



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

**From 1 Apr 2020 To 31 Mar 21**

**Charity name: Sandford On Thames Village Hall**

**Charity registration number: 1027510**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide facilities for meetings, lectures, classes and other forms of recreation and leisure-time occupation with the object of improving the conditions of life of the inhabitants of the Parish without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Providing a venue for the local community to partake in various activities, ie: Sports classes (eg Pilates, Karate) Club meetings Receptions and parties (pre-COVID) Entertainment (eg quizzes) Market for local produce
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have taken into account the guidance issued by the Charity Commission on public benefit when deciding which activities to let the Hall for.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The Hall makes occasional small grants to local efforts that support the local community. These mostly take the form of discounted hire fees.
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Hall has continued to be greatly valued by Parish residents and visitors as a venue for social engagement and leisure activities.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Declaration of Trust dated 19 May 1980
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		The report has been signed by Charles Wilson, currently Vice Chair. He was Chair for the period covered by this report.

### Reference and Administrative details

Charity name	Sandford On Thames Village Hall
Other name the charity uses	
Registered charity number	1027510
Charity's principal address	Henley Road Sandford on Thames Oxfordshire OX4 4YN

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The restrictions imposed for the COVID-19 lockdown had a major impact on the Hall's income. This was to a large extent offset by support grants from government. The result is that the Hall remains in a strong financial position.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Committee's policy is to retain financial reserves of about six months average expenditure in the bank account in order to provide sufficient float for running costs. The current reserve is in excess of that in order to fund the legal costs of converting the Trust to a CIO.
Amount of reserves held	Para 1.22	£32,786
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		



**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Charles Wilson	Chair		
2	Michael Whitlock	Treasurer		
3	Catherine Wilde	Secretary		
4	Prue Sykes			
5	Peter Addyman			
6	Nanda Rodriguez			
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

Names and addresses of advisers (Optional information)		
Type of adviser	Name	Address
Name of chief executive or names of senior staff members (Optional information)		

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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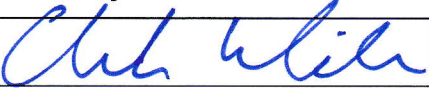
## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Charles Wilson	
Position (eg Secretary, Chair, etc)	Vice Chair (Chair for period of report)	
Date		

# Sandford on Thames Village Hall

Registered Charity 1027510

## Income and Expenditure Account for year ending:

	31 <sup>st</sup> March 2021	31 <sup>st</sup> March 2020	31 <sup>st</sup> March 2019
	£	£	£
<b><u>Operating Income</u></b>			
Audio Visual Hire		300	220
Commercial Hire Fees	3,724	15,505	18,178
Discretionary Hire Fees		0	2,988
Discretionary Discount	(80)	(1876)	
Kitchen Hire Fees	(15)	555	645
Private Hire Fees	834	8,722	8,683
Regular Hire Fees	722	12,459	5,272
Billable Income	358	4	116
Resident's discount	62	(1,233)	(827)
Bad debt written off		0	0
<b>Total Operating Income</b>	<b>5,605</b>	<b>34,436</b>	<b>35,276</b>
<b><u>Operating Expenses</u></b>			
Bank charges		0	0
Cleaning Time & Materials	53	5,952	5,428
Miscellaneous	230	298	477
Hall Manager	3,240	10,566	8,580
Insurance	1,645	943	923
Repairs & Maintenance	12,430	4,016	2,785
Hall Equipment (Chairs)	3,181		
Utilities	5,239	2,645	4,059
Waste Disposal	1,820	1,775	1,664
<b>Total Operating Expenses</b>	<b>24,656</b>	<b>26,196</b>	<b>23,916</b>
<b>Net Operating Surplus (Deficit) for year</b>	<b>(19,052)</b>	<b>8,240</b>	<b>11,360</b>
<b><u>Other Income</u></b>			
Interest received	11	30	8
Grants	20,708	2,232	2,156
<b>Total Other Income</b>	<b>20,718</b>	<b>2,262</b>	<b>2,164</b>
<b><u>Other Expenses</u></b>			
Equipment	3,180	0	0
Redevelopment Expense	0	2,232	6,506
<b>Total Other Expenses</b>	<b>3,180</b>	<b>2,232</b>	<b>6,506</b>
<b>Net Other Income</b>	<b>17,537</b>	<b>30</b>	<b>(4,342)</b>
<b>Final surplus (deficit)</b>	<b>(1,513)</b>	<b>8,270</b>	<b>7,018</b>



# Sandford on Thames Village Hall


## Balance Sheet as at 31<sup>st</sup> March 2021

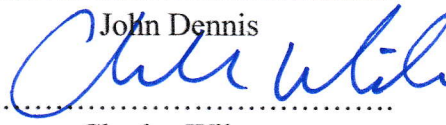
	31 <sup>st</sup> March 2021	31 <sup>st</sup> March 2020	31 <sup>st</sup> March 2019
	£	£	£
Cash in Hand	25	25	207
HSBC Current Account	9,712	13,033	10,201
HSBC Deposit Account	23,049	20,038	12,008
Debtors	0	1,204	3,538
Undeposited funds	0	0	75
Liabilities	0	0	0
<b>Total Assets</b>	<b>32,786</b>	<b>34,299</b>	<b>26,029</b>


## Accumulated Fund

Opening balance equity	14,469	14,469	14,469
Retained earnings	19,830	11,560	4,542
Surplus/deficit for year	(1,513)	8,270	7,018
<b>Balance carried forward</b>	<b>32,786</b>	<b>34,299</b>	<b>26,029</b>

## Approved by:

Independent Examiner:  Date: 10/9/2021

Chair:  Date: 15/9/21  
 Charles Wilson

Treasurer:  Date: 15/9/2021  
 Michael Whitlock

**Independent examiner's report to the trustees of Sandford-on-Thames Village Hall, charity number 1027510**

I report to the trustees on my examination of the accounts of Sandford-on-Thames Village Hall for the year ended 31 March 2021

**Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John Dennis

2 Heyford Hill Lane, Littlemore, Oxford, OX4 4YG

Date 10 September 2021

**Independent examiner's report to the trustees of Sandford-on-Thames Village Hall, charity number 1027510**

I report to the trustees on my examination of the accounts of Sandford-on-Thames Village Hall for the year ended 31 March 2021

**Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

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1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
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John Dennis

2 Heyford Hill Lane, Littlemore, Oxford, OX4 4YG

Date 10 September 2021