

# UPWOOD SMALL TO TALL

England & Wales · Charity number 1027346

## Details

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Other names	UPWOOD AND THE RAVELEYS PRE-SCHOOL-PLAYGROUP, UPWOOD PRE-SCHOOL
Status	Registered
Legal form	Other
Registered	1993-10-27
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	Upwood Small to Tall Upwood Primary School Huntingdon Road Upwood Cambs PE26 2QA
Phone	01487802086
Email	<a href="mailto:manager@upwoodsmalltall.co.uk">manager@upwoodsmalltall.co.uk</a>
Website	<a href="http://www.upwoodsmalltall.co.uk">www.upwoodsmalltall.co.uk</a>

## Activities

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**Objects:** TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS

**Activities:** Provide breakfast club, preschool and after school childcare

## Classification

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- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

## Geography

- Cambridgeshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£247,191	£222,750	-	-
2024-08-31	£242,569	£220,879	-	-
2023-08-31	£195,381	£192,865	-	-
2022-08-31	£160,916	£147,518	-	-
2021-08-31	£98,988	£98,222	-	-

## Trustees

Name	Role	Appointed
<b>Rebecca Mashford</b>	Chair	2022-06-22
Allan Groom		2024-03-20
ELIZABETH EDWARDS		
Emma Staples		2022-06-22
Suzanne Gaunt aka Sykes		2019-12-05

**UPWOOD SMALL TO TALL**

England & Wales - Charity number 1027346

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# Accounts

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AGM Chair's Report  
12 November 2025

Wow – I can't believe another year has flown by. It's been so wonderful to see Upwood Small to Tall grow from strength to strength with the increasing numbers at our after-school clubs, and a waiting list for 2-year-old places!

As we look forward to Christmas 2025, I was thinking back to how last year felt so magical. The Christmas performance has never been so well attended and our fundraising so well supported by our families. The children looked absolutely amazing in their costumes, and the staff clearly put in so much work with the carols; I'm excited to see what this year brings!

Our spring fayre has become a date on everyone's calendar, and we were so blessed with sunshine this year – adding to the fun had by all. It's so wonderful to see how (together with the tireless efforts of Angie and Sue) our fundraising helps to make USTT the special place it is, from the additional activities to celebrate the end of the year, the additional furniture that has just arrived, to new equipment for the growing after-school club.

Finally, thank you so much to everyone on the committee, all this wouldn't be possible without you all giving your time so freely to help and support.

I can't wait for the CIO transfer to be finalised and to step into a new academic year with USTT on the firm foundations we've all worked so hard to build.

## AGM – FINANCE REPORT

Date: Explanation / Description

Accounts YE: 2024/25	Final Accounts completed by Whittings LLP Profit made £24,441
Income/Expenditure outside of Budget expectations	<b>LOSS</b> - Staff Wage budget exceeded budget due to staff absence/sickness cover Staff training exceeded budget <b>PROFIT</b> – All clubs ended the year in profit with Preschool seeing the most significant increase
Debtors	None
Bank/Reserve A/C	Reserve remains untouched Current Account healthy
Miscellaneous/AoB	Our YTD analysis has been adjusted to account for surplus/deficit balances brought forward. Surplus spending has been added to the monthly analysis so that funds ring-fenced, for example - replacement fixtures/furnishings and Staff Bonus awards so that this spending is transparent rather than recorded as a 'Miscellaneous' spend
Budget 2025/26  To do :	Please see the revised Budget / Forecast for 2025/26  Treasurer's Audit to be completed for YE 2024/25

Next Meeting :

**UPWOOD SMALL TO TALL  
DRAFT UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2025**

**Whitings LLP  
Chartered Accountants  
108 High Street  
Ramsey  
Huntingdon  
Cambridgeshire  
PE26 1BS**

# UPWOOD SMALL TO TALL

## Trustees' Report

Year ended 31 August 2025

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Charity Commission registered number 1027346

Address of Charity:	Upwood Primary School Huntingdon Road Upwood Cambs PE26 2QA
Governing Document:	The constitution was adopted on 7 November 1988 as amended 22 March 2007 as amended 6 November 2013 as amended 22 June 2022
Independent Examiner:	Keith Day FCCA Whitings LLP 108 High Street Ramsey Cambs PE26 1BS
Trustees:	Rebecca Mashford (Chair) Allan Groom Emma Staples Suzanne Gaunt Elizabeth Edwards

# **UPWOOD SMALL TO TALL**

## **Trustees' Report** *(continued)*

**Year ended 31 August 2025**

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### **Objects of the Charity**

The aim of the charity is to enhance the development and education of children by encouraging parents to understand and provide for the needs of their children through community groups.

### **Summary of the main activities in relation to the objects**

Provision of childcare for the purpose of care and education for children aged 2yrs to 10yrs from 8am – 5.30pm term time. Parental involvement is welcomed from the outset. Regular parental meetings are held throughout the academic year.

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

### **Trustee appointments and training**

Trustees step down and are reappointed each year at the AGM.

New members are provided with a welcome pack containing our constitution, induction and training opportunities. Elected trustees are given additional roles and responsibility information.

### **Activities and Achievements**

Attendance numbers are healthy across all the clubs with a few customers moving over to the school breakfast club. We have 46 pre-schoolers with 21 of those starting school in September 2025. With new admissions so far, we already have 33 children ready to return in September.

Our Christmas carols, UPA Christmas fayre, and the Spring Fayre were great successes.

The premises has been dramatically improved in recent years with air conditioning, a new garden, more outdoor space, a new sign and noticeboard. The charity has a healthy balance of reserves to look towards continued long-term improvements in coming years such as new equipment and furniture.

### **Manager's Report**

Children in pre-school are very much enjoying the new garden space and having an area to run and burn off energy is making a huge difference to movement and behaviour within the building. Children are better able to learn about spatial awareness and how to co-ordinate themselves in a way that is safe and controlled.

After school club children are enjoying some new resources, the badminton and cricket sets are very popular and we are trying table top activities coming such as jewellery making, rock painting and spiro-graph.

Maisie continues with her Foundation Degree and Laura with her Level 3 qualification; both are showing what they are learning through their interactions with children and families. Both are working very hard and I am extremely proud of their ongoing commitment and achievement.

The conversion to Charitable Incorporated organisation (CIO) continues and I have now submitted the application to register our new company with Ofsted.

Sue and I are compiling a wish list and have organised an after-work meeting to measure furniture and spaces to ensure we are looking at correct sized tables and chairs – the main thing that we want to replace using Community Playthings. The room planning service would better serve a new setting that is empty, so we are working from Sue's room plan.

The Family Fun Day was a huge success! What a wonderful day! I would like to thank the Committee for their dedication and willingness to give up their time to support USTT, we are all very grateful.

The trustees' report was approved and signed on behalf of the committee of trustees by

..... **Chair**

..... **Trustee**

..... **Date**

# UPWOOD SMALL TO TALL

## Receipts and Payments Account

Year ended 31 August 2025

	Restricted Fund	Unrestrict- ed General Fund	Total 2025	Total 2024 (as restated)
	£	£	£	£
<b>Receipts</b>				
Playgroup	-	69,646	69,646	69,499
Under 5's funding	-	161,481	161,481	147,007
Grants	10,695	2,177	12,872	24,383
Donations	-	-	-	23
Sundry fundraising	-	2,355	2,355	2,749
Sale of sweatshirts, polo shirts & photographs	-	52	52	66
Bank interest	-	785	785	723
	<u>10,695</u>	<u>236,496</u>	<u>247,191</u>	<u>244,450</u>
<b>Payments</b>				
Staff costs	5,725	191,224	196,949	185,523
Premises costs	2,732	3,562	6,294	20,191
Training & course fees	-	1,601	1,601	638
Insurance	-	915	915	817
Administration expenses	-	2,039	2,039	1,724
New equipment, books, activities & trips	2,238	3,695	5,933	3,573
Legal fees	-	-	-	2,662
Fundraising	-	405	405	285
Sundry expenses	-	672	672	452
Subscriptions	-	687	687	114
Accountancy fees	-	570	570	1,068
School dinners	-	5,627	5,627	5,202
Refreshments & presentations etc	-	835	835	766
Sweatshirts, polo shirts & photographs	-	223	223	167
	<u>10,695</u>	<u>212,055</u>	<u>222,750</u>	<u>223,182</u>
<b>Net receipts for the year</b>	-	24,441	24,441	21,268
<b>Cash funds brought forward</b>	-	<u>120,841</u>	<u>120,841</u>	<u>99,573</u>
<b>Cash funds carried forward</b>	-	<u>145,282</u>	<u>145,282</u>	<u>120,841</u>

# UPWOOD SMALL TO TALL

## Statement of Assets and Liabilities

As at 31 August 2025

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	Total 2025	Total 2024
<b>Cash Fund</b>		
Cash at bank	145,159	120,718
Cash in hand	<u>123</u>	<u>123</u>
	<u>145,282</u>	<u>120,841</u>
<b>Current Assets</b>		
Debtors	<u>246</u>	<u>806</u>
<b>Current Liabilities</b>		
Creditors – Whitings LLP	<u>595</u>	<u>570</u>

These financial statements were approved and signed on behalf of the committee of trustees by:

..... **Chair**

..... **Trustee**

..... **Date**

**UPWOOD SMALL TO TALL**

England & Wales - Charity number 1027346

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# Accounts

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Manager's report Tuesday 22<sup>nd</sup> October 2024

Revised for meeting on Wednesday 22<sup>nd</sup> January 2025

The new academic year is well under way. Attendance numbers are healthy across all the clubs. We have 33 pre-schoolers with 21 of those starting school in September 2025, although not all of those will be going to Upwood PA.

Children are enjoying all the joys that Autumn brings, from nature walks to conker rolling and leaf rubbing. Our Facebook page is now being updated regularly following the purchase of a Kindle Fire on which to take photographs and upload straight to the page. This is working well to keep our families updated on what we are doing at pre-school.

Wendy achieved her level 2 qualification at the end of the academic year and Jess qualified as a children's yoga instructor – congratulations to both of them!

Laura has begun her level 3 course and Maisie her Foundation Degree (level 4/5). We wish them all well in their studies and look forward to the benefits that their new knowledge and understandings will give to both themselves and the children.

The conversion to Charitable Incorporated organisation (CIO) continues and I am just waiting for approval from our trustees before the application can be forward to the charities commission. \*Since first draft of this report, the new CIO is now registered as a charity and I have a piece of work to do in registering us with Ofsted.

With reference to the additional garden space, all has been agreed but the Academy appear to be having difficulties with their legal team in providing the necessary licencing. This is the last response I had from Lisa, Head of Operations for the Thomas Deacon Trust:

17/10/24 'I'm afraid this has become very protracted with the solicitor, it would appear it's not as easy as just putting in place a new licence for the additional space and instead are talking about needing DfE approval. I have asked them to revisit this and will chase as they have not got back to me. Unfortunately, I think it is going to take some time to unpick this, I am sorry there isn't a faster solution as both the Trust and the Council are happy for this to happen, but the legalities currently seem more complex than we would all hope and I can only apologise for the time it is taking.'

Following this, I shared an email with you explaining the options and costs plus recommendations from the Academy's solicitor. Lisa has since emailed the following update:

20/12/24 'Just a quick update, following further advice from the solicitor we have agreed that we can put in place a lettings agreement which will try to cut through the formality of the approaches detailed below.

We would need to do a 12 month agreement which I would suggest could be:

1 January – 31 December 2025

1 January – the date in 2026 that your current council lease expires

Then renew again from 12 months from the date of your new lease

I need to write up a lettings agreement to send to you; we have to be very clear that the school can have access to the additional outdoor area that's covered by the letting. However we would give permission for you to put up new picket fencing with a gate – at your cost.'

Lisa is working very hard to make this happen for us with the least amount of cost and disruption. I will continue to pursue this and will report back with any updates.

Repairs were made to the garden by Gilbertscape at the end of the summer break but they have not yet come back to us with a date to paint the transparent canopy which was part of the original design quote.

I would like to thank the Committee for their dedication and willingness to give up your time to support USTT, we are all very grateful.

**UPWOOD SMALL TO TALL  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2024**

**Whitings LLP  
Chartered Accountants  
108 High Street  
Ramsey  
Huntingdon  
Cambridgeshire  
PE26 1BS**

# UPWOOD SMALL TO TALL

## Trustees' Report

Year ended 31 August 2024

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Charity Commission registered number 1027346

Address of Charity:	Upwood Primary School Huntingdon Road Upwood Cambs PE26 2QA
Governing Document:	The constitution was adopted on 7 November 1988 as amended 22 March 2007 as amended 6 November 2013 as amended 22 June 2022
Independent Examiner:	Keith Day FCCA Whitings LLP 108 High Street Ramsey Cambs PE26 1BS
Trustees:	Rebecca Mashford (Chair) Allan Groom Emma Staples Suzanne Gaunt Elizabeth Edwards

# UPWOOD SMALL TO TALL

## Trustees' Report *(continued)*

**Year ended 31 August 2024**

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### **Objects of the Charity**

The aim of the charity is to enhance the development and education of children by encouraging parents to understand and provide for the needs of their children through community groups.

### **Summary of the main activities in relation to the objects**

Provision of childcare for the purpose of care and education for children aged 2yrs to 10yrs from 8am – 5.30pm term time. Parental involvement is welcomed from the outset. Regular parental meetings are held throughout the academic year.

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

### **Trustee appointments and training**

Trustees step down and are reappointed each year at the AGM.

New members are provided with a welcome pack containing our constitution, induction and training opportunities. Elected trustees are given additional roles and responsibility information.

### **Activities and Achievements**

The charity has been using a grant from another organisation to upgrade equipment and facilities this year.

Attendance numbers are healthy across all the clubs. We have 33 pre-schoolers with 21 of those starting school in September 2025, although not all of those will be going to Upwood PA.

### **Manager's Report**

Children are enjoying all the joys that Autumn brings, from nature walks to conker rolling and leaf rubbing. Our Facebook page is now being updated regularly following the purchase of a Kindle Fire on which to take photographs and upload straight to the page. This is working well to keep our families updated on what we are doing at pre-school.

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The new CIO is now registered as a charity and I have a piece of work to do in registering us with Ofsted.

With reference to the additional garden space, all has been agreed but the Academy appear to be having difficulties with their legal team in providing the necessary licencing. Lisa, Head of Operations for the Thomas Deacon Trust, is working very hard to make this happen for us with the least amount of cost and disruption. I will continue to pursue this and will report back with any updates.

Repairs were made to the garden by Gilbertscape at the end of the summer break but they have not yet come back to us with a date to paint the transparent canopy which was part of the original design quote.

I would like to thank the Committee for their dedication and willingness to give up your time to support USTT, we are all very grateful.

The trustees' report was approved and signed on behalf of the committee of trustees by

..... **Chair**

..... **Trustee**

..... **Date**

# UPWOOD SMALL TO TALL

## Receipts and Payments Account

Year ended 31 August 2024

	Restricted Fund	Unrestrict- ed General Fund	Total 2024	Total 2023 (as restated)
	£	£	£	£
<b>Receipts</b>				
Playgroup	-	69,499	69,499	58,693
Under 5's funding	-	147,007	147,007	116,795
Grants	8,637	15,746	24,383	14,077
Donations	-	23	23	2,344
Sundry fundraising	-	2,749	2,749	2,925
Sale of sweatshirts, polo shirts & photographs	-	66	66	140
Bank interest	-	723	723	408
	-	235,813	244,450	195,381
<b>Payments</b>				
Staff costs	-	185,523	185,523	163,972
Premises costs	8,637	11,554	20,191	13,612
Training & course fees	-	638	638	649
Insurance	-	817	817	636
Administration expenses	-	1,724	1,724	2,068
New equipment, books, activities & trips	-	3,573	3,573	5,261
Legal fees	-	2,662	2,662	-
Sundry expenses	-	737	737	1,110
Subscriptions	-	114	114	741
Accountancy fees	-	1,068	1,068	-
School dinners	-	5,202	5,202	4,139
Refreshments & presentations etc	-	766	766	456
Sweatshirts, polo shirts & photographs	-	167	167	220
	-	214,545	223,182	192,865
<b>Net receipts for the year</b>	-	21,268	21,268	2,516
<b>Cash funds brought forward</b>	-	99,573	99,573	97,057
<b>Cash funds carried forward</b>	-	120,841	120,841	99,573

# UPWOOD SMALL TO TALL

## Statement of Assets and Liabilities

As at 31 August 2024

---

	Total 2024	Total 2023
<b>Cash Fund</b>		
Cash at bank	120,718	99,450
Cash in hand	<u>123</u>	<u>123</u>
	120,841	99,573
	<hr/>	<hr/>
<b>Current Assets</b>		
Debtors	<u>806</u>	<u>661</u>
<b>Current Liabilities</b>		
Creditors – Whittings LLP	<u>475</u>	<u>980</u>

These financial statements were approved and signed on behalf of the committee of trustees by:

..... **Chair**

..... **Trustee**

..... **Date**

# UPWOOD SMALL TO TALL

## Independent Examiner's Report to the Trustees of Upwood Small to Tall

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I report on the Accounts of the Trust for the year ended 31 August 2024 which are set out on pages 1 to 5.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the Accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- State whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the Accounts presented with those records. It also includes consideration of any unusual items or disclosures in the Accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the Accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that, in any material respect, the requirements?

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare Accounts which accord with the accounting records

Have not been met; or

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached.

Date:

-----

**Keith Day FCCA  
Certified Accountant  
A Partner in Whitings LLP  
High Street  
Ramsey  
Cambs  
PE26 1BS**

# UPWOOD SMALL TO TALL

## Independent Examiner's Report to the Trustees of Upwood Small to Tall

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I report on the Accounts of the Trust for the year ended 31 August 2024 which are set out on pages 1 to 5.

### Respective responsibilities of trustees and examiner

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It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- State whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the Accounts presented with those records. It also includes consideration of any unusual items or disclosures in the Accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the Accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

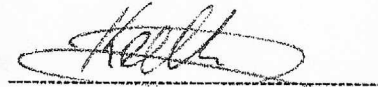
(1) Which gives me reasonable cause to believe that, in any material respect, the requirements?

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare Accounts which accord with the accounting records

Have not been met; or

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached.

Date: 19/05/2025.



Keith Day FCCA  
Certified Accountant  
A Partner in Whittings LLP  
High Street  
Ramsey  
Cambs  
PE26 1BS

**UPWOOD SMALL TO TALL**

England & Wales - Charity number 1027346

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# Accounts

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**UPWOOD SMALL TO TALL  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2023**

**Whitings LLP  
Chartered Accountants  
108 High Street  
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# UPWOOD SMALL TO TALL

## Trustees' Report

Year ended 31 August 2023

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Charity Commission registered number 1027346

Address of Charity:	Upwood Primary School Huntingdon Road Upwood Cams PE26 2QA
Governing Document:	The constitution was adopted on 7 November 1988 as amended 22 March 2007 as amended 6 November 2013 as amended 22 June 2022
Independent Examiner:	Keith Day FCCA Whitings LLP 108 High Street Ramsey Cams PE26 1BS
Trustees:	Emma Staples (Chair) (appointed 22-6-22) Rebecca Mashford (Secretary) (appointed 22-6-22) Lisa Milner Sue Sykes (Treasurer) Elizabeth Edwards

# UPWOOD SMALL TO TALL

## Trustees' Report *(continued)*

**Year ended 31 August 2023**

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### **Objects of the Charity**

The aim of the charity is to enhance the development and education of children by encouraging parents to understand and provide for the needs of their children through community groups.

### **Summary of the main activities in relation to the objects**

Provision of childcare for the purpose of care and education for children aged 2yrs to 10yrs from 8am – 5.30pm term time. Parental involvement is welcomed from the outset. Regular parental meetings are held throughout the academic year.

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

### **Trustee appointments and training**

Trustees step down and are reappointed each year at the AGM.

New members are provided with a welcome pack containing our constitution, induction and training opportunities. Elected trustees are given additional role and responsibility information.

### **Activities and Achievements**

Following the closure of Bury Playgroup, Upwood Small to Tall received a donation of money and equipment in 2023.

### **Chair Report**

As I reflect on my first year as Chair at USTT, it honestly warms my heart. I see the dirty, smiling faces of my own children having had great days of fun, play and learning at USTT and feel very proud to be connected to such a wonderful community asset.

I am beyond grateful to Angie and Sue, and the rest of the committee, for their kindness, patience and support as I've learned the ropes as Chair.

We've made some great inroads to improve the setting's facilities this year, including the fantastic news that our garden refurbishment grant has been approved. Work to get that project underway has started and we are targeting February half term to break ground. These enhancements will do justice to the wonderful care already provided by the USTT staff.

## UPWOOD SMALL TO TALL

### Trustees' Report *(continued)*

**Year ended 31 August 2023**

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#### Chair Report *(continued)*

However, I believe there's still plenty we can do together, especially as we plan ahead during this financially challenging time with rising inflation, anticipated wage increases and rising base costs to consider; I'm keen to lend my support through another year, subject to re-election at the AGM.

As regards activity, it's been a mercifully and deliberately quiet start to the academic year; We've limited fundraising events but things are now ratcheting up as we plan ahead to Christmas.

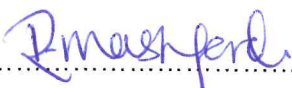
We are looking forward to bringing the children and USTT families together to socialise at our carols and mince pies evening. I can't wait to see the children taking part but would also like to get more parents singing along and making it a community affair this year.

As ever I'm keen to encourage new parents/carers to join our committee or volunteer to ensure we can continue holding events for the children and raising valuable funds.

On that note, I'd also like to say thank one of our families who has kindly offered to support with garden materials and help us keep our garden project within the budget of the grant. Another parent has volunteered to help on stand at the UPA Christmas Fair. Once again, our USTT community has shown its generosity, and for that I'm very grateful.

The trustees' report was approved and signed on behalf of the committee of trustees by

 ..... **Chair**

 ..... **Trustee**

 ..... **Date**

# UPWOOD SMALL TO TALL

## Receipts and Payments Account

Year ended 31 August 2023

	Restricted Fund	Unrestrict- ed General Fund	Total 2023	Total 2022 (as restated)
	£	£	£	£
<b>Receipts</b>				
Playgroup	-	58,693	58,693	52,641
Under 5's funding	-	116,795	116,795	106,539
Grants	6,740	7,337	14,077	3,754
Donations	-	2,344	2,344	-
Sundry fundraising	-	2,925	2,925	843
Sale of sweatshirts, polo shirts & photographs	-	140	140	60
Bank interest	-	408	408	168
	<u>6,740</u>	<u>188,641</u>	<u>195,381</u>	<u>164,005</u>
<b>Payments</b>				
Staff costs	-	163,972	163,972	133,019
Premises costs	6,740	6,872	13,612	4,865
Training & course fees	-	649	649	694
Insurance	-	636	636	618
Administration expenses	-	2,038	2,068	2,063
New equipment, books, activities & trips	-	5,261	5,261	2,282
Computers, printers & website	-	-	-	9
Sundry expenses	-	1,110	1,110	270
Subscriptions	-	741	741	466
Accountancy fees	-	-	-	-
School dinners	-	4,139	4,139	2,940
Refreshments & presentations etc	-	456	456	210
Sweatshirts, polo shirts & photographs	-	220	220	82
	<u>6,740</u>	<u>186,125</u>	<u>192,865</u>	<u>147,518</u>
<b>Net receipts for the year</b>	-	2,516	2,516	16,487
<b>Cash funds brought forward</b>	-	<u>97,057</u>	<u>97,057</u>	<u>80,570</u>
<b>Cash funds carried forward</b>	-	99,573	99,573	97,057

# UPWOOD SMALL TO TALL


## Statement of Assets and Liabilities

As at 31 August 2023

	Total 2023	Total 2022
<b>Cash Fund</b>		
Cash at bank	99,450	96,934
Cash in hand	<u>123</u>	<u>123</u>
	99,573	97,057
<b>Current Assets</b>		
Debtors	<u>661</u>	<u>427</u>
<b>Current Liabilities</b>		
Creditors – Whitings LLP	<u>980</u>	<u>480</u>

These financial statements were approved and signed on behalf of the committee of trustees by:

  
..... Chair

  
..... Trustee

15/11/2023  
..... Date

# UPWOOD SMALL TO TALL

## Independent Examiner's Report to the Trustees of Upwood Small to Tall

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I report on the Accounts of the Trust for the year ended 31 August 2023 which are set out on pages 1 to 5.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the Accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- State whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the Accounts presented with those records. It also includes consideration of any unusual items or disclosures in the Accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the Accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that, in any material respect, the requirements?

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare Accounts which accord with the accounting records

Have not been met; or

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached.

Date: 1/12/2023



Keith Day FCCA  
Certified Accountant  
A Partner in Whitings LLP  
High Street  
Ramsey Cambs  
PE26 1BS

**UPWOOD SMALL TO TALL**

England & Wales - Charity number 1027346

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# Accounts

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**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Upwood Small to Tall

**On accounts for the year  
ended**

31 August 2022

**Charity no  
(if any)**

1027346

**Set out on pages**

1-4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2022**.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

25/10/2022

**Name:**

Keith Day FCCA

**Relevant professional  
qualification(s) or body  
(if any):**

FCCA (Association of Chartered Certified Accountants)

**Address:**

108 High Street

Ramsey

Cambs, PE26 1BS

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Upwood Small to Tall

1027346

## Receipts and payments accounts

CC16a

For the period from	01-Sep-21	To	31-Aug-22
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Playgroup	48,782	-	-	48,782	31,385
Under 5's funding	106,539	-	-	106,539	64,017
Grants	3,754	-	-	3,754	2,699
Sundry income	843	-	-	843	547
Sales of clothes and photos	60	-	-	60	92
Bank interest	168	-	-	168	203
Misc sales	-	-	-	-	45
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>160,146</b>	<b>-</b>	<b>-</b>	<b>160,146</b>	<b>98,988</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>160,146</b>	<b>-</b>	<b>-</b>	<b>160,146</b>	<b>98,988</b>
<b>A3 Payments</b>					
Premises costs	4,865	-	-	4,865	2,351
Salaries	133,019	-	-	133,019	87,966
Training	694	-	-	694	283
Insurance	618	-	-	618	606
Administration expenses	2,063	-	-	2,063	1,798
Equipment, books, trips, computers	2,291	-	-	2,291	2,667
Subscriptions	466	-	-	466	138
School dinners	2,940	-	-	2,940	1,542
Sundries	562	-	-	562	871
	-	-	-	-	-
<b>Sub total</b>	<b>147,518</b>	<b>-</b>	<b>-</b>	<b>147,518</b>	<b>98,222</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>147,518</b>	<b>-</b>	<b>-</b>	<b>147,518</b>	<b>98,222</b>
<b>Net of receipts/(payments)</b>	<b>12,628</b>	<b>-</b>	<b>-</b>	<b>12,628</b>	<b>766</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>84,429</b>	<b>-</b>	<b>-</b>	<b>84,429</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>97,057</b>	<b>-</b>	<b>-</b>	<b>97,057</b>	<b>766</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at bank	96,934	-	-
	Petty cash	123	-	-
		-	-	-
	<b>Total cash funds</b>	<b>97,057</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Debtors	427	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Deferred income	Unrestricted	3,516	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

**UPWOOD SMALL TO TALL**

England & Wales - Charity number 1027346

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# Accounts

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**UPWOOD SMALL TO TALL**  
**STATEMENT OF ACCOUNTS**  
**FOR THE YEAR ENDED 31 AUGUST 2021**

**WHITINGS LLP**  
**108 HIGH STREET**  
**RAMSEY**  
**HUNTINGDON**  
**CAMBRIDGESHIRE**  
**PE26 1BS**

**Upwood Small to Tall**  
**INCOME AND EXPENDITURE ACCOUNT**

**31 August 2021**

	<b>2021</b>		<b>2020</b>	
	£	£	£	£
<b>FEES &amp; GRANTS RECEIVED</b>				
Playgroup		31,385		53,925
Under 5's Funding		64,017		64,400
Grants		2,699		12,543
		<b>98,101</b>		<b>130,868</b>
 <b>FUND RAISING</b>				
Sundry Fund Raising		547		90
Sale of Sweatshirts, Polo Shirts & Photographs		92		69
Bank Account Interest		203		477
Training Grants		-		1,956
Miscellaneous Sales		45		-
		<b>98,988</b>		<b>133,460</b>
 <b>EXPENDITURE</b>				
Premises Costs	2,351		4,814	
Salaries (less furlough grants)	87,966		104,472	
Training & Course Fees	283		1,658	
Insurance	606		605	
Administration Expenses	1,798		734	
New Equipment, Books, Activities & Trips	1,314		5,484	
New Computer & Printers	1,353		-	
Cleaning	-		27	
Sundry Expenses	182		477	
Subscriptions	138		545	
School Dinners	1,542		1,768	
Refreshments & Presentations etc.	580		1,252	
Sweatshirts, Polo Shirts & Photographs	109		350	
		<b>(98,222)</b>		<b>(122,186)</b>
 <b>NET SURPLUS/(DEFICIT) FOR THE YEAR</b>		<b>766</b>		<b>11,274</b>

**Upwood Small to Tall**

**ACCUMULATED FUND**

**31 August 2021**

	<b>2021</b>	2020
	<b>£</b>	<b>£</b>
Cash at bank 01.09.20	<b>88,575</b>	75,000
Cash in hand 01.09.20	<b>123</b>	123
Debtors 01.09.20	<b>-</b>	307
Creditors 01.09.20	<b>(8,894)</b>	(6,900)
Net Surplus/(Deficit)	<b>766</b>	11,274
	<b><u>80,570</u></b>	<b><u>79,804</u></b>
Cash at bank 31.08.21	<b>84,306</b>	88,575
Cash in hand 31.08.21	<b>123</b>	123
Debtors 31.08.21	<b>1,127</b>	-
Creditors 31.08.21	<b>(4,986)</b>	(8,894)
	<b><u>80,570</u></b>	<b><u>79,804</u></b>

**Upwood Small to Tall**  
**31 August 2021**

In accordance with your instructions we have prepared for your approval the financial information of Upwood Small to Tall for the year ended 31 August 2021 which comprises the income and expenditure account and accumulated fund from the accounting records, information and explanations that you have given to us.

The financial information has been prepared under the historical cost convention. The financial information is not intended to achieve full compliance with the provisions of UK Generally Accepted Accounting Principles.

As a member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at [icaew.com/regulations](http://icaew.com/regulations).

.....  
**WHITINGS LLP**  
**Chartered Accountants & Business Advisers**  
**108 High Street**  
**Ramsey**  
**Cambridgeshire**  
**PE26 1BS**

**Date:**