

1st Godstone Scout Group
Trustees Annual Report
FOR THE YEAR ENDED 31ST MARCH 2022

Charity Commission No. 1027024

Scout Association registered No. 5898

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2022

Section A Reference and administration details

| | |
|------------------------------|---|
| Charity name | 1st Godstone Scout Group |
| Other names charity known by | none |
| Registered Charity number | 1027024 |
| Principal address | The Endeavour, Club Road, Godstone Green |
| | Surrey RH9 8DY |

TRUSTEES

| Trustee Name | Office (if any) | Date appointed if not for whole year | Date of Resignation/ Term Ended |
|-------------------|----------------------|--------------------------------------|---------------------------------|
| Stephen Beagley | Chairman | 18/01/2022 | |
| Claire Purkis | Treasurer | | |
| Helen Simmons | Secretary | | |
| Paula Quincey | | | |
| Ray Draper | | | 30/04/2021 |
| Irene Ravenscroft | | | |
| Katy Austin | | | |
| Mark Wiles | Scout Leader and GSL | | |
| Peter O'connell | Beaver Leader | | 31/03/2021 |
| Mark Wickenden | Cub Leader | | 31/03/2021 |
| | | | |
| | | | |

Advisors:

BANKERS Lloyds Bank, Caterham, Surrey

Scrutineer Marsha Gair, 3 Clayton Mead, Godstone. Surrey RH9 8NX

Investments None

Section B Structure, governance and management

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules of The Scout Association.

The Group is a Trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the "Charity Trustees" of the District Council, which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of: 7 independent representatives, including the group Scout Leader (Mark Wiles) and parent's representation (Katy Austin).

The Group Executive exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of the Group property;
- The raising of funds and administration of the Group finance
- The insurance of people, property and equipment
- Group public occasions
- Assisting in the recruitment of leaders and other adult support
- Appointing any sub committee that may be required
- Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include two authorised signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Section C Objectives and activities

Objectives

The objectives of the Group are as a unit of the Scout Association.

The Aim of the Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Activities

A varied weekly programme of activities was provided once lockdown restrictions were lifted

Numbers in Cubs and Beaver sections are good with waiting lists. Scout numbers dropped due to the online nature of Covid.

We have need of Adult Section leaders for Cubs and Committee members, especially a Chairperson.

Fundraising was completed for a major rebuild project on the Endeavour with applications for grants being made and a public appeal started. Works were completed in October 2021

Public benefit

The Group meets the Charity commission's public benefit criteria under both the achievement of education and the advancement of citizenship or community development headings.

Section D Achievements and performance

The Group spent £2424 on activities, equipment, badges and uniform during the year.

The Group paid £1799 capitation to the Scout Association

The Endeavour building was maintained

We lease the Bounty to the Parish Council and brought in rent of £2500.

The rent review due in July 2021 is still being negotiated, and there the possibility of selling the Bounty building to the sitting tenants (being negotiated)

Fundraising for the major project was completed and brought in £35,590 from charitable grants, local business and private individuals. £49,190 was spent on the project (using funds saved from previous years)

The Group also received £8,000 in Covid grants from TDC

Section E Financial Review

Reserves policy

The Group's policy is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a sum equivalent to 6 months running costs circa £6,000.

Investments policy

The Group does not have sufficient income or funds to invest in longer term investments. The Group has therefore adopted a risk adverse strategy and all funds are held in instant access or short notice cash accounts with mainstream banks or building societies.

Accounts

The group ended the year in a good position, thanks to the fundraising efforts and Grants

The accounts have been drawn up on the receipts & payments basis which is consistent with the previous year.

Section F Future plans and optional information

The Group intends to continue to provide activities for boys and girls in all three age sections.

The upkeep of the Endeavour and the potential need for more major repairs continue to sit on our watch-list alongside supporting activities for the children.

Section G Declaration

The Trustees declare that they have approved the Trustee's report above on 14 June 2022.

Signed on behalf of the charity's Trustees:

Group Executive Chairman

Position



Signature

STEPHEN BEAGLEY

Full Name

Group Executive Treasurer.

Position



Signature

Claire Purkis

Full Name

Scrutineers Report to the Trustees of the 1st Godstone Scout Group

I report on the accounts of the Group for the year ended 31st March 2022

Respective responsibilities of the Trustees and Scrutineer

As the group's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor the independent examination requirements of the Charities act 2011 apply.

It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and report to you.

Basis of Scrutineers Statement

In accordance with the directions given in the group's constitution, I have scrutinised the records and the accounts set out on pages

2 to 4

Scrutineers statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution

Name: *MARSHA GAIR FCCA*

Address: *3 CLAYTON MEAD, GOOSTONE, SURREY RH9 8NX*

Date: *10/6/22*

Statement of assets and liabilities at the end of the year

| | 31/03/2021 | 31/03/2020 |
|---|--------------------|--------------------|
| | Unrestricted funds | Unrestricted funds |
| | £ | £ |
| Cash funds | | |
| Bank current account | 19,979 | 4,708 |
| Bank deposit account/ Building Fund | 16,490 | 34,003 |
| Building society account | - | - |
| The Scout Association Short Term Investment Service | - | - |
| Cash/Floats | - | - |
| Total cash funds | 36,469 | 38,711 |
| Other monetary assets | | |
| Tax claim | - | - |
| Debts due from the County/Area/District/Group | - | - |
| Outstanding invoices | - | - |
| Sub total | - | - |
| Liabilities | | |
| Accounts not yet paid | - | 2,097 |
| Expenses incurred but not invoiced | - | - |
| Subscriptions not yet paid | - | - |
| Loan - detail | - | - |
| Other liabilities | - | - |
| Sub total | - | 2,097 |
| Cash funds | 36,469 | 36,614 |
| Investment assets | | |
| Investment property - detail | - | - |
| Quoted investments | - | - |
| Other investments - detail | - | - |
| Sub total | - | - |
| Non monetary assets for charity's own use | | |
| Badge stock | - | - |
| Shop stock | - | - |
| Other stock | - | - |
| Land and buildings | 571,000 | 571,000 |
| Motor vehicles | - | - |
| Scouting equipment, furniture etc | 5,000 | 5,000 |
| Other | - | - |
| Sub total | 576,000 | 576,000 |

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 09/05/22 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature


Print Name
 Steve Beagley, Chair
 Claire Purkis, Treasurer

1st Godstone Scout Group Receipts and Payments Account

Year start date

Year end date

| | | | |
|-------------------|------------|----|------------|
| For the year from | 01/04/2021 | To | 31/03/2022 |
|-------------------|------------|----|------------|

Receipts and payments

Notes

| | 2021/22 | 2020/21 |
|--|--------------------|--------------------|
| | Unrestricted funds | Unrestricted funds |
| | £ | £ |
| Receipts | | |
| Donations, legacies and similar income | | |
| Membership subscriptions | 2,721 | 135 |
| Less: Membership subscriptions paid on (National/County/Area/District) | - 1,799 | - 2,060 |
| Net membership subscriptions retained | 923 | 1,925 |
| Donations | 4,441 | 830 |
| Legacies | - | |
| Gift Aid | - | |
| Other similar income Building project | | - |
| Sub total | 5,364 | 1,095 |
| Grants | | |
| Maintenance grant | - | - |
| Other grants | 8,000 | 28,097 |
| Sub total | 8,000 | 28,097 |
| Fundraising (gross) | | |
| Fete | 1,575 | |
| Quiz | | |
| Other events | 35,590 | |
| Other fundraising activities | 404 | 294 |
| Sub total | 37,569 | 294 |
| Investment income | | |
| Bank interest | 112 | - |
| Building Society interest | | - |
| The Scout Association Short Term Investment Service | | - |
| Property Rent income (inc hall hire) | 3,000 | 2,520 |
| Other investment income | | - |
| Sub total | 3,112 | 2,520 |
| Total Gross Income | 54,045 | 29,816 |
| Asset and investment sales, etc. | - | - |
| Total receipts | 54,045 | 29,816 |

Lottery and Bags to school

2500 Bounty rent, rest from hires

1st Godstone Scout Group Receipts and Payments Account

Year start date

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| | | | |
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Receipts and payments

| | 2021/22 | 2020/21 |
|---|--------------------|--------------------|
| | Unrestricted funds | Unrestricted funds |
| | £ | £ |
| Payments | | |
| Charitable Payments | | |
| Youth programme and activities | 4,113 | 476 |
| Contribution to activity costs received | - 1,689 | |
| Adult support and training | 66 | |
| Rent | - | |
| Water and Sewerage | 113 | 145 |
| Electricity and Gas | 437 | 332 |
| Insurance | 671 | 767 |
| Repairs and Renewals | 1,864 | 939 |
| Materials and equipment | 49 | 218 |
| Printing and photocopying | 138 | |
| Uniforms | - | |
| AGM and trustee expenses | 77 | |
| Major Building repairs project | 49,190 | 2,286 |
| Legal and Professional fees | 600 | - |
| Mini bus | | |
| Sub total | 55,630 | 5,163 |
| Fundraising expenses | | |
| Fete | 657 | |
| Quiz | | |
| Other events | - | - |
| Other fundraising costs | - | - |
| Sub total | 657 | - |
| Total Gross Expenditure | 56,287 | 5,163 |
| Asset and investment purchases, etc. | - | - |
| Total payments | 56,287 | 5,163 |
| Net of receipts/(payments) | - 2,242 | 24,653 |
| Cash funds last year end | 38,711 | 11,961 |
| Cash funds this year end | 36,469 | 36,614 |

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