

# BRIGHOUSE DISTRICT SCOUT COUNCIL

England & Wales · Charity number 1026831

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1993-10-06

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 35 Close Lea  
Brighouse  
HD6 3AR

**Phone** 07968448847

**Email** [info@brighousescouts.org.uk](mailto:info@brighousescouts.org.uk)

**Website** [www.brighousescouts.org.uk](http://www.brighousescouts.org.uk)

## Activities

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**Objects:** TO PROMOTE THE DEVELOPMENT OF YOUNG PEOPLE IN ACHIEVING THEIR FULL PHYSICAL, INTELLECTUAL, SOCIAL AND SPIRITUAL POTENTIALS AS INDIVIDUALS, AS RESPONSIBLE CITIZENS AND AS MEMBERS OF THEIR LOCAL NATIONAL AND INTERNATIONAL COMMUNITIES.

**Activities:** To encourage children to develop physically, mentally & spiritually within the Scout movement through team building activities.

## Classification

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- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Arts/culture/heritage/science, Amateur Sport, Environment/conservation/heritage, Economic/community Development/employment
- **Who:** Children/young People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies

## Geography

- Calderdale

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£45,578	£38,003	-	-
2024-03-31	£46,968	£41,399	-	-
2023-03-31	£54,854	£48,843	-	-
2022-03-31	£24,038	£35,033	-	-
2021-03-31	£51,671	£44,077	-	-

## Trustees

Name	Role	Appointed
<b>Christopher Jay</b>	Chair	2014-06-19
Adam James Watson		2022-07-03
Andrew Paul Robinson		2017-06-22
Bradley Ian Midgley		2020-10-29
Indra Elaine Parkinson		2021-09-29
Julie Bramley		2018-07-17
Laurence John Dowson		2024-07-18
Margaret Knapton		2021-09-29
NICHOLAS IAN WATSON		2020-10-29

**BRIGHOUSE DISTRICT SCOUT COUNCIL**

England & Wales - Charity number 1026831

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# Accounts

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# Trustees' Annual Report

For the period

From (start date) 

0	1	0	4	2	4
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 to end date 

3	1	0	3	2	5
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## Section A Reference and administration details

Charity name	BRIGHOUSE DISTRICT SCOUT COUNCIL								
Other names the charity is known by	Brighouse District Scouts								
Registered charity number (if any)	1026831								
HQ registration number	2677								
Charity's principal address	<table style="width: 100%; border-collapse: collapse;"> <tr><td colspan="2">35 Close Lea</td></tr> <tr><td colspan="2">Rastrick</td></tr> <tr><td colspan="2">Brighouse</td></tr> <tr><td style="text-align: right; width: 50%;">Postcode</td><td>HD6 3AR</td></tr> </table>	35 Close Lea		Rastrick		Brighouse		Postcode	HD6 3AR
35 Close Lea									
Rastrick									
Brighouse									
Postcode	HD6 3AR								

Names of the charity trustees who manage the charity  
*(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)*

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Christopher Jay	Chair	
2	Margaret Knapton	Treasurer	
3	Andrew Robinson	District Lead Volunteer	
4	Julie Bramley		
5	Laurence Dowson		
6	Bradley Midgley		
7	Indra Parkinson		
8	Fearne Robinson		
9	Adam Watson		
10	Nick Watson		

Names and addresses of advisers (optional information but encouraged as best practice)  
*(These will be published in the annual report of the charity)*

Type of advisor	Name	Address

## Section B Structure, governance and management

The District's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The District is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The District is managed by the District Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The District consists of 2 independent representatives, Chair and Treasurer together with the elected Trustees from the District Scout Council.

Members of the Trustee Board complete all Mandatory training modules and the Trustee module within the first 5 months of joining the committee.

This District Trustee Board exists to support the District Lead Volunteer in meeting the responsibilities of the appointments and is responsible for:

The maintenance of District property;

The raising of funds and the administration of District finance;

The insurance of persons, property and equipment;

District public occasions;

Assisting in the recruitment of leaders and other adult support;

Appointing any sub committees that may be required;

Appointing District Administrators and Advisors other than those who are elected.

## Section B

### Structure, governance and management (continued)

The District Trustee Board has identified the major risks to which they believe the District is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The District has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The District, through the Membership fees, contributes to the Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities.

The District is primarily reliant upon income from subscriptions and rental of property at Bradley Wood. The Board could raise the value of subscriptions to increase the income to the District on an ongoing basis, either temporarily or permanently.

The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered

**Section C****Objectives and activities****The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

**The Values of Scouting**

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.

**Belief** - We explore our faiths, beliefs and attitudes.

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

**The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Public benefit statement

The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

**Section D****Achievements and performance**

Summary of the main achievements of the charity during the year

The District is in a good place financially with a final balance of £74,803.06.

This is made up of £4,775.74 in the Current Account, £22,111.92 in the Instant Saver Account, £37,101.56 in the 32 day account, £9,000 in the Tykes Instant Saver Account £1,059.05 in the Badge Account and £754.79 on the Expenses Cards.

Sub-accounts within the above are Beavers District Events £412.03, Scouts District Events £236.20, Odyssey Explorers £1,377.91, Tykes Explorers £191.23 and DofE £3,692.53.

Other sub-accounts include International Fund £2,420.50 and Bradley Lodge £2,039.61, leaving a working balance of £64,433.05.

Annual Subscriptions received were £21,352.50, a decrease from the previous year. We paid £16,693.50 to County/HQ and passed £718 into the International Fund.

Bradley Lodge income from bookings was £6,437.74, an increase on last year with expenditure of £5,481.52.

**Section E Financial Review**

**Reserves Policy**

The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income fall short.  
£10,000 has been allocated.

**Investment Policy**

The District's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in stocks and shares.

District has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

**Section F Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)

Annual Subscriptions to County/HQ will be £17,046.50 and District will receive £19,969.50 with £662.00 being allocated to the International Fund.


Plans for Bradley Lodge in the financial year are electrical rewiring of the building.

**Section G Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature



Full name

Christopher Jay

Position (eg Secretary, Chair)

Chair

Date

21/05/2025



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Brighouse District Scout Council

**On accounts for the year  
ended**

31 March 2025

**Charity no  
(if any)**

1026831

**Set out on pages**

Attached 3 pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2025.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

**Signed:**

*J.B. Smith*

**Date:**

20-03-2025

**Name:**

John Barry Smith FCA

**Relevant professional  
qualification(s) or body  
(if any):**

Institute of Chartered Accountants

**Address:**

First Floor

1 Edmund Street, Bradford

West Yorkshire BD5 0BH

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

# Brighouse District Scouts

## Annual Accounts 2024-2025

Year start date

Year end date

For the year from	01/04/2024	To	31/03/2025
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### Receipts

	2024/25 £ This Year	2023/24 £ Last Year
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Annual subscriptions from Groups	21,353	21,516
Monthly subscriptions from Odyssey Odyssey Explorers	96	
Monthly subscriptions from Tykes Tykes Explorers	5,186	4,164
Donations (District)		2,027
Donations (DofE) DofE		925
Donations (Tykes) Tykes Explorers		424
Badge Stock Sales (Badges) Badge	2,531	2,151
<b>Sub total</b>	<b>29,165</b>	<b>31,207</b>
<b>Grants</b>		
Charity Grant (Odyssey) Odyssey Explorers	1,000	
HMRC Gift Aid (Tykes) Tykes Explorers	1,029	763
<b>Sub total</b>	<b>2,029</b>	<b>763</b>
<b>Fundraising (gross)</b>		
Fundraising (Odyssey) Odyssey Explorers	53	
Other fundraising activities		
<b>Sub total</b>	<b>53</b>	
<b>Investment income</b>		
Bank Interest (Tykes) Tykes Explorers	72	
Bank Interest (District)	1,084	983
Property rent income (Bradley Lodge)	6,438	6,317
<b>Sub total</b>	<b>7,594</b>	<b>7,300</b>
<b>Youth Programme &amp; Activity Income</b>		
World Jamboree		1,052
Activities & Events (District)		115
Activities & Events (DofE) DofE	4,270	3,603
Activities & Events (Tykes) Tykes Explorers	1,946	1,625
Miscellaneous Income (District)	509	758
Miscellaneous Income (Odyssey) Odyssey Explorers	12	
Miscellaneous Income (Tykes) Tykes Explorers		546
<b>Sub total</b>	<b>6,787</b>	<b>7,699</b>
<b>Total receipts</b>	<b>45,578</b>	<b>46,968</b>

# Brighouse District Scouts

## Annual Accounts 2024-2025

Year start date

Year end date

<b>For the year from</b>	<b>01/04/2024</b>	<b>To</b>	<b>31/03/2025</b>
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### Payments

	2024/25 £ This Year	2023/24 £ Last Year
<b>Payments</b>		
<b>Donations, legacies and similar expenses</b>		
Membership subscriptions to WYCSC	16,694	15,791
Membership subscriptions to District (Tykes)   Tykes Explorers	1,910	1,720
Expenses none receipted	500	600
<b>Sub total</b>	<b>19,104</b>	<b>18,111</b>
<b>Youth programme and activities</b>		
Activities & Events (District)	277	2,225
Activities & Events (DofE)   DofE	3,896	986
Activities & Events (Tykes)   Tykes Explorers	2,364	2,419
World Jamboree		2,750
<b>Sub total</b>	<b>6,536</b>	<b>8,379</b>
<b>Overheads</b>		
Adult Support and Training (District)	515	
Adult Support and Training (DofE)   DofE	245	
Badge & Uniform Purchases (Odyssey)   Odyssey Explorers	180	
Badge & Uniform Purchases (Tykes)   Tykes Explorers	190	975
Badge Stock Purchases (Badges)   Badge	2,374	2,078
Bradley Lodge Cleaning, Repairs and Renewals	1,962	1,458
Bradley Lodge Equipment	1,517	139
Bradley Lodge Insurance	1,369	1,170
Bradley Lodge New Build	223	2,264
Bradley Lodge Professional Fees		612
Bradley Lodge Refunds	410	125
Computer Domain & Consumables	23	371
Hall Hire (Tykes)   Tykes Explorers	1,425	1,420
Loan to DofE   DofE		627
Loan to Tykes Explorers   Tykes Explorers		627
Materials and Equipment (DofE)   DofE		520
Materials and Equipment (Odyssey)   Odyssey Explorers	93	
Materials and Equipment (Tykes)   Tykes Explorers	126	766
Miscellaneous (District)	716	392
Miscellaneous (Tykes)   Tykes Explorers		492
Online Scout Manager	603	573
PAT tester	71	
Regulatory and Entertainment licences	320	299
<b>Sub total</b>	<b>12,363</b>	<b>14,909</b>
<b>Total Gross Expenditure</b>	<b>38,003</b>	<b>41,399</b>
<b>Net of receipts/(payments)</b>	<b>7,576</b>	<b>5,569</b>
<b>Cash funds last year end</b>	<b>67,227</b>	<b>61,658</b>
<b>Cash funds this year end</b>	<b>74,803</b>	<b>67,227</b>

# Brigthouse District Scouts Annual Accounts 2024-2025


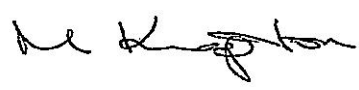
	Year start date		Year end date
For the year from	01/04/2024	To	31/03/2025

## Statement of assets and liabilities at the end of the year

	2024/25 £ This Year	2023/24 £ Last Year
<b>Cash funds</b>		
Lloyds Bank Treasurers Account	4,776	8,228
Lloyds Bank Online Saver	22,112	16,693
Lloyds Bank Online Saver (Tykes)   Tykes Explorers	9,000	4,958
Lloyds Bank 32 Day Notice	27,102	36,202
Restricted funds in 32 Day Notice	10,000	
Expense Cards	755	244
District Badge Secretary Account   Badge	1,059	902
<b>Total cash funds</b>	<b>74,806</b>	<b>67,227</b>
<b>Non monetary assets for charity's own use</b>		
Badge stock   Badge	442	440
<b>Sub total</b>	<b>442</b>	<b>440</b>
<b>Liabilities</b>		
Accounts not yet paid		442
Other liabilities	-00	-00
<b>Sub total</b>	<b>-00</b>	<b>442</b>
<b>Total Assets</b>	<b>75,245</b>	<b>67,667</b>
<b>Total Liabilities</b>	<b>-00</b>	<b>442</b>
<b>Solvency</b>	<b>75,245</b>	<b>67,225</b>

**The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 12 June 2025 and signed on their behalf by**

Signature

Print Name

Chris Jay (Chair)
Margaret Knapton (Treasurer)



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Brighouse District Scout Council

**On accounts for the year  
ended**

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**Charity no  
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**Signed:**

*J.B. Smith*

**Date:**

20-03-2025

**Name:**

John Barry Smith FCA

**Relevant professional  
qualification(s) or body  
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Institute of Chartered Accountants

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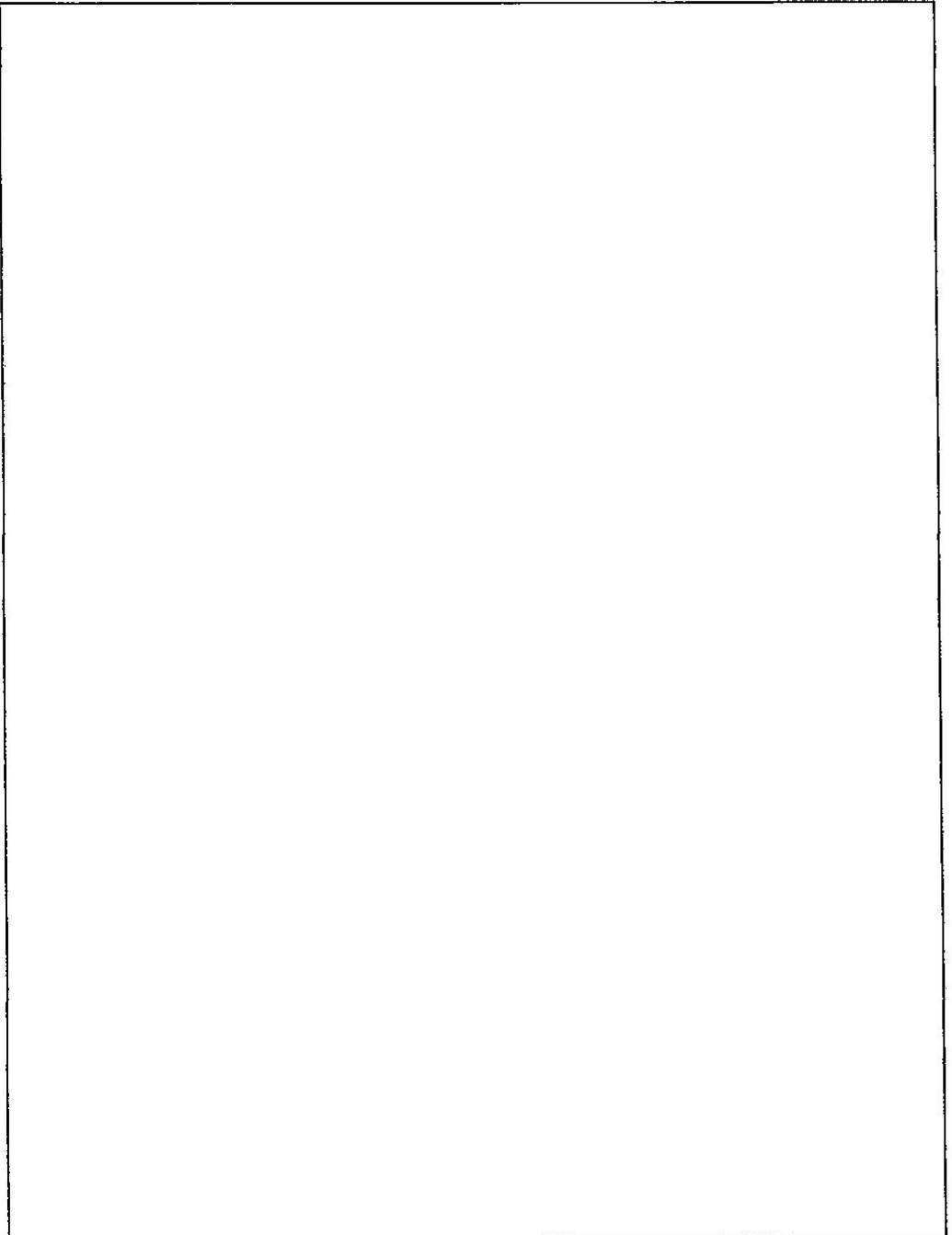
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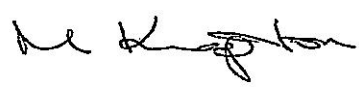
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Signature

Print Name

Chris Jay (Chair)
Margaret Knapton (Treasurer)

**BRIGHOUSE DISTRICT SCOUT COUNCIL**

England & Wales - Charity number 1026831

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# Accounts

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# Trustees' Annual Report

For the period

From (start date) 

0	1	0	4	2	3
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 to end date 

3	1	0	3	2	4
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## Section A Reference and administration details

Charity name

BRIGHOUSE DISTRICT SCOUT COUNCIL

Other names the charity is known by

Brighouse District Scouts

Registered charity number (if any)

1026831

HQ registration number

2677

Charity's principal address

35 Close Lea

Rastrick,

Brighouse

Postcode

HD6 3AR

Names of the charity trustees who manage the charity

*(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)*

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	David Burge	Chair	
2	Andrew Robinson	District Commissioner	
3	Margaret Knapton	Treasurer	
4	Christopher Jay	Secretary	
5	Adam Watson	Youth Commissioner	
6	Mark Jay	Network Commissioner	
7	Brian Reeves		
8	Debbie Pullen		
9	Indra Parkinson		
10	Bradley Midgley		
11	Nick Watson		
12	Heather Wood		
13	Julie Bramley		
14	Fearne Robinson	Assistant Youth Commissioner	
15			

Names and addresses of advisers (optional information but encouraged as best practice)

*(These will be published in the annual report of the charity)*

Type of advisor	Name	Address

The District's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The District is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The District is managed by the District Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The District consists of 3 independent representatives, Chair, Treasurer and Secretary together with the elected Trustees from the District Scout Council.

Members of the Trustee Board complete all Mandatory training modules and the Trustee module within the first 5 months of joining the committee.

This District Trustee Board exists to support the District Commissioner in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of District property;
- The raising of funds and the administration of District finance;
- The insurance of persons, property and equipment;
- District public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing District Administrators and Advisors other than those who are elected.

The District Trustee Board has identified the major risks to which they believe the District is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The District has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The District through the Membership fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

The District is primarily reliant upon income from subscriptions and rental of property at Bradley Wood. The Board could raise the value of subscriptions to increase the income to the District on an ongoing basis, either temporarily or permanently.

The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

**Section C****Objectives and activities****The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

**The Values of Scouting**

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.

**Belief** - We explore our faiths, beliefs and attitudes.

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

**The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

**Section D****Achievements and performance**

Summary of the main achievements of the charity during the year

The District is in a good place financially with a final balance of £61,370.44. This is made up of £8,227.97 in the current account, £16,693.07 in the Instant Saver Account, £36,204.96 in the 32day account and £244.44 on the Expenses Cards.

Sub-accounts within the above are Beavers £412.03, Scouts £236.20, Explorers £1,982.50 and DofE £3,436.41. The Beaver and Scouts sub-accounts will be renamed in future to Beaver District Events and Scouts District Events and used accordingly.

Other sub-accounts include International Fund £1,702.50 and Bradley Lodge £5,109.47, leaving a working balance of £48,491.33.

The Badge account stands at £902.00, held independently to the District accounts but included within the summary.

Explorers also hold a Savings account with a balance of £4,957.57 leaving their funds standing at £6,940.07.

DofE is self-funding with budgets being set prior to the year ahead and participants' costs calculated accordingly.

Annual Subscriptions received were £25,680, an increase again from the previous year. We paid £17,511 to County/HQ and passed £726 into the International Fund.

The build of the dining shelter at Bradley Lodge is ongoing and income has dropped this year owing to miscalculations on invoices received from WYCSC which we have had to repay. We have received £6,317 from bookings and £500 donation from Local Giving with spend of £5,767.62.

**Section E****Financial Review****Reserves Policy**

The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income fall short.

Approx £17K

**Investment Policy**

The District's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in stocks and shares.

District has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

**Section F**

**Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)

Annual Subscriptions to County/HQ will be £16,693.50 and District will receive £21,352.50 with £718 being allocated to the International Fund.

Plans for Bradley Lodge in the financial year are completing an external dining shelter.

**Section G**

**Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair)

Date



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Brighouse District Scout Council

**On accounts for the year  
ended**

31 March 2024

**Charity no  
(if any)**

1026831

**Set out on pages**

Attached 3 pages

1 to 4 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2024.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

**Signed:** 

**Date:** 28-05-2024

**Name:** John Barry Smith FCA

**Relevant professional  
qualification(s) or body  
(if any):**

Institute of Chartered Accountants

**Address:**

First Floor

1 Edmund Street, Bradford

West Yorkshire BD5 0BH

# Brighouse District Scouts

## Receipts and Payments Account

Year start date

Year end date

<b>For the year from</b>	<b>01/04/2023</b>	<b>To</b>	<b>31/03/2024</b>
--------------------------	-------------------	-----------	-------------------

### Receipts and payments

	2023/24 Unrestricted funds £ This Year	2022/23 Unrestricted funds £ Last Year
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Membership subscriptions from Groups	21,516	20,266
Monthly subscriptions from Explorers	4,164	3,488
Donations (District)	2,027	157
Donations (DofE)	925	
Donations (Explorers)	424	
Petty Cash		24
Badge Stock Sales (Badges)	2,151	2,625
<b>Sub total</b>	<b>31,207</b>	<b>26,561</b>
<b>Grants</b>		
HMRC Gift Aid	763	1,868
<b>Sub total</b>	<b>763</b>	<b>1,868</b>
<b>Fundraising (gross)</b>		
Fundraising (Explorers)		290
Other fundraising activities		219
<b>Sub total</b>		<b>509</b>
<b>Investment income</b>		
Bank interest	983	180
Property rent income (Bradley Lodge)	6,317	10,440
<b>Sub total</b>	<b>7,300</b>	<b>10,620</b>
<b>Youth Programme &amp; Activity Income</b>		
World Jamboree	1,052	11,617
Activities & Events (District)	115	1,939
Activities & Events (DofE)	3,603	938
Activities & Events (Explorers)	1,625	792
Miscellaneous Income (District)	758	
Miscellaneous Income (Explorers)	546	10
<b>Sub total</b>	<b>7,699</b>	<b>15,296</b>
	<b>46,968</b>	<b>54,853</b>
<b>Asset and investment sales, etc.</b>		
<b>Total receipts</b>	<b>46,968</b>	<b>54,853</b>

# Brighouse District Scouts

## Receipts and Payments Account

Year start date

Year end date

<b>For the year from</b>	<b>01/04/2023</b>	<b>To</b>	<b>31/03/2024</b>
--------------------------	-------------------	-----------	-------------------

### Receipts and payments

	<b>2023/24</b>	<b>2022/23</b>
	Unrestricted funds	Unrestricted funds
	£	£
<b>Payments</b>	<b>This Year</b>	<b>Last Year</b>
<b>Donations, legacies and similar expenses</b>		
Membership subscriptions to WYCSC	15,791	14,360
Membership subscriptions to District (Explorers)	1,720	1,567
Donations		1,817
Honorariums	600	250
	<b>18,111</b>	<b>17,994</b>
<b>Youth programme and activities</b>		
Activities & Events (District)	2,225	2,010
Activities & Events (DofE)	986	1,204
Activities & Events (Explorers)	2,419	1,429
World Jamboree	2,750	12,750
<b>Sub total</b>	<b>8,379</b>	<b>17,394</b>
<b>Overheads</b>		
Accounting, Legal and Professional		252
Adult Support and Training (District)		91
Adult Support and Training (Explorers)		60
Advertising		220
Badge & Uniform Purchases (District)		83
Badge & Uniform Purchases (Explorers)	975	
Badge Stock Purchases (Badges)	2,078	2,765
Bradley Lodge Cleaning, Repairs & Renewals	1,458	5,447
Bradley Lodge Equipment	139	
Bradley Lodge Insurance	1,170	933
Bradley Lodge New Build	2,264	
Bradley Lodge Professional Fees	612	
Bradley Lodge Refunds	125	
Computer Domain & Consumables	371	229
Hall Hire (Explorers)	1,420	1,318
Loan to DofE	627	
Loan to Explorers	627	
Materials and Equipment (DofE)	520	
Materials and Equipment (Explorers)	766	806
Miscellaneous (District)	392	191
Miscellaneous (Explorers)	492	108
Online Scout Manager	573	562
PAT tester		71
Petty Cash returned to c/a		26
Regulatory and Entertainment licences	299	294
	<b>14,909</b>	<b>13,455</b>

<b>Total Gross Expenditure</b>	41,399	48,843
<b>Net of receipts/(payments)</b>	5,569	6,010
<b>Cash funds last year end</b>	61,661	55,650
<b>Cash funds this year end</b>	67,230	61,661

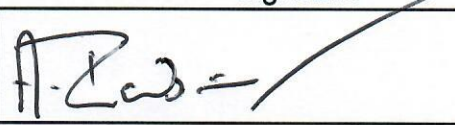
## Statement of assets and liabilities at the end of the year

	31/03/2024	31/03/2023
	Unrestricted funds	Unrestricted funds
	£	£
<b>Cash funds</b>		
Lloyds Bank Treasurers Account	8,228	5,773
Lloyds Bank Online Saver	16,693	32,284
Lloyds Bank Online Saver	Explorers 4,958	7,114
Lloyds Bank 32 Day Notice	36,205	15,452
Expense Cards	244	208
District Badge Secretary Account	Badge 902	828
<b>Total cash funds</b>	67,230	61,661
<b>Non monetary assets for charity's own use</b>		
Badge stock	Badge 440	395
<b>Sub total</b>	440	395
<b>Liabilities</b>		
Accounts not yet paid	442	
Expenses incurred but not invoiced		
Other liabilities	-00	-00
<b>Sub total</b>	442	-00
<b>Contingent liabilities and future obligations</b>		
<b>Sub total</b>	-00	-00
<b>Total Assets</b>	67,670	62,056
<b>Total Liabilities</b>	442	-00
<b>Solvency</b>	67,228	62,056

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 23 June 2024 and signed on their behalf by

Signature

Print Name

  
M Knapton

Andrew Paul Robinson  
(District Lead Volunteer)  
Margaret Knapton  
(Treasurer)



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
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**On accounts for the year  
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# Brighouse District Scouts

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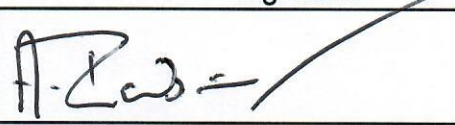
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Signature

Print Name

  
M Knapton

Andrew Paul Robinson  
(District Lead Volunteer)  
Margaret Knapton  
(Treasurer)

**BRIGHOUSE DISTRICT SCOUT COUNCIL**

England & Wales - Charity number 1026831

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# Accounts

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# **Brighouse District Scout Council**

## **AGM 2023**

### **9<sup>th</sup> July 2023**



Registered Charity Number 1026831



## **Brighouse District Scout Council**

**AGM 9th July 2023**

**Lightcliffe Scout Hall**

### **Agenda**

- 1. Welcome by the District Chairman – David Burge**
- 2. Apologies**
- 3. Minutes of the last meeting and matters arising**
- 4. Governance**
  - a) Vote to adopt the model constitution in Section 5 Policy, Organisation and Rules (POR). <https://www.scouts.org.uk/por>
  - b) To agree the number of members (4) that may be elected to the Trustee Board
  - c) Resolution to adopt that 1/3 of members must be present to form a quorum, for meetings of the District Trustee Board, and meetings of any sub-committees and that the minimum Scout Council quorum be 15 members
  - d) District Scout Council to note that the Financial Year is 1st April to 31st March
- 5. Year Review**
  - a) District Commissioner Report
  - b) Treasurer's Report (no vote is required, the District Scout Council only 'receives and considers' the accounts, The District Trustee Board has already approved)
- 6. Dissolution of 2022/2023 Trustee Board**
- 7. Appointments**
  - a) Installation of District Chairman
  - b) Passing of Secretary and Treasurer Officers
  - c) District Scout Council Election of District Trustee Members
  - d) District Commissioners Nomination of District Trustee Members
  - e) To approve the re-appointment Independent Examiner for 23/24
  - f) To approve the re-appointment of the President Dr Allan Dowson
  - g) To nominate representatives of the District Scout Council to represent the District on the County Scout Council
- 8. Guest Speaker – County Representative**
- 9. District Commissioner Challenge Shield Presentation**
- 10. Close**



## MINUTES OF THE BRIGHOUSE DISTRICT SCOUT COUNCIL AGM

Held Sunday 3<sup>rd</sup> July 2022

Lightcliffe Scout Hut

28 Members + 2 Guests attended.

### Chairman's Welcome

David Burge called the meeting to order at 18:31 and thanked everyone for attending. He welcomed Phil Pearson and Carey Dowson representing The West Yorkshire Scouts' County Commissioner to the meeting.

### Apologies

Julie Bramley, Mark Jay, Nick Watson, Mark Bridgeman, Debbie Pullen, Mark Pullen, Joe Quinn, Siobhan Smith, Bradley Midgley, Laurence Dowson, David Manning, Becky Ford, Anthony Ford, Diane Stead.

### Minutes of the last meeting

Matters Arising - No matters were noted.

Proposed by Colin Watson, Seconded by Simon Crosswaite. Accepted by all in attendance.

### District Commissioner – Andrew Robinson

Andy expressed his thanks and appreciation to the entire district for their support over the last year, he is encouraged by more young people wanting to join the executive, and more roles will be filled by young people by the end of the day.

### Section Reports

Thanks were extended to the ADCs for submitting their reports as they really do reflect scouting in each section within the Brighouse District. It is expected that Brighouse will have at least one more Squirrel Drey by the end of the year. Copies of the reports were included in the AGM pack.

### Treasurer's Report

After a short explanation by the Treasurer for 2021/2022 including noting that Jo the paid bookkeeper will no longer be required next year, the accounts having previously passed by the 2021/2022 executive were proposed by Colin Watson, and seconded by Simon Crosswaite. Accepted by all in attendance.

### Appointment of Independent Examiner

Mr Barry Smith, of Adam & Co Financial Management, Bradford, was proposed to continue in his voluntary role of independent examiner by Chris Jay, seconded by Brian Reeves, and voted and accepted by all in attendance.

## BRIGHOUSE



### **Executive**

David Burge thanked the previous executive members for their service.

**The 2021/22 District Executive was dissolved by the chairman.**

### **Election of District Officers & Executive Committee**

**Chairman:** The District Commissioner Andrew Robinson nominated David Burge as Chairman

**District Secretary:** Chris Jay to continue in his role as District Secretary

**District Treasurer:** Margaret Knapton to continue in her role as District Treasurer

### **Election of Executive members**

**Only four members had requested to be members, so no election was required**

Brian Reeves

Debbie Pullen

Indra Parkinson

Bradley Midgley

**The following were nominated by the District Commissioner onto the District Executive.**

Nick Watson

Julie Bramley

Heather Wood

Fearne Robinson – Assistant Youth Commissioner

The above were confirmed as representatives of the Scout Council onto the District Executive.

### **Ex-officio officers**

Andrew Robinson – District Commissioner

David Burge – Chair

Chris Jay – Secretary

Margaret Knapton – Treasurer

DESC – Position Vacant

Youth Commissioner – Adam Watson

Network Commissioner – Mark Jay

## BRIGHOUSE



**County representative** Phil Pearson thanked the executive and section leaders for returning after Covid times, he hoped that that the trend of the young people returning in swarms continues, and hopefully leaders who haven't returned will follow, he iterated that good program was the key to a successful group.

The County Commissioner, Ian Womersley, passes on his best wishes to everyone, Phil continued to say that GSLs should take the step with Squirrels - new leaders will come - it has been proven in all cases, if you go for it.

Big changes are under way with roles, renaming many to facilitate new ways of sharing responsibilities, new ways of training and creating easier access to flexible volunteering, reminding the older leaders that there have been many changes over the years, this is a movement after all.

The group is what's important, however leaders should allow the young people to look to the bigger picture - how many are given the opportunity to attend district and county events such as the recent dusk to dawn camp? Please do try and give our young people every opportunity to see beyond the limited view of just their scout group. More opportunities are occurring later in the year, especially with the partnership with Bradford University, with science, health and media days about to be announced, including a young peoples' conference.

### **Presentations**

Margaret Knapton was presented with her 50 years Service award by the county representative, Phil Pearson.

Harry Funk was invested as ADC Scouts.

District Commissioner's Challenge Shield was awarded to Julie Bramley. However, she was not present on the evening and a suitable time will be arranged to present the award to her for the hard work she has put in at Bailiff Bridge and within the district.

David Burge closed the AGM at 18:57 hrs.

# BRIGHOUSE



The following attended / Signed in the AGM

David Burge	Courtney Goswell
Andy Robinson	Rachel Goswell
Chris Jay	Richard Goswell
Brian Reeves	Kevin Wood
Margaret Knapton	Terry Firth
Helen French	Linda Clegg
David Kingston	Indra Parkinson
Connor Michaels	Alan Dowson
Heather Wood	Colin Knightley
Rob Stead	
Fearne Robinson	
Diane Jay	
Adam Watson	
Julie Santa	
Harry Funk	
Colin Watson	
Simon Crosswaite	
Peter Eliot	
Joseph Bramley	
Phil Pearson	
Carey Dowson	

# DC Report AGM 2023

This year has been a busy time and I can't believe it has been nearly two years since I took on the DC role.

I would like to thank everyone for their support this year, especially the GSLs, and the district members who have given excellent advice and a listening ear when required.

I believe we have a strong district team who will go from strength-to-strength moving forward. We do, however, need additional help generally across the district but I will talk about that later. All groups appear to be in a good financial position, and this is very encouraging.

Taking a historic view, of the young people in the district.

- 2019 = 425.
- 2020 = 405.
- 2021 = 243 (covid)
- 2022 = 359
- 2023 = 364 (1.4% increase)

To add to this, we have a new Squirrels Drey and our Explorers have increased from 29 to approaching 40 members which is very positive.

I still see opportunities in the district to add Squirrels to their groups and I am sure Heather would give some good advice on this.

Some groups have worked very hard to improve the facilities and activities they offer to young people recently. Lightcliffe has improved their outdoor activities and Central has made great use of the outside area recently.

The development and refurbishment of Bradley Lodge continues and will ultimately give us a building we can be proud of. We will be adding a new hard standing and shelter to the pod area in the very near future.

I plan to hold an award ceremony as soon as we can arrange a suitable date so everyone can see the progress that we have made.

The district and county will be introducing new positive changes to the way we operate in scouting in the near future. As a district we have been chosen to pilot these schemes and this should prepare us for the changes before they are rolled out nationwide.

One of the changes will be the review and development of new Trustee boards for both district and individual groups. I have discussed this with some groups but will touch base again in early 2024.

**For the district the aim moving forward over the next 12 months must be to: -**

- Recruit more frontline volunteers
- We must be able to demonstrate the benefit of volunteering for The Scouts making the role more attractive
- Ensure our volunteer roles are modern, exciting, manageable, and fit for purpose, to suit the individual and the needs of the group
- Have an improved joining and learning journey
- Have more volunteers from a diverse range of backgrounds that reflect the demographics of society

I will be discussing this with groups moving forward as we develop our new recruitment plans.

We need to continue the good work we are currently doing, remembering every team member in every group is valuable and important.

We need to keep up with training requirements. I know this can be challenging at times but well worth the effort. We will be seeing welcome changes in training and the way it is delivered and implemented in the future.

I am looking forward to the coming year as we continue the progress we have made helping young people to gain lots of new skills and experiences, as well as having lots of fun.

Thank you all for what you do in your roles across the district and all you achieve as you continue to deliver good quality Scouting to your young people.

# Andy Robinson

DC Brighouse

## Treasurer's Report for Brighouse District AGM Sunday 9 July 2023

Annual Subscriptions received were £20,266.25, almost double the previous year which is a positive sign towards recovery from the Covid year. We paid £14,360 to County/HQ and passed £718 into the International Fund which now totals £976.50 after contributing £3,000 to 6 members representing our District at the Jamboree later in 2023.

With the Bradley Lodge refurbishments almost complete, we can look forward to spending money on enhancements. Bookings have now improved, generating £10,400.20 and leaving a balance of £4,060.43.

Section sub-accounts stand at Beavers £653.43, Scouts £236.20 and Explorers £7,114.43.

The Badge account stands at £828.37.

There is only one more payment outstanding for the World Jamboree (£2,750) and all five participants are on track for me to pay this over to County before the due date.

A unanimous decision made by the 1940s weekend fundraisers enabled the District to donate £449 to Emily Goswell who is attending the World Jamboree as part of the International Service Team.

In summary, the District is in a good place financially with a surplus of £47,791.22, £32,338.99 in working funds (which is less the Sections, Badge account, International Fund and Bradley Lodge) and £15,452.23 in the 32 day savings account.

### Looking forward to 23/24

Annual Subscriptions to County/HQ will be £15,790.50 and District will receive £21,515.75 with £726 being allocated to the International Fund.

Plans for Bradley Lodge are installing/replacing the patio paving and guttering and erecting an external dining shelter.

My thanks go to our Scrutineer, Barry Smith, for his help and perseverance in checking our final accounts and I present them here.

Margaret Knapton  
Treasurer, Brighouse District Scouts

# Brighouse District Scouts Receipts and Payments Account

For the year from	01/04/2022	To	31/03/2023
----------------------	------------	----	------------

## Receipts and payments

	2022/23 Unrestricted funds £	2021/22 Unrestricted funds £
Receipts	This Year	Last Year
<b>Donations, legacies and similar income</b>		
Membership subscriptions from Groups	20,266	10,503
Monthly subscriptions from Explorers	3,488	2,441
Donations	157	59
Petty Cash	24	-00
Badge Stock Sales (Badges)	2,625	2,702
<b>Sub total</b>	<b>26,561</b>	<b>15,705</b>
<b>Grants</b>		
Covid Grant to Bradley Lodge	-00	1,000
HMRC Gift Aid	1,868	505
<b>Sub total</b>	<b>1,868</b>	<b>1,505</b>
<b>Fundraising (gross)</b>		
Fundraising (Explorers)	290	1
Other fundraising activities	219	-00
<b>Sub total</b>	<b>509</b>	<b>1</b>
<b>Investment income</b>		
Bank interest	180	6
Property rent income (Bradley Lodge)	10,440	626
Other investment income (Hove Edge Repayment)	-00	1,300
<b>Sub total</b>	<b>10,621</b>	<b>1,932</b>
<b>Youth Programme &amp; Activity Income</b>		
World Jamboree	11,617	2,885
Activities & Events (District)	1,939	410
Activities & Events (DofE)	938	1,049
Activities & Events (Explorers)	792	550
Miscellaneous Income (Explorers)	10	-00
<b>Sub total</b>	<b>15,295</b>	<b>4,894</b>
	<b>54,854</b>	<b>24,038</b>
<b>Asset and investment sales, etc.</b>	-00	-00
<b>Total receipts</b>	<b>54,854</b>	<b>24,038</b>

# Brighouse District Scouts Receipts and Payments Account

For the year from	01/04/2022	To	31/03/2023
----------------------	------------	----	------------

## Receipts and payments



	2022/23 Unrestricted funds £	2021/22 Unrestricted funds £
<b>Payments</b>	<b>This Year</b>	<b>Last Year</b>
<b>Donations, legacies and similar expenses</b>		
Membership subscriptions to WYCSC	14,360	9,483
Membership subscriptions to WYCSC (Explorers)	1,567	1,354
Donations	1,817	-00
Honorariums	250	-00
<b>Sub total</b>	<b>17,994</b>	<b>10,837</b>
<b>Youth programme and activities</b>		
Activities & Events (District)	2,010	800
Activities & Events (DofE)	1,204	23
Activities & Events (Explorers)	1,429	1,547
World Jamboree	12,750	2,781
<b>Sub total</b>	<b>17,394</b>	<b>5,151</b>
<b>Overheads</b>		
Accounting, Legal and Professional	252	252
Adult Support and Training (District)	91	557
Adult Support and Training (Explorers)	60	-00
Advertising	220	-00
Badge & Uniform Purchases (District)	83	418
Badge & Uniform Purchases (Explorers)	-00	195
Badge Stock Purchases (Badges)	2,765	2,464
Bradley Lodge Repairs and Renewals	5,447	11,904
Computer Domain & Consumables	229	52
Hall Hire (Explorers)	1,318	1,373
Insurance	933	865
Materials and Equipment (Explorers)	806	43
Miscellaneous (District)	191	55
Miscellaneous (Explorers)	108	135
Online Scout Manager	562	-00
PAT tester	71	-00
Petty Cash returned to c/a	26	-00
Regulatory and Entertainment licences	294	303
Refund (Explorers)	-00	400
<b>Sub total</b>	<b>13,455</b>	<b>19,016</b>
<b>Community Presence and Donations</b>		
Charitable Donations	-00	30
	<b>-</b>	<b>30</b>
<b>Total Gross Expenditure</b>	<b>48,843</b>	<b>35,034</b>
<b>Net of receipts/(payments)</b>	<b>6,011</b>	<b>-10,996</b>
<b>Cash funds last year end</b>	<b>55,650</b>	<b>66,644</b>
<b>Cash funds this year end</b>	<b>61,662</b>	<b>55,650</b>

## Statement of assets and liabilities at the end of the year

	31/03/2023	31/03/2022
	Unrestricted funds	Unrestricted funds
	£	£
<b>Cash funds</b>		
Lloyds Bank Treasurers Account	5,773	9,612
Lloyds Bank Online Saver	32,284	23,528
Brighthouse Tykes Explorers Sub Account	7,114	6,174
Lloyds Bank 32 Day Notice	15,452	15,342
Expense Cards	208.09	-00
Petty Cash	-00	26
District Badge Secretary Account	828	968
<b>Total cash funds</b>	<b>61,661</b>	<b>55,649</b>
<b>Other monetary assets</b>		
	-00	-00
<b>Sub total</b>	<b>-00</b>	<b>-00</b>
<b>Investment assets</b>		
Other investments - Laptops and Printers	-00	1,463
<b>Sub total</b>	<b>-00</b>	<b>1,463</b>
<b>Non monetary assets for charity's own use</b>		
Badge stock	395	189
<b>Sub total</b>	<b>395</b>	<b>189</b>
<b>Liabilities</b>		
Accounts not yet paid	-00	-00
Expenses incurred but not invoiced	-00	-00
Subscriptions not yet paid	-00	-00
Other liabilities	-00	-00
<b>Sub total</b>	<b>-00</b>	<b>-00</b>
<b>Contingent liabilities and future obligations</b>		
	-00	-00
<b>Sub total</b>	<b>-00</b>	<b>-00</b>
<b>Total Assets</b>	<b>62,056</b>	<b>57,301</b>
<b>Total Liabilities</b>	<b>-00</b>	<b>-00</b>
<b>Solvency</b>	<b>62,056</b>	<b>57,301</b>

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 28 June 2023 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature

Print Name

David R Burge (Chair)
Margaret Knaption (Treasurer)



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Brighouse District Scout Council

On accounts for the year  
ended

31 March 2023

Charity no  
(if any)

1026831

Set out on pages

Attached 4 pages

1 to 4 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2023.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Signed:

Date:

23/03/2023

Name:

John Barry Smith FCA

Relevant professional  
qualification(s) or body  
(if any):

Institute of Chartered Accountants

Address:

First Floor

1 Edmund Street, Bradford

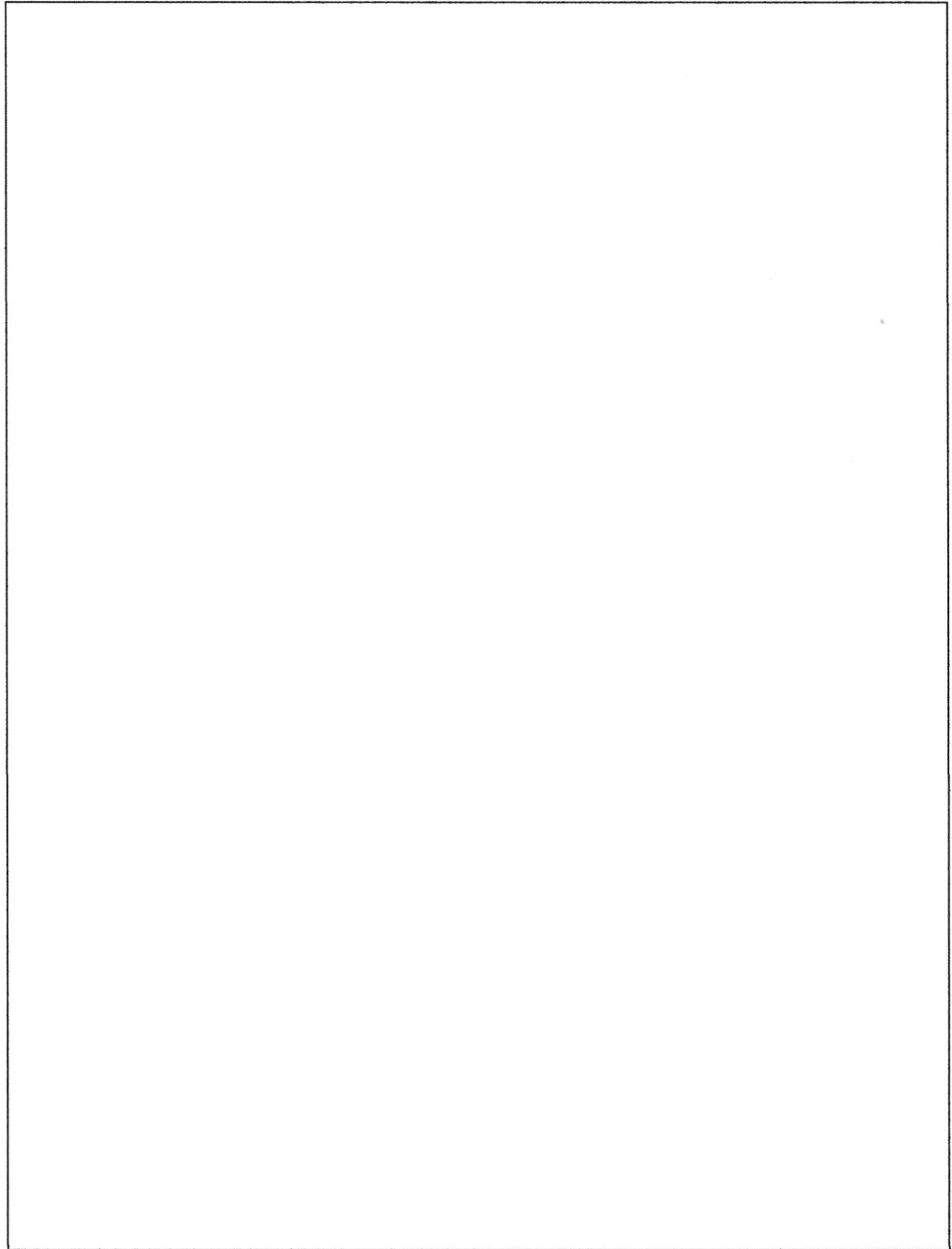
West Yorkshire BD5 0BH

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



# Trustees' Annual Report

For the period

From (start date) 

0	1	0	4	2	2
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 to end date 

3	1	0	3	2	3
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## Section A Reference and administration details

Charity name

BRIGHOUSE DISTRICT SCOUT COUNCIL

Other names the charity is known by

Brighouse District Scouts

Registered charity number (if any)

1026831

HQ registration number

2677

Charity's principal address

35 Close Lea

Rastrick,

Brighouse

Postcode

HD6 3AR

Names of the charity trustees who manage the charity

*(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)*

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	David Burge	Chair	
2	Andrew Robinson	District Commissioner	
3	Margaret Knapton	Treasurer	
4	Christopher Jay	Secretary	
5	Adam Watson	Youth Commissioner	
6	Mark Jay	Network Commissioner	
7	Brian Reeves		
8	Debbier Pullen		
9	Indra Parkinson		
10	Bradley Midgley		
11	Nick Watson		
12	Heather Wood		
13	Julie Bramley		
14	Fearn Robinson	Assistant Youth Commissioner	
15			

Names and addresses of advisers (optional information but encouraged as best practice)

*(These will be published in the annual report of the charity)*

Type of advisor	Name	Address

The District's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The District is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The District is managed by the District Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The District consists of 3 independent representatives, Chair, Treasurer and Secretary together with the elected Trustees from the District Scout Council.

Members of the Trustee Board complete all Mandatory training modules and the Trustee module within the first 5 months of joining the committee.

This District Trustee Board exists to support the District Commissioner in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of District property;
- The raising of funds and the administration of District finance;
- The insurance of persons, property and equipment;
- District public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing District Administrators and Advisors other than those who are elected.

The District Trustee Board has identified the major risks to which they believe the District is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The District has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The District through the Membership fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

The District is primarily reliant upon income from subscriptions and rental of property at Bradley Wood. The Board could raise the value of subscriptions to increase the income to the District on an ongoing basis, either temporarily or permanently.

The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

**Section C****Objectives and activities****The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

**The Values of Scouting**

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.

**Belief** - We explore our faiths, beliefs and attitudes.

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

**The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

**Section D****Achievements and performance**

Summary of the main achievements of the charity during the year

Annual Subscriptions received were £20,266.25, almost double the previous year which is a positive sign towards recovery from the Covid year. We paid £14,360 to County/HQ and passed £718 into the International Fund which now totals £976.50 after contributing £3,000 to 6 members representing our District at the Jamboree later in 2023.

With the Bradley Lodge refurbishments almost complete, we can look forward to spending money on enhancements. Bookings have now improved, generating £10,400.20 and leaving a balance of £4,060.43. In summary, the District is in a good place financially with a surplus of £47,791.22, £32,338.99 in working funds (which is less the Sections, Badge account, International Fund and Bradley Lodge) and £15,452.23 in the 32 day savings account.

**Section E****Financial Review****Reserves Policy**

The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income fall short.

Approx £15K

**Investment Policy**

The District's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in stocks and shares.

District has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

**Section F****Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)

Annual Subscriptions to County/HQ will be £15,790.50 and District will receive £21,515.75 with £726 being allocated to the International Fund.

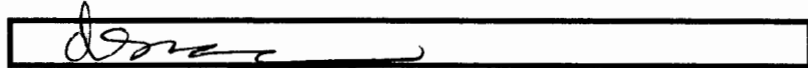
Plans for Bradley Lodge in the financial year are installing/replacing the patio paving and guttering and erecting an external dining shelter.

**Section G****Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Christopher Jay

Position (eg Secretary, Chair)

Secretary

Date

06/07/2023

**BRIGHOUSE DISTRICT SCOUT COUNCIL**

England & Wales - Charity number 1026831

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# Accounts

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# Brighouse District Finance Update AGM 2020/2021

## Statement by District Secretary

During the Year 2020/2021 we had two treasurers in role, who both for various reasons decided to leave the role before the end of the financial year. (Mr Martin Burge & Mr Jeremy Wilkinson).

The district executive took the decision to use the services of a paid professional bookkeeper, the accounts this year have been created by Mrs Jo Marshall MCIPP.dip, of Yorkshire Payroll Services Ltd, and Independently Examined by Mr Paul Tock (FCA.)

The accounts having been discussed and approved by the District Executive at the June 2021 meeting, were further examined, scrutinised and signed by the West Yorkshire County Scouts Treasurer (Sue Castleton) and the West Yorkshire County Scouts Chair (Leslie Peers), acting in their position of governance when such roles are unfulfilled in the District.

Mr Tock has given notice that he is fully retiring and will not be able to Independently Examine the accounts moving forward. The executive would like to thank him for his service and experience given during the last fifteen plus years he has voluntarily scrutinised and examined the accounts.

I am happy to announce and propose that Mr Barry Smith, Senior Partner of Barry, Adam & Co Financial Management LLP, Accountants, First Floor, 1 Edmund Street, Bradford BD5 0BH, has volunteered to Independently Examine the accounts going forward.

He has sent the following message:

“ I am a Chartered Account and, after qualifying, I spent 27 years in the Printing Industry, the last 5 years as MD of two factories employing over 600 people.

The company was a Public company and I left after the Business was subject of a successful take-over bid.

I then returned to the Accountancy profession and in the business, there are just 4 of us, 2 partners and 2 admin staff.

I am involved in quite a lot of Voluntary work through my membership of Rotary where I have been a member for 40 years.

Best regards Barry”

Cont.

## Brighouse District Finance Update AGM 2020/2020 Cont.

As you can see on the attached accounts the finances of district are reasonably healthy, the district continues to hold a reserve of just over £15,000 as required under UK charity law to have at least one year of income in reserve, should income drop to zero.

However, all the groups were able to pay the required membership fees on time and the reserve was not required to be called on.

The International fund which was setup in 2017/2018 to allocate a small amount from the annual district membership fee levy to this restricted fund is growing nicely and at the end of the 20/21 financial year stood at £2,850. It is available for any of our young people to apply for a grant to aid in the costs of international scouting trips, such as the upcoming Korean World Scout Jamboree in 2023.

Both Explorer units accounts are now integrated within the district accounts as required by POR.

Bradley Lodge had zero income during the year, however we did receive a percentage of a government grant awarded to Bradley Wood, which amounted to £1,658 as indicated in the fundraising section.

We had income of £18 in interest from the district and reserve bank accounts during the year.

During the financial year two district organised camps (Big Camp and Normandy) were fully refunded, both at zero cost to the district.

**Bradley Lodge** has been undergoing a major refit since the discovery that the floor in the kitchen had collapsed and was in a critically dangerous situation. A great deal of rotten wood has been replaced, under the floor, the outside front wall, porch and within the structure of the building. The Kitchen has been fully replaced with a modern new one, along with all new appliances, full replacement of the electrical systems, sockets, and lighting, including wonderful donations of over £3000 of stainless-steel sheeting for the kitchen wall coverings and £1,000 of plastering services for the ceiling. The executive also gave the go ahead for the replacement of the central heating boiler as the old one was beyond reasonable repair (it would not hold pressure in the heating circuit) and for the full refurbishment of the toilets, as due to Covid it was obvious this was an opportunity to carry out long overdue essential works while no bookings would be being made.

During the 20/21 financial year £7,163 was spent of what will be a total investment of around £18,000 in the lodge over this (20/21) and next financial year (21/22), which due to countless hours volunteered by executive members and other leaders within district is almost exclusively materials (Boiler installation and LPG gas certification was fully paid for).

I have estimated that over 1,200 hrs have been volunteered at the lodge so far in 2021 which even at a reasonable £15 per hr means expenditure would have been at least £45,000 without the volunteers donating their time, gaining trade and staff discounts and many material donations to the project.

A special mention must go out to Mark Jay, Fearne Robinson, Andy Robinson, Simon Crosswaite, Bradley Midgley, Chris Jay, David Burge, David Senior (who replaced the floor structure during a freezing cold January with no heating available), Debbie Pullen, Heather Wood, Andrew Briggs and the rest of the team of leaders from St Annes who have all donated countless weekends, days and hrs to the project working under very tight Covid rules and regulations imposed by the Government and the Bradley Wood Site itself.

Brighouse District Scouts Receipts and Payments Account

For the year from	Year start date	To	Year end date
	01/04/2020		31/03/2021

Receipts and payments

	2020/21 Unrestricted funds £	2019/20 Unrestricted funds £
	This Year	Last Year
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Membership subscriptions Scouts	20,093	19,703
Membership subscriptions Tykes	Tykes 2,128	2,114
Membership subscriptions Central Explorers	Central 1,510	2,020
Donations	458	
<b>Legacies</b>		
Other similar income - Costs towards laptops	1,350	
Badge Secretary	217	1,706
<b>Sub total</b>	<b>25,756</b>	<b>25,543</b>
<b>Grants</b>		
Maintenance grant		
District Grant to Tykes	Tykes	
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Fundraising (gross)</b>		
Fundraising (District) (4009)		1,614
Fundraising (Explorers)	Central 2,100	3,271
Fundraising (Bradley Lodge Fund) (10002)	1,658	95
Other fundraising activities	Tykes 918	-
<b>Sub total</b>	<b>4,675</b>	<b>4,980</b>
<b>Investment income</b>		
Bank interest	18	165
Bank Interest (explorers)	Central	
Building Society interest		-
The Scout Association Short Term Investment Service		-
Property Rent income (4905)		5,948
Other investment income (Hove Edge Repayment)	1,200	1,050
<b>Sub total</b>	<b>1,218</b>	<b>7,163</b>
<b>Youth Programme &amp; Activity Income</b>		
World Jamboree (10001)		686
County Trips (10004)		
District Trips (10003)	91	1,811
District Camps (10012)		138
District funded Activities (10014)		
Dof E (Tykes)	Tykes -	703
Dof E	Central 90	
Big Camp (10023)	13,324	18,393
Big Camp (10023)	Tykes 1,494	
Normandy (10021)	2,890	400
Activites (Tykes)	Tykes	473
<b>Sub total</b>	<b>17,889</b>	<b>22,604</b>
	<b>49,538</b>	<b>60,289</b>
Asset and investment sales, etc. (Lightcliffe Scout Group Paid Early)	2,133	
<b>Total receipts</b>	<b>51,671</b>	<b>60,289</b>

5,948

Brighouse District Scouts Receipts and Payments Account

Year start date	01/04/2020	To	Year end date	31/03/2021
For the year from				

Receipts and payments

Payments	2020/21		2019/20	
	Unrestricted funds		Unrestricted funds	
	£		£	
	This Year		Last Year	
<b>Donations, legacies and similar expenses</b>				
Membership subscriptions to WYSCS		13,526		
Membership subscriptions to WYSCS Tykes	Tykes	1,124		
Membership subscriptions to WYSCS Central Explorers	Central	1,074		
Brighouse Central Grant Payment				
<b>Sub total</b>		<b>15,724</b>		
<b>Youth programme and activities</b>				
World Jamboree (10018)				1,740
County Trips (5010)				
District Trips (5009)				2,234
District Camps (1113)				
District Funded Activities (10017)				
Youth Programme & Activities		425		
Youth Programme & Activities (Explorers)	Central			6,876
Duke of Edinburgh Award Costs (Tykes)	Tykes	23		760
Normandy Trip		3,340		2,700
Big Camp		12,504		
Big Camp	Tykes	1,290		11,186
<b>Sub total</b>		<b>17,582</b>		<b>25,495</b>
<b>Overheads</b>				
Adult Support and Training (10007)				360
Adult Support and Training (Masai)				
Development of Scouting (10008)		500		
Rent (Central)	Central	200		850
Materials and Equipment (Explorers)		239		
Bank Charges (Masai)				
Insurance (7610)		823		818
Bradley Lodge Repairs and Renewals (7800)		7,163		2,633
Regulatory and Entertainment licences (10011)		612		193
Miscellaneous Brighouse		68		
Uniforms (10010)	Central			57
Accounting, Legal and Professional				144
Marketing (6200)		540		
Office and Admin (7500)		272		906
Trustee Travel Expenses (7400)				
Badge Purchases		52		1,608
Badge Stock Purchases		195		
Miscellaneous Tykes	Tykes	107		895
Central Explorers Refund				120
<b>Sub total</b>		<b>10,772</b>		<b>8,584</b>
<b>Community Presence and Donations</b>				
Parades (8200)				160
Charitable Donations (8211)				
Community Fund				
<b>Sub total</b>				<b>160</b>
<b>Fundraising expenses</b>				
Fund Raising Costs (District)				161
Other fundraising costs				148
<b>Sub total</b>				<b>308</b>
<b>Total Gross Expenditure</b>		<b>44,077</b>		<b>34,547</b>
Asset and investment purchases, etc.				
<b>Total payments</b>		<b>44,077</b>		<b>34,547</b>
<b>Net of receipts/(payments)</b>		<b>4,294</b>		<b>25,741</b>
Cash funds last year end		62,348		36,607
Cash funds this year end		66,642		62,348

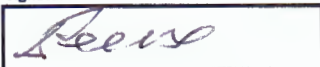
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District and Central

**Statement of assets and liabilities at the end of the year**

	31st March 2021 Unrestricted Funds £	31st March 2020 Unrestricted Funds £
<b>Cash funds</b>		
Lloyds Bank Treasurers Account	20,327	22,152
Lloyds Bank Online Saver	23,525	21,862
Lloyds Bank 32 Day Notice	15,338	15,325
Petty Cash	26	26
Explorers Bank Account	4,064	1,638
Tykes Bank Account	2,634	638
District Badge Secretary	730	708
<b>Total cash funds</b>	<b>65,644</b>	<b>62,349</b>
<b>Other monetary assets</b>		
Tax claim		
Hove Edge Loan	1,300	2,500
Tykes Loan	-	300
<b>Sub total</b>	<b>1,300</b>	<b>2,800</b>
<b>Investment assets</b>		
Investment property - detail		
Quoted investments		
Other investments - Laptops and Printer	3,300	
<b>Sub total</b>	<b>3,300</b>	
<b>Non monetary assets for charity's own use</b>		
Badge stock	385	416
Shop stock		
Other stock		
Land and buildings		
Motor vehicles		
Scouting equipment, furniture etc.		
Other		
<b>Sub total</b>	<b>385</b>	<b>416</b>
<b>Liabilities</b>		
Accounts not yet paid		
Expenses incurred but not invoiced		
Subscriptions not yet paid		
Loan - detail		
Other liabilities - unpaid covid refunds Big Camp / Normandy	0	7,000
<b>Sub total</b>	<b>0</b>	<b>7,000</b>
<b>Contingent liabilities and future obligations</b>		
<b>Sub total</b>	<b>0</b>	<b>0</b>
<b>Total Assets</b>	<b>71,630</b>	<b>65,565</b>
<b>Total Liabilities</b>	<b>-</b>	<b>7,000</b>
<b>Solvency</b>	<b>71,630</b>	<b>58,565</b>

The above receipts and payments account and statement of assets and liabilities were approved by the

	Signature	Print Name
Chair		LESLIE PEZARS
Treasurer	S Caselton	SUE CASELTON



Section A Independent Examiner's Report

Report to the trustees/ members of

Brighouse District Scouts

On accounts for the year ended

31 March 2021

Charity no (if any)

1026831

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2021

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: P W Cook

Date: 21 June 2021

Name: Paul Cook

Relevant professional qualification(s) or body (if any):

FCA

Address: 18 The Grove 4, Apperholme Halifax West Yorkshire HX3 8JN