

Chaddlewood Pre-school Committee

AGM

13th November 2024

19:30

Zoom/Bungalow

Attendees:

Bungalow - Michelle Hay (MH), Jane Bartlett (JB), Lauren McLay (LM), Sara Ellis (SE), Sarah Crook (SC), Samantha Chant-Seeley (SCS)

Zoom - Gareth Cooper (GC), Charlotte Tucker (CT), Tamara Allen (TA), Sarah King (SK), Alison Green (AG), Claire Kerswill (CK), Victoria Methven (VM),

Apologies:

Chloe Parsons (CP), Kelly Tomlinson (KT), Claire Dunstan (CD), Bex Sandercock (BS)

Apologies:

1. Welcome

Welcome from MH. Thanked all attendees for joining.

2. Matters arising from previous meetings' minutes.

- *LH contact other committee members.*
 - *LH completed*
- *MH write committee recruitment note to be distributed to parents.*
 - *MH done in 2023 and Oct 24.*

Agreed for minutes to be signed.

3. Chairpersons' report

Thank you all for joining us this evening, your support means a great deal to us.

As a reminder, this meeting is our AGM and covers the period of 1st April 2023 – 31st March 2024.

Just as an introduction for those who don't know me, I'm Michelle, Chair of the committee and I have been in post since 2022.

This year, has been another year of change. At the end of March 2024 we said goodbye to Lyn Heliwell, our business manager, who was venturing into retirement, Lyn had been with us for over 25 years and had been a great asset to the organisation and I'd like to thank her for her time with us. Victoria Methven has now taken over the position.

In addition this year we expanded our Woodies offering. In December 2023, I updated our Ofsted registration to 80 children. This is used only for Woodies due to space restrictions in the Hut and Bungalow, and we are able to offer the increased places with thanks to an agreement with Chaddlewood Primary, thank you to Sarah King for enabling us to do this and Matt Stace. Kelly has introduced an online booking system in addition which has helped add more flexibility to our offering.

As a committee, we have continued to support management with updating policies, fees, wage rises and other matters as they occur. We have attended the Chaddlewood Primary fair events at both Christmas and the end of Summer term raising vital funds for resources for the setting.

Our struggle with recruitment has continued through this period, although we have had new members join us in recent times which I send my thanks to. This needs to be one of our continued focus over the next period.

I would like to pass on my thanks to all the staff for their continued hard work and dedication to the setting and making it the wonderful place that it is.

No questions for MH.

4. Finance report

From 1st April 2023 – 31st March 2024 we made a profit of £37,727. This was at first unexpected as in the previous financial year we had made a loss of £5,909. When the accounts are looked into further, we can see some indications of where this has come from. Our income increased by £17,369 from the previous year. This in-part was down to an increase in funding from the local authority and an increase in revenue from our out-of-school club, Woodies.

When looking at expenditure the key area where money was saved was with our wage bill (and accompanying charges such as NI and pension); this decreased by £22,221. This can be explained by the staff restructuring that took place when our deputy manager left during this period.

This £37,727 'profit' bucked the trend of the past few financial years and I am conscious that we do not get complacent and expect this to be a new trend. We are faced with difficult issues in the coming year with the rise of employers NI contributions and the increase in the minimum wage and we are yet to find out if the local authority funding rates will rise accordingly.

To help analyse this further I have changed the way that I report and record the daily finances. This will allow a further depth of analysis this time next year to hopefully get a clearer picture of our situation at that point and how we got there.

SK – question for VM:

Is there a plan for what happens with these profits?

VM – We have made a loss in previous years, and we like to keep a buffer of 3 months salaries for all staff in case of any emergencies that may arise. We are now nearing having that figure with the help of this profit. We don't want to become complacent that this is the norm, and our aim is to not make a profit. We don't expect to make a profit of that size in future years.

MH – It would be good to look at finances again at the time when we are reviewing fees/wage increases with the NMW increase in the new year. It may be that this profit could be used to mitigate as much of a increase of fees for parents in April 2025.

5. Managers' report

This year we have continued to offer preschool provision to children and expand our breakfast and afterschool provision. We are looking forward to the changes regarding funding announced in the budget for 2-year-olds being able to access 15 hours funding from April 2024. We are hoping that this will make a difference to usually a slow start at the bungalow in September 2024. We continue to offer 15 and 30 hours funded sessions to children aged 3 and 4.

We have had management shuffle due to Tracey Hill leaving us at the beginning of March 2023. We now have Claire Kerswill, Sarah Aubury and Kelly Tomlinson who have all moved from role as room leaders to deputy managers to support me in my role. We have also seen changes of staff long standing member of staff Lorraine Jones and Lyn Helliwell retire (at the end of this month). We have also seen Kirsten Owens and Rachel Hayes leave us to seek new roles. Victoria Methven has also stepped into Lyn's role as

business manager from the beginning of April 2024. We have recruited Frances Airtton to step into Victoria's role.

We have secured with the help of Mr Stace and Chaddlewood School, a growth in our Woodies Provision and therefore offer a more flexible approach to the parents of preschool and Chaddlewood School. Flexibility has been key to this move as parents can book via our app and therefore remove our waiting list. Mr Stace has offered the use of the KS1 hall to allow us to expand to 80 spaces per evening (40 children in each space) The KS1 has is used for children leaving us at 4.30pm and the children that leave up to 6pm will be in the preschool building. We have also encapsulated our younger children by extending this for children from the age of 2 years old. I am sure Kelly will update you with more news in her report.

We continue to offer performances of the nativity and presentations day for children in the hut. Sports day is also a big hit each year alongside the bungalow staff holding a Christmas craft event. The end of each academic year we continue to offer a trip to parents and children which was again at Stoggy Park this year for a picnic which always seems to be well received.

We evaluate our practice and on feedback and with the change of lockdown rules, we plan to get together to improve transitions to school as this was an area which was mentioned. This will be in conjunction by the new PPC initiative on the online transition portal and Chaddlewood Primary School. We have managed to fundraise at various events this year hosted by Chaddlewood School, the sale of cakes at presentation day and also our raffles.

I would like to thank all staff for their continued help this year and look forward to the forthcoming year.

No questions for JB.

6. Woodies Out of School Club report

We have a few fantastic changes since our last meeting. We were giving a extra capacity space from the school, were we are able to use the KS1 Hall for Woodies Breakfast and Afterschool club. We have had a few teething problems when using the Year 1 door - the radius was too far which affected our use of the bell for parents collecting and dropping off, we also felt like we were often in the way for school club and general morning set up. After speaking with Mr Stace and raising our concern we changed to use the KS1 library doors otherwise known as the cake sale doors. Which works fantastically, I know a lot of the KS2 Children ask to be door monitor and help us ladies. At present we are currently only using one building the hut and have been since July due to staffing however we will be going back in January 2025.

With the big move to hall we also moved to an online booking service called school comms, this has again had it teething problems however is working well since myself and Victoria have been working closely together. Moving the booking online has allowed the parents to have a lot more flexibly and control of their bookings. Parents have been very happy with the new system apart from the odd booking issue and payments issues. Feedback from most of our parents on a whole have been happy with our changes.

We still need a member of staff to help at Woodies but I have offered this in house first but Jane and Victoria are also recruiting for preschool which will be used as a cross over too.

We employed two members of staff Lauren and Shona due to the demand of children we have. We are extremely busy at present and it is looking very promising for the next year with more parents registering with us.

No questions for KT.

7. Nomination of Committee Members

All existing committee members step down (Michelle Hay, Chloe Parsons, Charlotte Tucker, Alison Green & Claire Dunstan).

MH had communication from CP that she will not be re-standing as both her children have moved onto Primary School (Boringdon).

MH also had communication with CD apologies that she is happy to re-stand.

MH/VM also have had communication from BS about joining committee. MH to contact BS

CT – I will be re-standing as in January 2025 our moving schools due to our location change.

MH – thanked CP & CT for their support over recent years.

Election of new committee members:

- MH
- SK
- GC
- AG
- LM
- SC
- SE
- SCS
- TA
- CD

All elected unanimously.

MH thanked all for standing and supporting the setting.

8. AOB

VM – Constitution Update

MH – As discussed in our previous meeting on 2nd October 2024 we had adopted the 2008 Model Pre-school Constitution as provided by the Pre-school Early Years Alliance, however, there is a newer 2011 version which we reviewed.

As discussed, and reviewed in our last meeting can I have everyone's agreement that we agree to adopt the 2011 Model Pre-school Constitution. VM will update the Charities Commission.

All agreed

VM to update the Charity Commission and the Early years Alliance about the constitution.

SK – Replacement of Hut Building

Could we please add to the agenda for the next meeting a discussion around planning ideas for replacing the Hut Building. As a school we submit a bid in Jan/Feb time and each year we add replacing the Hut building to it, it would be good to discuss ways that we can get more traction with WEST to replace it. i.e. letters from children, staff, parents etc.

MH to add to next agenda.

9. Date of next meeting

Election of Officers

27th November – 7:30pm

Zoom/Bungalow

Actions

- *MH to sign last years minutes.*
- *VM to update Charities Commission with new constitution*
- *MH to add replacement of Hut building to agenda*
- *VM to update the Charity Commission and the Early years Alliance about the constitution.*

Registered Charity No: 1026785

REPORT AND ACCOUNTS

for the annual financial period ended
31st March, 2024

for

CHADDLEWOOD PRE-SCHOOL

CHADDLEWOOD PRE-SCHOOL

INDEX TO THE FINANCIAL STATEMENTS

for the annual period to 31st March, 2024

	Page
Legal and Administrative Information	2
Report of the Trustees	3
Report of the Independent Examiner	4
Statement of Financial Activities	5
Balance Sheet	6
Notes Forming Part of the Financial Statements	7 to 11

CHADDLEWOOD PRE-SCHOOL

Legal and Administrative Information

Trustees

Michelle Hay	Chairperson	
Glenn Jordan	Vice Chairperson	Resigned Nov 23
Charlotte Tucker (Christie)	Treasurer	
Michelle Hay	Secretary	
Chloe Parsons		
Alison Green		
Claire Dunstan		
Georgiana Thomas		Resigned May 24

Principal Office

Chaddlewood Pre-School,
Hemerdon Heights, Plympton,
Plymouth PL7 2EU

Accountants

St Kew Accountancy Ltd.
Patto Owriak, Allen Park
St. Kew Highway, Bodmin
Cornwall PL30 3AR

Bankers

Santander,
Bootle,
Merseyside
L30 4GB

CHADDLEWOOD PRE-SCHOOL
REPORT OF THE TRUSTEES
for the annual period to 31st March, 2024

The trustees present their report along with the financial statements of the charity for the twelve month period ended 31st March, 2024. The financial statements have been prepared in accordance with the accounting policies set out on page 7 and the recommendations of the Statement of Recommended Practice - Accounting and Reporting by Charities.

CONSTITUTION AND OBJECTS

Chaddlewood Pre-school is a registered charity No. 1026785, registered on 7th October, 1993.

The objects of the charity are the provision of pre-school childcare for children in the Chaddlewood area.

ORGANISATION

The trustees who have served during the period under review and since the period end are set out on page 2.

TRUSTEES' RESPONSIBILITIES

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's state of affairs during the financial period and of its financial position at the end of the period. In preparing those accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees and signed on their behalf by:

.....

Dated:.....July, 2024

**REPORT TO THE TRUSTEES OF
CHADDLEWOOD PRE-SCHOOL
for the annual period to 31st March, 2024**

Respective Responsibilities of Trustees and Examiner

As the Charity's Trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to our attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees, concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act and to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met: or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding on the accounts to be reached.

Signed:.....

M. Vickery
St. Kew Accountancy Ltd.

7th July, 2024

CHADDLEWOOD PRE-SCHOOL

Statement of Financial Activities (including an Income and Expenditure Account)

for the annual period to 31st March, 2024

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Incoming Resources				
Activities to further the charity's objects:				
Local authority grants, trust grants and sundry	-	149,913	149,913	128,403
Fees for play activities	33,508	-	33,508	50,236
1-1 Funding	-	8,295	8,295	6,365
Woodies	93,560	-	93,560	84,959
Trips and Activities	-	-	-	85
Activities to generate funds:				
Fundraising activities	1,470	-	1,470	1,356
Meals	4,170	-	4,170	3,961
Refunds	1,022	-	1,022	885
Bank Interest	1,489	-	1,489	178
Sundry	426	-	426	54
Total Incoming Resources	135,644	158,208	293,852	276,483
Resources Expended				
Wages	36,061	140,509	176,570	193,515
Tax and Efers NI	23,595	-	23,595	28,112
Pension	6,368	-	6,368	5,609
Materials	-	493	493	2,992
Rent and Rates	11,152	-	11,152	14,413
Water Rates	-	252	252	539
Premises	-	1,857	1,857	4,819
Heat and Power	-	3,778	3,778	1,976
Refreshments and Milk	-	8,696	8,696	8,141
Telephone	-	1,421	1,421	1,000
Trips and Visits	-	-	-	75
Planning	608	-	608	538
Administration	2,542	-	2,542	1,685
Insurance	1,878	-	1,878	1,787
Training	-	332	332	407
Cleaning/Refuse	3,637	-	3,637	4,362
Registrations/Leases & Memberships	1,734	-	1,734	1,546
Repairs and Renewals	-	242	242	186
Health & Safety	-	549	549	615
Woodies	2,654	-	2,654	2,184
Professional Fees	3,657	-	3,657	3,730
Fundraising Expenses	299	-	299	1,170
Uniform - Staff	1,538	-	1,538	1,177
Miscellaneous	622	-	622	706
Depreciation	-	1,652	1,652	1,108
Total Resources Expended	96,345	159,781	256,126	282,393
Net Incoming Resources:				
Net movement in Funds	39,299	-1,573	37,727	-5,909
Total Funds at 1st April 2023	82,963	1,573	84,536	90,445
Total Funds at 31st March 2024	122,263	-	122,263	84,536

CHADDLEWOOD PRE-SCHOOL

BALANCE SHEET AS AT 31ST MARCH, 2024

	Notes	£	£	£
		31/03/2024	31/03/2023	
FIXED ASSETS				
Tangible Assets	9	5,778		4,408
CURRENT ASSETS				
Cash at Bank & in Hand	3	134,673	97,719	
Debtors & Prepayments	11	4,933	3,570	
		139,606		101,289
CREDITORS AND ACCRUALS:				
Amounts falling due within one year	12	23,120	21,161	
NET CURRENT ASSETS :		116,486		80,128
TOTAL ASSETS LESS CURRENT LIABILITIES:		<u>122,263</u>	<u>84,536</u>	
CAPITAL AND RESERVES				
Income and Expenditure Account:				
Restricted		-	1,573	
Unrestricted		122,263	82,963	
		<u>122,263</u>	<u>84,536</u>	

ON BEHALF OF THE TRUSTEES:

:-Signed by Trustee

:-Print Name

Approved by the Trustees on: July, 2024.

CHADDLEWOOD PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS for the annual period to 31st March, 2024

1. ACCOUNTING POLICIES:

Accounting convention

The financial statements have been prepared under the historical cost convention and on an Accruals basis, in accordance with the Statement of Recommended Practice(2005), the Financial Standard for Smaller Entities (effective April 2008) and the Charities Act 1993.

Expenditure

Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which can not be recovered.

Unrestricted Funds

Unrestricted funds are donations, fees income and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

Designated Funds

Designated funds are unrestricted funds earmarked by the management committee for particular purposes.

Restricted Funds

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

2. DONATIONS

	31/03/2024	31/03/2023
Unrestricted	Restricted	Total
£	£	£
General donations	-	-
	-	-

3. CURRENT ASSETS: Cash and Bank

	31/03/2024	31/03/2023
	£	£
Cash at Bank:		
Charity Bank	51,879	50,391
Current Account-Santander	82,780	47,316
Cash in Hand	13	13
	134,673	97,719

4. TRANSACTIONS WITH THE TRUSTEES

During the year the charity did not reimburse trustees' expenditure.

CHADDLEWOOD PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS for the annual period to 31st March, 2024

5. INCOMING RESOURCES

	Unrestricted £	Restricted £	31/03/2023 Total £	31/03/2022 Total £
Local authority grants, trust grants and sundry	-	149,913	149,913	128,403
Fees for play activities	33,508	-	33,508	50,236
1-1 Funding	-	8,295	8,295	6,365
Woodies	93,560	-	93,560	84,959
Trips and Activities	-	-	-	85
Fundraising activities	1,470	-	1,470	1,356
Meals	4,170	-	4,170	3,961
Refunds	1,022	-	1,022	885
Bank Interest	1,489	-	1,489	178
Sundry	426	-	426	54
	<u>135,644</u>	<u>158,208</u>	<u>293,852</u>	<u>276,483</u>

6. DIRECT CHARITABLE EXPENDITURE

	Unrestricted General Fund £	Restricted Fund £	31/03/2024 Total Funds £	31/03/2023 Total Funds £
Wages	36,061	140,509	176,570	193,515
Tax and E'ers NI	23,595	-	23,595	28,112
Pension	6,368	-	6,368	5,609
Materials	-	493	493	2,992
Rent and Rates	11,152	-	11,152	14,413
Water Rates	-	252	252	539
Premises	-	1,857	1,857	4,819
Heat and Power	-	3,778	3,778	1,976
Refreshments and Milk	-	8,696	8,696	8,141
Telephone	-	1,421	1,421	1,000
Trips and Visits	-	-	-	75
Planning	608	-	608	538
Administration	2,542	-	2,542	1,685
Insurance	1,878	-	1,878	1,787
Training	-	332	332	407
Cleaning/Refuse	3,637	-	3,637	4,362
Registrations, Leases & Memberships	1,734	-	1,734	1,546
Repairs and Renewals	-	242	242	186
Health & Safety	-	549	549	615
Woodies	2,654	-	2,654	2,184
Professional Fees	3,657	-	3,657	3,730
Fundraising Expenses	299	-	299	1,170
Uniform - Staff	1,538	-	1,538	1,177
Miscellaneous	622	-	622	706
Depreciation	-	1,652	1,652	1,108
	<u>96,345</u>	<u>159,781</u>	<u>256,126</u>	<u>282,393</u>

CHADDLEWOOD PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS for the annual period to 31st March, 2024

7. NET INCOMING RESOURCES FOR THE YEAR

This is stated after charging:	Unrestricted			
	General			
	Fund	31/03/2024	31/03/2023	
	£	£	£	
Auditors Remuneration	510	510	483	
Depreciation	1,652	1,652	1,108	
	2,162	2,162	1,591	

8. STAFF COSTS AND NUMBERS

Staff costs were as follows:

	31/03/2024	31/03/2023
	£	£
Salaries and wages	176,570	193,515
Tax and National Insurance	23,595	28,112
Pension	6,368	5,609
	<u>206,533</u>	<u>227,237</u>

No employee received emoluments of more than £60,000

The average weekly number of employees during the year, calculated on the basis of full time equivalents, was as follows:

	31/03/2024	31/03/2023
	No	No
Administration and Support	1	1
Management	2	2
Childcare	9	9
	<u>12</u>	<u>12</u>

9 TANGIBLE FIXED ASSETS:

For valuation purposes, depreciation is calculated at the following annual rates, in order to write off each asset over its estimated useful life:
 Fixtures and Fittings 18% on a straight line basis.
 Equipment 18% on a straight line basis.

Cost	Fixtures & Fittings			Equipment	Total
	£		£		
Brought Forward	-		6,158	6,158	
Additions	1,059		1,962	3,021	
Fully Depreciated	-		-	-	
As at 31st March, 2024	<u>1,059</u>		<u>8,120</u>	<u>9,179</u>	
Depreciation					
Brought Forward	-		1,749	1,749	
Charge for the period	191		1,462	1,652	
Fully Depreciated	-		-	-	
As at 31st March, 2024	<u>191</u>		<u>3,211</u>	<u>3,401</u>	
Net Book Value:					
As at 31st March, 2024	<u>868</u>		<u>4,909</u>	<u>5,778</u>	
Net Book Value:					
As at 1st April, 2023	<u>-</u>		<u>4,409</u>	<u>4,409</u>	

CHADDELEWOOD PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS for the annual period to 31st March, 2024

10. TAXATION

The charity is exempt from corporation tax on its charitable activities.

11. DEBTORS AND PREPAYMENTS: Amounts falling due within one year

Debtors	31/03/2024 £	31/03/2023 £
Milk Grant	-	367
SEN Funding	210	-
Training Grant	800	-
Fees:- Woodies	990	1,325
Pre-School	515	-
Prepayments		
Subscriptions and Memberships	38	38
Insurance	2,381	1,840
	4,933	3,570

12. CREDITORS: Amounts falling due within one year:

Creditors	31/03/2024 £	31/03/2023 £
Professional Fees	510	483
Wages	-	16,477
Tax	2,468	1,891
Pension	537	487
Rent	3,233	-
Utilities	1,721	244
Other	1,684	-
Accruals		
Fees	-	1,580
Grants	12,967	-
	23,120	21,161

13. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	General Funds £	Designated Funds £	Restricted Funds £	Total Funds £
Tangible fixed assets	5,778	-	-	5,778
Current assets	139,606	-	-	139,606
Current liabilities	23,120	-	-	23,120
Net assets @ 31st March, 2024	122,264	-	-	122,264

14. MOVEMENTS IN FUNDS

Restricted Funds	At 01/04/23 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 31/03/24 £
Grant - Early Years Funding (PCC)	-	148,172	148,172	-	-
Grant - 1:1 Funding	-	8,295	8,295	-	-
Grant - PCC Training	-	800	800	-	-
Grant - Co-op	1,573	-	1,573	-	-
Grant - WFRU	-	942	942	-	-
Total Restricted Funds	1,573	158,208	159,781	-	-
Total Unrestricted Funds	82,963	135,644	96,345	-	122,263
Total Funds	84,536	293,852	256,126	-	122,263

CHADDLEWOOD PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS for the annual period to 31st March, 2024

15. CAPITAL COMMITMENTS

The charity has no capital commitments as at 31st March 2024 or 31st March 2023.

16. PURPOSES OF RESTRICTED FUNDS

Grant - Early Years Funding (PCC)	For the support of the provision of child care.
Grant - PCC 1:1 Funding	To provide support for a child who required 1 to 1 care.
Grant - Co-op	To provide outdoor play equipment.
Grant - PCC Training	To support training expenses.
Grant - WFRU	This grant is to support the provision of daily milk for the children.

These notes form part of the financial statements