

Scrutineers Report to the Trustees of the 1st Godstone Scout Group

I report on the accounts of the Group for the year ended 31st March 2021

Respective responsibilities of the Trustees and Scrutineer

As the group's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor the independent examination requirements of the Charities act 2011 apply.

It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and report to you.

Basis of Scrutineers Statement

In accordance with the directions given in the group's constitution, I have scrutinised the records and the accounts set out on pages
2 to 4

Scrutineers statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution

Name: MARSHA GAIR FCCA
Address: 3 CLAYTON MEAD, GODSTONE RH9 8NX
Date: 1/6/21

1st Godstone Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	01/04/2020	To	31/03/2021
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Receipts and payments

Notes

	2020/21	2019/20
	Unrestricted funds	Unrestricted funds
	£	£
Receipts		
Donations, legacies and similar income		
Membership subscriptions	135	2,888
Less: Membership subscriptions paid on (National/County/Area/District)	- 2,060	- 2,139
Net membership subscriptions retained	- 1,925	748
Donations	830	140
Legacies	-	-
Gift Aid	-	712
Other similar income	-	-
Sub total	1,095	1,600
Grants		
Maintenance grant	-	-
Other grants	28,097	-
Sub total	28,097	-
Fundraising (gross)		
Fete		1,740
Quiz		1,017
Other events		-
Other fundraising activities	294	372
Sub total	294	3,128
Investment income		
Bank interest		-
Building Society interest		-
The Scout Association Short Term Investment Service		-
Property Rent income (inc hall hire)	2,520	4,695
Other investment income		-
Sub total	2,520	4,695
Total Gross Income	29,816	9,423
Asset and investment sales, etc.	-	-
Total receipts	29,816	9,423

Lottery and Bags to school

2500 Bounty rent, rest from hires

1st Godstone Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	01/04/2020	To	31/03/2021
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Receipts and payments

	2020/21	2019/20
	Unrestricted funds	Unrestricted funds
	£	£
Payments		
Charitable Payments		
Youth programme and activities	476	6,186
Contribution to activity costs received	-	3,385
Adult support and training	-	
Rent	-	
Water and Sewerage	145	163
Electricity and Gas	332	615
Insurance	767	650
Repairs and Renewals	939	1,578
Materials and equipment	218	392
Printing and photocopying	-	57
Uniforms	-	22
AGM and trustee expenses	-	188
Major Building repairs project	2,286	5,652
Land registry, both buildings	-	-
Mini bus		
Sub total	5,163	12,119
Fundraising expenses		
Fete		743
Quiz		463
Other events	-	-
Other fundraising costs	-	-
Sub total	-	1,206
Total Gross Expenditure	5,163	13,326
Asset and investment purchases, etc.	-	-
Total payments	5,163	13,326
Net of receipts/(payments)	24,653	3,902
Cash funds last year end	11,963	15,865
Cash funds this year end	36,615	11,963

Statement of assets and liabilities at the end of the year

	31/03/2021	31/03/2020
	Unrestricted funds	Unrestricted funds
	£	£
Cash funds		
Bank current account	4,708	13,462
Bank deposit account/ Building Fund	34,003	-
Building society account	-	-
The Scout Association Short Term Investment Service	-	-
Cash/Floats	-	-
Total cash funds	38,711	13,462
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Outstanding invoices	-	-
Sub total	-	-
Liabilities		
Accounts not yet paid	2,097	1,500
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
Sub total	2,097	1,500
Cash funds	36,614	11,962
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	571,000	571,000
Motor vehicles	-	-
Scouting equipment, furniture etc	5,000	5,000
Other	-	-
Sub total	576,000	576,000

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 26/04/21 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature

Claire Purkis

Print Name

(position vacant), Chair
Claire Purkis, Treasurer

1st Godstone Scout Group
Trustees Annual Report
FOR THE YEAR ENDED 31ST MARCH 2021

Charity Commission No. 1027024
Scout Association registered No. 5898

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2021

Section A Reference and administration details

Charity name	1st Godstone Scout Group
Other names charity known by	none
Registered Charity number	1027024
Principal address	The Endeavour, Club Road, Godstone Green
	Surrey RH9 8DY

TRUSTEES

Trustee Name	Office (if any)	Date appointed if not for whole year	Date of Resignation/ Term Ended
	Chairman		
Claire Purkis	Treasurer		
Helen Simmons	Secretary		
Paula Quincey			
Ray Draper			
Irene Ravenscroft			
Katy Austin			
Mark Wiles	Scout Leader and GSL		
Peter O'connell	Beaver Leader		
Mark Wickenden	Cub Leader		

Advisors:

BANKERS Lloyds Bank, Caterham, Surrey

Scrutineer Marsha Gair, 3 Clayton Mead, Godstone. Surrey RH9 8NX

Investments None

Section B Structure, governance and management

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules of The Scout Association.

The Group is a Trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the "Charity Trustees" of the District Council, which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of: 7 independent representatives (1 current vacancy), together with Group Scout Leader (currently vacant, Mark Wiles acting), individual section leaders and parent's representation (Katy Austin).

The Group Executive exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of the Group property;
- The raising of funds and administration of the Group finance
- The insurance of people, property and equipment
- Group public occasions
- Assisting in the recruitment of leaders and other adult support
- Appointing any sub committee that may be required
- Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include two authorised signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Section C Objectives and activities

Objectives

The objectives of the Group are as a unit of the Scout Association.

The Aim of the Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Activities

The year of Covid.

All activities ceased from March 2020 to July 2020 due to the national lockdown..

A varied weekly programme of activities was provided once lockdown restrictions were lifted

Numbers in Cubs and Beaver sections are good with waiting lists. Scout numbers dropped due to the online nature of Covid.

We have need of Adult Section leaders for Cubs and Committee members, especially a Chairperson.

Fundraising was started for a major rebuild project on the Endeavour with applications for grants being made and a public appeal started.

Public benefit

The Group meets the Charity commission's public benefit criteria under both the achievement of education and the advancement of citizenship or community development headings.

Section D Achievements and performance

The Group spent £476 on activities, equipment, badges and uniform during the year.

The Group used its reserves to pay the Scout Association capitation fees as we agreed to waive most subscriptions

The Endeavour building was maintained

We lease the Bounty to the Parish Council and brought in rent of £2500.

The rent is due for review in July 2021

Fundraising for the major project was commenced and brought in £14,097 from charitable grants, local business and private individuals.

The Group also received £14,000 in Covid grants from TDC (which was then allocated to the building fund) and £831 from Surrey County Council for Covid cleaning measures.

Section E Financial Review

Reserves policy

The Group's policy is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a sum equivalent to 6 months running costs circa £6,000.

Investments policy

The Group does not have sufficient income or funds to invest in longer term investments. The Group has therefore adopted a risk adverse strategy and all funds are held in instant access or short notice cash accounts with mainstream banks or building societies.

Accounts

The group ended the year in a good position, thanks to the fundraising efforts and Grants

The accounts have been drawn up on the receipts & payments basis which is consistent with the previous year.

Section F Future plans and optional information

The Group intends to continue to provide activities for boys and girls in all three age sections.

The upkeep of the Endeavour and the potential need for more major repairs continue to sit on our watch-list alongside supporting activities for the children.


Section G Declaration

The Trustees declare that they have approved the Trustee's report above on 14 June 2021.

Signed on behalf of the charity's Trustees:

Group Executive Chairman

Position


.....
Signature

MARK WILES

Full Name

Group Executive Treasurer.

Position


.....
Signature

Claire Purkis

Full Name