

Annual Report - Milton Keynes Division - Year ending 31st March 2021

We currently have 35 units and over 440 active girl members. There are several hundred girls waiting for spaces in units, with the majority this number being made up of prospective Rainbows. Sadly 2 units have closed during the year, and we expect more to be closing in the year to come mainly due to Covid.

There have been no changes of Commissioner this year.

The year began at the start of the first Coronavirus lockdown. Most units ceased activities immediately, with a few testing the virtual waters using Zoom. As the spring & summer went on, more units decided to meet on Zoom, and some kept in touch using Facebook posts, videos, suggestions via email and activity packs. Some units even took part in virtual sleepovers.

August saw permission to have socially distanced face to face meetings in small groups. Take up on this was initially hesitant, but a few units were regularly meeting outdoors in September.

Towards the end of September we got the news that indoor meetings were to be allowed with small groups and very strict controls. This news was released at the same time the national press was highlighting a rise in Coronavirus cases nationally, and the death rate was starting to rise again. There was not much take up on Face to Face, and those units that did opt for this, managed, at most, one face to face indoor meeting before the country was forced back into Lockdown.

Heron's Lodge Guide Centre has been closed for the most part this year, although did reopen over the summer for local toddler groups and a few Girlguiding F2F meetings. A grant was received from the local council as part of the government's initiative to make up for loss of earnings. A grant was also received from Milton Keynes Community Foundation to replace all the carpet downstairs for hard flooring, to make the building easier to clean. All residential events have been cancelled or moved into 2021 when they will hopefully resume towards the end of the year.

Milton Keynes Guide shop reopened in mid June when the government allowed non-essential shops to reopen. They were closed for August as usual, and reopened for September and October with reduced opening hours, which have now become permanent. The shop was closed during November due to the second national lockdown. Sales have been poor, which was to be expected.

Karyn Evans

Division Commissioner

Girlguiding Milton Keynes

MILTON KEYNES DIVISION GUIDE ASSOCIATION

Registered Charity number 1026890

Receipts and Payments Account for the year ended 31st March 2021

RECEIPTS	2021	2020
	£	£
<i>Heron's Lodge</i>		
Bookings & events	19,709	28,117
Fundraising	2,551	7,020
Depot Profit share	1,893	5,234
Bank interest/refunds	7	157
Covid Grants	41,357	-
Census Levy	1,363	-
Miscellaneous	180	-
<i>Guide Shop</i>		
Sales	12,461	54,072
Other income	155	41
<i>Girlguiding</i>		
Depot Profit share	349	964
Subscriptions	1,062	1,158
Camps, outings & events	100	4,368
TOTAL RECEIPTS	81,187	101,132
PAYMENTS	2021	2020
	£	£
<i>Heron's Lodge</i>		
Building Running costs & maintenance	15,370	28,068
Administration costs	167	1,095
Equipment	1,490	180
Camps, outings & events	-	1,119
Insurance & Licences	3,167	3,160
Independent examination	150	158
Covid refurbishment & related expenditure	17,892	910
<i>Guide Shop</i>		
Purchases	9,911	46,818
General expenses	554	429
Independent examination	150	158
Funds transferred to Districts	461	696
General Fund	461	696
Heron's Lodge	2,503	3,776
<i>Girlguiding</i>		
Independent examination	150	159
Camps, Outings, Events	-	4,283
Other expenses	1,496	2,428
TOTAL PAYMENTS	53,921	94,133
EXCESS OF RECEIPTS OVER PAYMENTS	27,266	7,000

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	2021	2020
Opening Bank Balances 1st April 2020		
Heron's Lodge	14,259	8,420
Guide Shop	12,851	11,311
Girlguiding	3,813	4,192
	<u>30,923</u>	<u>23,923</u>
Excess of receipts over payments	<u>27,266</u>	<u>7,000</u>
	<u>£58,189</u>	<u>£30,923</u>
 Closing Bank Balances 31st March 2021		
Heron's Lodge	43,084	14,259
Guide Shop	11,427	12,851
Girlguiding	3,678	3,813
	<u>£58,189</u>	<u>£30,923</u>

MILTON KEYNES DIVISION GUIDE ASSOCIATION

Registered Charity number 1026890

Assets and Liabilities as at 31st March 2021

	2021	2020
	£	£
Assets		
<i>Heron's Lodge</i>		
Freehold Property	600,000	600,000
Fixtures and Fittings - estimated value	15,000	15,000
Cash and Bank balances	43,084	14,259
Debtors and prepayments	-	2,446
<i>Guide Depot</i>		
Stock	25,345	28,524
Cash and Bank balances	11,427	12,851
Debtors	139	96
<i>Girlguiding</i>		
Bank balances	3,678	3,813
	<u>698,672</u>	<u>676,989</u>
Deduct: Liabilities		
<i>Heron's Lodge</i>		
Bookings received in advance	-	1,542
<i>Guide Shop</i>		
Creditors	309	2,560
	<u>309</u>	<u>4,102</u>
Total Net Assets	<u><u>698,364</u></u>	<u><u>672,887</u></u>

Signed by:



Date:

1/1/2022

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE
MILTON KEYNES DIVISION GUIDE ASSOCIATION**

I report on the accounts of the Charity for the year ended 31st March 2021.

Respective responsibilities of trustees and examiner.

As the charity's trustees you are responsible for the preparation of the annual accounts. You consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of examiner's report.

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

Based on my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Trevor T Dimmock FCA

Chartered Accountant

Member of the Association of Church Accountants & Treasurers

9th August 2021

Ivy House,
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