

Annual Report - Milton Keynes Division - Year ending 31st March 2024

I took over as Division Commissioner in November of 2023 and it has been a successful start to my term of office.

We currently have 31 units and over 560 active girl members. Our numbers have remained fairly stable and we have investigated many options to accommodate girls who are on our waiting lists. We have had a small number of new volunteers and have actively organised events to retain these volunteers by providing support. At the time of the report, there are plans to open new units to create spaces for girls in areas which are currently without units.

The three section commissioners meet with the division commissioner and the rest of the division committee on a regular basis to discuss pressing issues and this system is working well – providing support to each other and allowing everyone to have a say in the running of Milton Keynes Division.

In the Division, Rainbows had a Craft Afternoon in December, discos have taken place at the guide centre for all sections, residential both indoor and outdoor have taken place locally by a range of units and all units continue to be active in their local communities. The division represented Girlguiding at MK Rose for Thinking Day in February supported by the local Trefoil Guild who continue to build their numbers. We have exciting plans for Thinking Day 2025.

Heron's Lodge Guide Centre has continued to be booked out most weekends by both Girlguiding and Community groups, and most weekdays have a good number of regular bookings too. The May Fete and Christmas Fayre went ahead as planned raising much needed funds for the centre. The centre has been redecorated and new mattresses have been purchased.

Milton Keynes Guide shop has continued to open throughout the year and sales are healthy.

Jane Solloway

Division Commissioner

Girlguiding Milton Keynes

MILTON KEYNES DIVISION GUIDE ASSOCIATION

Registered Charity number 1026890

Receipts and Payments Account for the year ended 31st March 2024

RECEIPTS	2024	2023
	£	£
<i>Heron's Lodge</i>		
Bookings & events	48,962	40,092
Advance bookings 2024/25	1,713	1,385
Fundraising	738	1,437
Shop Profit share	7,973	4,046
Bank interest	653	128
Census Levy	257	252
<i>Guide Shop</i>		
Sales	54,291	48,138
Other income	85	78
<i>Girlguiding</i>		
Funds from closed units & District	8,953	8,083
Shop Profit share	1,888	3,312
Subscriptions	-	53
Camps, outings, events etc	3,074	2,947
TOTAL RECEIPTS	128,587	109,950
PAYMENTS	2024	2023
	£	£
<i>Heron's Lodge</i>		
Building Running costs & maintenance	29,068	16,382
Electricity	10,739	8,524
Administration costs	968	1,099
Communications	1,690	1,500
Camps, outings & events	360	10,727
Insurance & Licences	3,772	4,741
Independent examination	165	158
Fixtures & fittings & refurbishment	7,467	7,741
Refunds	147	100
Bank charges	98	87
<i>Guide Shop</i>		
Purchases	47,195	34,271
General expenses	1,126	565
Independent examination	158	158
General Fund	1,888	1,660
Heron's Lodge	5,124	4,505
<i>Girlguiding</i>		
Independent examination	159	159
Subscriptions	627	636
Camps, Outings, Events	2,895	2,541
Other expenses	1,681	3,574
Bank charges	-	19
TOTAL PAYMENTS	115,328	99,145
EXCESS OF RECEIPTS OVER PAYMENTS	13,259	10,806

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	2024	2023
Opening Bank Balances 1st April 2023		
Heron's Lodge	41,700	45,420
Guide Shop	21,847	14,789
Girlguiding	10,942	3,476
	<u>74,489</u>	<u>63,684</u>
Excess of receipts over payments	13,259	10,806
	<u>£87,748</u>	<u>£74,490</u>
 Closing Bank Balances 31st March 2024		
Heron's Lodge	47,092	41,700
Heron's Lodge Events	429	-
Guide Shop	20,732	21,847
Girlguiding	19,495	10,942
	<u>£87,748</u>	<u>£74,490</u>

MILTON KEYNES DIVISION GUIDE ASSOCIATION

Registered Charity number 1026890

Assets and Liabilities as at 31st March 2024

	2023	2023
Assets	£	£
<i>Heron's Lodge</i>		
Freehold Property	600,000	600,000
Fixtures and Fittings - estimated value	15,000	15,000
Cash and Bank balances	47,092	41,700
Bank balance - Heron's Lodge Events	429	-
<i>Guide Shop</i>		
Stock	23,481	24,003
Cash and Bank balances	20,732	21,847
Debtors	28	189
<i>Girlguiding</i>		
Bank balances	19,495	10,942
	<u>726,257</u>	<u>713,681</u>
Deduct: Liabilities		
<i>Heron's Lodge</i>		
Bookings received in advance	1,713	1,385
<i>Guide Shop</i>		
Creditors	2,794	5,730
Prepaid orders	26	
	<u>4,533</u>	<u>7,115</u>
Total Net Assets	<u><u>721,724</u></u>	<u><u>706,566</u></u>

Signed by:

Date:

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE MILTON KEYNES DIVISION GUIDE ASSOCIATION

I report on the accounts of the Charity for the year ended 31st March 2024.

Respective responsibilities of trustees and examiner.

As the charity's trustees you are responsible for the preparation of the annual accounts. You consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of examiner's report.

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

Based on my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Trevor T Dimmock FCA
Chartered Accountant

10th June 2024

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