

# PENGE COMMUNITY PRE-SCHOOL

England & Wales · Charity number 1027244

## Details

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**Other names** PENGE COMMUNITY PLAYGROUP

**Status** Registered

**Legal form** Other

**Registered** 1993-10-18

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Anerley Methodist Church  
Oakfield Road  
London  
SE20 8QA

**Phone** 02082896771

**Email** [pengecommunitypreschool@hotmail.co.uk](mailto:pengecommunitypreschool@hotmail.co.uk)

## Activities

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**Objects:** TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS

**Activities:** The education and training of children and support to their parents in a Pre-School environment.

## Classification

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- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- Bromley

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£169,998	£150,320	-	-
2024-03-31	£158,433	£148,657	-	-
2023-03-31	£133,962	£140,943	-	-
2022-03-31	£144,122	£139,827	-	-
2021-03-31	£154,539	£124,380	-	-

## Trustees

Name	Role	Appointed
<b>SANDRA JUNE HYNES</b>	Chair	
Chloe EDGINGTON		2019-01-05
David HYNES		
Emma CLARK		2019-11-27
Karen clark		2016-10-12
LISA MEAD		2016-10-12

**PENGE COMMUNITY PRE-SCHOOL**

England & Wales - Charity number 1027244

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# Accounts

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# **Penge Community Pre-School**

## **ANNUAL REPORT 2024/2025**



## **Staff List**

### **Name**

### **Position**

Chloe Edgington  
Liane Durka  
Dawn McConochie

Leader  
Deputy leader  
SENCO

Sarah Edgington

Assistant

Danielle Edgington  
Lisa Searle

Practitioner  
SIP Support Worker

## **Administrative Support**

Deborah Fletcher

Secretary

## **Trustees**

### **Name**

### **Position**

Sandra Hynes  
David Hynes  
Chloe Edgington  
Emma Clark  
Karen Clark  
Lisa Mead

Chairperson  
Treasurer  
Pre-School Leader  
Trustee  
Trustee  
Trustee

## **An overview of 2024/2025**

### **A Year of Change, Support, and Growth**

This year has been a busy and eventful one for Penge Community Preschool, filled with moments of both joy and sorrow. We continue to be grateful for the support of our families, staff, and the wider community as we navigate this chapter together.

### **Farewells and Welcomes**

We said goodbye to our school leavers in July and welcomed a wonderful new group of children into our preschool in September. Currently, we have 37 children enrolled, with more set to join us after Easter. We're also pleased to have a healthy waiting list for September, a testament to the strong reputation our preschool continues to build.

### **In Loving Memory of Susie**

In June, we experienced a great loss when our longest serving team member, our beloved Deputy Leader, Susie, passed away at home on June 14, 2024. Susie had been a dedicated and loving member of our team for over 25 years. Her presence and impact on the children, families, and staff were immeasurable. Susie will always be remembered fondly, and we continue to miss her deeply.

### **A Special Tribute to Susie**

In honour of Susie's dedication to Penge Community Preschool, we have painted the shed in the preschool garden as a special memory. The shed was her domain, where she spent her time preparing outdoor activities for the children. We would like to dedicate it to her memory, as it serves as a lasting symbol of her love and commitment to the preschool and the children she so dearly cherished.

### **A Warm Welcome to Liane, Our New Deputy Leader**

We are delighted to introduce Liane as our new Deputy Leader. Liane started her early years career at Penge Community Preschool as a support worker. She trained here and later qualified as a Level 3 practitioner. Having worked both within our setting and other nurseries, Liane is thrilled to return to Penge Community Preschool in this new role. We are excited to have her back on the team and look forward to the positive impact she will make.

### **Congratulations to Preschool Manager Chloe – Expecting a Baby Boy!**

We are delighted to share the exciting news that our Preschool Manager, Chloe, is expecting her first baby! Chloe's baby boy is due in June, and she will be taking maternity leave starting after the May half term. We are all thrilled for Chloe and wish her all the very best during this special time. We look forward to welcoming her back when she is ready, and we know she will be greatly missed by the team and the children during her time away.

### **Thank You to Rotary and Anerley Methodist Church**

We would like to extend a huge thanks to the Rotary Club for their continued support and generous offer of donations. This year, we made the decision to respectfully decline any financial assistance, as we felt that their contributions could be better directed toward those in greater need. We are truly grateful for their kindness and

ongoing commitment to our community. A big thank you also to Anerley Methodist Church for continuing to support the preschool, as always.

### **Our Dedicated Committee and New Opportunities**

We are fortunate to have Sandra Hynes continue as our Chairperson. As always, Sandra plays an active and supportive role in the preschool's activities and growth. We also thank David Hynes, who continues to serve as our Treasurer.

As we welcome new children, we are actively seeking to grow our Parent Committee. If you are interested in becoming part of our committee and contributing to the future of Penge Community Preschool, please don't hesitate to speak with a member of staff. We would love to have you join us!

### **Training and Development**

We remain committed to ensuring that all of our staff are up-to-date with their training and development. We pride ourselves on creating an environment where children can thrive, and our team is continually developing their skills to better support their needs.

### **Our Values**

At Penge Community Preschool, we are proud to promote fundamental British values in an age-appropriate way. Through this, children learn the difference between right and wrong, practice sharing and respect for one another's values, and understand the importance of challenging negative attitudes and stereotypes. These teachings are woven into our daily activities, helping children understand the diversity of the world around them.

### **Learning Through Play and Developmental Areas**

At Penge Community Preschool, we believe that play is central to every child's learning. Through play, children explore, experiment, and express themselves. It supports their social, emotional, cognitive, and physical development. We foster an environment where play is purposeful and engaging, and where learning naturally happens through exploration and interaction with their peers, teachers, and resources.

Here's a look at how we encourage key areas of development through play:

- 1. Communication and Language:**

We provide opportunities for children to develop their speaking and listening skills through group activities, storytelling, and role play. We encourage children to express their thoughts, ideas, and feelings, helping to build their vocabulary and communication skills in a supportive environment.

- 2. Physical Development:**

Physical play is essential for developing fine and gross motor skills. We offer a variety of indoor and outdoor activities, such as running, and using sensory materials, to help children build strength, coordination, and balance. Activities such as drawing, threading, and using scissors also support the development of fine motor skills.

- 3. Personal, Social, and Emotional Development:**

We create an environment where children learn to understand and manage

their emotions, develop friendships, and work collaboratively. Through group activities, role-playing, and circle time, we encourage children to share, take turns, and resolve conflicts in a positive way. These interactions help children build self-esteem and emotional intelligence.

**4. Literacy:**

We provide a literacy-rich environment where books, songs, and storytelling are central to the learning experience. Children are encouraged to develop a love for reading and writing through play-based activities, such as looking at picture books, drawing and practicing their name writing.

**5. Mathematics:**

Through everyday activities like sorting, counting, and measuring, children begin to develop their understanding of numbers and shapes. We use play-based resources like building blocks and puzzles to introduce mathematical concepts in a fun and engaging way.

**6. Knowledge and Understanding of the World:**

Children are encouraged to explore their environment and make connections to the world around them. Through activities such as nature walks and gardening, we help children develop an understanding of how things work, the environment, and different cultures and traditions.

**7. ICT (Information and Communication Technology):**

While technology is just one part of the preschool experience, we provide children with opportunities to use simple ICT resources, such as educational apps, and programmable toys. These tools help develop problem-solving and creative thinking skills.

**8. Expressive Arts and Design:**

Creativity is at the heart of our preschool. We encourage children to express themselves through various forms of art, music, dance, and role play. Whether it's painting, singing, or building with blocks, children are given the freedom to explore their imagination and develop their artistic skills.

## **Parent Engagement and Fun Activities**

This year, we held a successful parents day at Christmas. This event provided a wonderful opportunity to meet with parents, discuss their children's progress, and share in the joy of seeing the children's wonderful work.

We also organized two fun-filled disco parties for the children: one at the end of the summer term and another at Christmas. Both events were thoroughly enjoyed by the children and staff, creating lasting memories for all involved.

In June, we held a special "graduation" photoshoot for our school leavers, a tradition we plan to continue this year. These moments mark an important milestone in the children's preschool journey and are treasured by families.

## **New Equipment and Generous Donations**

This year, we've added to our collection of resources with the purchase of new sensory toys, which have been especially beneficial for children with additional needs. We've also ensured that our paint and consumables are regularly restocked, ensuring that we have a wide variety of materials for the children to explore and create with.

We would like to express our sincere gratitude for the generous toy donations from parents. Your contributions have helped enrich our preschool environment, and we are incredibly thankful. Additionally, we are grateful to Sandra and Dave for the donation of a trampoline for the children. This gift has already provided much joy and physical activity for the children.

## **Looking Ahead**

As we continue into the next year, we remain committed to providing a nurturing, educational environment where every child is valued and supported. We are excited for the opportunities ahead, including further developing our facilities and ensuring that every child who joins our preschool is equipped to thrive.

**Penge Community Pre-School**  
**FINANCIAL STATEMENTS FOR THE YEAR ENDED**  
**31<sup>st</sup> March 2025**



# Penge Community Pre-School

Registered Charity No. 1027244

## Profit and Loss Account for the Year ended 31st March 2025

	2025		2024	
	£	£	£	£
<b><u>Income</u></b>				
2/4 Year funding	154,242		127,270	
SIPS funding	0		6,493	
Catering and refreshments	500		2,130	
Grants	0		600	
Fees	8,459		11,824	
Fundraising and miscellaneous	1,017		5,494	
Bank interest received	5,780		4,622	
		169,998		158,433
<b><u>Expenditure</u></b>				
Salaries	124,515		118,436	
Employers National Insurance	4,701		4,767	
Employers Pension contributions	2,494		2,529	
Fees	0		5,760	
Rent	8,096		8,063	
Telephone	242		242	
Equipment tools and materials	1,307		1,026	
Books and publications	0		0	
Refreshments	2,511		2,169	
Courses	366		372	
Travel expenses	0		52	
Printing and stationery	650		180	
Other subs and services	5,438		5,061	
Fundraising	0		0	
		150,320		148,657
<b><u>Surplus for the Year</u></b>				
		19,678		9,776

# Penge Community Pre-School

Registered Charity No. 1027244

## Balance Sheet as at 31st March 2025

	2025		2024	
	£	£	£	£
<b><u>Current Assets</u></b>				
Bank accounts		192,556		172,878
<b><u>Current Liabilities</u></b>				
PAYE & NI	2,121		2,132	
Pension contributions	497		486	
	<u>          </u>	2,618	<u>          </u>	2,618
<b><u>Net Assets</u></b>		<u>189,938</u>		<u>170,260</u>
<b><u>Represented by:-</u></b>				
Profit and loss account brought forward		170,260		160,484
Surplus/(Loss) for the Year		19,678		9,776
		<u>189,938</u>		<u>170,260</u>

### Notes to the financial statements for the year ended 31st March 2025

1. These financial statements have been prepared under the historic cost convention in conformity with previous accounting policies.
2. There are no tangible fixed assets.
3. Value added tax is not recoverable by the Charity and as such is included in the relevant expenditure.
4. Penge Community Pre-School enjoys charitable status and its charity number is 1027244.

# Independent Examiner's Report to the Trustees of the Penge Community Pre-School

Registered Charity No. 1027244

I report to the trustees on my examination of the accounts of Penge Community Pre-School (the Trust) for the year ended 31st March 2025.

## Responsibilities and basis of report

As the charity Trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

## Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Richard Dovey  
Accountant  
61 Malmaison Way  
Beckenham  
Kent  
BR3 6SB

4<sup>th</sup> June 2025

**PENGE COMMUNITY PRE-SCHOOL**

England & Wales - Charity number 1027244

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# Accounts

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# **Penge Community Pre-School**

## **ANNUAL REPORT 2023/2024**



## **Staff List**

### **Name**

### **Position**

Chloe Edgington  
Sue Charlesworth  
Dawn McConochie

Leader  
Deputy leader  
SENCO

Sarah Edgington

Assistant

Danielle Edgington  
Lisa Searle

Practitioner  
SIP Support Worker

## **Administrative Support**

Deborah Fletcher

Secretary

## **Trustees**

### **Name**

### **Position**

Sandra Hynes  
David Hynes  
Chloe Edgington  
Emma Clark  
Karen Clark  
Lisa Mead

Chairperson  
Treasurer  
Pre-School Leader  
Trustee  
Trustee  
Trustee

## Activities and Developments 2023 - 2024

### Overview of the Year

As we continue to say year after year it has continued to be an extremely busy year at Penge Community Pre-school.

In July 2023, we had our overdue Ofsted inspection and was pleased to say we have maintained our 'GOOD' grading and quoting some of the comments from the **Ofsted inspector** 'Children across the setting are very focused when learning and demonstrate good concentration skills', 'Children develop into confident and independent individuals at this well-run setting,' 'All staff are very experienced and generally know how young children learn best', to read our full Ofsted report visit [ofsted.gov.uk](https://ofsted.gov.uk).

September 2023 intake was very successful after sadly saying goodbye to our children heading off to Primary. We were able to register the equivalent amount of children to begin their journey at pre-school in September and ending the year we currently have 45 children on roll and a healthy waiting list of children that we are unfortunately unable to accommodate till September 2024.

Due to no fault of ours we came into work on Monday 29<sup>th</sup> January 2024 to find water flooding through the building which was coming from a mains water pipe outside Sivyer's in Minden Road that had burst during the night and a lot of water had already gained access to our building and Thames Water took a further 2 and half hours to stop the stream of water. Damage was done mainly to flooring, skirting boards and wooden furniture that was standing on the floor. The drying out started and unfortunately we had to shut down the building and close Pre-school for a week while the flood team and ourselves worked around the clock to minimize the damage and the time we had to shut and to make sure it was 100% safe for the children to return.

A positive that came from the flood was that we now have new flooring throughout, The Hall has been freshly painted, and all damaged goods have been replaced and we have resumed as normal.

We must appreciate this year how much Rotary Beckenham has continued to support Penge Community Pre-school and enhanced our children's learning and development, some of the things that Rotary have done just in this year for our pre-school that you may not be aware of:

**October 2023:** Rotary donated £600 to set up a growing garden for the children to grow their very own fruit and vegetables, this is such an amazing experience for the children be involved in and lets just hope we are successful in our growing and children will eat what they grow.

**March 2024:** Rotary again donated £1000 to set up a sensory space for all the children to enjoy which will include a giant ball pit that will support sensory needs, fine/gross motor skills, physical and social development.

Sandra Hynes has been active and supportive as our Chairperson and David Hynes continues as our Treasurer. We have appointed two new Parent/Carer Trustees to our Management Committee but the requirement by Ofsted for all trustees to be DBS checked has led to some potential trustees choosing not to offer to join the Committee so please if you are interested and willing to be part of our committee please speak to a member of staff.

We continue to ensure that our staff maintain and improve their skills and receive ongoing training.

We promote fundamental British values; these are as follows:

- ❖ Democracy
- ❖ The rule of law
- ❖ Individual liberty
- ❖ Mutual respect and tolerance of different faiths and beliefs.

We promote these in an age appropriate way, through ensuring that children learn right from wrong, mix and share with each other and value others' views, know about similarities and differences between themselves and others, and to challenge negative attitudes and stereotypes.

We have a different Learning and Play theme each term and for this year they were:-

- ❖ Stories
- ❖ Life cycles
- ❖ Senses

We held our two parents days this year one in the summer and one at Christmas, this gives you the opportunity to have a one to one meeting with your child's keyworker and look through your child's learning journal.

Preschool staff are also always available any time throughout the year to discuss any concerns that parents may have with their child.

We held two Disco Parties for the children, one in the summer and the other at Christmas. At the summer party the children leaving for Junior School were presented with their progress records and observations and were given a leaving present.

In June we had 'graduation' photographs taken of the children that were leaving for primary school; this was very successful and will be repeated next year

### **New equipment**

During the year the Pre-School has purchased various items of equipment, these include: puzzles, large wooden playhouse, giant floor games, books as well as continually re-stocking the paint and consumables for craft and play activities.

We would also like to thank parents who have donated toys to us over the year for the children to use: doll house, dolls, dressing up, books and more.

## **Learning through play**

Parents visiting the pre-school sometimes say, "The children just seem to be playing!" Young children learn very naturally through play. In their play, for example, they may find out about materials, use and develop language, act out situations, ask questions, look for information in books, make friends, see how their actions affect other people, try out ideas, learn rules and read stories. Young children learn through play and enjoy learning, and this prepares them well for school.

The staff help children to learn by observing them at play and deciding when to leave them alone and when to join in. Staff help children to expand their play by offering ideas, for example, materials or vocabulary, by asking questions, by setting challenges, and by helping, explaining, or showing how things can be done. Staff encourage playing and exploring, motivate children to become active learners, allowing children to become creative and helping them to think critically.

## **Prime areas**

### **Communication and language**

Children listen attentively in a range of situations, and they give their attention to what others say and respond appropriately, while engaged in another activity. Staff support children to follow instructions involving several ideas or actions.

All activities help develop and build the children's vocabulary, learning new words, communicating with others and respecting what others say, cherishing bilingual children's languages

### **Physical development**

To promote physical development, we have various pieces of equipment such as climbing frame with slide, bikes, scooters and a wide range of bats, balls, beanbags, skittles, mark making, threading, pegs and peg boards, tap a shape and sewing. All of which encourage hand eye co-ordination, and which require the use of large and small motor skills.

Staff help children to develop good self-care skills, becoming independent with feeding, toileting and hygiene practices.

Preschool helps promote good dental hygiene with the brush bus scheme, by supplying each child with a toothbrush and toothpaste to enable them to independently clean their teeth.

### **Personal, social & emotional development**

There are many activities that encourage children to play together and build their social skills. For example, imaginative play improves their language and communication skills as well as helping to develop relationships with their peers.

This builds their social, emotional and personal skills.

Confidence and self worth is important in child development. Learning to play with other children and making friends teaches children to care for other people and their surroundings.

## **Specific areas**

## **Literacy**

New skills are developed during key worker small group activities, which help develop their pencil control and early writing. Books and story time teach children to respect and handle books carefully, reading from left to right. We encourage children to borrow books from our little library scheme, to share at home with the family. To help build literacy skills, we do phonic activities, which helps the children learn letter sounds.

## **Mathematics**

We have different activities that help children to count, sort and measure. This helps to develop logical thinking, problem solving and recognition of numbers, shapes and also matching and sorting skills.

Other activities, which encourage math skills, are nursery rhymes, songs and games using dice and colours.

## **Knowledge & Understanding of the World**

An important part of play is to promote the children's understanding of the world they live in by using different materials and getting them to look and notice things in their environment. It also helps them to express their emotions and develop their 5 senses by experimenting with the different materials and mediums.

Children are encouraged to talk about their families, homes, cultures and beliefs, and we celebrate a few festivals, for example Chinese New Year, Holi Christmas and Easter.

We also have many other activities including singing, reading, story time, small and large apparatus play, water play, dressing up, kitchen corner etc. We look forward to having use of the garden again to add another knowledge dimension of growing flowers and vegetables.

## **ICT**

The children regularly have the use of 2 new iPad's to access the internet for child appropriate educational sites like Cbeebies. We also have 4 Innotabs with a variety of educational games that allow the children to choose, investigate and experiment different ways of completing programmes. In addition these programmes help the children with problem solving, colour, number and letter recognition as well as skills required on touch screen to complete tasks.

Each play session has an ever-changing range of activities set out to benefit all key development areas and to stimulate and encourage learning in a happy and safe environment.

## **Expressive arts and design**

We have many activities, which encourage creative play including painting, drawing, gluing, cutting out and construction. Children also engage in a wide variety of role play and small world activities developing imaginative play.

Children sing songs, make music and dance and they safely use and explore a variety of materials, tools and techniques.

Children get immense enjoyment out of these activities and are encouraged to take pride in their work.

## **Fundraising**

Fundraising is very important as this money is used to replace old, damaged equipment and buy new, as you can see Pre-School has had a busy year fundraising, and listed below is how this has been achieved.

Christmas raffle/tombola	£210.00
July end of term events	£329.00

## **Total raised was £539**

Pre-School continues to benefit from considerable financial and practical support from Anerley Methodist Church, for which we are extremely grateful.

Pre-School is in a financially sound condition and there was a surplus on our account for the year – largely due to the generosity of Rotary Club of Beckenham and an Insurance payout for equipment damaged in the flood. We hope that the enforced closures will not have an adverse impact on next year's balance.

Looking to the future, we will continue to use our best efforts to maintain our good reputation and to offer the highest possible quality of Early Years Education.

**Penge Community Pre-School**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED**

**31<sup>st</sup> March 2024**



## Penge Community Pre-School

### Profit and Loss Account for the Year ended 31st March 2024

	2024		2023	
	£	£	£	£
<b><u>Income</u></b>				
2/4 Year funding	127,270		113,264	
SIPS funding	6,493		7,165	
Catering and refreshments	2,130		1,570	
Grants	600		0	
Fees	11,824		7,181	
Fundraising and miscellaneous	5,494		2,537	
Bank interest received	4,622		2,245	
	158,433		133,962	
<b><u>Expenditure</u></b>				
Salaries	118,436		107,898	
Employers National Insurance	4,767		4,072	
Employers Pension contributions	2,529		2,278	
Fees	5,760		8,809	
Rent	8,063		7,795	
Telephone	242		242	
Equipment tools and materials	1,026		2,147	
Books and publications	0		46	
Refreshments	2,169		2,672	
Courses	372		103	
Travel expenses	52		40	
Printing and stationery	180		427	
Other subs and services	5,061		4,414	
Fundraising	0		0	
	148,657		140,943	
	9,776		(6,981)	
<b><u>Surplus/(Loss) for the Year</u></b>				

# Penge Community Pre-School

## Balance Sheet as at 31st March 2024

	2024		2023	
	£	£	£	£
<b><u>Current Assets</u></b>				
Bank accounts		172,878		162,794
<b><u>Current Liabilities</u></b>				
PAYE & NI	2,132		1,874	
Pension contributions	486		436	
	<u>        </u>	2,618	<u>        </u>	2,310
<b><u>Net Assets</u></b>		<u>170,260</u>		<u>160,484</u>
<b><u>Represented by:-</u></b>				
Profit and loss account brought forward		160,484		167,465
Surplus/(Loss) for the Year		9,776		(6,981)
		<u>170,260</u>		<u>160,484</u>

### Notes to the financial statements for the year ended 31st March 2024

1. These financial statements have been prepared under the historic cost convention in conformity with previous accounting policies.
2. There are no tangible fixed assets.
3. Value added tax is not recoverable by the Charity and as such is included in the relevant expenditure.
4. Penge Community Pre-School enjoys charitable status and its charity number is 1027244.

# Independent Examiner's Report to the Trustees of the Penge Community Pre-School

I report to the trustees on my examination of the accounts of Penge Community Pre-School (the Trust) for the year ended 31st March 2024.

## Responsibilities and basis of report

As the charity Trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

## Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Richard Dovey  
Accountant  
61 Malmains Way  
Beckenham  
Kent  
BR3 6SB

18<sup>th</sup> April 2024

**PENGE COMMUNITY PRE-SCHOOL**

England & Wales - Charity number 1027244

---

# Accounts

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# **Penge Community Pre-School**

## **ANNUAL REPORT 2022/2023**



## **Staff List**

### **Name**

### **Position**

Chloe Edgington  
Sue Charlesworth  
Dawn McConochie

Leader  
Deputy leader  
SENCO

Sarah Edgington

Assistant

Danielle Edgington  
Lisa Searle

Practitioner  
SIP Support Worker

## **Administrative Support**

Deborah Fletcher

Secretary

## **Trustees**

### **Name**

### **Position**

Sandra Hynes  
David Hynes  
Chloe Edgington  
Emma Clark  
Karen Clark  
Lisa Mead

Chairperson  
Treasurer  
Pre-School Leader  
Trustee  
Trustee  
Trustee

## **Activities and Developments 2022 - 2023**

### **Overview of the Year**

Yet again we have had a busy year with 40 plus children on the role. We have children on our waiting list and a continuous stream of interest.

We have enjoyed another successful year with new children joining, including referrals from the Borough to accommodate children with complex needs. Children with additional needs benefit from attending a mainstream pre-school as well as it being very good for all the children to understand and accept the individual needs of others and see that we are all unique and different in our own way.

During the year we have continued to create a rich learning environment for all the children and to extend their learning and development with new activities, new routines, and a rich language environment.

Although the COVID pandemic seems like a lifetime away, we are still experiencing some impacts of it in the children's development due to them missing out on crucial socialisation events from birth. Staff are working hard on each child's individual needs to insure they are progressing in all areas of their learning and achieving early year goals. Also, pre-schools times for drop off and collection have returned to normal, no longer staggered times due to COVID restrictions.

Staff have also returned to face-to-face training and continue to attend relevant training to enhance their learning to have a positive impact on the children's learning and development.

This year as you will see in the financial section, we were given a donation of £1000 from a company called FW Thorpe PLC via one of our parents putting us forward as a charity. A large sum of this donation we recently spent on a purpose-built wooden playhouse for the garden. We then need to thank another great charity 'Rotary Club of Beckenham' who not only took time to come and build the playhouse for the children but then went above and beyond to come back and paint the house, which took another 2 days. As a charity run pre-school ourselves we are always very grateful for the generosity from other companies and charities and cannot thank them enough.

Sandra Hynes has continued to be active and supportive as our Chairperson and David Hynes continues as our Treasurer. We have appointed two new Parent/Carer Trustees to our Management Committee but the requirement by Ofsted for all trustees to be DBS checked has led to some potential trustees choosing not to offer to join the Committee. In no case did any of the potential trustees pose a threat to children or have any blemishes on their character – they simply found the DBS process unnecessarily intrusive and bureaucratic. It is likely that the DBS requirement will put off parents/carers from volunteering as Trustees in the future. Applying for DBS checks is also time consuming and costly.

We continue to ensure that our staff maintain and improve their skills and receive ongoing training.

We promote fundamental British values; these are as follows:

- ❖ Democracy
- ❖ The rule of law
- ❖ Individual liberty
- ❖ Mutual respect and tolerance of different faiths and beliefs.

We promote these in an age-appropriate way, through ensuring that children learn right from wrong, mix and share with each other and value others' views, know about similarities and differences between themselves and others, and to challenge negative attitudes and stereotypes.

We have a different Learning and Play theme each term and for this year they were: -

- ❖ Stories
- ❖ Life Cycles
- ❖ Messy Play
- ❖ Colours/shapes/numbers
- ❖ Early writing/reading

To support our 'Life Cycle of Animals' theme, in May we arranged for duckling eggs to come to pre-school for 12 days, this gave the children an amazing experience at first hand to watch the duckling eggs for 3 days in their incubator and then watch them hatch and at only 5 days old take their first swim. All the children learned about the life cycle of a duck, how to feed them, care for them and how to handle them - which the ducklings loved. This was such an enjoyable and an enhanced learning experience for the children that the duckling eggs will return this year in June 2023! Also, for the 4th year running, we had the amazing Safari Pete visit, which this year parents experienced with their children. Again this was an amazing experience which included handling and learning about some amazing animals including a crocodile!!!! Safari Pete will return next July for another incredible experience.

This year we were once again able to hold our July and December Parent's Days. Preschool staff are always available at any time throughout the year to discuss any concerns that parents may have about their child.

We held two Disco Parties for the children, one in the summer and the other at Christmas. At the summer party the children leaving for Junior School were presented with their progress records and observations and were given a leaving present.

In July we had 'graduation' photographs taken of the children that were leaving for primary school; this was very successful and will be repeated next year

**New equipment brought this year:**

Outdoor wooden playhouse, books, puzzles, number stones, giant dominos, alphabet frisbees, sensory lamp, EAL welcome rug, alphabet giant fishing game.

We would also like to thank parents who have donated toys to us over the year for the children to use: large play house, dressing up, cars, roadway, a variety of small world activities, books and more.

## **Learning through play**

Parent's visiting the pre-school sometimes say, "The children just seem to be playing and are so relaxed!" Young children learn very naturally through play, for example, they may find out about materials, use and develop language, act out situations, ask questions, look for information in books, make friends, see how their actions affect other people, try out ideas, learn rules and read stories. Young children learn through play and enjoy learning, and this prepares them well for school.

The staff help children to learn by observing them at play and deciding when to leave them alone and when to join in. Staff help children to expand their play by offering ideas, for example, materials or vocabulary, by asking questions, by setting challenges, and by helping, explaining, or showing how things can be done. The staff encourage playing and exploring, motivate children to become active learners, allowing children to become independent, creative and helping them to think critically.

## **Prime areas**

### **Communication and language**

Children listen attentively in a range of situations, and they give their attention to what others say and respond appropriately, while engaged in another activity. Staff support children to follow instructions involving several ideas or actions.

All activities help develop and build the children's vocabulary, learning new words, communicating with others and respecting what others say, cherishing bilingual children's languages

### **Physical development**

To promote physical development, we have various pieces of equipment such as climbing frame with slide, bikes, scooters and a wide range of bats, balls, beanbags, skittles, mark making, threading, pegs and peg boards, tap a shape and sewing. All of which encourage hand eye co-ordination, and which require the use of large and small motor skills.

Staff help children to develop good self-care skills, becoming independent with feeding, toileting and hygiene practices.

Preschool helps promote good dental hygiene with the brush bus scheme, by supplying each child with a toothbrush and toothpaste to enable them to independently clean their teeth.

### **Personal, social & emotional development**

There are many activities that encourage children to play together and build their social skills. For example, imaginative play improves their language and communication skills as well as helping to develop relationships with their peers.

This builds their social, emotional and personal skills.

Confidence and self-worth is important in child development. Learning to play with other children and making friends, teaches children to care for other people and their surroundings.

## **Specific areas**

### **Literacy**

New skills are developed during key worker small group activities, which help develop their pencil control and early writing. Books and story time teach children to respect and handle books carefully, reading from left to right. We encourage children to borrow books from our little library scheme, to share at home with the family. To help build literacy skills, we do phonic activities, which helps the children learn letter sounds.

### **Mathematics**

We have different activities that help children to count, sort and measure. This helps to develop logical thinking, problem solving and recognition of numbers, shapes and also matching and sorting skills.

Other activities, which encourage math skills, are nursery rhymes, songs and games using dice and colours.

### **Knowledge & Understanding of the World**

An important part of play is to promote the children's understanding of the world they live in by using different materials and getting them to look and notice things in their environment. It also helps them to express their emotions and develop their 5 senses by experimenting with the different materials and mediums.

Children are encouraged to talk about their families, homes, cultures and beliefs, and we celebrate a few festivals, for example Chinese New Year, Christmas and Easter.

We also have many other activities including singing, reading, story time, small and large apparatus play, water play, dressing up, kitchen corner etc. We look forward to having use of the garden again to add another knowledge dimension of growing flowers and vegetables.

### **ICT**

The children regularly have the use of two new iPad's to access the internet for child appropriate educational sites like CBeebies. We also have 4 Innotas with a variety of educational games that allow the children to choose, investigate and experiment different ways of completing programmes. In addition these programmes help the children with problem solving, colour, number and letter recognition as well as skills required on touch screen to complete tasks.

Each play session has an ever-changing range of activities set out to benefit all key development areas and to stimulate and encourage learning in a happy and safe environment.

### **Expressive arts and design**

We have many activities, which encourage creative play including painting, drawing, gluing, cutting out and construction. Children also engage in a wide variety of role play and small world activities developing imaginative play.

Children sing songs, make music and dance and they safely use and explore a variety of materials, tools and techniques.

The children get immense enjoyment out of these activities and are encouraged to take pride in their work.

## **Fundraising**

Fundraising is very important as this money is used to replace old, damaged equipment and buy new, as you can see Pre-School has had a busy year fundraising, and listed below is how this has been achieved.

Waitrose Donation	£500.00
FW Thorpe Plc	£1000.00
Christmas raffle/tombola	£227.60
Easter raffle	£40.00
July end of term events	£441.00

**Total raised was £2208.60**

Pre-School continues to benefit from considerable financial and practical support from Anerley Methodist Church, for which we are extremely grateful.

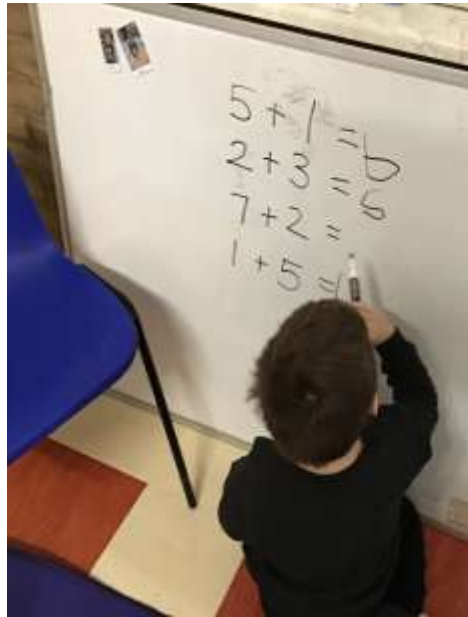
Although Pre-school had a steady stream of children joining throughout the year, we did lose half of the children who went on to school in September 2022. It always takes us a few months to fill spaces and this year was a bit slower than last due to parents needing 'all year' child care not just term time. The impact of this has seen us take a financial loss for the year but at present we are nearing full capacity and in a healthier position to start the new financial year.

Looking to the future, we will continue to use our best efforts to maintain our good reputation and to offer the highest possible quality of Early Years Education.

# Penge Community Pre-School

## FINANCIAL STATEMENTS FOR THE YEAR ENDED

31<sup>st</sup> March 2023



# Penge Community Pre-School

## Profit and Loss Account for the Year ended 31st March 2023

	2023		2022	
	£	£	£	£
<b><u>Income</u></b>				
2/4 Year funding	113,264		122,680	
SIPS funding	7,165		6,550	
Catering and refreshments	1,570		1,895	
Grants	0		0	
Fees	7,181		9,626	
Fundraising and miscellaneous	2,537		2,311	
Bank interest received	2,245		1,060	
	133,962		144,122	
 <b><u>Expenditure</u></b>				
Salaries	107,898		106,690	
Employers National Insurance	4,072		4,616	
Employers Pension contributions	2,278		2,263	
Fees	8,809		8,840	
Rent	7,795		6,780	
Telephone	242		242	
Equipment tools and materials	2,147		2,293	
Books and publications	46		160	
Refreshments	2,672		1,510	
Courses	103		338	
Travel expenses	40		178	
Printing and stationery	427		910	
Other subs and services	4,414		4,659	
Fundraising	0		348	
	140,943		139,827	
		(6,981)		4,295
<b><u>(Loss)/Surplus for the Year</u></b>		(6,981)		4,295

# Penge Community Pre-School

## Balance Sheet as at 31st March 2023

	2023		2022	
	£	£	£	£
<b><u>Current Assets</u></b>				
Bank accounts		162,794		169,843
<b><u>Current Liabilities</u></b>				
PAYE & NI	1,874		1,951	
Pension contributions	436		427	
	<u>          </u>	2,310	<u>          </u>	2,378
<b><u>Net Assets</u></b>		<u>160,484</u>		<u>167,465</u>
<b><u>Represented by:-</u></b>				
Profit and loss account brought forward		167,465		163,170
(Loss)/Surplus for the Year		(6,981)		4,295
		<u>160,484</u>		<u>167,465</u>

### Notes to the financial statements for the year ended 31st March 2023

1. These financial statements have been prepared under the historic cost convention in conformity with previous accounting policies.
2. There are no tangible fixed assets.
3. Value added tax is not recoverable by the Charity and as such is included in the relevant expenditure.
4. Penge Community Pre-School enjoys charitable status and its charity number is 1027244.

# Independent Examiner's Report to the Trustees of the Penge Community Pre-School

I report to the trustees on my examination of the accounts of Penge Community Pre-School (the Trust) for the year ended 31st March 2023.

## Responsibilities and basis of report

As the charity Trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

## Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Richard Dovey FCA  
Chartered Accountant  
61 Malmaison Way  
Beckenham  
Kent  
BR3 6SB

20<sup>th</sup> April 2023

**PENGE COMMUNITY PRE-SCHOOL**

England & Wales - Charity number 1027244

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# Accounts

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# **Penge Community Pre-School**

## **ANNUAL REPORT 2021/2022**



## **Staff List**

### **Name**

### **Position**

Chloe Edgington  
Sue Charlesworth  
Dawn McConochie

Leader  
Deputy leader  
SENCO

Sarah Edgington

Assistant

Danielle Edgington  
Ashley Slattery  
Lisa Searle

Practitioner  
SIP Support Worker  
SIP Support Worker

## **Administrative Support**

Deborah Fletcher

Secretary

## **Trustees**

### **Name**

### **Position**

Sandra Hynes  
David Hynes  
Chloe Edgington  
Emma Clark  
Karen Clark  
Lisa Mead

Chairperson  
Treasurer  
Pre-School Leader  
Trustee  
Trustee  
Trustee

## **Activities and Developments 2021 - 2022**

### **Overview of the Year**

Yet again we have had a busy year with 40 plus children on the role. We have children on our waiting list and a continuous stream of interest.

During the past year we have successfully recovered from the COVID 19 pandemic and gradually things have returned to normal, although we have kept strict hygiene measures in place. Although we have successfully recovered from the COVID 19 pandemic we are still working hard with the impact that the pandemic has caused on young children's social, communication and language development. We as a team are currently using and will continue to use all our resources and knowledge to support the children's individual needs to reduce the impact that the pandemic has had on their learning and development.

Due to a high demand to integrate children with additional needs into mainstream pre-schools we have currently taken on an extra support worker, Ashley Slattery, this year so we can accommodate these children and give them the opportunity like any other child. Although children with additional needs benefit from attending a mainstream pre-school, it is also very beneficial for all the children to accept the individual needs of others and see we are all unique and different in our own way.

In September 2021 a major change was made by the Early Year Educational Sector in relation to the way observations are undertaken and recorded on children. Rather than written observations and endless paperwork on each child the Early Year Sector now advises us to spend more time playing/interacting with the children rather than spending time recording evidence of their achievements. In our opinion this is a great change as now we are able to spend more valuable personal time with the children to enhance their learning. The first few months of this being in place already has made a positive impact on each child's learning and development and we look forward to continuing this method of learning to ensure that all the children achieve to their best abilities. Each child still has an achievement pack within pre-school, it is just more photo evidence rather than written and this will be given to parents when the child leaves pre-school.

Sandra Hynes has been active and supportive as our Chairperson and David Hynes continues as our Treasurer. We have appointed two new Parent/Carer Trustees to our Management Committee but the requirement by Ofsted for all trustees to be DBS checked has led to some potential trustees choosing not to offer to join the Committee. In no case did any of the potential trustees pose a threat to children or have any blemishes on their character – they simply found the DBS process unnecessarily intrusive and bureaucratic. It is likely that the DBS requirement will put off parents/carers from volunteering as Trustees in the future. Applying for DBS checks is also time consuming and costly.

We continue to ensure that our staff maintain and improve their skills and receive ongoing training.

We promote fundamental British values; these are as follows:

- ❖ Democracy
- ❖ The rule of law
- ❖ Individual liberty
- ❖ Mutual respect and tolerance of different faiths and beliefs.

We promote these in an age-appropriate way, through ensuring that children learn right from wrong, mix and share with each other and value others' views, know about similarities and differences between themselves and others, and to challenge negative attitudes and stereotypes.

We have a different Learning and Play theme each term and for this year they were: -

- ❖ Life Cycle of animals
- ❖ Emotions
- ❖ Transport

To support our 'Life Cycle of Animals' theme, in May we arranged for duckling eggs to come to pre-school for 12 days, this gave the children an amazing experience at first hand to watch the duckling eggs for 3 days in their incubator and then watch them hatch and at only 5 days old take their first swim. All the children learned about the life cycle of a duck, how to feed them, care for them and how to handle them - which the ducklings loved. This was such an enjoyable and an enhanced learning experience for the children that the duckling eggs will return this year in June 2022! Also, for the 3<sup>rd</sup> year running, we had the amazing Safari Pete visit, which this year parents experienced with their children. Again this was an amazing experience which included handling and learning about some amazing animals including a crocodile!!!! Safari Pete will return this year for another incredible experience.

We were unable to hold our summer Parent's Day this year due to COVID, but we regularly kept the parents informed about their child's progress in pre-school. When restrictions were lifted we were able to hold our December parent day. Preschool staff are always available at any time throughout the year to discuss any concerns that parents may have about their child. We were also unable to organise table sales of craft, second-hand toys and have a tombola to help raise funds for Pre-school this year so our fund-raising funds has shown a reduced amount.

We held two Disco Parties for the children, one in the summer and the other at Christmas. At the summer party the children leaving for Junior School were presented with their progress records and observations and were given a leaving present.

In June we had 'graduation' photographs taken of the children that were leaving for primary school; this was very successful and will be repeated next year

## **New equipment brought this year:**

Outdoor playhouse, bubble machines, iPads, board games, projector light, puzzles, books as well as continually re-stocking the paint and consumables for craft and play activities.

We would also like to thank parents who have donated toys to us over the year for the children to use: large play house, dressing up, cars, roadway, a variety of small world activities, books and more.

## **Learning through play**

Parent's visiting the pre-school sometimes say, "The children just seem to be playing and are so relaxed!" Young children learn very naturally through play, for example, they may find out about materials, use and develop language, act out situations, ask questions, look for information in books, make friends, see how their actions affect other people, try out ideas, learn rules and read stories. Young children learn through play and enjoy learning, and this prepares them well for school.

The staff help children to learn by observing them at play and deciding when to leave them alone and when to join in. Staff help children to expand their play by offering ideas, for example, materials or vocabulary, by asking questions, by setting challenges, and by helping, explaining, or showing how things can be done. The staff encourage playing and exploring, motivate children to become active learners, allowing children to become independent, creative and helping them to think critically.

## **Prime areas**

### **Communication and language**

Children listen attentively in a range of situations, and they give their attention to what others say and respond appropriately, while engaged in another activity. Staff support children to follow instructions involving several ideas or actions.

All activities help develop and build the children's vocabulary, learning new words, communicating with others and respecting what others say, cherishing bilingual children's languages

### **Physical development**

To promote physical development, we have various pieces of equipment such as climbing frame with slide, bikes, scooters and a wide range of bats, balls, beanbags, skittles, mark making, threading, pegs and peg boards, tap a shape and sewing. All of which encourage hand eye co-ordination, and which require the use of large and small motor skills.

Staff help children to develop good self-care skills, becoming independent with feeding, toileting and hygiene practices.

Preschool helps promote good dental hygiene with the brush bus scheme, by supplying each child with a toothbrush and toothpaste to enable them to independently clean their teeth.

## **Personal, social & emotional development**

There are many activities that encourage children to play together and build their social skills. For example, imaginative play improves their language and communication skills as well as helping to develop relationships with their peers.

This builds their social, emotional and personal skills.

Confidence and self-worth is important in child development. Learning to play with other children and making friends, teaches children to care for other people and their surroundings.

## **Specific areas**

### **Literacy**

New skills are developed during key worker small group activities, which help develop their pencil control and early writing. Books and story time teach children to respect and handle books carefully, reading from left to right. We encourage children to borrow books from our little library scheme, to share at home with the family. To help build literacy skills, we do phonic activities, which helps the children learn letter sounds.

### **Mathematics**

We have different activities that help children to count, sort and measure. This helps to develop logical thinking, problem solving and recognition of numbers, shapes and also matching and sorting skills.

Other activities, which encourage math skills, are nursery rhymes, songs and games using dice and colours.

### **Knowledge & Understanding of the World**

An important part of play is to promote the children's understanding of the world they live in by using different materials and getting them to look and notice things in their environment. It also helps them to express their emotions and develop their 5 senses by experimenting with the different materials and mediums.

Children are encouraged to talk about their families, homes, cultures and beliefs, and we celebrate a few festivals, for example Chinese New Year, Christmas and Easter.

We also have many other activities including singing, reading, story time, small and large apparatus play, water play, dressing up, kitchen corner etc. We look forward to having use of the garden again to add another knowledge dimension of growing flowers and vegetables.

### **ICT**

The children regularly have the use of two new iPad's to access the internet for child appropriate educational sites like CBeebies. We also have 4 Innotas with a variety of educational games that allow the children to choose, investigate and experiment different ways of completing programmes. In addition these programmes help the children with problem solving, colour, number and letter recognition as well as skills required on touch screen to complete tasks.

Each play session has an ever-changing range of activities set out to benefit all key development areas and to stimulate and encourage learning in a happy and safe environment.

### **Expressive arts and design**

We have many activities, which encourage creative play including painting, drawing, gluing, cutting out and construction. Children also engage in a wide variety of role play and small world activities developing imaginative play.

Children sing songs, make music and dance and they safely use and explore a variety of materials, tools and techniques.

The children get immense enjoyment out of these activities and are encouraged to take pride in their work.

### **Fundraising**

Fundraising is very important as this money is used to replace old, damaged equipment and buy new, as you can see Pre-School has had a busy year fundraising, and listed below is how this has been achieved.

Donations from parents	£17.50
Waitrose Donation	£350.00
Christmas raffle/tombola	£170.00
Photographer	£221.40
July end of term events	£230.00

### **Total raised was £988.90**

Pre-School continues to benefit from considerable financial and practical support from Anerley Methodist Church, for which we are extremely grateful.

Pre-School is in a financially sound condition and there was a surplus on our account for the year. We hope that the enforced closures will not have an adverse impact on next year's balance.

Looking to the future, we will continue to use our best efforts to maintain our good reputation and to offer the highest possible quality of Early Years Education.

**Penge Community Pre-School**  
**FINANCIAL STATEMENTS FOR THE YEAR ENDED**  
**31<sup>st</sup> March 2022**



## Penge Community Pre-School

### Profit and Loss Account for the Year ended 31st March 2022

	2022		2021	
	£	£	£	£
<b><u>Income</u></b>				
2/4 Year funding	122,680		134,924	
SIPS funding	6,550		7,974	
Catering and refreshments	1,895		1,830	
Grants	0		0	
Fees	9,626		7,965	
Fundraising and miscellaneous	2,311		761	
Bank interest received	1,060		1,085	
	144,122		154,539	
<b><u>Expenditure</u></b>				
Salaries	106,690		101,029	
Employers National Insurance	4,616		3,881	
Employers Pension contributions	2,263		2,095	
Fees	8,840		4,700	
Rent	6,780		4,305	
Telephone	242		198	
Equipment tools and materials	2,293		1,776	
Books and publications	160		35	
Refreshments	1,510		1,969	
Courses	338		168	
Travel expenses	178		101	
Printing and stationery	910		622	
Other subs and services	4,659		3,501	
Fundraising	348		0	
	139,827		124,380	
	4,295		30,159	
<b><u>Profit/(Loss) for the Year</u></b>				

# Penge Community Pre-School

## Balance Sheet as at 31st March 2022

	2022		2021	
	£	£	£	£
<b><u>Current Assets</u></b>				
Bank accounts		169,843		165,312
<b><u>Current Liabilities</u></b>				
PAYE & NI	1,951		1,748	
Pension contributions	427		394	
	<u>          </u>	2,378	<u>          </u>	2,142
<b><u>Net Assets</u></b>		<u>167,465</u>		<u>163,170</u>
<b><u>Represented by:-</u></b>				
Profit and loss account brought forward		163,170		133,011
Profit/(Loss) for the Year		4,295		30,159
		<u>167,465</u>		<u>163,170</u>

### Notes to the financial statements for the year ended 31st March 2022

1. These financial statements have been prepared under the historic cost convention in conformity with previous accounting policies.
2. There are no tangible fixed assets.
3. Value added tax is not recoverable by the Charity and as such is included in the relevant expenditure.
4. Penge Community Pre-School enjoys charitable status and its charity number is 1027244.

# Independent Examiner's Report to the Trustees of the Penge Community Pre-School

I report to the trustees on my examination of the accounts of Penge Community Pre-School (the Trust) for the year ended 31st March 2022.

## Responsibilities and basis of report

As the charity Trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

## Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Richard Dovey FCA  
Chartered Accountant  
61 Malmaison Way  
Beckenham  
Kent  
BR3 6SB

20<sup>th</sup> April 2022

**PENGE COMMUNITY PRE-SCHOOL**

England & Wales - Charity number 1027244

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# Accounts

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# **Penge Community Pre-School**

## **ANNUAL REPORT 2020/2021**



## **Staff List**

<b>Name</b>	<b>Position</b>
Chloe Edgington	Leader
Sue Charlesworth	Deputy leader
Dawn McConochie	SENCO
Sarah Edgington	Assistant
Danielle Edgington	Practitioner
Kirsty Glover	SIP Support Worker
Lisa Searle	SIP Support Worker

## **Administrative Support**

Deborah Fletcher	Secretary
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## **Trustees**

<b>Name</b>	<b>Position</b>
Sandra Hynes	Chairperson
David Hynes	Treasurer
Chloe Edgington	Pre-School Leader
Emma Clark	Trustee
Karen Clark	Trustee
Lisa Mead	Trustee

## Activities and Developments 2020 - 2021

### Overview of the Year

Yet again we have had a busy year with 40 plus children on the role. We have children on our waiting list and a continuous stream of interest.

It has been a very different year this year due to COVID 19 and we have had to face some difficult challenges. Due to national lock down, we were forced to shut from 20<sup>th</sup> March till 1<sup>st</sup> June. We had to adjust our policies and procedures, change our daily routine and limit equipment and toys that we could put out. Apart from the national lockdown we have been incredibly lucky to continue to open preschool and only had one case of COVID in preschool during the whole pandemic which resulted in a short closure from 12<sup>th</sup> November- 24<sup>th</sup> November 2020. As well as staff members having to adjust to new routines and regulations, the children had to as well and they adjusted to it very well especially to preschools daily routine and limited equipment being available. Although at present we are still operating differently and continuing to follow COVID 19 rules and regulations guidance from the government to insure we keep the children/parents/staff safe, we are beginning to head in the right direction to get back to normal e.g., we are now introducing back messy play and welcoming education specialists back in to visit.

During the pandemic we were unable to have outside visitors visit pre-school this including potential parents so we were a bit concerned of how this would affect our September intake but with word of mouth, one to one phone consultations and out of hours viewings it turns out that we couldn't actually accommodate all the children that wanted a space at Penge Community Pre-school, and this has then resulted in another healthy waiting list. We pride our self in inclusion at Penge Community Preschool and this year has been our biggest intake of children with additional needs, which has given us the opportunity to hire an additional support worker, so I would like to take this opportunity to welcome our new support worker Lisa Searle to our team.

Sandra Hynes has been active and supportive as our Chairperson and David Hynes continues as our Treasurer. Since the departure of Deborah Carruthers we had no appointed Secretary but thankfully at our AGM in November 2019 Deborah Fletcher volunteered and was elected as our new secretary. We have appointed two new Parent/Carer Trustees to our Management Committee but the requirement by Ofsted for all trustees to be DBS checked has led to some potential trustees choosing not to offer to join the Committee. In no case did any of the potential trustees pose a threat to children or have any blemishes on their character – they simply found the DBS process unnecessarily intrusive and bureaucratic. It is likely that the DBS requirement will put off parents/carers from volunteering as Trustees in the future. Applying for DBS checks is also time consuming and costly.

We continue to ensure that our staff maintain and improve their skills and receive ongoing training.

We promote fundamental British values; these are as follows:

- ❖ Democracy

- ❖ The rule of law
- ❖ Individual liberty
- ❖ Mutual respect and tolerance of different faiths and beliefs.

We promote these in an age appropriate way, through ensuring that children learn right from wrong, mix and share with each other and value others' views, know about similarities and differences between themselves and others, and to challenge negative attitudes and stereotypes.

We have a different Learning and Play theme each term and for this year they were:-

- ❖ Hygiene and self-care
- ❖ Numbers/shapes
- ❖ Senses

We were unable to hold our two parent Days this year due to COVID but we have regularly kept the parents informed about their child's progress in pre-school. Preschool staff are also always available any time throughout the year to discuss any concerns that parents may have with their child. We were also unable to organise table sales of craft, second-hand toys and have a tombola to help raise funds for Pre-school this year so our fund raising funds has shown a reduced amount.

We held two Disco Parties for the children, one in the summer and the other at Christmas. At the summer party the children leaving for Junior School were presented with their progress records and observations and were given a leaving present.

In June we had 'graduation' photographs taken of the children that were leaving for primary school; this was very successful and will be repeated next year

### **New equipment**

During the year the Pre-School has purchased various items of equipment of which some were bought using the donated legacy money from Sarah's family to enhance the children's time at Pre-School. These include, a slide, a trampoline, a playhouse for garden, programmable EARL, sensory balls, light up spinning tops, jelly bean vibrating cushion, puzzles, inside plant bed, ready steady go ball tower, books as well as continually re-stocking the paint and consumables for craft and play activities.

We would also like to thank parents who have donated toys to us over the year for the children to use: play kitchen, cars, roadway, a variety of small world activities, books and more.

### **Learning through play**

Parent's visiting the pre-school sometimes say, "The children just seem to be playing!" Young children learn very naturally through play. In their play, for example, they may find out about materials, use and develop language, act out situations, ask questions, look for information in books, make friends, see how their actions affect other people, try out ideas, learn rules and read stories. Young children learn through play and enjoy learning, and this prepares them well for school.

The staff help children to learn by observing them at play and deciding when to leave them alone and when to join in. Staff help children to expand their play by offering ideas, for example, materials or vocabulary, by asking questions, by setting challenges, and by helping, explaining, or showing how things can be done. Staff encourage playing and exploring, motivate children to become active learners, allowing children to become creative and helping them to think critically.

## **Prime areas**

### **Communication and language**

Children listen attentively in a range of situations, and they give their attention to what others say and respond appropriately, while engaged in another activity. Staff support children to follow instructions involving several ideas or actions.

All activities help develop and build the children's vocabulary, learning new words, communicating with others and respecting what others say, cherishing bilingual children's languages

### **Physical development**

To promote physical development, we have various pieces of equipment such as climbing frame with slide, bikes, scooters and a wide range of bats, balls, beanbags, skittles, mark making, threading, pegs and peg boards, tap a shape and sewing. All of which encourage hand eye co-ordination, and which require the use of large and small motor skills.

Staff help children to develop good self-care skills, becoming independent with feeding, toileting and hygiene practices.

Preschool helps promote good dental hygiene with the brush bus scheme, by supplying each child with a toothbrush and toothpaste to enable them to independently clean their teeth.

### **Personal, social & emotional development**

There are many activities that encourage children to play together and build their social skills. For example, imaginative play improves their language and communication skills as well as helping to develop relationships with their peers.

This builds their social, emotional and personal skills.

Confidence and self worth is important in child development. Learning to play with other children and making friends teaches children to care for other people and their surroundings.

## **Specific areas**

### **Literacy**

New skills are developed during key worker small group activities, which help develop their pencil control and early writing. Books and story time teach children to respect and handle books carefully, reading from left to right. We encourage children to borrow books from our little library scheme, to share at home with the family. To help build literacy skills, we do phonic activities, which helps the children learn letter sounds.

## **Mathematics**

We have different activities that help children to count, sort and measure. This helps to develop logical thinking, problem solving and recognition of numbers, shapes and also matching and sorting skills.

Other activities, which encourage math skills, are nursery rhymes, songs and games using dice and colours.

## **Knowledge & Understanding of the World**

An important part of play is to promote the children's understanding of the world they live in by using different materials and getting them to look and notice things in their environment. It also helps them to express their emotions and develop their 5 senses by experimenting with the different materials and mediums.

Children are encouraged to talk about their families, homes, cultures and beliefs, and we celebrate a few festivals, for example Chinese New Year, Holi Christmas and Easter.

We also have many other activities including singing, reading, story time, small and large apparatus play, water play, dressing up, kitchen corner etc. We look forward to having use of the garden again to add another knowledge dimension of growing flowers and vegetables.

## **ICT**

The children regularly have the use of 2 new iPad's to access the internet for child appropriate educational sites like Cbeebies. We also have 4 Innotabs with a variety of educational games that allow the children to choose, investigate and experiment different ways of completing programmes. In addition these programmes help the children with problem solving, colour, number and letter recognition as well as skills required on touch screen to complete tasks.

Each play session has an ever-changing range of activities set out to benefit all key development areas and to stimulate and encourage learning in a happy and safe environment.

## **Expressive arts and design**

We have many activities, which encourage creative play including painting, drawing, gluing, cutting out and construction. Children also engage in a wide variety of role play and small world activities developing imaginative play.

Children sing songs, make music and dance and they safely use and explore a variety of materials, tools and techniques.

Children get immense enjoyment out of these activities and are encouraged to take pride in their work.

## **Fundraising**

Fundraising is very important as this money is used to replace old, damaged equipment and buy new, as you can see Pre-School has had a busy year fundraising, and listed below is how this has been achieved.

Donations from parents	£50.00
Christmas raffle/tombola	£310.00
Photographer	£0
July end of term events	£180.00

**Total raised was £540**

In the last two weeks of March all staff and support workers have received the COVID vaccine, this hopefully have a positive impact on preschool regarding further closures

Pre-School continues to benefit from considerable financial and practical support from Anerley Methodist Church, for which we are extremely grateful.

Pre-School is in a financially sound condition and there was a surplus on our account for the year. We hope that the enforced closures will not have an adverse impact on next years balance.

Looking to the future, we will continue to use our best efforts to maintain our good reputation and to offer the highest possible quality of Early Years Education.

**Penge Community Pre-School**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED**

**31<sup>st</sup> March 2021**



# Penge Community Pre-School

## Profit and Loss Account for the Year ended 31st March 2021

	2021		2020	
	£	£	£	£
<b><u>Income</u></b>				
2/4 Year funding	134,924		110,409	
SIPS funding	7,974		7,256	
Catering and refreshments	1,830		2,792	
Grants	0		0	
Fees	7,965		12,545	
Fundraising and miscellaneous	761		2,834	
Bank interest received	1,085		1,472	
	154,539		137,308	
<b><u>Expenditure</u></b>				
Salaries	101,029		94,632	
Employers National Insurance	3,881		4,426	
Employers Pension contributions	2,095		2,050	
Fees	4,700		7,643	
Rent	4,305		5,460	
Telephone	198		242	
Equipment tools and materials	1,776		2,519	
Books and publications	35		34	
Refreshments	1,969		2,420	
Courses	168		783	
Travel expenses	101		220	
Printing and stationery	622		431	
Other subs and services	3,501		4,043	
Fundraising	0		16	
	124,380		124,919	
	30,159		12,389	
<b><u>Profit/(Loss) for the Year</u></b>				

# Penge Community Pre-School

## Balance Sheet as at 31st March 2021

	2021		2020	
	£	£	£	£
<b><u>Current Assets</u></b>				
Bank accounts		165,312		135,188
<b><u>Current Liabilities</u></b>				
PAYE & NI	1,748		1,774	
Pension contributions	394		403	
	<u>        </u>	2,142	<u>        </u>	2,177
<b><u>Net Assets</u></b>		<u>163,170</u>		<u>133,011</u>
<b><u>Represented by:-</u></b>				
Profit and loss account brought forward		133,011		120,622
Profit/(Loss) for the Year		30,159		12,389
		<u>163,170</u>		<u>133,011</u>

### Notes to the financial statements for the year ended 31st March 2021

1. These financial statements have been prepared under the historic cost convention in conformity with previous accounting policies.
2. There are no tangible fixed assets.
3. Value added tax is not recoverable by the Charity and as such is included in the relevant expenditure.
4. Penge Community Pre-School enjoys charitable status and its charity number is 1027244.

# Independent Examiner's Report to the Trustees of the Penge Community Pre-School

I report to the trustees on my examination of the accounts of Penge Community Pre-School (the Trust) for the year ended 31st March 2021.

## Responsibilities and basis of report

As the charity Trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

## Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Richard Dovey FCA  
Chartered Accountant  
61 Malmains Way  
Beckenham  
Kent  
BR3 6SB

27<sup>th</sup> April 2021