

SANDFORD ON THAMES VILLAGE HALL

England & Wales · Charity number 1027510

Details

Status Registered

Legal form Other

Registered 1993-10-21

Register [View on the Charity Commission register](#)

Contact

Address Sandford on Thames Village Hall
Henley Road
Sandford on Thames
Oxfordshire
OX4 4YN

Phone 07759 890696

Email sandfordvillagehallbookings@yahoo.com

Website <http://www.sandfordonthames.co.uk/>

Activities

Objects: A VILLAGE HALL FOR THE USE OF THE INHABITANTS OF THE PARISH OF SANDFORD ON THAMES

Activities: The provision of a Village Hall for use by community groups and local residents.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Arts/culture/heritage/science, Amateur Sport, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, Other Defined Groups

Geography

- **Area of benefit:** SANDFORD ON THAMES AND ITS ENVIRONS
- Oxfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£37,089	£34,215	-	-
2024-03-31	£37,378	£40,567	-	-
2023-03-31	£49,248	£45,122	-	-
2022-03-31	£36,093	£30,965	-	-
2021-03-31	£26,323	£27,836	-	-

Trustees

Name	Role	Appointed
Dr Nanda Rodrigues		2021-03-09
Edward Williams		2024-10-21
Etain OCarroll		2024-10-21
Michael Whitlock		2021-03-09
Prue Sykes		2015-01-29
Stephen Francis Gallagher		2021-07-21

SANDFORD ON THAMES VILLAGE HALL

England & Wales - Charity number 1027510

Accounts

**Independent examiner's report to the trustees of Sandford-on-Thames Village Hall, charity
number 1027510**

I report to the trustees on my examination of the accounts of Sandford-on-Thames Village Hall for the year ended 31 March 2025

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John Dennis

Independent Examiner

2 Heyford Hill Lane, Littlemore, Oxford, OX4 4YG

Date 31 October 2025



M WHITLOCK

CHAIR VILLAGE HALL

31/10/25



Treasurer, Sandford Village Hall
31/10/25

Profit and Loss

Sandford on Thames Village Hall

April 1, 2024-March 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Income	
Beverage Sales	465.00
Hire Fees	
Commercial Hire Fees	21,612.10
Private Hire Fees	3,560.90
Regular Hire Fees	11,451.00
Total for Hire Fees	£36,624.00
Sales of Product Income	0.00
Sandford Community	£3,437.18
Community - Costs	-3,437.18
Total for Sandford Community	£0.00
Total for Income	£37,089.00
Cost of Sales	
Gross Profit	£37,089.00
Expenses	
Advertising/Promotional	73.20
Bank Charges	60.00
Cleaning	3,949.30
Cleaning Materials	497.67
Dues and Subscriptions	85.00
Garden & Grounds Equipment & Supplies	295.93
Hall Manager	£13,546.00
Hall Manager Expenses	280.69
Total for Hall Manager	£13,826.69
Insurance Expense	1,477.14
Repair and maintenance - TS	-306.00
Repairs and Maintenance - VH	3,220.69
Utilities	
Combined Energy Supply	8,895.63
Computer and Internet Expenses	1,225.00
Fees for Electricity & Water from TS	-2,640.00
Water & Sewerage	1,353.19
Total for Utilities	£8,833.82
Waste Disposal	2,202.01
Total for Expenses	£34,215.45
Net Operating Income	£2,873.55
Other Income	
Interest Income	452.10
Total for Other Income	£452.10
Other Expenses	
Net Other Income	£452.10
Net Income	£3,325.65

M Whitlock

M. WHITLOCK

CHAIR 19/12/2025

B. Gallag L
Treasurer 19/12/25

Balance Sheet

Sandford on Thames Village Hall

As of March 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Called up share capital not paid	
Fixed Asset	
Tangible assets	
Buildings and Improvements	0.00
Total for Tangible assets	£0.00
Non-current Assets	
Total for Fixed Asset	£0.00
Cash at bank and in hand	
Cash on Hand	155.51
HSBC current	15,940.01
HSBC Deposit	24,001.58
Total for Cash at bank and in hand	£40,097.10
Debtors	
Debtors	3,012.57
Total for Debtors	£3,012.57
Current Assets	
Undeposited Funds	0.00
Total for Current Assets	£0.00
NET CURRENT ASSETS	£43,109.67
Prepayments and accrued income	
Creditors: amounts falling due within one year	
Trade Creditors	
Creditors	589.76
Total for Trade Creditors	£589.76
Credit Cards	
Current Liabilities	
Deposits	342.00
Total for Current Liabilities	£342.00
Total for Creditors: amounts falling due within one year	£931.76
NET CURRENT ASSETS (LIABILITIES)	£42,177.91
TOTAL ASSETS LESS CURRENT LIABILITIES	£42,177.91
Creditors: amounts falling due after more than one year	
Provision for liabilities and charges	
Accruals and deferred income	
TOTAL NET ASSETS (LIABILITIES)	£42,177.91
Capital and Reserves	
Opening Balance Equity	14,469.37
Retained Earnings	24,382.89
Net Income	3,325.65
Called up share capital	
Total for Capital and Reserves	£42,177.91

Sandford on Thames Village Hall

Registered Charity 1027510

Annual General Meeting 2024/5

Chair Report

In last years report there was some concern that there has been no improvement in the number of commercial hirers. We have block booked some days during the week for commercial hirers during the working day. This has not been popular with private hirers who have moved their services to adjacent village halls. The booking system has been simplified so a client can book online, but this has not significantly increased bookings.

After many delays the booking system went active in April and was linked to the Parish website. There has been feedback from potential hirers that the process is not simple and that a telephone call is still required and this has not yet been fully resolved. Although bookings have increased in the last month there is also some confusion as to the need to contact the HM directly for evening and weekend bookings

It is intended that we will shortly be able to send invoices to reduce the workload of the Treasurer.

The annual Fete was a success although overall numbers were reduced to high temperatures. The Village Hall were able to open up the hall and provide washing facilities.

The accounts show that despite an improvement in hirers we were able to essentially break even with the help of a parish grant for community events.

There have been some issues with broadband and we explored the possibility of moving to Ufibre. There were some problems with the company, and a decision was made to delay installation. We are now exploring the option of more expensive but reliable cabling.

There are few companies that replace solar panels and it would be necessary to prune the tree at the back of the VH in the Recreation Ground. We would need a substantial grant and progress has been very slow.

In order to improve communications 2 members of VHC meet monthly with Talking Shop. Both parties find these meetings useful.

Gardening has been causing some issues. At present Clive Tasker and myself have cut the long grass and remove weeds from the ditch. Lavender has been planted behind the logs in the car park and they have all survived the hot summer. The patio behind the VH has been cleared of weeds with the help of the gardening club and the paving was pressure cleaned. The leaves in November have been cleared weekly. The planters outside the VH have been maintained with new plants that have been watered by volunteers,

This work is fairly demanding and the PC arranged for most of the work to be done by their contractors. They were unable to fulfill their obligations and cited disturbance of wild life as the excuse. A new contract is being organised by the PC to avoid any wild life disturbance.

Social events in the last year have been very successful and thanks to the subcommittee of VHC for organising them. They have been well attended by the community. Outside speakers from the village have been very receptive and a many thanks to them for their expertise in coming to contribute.

The photographic competition last year for under 18s was to a very high standard, and one of the youngest exhibitors won first prize. This year the competition was extended to older people and the winners will be put on the parish website. Many thanks to the PC for sponsoring this again.

There has been one written complaint this year. The take home message is for better communication with potential hirers.

We had a provisional agreement for the contractor for the Ellison Institute to provide some facilities for the community, including VH and TS. This has stalled with the contractors not getting approval from the Ellison Institute. We are still hopeful that the white lines in the car park will be repainted without charge to the VH. We have also requested a contribution to improve the internet and replace solar panels. The contractors have looked favourable to this but the Ellison Institute have not responded. The PC and VH have arranged for further meetings, but it would be fruitful if the community could attend the next meeting in December and express their concerns regarding the disruption to individuals as well as the community.

We are looking for volunteers to be on the VHC and there is concern that there is no backup for the HM should he be away or sick. It would be an advantage to train someone in hallmaster to take over in an emergency.



Michael Whitlock
CHAIR.
Oct 2025

SANDFORD ON THAMES VILLAGE HALL

England & Wales - Charity number 1027510

Accounts

Sandford on Thames Village Hall

Balance Sheet Comparison

As of March 31, 2024

	TOTAL	
	AS OF MAR 31, 2024	AS OF MAR 31, 2023 (PY)
Fixed Asset		
Tangible assets		
Buildings and Improvements	0.00	0.00
Total Tangible assets	£0.00	£0.00
Total Fixed Asset	£0.00	£0.00
Cash at bank and in hand		
Cash on Hand	157.51	169.51
HSBC current	13,748.40	13,708.21
HSBC Deposit	23,549.48	23,143.73
Total Cash at bank and in hand	£37,455.39	£37,021.45
Debtors		
Debtors	3,989.00	6,966.50
Total Debtors	£3,989.00	£6,966.50
Current Assets		
Undeposited Funds	0.00	0.00
Total Current Assets	£0.00	£0.00
NET CURRENT ASSETS	£41,444.39	£43,987.95
Creditors: amounts falling due within one year		
Trade Creditors		
Creditors	1,947.13	1,947.13
Total Trade Creditors	£1,947.13	£1,947.13
Current Liabilities		
Deposits	645.00	0.00
Total Current Liabilities	£645.00	£0.00
Total Creditors: amounts falling due within one year	£2,592.13	£1,947.13
NET CURRENT ASSETS (LIABILITIES)	£38,852.26	£42,040.82
TOTAL ASSETS LESS CURRENT LIABILITIES	£38,852.26	£42,040.82
TOTAL NET ASSETS (LIABILITIES)	£38,852.26	£42,040.82
Capital and Reserves		
Opening Balance Equity	14,469.37	14,469.37
Retained Earnings	27,571.45	23,445.29
Profit for the year	-3,188.56	4,126.16
Total Capital and Reserves	£38,852.26	£42,040.82

Sandford on Thames Village Hall

Profit and Loss

April 2023 - March 2024

	TOTAL
Income	
Beverage Sales	354.00
Hire Fees	0.00
Commercial Hire Fees	24,210.00
Private Hire Fees	3,488.00
Regular Hire Fees	8,921.00
Total Hire Fees	36,619.00
Total Income	£36,973.00
GROSS PROFIT	£36,973.00
Expenses	
Bank Charges	60.40
Cleaning	4,326.00
Cleaning Materials	607.37
Dues and Subscriptions	85.00
Hall Equipment	202.00
Hall Manager	16,510.00
Hall Manager Expenses	503.36
Total Hall Manager	17,013.36
Insurance Expense	1,438.53
Repair and maintenance - TS	866.60
Repairs and Maintenance - VH	3,908.24
Utilities	0.00
Combined Energy Supply	9,367.10
Computer and Internet Expenses	1,259.27
Fees for Electricity & Water from TS	-2,640.00
Water & Sewerage	2,207.53
Total Utilities	10,193.90
Waste Disposal	1,865.91
Total Expenses	£40,567.31
NET OPERATING INCOME	£ -3,594.31
Other Income	
Interest Income	405.75
Total Other Income	£405.75
NET OTHER INCOME	£405.75
NET INCOME	£ -3,188.56

Sandford on Thames Village Hall

Annual Chair Report 2023/4

We were with the energy company Bulb until it went into administration and has since been taken over by Octopus. During the changeover it would appear that the VH was not getting any benefit from the Solar panels since installation. When a smart meter is installed we will be attempting to get a grant for new solar panels. Energy bills have been high in the last year but the VH has coped due to commercial hirers, At present the VH are negotiating with Talking Shop so that they can pay a more reasonable amount for the energy they use..

Around Christmas there were two water leaks, one in TS and the other in the toilets. The toilet cisterns have been replaced. The water bill was very high for some weeks until we found and sorted the problem.

The number of commercial hirers has not significantly increased to cover the costs of the VH and a net loss was made in the last year, but we have sufficient reserve funds to cover this. It must be appreciated that the VH is primarily for community events and the charge is lower than the commercial rate. Thus availability for commercial hire at peak times can be limited as community events take priority. Some activities are not financially viable for the organisers and the VHC have used their discretion in not charging or giving favourable prices for hall hire.

The PC have kindly given us a charitable donation of £3000, to be reviewed yearly, which will help offset the cost of community hire instead of more lucrative commercial hire

The Hall Manager has finally been offered and accepted a formal contract that gives guidance to his day-to-day responsibilities. Because of the state of the finances, it has been necessary to reduce his maximum hours.

The Charity Commission has encouraged the VH to have a Code of Conduct and bullying policy. This has been completed and placed on the notice board at the entrance to VH.

When there are commercial bookings the car park has been full on occasions and this impacts on customers using TS. The VH has placed dedicated signage in the car park and encouraged volunteers and other users to use the overflow car park.

A request from TS has been made to repaint the white lines in the car park and it is hoped that this can be undertaken next year. TS also mentioned that the brick wall outside TS was a potential Health and Safety issue.. This has been investigated by the Parish Council and VH. When the VH was rebuilt the regulations were probably compliant, but the PC agreed that railings would be necessary to be compliant with regulations today. The PC have kindly agreed to install railings and also repair the brick wall. The work was undertaken at the

same time as the steps from the recreation ground to Henly Road had railings installed. Middle railings were requested, but we not given the correct size. Further railings have been ordered.

Members of the VHC have been very active over the last year. They have had events for the asylum seekers to make them feel welcome. At least one has now been offered a place in UK and has decided to make Sandford his home.

The VH events committee has organised several events. A photographic competition for children over the summer has just finished and we were grateful for a local resident, a professional photographer, to judge and present the prizes. The VHC are grateful for the PC to sponsor the prizes.

The VHC have also had a session on IT which was well attended and a programme has been organised for other adult and children events over the next few months.

There are other activities which volunteers have helped the VHC providing a community spirit, and we are thankful for their help. A special thanks must be given to Clive Tasker. He has ensured the verges are kept tidy, the ditches are free of weeds, there is no flooding, and the whole area looks inviting to people who come to TS and the VH car park.

Michael Whitlock

October 2024

SANDFORD ON THAMES VILLAGE HALL

England & Wales - Charity number 1027510

Accounts

Sandford-On-Thames

Village Hall Committee

AGM 19th October 2023

Chair report for year 2022-3

The last year has seen some resignations and new members being appointed. Catherine Wilde has left the village. We would thank her for the secretarial support she has provided for many years. Liz Shatford has agreed to return to VHC and take the minutes in place of Catherine. Peter Addyman has also indicated he would like to resign due to PC demands. It is hoped he will change his mind, but we would thank him for his long service and expertise.

Etain O Carrol has joined the VHC and will provide expertise in changing the website and promoting for community activity.

Alan Hill has also agreed to join the VHC. He has experience as chairman of the Golf Club and has agreed to improve our booking system.

Following 2 break ins at TS last year security has improved. TS has installed CCTV and have ensured that the gate to recreation ground is locked when they leave. Similarly the gate to the car park is locked when TS closes, especially at weekends. There is sometimes a conflict of interest for private parties as some would like access to the recreation ground. Hirers will be told that access will not be automatically given. There has been a problem with the locks and twice in the last year they have been replaced.

There have been at least 2 occasions in the last year when the hall has been double booked. This has not only caused disruption but also the reputation of the VH. At present we do not know the reason, but when the booking system is changed it is hoped the problem will resolve.

The permanent hot water system has not worked efficiently, and the tank would need replacing. An audit of its use suggested that the hot water urn and kettles would be just as cost effective. Thus it has not been replaced.

We have given TS 3 dedicated parking spaces for customers, and this has been a success. The actual notices have, unfortunately, been damaged on occasions. Thus, new notices which are placed further back from the parked cars is being organised.

The Treasurer report on the finances show we are making a small profit despite the difficult financial issues such as electricity.

Michael Whitlock

Sandford on Thames Village Hall

Profit and Loss Comparison

April 2022 - March 2023

	TOTAL	
	APR 2022 - MAR 2023	APR 2021 - MAR 2022 (PY)
Income		
Beverage Sales	546.00	0.00
Fees for Electricity & Water from TS	2,640.00	0.00
Hire Fees	0.00	0.00
Audio Visual Hire	30.00	260.00
Commercial Hire Fees	28,355.56	18,790.50
Discretionary Discount	-65.00	-167.60
Kitchen Hire	30.00	434.00
Private Hire Fees	3,925.00	3,981.50
Regular Hire Fees	10,697.00	10,100.00
Residents Discount	0.00	-823.00
Total Hire Fees	42,972.56	32,575.40
Sales of Product Income	25.00	0.00
Services	1,152.00	1,026.05
Uncategorised Income	20.00	0.00
Total Income	£47,355.56	£33,601.45
Cost of Sales		
Purchases - Food and Beverage	0.00	-489.35
Total Cost of Sales	£0.00	£ -489.35
GROSS PROFIT	£47,355.56	£34,090.80
Expenses		
Bad debts	1,309.50	0.00
Bank Charges	68.58	16.60
Cleaning	-759.50	-836.11
Cleaning Materials	350.75	177.15
Dues and Subscriptions	85.00	85.00
Equipment Rental	0.00	30.00
Garden & Grounds Equipment & Supplies	317.98	789.72
Hall Equipment	2,351.00	3,225.03
Hall Manager	17,541.75	14,269.61
Hall Manager Expenses	892.66	204.77
Total Hall Manager	18,434.41	14,474.38
Insurance Expense	1,300.89	1,352.70
Repair and maintenance - TS	3,992.16	0.00
Repairs and Maintenance - VH	2,313.96	4,364.14
Pest Control	0.00	45.00
Total Repairs and Maintenance - VH	2,313.96	4,409.14
Utilities	60.00	5.00
Combined Energy Supply	12,393.25	3,892.24
Computer and Internet Expenses	1,010.61	1,343.74
Mobile Telephone	30.00	136.17
Water & Sewerage	0.00	-220.00
Total Utilities	13,493.86	5,157.15

Sandford on Thames Village Hall

Profit and Loss Comparison

April 2022 - March 2023

	TOTAL	
	APR 2022 - MAR 2023	APR 2021 - MAR 2022 (PY)
Waste Disposal	1,863.33	2,083.77
Total Expenses	£45,121.92	£30,964.53
NET OPERATING INCOME	£2,233.64	£3,126.27
Other Income		
Grant Income	1,800.00	2,000.00
Interest Income	92.52	2.54
Total Other Income	£1,892.52	£2,002.54
NET OTHER INCOME	£1,892.52	£2,002.54
NET INCOME	£4,126.16	£5,128.81

**Independent examiner's report to the trustees of Sandford-on-Thames Village Hall, charity
number 1027510**

I report to the trustees on my examination of the accounts of Sandford-on-Thames Village Hall for the year ended 31 March 2023

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

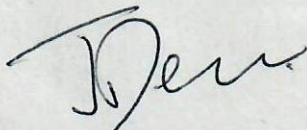
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
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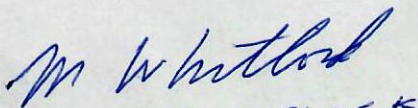


John Dennis

Independent Examiner

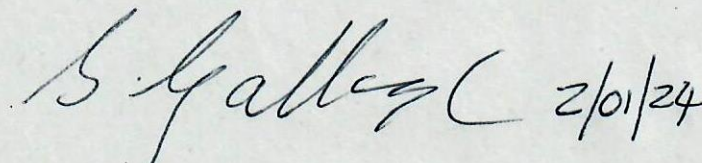
2 Heyford Hill Lane, Littlemore, Oxford, OX4 4YG

Date 26 October 2023



M. WHITLOCK
CHAIRMAN

2/1/24



Stephen Gallagher
Treasurer

2/01/24

SANDFORD ON THAMES VILLAGE HALL

England & Wales - Charity number 1027510

Accounts

Sandford on Thames Village Hall

Registered Charity 1027510

Income and Expenditure Account for year ending:

	31 st March 2022	31 st March 2021	31 st March 2020
	£	£	£
Operating Income			
Audio Visual Hire	260.00	0.00	300.00
Commercial Hire Fees	18,790.50	3,724.00	15,505.00
Discretionary Discount	-167.60	-80.00	-1,876.00
Kitchen Hire	434.00	-15.00	555.00
Private Hire Fees	3,981.50	8,34.00	8,722.00
Regular Hire Fees	10,100.00	722.00	12,459.00
Residents Discount	-823.00	62.00	-1233.00
Services	1,026.05	357.64	4.00
Total Income	33,601.45	5,604.64	34,436.00
Cost of Sales			
Purchases - Food and Beverage	-489.35	0.00	0.00
Gross Profit	34,090.80	5,604.64	34,436.00
Operating Expenses			
Bank Charges	16.60	0.00	0.00
Cleaning	-836.11	53.00	5,521.00
Cleaning Materials	177.15	0.00	431.47
Dues and Subscriptions	85.00	50.00	50.00
Equipment Rental	30.00	0.00	0.00
Garden & Grounds Equipment & Supplies	789.72	0.00	0.00
Hall Manager	14,269.61	3240.00	10,566.00
Hall Manager Expenses	204.77	0.00	0.00
Insurance Expense	1,352.70	1644.51	943.46
Licensing	0.00	180.00	180.00
Repairs and Maintenance	4,409.14	12,429.85	4,015.98
Total Utilities	5,157.15	5,239.01	2,645.16
Waste Disposal	2,083.77	1,820.02	1,774.79
Total Operating Expenses	27,739.50	24,656.94	26,196.86
Net Operating Income	6,351.30	-19,052.30	8,240.14
Other Income			
Grant Income	2,000.00	20,708.00	2,232.00
Interest Income	2.54	10.97	29.68
Total Other Income	2,002.54	20,717.97	2,261.68
Other Expenses			
Equipment	3,225.03	3,180.55	0.00
Redevelopment Expense	0.00	0.00	2,232.00
Total Other Expenses	3225.03	3,180.00	2,232.00
Net Other Income	-1,222.49	17,538.97	29.68
Final Surplus / Deficit	5,128.81	-1,513.33	8,269.82

Sandford on Thames Village Hall

Notes

- 1 It has been a successful year for the Village Hall with an income from hiring increased to £33,601 compared to the previous year of £5,605 . Rates have not been increased during the period but will be increased from 01/03/22.
- 2 A new treasurer was appointed in July and started to make some changes to the way the accounts are operated. See note 6 below.
- 3 South Oxford District Council gave a grant of £2000 to replace the old chairs. This was the second instalment of the grant. The first part was paid in the previous financial year.
- 4 Talking shop have made monthly payments for utilities, but rates for electricity, water and gas have increased. A new rate is being considered for the next financial year.
- 5 Overall, there has been a surplus of £5,128 for the year, which is an encouraging recovery after 2021.
- 6 The accounts were started for the year with invoices being raised when the money from hirers had been deposited in the bank before the actual hire of the hall has taken place. The new treasurer changed this to reflect income from the date of hire instead of deposit.

Sandford on Thames Village Hall

Balance Sheet as at year ending:

	31 st March 2022	31 st March 2021	31 st March 2020
	£	£	£
Cash in Hand	25	25	25
HSBC Current Account	10,761	9,712	13,033
HSBC Deposit Account	23,051	23,049	20,038
Debtors	4,077	0	1,204
Undeposited funds	0	0	0
Liabilities	0	0	0
Total Assets	37,914	32,786	34,299
Accumulated Fund			
Opening balance equity	14,469	14,469	14,469
Retained earnings	18,316	19,830	11,560
Surplus/deficit for year	5,129	-1,513	8,270
Balance carried forward	37,915	32,786	34,299

Approved by:

Independent Examiner:

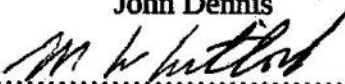


Date:

23/11/2022

John Dennis

Chair:

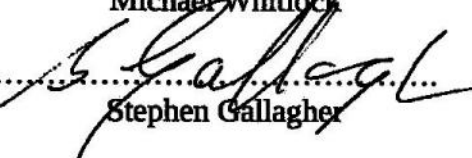


Date:

23/11/2022

Michael Whitlock

Treasurer:



Date:

23/11/2022

Stephen Gallagher

Independent examiner's report to the trustees of Sandford-on-Thames Village Hall, charity number 1027510

I report to the trustees on my examination of the accounts of Sandford-on-Thames Village Hall for the year ended 31 March 2022

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John Dennis

2 Heyford Hill Lane, Littlemore, Oxford, OX4 4YG

Date 23 November 2022

Sandford on Thames Village Hall

Registered Charity 1027510

Chairman Report

Covid restrictions resulted in a reduction in income the previous year, especially from the commercial sector. Since lifting restrictions the hirers have returned and this has resulted in an improved operating income.

The total operating income was £34090 compared to £5604 the year before.

Operating expenses were £27739 compared to £24656 the previous year

There was a surplus of £5128 for the year

Over the years we have built up reserves and fortunately it was not necessary to use any.

In order to improve the income, the rates of hire for the hall have increased from 2022. We are however concerned about higher energy costs.

Michael Whitlock

SOT Village Hall Chairman

Subject: accounts

From: Nanda Rodrigues <nanda_rodrigues@hotmail.com>

Date: 21/11/2022, 20:04

To: michael whitlock <mwhitlock53@googlemail.com>, Robert Morgan <robert.morgan@theology.ox.ac.uk>, Catherine Wilde <catherine.wilde@hotmail.co.uk>, Peter Addyman <paddyman1@gmail.com>, Steve Gallagher <steve@thegallaghers.me.uk>

Dear all

As Acting Secretary I can confirm that we have received approval for the annual accounts from the committee by email. As this is outside our normal meeting schedule, the committee is satisfied to pass these accounts virtually by email.

Dated 21st November 2022

Regards

Nanda

SANDFORD ON THAMES VILLAGE HALL

England & Wales - Charity number 1027510

Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 Apr 2020 To 31 Mar 21

Charity name: Sandford On Thames Village Hall

Charity registration number: 1027510

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide facilities for meetings, lectures, classes and other forms of recreation and leisure-time occupation with the object of improving the conditions of life of the inhabitants of the Parish without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Providing a venue for the local community to partake in various activities, ie: Sports classes (eg Pilates, Karate) Club meetings Receptions and parties (pre-COVID) Entertainment (eg quizzes) Market for local produce
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have taken into account the guidance issued by the Charity Commission on public benefit when deciding which activities to let the Hall for.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The Hall makes occasional small grants to local efforts that support the local community. These mostly take the form of discounted hire fees.
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Hall has continued to be greatly valued by Parish residents and visitors as a venue for social engagement and leisure activities.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Declaration of Trust dated 19 May 1980
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		The report has been signed by Charles Wilson, currently Vice Chair. He was Chair for the period covered by this report.

Reference and Administrative details

Charity name	Sandford On Thames Village Hall
Other name the charity uses	
Registered charity number	1027510
Charity's principal address	Henley Road Sandford on Thames Oxfordshire OX4 4YN

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The restrictions imposed for the COVID-19 lockdown had a major impact on the Hall's income. This was to a large extent offset by support grants from government. The result is that the Hall remains in a strong financial position.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Committee's policy is to retain financial reserves of about six months average expenditure in the bank account in order to provide sufficient float for running costs. The current reserve is in excess of that in order to fund the legal costs of converting the Trust to a CIO.
Amount of reserves held	Para 1.22	£32,786
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Charles Wilson	Chair		
2	Michael Whitlock	Treasurer		
3	Catherine Wilde	Secretary		
4	Prue Sykes			
5	Peter Addyman			
6	Nanda Rodriguez			
7				
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18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)		
Type of adviser	Name	Address
Name of chief executive or names of senior staff members (Optional information)		

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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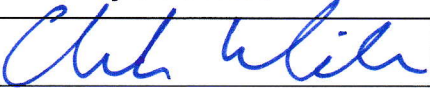
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Charles Wilson	
Position (eg Secretary, Chair, etc)	Vice Chair (Chair for period of report)	
Date		

Sandford on Thames Village Hall

Registered Charity 1027510

Income and Expenditure Account for year ending:

	31 st March 2021	31 st March 2020	31 st March 2019
	£	£	£
<u>Operating Income</u>			
Audio Visual Hire		300	220
Commercial Hire Fees	3,724	15,505	18,178
Discretionary Hire Fees		0	2,988
Discretionary Discount	(80)	(1876)	
Kitchen Hire Fees	(15)	555	645
Private Hire Fees	834	8,722	8,683
Regular Hire Fees	722	12,459	5,272
Billable Income	358	4	116
Resident's discount	62	(1,233)	(827)
Bad debt written off		0	0
Total Operating Income	5,605	34,436	35,276
<u>Operating Expenses</u>			
Bank charges		0	0
Cleaning Time & Materials	53	5,952	5,428
Miscellaneous	230	298	477
Hall Manager	3,240	10,566	8,580
Insurance	1,645	943	923
Repairs & Maintenance	12,430	4,016	2,785
Hall Equipment (Chairs)	3,181		
Utilities	5,239	2,645	4,059
Waste Disposal	1,820	1,775	1,664
Total Operating Expenses	24,656	26,196	23,916
Net Operating Surplus (Deficit) for year	(19,052)	8,240	11,360
<u>Other Income</u>			
Interest received	11	30	8
Grants	20,708	2,232	2,156
Total Other Income	20,718	2,262	2,164
<u>Other Expenses</u>			
Equipment	3,180	0	0
Redevelopment Expense	0	2,232	6,506
Total Other Expenses	3,180	2,232	6,506
Net Other Income	17,537	30	(4,342)
Final surplus (deficit)	(1,513)	8,270	7,018

Sandford on Thames Village Hall

Balance Sheet as at 31st March 2021

	31 st March 2021	31 st March 2020	31 st March 2019
	£	£	£
Cash in Hand	25	25	207
HSBC Current Account	9,712	13,033	10,201
HSBC Deposit Account	23,049	20,038	12,008
Debtors	0	1,204	3,538
Undeposited funds	0	0	75
Liabilities	0	0	0
Total Assets	32,786	34,299	26,029

Accumulated Fund

Opening balance equity	14,469	14,469	14,469
Retained earnings	19,830	11,560	4,542
Surplus/deficit for year	(1,513)	8,270	7,018
Balance carried forward	32,786	34,299	26,029

Approved by:

Independent Examiner:

John Dennis

Date:

10/9/2021

Chair:

Charles Wilson

Date:

15/9/21

Treasurer:

Michael Whitlock

Date:

15/9/2021

Michael Whitlock

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John Dennis

2 Heyford Hill Lane, Littlemore, Oxford, OX4 4YG

Date 10 September 2021

Independent examiner's report to the trustees of Sandford-on-Thames Village Hall, charity number 1027510

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Date 10 September 2021