

EAST COKER PLAYGROUP

England & Wales - Charity number 1027421

Details

Status Registered

Legal form Other

Registered 1993-10-20

Register [View on the Charity Commission register](#)

Contact

Address The Pavillion
Long Furlong Lane
East Coker
East Coker
Somerset
BA22 9LQ

Phone 07503751133

Email office.ecplaygroup@gmail.com

Website www.eastcokerpreschool.co.uk

Activities

Objects: The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;(c) Instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Activities: Care and education of children under five, learning through play-based activities, indoors and out with free play and adult-led learning, life skills & physical health, links with local community, including schools and other organisations and professionals. Support of children under 5 with special educational needs; supporting parents and parenting skills. Registered with Ofsted to deliver EYFS

Classification

- **How:** Provides Services
- **What:** Education/training, Arts/culture/heritage/science, Amateur Sport, Recreation
- **Who:** Children/young People, People With Disabilities, The General Public/mankind

Geography

- Somerset

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£91,024	£88,577	-	-
2023-08-31	£61,104	£81,357	-	-
2022-08-31	£79,876	£83,990	-	-
2021-08-31	£74,865	£73,568	-	-
2020-08-31	£76,988	£66,861	-	-

Trustees

Name	Role	Appointed
Rosie Newman	Chair	2023-11-15
Claire Sherwell		2026-01-28
Fiona Waldron		2026-01-28

EAST COKER PLAYGROUP

England & Wales - Charity number 1027421

Accounts

East Coker Preschool

Annual General Meeting

18th October 2023, 7:30pm

Attendance – Lauren.C, Eve.D, Anne.N, Jess.H and Amber.C.

Apologies - Vicky.R, Siobhian.T, Emma.B and Philippa.E.

The minutes of last year's AGM were read out, agreed upon and signed by both Jess and Amber. Since last year Jess has taken on the role of Treasurer and Eve the Admin role, there were no other matters arising.

Both the Manager/Chairperson and Treasurer reports were presented during the meeting, if you'd like to read or have a copy, please speak with a member of staff.

Unfortunately, Sophie and Steven have resigned their role as Co-Chairperson, and we'd like to send our thanks to them for their time and dedication to the committee. Amber has expressed that she would also like to resign her position as Secretary but has agreed to stay on, as the committee needs to have at least 2 non staff members in active roles. PLEASE REMEMBER THAT THE SCHOOL LEGALLY CANNOT RUN WITHOUT AN ACTIVE COMMITTEE!

The Constitutions and Policies were readopted and signed by both Secretary and Treasurer in lieu of a Chairperson, these are also available to view on request.

The Gambling Licence signatories are Anne and Karen.

WINTER FAIR 25/11/2023

Raffle tickets have been delivered and will be handed out shortly. We currently have approx 15 stalls sold, so if you or anyone you know would like a stall on the day please speak with either Judi or Eve. This year we're asking for whole cake donations, as opposed to cupcakes, for the refreshment stall that we will be hosting.

Anne and Amber have offered to go on a donation hunt around the town for raffle prizes, again if you know of any businesses or people that are willing to help please pass on the information.

Festive Songs 06/12/2023

Come and see your children performing a range of songs and buy their seasonal artwork, there will be refreshments available on the day.

Easter Coffee Morning 28/03/2024

Weather dependent we will be hosting an egg hunt for the children, there will also be a raffle, along with refreshments and more amazing artwork.

Olympic Summer Event 08/06/2024

In line with the summer Olympics we've decided to host our own for our summer fundraiser, details will be confirmed nearer the time, so watch this space.

A.O.B

Jess and Eve are going to look into the Instant Ink to see if it is cost effective for the setting.

Easy fundraising, if you do online shopping, please look into using the easy fundraising site to do so, with every purchase money gets given to the preschool at no extra cost to you, please see the leaflet attached.

Next meeting to finalise all Winter Fair arrangements,

15/11/2023 7:30pm @The Preschool

18/10/23 Manager Report and Treasurer Report

September 22 saw big changes at the playgroup. Eve Dudden took over as manager, supported by Anne N. (Deputy Supervisor), Lorraine R., Karen R, Judi S, Sophie K (chair), Amber (secretary) and later in the year Jess H (treasurer). This is also the 50th year the playgroup has been at the Pavilion in East Coker.

In September 22 the number of children accessing the playgroup was 17 but this increased throughout the year to 26 children at the end of the Summer Term 23. The low numbers of children had an ongoing impact on the financial situation of the playgroup. This combined with the rising cost of consumerables, utilities, national living wage and an increase in staffing ratios to enable a safe and learning environment for the increased number of SEN support children created a financial situation that was monitored all year. In November 22 an ex-parent ran a craft workshop which raised £250. The Winter Fair in November raised £795 and £218 was donated by the local short mat bowls league. This league runs for 11 months of the year, Eve & Jeff make bacon butties for them and the money raised is donated to the playgroup.

The playgroup walked to East Coker Primary School to see their Nativity in December 22. We watched their show and had a play in the reception classroom, re-establishing links with the school. It was lovely to see the preschooler's who had been at the playgroup.

In February 23 the playgroup signed up to do the SASP Physical Audit. This looks at the playgroup physical provision and advises how to make any improvements. We successfully completed this in July 23. The Stay and Play integrated session moved to Friday mornings and has been used by 3-4 families each week.

Funds raised were put toward mending the vegetable planter, which Anne and Ade did in February 23. The garden has enabled the children to grow and enjoy strawberries, sweetcorn, cucumbers, runner and french beans and pumpkins! The children made Valentine cards for their families and enjoyed making and eating pancakes and tossing pancakes on Shrove Tuesday (and all week!).

In May 23 the Coronation of the King Charles and Queen Camilla was celebrated and the local scarecrow competition was entered by the playgroup. The playgroup entry came 2nd! At the end of the Spring Term the wet weather did not deter an Easter Egg Hunt (held indoors) and a week long sale of Children's Art work, raising £69.50.

Our 50th Golden Jubilee event in June raised £675. It included a Golden Trail, garden games, BBQ, trip down memory lane with photos of years gone by, cakes, raffle and the launch of the Jubilee cookbook. I must mention Sophie (who devised the trail), Jess (who did the cookbook), Amber (who ran refreshments and organised) and everyone else who helped at the event, came to the event and supported the playgroup making this a truly wonderful event.

Photos of the children were taken by Ruth, a first time doing photos this way and will hopefully be repeated. Sports Day in July was not too hot and supported by many families who cheered on their children. A party at the end of term was enjoyed by all and the playgroup ran summer sessions Monday to Thursday from 9am-3pm for 4 weeks of the summer holidays. Looking back it been a year full of learning and fun.

East Coker Pre-School Playgroup

Profit and Loss Report

01 September, 2023 - 31 August, 2024

Sales

0600 - Craft Fair Income	345.42	
4100 - Child Fee Age 2	3,472.91	
4101 - Child Fee Age 3+	8,040.11	
4105 - Summer Fees	569.58	
4106 - Milk Refunds	233.55	
4107 - Preschool Fundraising	2,917.18	
4108 - Easy Fundraising	316.98	
4113 - Grants	73,541.86	
4114 - Snack Fee	717.44	
4117 - Admin Charge	40.00	
4900 - Other income	202.01	
4911 - Bank interest received	627.75	
	Total Sales	£91,024.79

Direct Expenses

0006 - Consumables	242.89	
0009 - Gifts	20.00	
0200 - Visits	150.00	
0300 - Fundraising Costs	20.00	
0400 - Craft Fair Costs	161.49	
1234 - Petty Cash	100.00	
	Total Direct Expenses	£694.38

GROSS PROFIT / LOSS **£90,330.41**

Overheads

0001 - Stationery	11.85	
0002 - Preschool Resources	467.71	
0003 - Paper Consumables	5.75	
7000 - Employee Wages and Salaries	77,284.63	
7001 - NEST pension	1,641.25	
7095 - Recruitment Expenses	35.00	
7100 - Rent	6,677.45	
7200 - Electricity	766.96	
7500 - Printing	18.49	
7530 - Telephone	154.92	
7610 - Accountancy Fees	190.00	
7630 - Business Insurance	375.60	
7800 - Repairs and Renewals	88.80	
8200 - General Expenses	468.98	
8210 - Subscriptions	230.00	
8230 - Training Costs	160.00	
	Total Overheads	£88,577.39
<hr/>		
	NET PROFIT / LOSS	£1,753.02
<hr/>		

East Coker Pre-School Playgroup
Accounts ending 31st August 2024

SAGE code	MONEY IN	31-Aug-24	31-Aug-23	31-Aug-22	SAGE code	MONEY OUT	31-Aug-24	31-Aug-23	31-Aug-22
800	Craft Fair	345.42	1,160.89	285.00		Direct expenses			
4100	Child Fees age 2	3,472.91	9,835.68		6	Consumables	242.89		
4101	Child Fees age 3+	8,040.11	7,131.60	13,302.14	7	Fruit		12.50	
4106	Milk Refunds	233.55	218.38	107.67	9	Gifts	20.00	250.00	65.00
4105	Summer fees	669.58			200	Visits	150.00		
4107	Preschool Fundraising	2,917.18	1,328.15	1,897.16	300	Fundraising costs	20.00	160.00	
4108	Easy fundraising	316.98	43.61	0.00	400	Craft Fair costs	161.49	305.49	410.00
4113	Early Learning Grant	73,641.86	39,411.75	55,386.04	500	Courses	680.00	680.00	535.00
4114	Breakfast/Lunch/ snack fee	717.44	861.60	6.57	1234	Petty cash Consumables	100.00	1,550.00	1,566.77
4117	Admin charge	40.00	140.00	0.00			694.38		
4118	Uniform		30.00	10.00		Overheads			
4900	Other income- bowling, refunds	202.01	748.61	5.00	1	Stationery stamps	11.85	49.99	50.00
7890	Holiday club		12.50	329.10	2	Preschool resources and garden	467.71	1,913.09	1,510.91
7900	Bank interest	627.76		21.39	3	Paper consumables	5.75		
					5060	Other direct expenses		20.00	
					7000	Wages - inc HMRC and NEST pension	77,284.63	67,512.24	47,324.37
					7001	Nest pension	1,841.26		
					7015	Statutory parental bereavement pay		487.00	
					7095	Recruitment expenses	35.00		
					7100	Rent	6,877.45	5,357.00	6,621.89
					7200	Electricity	766.96	1,242.41	
					7500/20	Office stationery/ printing	18.49	550.11	982.34
					7530	Telephone	154.92	104.59	
					7610	Accountancy-sage /computer repair	190.00	118.00	221.40
					7630	Insurance and Pre-school learning alliance	375.60	354.38	602.99
					7800	Repairs and renewals	88.90		
					7900	Bank charges and interest		-382.07	
					8200	General expenses	468.98		
					8210	Subscriptions	230.00	203.00	193.00
					8220	Clothing costs		219.87	
					8230	Training costs & Ofsted	160.00	268.00	50.00
							86,577.39		
						TOTALS- direct and overheads	89,271.77	80,975.60	60,134.17

31 August 2024 1,753.02 31 August 2023 -£20,253.23 31 August 2022 11,215.80

Receipts over payments for the year

	31 August 2024	31 August 2023	31 August 2022
CURRENT ASSETS			
Northwest Current	10	10	10
Northwest Reserve	33,842.02	32,285.13	52,235.62
Petty cash at hand	157.5	110.4	700.5
Trade debtors	635.95	286.92	
	34,445.47	32,692.45	52,945.68
REPRESENTED BY			
Balance at 31.8.23	32,692.45	52,945.68	41,729.88
Excess Receipts over Payments	1,753.02	-20,253.23	11,215.80
	34,445.47	32,692.45	52,945.68



Section A

Independent Examiner's Report

Report to the trustees/ members of

East Coker Pre-School Playgroup

On accounts for the year ended

August 31st 2024

Charity no (if any)

1027421

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2024.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

CH Howes

Date:

26.4.25

Name:

Craig Howes

Relevant professional qualification(s) or body (if any):

ICAEW CTA

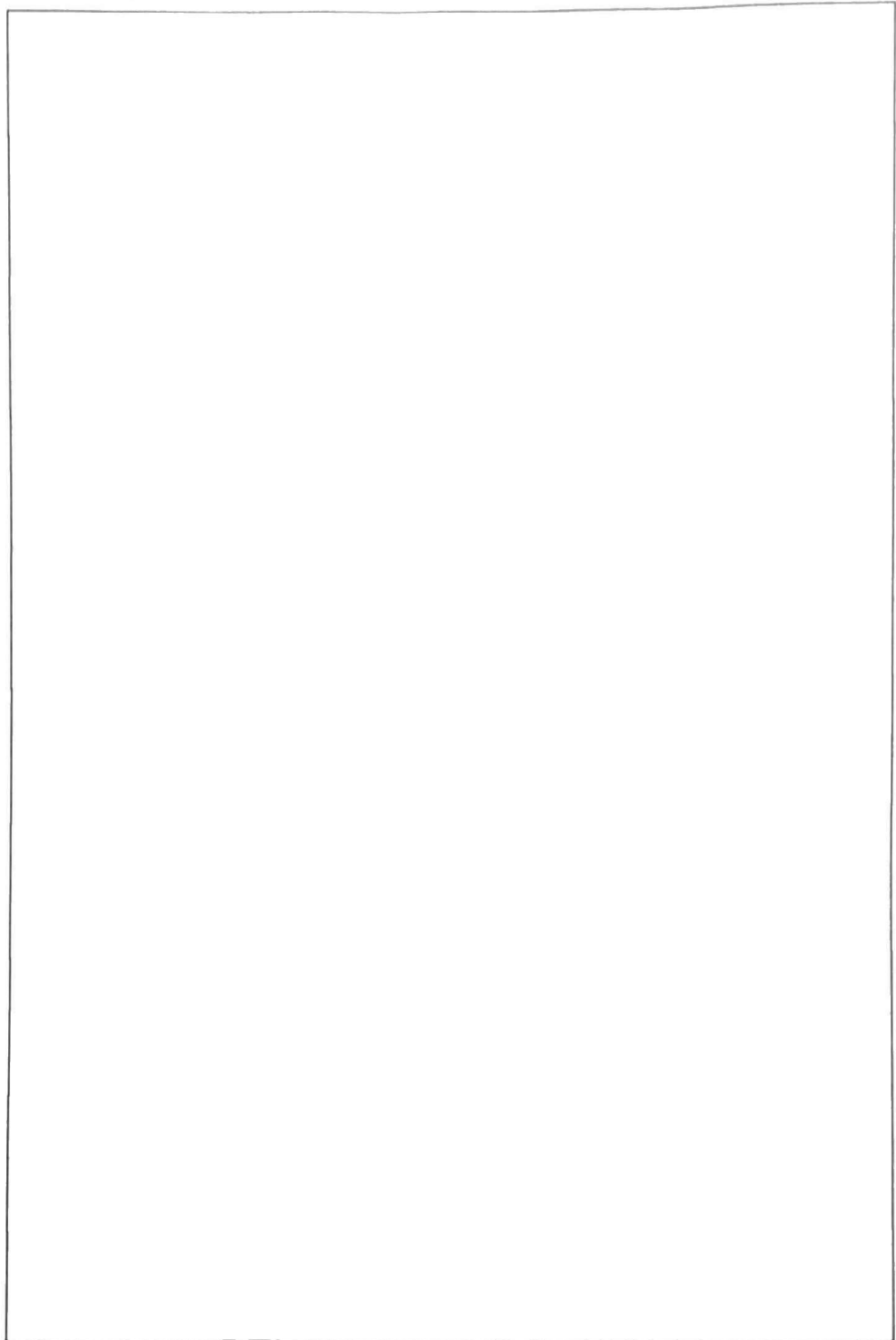
Address:

22 Watercombe Heights

Yeovil.
BA20 2TA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



EAST COKER PLAYGROUP

England & Wales - Charity number 1027421

Accounts

East Coker PreSchool, Minutes Annual General Meeting 19/10/2022 7:30pm

Attendance - Eve Dudden, Anne Nottley, Vicky Rogers, Sophie Kennedy and Amber Chaffey.

Apologies – Judi Swan and Chris Butler.

The minutes of the last AGM were read out and signed by Eve and Anne with no matters arising.

Chairperson's Report – Since Sept 21 when the new school year started we've had new families join us, and due to covid restrictions easing we were able to hold fundraisers. In Jan 22 a local family donated the funds for us to re-turf the garden, on behalf of their late mother. We started running a baby and toddlers group on a Thursday morning. In June we celebrated the Platinum Jubilee of the now late Queen Elizabeth II by painting Union Jacks for the community celebrations. We also held lots of events during the year including a Fairy Tale Trail, Easter Bonnet parade and Sports day. In August Kay retired after many wonderful years spent at the PreSchool, we would like to thank her for the years and wish her all the best enjoying time with her grandchildren.

Treasurer's Report – It's been a hard few years since the pandemic but despite that and rising costs we managed to keep the setting in profit, and with being able to fundraise again at the end of the academic year Aug 22 our outgoings were £60,000 with incomings of £71,300 which gave us a profit of £11,300. This surplus and all subsequent fundraising will be needed to support the preschool through the next challenging year.

A full copy of the Chairperson and treasurer report are available on request.

Election of officers – Sophie Kennedy, Chairperson, Amber Chaffey, Secretary

We have roles that need filling on the committee, we have the volunteer role of Treasurer. Also a paid role of Admin, the admin role will include paying wages, submitting invoices and be approx. 10hours per week, if you're interested in filling either role please speak with Eve.

The Pre-school Learning Alliance Constitution was re-adopted and signed.

The Policies have been reviewed and updated by Eve and Anne and signed by the Chairperson, copies will be emailed out to parents.

Winter Craft Fair – **19th NOVEMBER 2022, EAST COKER VILLAGE HALL 11am-3pm** Stalls are still available £15 per table, speak with Judi or Eve for more details. Lots of information on how you can support our fundraising event will be with you soon.

Mosaic Workshop with Dawn Handy – **12th November 2022, EAST COKER PRESCHOOL, 10:30am-1pm**, £20 per person all materials and refreshments provided, 16+, booking enquiries 07931266150.

50 years of East Coker preschool – **10th June 2023** We will be holding a golden treasure hunt to celebrate 50 years! The theme will be preschool related.

A.O.B – New contact email will be up and running soon, and the parish council said yes to us having a willow pen which has now been put in place for the children to enjoy and watch grow.

We are holding another meeting **9th November 2022, 7pm**, to discuss the final winter fair and agree changes to the gambling license.

The next committee meeting is the 25th January 2023, 7pm, we need as many parents as possible to run a viable committee and make decisions in the running of the school, without your input we

cannot run the setting to its greatest potential, please let us know which evenings best suit you to run these meeting so we can run with the majority.

East Coker Preschool Report 2021/2022

This is the first report of this type I have written. When I listed what I could recall and looked back at records when my memory failed me, I was amazed what our hard working, reliable and fantastic staff and families have achieved.

September 21 saw preschool open with similar Covid infection controls and working practice. Our resilient children settled in well and embraced the setting and activities. In November, we ran our first Craft Fair since the pandemic and welcomed back new and familiar faces, £735 was raised.

Gifts and cards were made in December and Festive songs were sung outside next to an eco tree, made from sticks found on walks and fir cones, leaves, herbs and prickly sweet chestnuts. In January 22, a local family very kindly gave donations given at their mothers memorial service to the preschool. This enabled us to re-turf the garden in February, which had become a mud bath when it rained and dust bowl when the sun shone. The children loved watching the turf being laid and have benefited greatly as they love being outside in our garden. Our linked preschool East Chinnock Under Fives unfortunately had to close in January 2022 due to lack of children. As a direct result, we expanded our provision to accept 2 years olds and started running a Baby and Toddler session on a Thursday morning.

The children welcomed in the Chinese New Year in March 22, walking in a line around the whole setting and outside, making lots of loud noise. They so enjoyed this that it was repeated several times over the week(s). We also had help from a student doing a week of work experience, she spent a lot of time in the book corner reading to the children. In April 22 we held an Easter Egg Hunt, Easter Bonnet parade, raffle and coffee morning. The children enjoyed searching for eggs and the Easter Bonnets were brilliant.

In May there was lots of fun painting a May Pole, attaching ribbons and 'dancing'/weaving the ribbons, the children followed instructions and wanted to repeat the experience again and again! During the summer term the Talk Boost was run for 9 weeks. The setting was lucky to get this ICAN Speech and Language intervention for free as part of the support available post Covid. It was so popular and successful, it will return. In June the preschool was asked to paint two Union Jack flags to put next to the doors at the Pavilion during the village celebrations of Queen Elizabeth 2nd Platinum Jubilee. We also held a fundraising Fairy Tale Trail which successfully raised £354. In July, the preschool visited East Coker Primary School to support transitions for the first time since the Pandemic. It was lovely to see the school and enable the children to visit the school before some of them start in September. On one of the hottest days ever, World Life creepy crawlies visited the setting, the children were so focused, brave and interested in the creatures they met. We were lucky and the temperatures dropped, we held Sports Day first thing in the morning, the children eagerly took part in Egg and Spoon Race, Sack Race, running, skipping, bean bag on head and the 3 legged race.

In August, we ran holiday summer sessions for 3 weeks and supported several families who needed emergency childcare when their setting temporarily closed without notice. Finances were tight and the hard decision to raise the hourly fee rate was made in the Summer Term

and it was agreed to charge for snacks (families can opt out and provide healthy snack by letting us know).

August was also the time to say a fond goodbye to Kay Storde who retired from her manager role after too many years service to remember. In line with her request she retired quietly and now has time to fully enjoy her grandchildren and family, garden, holidays, coffee and cake and walking her dogs.

We look forward to the coming year, in 2023 the preschool will have been at The Pavilion for 50 years – celebrations will be held!

East Coker Pre-School Playgroup

Profit and Loss Report

01 September, 2022 - 31 August, 2023

Sales

0600 - Craft Fair Income	1,160.89	
4100 - Child Fee Age 2	9,835.58	
4101 - Child Fee Age 3+	7,131.50	
4106 - Milk Refunds	218.38	
4107 - Preschool Fundraising	1,328.15	
4108 - Easy Fundraising	43.51	
4113 - Grants	39,411.75	
4114 - Snack Fee	661.50	
4117 - Admin Charge	140.00	
4118 - Uniform	30.00	
4900 - Other income	748.61	
4911 - Bank interest received	382.07	
7890 - Holiday Club	12.50	
	Total Sales	£61,104.44

Direct Expenses

0007 - Fruit	12.50	
0009 - Gifts	250.00	
0300 - Fundraising Costs	160.00	
0400 - Craft Fair Costs	305.49	
0500 - Courses	680.00	
1234 - Petty Cash	1,550.00	
5060 - Other Direct Expenses	20.00	
	Total Direct Expenses	£2,977.99

	GROSS PROFIT / LOSS	£58,126.45
Overheads		
0001 - Stationery	49.99	
0002 - Preschool Resources	1,913.09	
7000 - Employee Wages and Salaries	67,512.24	
7100 - Rent	5,844.00	
7200 - Electricity	1,242.41	
7520 - Office Stationery	550.11	
7530 - Telephone	104.59	
7610 - Accountancy Fees	118.00	
7630 - Business Insurance	354.38	
8210 - Subscriptions	203.00	
8220 - Clothing Costs	219.87	
8230 - Training Costs	268.00	
	Total Overheads	£78,379.68
	NET PROFIT / LOSS	-£20,253.23

East Coker Pre-School Playgroup

Balance Sheet Report

To: 31 August, 2023

ASSETS

Fixed Assets

Total Fixed Assets £0.00

Current Assets

1100 - Trade Debtors 286.92

1200 - Natwest - Current Account 10.00

1210 - Cash 110.40

1220 - Natwest - Reserve Account 32,285.13

Total Current Assets £32,692.45

TOTAL ASSETS £32,692.45

LIABILITIES

Current Liabilities

Total Current Liabilities £0.00

Future Liabilities

Total Future Liabilities £0.00

TOTAL LIABILITIES £0.00

TOTAL NET ASSETS £32,692.45

EQUITY

Net Profit / Loss	32,692.45	
3100 - Profit and Loss Account	52,945.68	
Net Profit / Loss (prior year(s))	0.00	
Net Profit / Loss (current year)	-20,253.23	
<hr/>		
	TOTAL EQUITY	£32,692.45
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Section A Independent Examiner's Report

Report to the trustees/ members of

East Coker Pre-School Playgroup

On accounts for the year ended

August 31st 2023

Charity no (if any)

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Independent examiner's statement

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- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

CH Howes

Date:

11.06.24

Name:

Craig Howes

Relevant professional qualification(s) or body (if any):

ICAEW CTA

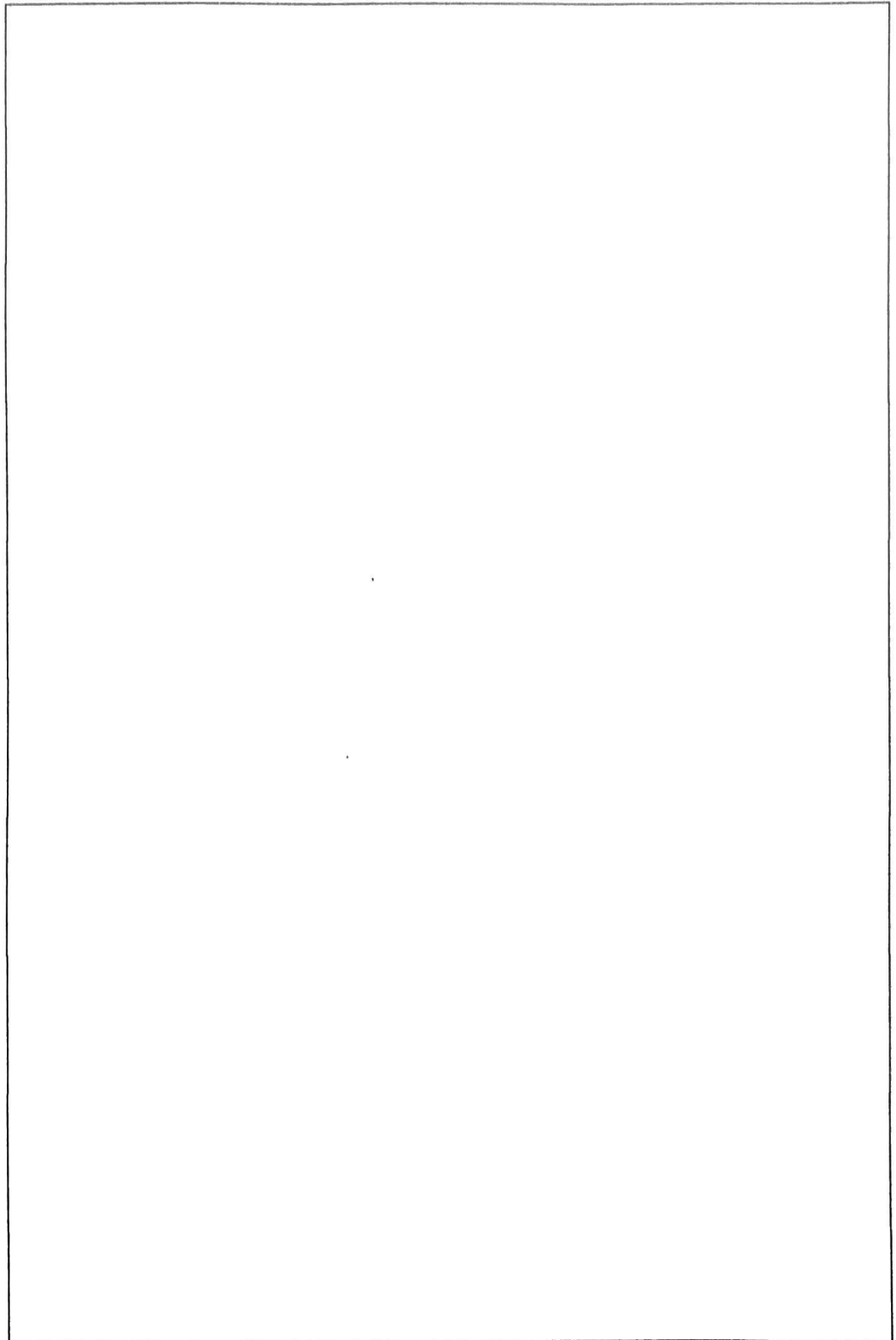
Address:

22 Watercombe Heights

Yeovil.
BA20 2TA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



East Coker Pre-School Playgroup
Accounts ending 31st August 2023

SAGE code	MONEY IN	31-Aug-23	31-Aug-22
600	Craft Fair	1160.89	285.00
4100	Child Fees age 2	9835.58	
4101	Child Fees age 3+	7131.5	13302.14
4106	Milk Refunds	218.38	107.57
4107	Preschool Fundraising	1328.15	1,897.16
4108	Easy fundraising	43.51	-
4113	Early Learning Grant	39411.75	55,386.04
4114	Breakfast/Lunch/ snack fee	661.5	6.57
4117	Admin charge	140	-
4118	Uniform	30	10.00
4900	Other income- bowling, refunds	748.61	5.00
7890	Holiday club	12.5	329.1
4911	Bank Interest	382.07	21.39
			-
			-
	TOTALS	£61,104.44	£71,349.97

SAGE code	MONEY OUT	31-Aug-23	31-Aug-22
1	Stationery stamps	49.99	50.00
2	Preschool resources and garden	1913.09	1510.91
7	Fruit	12.5	0.00
9	Gifts	250	65.00
300	Fundraising costs	160	0.00
400	Craft Fair costs	305.49	410.00
500	Courses	680	535.00
1234	Petty cash Consumables	1550	1588.77
5060	Other direct expenses	20	0.00
7000	Wages - Inc HMRC and NEST pension	67512.24	47324.37
7100	Rent	5844	6621.89
7200	Electricity	1242.41	
7520	Office stationery	550.11	982.84
7530	Telephone	104.59	0.00
7610	Accountancy-sage /computer repair	118	221.40
7630	Insurance and Pre-school learning alliance(2022	354.38	602.99
8210	Subscriptions	203	193.00
8220	Clothing costs	219.87	0.00
8230	Training costs & Ofsted	268	50.00
	TOTALS- direct and overheads	£81,357.67	£60,134.17

80975.6

	31-Aug-23	31-Aug-22
Receipts over payments for the year	-£20,253.23	11215.8
CURRENT ASSETS		
Natwest Current	10	10
Natwest Reserve	32285.13	52235.62
Petty cash at hand	110.4	700.5
Trade debtors	286.92	
	<u>32692.45</u>	<u>52945.68</u>
REPRESENTED BY		
Balance at 31.8.22	52945.68	41729.88
Excess Receipts over Payments	-£20,253.23	11215.8
	<u>32692.45</u>	<u>52945.68</u>

EAST COKER PLAYGROUP

England & Wales - Charity number 1027421

Accounts

EAST COKER PRESCHOOL

ANNUAL GENERAL MEETING

Held on Thursday 14th October 2021
at The Playgroup

1. **Present:** Ashley (Treasurer), Anne Nottley, Kay Strode, Eve Dudden,
Apologies: Louise Purkiss, Judi Swasn, Sam Milne
2. **Minutes of last AGM:** In the absence of the Chair Kay read the Minutes of the last AGM, which were agreed and duly signed by Kay on Chair's behalf as a true record of proceedings.
Matters Arising: There were no matters arising from last AGM which are not covered in later items.
3. **Chair/Supervisors Report:** A challenging year due to Covid-19, copy of report attached
4. **Treasurer's Report:** Ashley reported at the close of year 31st August 2021 total income amounted to £74865.64 including EYE government funding of £65593, outgoings amounted to £82268.15 represented mainly by wages, rent, petty cash and consumables. It was noted there are outstanding invoices to be paid which will improve the overall final balance. Reserve account including contingency fund stood at £40892.

With costs rising and more demands being placed on the setting for CPD, legislation compliance and the burden of the pandemic we need to continue to fundraise. We should try to find someone who can match-fund for us as this can make a tremendous difference to income.

5. **Election of New Officers:** Treasurer: Ashley has now resigned his role as Treasurer. Louise Purkiss has offered to take on Treasurer and was proposed by Eve Dudden and seconded by Anne Nottley.
Chair: There were no volunteers for Chair so the position remains open
Secretary: There were no volunteers for Secretary so the position remains open
Vice-Chair: There was no vice-chair and no one offered to take the role.
Kay will check the appropriate paperwork to notify Ofsted of changes to Treasurer is completed.

Kay thanked Ashley for his support over the past 3 years in taking on the Treasurer Role, and welcomes Louise.

6. **Constitution:** It was agreed the new 2011 Pre-school Learning Alliance Constitution would be adopted and will be signed by Officers in due course.
7. **Policies:** Kay reminded there were alterations and a new policy relating to the pandemic which were adopted last year.
8. **Gambling Licence:** It was agreed gambling licence would remain (with Kay Strode and signed by Eve Dudden and Judi Swan - who replaces Sharon Shire).
9. **Christmas Craft Fair:**
The date of the Craft Fair is **Saturday 20th November** to be held in the Village Hall. We had no Craft Fair on 2020 due to Covid restrictions and this is our main fundraiser so we really need to make it count this year. We can still accommodate one or two more stalls so please get in touch asap if you know of anyone who would like to join us, with new people taking on crafts during lockdown maybe they would like to get together for a joint stall.

We will hold a meeting after half to term to finalise details and ask all parents and carers to please support us, we will need raffle prizes, cakes for the day to sell and for refreshments, volunteers to be in the kitchen for refreshments, on the door to take entrance and raffle money, raffle tickets will be sent home to sell prior to 20th, also help to set up the hall in the morning/previous evening and pack away after. Many hands will make light work giving all volunteers time to enjoy refreshments/light lunch and opportunity to buy from the craft stalls. This is a family day and East Chinnock Under Fives will provide fun activities for the children during the day.

We know that **Barclays, Lloyds, HSBC and Screwfix will match-fund** and ask if a parent or any of their relatives/friends/neighbours work for any of these organisations they consider match-funding for us. Also, not every company advertises their match-funding so we would ask that all parents check with their employer whether they will do this.

12. **Fundraising:** The fundraising ideas offered up in previous years were:
March - Pudding Night, perhaps around Mothers day including a stall from Bodyshop
April - Easter Family Bingo with Easter egg prizes.
May - Summer Fair to resume
July - and end of term bar-b-q or cheese and wine event where children can also come
Coffee mornings so parents/carers can meet and chat
Anne has some information regarding a Family Bingo evening
If any parent/carer would like to comment on which of these they would like to see happen or offer alternatives/additional fundraising ideas please see Kay or Anne.

Date of Next Meeting: Monday 8th November 2021 at 7.30 at the Playgroup

Kay thanked everybody for attending and their input and the meeting closed at 10.00.

EAST COKER PLAYGROUP
C/O THE PAVILION, LONGFURLONG LANE, EAST COKER, YEOVIL, SOMERSET
RECEIPTS AND PAYMENTS ACCOUNT FOR YEAR ENDING 31/8/21

MONEY IN	31-Aug-21	31-Aug-20
Child Fees	7590.55	9968.5
Breakfast/Lunch	-	
Early Learning Grant	65,593.28	61,544.45
Funding	-	
Inland Revenue Funding	1,017.27	2,270.18
Bank Interest	4.41	69.37
Milk Refunds	73.76	358.28
Fund raising	338.93	1,019.90
Photos Commission	-	5.00
second hand uniform sales	61.00	34.00
ECU5	162.85	
Summer playgroup	-	
Preschool Garden	-	
Name Tags	-	
Social events	-	
Staff Buys	16.00	
Insurance refund	-	1,718.48
Webb Ivory	-	
Course Refund	7.59	-
TOTALS	£74,865.64	£76,988.16

MONEY OUT	31-Aug-21	31-Aug-20
Wages plus IR less East Chincock	60754.39	53862.97
Rent	5863.93	6220.71
Insurance	1000.20	1608.36
Ofsted	100.00	
Milk		327.78
Petty cash Consumables	1154.01	1412.9
Repairs/Building Work	212.03	98.00
Computer Checks/Repairs	244.80	237.60
Craft Fair		243.27
Preschool Garden	469.67	291.55
Stationery stamps phone	1329.67	604.01
Play Materials	1033.45	408.75
Christmas Books	21.00	78.99
Equipment and books	518.99	271.45
Subscriptions	78.00	292.71
Visitors		118.80
Courses	380.00	615.00
Gifts	363.71	
Uniform costs	44.00	
Refurbishment		171.01
Social Events		
TOTALS	£73,568.05	£66,861.86

	31 August 2021	31 August 2020
Excess of receipts over payments for the year	£1,297.59	£10,126.30

CURRENT ASSETS

Bank balance	31st August 2021	£56,232.29	53988.62
Petty cash at hand		500.11	1446.19
		£56,732.40	55434.81

REPRESENTED BY

Balance at 31/8/20		55434.81	45308.51
Excess Receipts over Payments		£1,297.59	10126.3
		£56,732.40	55434.81

Independent Examiner's Report to the Trustees of East Coker Pre School Playgroup.

I report on the accounts of the Trust for the year ended 31 August 2021 which are set out on page 1.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed. It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Mr Craig Howes

CH Howes

Relevant professional qualification or body: ICAEW

Address: 22 Watercombe Heights, Yeovil, Somerset, BA20 2TA

Date: 19.6.22

EAST COKER PLAYGROUP

England & Wales - Charity number 1027421

Accounts

ANNUAL GENERAL MEETING

Thursday 15th October 2020, 8pm

1. **In attendance:** Eve Dudden, Sam Milne, Judi Swan, Anne Nottley, Kay Strode.
Apologies: Ashley Trimmer (Treasurer), Sam Stevenson, Megan Wilson, Sarah Graff (Chair), Lucy Marshall (Secretary)
2. **Minutes of the last meeting and matters arising:** In the absence of the Chair Kay read the minutes and they were agreed as a true record of proceedings to be signed accordingly, no matters were arising.
3. **Manager's Report:** Kay reported on the past academic year, which is attached to these minutes.
4. **Election of Officers;** Ashley Trimmer has offered to remain as Treasurer for the time being, we are presuming Sarah Graff and Lucy Marshall will stand down as they no longer have children at the setting but no offers to take on the roles have come forward so they remain open at the present.
5. **Treasurer's Report:** In the absence of the Treasurer Judi reported as follows:
to 31st August 2020 money in amounted to £76,196.01 which included fees of £9,947.00, EYE £61,545, Furlough scheme £2,270, Bank interest £69.37.
Money out amounted to £73,129.26 made up mostly of salaries £60,575.19 and rent £6,220 - rent was increased but due to the pandemic the Parish Council gave us a rent free period of 4 months - very much appreciated. This all resulted in us making a small profit over the year.
6. The Alliance 2011 **Constitution** is re-adopted. Due to the Covid-19 pandemic 2 new **Policies** were introduced in May which were a Covid-19 Preschool Policy and a Virus and Infection Control Preschool Policy addendum to our sickness policy. These have been implemented to ensure safety of children, their families and staff, and are duly adopted. It was agreed **gambling licence** would remain with Kay Strode, and signed by Eve Dudden and Judi Swan, who replaces Sharon Shire.
7. **Budget Review:** must be done asap to ensure we are sustainable particularly as our pension contributions have risen, the National Living Wage was increased in April by 6.2% affecting most of our workforce and our hourly funding rate was reduced by 5.5%. Fees have been increased accordingly to take up some of the shortfall but fees make up a small proportion of our income and salaries make up the bulk of our expenditure. Fundraising gives us a buffer.
8. **Fundraising:** Due to the pandemic there was no summer fair in 2019 and the Craft Fair has been postponed for 2020, hopefully we may be able to have this in the spring; these are our two main fundraisers which means a significant reduction in income for the coming year. Suggestions for fundraising included Christmas Hampers with raffle tickets being sold through parents & carers to their wider family and friends, children's artwork sale and quizzes, either through paper quizzes for families to complete at home and pay to enter and/or through a group Whatsapp. Any other suggestions or offers to implement these ideas would be warmly welcomed.
9. **Any other Business;** Kay introduced **Amazon Smile** which, if we sign up to it, offers 0.5% of any purchases by those who sign up, as a fundraiser. Sam will look into signing up and advise parents and friends so they can support us. Also the possibility of raising money by **switching bank** current account, Sam will explore if this is worth it to us. Kay suggested we support **Children in Need** this year as our outside charity and will implement activities to raise money after half term, parents will be advised and invited to support this. Kay raised items from the updated **Provider Agreement** to ensure we are familiar with the requirements and up to date. We are part of the **Fareshare scheme** which gives us food from supermarkets; goods not used for the children are offered for a small donation which buys something for the children so please take a look so we can avoid waste.
10. **Date of Next Meeting:** To be offered as date/time choice for an Extraordinary AGM to ratify the decisions made and sign accordingly, together with inducting a working Committee of Officers. Details attached.

C/O THE PAVILION, LONGFURLONG LANE, EAST COKER, YEOVIL, SOMERSET
31st August 2020

MONEY IN	31-Aug-20	31-Aug-19
Child Fees	£ 9,968.50	9748.13
Breakfast/Lunch	-	98.00
Early Learning Grant	61,544.45	70,310.72
Funding	-	-
Inland Revenue Funding	2,270.18	-
Bank Interest	69.37	89.31
Milk Refunds	368.28	-
Craft Fair Raffle	-	12.50
Craft Fair	1,019.90	617.00
Photos Commission	5.00	33.29
Craft Fair Bookings	-	75.00
Petty Cash	-	2,114.66
ECU5	-	-
Calander Sales	-	-
Summer Fair	-	20.00
Summer Fair Raffle	-	-
Sponsorship	-	-
Summer playgroup	-	-
Charity Fundraising	-	-
Childrens Visits	-	-
Preschool Garden	-	-
Scholastic Books	-	-
Name Tags	-	-
Second Hand Uniform	34.00	24.00
Raffles at events	-	-
Social events	-	75.00
Chocoholics Evening	-	-
Summer Trip	-	248.67
Staff Buys	-	39.98
Chatterbox Challenge	-	-
Insurance refund	1,718.48	-
East Coker Cook Book	-	-
Video Donations	-	-
Bowls	-	-
Webb Ivory	-	-
Course Refund	-	-
Grants	-	-
Matched scheme	-	-
TOTALS	£76,988.16	£83,504.26

MONEY OUT	31-Aug-20	31-Aug-19
Wages plus IR less East Chinnock	53862.97	£63,596.26
Rent	6220.71	5654.24
Insurance	1608.36	850.52
Ofsted	0.00	50.00
Milk	327.78	834.34
Preschool Garden	291.55	-
Petty cash Consumables	1412.90	2954.85
Repairs/Building Work	96.00	210.00
Craft Fair Raffle	0.00	-
Craft Fair	243.27	128.50
Computer Checks/Repairs	237.60	230.40
PreschoolCalendars	0.00	-
Summer Fair Raffle	0.00	-
Summer Fair	0.00	-
Summer Trip	0.00	240.00
Stationery stamps	604.01	321.87
Play Materials	408.75	584.53
Christmas Books	78.99	0.00
Equipment and books	271.45	-
Scholastic Books	0.00	-
Sponsored Events	0.00	-
Subscriptions	292.71	78.00
Childrens gifts	0.00	-
Visitors	118.80	-
Take Art	0.00	-
Advertising	0.00	-
Courses	615.00	1904.20
Photos Summer	0.00	-
Charity Fundraising	0.00	32.60
Gifts	0.00	-
Xmas Sacks	0.00	-
Pre-school Learning Alliance	0.00	-
East Chinnock Under Fives	0.00	-
Web Ivory	0.00	-
Pavillion Fund	0.00	-
Refurbishment	171.01	-
Social Events	0.00	-
IT - Photo CD/Website	0.00	-
Refund to SCC	0.00	-
TOTALS	£66,861.86	£77,670.26

Excess of receipts over payments for the year

31 August 2020

31 August 2019

£10,126.30

£5,834.00

CURRENT ASSETS

Bank balance	31st August 2020	£53,988.62
Petty cash at hand		1446.19
		<u>£55,434.81</u>

		£43,854.50
		£1,834.01
		<u>£45,688.51</u>

REPRESENTED BY

Balance at 31/8/19	45688.51
Excess Receipts over Payments	£10,126.30
Less monies not received	380
	<u>£55,434.81</u>

	£39,854.51
	£5,834.00
	<u>£45,688.51</u>

Independent Examiner's Report to the Trustees of East Coker Pre School Playgroup.

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Basis of independent examiner's report

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Independent examiner's statement

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- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

CH Howes
Name: Mr Craig Howes

Relevant professional qualification or body: ICAEW

Address: 22 Watercombe Heights, Yeovil, Somerset, BA20 2TA

Date: 03.05.2021