

HIGHLEY MINORS CHILDCARE CENTRE

England & Wales · Charity number 1027316

Details

Other names	HIGHLEY PLAYGROUP, HIGHLEY MINORS CHILDCARE CENTRE
Status	Registered
Legal form	Other
Registered	1993-11-09
Register	View on the Charity Commission register

Contact

Address	10 Sycamore Way Highley Bridgnorth Shropshire wv16 6dq
Phone	01746860005
Email	highleyminors@hotmail.co.uk

Activities

Objects: THE AIMS OF THE PRE-SCHOOL ARE TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY:(A) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY;(B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS; (C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: To provide full day care and educational sessional care for children aged 3 months to 11 years

Classification

- **How:** Provides Human Resources
- **What:** Education/training, Economic/community Development/employment
- **Who:** Children/young People

Geography

- Shropshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£449,000	£382,675	-	-
2024-08-31	£418,221	£398,366	-	-
2023-08-31	£404,902	£399,037	-	-
2022-08-31	£320,961	£327,458	-	-
2021-08-31	£226,366	£303,668	-	-
2020-08-31	£271,464	£260,821	-	-

Trustees

Name	Role	Appointed
Iowri Garrett	Chair	2022-06-20
ian crumpton		2026-02-04

Accounts



Trustees' Annual Report for the period

Period start date

Period end date

From 1-09-2024 To 31-08-2025

Section A Reference and administration details

Charity name

Highley Minors Childcare Centre

Other names charity is known by

Registered charity number (if any)

1027316

Charity's principal address

Severn Centre

Bridgnorth Road

Highley

Postcode WV16 6JG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lowri Garrett	Chair		
2	IAN CRUMPTON			
3	ROSIE MILLINGTON			
4				
5				
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We have trustees but also run by an elected governing committee

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide full daycare and educational sessional care for children aged 3 months to 11 years

Summary of the main activities undertaken for the public benefit in relation to these objects (Include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

To provide childcare with fully trained staff

Additional details of objectives and activities (Optional Information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

n/a

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Working within the framework as outlined by ofsted

Section E Financial review

Brief statement of the charity's policy on reserves

The trustees have examined the requirements to hold a level of reserves in light of any perceived future risks to the business. The trustees recognise the need for a reasonable amount of financial reserves in order to protect the trust from the possibility of any adverse or unforeseen circumstances that could arise. The amount of reserves has been calculated to be £60,000.00

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	M. Hodgson	
Full name(s)	MELISSA HODGSON	
Position (eg Secretary, Chair, etc)	MANAGER	
Date	10/6/26	

HIGHLEY MINORS CHILDCARE CENTRE

BALANCE SHEET AS AT 31.08.2025

FIXED ASSETS

Fixtures, Fittings and Equipment

CURRENT ASSETS

Debtors	£	10,408.79
Prepayments	£	-
Bank	£	174,514.52
Cash in hand	£	148.78

CURRENT LIABILITIES

Creditors	£	5,325.44
	£	180,926.44

PROFIT AND LOSS ACCOUNT

Balnce brought forward	114601.37	
Net profit for year	66325.07	
		£ 180,926.44

HIGHLEY MINORS CHILDCARE CENTRE

TRADING ACCOUNTS FOR THE YEAR ENDED 31.08.25

<u>INCOME</u>		<u>EXPENDITURE</u>	
FEE INCOME	£ 96,322.91	RENT	£ 18,354.02
HEADCOUNT	£ 320,989.57	WAGES	£ 316,456.62
GRANTS	£ 29,507.20	CONSUMMABLES & MILK	£ 23,238.39
SUNDRIES	£ 977.00	ADMIN	£ 7,831.62
fr	£ 1,279.25	INSURANCE	£ 1,884.51
adj to balance accts	-£ 75.78	DEPRECIATION	£ 393.25
		REFUSE	£ 2,351.35
		PHOTOCOPIER	£ 3,194.91
		TRAINING	£ 720.00
		REPAIRS	£ 699.80
		other	£ 7,550.61
			£ 382,675.08
		surplus	£ 66,325.07
			£ 449,000.15

Notes to the accounts for year ended 31/08/2025

DEPRECIATION	<u>393.25</u>
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DEBTORS

Fees invoiced but not paid	<u>10,408.79</u>
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PREPAYMENTS

CREDITORS

veolia	<u>101.38</u>
medicare	37.44
hmrc	4,098.49
scottish widows	1,025.76
k davies	19.99
foodshare august	20.00
p williams	22.38
	<u>5,325.44</u>

fee income

fees	96,311.91
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adj to balance accounts	- 75.78
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Independent Examiners Report to the Trustees of Highley Minors Childcare

I report on the accounts of the Trust for the year ended 31st August 202 , which are set out on Page 1.

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- 1 Examine the accounts (under section 43(3)(a) of the 1993 Act);
- 2 To follow the procedure laid down in the General Directions given by the Charity Commissioner (under section 43(7)(b) of the 1993 Act);and
- 3 To state whether particular matters have come to my attention.

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any usual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given in the accounts.

In connection with my examination, no matter has come to my attention:

- 1 Which gives me reasonable cause to believe that in any material respect the requirements
 - A To keep accounting records in accordance with section 4 of the 1993 Act;
 - B To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act.

Have not been met: or

- 2 To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Kim Russon

Signature:



Address:

9/6/2026

Accounts

Trustees' Annual Report for the period

Period start date	Period end date
From 01 09 2023	To 31 08 2024

Section A Reference and administration details

Charity name	Highley Minors Childcare Centre
Other names charity is known by	
Registered charity number (if any)	1027316
Charity's principal address	Severn Centre Bridgnorth Road Highley Postcode WV16 6JG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lowri Garrett	Chair		
2	Sarah Cadwallader		01.09.23 – 03.07.24	
3	Jess Humphries			
4	Rosie Millington			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Trust

Trustee selection methods
(eg. appointed by, elected by)

Appointed

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We have trustees but also run by an elected governing committee

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide full daycare and educational sessional care for children aged 3months to 11 years

To provide childcare with fully trained staff

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

n/a

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main
achievements of the charity
during the year**

Working within the framework as outlined by ofsted

Section E

Financial review

Brief statement of the charity's policy on reserves

The trustees have examined the requirements to hold a level of reserves in light of any perceived future risks to the business. The trustees recognise the need for a reasonable amount of financial reserves in order to protect the trust from the possibility of any adverse or unforeseen circumstances that could arise. The amount of reserves has been calculated to be £60,000.00

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

M Hodgson

Full name(s)

MELISSA HODGSON

Position (eg Secretary, Chair, etc)

MANAGER

Date

24 / 7 / 25

HIGHLEY MINORS CHILDCARE CENTRE

TRADING ACCOUNTS FOR THE YEAR ENDED 31.08.24

INCOME

FEE INCOME	£	163,447.62
HEADCOUNT	£	227,997.89
GRANTS	£	26,190.00
SUNDRIES	£	70.00
fr	£	515.70

EXPENDITURE

RENT	£	22,998.42
WAGES	£	328,054.22
CONSUMABLES & MILK	£	25,450.74
ADMIN	£	9,050.99
INSURANCE	£	1,887.91
DEPRECIATION	£	524.34
REFUSE	£	2,506.51
PHOTOCOPIER	£	3,197.74
TRAINING	£	610.80
REPAIRS	£	1,641.87
other	£	2,442.83

	£	398,366.37
surplus	£	19,854.84

£ 418,221.21

£ 418,221.21

Notes to the accounts for year ended 31/08/2024

DEPRECIATION	524.34
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DEBTORS

Fees invoiced but not paid	10,192.48
less bad debts	2,724.35
	7,468.13

PREPAYMENTS

Rent	2,019.14
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CREDITORS

veolia	132.77
medicare	43.39
hmrc	1,408.70
scottish widows	1,044.21
d cooke	150.00
aspire	425.78
aspire	599.70
aspire	743.63
p williams	39.00
	4,587.18

fee income cash

fees	163,540.75
diff in tins	165.39
adj to balance accounts	72.26
total fee income	163,447.62

HIGHLEY MINORS CHILDCARE CENTRE

BALANCE SHEET AS AT 31.08.2024

FIXED ASSETS

Fixtures, Fittings and Equipment

£ 1,573.04

CURRENT ASSETS

Debtors

£ 7,468.13

Prepayments

£ 2,019.14

Bank

£ 107,722.88

Cash in hand

£ 405.36

CURRENT LIABILITIES

Creditors

£ 4,587.18

£ 114,601.37

PROFIT AND LOSS ACCOUNT

Balance brought forward

94746.53

Net profit for year

19854.84

£ 114,601.37

Independent Examiners Report to the Trustees of Highley Minors Childcare

I report on the accounts of the Trust for the year ended 31st August 2024, which are set out on Page 1.

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- 1 Examine the accounts (under section 43(3)(a) of the 1993 Act);
- 2 To follow the procedure laid down in the General Directions given by the Charity Commissioner (under section 43(7)(b) of the 1993 Act); and
- 3 To state whether particular matters have come to my attention.

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any usual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given in the accounts.

In connection with my examination, no matter has come to my attention:

- 1 Which gives me reasonable cause to believe that in any material respect the requirements
 - A To keep accounting records in accordance with section 4 of the 1993 Act;
 - B To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act.

Have not been met: or

- 2 To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Kim Russon

Signature: K Russon

Address: 14 Beech Street, Highley, Bridgnorth, Shropshire ~~14~~

Date: 24/1/25 WV16 6HL

Independent Examiners Report to the Trustees of Highley Minors Childcare

I report on the accounts of the Trust for the year ended 31st August 2024, which are set out on Page 1.

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

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 - B To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act.

Have not been met: or

- 2 To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Kim Russon

Signature:

K Russon

Address: 14 Beech Street, Highley, Bridgnorth, Shropshire ~~14~~

Date: 24/1/25 WV16 6HL

Accounts



Trustees' Annual Report for the period

Period start date Period end date
From 01 09 2022 To 31 08 2023

Section A Reference and administration details

Charity name Highley Minors Childcare Centre

Other names charity is known by

Registered charity number (if any) 1027316

Charity's principal address Severn Centre

Bridgnorth Road

Highley

Postcode WV16 6JG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lowri Garrett	Chair		
2	Sarah Cadwallader			
3	Jess Humphries			
4				
5				
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

(eg. trust deed or constitution)

Constitution

How the charity is constituted

(eg. open membership or restricted)

Trust

Trustee selection methods

(eg. appointed by the court)

Appointed

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We have trustees but also run by an elected governing committee

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide full daycare and educational sessional care for children aged 3months to 11 years

To provide childcare with fully trained staff

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

n/a

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Working within the framework as outlined by ofsted

Section E Financial review

Brief statement of the charity's policy on reserves

The trustees have examined the requirements to hold a level of reserves in light of any perceived future risks to the business. The trustees recognise the need for a reasonable amount of financial reserves in order to protect the trust from the possibility of any adverse or unforeseen circumstances that could arise. The amount of reserves has been calculated to be £60,000.00

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

M Hodgson

Full name(s)

MELISSA HODGSON

Position (eg Secretary, Chair, etc)

MANAGER

Date

17/7/24

HIGHLEY MINORS CHILDCARE CENTRE

TRADING ACCOUNTS FOR THE YEAR ENDED 31.08.23

INCOME		EXPENDITURE	
FEE INCOME	£ 168,624.87	RENT	£ 21,120.00
HEADCOUNT	£ 194,361.69	WAGES	£ 326,872.37
GRANTS	£ 40,640.00	CONSUMMABLES & MILK	£ 19,939.44
SUNDRIES	£ 434.00	ADMIN	£ 9,883.56
milk return	£ 42.89	INSURANCE	£ 1,825.20
fund raising	£ 798.75	DEPRECIATION	£ 699.12
		REFUSE	£ 2,692.81
		PHOTOCOPIER	£ 4,688.68
		TRAINING	£ 2,784.60
		REPAIRS	£ 933.13
		EQUIP	£ 1,973.65
		other	£ 5,624.77
			£ 399,037.33
		surplus	£ 5,864.87
	£ 404,902.20		£ 404,902.20

HIGHLEY MINORS CHILDCARE CENTRE

BALANCE SHEET AS AT 31.08.2023

FIXED ASSETS

Fixtures, Fittings and Equipment £ 2,097.38

CURRENT ASSETS

Debtors £ 15,252.80
Prepayments £ 1,760.00
Bank £ 87,247.56
Cash in hand £ 577.88

CURRENT LIABILITIES

Creditors £ 12,189.80

£ 94,745.82

PROFIT AND LOSS ACCOUNT

Balance brought forward
Net profit for year

88881.66
5864.87

£ 94,746.53

HIGHLEY MINORS CHILDCARE CENTRE

Notes to the accounts for year ended 31/08/20223

DEPRECIATION	<u>699.12</u>
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DEBTORS

Fees invoiced but not paid	<u>15,252.80</u>
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PREPAYMENTS

Rent	1,760.00
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CREDITORS

veolia	<u>126.00</u>
medicare	48.82
eyrs training	32.40
hmrc	2,507.22
severn centre	5,280.00
café school meals	472.00
severn centre	1,780.15
severn centre	638.58
scottish widows	1,199.00
t roberts for s cooke present	105.63
	<u>12,189.80</u>

fee income cash

fees	168,651.23
diff in tin	- 106.90
floats	134.02
adj to balance accounts	- 53.48
total fee income	<u>168,624.87</u>

Independent Examiners Report to the Trustees of Highley Minors Childcare

I report on the accounts of the Trust for the year ended 31st August 2023, which are set out on Page 1.

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- 1 Examine the accounts (under section 43(3)(a) of the 1993 Act);
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Have not been met: or

- 2 To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Kim Russon

Signature: KRusson

Address: 14 Beech Street
Highley

Bridgnorth
Shropshire WV16 6HL

Date:

13/7/2024

Accounts



Trustees' Annual Report for the period

	Period start date			Period end date			
From	01	09	2021	To	31	08	2022

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lowri Garrett	Chair		
2	Sarah Cadwallader			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We have trustees but also run by an elected governing committee

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide full daycare and educational sessional care for children aged 3months to 11 years

To provide childcare with fully trained staff

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional Information)

n/a

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Working within the framework as outlined by ofsted

Section E**Financial review****Brief statement of the charity's policy on reserves**

The trustees have examined the requirements to hold a level of reserves in light of any perceived future risks to the business. The trustees recognise the need for a reasonable amount of financial reserves in order to protect the trust from the possibility of any adverse or unforeseen circumstances that could arise. The amount of reserves has been calculated to be £60,000.00

Details of any funds materially in deficit**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Susan

Full name(s)

Susan Cooke

Position (eg Secretary, Chair, etc)

Manager

Date

19/7/2023

HIGHLEY MINORS CHILDCARE CENTRE

BALANCE SHEET AS AT 31/08/2022

FIXED ASSETS

Fixtures, Fittings and Equipment

2,200.34

CURRENT ASSETS

Debtors

9,621.60

Prepayments

1,760.00

Bank

80,728.75

94,310.69

CURRENT LIABILITIES

Creditors

5,429.03

88,881.66

PROFIT AND LOSS ACCOUNT

BALANCE BROUGHT FORWARD

95,378.66

NET PROFIT FOR YEAR

6,497.00

88,881.66

TRADING ACCOUNTS FOR THE YEAR ENDED 31/08/2022

INCOME

FEEES	£	141,949.94
FR	£	17.50
SUNDRIES	£	716.00
HEADCOUNT	£	154,342.63
grants eypp	£	20,055.16
milk refund	£	133.42
chip and pin	£	235.00
insurance claim	£	3,510.88

EXPENDITURE

Rent	£	20,465.74
Wages	£	266,351.36
Cons / Utilities/milk	£	-
Admin	£	20,043.36
Repairs	£	9,563.85
Other	£	-
insurance	£	2,053.65
Depreciation	£	1,200.38
Refuse	£	733.45
midshires	£	2,440.45
training	£	3,274.59
fr	£	1,159.50
	£	171.20

£ 327,457.53

loss

-£ 6,497.00

Total

£ 320,960.53

Total

£ 320,960.53

HIGHLEY MINORS CHILDCARE CENTRE

Notes to the accounts for year ended 31/08/2022

DEPRECIATION 733.45

DEBTORS

Fees invoiced but not paid 9,621.60

PREPAYMENTS

Rent 1,760.00

CREDITORS

medicare	55.44
Veolia	138.54
Scottish Widows	934.25
hmrc	2,370.91
café school meals	448.00
severn centre	768.55
severn centre	561.24
lyreco	152.10
	<u>5,429.03</u>

Cash In Hand

accounted for in fee income figure	
fees tin	282.89
cash floats	364.53
petty cash tin	162.60
fee income	139,853.15
petty cash	1,309.88
adjustment to balance accounts	- 23.11
total fee income	<u>141,949.94</u>

Independent Examiners Report to the Trustees of Highley Minors Childcare

I report on the accounts of the Trust for the year ended 31st August 2022 which are set out on Page 1.

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- 1 Examine the accounts (under section 43(3)(a) of the 1993 Act);
- 2 To follow the procedure laid down in the General Directions given by the Charity Commissioner (under section 43(7)(b) of the 1993 Act); and
- 3 To state whether particular matters have come to my attention.

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given in the accounts.

In connection with my examination, no matter has come to my attention:

- 1 Which gives me reasonable cause to believe that in any material respect the requirements
 - A To keep accounting records in accordance with section 4 of the 1993 Act;
 - B To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act.

Have not been met; or

- 2 To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name:

JEAN DIXON

Signature:

J. M. Dixon

Address:

57 Oak Street
Highley
Bridgnorth Shropshire
WV16 6HP

Date:

18/7/23

HIGHLEY MINORS CHILDCARE CENTRE

BALANCE SHEET AS AT 31/08/2022

FIXED ASSETS

Fixtures, Fittings and Equipment

2,200.34

CURRENT ASSETS

Debtors

9,621.60

Prepayments

1,760.00

Bank

80,728.75

94,310.69

CURRENT LIABILITIES

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5,429.03

88,881.66

PROFIT AND LOSS ACCOUNT

BALANCE BROUGHT FORWARD

95,378.66

NET PROFIT FOR YEAR

6,497.00

88,881.66

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INCOME

FEEES	£	141,949.94
FR	£	17.50
SUNDRIES	£	716.00
HEADCOUNT	£	154,342.63
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training	£	3,274.59
fr	£	1,159.50
	£	171.20

£ 327,457.53

loss

-£ 6,497.00

Total

£ 320,960.53

Total

£ 320,960.53

HIGLEY MINORS CHILDCARE CENTRE

Notes to the accounts for year ended 31/08/2022

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DEBTORS

Fees invoiced but not paid 9,621.60

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Independent Examiners Report to the Trustees of Highley Minors Childcare

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 - B To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act.

Have not been met; or

- 2 To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name:

JEAN DIXON

Signature:

J. M. Dixon

Address:

57 Oak Street
Highley
Bridgnorth Shropshire
WV16 6HP

Date:

18/7/23

Accounts

Independent Examiners Report to the Trustees of Highley Minors Childcare

I report on the accounts of the Trust for the year ended 31st August 2021, which are set out on Page 1.

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

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- 2 To follow the procedure laid down in the General Directions given by the Charity Commissioner (under section 43(7)(b) of the 1993 Act); and
- 3 To state whether particular matters have come to my attention.

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any usual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given in the accounts.

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 - B To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act.

Have not been met: or

- 2 To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name:

JEAN DIXON MAAT

Signature:

J.M. Dixon 24/6/22

Address:

57 Oak Street
Highley
Bridgnorth
Shropshire
WV16 6HP



Trustees' Annual Report for the period

Period start date			Period end date		
From	Month	Year	To	Month	Year
01	09	2020	31	08	2021

Section A Reference and administration details

Charity name **HIGHLEY MINORS CHILDCARE CENTRE**

Other names charity is known by

Registered charity number (if any) **1027316**

Charity's principal address **SEVERN CENTRE**

BRIDGNORTH ROAD

HIGHLEY

Postcode

WV16 6LG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lowri Garrett	CHAIR		
2	Sarah Cadwallader			
3	Jess Humphries			
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional Information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

KATHLEEN DAVIES AND SUSAN COOKE

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION
How the charity is constituted (eg. trust, association, company)	TRUST
Trustee selection methods (eg. appointed by, elected by)	APPOINTED

Additional governance issues (Optional Information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

WE HAVE TRUSTEES BUT ALSO RUN BY AN ELECTED GOVERNING COMMITTEE

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

TO PROVIDE FULL DAYCARE AND EDUCATYIONAL SESSIONAL CARE FOR CHILDREN AGED 3 MONTHS TO 11 YEARS

To provide childcare with fully trained staff

Summary of the main activities undertaken for the public benefit in relation to these objects (Include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

N/A

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main
achievements of the charity
during the year**

Working within the framework as outlined by ofsted

Section E

Financial review

Brief statement of the charity's policy on reserves

The trustees have examined the requirements to hold a minimum level of reserves in light of any perceived future risks to the business. The Trustees recognise the need for a reasonable amount of financial Reserves in order to protect the trust from the possibility of any adverse or unforeseen circumstances that could arise. The amount of reserves has been calculated to be £60,000.00

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

S Cooke

Full name(s)

Susan Cooke

Position (eg Secretary, Chair, etc)

Manager

Date

27/6/2022

HIGHLEY MINORS CHILDCARE CENTRE

BALANCE SHEET AS AT 31/08/2021

FIXED ASSETS

Fixtures, Fittings and Equipment 2,933.78

CURRENT ASSETS

Debtors	5,802.65
Prepayments	1,760.00
Bank	87,212.54
cash in hand	80.00
	97,788.97

CURRENT LIABILITIES

Creditors	
	2,410.31
	95,378.66

POFIT AND LOSS ACCOUNT

BALANCE BROUGHT FORWARD	
net loss	172,681.25
	-£ 77,302.59
	95,378.66

HIGHLEY MINORS CHILDCARE CENTRE

TRADING ACCOUNTS FOR THE YEAR ENDED 31/08/2021

INCOME

FEES	£	85,855.63
SUNDRIES	£	460.00
HEADCOUNT	£	127,031.58
grants eypp	£	12,422.78
fr	£	595.90

EXPENDITURE

Milk	£	947.00
Rent	£	21,120.00
Wages	£	238,999.05
Outings / Trip	£	138.99
Cons / Utilities	£	17,813.66
Admin	£	7,312.49
Other	£	4,471.13
insurance	£	1,317.12
Depreciation	£	977.92
Refuse	£	2,436.33
midshires	£	4,024.22
training	£	991.68
repairs	£	2,845.39
fr	£	273.50

£ 303,668.48

-£ 77,302.59

Total

£ 226,365.89

Total

£ 226,365.89

HIGLEY MINORS CHILDCARE CENTRE

Notes to the accounts for year ended 31/08/2021

DEPRECIATION 977.92

DEBTORS

Fees Invoiced but not paid

5,802.65

PREPAYMENTS

Rent

1,760.00

CREDITORS

veolia

veolia

lyreco

medicare

scottish widows

hmrc

47.94

131.22

320.08

43.20

652.35

1,263.46

2,458.25

fee income cash

fees

diff in tins

floats

adj to balance accounts

85,412.73

67.28

462.16

48.02

85,855.63

total fee income

mark davies receipts from co op added onto consumables 70.50

Accounts



Trustees' Annual Report for the period

Period start date

Day 01 09 2019

Period end date

Day 31 08 2020

From

To

Section A

Reference and administration details

Charity name

HIGHLEY MINORS CHILDCARE CENTRE

Other names charity is known by

Registered charity number (if any) 1027316

Charity's principal address

SEVERN CENTRE

BRIDGNORTH ROAD

HIGHLEY

Postcode

WV166JG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kirby Adlington	Chair		
2	Sarah Cadwallader			
3	Donna Richardson			
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide full day care and educational sessional care for children aged 3 months to 11 years

To provide quality care with fully trained staff.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Working within the framework as outlined by OFSTED

Section E Financial review

Brief statement of the charity's policy on reserves

The trustees have examined the requirements to hold a level of reserves in light of any perceived future risks to the business. The amount Of reserves has been calculated to be £60,000

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

KA Dawes

Full name(s)

Kath Davies

Position (eg Secretary, Chair, etc)

Manager

Date

8/7/2021

HIGHLEY MINORS CHILDCARE CENTRE

TRADING ACCOUNTS FOR THE YEAR ENDED 31/08/2020

INCOME

FEEs	£	59,851.27
SUNDRIES	£	618.68
HEADCOUNT	£	199,992.78
grants eypp	£	8,548.01
milk refund	£	813.76
chip and pin	£	1,639.71

EXPENDITURE

Milk	£	1,851.11
Rent	£	17,600.00
Wages	£	197,883.76
Outings / Trip	£	574.40
Cons / Utilities	£	7,675.28
Admin	£	8,448.83
Café Setup	£	5,534.25
Other	£	7,683.44
insurance	£	1,137.26
Depreciation	£	1,303.90
Refuse	£	1,638.51
midshires	£	3,640.18
training	£	1,484.64
repairs	£	3,046.67
equip	£	1,318.33
	£	260,820.56

profit £ 10,643.65

Total £ 271,464.21

Total £ 271,464.21

HIGHLEY MINORS CHILDCARE CENTRE

BALANCE SHEET AS AT 31/08/2020

FIXED ASSETS

Fixtures, Fittings and Equipment 3,911.71

CURRENT ASSETS

Debtors	1,585.60
Prepayments	1,760.00
Bank	166,259.09
cash in hand	86.45
	173,602.85

CURRENT LIABILITIES

Creditors	921.60
	172,681.25

POFIT AND LOSS ACCOUNT

BALANCE BROUGHT FORWARD	162,037.60
NET PROFIT FOR YEAR	£ 10,643.65
	172,681.25

HIGHLEY MINORS CHILDCARE CENTRE

Notes to the accounts for year ended 31/08/2020

DEPRECIATION 1,303.90

DEBTORS

Fees invoiced but not paid

1,585.60

PREPAYMENTS

Rent

1,760.00

CREDITORS

bg evans
veolia
k davies
scottish widows
medicare
m davies

168.10
104.98
14.99
566.75
16.80
49.98
921.60

fee income cash

fees

diff in tins

floats

adj to balance accounts

total fee income

59,851.27

debtors

George Tate
jamie leigh coombes
owen christopher
elijah cadwallader
miamh murphy

£ 640.00
£ 4.00
£ 40.00
£ 453.60
£ 448.00
£ 1,585.60

Independent Examiners Report to the Trustees of Highley Minors Childcare

I report on the accounts of the Trust for the year ended 31st August 2020, which are set out on Page 1.

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an Independent examination is needed.

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- 1 Examine the accounts (under section 43(3)(a) of the 1993 Act);
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Have not been met: or

- 2 To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Ellen Jackson

Signature: 

Address: Bethany, Withies Bank, Oretton, Cleobury Mortimer, Worcs. DY14 0TB

Date: 5th July 2021