

# **Penge Community Pre-School**

## **ANNUAL REPORT 2022/2023**



## **Staff List**

<b>Name</b>	<b>Position</b>
Chloe Edgington	Leader
Sue Charlesworth	Deputy leader
Dawn McConochie	SENCO
Sarah Edgington	Assistant
Danielle Edgington	Practitioner
Lisa Searle	SIP Support Worker

## **Administrative Support**

Deborah Fletcher	Secretary
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## **Trustees**

<b>Name</b>	<b>Position</b>
Sandra Hynes	Chairperson
David Hynes	Treasurer
Chloe Edgington	Pre-School Leader
Emma Clark	Trustee
Karen Clark	Trustee
Lisa Mead	Trustee

## **Activities and Developments 2022 - 2023**

### **Overview of the Year**

Yet again we have had a busy year with 40 plus children on the role. We have children on our waiting list and a continuous stream of interest.

We have enjoyed another successful year with new children joining, including referrals from the Borough to accommodate children with complex needs. Children with additional needs benefit from attending a mainstream pre-school as well as it being very good for all the children to understand and accept the individual needs of others and see that we are all unique and different in our own way.

During the year we have continued to create a rich learning environment for all the children and to extend their learning and development with new activities, new routines, and a rich language environment.

Although the COVID pandemic seems like a lifetime away, we are still experiencing some impacts of it in the children's development due to them missing out on crucial socialisation events from birth. Staff are working hard on each child's individual needs to insure they are progressing in all areas of their learning and achieving early year goals. Also, pre-schools times for drop off and collection have returned to normal, no longer staggered times due to COVID restrictions.

Staff have also returned to face-to-face training and continue to attend relevant training to enhance their learning to have a positive impact on the children's learning and development.

This year as you will see in the financial section, we were given a donation of £1000 from a company called FW Thorpe PLC via one of our parents putting us forward as a charity. A large sum of this donation we recently spent on a purpose-built wooden playhouse for the garden. We then need to thank another great charity 'Rotary Club of Beckenham' who not only took time to come and build the playhouse for the children but then went above and beyond to come back and paint the house, which took another 2 days. As a charity run pre-school ourselves we are always very grateful for the generosity from other companies and charities and cannot thank them enough.

Sandra Hynes has continued to be active and supportive as our Chairperson and David Hynes continues as our Treasurer. We have appointed two new Parent/Carer Trustees to our Management Committee but the requirement by Ofsted for all trustees to be DBS checked has led to some potential trustees choosing not to offer to join the Committee. In no case did any of the potential trustees pose a threat to children or have any blemishes on their character – they simply found the DBS process unnecessarily intrusive and bureaucratic. It is likely that the DBS requirement will put off parents/carers from volunteering as Trustees in the future. Applying for DBS checks is also time consuming and costly.

We continue to ensure that our staff maintain and improve their skills and receive ongoing training.

We promote fundamental British values; these are as follows:

- ❖ Democracy
- ❖ The rule of law
- ❖ Individual liberty
- ❖ Mutual respect and tolerance of different faiths and beliefs.

We promote these in an age-appropriate way, through ensuring that children learn right from wrong, mix and share with each other and value others' views, know about similarities and differences between themselves and others, and to challenge negative attitudes and stereotypes.

We have a different Learning and Play theme each term and for this year they were: -

- ❖ Stories
- ❖ Life Cycles
- ❖ Messy Play
- ❖ Colours/shapes/numbers
- ❖ Early writing/reading

To support our 'Life Cycle of Animals' theme, in May we arranged for duckling eggs to come to pre-school for 12 days, this gave the children an amazing experience at first hand to watch the duckling eggs for 3 days in their incubator and then watch them hatch and at only 5 days old take their first swim. All the children learned about the life cycle of a duck, how to feed them, care for them and how to handle them - which the ducklings loved. This was such an enjoyable and an enhanced learning experience for the children that the duckling eggs will return this year in June 2023! Also, for the 4th year running, we had the amazing Safari Pete visit, which this year parents experienced with their children. Again this was an amazing experience which included handling and learning about some amazing animals including a crocodile!!!! Safari Pete will return next July for another incredible experience.

This year we were once again able to hold our July and December Parent's Days. Preschool staff are always available at any time throughout the year to discuss any concerns that parents may have about their child.

We held two Disco Parties for the children, one in the summer and the other at Christmas. At the summer party the children leaving for Junior School were presented with their progress records and observations and were given a leaving present.

In July we had 'graduation' photographs taken of the children that were leaving for primary school; this was very successful and will be repeated next year

### **New equipment brought this year:**

Outdoor wooden playhouse, books, puzzles, number stones, giant dominos, alphabet frisbees, sensory lamp, EAL welcome rug, alphabet giant fishing game.

We would also like to thank parents who have donated toys to us over the year for the children to use: large play house, dressing up, cars, roadway, a variety of small world activities, books and more.

## **Learning through play**

Parent's visiting the pre-school sometimes say, "The children just seem to be playing and are so relaxed!" Young children learn very naturally through play, for example, they may find out about materials, use and develop language, act out situations, ask questions, look for information in books, make friends, see how their actions affect other people, try out ideas, learn rules and read stories. Young children learn through play and enjoy learning, and this prepares them well for school.

The staff help children to learn by observing them at play and deciding when to leave them alone and when to join in. Staff help children to expand their play by offering ideas, for example, materials or vocabulary, by asking questions, by setting challenges, and by helping, explaining, or showing how things can be done. The staff encourage playing and exploring, motivate children to become active learners, allowing children to become independent, creative and helping them to think critically.

## **Prime areas**

### **Communication and language**

Children listen attentively in a range of situations, and they give their attention to what others say and respond appropriately, while engaged in another activity. Staff support children to follow instructions involving several ideas or actions.

All activities help develop and build the children's vocabulary, learning new words, communicating with others and respecting what others say, cherishing bilingual children's languages

### **Physical development**

To promote physical development, we have various pieces of equipment such as climbing frame with slide, bikes, scooters and a wide range of bats, balls, beanbags, skittles, mark making, threading, pegs and peg boards, tap a shape and sewing. All of which encourage hand eye co-ordination, and which require the use of large and small motor skills.

Staff help children to develop good self-care skills, becoming independent with feeding, toileting and hygiene practices.

Preschool helps promote good dental hygiene with the brush bus scheme, by supplying each child with a toothbrush and toothpaste to enable them to independently clean their teeth.

### **Personal, social & emotional development**

There are many activities that encourage children to play together and build their social skills. For example, imaginative play improves their language and communication skills as well as helping to develop relationships with their peers.

This builds their social, emotional and personal skills.

Confidence and self-worth is important in child development. Learning to play with other children and making friends, teaches children to care for other people and their surroundings.

## **Specific areas**

### **Literacy**

New skills are developed during key worker small group activities, which help develop their pencil control and early writing. Books and story time teach children to respect and handle books carefully, reading from left to right. We encourage children to borrow books from our little library scheme, to share at home with the family. To help build literacy skills, we do phonic activities, which helps the children learn letter sounds.

### **Mathematics**

We have different activities that help children to count, sort and measure. This helps to develop logical thinking, problem solving and recognition of numbers, shapes and also matching and sorting skills.

Other activities, which encourage math skills, are nursery rhymes, songs and games using dice and colours.

### **Knowledge & Understanding of the World**

An important part of play is to promote the children's understanding of the world they live in by using different materials and getting them to look and notice things in their environment. It also helps them to express their emotions and develop their 5 senses by experimenting with the different materials and mediums.

Children are encouraged to talk about their families, homes, cultures and beliefs, and we celebrate a few festivals, for example Chinese New Year, Christmas and Easter.

We also have many other activities including singing, reading, story time, small and large apparatus play, water play, dressing up, kitchen corner etc. We look forward to having use of the garden again to add another knowledge dimension of growing flowers and vegetables.

### **ICT**

The children regularly have the use of two new iPad's to access the internet for child appropriate educational sites like CBeebies. We also have 4 Innotas with a variety of educational games that allow the children to choose, investigate and experiment different ways of completing programmes. In addition these programmes help the children with problem solving, colour, number and letter recognition as well as skills required on touch screen to complete tasks.

Each play session has an ever-changing range of activities set out to benefit all key development areas and to stimulate and encourage learning in a happy and safe environment.

### **Expressive arts and design**

We have many activities, which encourage creative play including painting, drawing, gluing, cutting out and construction. Children also engage in a wide variety of role play and small world activities developing imaginative play.

Children sing songs, make music and dance and they safely use and explore a variety of materials, tools and techniques.

The children get immense enjoyment out of these activities and are encouraged to take pride in their work.

## **Fundraising**

Fundraising is very important as this money is used to replace old, damaged equipment and buy new, as you can see Pre-School has had a busy year fundraising, and listed below is how this has been achieved.

Waitrose Donation	£500.00
FW Thorpe Plc	£1000.00
Christmas raffle/tombola	£227.60
Easter raffle	£40.00
July end of term events	£441.00

**Total raised was £2208.60**

Pre-School continues to benefit from considerable financial and practical support from Anerley Methodist Church, for which we are extremely grateful.

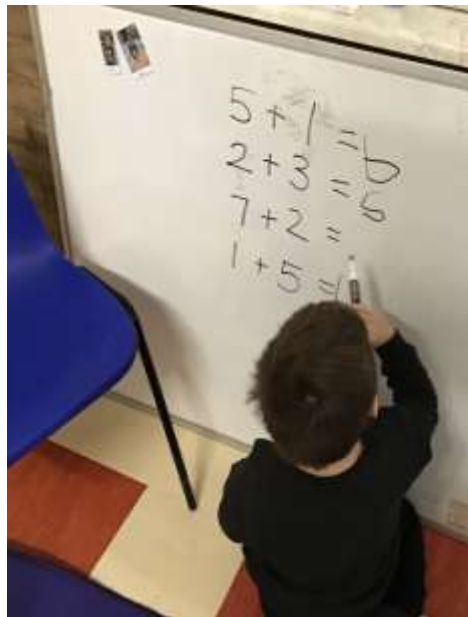
Although Pre-school had a steady stream of children joining throughout the year, we did lose half of the children who went on to school in September 2022. It always takes us a few months to fill spaces and this year was a bit slower than last due to parents needing 'all year' child care not just term time. The impact of this has seen us take a financial loss for the year but at present we are nearing full capacity and in a healthier position to start the new financial year.

Looking to the future, we will continue to use our best efforts to maintain our good reputation and to offer the highest possible quality of Early Years Education.

# Penge Community Pre-School

## FINANCIAL STATEMENTS FOR THE YEAR ENDED

31<sup>st</sup> March 2023





# Penge Community Pre-School

## Profit and Loss Account for the Year ended 31st March 2023

	2023		2022	
	£	£	£	£
<b><u>Income</u></b>				
2/4 Year funding	113,264		122,680	
SIPS funding	7,165		6,550	
Catering and refreshments	1,570		1,895	
Grants	0		0	
Fees	7,181		9,626	
Fundraising and miscellaneous	2,537		2,311	
Bank interest received	2,245		1,060	
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		133,962		144,122
<b><u>Expenditure</u></b>				
Salaries	107,898		106,690	
Employers National Insurance	4,072		4,616	
Employers Pension contributions	2,278		2,263	
Fees	8,809		8,840	
Rent	7,795		6,780	
Telephone	242		242	
Equipment tools and materials	2,147		2,293	
Books and publications	46		160	
Refreshments	2,672		1,510	
Courses	103		338	
Travel expenses	40		178	
Printing and stationery	427		910	
Other subs and services	4,414		4,659	
Fundraising	0		348	
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		140,943		139,827
		<hr/>		<hr/>
<b><u>(Loss)/Surplus for the Year</u></b>		(6,981)		4,295
		<hr/>		<hr/>

# Penge Community Pre-School

## Balance Sheet as at 31st March 2023

	2023		2022	
	£	£	£	£
<b><u>Current Assets</u></b>				
Bank accounts		162,794		169,843
<b><u>Current Liabilities</u></b>				
PAYE & NI	1,874		1,951	
Pension contributions	436		427	
	<u>          </u>	2,310	<u>          </u>	2,378
		<u>          </u>		<u>          </u>
<b><u>Net Assets</u></b>		160,484		167,465
		<u>          </u>		<u>          </u>
<b><u>Represented by:-</u></b>				
Profit and loss account brought forward		167,465		163,170
(Loss)/Surplus for the Year		(6,981)		4,295
		<u>          </u>		<u>          </u>
		160,484		167,465
		<u>          </u>		<u>          </u>

Notes to the financial statements for the year ended 31st March 2023

1. These financial statements have been prepared under the historic cost convention in conformity with previous accounting policies.
2. There are no tangible fixed assets.
3. Value added tax is not recoverable by the Charity and as such is included in the relevant expenditure.
4. Penge Community Pre-School enjoys charitable status and its charity number is 1027244.

# **Independent Examiner's Report to the Trustees of the Penge Community Pre-School**

I report to the trustees on my examination of the accounts of Penge Community Pre-School (the Trust) for the year ended 31st March 2023.

## **Responsibilities and basis of report**

As the charity Trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

## **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Richard Dovey FCA  
Chartered Accountant  
61 Malmaison Way  
Beckenham  
Kent  
BR3 6SB

20<sup>th</sup> April 2023