking spaces for customers, and this has been a success. The actual notices have, unfortunately, been damaged on occasions. Thus, new notices which are placed further back from the parked cars is being organised.

The Treasurer report on the finances show we are making a small profit despite the difficult financial issues such as electricity.

Michael Whitlock

# Sandford on Thames Village Hall

## Profit and Loss Comparison

April 2022 - March 2023

	TOTAL	
	APR 2022 - MAR 2023	APR 2021 - MAR 2022 (PY)
Income		
Beverage Sales	546.00	0.00
Fees for Electricity & Water from TS	2,640.00	0.00
Hire Fees	0.00	0.00
Audio Visual Hire	30.00	260.00
Commercial Hire Fees	28,355.56	18,790.50
Discretionary Discount	-65.00	-167.60
Kitchen Hire	30.00	434.00
Private Hire Fees	3,925.00	3,981.50
Regular Hire Fees	10,697.00	10,100.00
Residents Discount	0.00	-823.00
<b>Total Hire Fees</b>	<b>42,972.56</b>	<b>32,575.40</b>
Sales of Product Income	25.00	0.00
Services	1,152.00	1,026.05
Uncategorised Income	20.00	0.00
<b>Total Income</b>	<b>£47,355.56</b>	<b>£33,601.45</b>
Cost of Sales		
Purchases - Food and Beverage	0.00	-489.35
<b>Total Cost of Sales</b>	<b>£0.00</b>	<b>£ -489.35</b>
<b>GROSS PROFIT</b>	<b>£47,355.56</b>	<b>£34,090.80</b>
Expenses		
Bad debts	1,309.50	0.00
Bank Charges	68.58	16.60
Cleaning	-759.50	-836.11
Cleaning Materials	350.75	177.15
Dues and Subscriptions	85.00	85.00
Equipment Rental	0.00	30.00
Garden & Grounds Equipment & Supplies	317.98	789.72
Hall Equipment	2,351.00	3,225.03
Hall Manager	17,541.75	14,269.61
Hall Manager Expenses	892.66	204.77
<b>Total Hall Manager</b>	<b>18,434.41</b>	<b>14,474.38</b>
Insurance Expense	1,300.89	1,352.70
Repair and maintenance - TS	3,992.16	0.00
Repairs and Maintenance - VH	2,313.96	4,364.14
Pest Control	0.00	45.00
<b>Total Repairs and Maintenance - VH</b>	<b>2,313.96</b>	<b>4,409.14</b>
Utilities	60.00	5.00
Combined Energy Supply	12,393.25	3,892.24
Computer and Internet Expenses	1,010.61	1,343.74
Mobile Telephone	30.00	136.17
Water & Sewerage	0.00	-220.00
<b>Total Utilities</b>	<b>13,493.86</b>	<b>5,157.15</b>

# Sandford on Thames Village Hall

## Profit and Loss Comparison

April 2022 - March 2023

	TOTAL	
	APR 2022 - MAR 2023	APR 2021 - MAR 2022 (PY)
Waste Disposal	1,863.33	2,083.77
<b>Total Expenses</b>	<b>£45,121.92</b>	<b>£30,964.53</b>
NET OPERATING INCOME	<b>£2,233.64</b>	<b>£3,126.27</b>
Other Income		
Grant Income	1,800.00	2,000.00
Interest Income	92.52	2.54
<b>Total Other Income</b>	<b>£1,892.52</b>	<b>£2,002.54</b>
NET OTHER INCOME	<b>£1,892.52</b>	<b>£2,002.54</b>
NET INCOME	<b>£4,126.16</b>	<b>£5,128.81</b>

**Independent examiner's report to the trustees of Sandford-on-Thames Village Hall, charity  
number 1027510**

I report to the trustees on my examination of the accounts of Sandford-on-Thames Village Hall for the year ended 31 March 2023

**Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

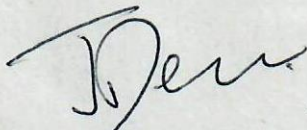
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

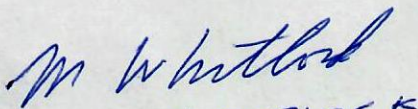


John Dennis

Independent Examiner

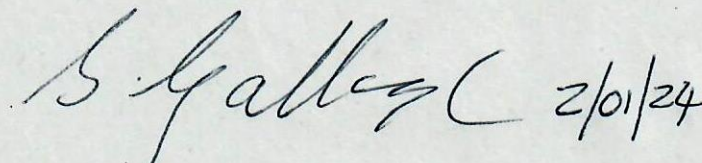
2 Heyford Hill Lane, Littlemore, Oxford, OX4 4YG

Date 26 October 2023



M. WHITLOCK  
CHAIRMAN

2/1/24



Stephen Gallagher  
Treasurer

2/01/24