

Chaddlewood Pre-school & Woodies Out of School Club Committee

Ordinary Meeting

Date : Wednesday 12th November 2025

Time : 19:30

Location : Zoom/Bungalow

Attendees:

Samantha Chant-Seeley (SCS) Jane Bartlett (JB), Sarah Crook (SC), Victoria Methven (VM), Michelle Hay (MH), Claire Dunstand (CD), Sarah Aubury (SA), Kelly Tomlinson (KT), Gareth Cooper (GC), Claire Kerswill (CK), Michael Bradley(MB), Simone Bradley(SB), Steph Ash(SA), Matt (M)

Apologies:

Bex Sandercock

1. Welcome

MH opened the meeting by welcoming and thanking everyone for attending. MH told everyone this meeting is the AGM 2024-2025

2. Matters arising from previous meetings' minutes.

- All matter's from previous meeting completed.
- minutes read and agreed from last meeting

3. Chairpersons report

Thank you all for joining us this evening, your support means a great deal to us. As a reminder, this meeting is our AGM and covers the period of 1st April 2024 – 31st March 2025.

I would first of all like to pass on my thanks to all the staff for their continued hard work and dedication to the setting and making it the wonderful place that it is.

In our past AGMs, we have talked a lot about change, however between since April 2024 to March 2025 we have been experiencing a more settle period. The setting has continued to grow and strive forwards with providing high quality accessible childcare to the local community. With the houses in the Hillcrest now being occupied this has helped with our numbers, and the change upcoming in September 2025 for 2 year olds funding will help further.

As a committee, one of our main focuses has been the updating of policies, ahead of our impending Ofsted report. We have again attended the Chaddlewood Primary fair events at both Christmas and the end of Summer term raising vital funds for resources for the setting. This year we have seen a boost in our committee member members, and I thank you all for your support, without your support, the preschool may have faced closure. However, as always, we should not be complacent about our committee numbers, and I remain focused on over the next period. I keep up with information and guidance from the Early Years Alliance (EYA) through their newsletters, and I have some training sessions regarding safer recruitment coming up. In recent communication the EYA have been providing information on Charity Types and what formations are recommended. Victoria has attended an online session regarding this and Jane and I are attending sessions on this in the coming months and we will report on any benefits a different charitable formation may have on the organisation.

4. Finance report

AGM – Finance Report 12th November 2025

We started last financial year with an unprecedented and unexpected 'profit' however I was keen to ensure we did not come to expect this year on year. I predicted that with the increased wage bill and subsequent increases in national insurance, pension and tax that this profit would not be replicated again. This has been proven in this year's accounts. Our profit reduced from £37k to £15k. This is in part due to the additional costs I mentioned above but also, we had an expensive year with some large projects to oversee. We replaced our fences at the Hut and Bungalow. We installed hand driers and replaced carpets in both buildings. We had to replace the large patio door and window at the Hut and update our fire protection system at the Bungalow. These all cost a considerable amount, all of which were unavoidable.

To breakdown the accounts further we can see that the local authority funding increased significantly while the income we receive from Woodies reduced this year. We may need to revise our Woodies fees in April if this trend continues; something which I will monitor.

Going forward although we made a profit again this year, with a full year of the higher wage bill and the subsequent extras I do not expect us to maintain this profit next year. I am concerned with the impending rise in national minimum wage and how this will impact us next year.

The buffer of a large profit is no longer there and we must continue to be mindful of costs and commitments to ensure we remain strong and stable.

5. Managers report

Chaddlewood Preschool and Woodies Out of School Club

AGM- Managers Report (April 2024- March 2025)

This year we have continued to offer a good standard of provision throughout our breakfast preschool and afterschool club. We have accepted 15 hours funded childcare for 2-year-olds. There seems to be a good uptake on this and there are many children on the waiting list already for September 2024. This will change again from April 2025 where 2-year-old in addition to 3-4 year old children will be able to access 30 hours funded care for working families.

Our new management structure seems to be working well with Kelly, Claire and Sarah in Preschool and Victoria in the business manager role. We have also recruited Chloe Porter and Skye Holmes as apprentices after a successful trial day; who will completed their level 2 qualification with us with a view to continuing with their level 3. We have recruited Nikki Sprague to replace Caitlyn our apprentice who left in July 2024, Nikki comes to us with a wealth of experience and knowledge.

After securing additional places last year at Woodies (to 80) we are seeing a growth in Woodies subscribers. We are full nearly every evening although our use of the school hall can be sporadic dependant on numbers of children and staffing. This is due to the flexibility we offer in our booking system, so we can never really tell. Flexibility may need to be addressed in future.

Our performances of the nativity, presentation day, sports day in the hut and the craft morning in the bungalow continue to be well supported by parents. We have also raised some funds by sales of our tea towel keepsakes, Christmas and Easter Raffles, Chadfest and Chaddlewood Christmas Fayre. Our school trip this year was to Market Hall and was well supported by parents, nearly all the children attended.

We continue to improve transitions with children leaving preschool to go school by having meetings and regular contact with school staff.

We also continue to evaluate these with parents and have in conjunction with the school have prepared a leaflet to enable parents to support their children with transition. In addition to more planned visits with the children.

I would like to thank all staff for their continued help this year and look forward to the forthcoming year.

6. Woodies out of school club report.

Woodies committee minutes.

This past year has been very good for Woodies, with consistent bookings and good income to the bank coming in. Staffing has been an on and off struggle with sickness, Lauren going maternity leave. However Preschool staff has helped us massively and have all been sharing hours. Lauren is due to come back soon which will help with staffing.

KS1 hall hasn't been used to staffing and insufficient numbers, the school have been understanding about this and are still happy to work with us when needed.

This past year has become increasingly busy, we now have 220 children enrolled with our school comms and are fully booked on most days.

This year we have focused on buying new resource to help the older children to engage in play, with a focus on relationship building, problem solving and resilience. This has worked really well in sessions and the older children are more willing to engage with the younger pupils. The younger children really look up to the older ones and will often ask them for help. They are proving to be amazing role models.

The children like to help us adults at Woodies, we have been given the different roles and responsibilities throughout the session, this

includes helping with snack or breakfast and coming up with new games and craft ideas.

Overall it has been another positive and enjoyable year!

Thankyou

7. Nominations

MH explained every year all committee members stand down and have to decide if they wish to remain on the committee for another year. MH stood everyone down and asked who wishes to join the committee for another year. MH,SC,GC, CD,SCS all raised their hands to join.

8. AOB

None

10. Date of next meeting:

Tuesday 25th November 2025 @ 19:30

Registered Charity No: 1026785

REPORT AND ACCOUNTS

for the annual financial period ended
31st March, 2025

for

CHADDLEWOOD PRE-SCHOOL

CHADDLEWOOD PRE-SCHOOL

INDEX TO THE FINANCIAL STATEMENTS

for the annual period to 31st March, 2025

	Page
Legal and Administrative Information	2
Report of the Trustees	3
Report of the Independent Examiner	4
Statement of Financial Activities	5
Balance Sheet	6
Notes Forming Part of the Financial Statements	7 to 11

CHADDLEWOOD PRE-SCHOOL

Legal and Administrative Information

Trustees

Michelle Hay	Chairperson
Samantha Chant-Seeley	Treasurer
Sarah Crook	Secretary
Michelle Hay	
Lauren McLay	
Sarah King	
Alison Green	
Claire Dunstan	
Charlotte Tucker (Christie)	Treasurer
Chloe Parsons	
Georgiana Thomas	

Appointed Oct 24

Appointed Oct 24

Appointed Oct 24

Resigned Oct 24

Resigned Oct 24

Resigned May 24

Principal Office

Chaddlewood Pre-School,
Hemerdon Heights, Plympton,
Plymouth PL7 2EU

Accountants

St Kew Accountancy Ltd.
Woodlands, Rosehill
Penzance
Cornwall TR20 8TE

Bankers

Santander,
Bootle,
Merseyside
L30 4GB

CHADDLEWOOD PRE-SCHOOL

REPORT OF THE TRUSTEES for the annual period to 31st March, 2025

The trustees present their report along with the financial statements of the charity for the twelve month period ended 31st March, 2025. The financial statements have been prepared in accordance with the accounting policies set out on page 7 and the recommendations of the Statement of Recommended Practice - Accounting and Reporting by Charities.

CONSTITUTION AND OBJECTS

Chaddlewood Pre-school is a registered charity No. 1026785, registered on 7th October, 1993.

The objects of the charity are the provision of pre-school childcare for children in the Chaddlewood area.

ORGANISATION

The trustees who have served during the period under review and since the period end are set out on page 2.

TRUSTEES' RESPONSIBILITIES

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's state of affairs during the financial period and of its financial position at the end of the period. In preparing those accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 1993.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees and signed on their behalf by:

.....

Dated:.....September, 2025

REPORT TO THE TRUSTEES OF
CHADDLEWOOD PRE-SCHOOL
for the annual period to 31st March, 2025

Respective Responsibilities of Trustees and Examiner

As the Charity's Trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to our attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees, concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act and to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met: or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding on the accounts to be reached.

Signed:.....

M. Vickery
St. Kew Accountancy Ltd.

1st September, 2025

CHADDLEWOOD PRE-SCHOOL

Statement of Financial Activities (including an Income and Expenditure Account)

for the annual period to 31st March, 2025

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Incoming Resources				
Activities to further the charity's objects:				
Local authority grants, trust grants and sundry	-	227,063	227,063	149,913
Fees for play activities	15,406	-	15,406	33,508
1-1 Funding	-	6,006	6,006	8,295
Woodies	78,001	-	78,001	93,560
Trips and Activities	356	-	356	-
Activities to generate funds:				
Fundraising activities	1,282	-	1,282	1,470
Promotional Sales	890	-	890	-
Donations	1,430	-	1,430	-
Meals	5,350	-	5,350	4,170
Refunds	1,204	-	1,204	1,022
Bank Interest	1,896	-	1,896	1,489
Sundry	137	-	137	426
Total Incoming Resources	105,953	233,069	339,022	293,852

Resources Expended

Wages	-	222,856	222,856	176,570
Tax and Eers NI	26,615	-	26,615	23,595
Pension	9,276	-	9,276	6,368
Materials	222	886	1,108	493
Rent and Rates	11,787	-	11,787	11,152
Water Rates	439	-	439	252
Premises	7,199	-	7,199	1,857
Heat and Power	1,993	-	1,993	3,778
Refreshments and Milk	-	7,675	7,675	8,696
Telephone	1,249	-	1,249	1,421
Trips and Visits	210	-	210	0
Planning	1,437	-	1,437	608
Administration	4,494	-	4,494	2,542
Insurance	2,335	-	2,335	1,878
Training	799	-	799	332
Cleaning/Refuse	4,554	-	4,554	3,637
Registrations/Leases & Memberships	5,240	-	5,240	1,734
Repairs and Renewals	75	-	75	242
Health & Safety	1,092	-	1,092	549
Woodies	1,952	-	1,952	2,654
Professional Fees	4,998	-	4,998	3,657
Fundraising Expenses	463	-	463	299
Uniform - Staff	2,324	-	2,324	1,538
Miscellaneous	1,657	-	1,657	622
Depreciation	-	1,652	1,652	1,652
Total Resources Expended	90,412	233,069	323,481	256,126

Net Incoming Resources:

Net movement in Funds

15,541

37,727

Total Funds at 1st April 2024

122,263

84,536

Total Funds at 31st March 2025

137,805

122,263

CHADDLEWOOD PRE-SCHOOL

BALANCE SHEET AS AT 31ST MARCH, 2025

	Notes	£	£	£
		31/03/2025	31/03/2024	
FIXED ASSETS				
Tangible Assets	9	4,125	5,778	
CURRENT ASSETS				
Cash at Bank & in Hand	3	135,059	134,673	
Debtors & Prepayments	11	4,738	4,933	
		139,797	139,606	
CREDITORS AND ACCRUALS:				
Amounts falling due within one year	12	6,118	23,120	
NET CURRENT ASSETS :		133,679	116,486	
TOTAL ASSETS LESS CURRENT LIABILITIES:		<u>137,803</u>	<u>122,263</u>	
CAPITAL AND RESERVES				
Income and Expenditure Account:				
Restricted		-	-	
Unrestricted		137,803	122,263	
		<u>137,803</u>	<u>122,263</u>	

ON BEHALF OF THE TRUSTEES:

:-Signed by Trustee

:-Print Name

Approved by the Trustees on: September, 2025.

CHADDLEWOOD PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS for the annual period to 31st March, 2025

1. ACCOUNTING POLICIES:

Accounting convention

The financial statements have been prepared under the historical cost convention and on an Accruals basis, in accordance with the Statement of Recommended Practice(2005), the Financial Standard for Smaller Entities (effective April 2008) and the Charities Act 1993.

Expenditure

Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which can not be recovered.

Unrestricted Funds

Unrestricted funds are donations, fees income and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

Designated Funds

Designated funds are unrestricted funds earmarked by the management committee for particular purposes.

Restricted Funds

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

2. DONATIONS

	31/03/2025		31/03/2024	
	Unrestricted	Restricted	Total	Total
	£	£	£	£
General donations	-	-	-	-
	-	-	-	-

3. CURRENT ASSETS: Cash and Bank

	31/03/2025	31/03/2024
	£	£
Cash at Bank:		
Charity Bank	83,775	51,879
Current Account-Santander	51,233	82,780
Cash in Hand	50	13
	<u>135,059</u>	<u>134,673</u>

4. TRANSACTIONS WITH THE TRUSTEES

During the year the charity did not reimburse trustees' expenditure.

CHADDLEWOOD PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS for the annual period to 31st March, 2025

5. INCOMING RESOURCES

	Unrestricted £	Restricted £	31/03/2025 Total £	31/03/2024 Total £
Local authority grants, trust grants and sundry	-	227,063	227,063	149,913
Fees for play activities	15,406	-	15,406	33,508
1-1 Funding	-	6,006	6,006	8,295
Woodies	78,001	-	78,001	93,560
Trips and Activities	356	-	356	-
Fundraising activities	1,282	-	1,282	1,470
Promotional Sales	890	-	890	-
Donations	1,430	-	1,430	-
Meals	5,350	-	5,350	4,170
Refunds	1,204	-	1,204	1,022
Bank Interest	1,896	-	1,896	1,489
Sundry	137	-	137	426
	<u>105,953</u>	<u>233,069</u>	<u>339,022</u>	<u>293,852</u>

6. DIRECT CHARITABLE EXPENDITURE

	Unrestricted General Fund £	Restricted Fund £	31/03/2025 Total Funds £	31/03/2024 Total Funds £
Wages	26,615	222,856	222,856	176,570
Tax and E'ers NI	9,276	-	26,615	23,595
Pension	222	886	9,276	6,368
Materials	11,787	-	1,108	493
Rent and Rates	439	-	11,787	11,152
Water Rates	7,199	-	439	252
Premises	1,993	-	7,199	1,857
Heat and Power	-	7,675	1,993	3,778
Refreshments and Milk	1,249	-	7,675	8,696
Telephone	210	-	1,249	1,421
Trips and Visits	1,437	-	210	-
Planning	4,494	-	1,437	608
Administration	2,335	-	4,494	2,542
Insurance	799	-	2,335	1,878
Training	4,554	-	799	332
Cleaning/Refuse	5,240	-	4,554	3,637
Registrations, Leases & Memberships	75	-	5,240	1,734
Repairs and Renewals	1,092	-	75	242
Health & Safety	1,952	-	1,092	549
Woodies	4,998	-	1,952	2,654
Professional Fees	463	-	4,998	3,657
Fundraising Expenses	2,324	-	463	299
Uniform - Staff	1,657	-	2,324	1,538
Miscellaneous	-	1,652	1,657	622
Depreciation	-	-	1,652	1,652
	<u>90,412</u>	<u>233,069</u>	<u>323,481</u>	<u>256,126</u>

CHADDLEWOOD PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS for the annual period to 31st March, 2025

7. NET INCOMING RESOURCES FOR THE YEAR

This is stated after charging:	Unrestricted General Fund		31/03/2025		31/03/2024	
	£	£	£	£	£	£
Auditors Remuneration	526		526		510	
Depreciation	1,652		1,652		1,652	
	<u>2,178</u>		<u>2,178</u>		<u>2,162</u>	

8. STAFF COSTS AND NUMBERS

Staff costs were as follows:	31/03/2025		31/03/2024	
	£	£	£	£
Salaries and wages	222,856		176,570	
Tax and National Insurance	26,615		23,595	
Pension	9,276		6,368	
	<u>258,747</u>		<u>206,534</u>	

No employee received emoluments of more than £60,000

The average weekly number of employees during the year, calculated on the basis of full time equivalents, was as follows:

	31/03/2025		31/03/2024	
	No	No	No	No
Administration and Support	1		1	
Management	2		2	
Childcare	8		9	
	<u>11</u>		<u>12</u>	

9 TANGIBLE FIXED ASSETS:

For valuation purposes, depreciation is calculated at the following annual rates, in order to write off each asset over its estimated useful life:
 Fixtures and Fittings 18% on a straight line basis.
 Equipment 18% on a straight line basis.

Cost	Fixtures & Fittings			Equipment			Total		
	£	£	£	£	£	£	£	£	£
Brought Forward	1,059			8,120			9,179		
Additions	-			-			-		
Fully Depreciated	-			-			-		
As at 31st March, 2025	<u>1,059</u>			<u>8,120</u>			<u>9,179</u>		
Depreciation									
Brought Forward	191			3,211			3,402		
Charge for the period	191			1,462			1,652		
Fully Depreciated	-			-			-		
As at 31st March, 2025	<u>382</u>			<u>4,673</u>			<u>5,054</u>		
Net Book Value:									
As at 31st March, 2025	<u>677</u>			<u>3,447</u>			<u>4,125</u>		
Net Book Value:									
As at 1st April, 2024	<u>868</u>			<u>4,909</u>			<u>5,778</u>		

CHADDLEWOOD PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS for the annual period to 31st March, 2025

10. TAXATION

The charity is exempt from corporation tax on its charitable activities.

11. DEBTORS AND PREPAYMENTS: Amounts falling due within one year

	31/03/2025	31/03/2024
Debtors	£	£
SEN Funding	-	210
Training Grant	-	800
Fees:- Woodies	2,414	990
Pre-School	23	515
Prepayments		
Subscriptions and Memberships	-	38
Training	78	-
Insurance	2,223	2,381
	4,738	4,933

12. CREDITORS: Amounts falling due within one year:

	31/03/2025	31/03/2024
Creditors	£	£
Professional Fees	526	510
Tax	-	2,468
Pension	869	537
Rent	3,776	3,233
Utilities	255	1,721
Other	691	1,684
Accruals		
Fees	-	-
Grants	-	12,967
	6,118	23,120

13. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	General Funds	Designated Funds	Restricted Funds	Total Funds
	£	£	£	£
Tangible fixed assets	4,125	-	-	4,125
Current assets	139,797	-	-	139,797
Current liabilities	6,118	-	-	6,118
Net assets @ 31st March, 2025	137,803	-	-	137,803

14. MOVEMENTS IN FUNDS

Restricted Funds	At 01/04/24	Incoming Resources	Outgoing Resources	Transfers	At 31/03/25
	£	£	£	£	£
Grant - Early Years Funding (PCC)	-	225,135	225,135	-	-
Grant Me2 Funding	-	878	878	-	-
Grant - 1:1 Funding	-	6,006	6,006	-	-
Grant - WFRU	-	1,051	1,051	-	-
Total Restricted Funds	-	233,069	233,069	-	-
Total Unrestricted Funds	122,263	105,953	90,412	-	137,803
Total Funds	122,263	339,022	323,481	-	137,803

CHADDLEWOOD PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS for the annual period to 31st March, 2025

15. CAPITAL COMMITMENTS

The charity has no capital commitments as at 31st March 2025 or 31st March 2024.

16. PURPOSES OF RESTRICTED FUNDS

Grant - Early Years Funding (PCC)

For the support of the provision of child care.

Grant - PCC 1:1 Funding

To provide support for a child who required 1 to 1 care.

Grant Me2 Funding

For the support of the provision of child care.

Grant - PCC Training

To support training expenses.

Grant - WFRU

This grant is to support the provision of daily milk for the children.

These notes form part of the financial statements

Registered Charity No: 1026785

REPORT AND ACCOUNTS

for the annual financial period ended
31st March, 2025

for

CHADDLEWOOD PRE-SCHOOL

CHADDLEWOOD PRE-SCHOOL

INDEX TO THE FINANCIAL STATEMENTS

for the annual period to 31st March, 2025

	Page
Legal and Administrative Information	2
Report of the Trustees	3
Report of the Independent Examiner	4
Statement of Financial Activities	5
Balance Sheet	6
Notes Forming Part of the Financial Statements	7 to 11

CHADDLEWOOD PRE-SCHOOL

Legal and Administrative Information

Trustees

Michelle Hay	Chairperson	
Samantha Chant-Seeley	Treasurer	
Sarah Crook	Secretary	Appointed Oct 24
Michelle Hay		
Lauren McLay		
Sarah King		Appointed Oct 24
Alison Green		Appointed Oct 24
Claire Dunstan		
Charlotte Tucker (Christie)	Treasurer	Resigned Oct 24
Chloe Parsons		Resigned Oct 24
Georgiana Thomas		Resigned May 24

Principal Office

Chaddlewood Pre-School,
Hemerdon Heights, Plympton,
Plymouth PL7 2EU

Accountants

St Kew Accountancy Ltd.
Woodlands, Rosehill
Penzance
Cornwall TR20 8TE

Bankers

Santander,
Bootle,
Merseyside
L30 4GB

CHADDLEWOOD PRE-SCHOOL

REPORT OF THE TRUSTEES for the annual period to 31st March, 2025

The trustees present their report along with the financial statements of the charity for the twelve month period ended 31st March, 2025. The financial statements have been prepared in accordance with the accounting policies set out on page 7 and the recommendations of the Statement of Recommended Practice - Accounting and Reporting by Charities.

CONSTITUTION AND OBJECTS

Chaddlewood Pre-school is a registered charity No. 1026785, registered on 7th October, 1993.

The objects of the charity are the provision of pre-school childcare for children in the Chaddlewood area.

ORGANISATION

The trustees who have served during the period under review and since the period end are set out on page 2.

TRUSTEES' RESPONSIBILITIES

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's state of affairs during the financial period and of its financial position at the end of the period. In preparing those accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 1993.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees and signed on their behalf by:

.....

Dated:.....September, 2025

REPORT TO THE TRUSTEES OF
CHADDLEWOOD PRE-SCHOOL
for the annual period to 31st March, 2025

Respective Responsibilities of Trustees and Examiner

As the Charity's Trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to our attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees, concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act and to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met: or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding on the accounts to be reached.

Signed:.....


M. Vickery
St. Kew Accountancy Ltd.

1st September, 2025

CHADDLEWOOD PRE-SCHOOL

Statement of Financial Activities (including an Income and Expenditure Account)

for the annual period to 31st March, 2025

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Incoming Resources				
Activities to further the charity's objects:				
Local authority grants, trust grants and sundry	-	227,063	227,063	149,913
Fees for play activities	15,406	-	15,406	33,508
1-1 Funding	-	6,006	6,006	8,295
Woodies	78,001	-	78,001	93,560
Trips and Activities	356	-	356	-
Activities to generate funds:				
Fundraising activities	1,282	-	1,282	1,470
Promotional Sales	890	-	890	-
Donations	1,430	-	1,430	-
Meals	5,350	-	5,350	4,170
Refunds	1,204	-	1,204	1,022
Bank Interest	1,896	-	1,896	1,489
Sundry	137	-	137	426
Total Incoming Resources	105,953	233,069	339,022	293,852

Resources Expended

Wages	-	222,856	222,856	176,570
Tax and Eers NI	26,615	-	26,615	23,595
Pension	9,276	-	9,276	6,368
Materials	222	886	1,108	493
Rent and Rates	11,787	-	11,787	11,152
Water Rates	439	-	439	252
Premises	7,199	-	7,199	1,857
Heat and Power	1,993	-	1,993	3,778
Refreshments and Milk	-	7,675	7,675	8,696
Telephone	1,249	-	1,249	1,421
Trips and Visits	210	-	210	0
Planning	1,437	-	1,437	608
Administration	4,494	-	4,494	2,542
Insurance	2,335	-	2,335	1,878
Training	799	-	799	332
Cleaning/Refuse	4,554	-	4,554	3,637
Registrations/Leases & Memberships	5,240	-	5,240	1,734
Repairs and Renewals	75	-	75	242
Health & Safety	1,092	-	1,092	549
Woodies	1,952	-	1,952	2,654
Professional Fees	4,998	-	4,998	3,657
Fundraising Expenses	463	-	463	299
Uniform - Staff	2,324	-	2,324	1,538
Miscellaneous	1,657	-	1,657	622
Depreciation	-	1,652	1,652	1,652
Total Resources Expended	90,412	233,069	323,481	256,126

Net Incoming Resources:

Net movement in Funds

37,727

Total Funds at 1st April 2024

122,263

84,536

Total Funds at 31st March 2025

137,803

122,263

CHADDLEWOOD PRE-SCHOOL

BALANCE SHEET AS AT 31ST MARCH, 2025

	Notes	£	£	£
		31/03/2025	31/03/2024	
FIXED ASSETS				
Tangible Assets	9	4,125	5,778	
CURRENT ASSETS				
Cash at Bank & in Hand	3	135,059	134,673	
Debtors & Prepayments	11	4,738	4,933	
		139,797	139,606	
CREDITORS AND ACCRUALS:				
Amounts falling due within one year	12	6,118	23,120	
NET CURRENT ASSETS :		133,679	116,486	
TOTAL ASSETS LESS CURRENT LIABILITIES:		<u>137,803</u>	<u>122,263</u>	
CAPITAL AND RESERVES				
Income and Expenditure Account:				
Restricted		-	-	
Unrestricted		137,803	122,263	
		<u>137,803</u>	<u>122,263</u>	

ON BEHALF OF THE TRUSTEES:

:-Signed by Trustee

:-Print Name

Approved by the Trustees on: September, 2025.

CHADDLEWOOD PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS for the annual period to 31st March, 2025

1. ACCOUNTING POLICIES:

Accounting convention

The financial statements have been prepared under the historical cost convention and on an Accruals basis, in accordance with the Statement of Recommended Practice(2005), the Financial Standard for Smaller Entities (effective April 2008) and the Charities Act 1993.

Expenditure

Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which can not be recovered.

Unrestricted Funds

Unrestricted funds are donations, fees income and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

Designated Funds

Designated funds are unrestricted funds earmarked by the management committee for particular purposes.

Restricted Funds

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

2. DONATIONS

	31/03/2025		31/03/2024	
	Unrestricted	Restricted	Total	Total
	£	£	£	£
General donations	-	-	-	-
	-	-	-	-

3. CURRENT ASSETS: Cash and Bank

	31/03/2025	31/03/2024
	£	£
Cash at Bank:		
Charity Bank	83,775	51,879
Current Account-Santander	51,233	82,780
Cash in Hand	50	13
	<u>135,059</u>	<u>134,673</u>

4. TRANSACTIONS WITH THE TRUSTEES

During the year the charity did not reimburse trustees' expenditure.

CHADDLEWOOD PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS for the annual period to 31st March, 2025

5. INCOMING RESOURCES

	Unrestricted £	Restricted £	31/03/2025 Total £	31/03/2024 Total £
Local authority grants, trust grants and sundry	-	227,063	227,063	149,913
Fees for play activities	15,406	-	15,406	33,508
1-1 Funding	-	6,006	6,006	8,295
Woodies	78,001	-	78,001	93,560
Trips and Activities	356	-	356	-
Fundraising activities	1,282	-	1,282	1,470
Promotional Sales	890	-	890	-
Donations	1,430	-	1,430	-
Meals	5,350	-	5,350	4,170
Refunds	1,204	-	1,204	1,022
Bank Interest	1,896	-	1,896	1,489
Sundry	137	-	137	426
	<u>105,953</u>	<u>233,069</u>	<u>339,022</u>	<u>293,852</u>

6. DIRECT CHARITABLE EXPENDITURE

	Unrestricted General Fund £	Restricted Fund £	31/03/2025 Total Funds £	31/03/2024 Total Funds £
Wages	26,615	222,856	222,856	176,570
Tax and E'ers NI	9,276	-	26,615	23,595
Pension	222	886	9,276	6,368
Materials	11,787	-	1,108	493
Rent and Rates	439	-	11,787	11,152
Water Rates	7,199	-	439	252
Premises	1,993	-	7,199	1,857
Heat and Power	-	7,675	1,993	3,778
Refreshments and Milk	1,249	-	7,675	8,696
Telephone	210	-	1,249	1,421
Trips and Visits	1,437	-	210	-
Planning	4,494	-	1,437	608
Administration	2,335	-	4,494	2,542
Insurance	799	-	2,335	1,878
Training	4,554	-	799	332
Cleaning/Refuse	5,240	-	4,554	3,637
Registrations, Leases & Memberships	75	-	5,240	1,734
Repairs and Renewals	1,092	-	75	242
Health & Safety	1,952	-	1,092	549
Woodies	4,998	-	1,952	2,654
Professional Fees	463	-	4,998	3,657
Fundraising Expenses	2,324	-	463	299
Uniform - Staff	1,657	-	2,324	1,538
Miscellaneous	-	1,652	1,657	622
Depreciation	-	-	1,652	1,652
	<u>90,412</u>	<u>233,069</u>	<u>323,481</u>	<u>256,126</u>

CHADDLEWOOD PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS for the annual period to 31st March, 2025

7. NET INCOMING RESOURCES FOR THE YEAR

This is stated after charging:	Unrestricted General	
	Fund	31/03/2025 31/03/2024
	£	£
Auditors Remuneration	526	526
Depreciation	1,652	1,652
	<u>2,178</u>	<u>2,178</u>
	<u>2,178</u>	<u>2,162</u>

8. STAFF COSTS AND NUMBERS

Staff costs were as follows:	31/03/2025	31/03/2024
	£	£
Salaries and wages	222,856	176,570
Tax and National Insurance	26,615	23,595
Pension	9,276	6,368
	<u>258,747</u>	<u>206,534</u>

No employee received emoluments of more than £60,000

The average weekly number of employees during the year, calculated on the basis of full time equivalents, was as follows:

	31/03/2025	31/03/2024
	No	No
Administration and Support	1	1
Management	2	2
Childcare	8	9
	<u>11</u>	<u>12</u>

9 TANGIBLE FIXED ASSETS:

For valuation purposes, depreciation is calculated at the following annual rates, in order to write off each asset over its estimated useful life:
 Fixtures and Fittings 18% on a straight line basis.
 Equipment 18% on a straight line basis.

Cost	Fixtures & Fittings		Equipment	Total
	£	£	£	£
Brought Forward	1,059	8,120	9,179	
Additions	-	-	-	
Fully Depreciated	-	-	-	
As at 31st March, 2025	<u>1,059</u>	<u>8,120</u>	<u>9,179</u>	
Depreciation				
Brought Forward	191	3,211	3,402	
Charge for the period	191	1,462	1,652	
Fully Depreciated	-	-	-	
As at 31st March, 2025	<u>382</u>	<u>4,673</u>	<u>5,054</u>	
Net Book Value:				
As at 31st March, 2025	<u>677</u>	<u>3,447</u>	<u>4,125</u>	
Net Book Value:				
As at 1st April, 2024	<u>868</u>	<u>4,909</u>	<u>5,778</u>	

CHADDLEWOOD PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS for the annual period to 31st March, 2025

10. TAXATION

The charity is exempt from corporation tax on its charitable activities.

11. DEBTORS AND PREPAYMENTS: Amounts falling due within one year

	31/03/2025	31/03/2024
Debtors	£	£
SEN Funding	-	210
Training Grant	-	800
Fees:- Woodies	2,414	990
Pre-School	23	515
Prepayments		
Subscriptions and Memberships	-	38
Training	78	-
Insurance	2,223	2,381
	4,738	4,933

12. CREDITORS: Amounts falling due within one year:

	31/03/2025	31/03/2024
Creditors	£	£
Professional Fees	526	510
Tax	-	2,468
Pension	869	537
Rent	3,776	3,233
Utilities	255	1,721
Other	691	1,684
Accruals		
Fees	-	-
Grants	-	12,967
	6,118	23,120

13. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	General Funds	Designated Funds	Restricted Funds	Total Funds
	£	£	£	£
Tangible fixed assets	4,125	-	-	4,125
Current assets	139,797	-	-	139,797
Current liabilities	6,118	-	-	6,118
Net assets @ 31st March, 2025	137,803	-	-	137,803

14. MOVEMENTS IN FUNDS

Restricted Funds	At 01/04/24	Incoming Resources	Outgoing Resources	Transfers	At 31/03/25
	£	£	£	£	£
Grant - Early Years Funding (PCC)	-	225,135	225,135	-	-
Grant Me2 Funding	-	878	878	-	-
Grant - 1:1 Funding	-	6,006	6,006	-	-
Grant - WFRU	-	1,051	1,051	-	-
Total Restricted Funds	-	233,069	233,069	-	-
Total Unrestricted Funds	122,263	105,953	90,412	-	137,803
Total Funds	122,263	339,022	323,481	-	137,803

CHADDLEWOOD PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS for the annual period to 31st March, 2025

15. CAPITAL COMMITMENTS

The charity has no capital commitments as at 31st March 2025 or 31st March 2024.

16. PURPOSES OF RESTRICTED FUNDS

Grant - Early Years Funding (PCC)

For the support of the provision of child care.

Grant - PCC 1:1 Funding

To provide support for a child who required 1 to 1 care.

Grant Me2 Funding

For the support of the provision of child care.

Grant - PCC Training

To support training expenses.

Grant - WFRU

This grant is to support the provision of daily milk for the children.

These notes form part of the financial statements