

# **Penge Community Pre-School**

## **ANNUAL REPORT 2021/2022**



## **Staff List**

<b>Name</b>	<b>Position</b>
Chloe Edgington	Leader
Sue Charlesworth	Deputy leader
Dawn McConochie	SENCO
Sarah Edgington	Assistant
Danielle Edgington	Practitioner
Ashley Slattery	SIP Support Worker
Lisa Searle	SIP Support Worker

## **Administrative Support**

Deborah Fletcher	Secretary
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## **Trustees**

<b>Name</b>	<b>Position</b>
Sandra Hynes	Chairperson
David Hynes	Treasurer
Chloe Edgington	Pre-School Leader
Emma Clark	Trustee
Karen Clark	Trustee
Lisa Mead	Trustee

## **Activities and Developments 2021 - 2022**

### **Overview of the Year**

Yet again we have had a busy year with 40 plus children on the role. We have children on our waiting list and a continuous stream of interest.

During the past year we have successfully recovered from the COVID 19 pandemic and gradually things have returned to normal, although we have kept strict hygiene measures in place. Although we have successfully recovered from the COVID 19 pandemic we are still working hard with the impact that the pandemic has caused on young children's social, communication and language development. We as a team are currently using and will continue to use all our resources and knowledge to support the children's individual needs to reduce the impact that the pandemic has had on their learning and development.

Due to a high demand to integrate children with additional needs into mainstream pre-schools we have currently taken on an extra support worker, Ashley Slattery, this year so we can accommodate these children and give them the opportunity like any other child. Although children with additional needs benefit from attending a mainstream pre-school, it is also very beneficial for all the children to accept the individual needs of others and see we are all unique and different in our own way.

In September 2021 a major change was made by the Early Year Educational Sector in relation to the way observations are undertaken and recorded on children. Rather than written observations and endless paperwork on each child the Early Year Sector now advises us to spend more time playing/interacting with the children rather than spending time recording evidence of their achievements. In our opinion this is a great change as now we are able to spend more valuable personal time with the children to enhance their learning. The first few months of this being in place already has made a positive impact on each child's learning and development and we look forward to continuing this method of learning to ensure that all the children achieve to their best abilities. Each child still has an achievement pack within pre-school, it is just more photo evidence rather than written and this will be given to parents when the child leaves pre-school.

Sandra Hynes has been active and supportive as our Chairperson and David Hynes continues as our Treasurer. We have appointed two new Parent/Carer Trustees to our Management Committee but the requirement by Ofsted for all trustees to be DBS checked has led to some potential trustees choosing not to offer to join the Committee. In no case did any of the potential trustees pose a threat to children or have any blemishes on their character – they simply found the DBS process unnecessarily intrusive and bureaucratic. It is likely that the DBS requirement will put off parents/carers from volunteering as Trustees in the future. Applying for DBS checks is also time consuming and costly.

We continue to ensure that our staff maintain and improve their skills and receive ongoing training.

We promote fundamental British values; these are as follows:

- ❖ Democracy
- ❖ The rule of law
- ❖ Individual liberty
- ❖ Mutual respect and tolerance of different faiths and beliefs.

We promote these in an age-appropriate way, through ensuring that children learn right from wrong, mix and share with each other and value others' views, know about similarities and differences between themselves and others, and to challenge negative attitudes and stereotypes.

We have a different Learning and Play theme each term and for this year they were: -

- ❖ Life Cycle of animals
- ❖ Emotions
- ❖ Transport

To support our 'Life Cycle of Animals' theme, in May we arranged for duckling eggs to come to pre-school for 12 days, this gave the children an amazing experience at first hand to watch the duckling eggs for 3 days in their incubator and then watch them hatch and at only 5 days old take their first swim. All the children learned about the life cycle of a duck, how to feed them, care for them and how to handle them - which the ducklings loved. This was such an enjoyable and an enhanced learning experience for the children that the duckling eggs will return this year in June 2022! Also, for the 3<sup>rd</sup> year running, we had the amazing Safari Pete visit, which this year parents experienced with their children. Again this was an amazing experience which included handling and learning about some amazing animals including a crocodile!!!! Safari Pete will return this year for another incredible experience.

We were unable to hold our summer Parent's Day this year due to COVID, but we regularly kept the parents informed about their child's progress in pre-school. When restrictions were lifted we were able to hold our December parent day. Preschool staff are always available at any time throughout the year to discuss any concerns that parents may have about their child. We were also unable to organise table sales of craft, second-hand toys and have a tombola to help raise funds for Pre-school this year so our fund-raising funds has shown a reduced amount.

We held two Disco Parties for the children, one in the summer and the other at Christmas. At the summer party the children leaving for Junior School were presented with their progress records and observations and were given a leaving present.

In June we had 'graduation' photographs taken of the children that were leaving for primary school; this was very successful and will be repeated next year

## **New equipment brought this year:**

Outdoor playhouse, bubble machines, iPads, board games, projector light, puzzles, books as well as continually re-stocking the paint and consumables for craft and play activities.

We would also like to thank parents who have donated toys to us over the year for the children to use: large play house, dressing up, cars, roadway, a variety of small world activities, books and more.

## **Learning through play**

Parent's visiting the pre-school sometimes say, "The children just seem to be playing and are so relaxed!" Young children learn very naturally through play, for example, they may find out about materials, use and develop language, act out situations, ask questions, look for information in books, make friends, see how their actions affect other people, try out ideas, learn rules and read stories. Young children learn through play and enjoy learning, and this prepares them well for school.

The staff help children to learn by observing them at play and deciding when to leave them alone and when to join in. Staff help children to expand their play by offering ideas, for example, materials or vocabulary, by asking questions, by setting challenges, and by helping, explaining, or showing how things can be done. The staff encourage playing and exploring, motivate children to become active learners, allowing children to become independent, creative and helping them to think critically.

## **Prime areas**

### **Communication and language**

Children listen attentively in a range of situations, and they give their attention to what others say and respond appropriately, while engaged in another activity. Staff support children to follow instructions involving several ideas or actions.

All activities help develop and build the children's vocabulary, learning new words, communicating with others and respecting what others say, cherishing bilingual children's languages

### **Physical development**

To promote physical development, we have various pieces of equipment such as climbing frame with slide, bikes, scooters and a wide range of bats, balls, beanbags, skittles, mark making, threading, pegs and peg boards, tap a shape and sewing. All of which encourage hand eye co-ordination, and which require the use of large and small motor skills.

Staff help children to develop good self-care skills, becoming independent with feeding, toileting and hygiene practices.

Preschool helps promote good dental hygiene with the brush bus scheme, by supplying each child with a toothbrush and toothpaste to enable them to independently clean their teeth.

## **Personal, social & emotional development**

There are many activities that encourage children to play together and build their social skills. For example, imaginative play improves their language and communication skills as well as helping to develop relationships with their peers.

This builds their social, emotional and personal skills.

Confidence and self-worth is important in child development. Learning to play with other children and making friends, teaches children to care for other people and their surroundings.

## **Specific areas**

### **Literacy**

New skills are developed during key worker small group activities, which help develop their pencil control and early writing. Books and story time teach children to respect and handle books carefully, reading from left to right. We encourage children to borrow books from our little library scheme, to share at home with the family. To help build literacy skills, we do phonic activities, which helps the children learn letter sounds.

### **Mathematics**

We have different activities that help children to count, sort and measure. This helps to develop logical thinking, problem solving and recognition of numbers, shapes and also matching and sorting skills.

Other activities, which encourage math skills, are nursery rhymes, songs and games using dice and colours.

## **Knowledge & Understanding of the World**

An important part of play is to promote the children's understanding of the world they live in by using different materials and getting them to look and notice things in their environment. It also helps them to express their emotions and develop their 5 senses by experimenting with the different materials and mediums.

Children are encouraged to talk about their families, homes, cultures and beliefs, and we celebrate a few festivals, for example Chinese New Year, Christmas and Easter.

We also have many other activities including singing, reading, story time, small and large apparatus play, water play, dressing up, kitchen corner etc. We look forward to having use of the garden again to add another knowledge dimension of growing flowers and vegetables.

## **ICT**

The children regularly have the use of two new iPad's to access the internet for child appropriate educational sites like CBeebies. We also have 4 Innotas with a variety of educational games that allow the children to choose, investigate and experiment different ways of completing programmes. In addition these programmes help the children with problem solving, colour, number and letter recognition as well as skills required on touch screen to complete tasks.

Each play session has an ever-changing range of activities set out to benefit all key development areas and to stimulate and encourage learning in a happy and safe environment.

### **Expressive arts and design**

We have many activities, which encourage creative play including painting, drawing, gluing, cutting out and construction. Children also engage in a wide variety of role play and small world activities developing imaginative play.

Children sing songs, make music and dance and they safely use and explore a variety of materials, tools and techniques.

The children get immense enjoyment out of these activities and are encouraged to take pride in their work.

### **Fundraising**

Fundraising is very important as this money is used to replace old, damaged equipment and buy new, as you can see Pre-School has had a busy year fundraising, and listed below is how this has been achieved.

Donations from parents	£17.50
Waitrose Donation	£350.00
Christmas raffle/tombola	£170.00
Photographer	£221.40
July end of term events	£230.00

**Total raised was £988.90**

Pre-School continues to benefit from considerable financial and practical support from Anerley Methodist Church, for which we are extremely grateful.

Pre-School is in a financially sound condition and there was a surplus on our account for the year. We hope that the enforced closures will not have an adverse impact on next year's balance.

Looking to the future, we will continue to use our best efforts to maintain our good reputation and to offer the highest possible quality of Early Years Education.

**Penge Community Pre-School**  
**FINANCIAL STATEMENTS FOR THE YEAR ENDED**  
**31<sup>st</sup> March 2022**





# Penge Community Pre-School

## Profit and Loss Account for the Year ended 31st March 2022

	2022		2021	
	£	£	£	£
<b><u>Income</u></b>				
2/4 Year funding	122,680		134,924	
SIPS funding	6,550		7,974	
Catering and refreshments	1,895		1,830	
Grants	0		0	
Fees	9,626		7,965	
Fundraising and miscellaneous	2,311		761	
Bank interest received	1,060		1,085	
	<hr/>	144,122	<hr/>	154,539
<b><u>Expenditure</u></b>				
Salaries	106,690		101,029	
Employers National Insurance	4,616		3,881	
Employers Pension contributions	2,263		2,095	
Fees	8,840		4,700	
Rent	6,780		4,305	
Telephone	242		198	
Equipment tools and materials	2,293		1,776	
Books and publications	160		35	
Refreshments	1,510		1,969	
Courses	338		168	
Travel expenses	178		101	
Printing and stationery	910		622	
Other subs and services	4,659		3,501	
Fundraising	348		0	
	<hr/>	139,827	<hr/>	124,380
<b><u>Profit/(Loss) for the Year</u></b>		<hr/> 4,295 <hr/>		<hr/> 30,159 <hr/>

# Penge Community Pre-School

## Balance Sheet as at 31st March 2022

	2022		2021	
	£	£	£	£
<b><u>Current Assets</u></b>				
Bank accounts		169,843		165,312
<b><u>Current Liabilities</u></b>				
PAYE & NI	1,951		1,748	
Pension contributions	427		394	
	<hr/>	2,378	<hr/>	2,142
<b><u>Net Assets</u></b>		<hr/>		<hr/>
		167,465		163,170
<b><u>Represented by:-</u></b>				
Profit and loss account brought forward		163,170		133,011
Profit/(Loss) for the Year		4,295		30,159
		<hr/>		<hr/>
		167,465		163,170
		<hr/>		<hr/>

Notes to the financial statements for the year ended 31st March 2022

1. These financial statements have been prepared under the historic cost convention in conformity with previous accounting policies.
2. There are no tangible fixed assets.
3. Value added tax is not recoverable by the Charity and as such is included in the relevant expenditure.
4. Penge Community Pre-School enjoys charitable status and its charity number is 1027244.

# **Independent Examiner's Report to the Trustees of the Penge Community Pre-School**

I report to the trustees on my examination of the accounts of Penge Community Pre-School (the Trust) for the year ended 31st March 2022.

## **Responsibilities and basis of report**

As the charity Trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.


## **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Richard Dovey FCA  
Chartered Accountant  
61 Malmaison Way  
Beckenham  
Kent  
BR3 6SB

20<sup>th</sup> April 2022