



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

PURTON AND DISTRICT AGE CONCERN

On accounts for the year
ended

31ST MARCH 2024

Charity no
(if any)

1026670

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024

Responsibilities and
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Brian Woodman

Date:

10.6.24

Name:

BRIAN WOODMAN

Relevant professional
qualification(s) or body
(if any):

Address:

6 WITFIELD CLOSE
PURTON
SWINDON SN5 4HB

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

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Purton and District Age Concern
Consolidated Income and Expenditure 2023/24

	<u>Income</u>	<u>Expenditure</u>	<u>Surplus/Deficit</u>
Main Fund	£20,353.42	£17,869.25	£2,484.17
Minibus - Revenue	£5,057.90	£4,088.21	£969.69
Minibus - Restricted	£2,080.14		£2,080.14
	<u>£27,491.46</u>	<u>£21,957.46</u>	<u>£5,534.00</u>

Purton and District Age Concern
Income and Expenditure - 1st April 2023 to 31st March 2024

General Fund Only (excludes Minibus transactions)

	<u>Income</u>	<u>Expenditure</u>	<u>Surplus / Deficit</u>
<u>1. Charitable Events</u>			
a. Outings	£2,495.00	£2,317.25	£177.75
b. Christmas Parties / Carols	£892.61	£1,127.00	-£234.39
c. Christmas Vouchers	£0.00	£7,880.00	-£7,880.00
d. Tai Chi	£1,845.05	£1,857.50	-£12.45
e. 60th Anniversary Event	£0.00	£150.00	-£150.00
<u>2. Fundraising</u>			
a. 3B's	£2,320.00	£724.14	£1,595.86
b. Jumble Sale	£402.01	£0.00	£402.01
c. Coffee Morning	£912.70	£64.77	£847.93
d. Burns Night	£2,789.30	£1,388.28	£1,401.02
e. Quiz Night	£944.60	£574.95	£369.65
f. Wine tasting	£1,502.00	£593.99	£908.01
<u>3. Other Income / Expenditure</u>			
a. Donations	£5,965.94	£0.00	£5,965.94
b. Bank Interest	£284.21	£0.00	£284.21
<u>4. Other Costs</u>			
a. Meeting room hire	£0.00	£142.10	-£142.10
b. Insurance	£0.00	£365.25	-£365.25
c. Equipment purchased	£0.00	£325.72	-£325.72
d. Printing and Postage	£0.00	£161.50	-£161.50
e. Thank You gifts	£0.00	£56.49	-£56.49
f. Other	£0.00	£140.31	-£140.31
	<u>£20,353.42</u>	<u>£17,869.25</u>	<u>£2,484.17</u>


Change in Funding

	Opening Balance	Change during Year	Closing Balance
Savings Accounts	£37,949.82	£5,159.47	£43,109.29
Bank Account	£7,895.37	-£2,681.28	£5,214.09
Cash	£125.87	£5.98	£131.85
	<u>£45,971.06</u>	<u>£2,484.17</u>	<u>£48,455.23</u>

Prepared by:

 10/4/24
 Andrew Capewell

Audited by:

 10.6.24.
 Brian Woodman

MINI-BUS STATEMENT OF ACCOUNTS FOR YEAR ENDING MARCH 2024

TRADING ACCOUNT

INCOME

	£	<u>EXPENDITURE</u>	£
Donations (inc. Gift Aid)	207.00	10 week checks	325.00
Fuel Duty Rebate	433.55	MOT	50.00
Interest Building Society Account	240.24	Tail Lift servicing	291.79
Local Journeys	737.50	Insurance – Emp & Public Liability	519.18
Shopping Trips	1591.50	Insurance	1482.26
Lunch Club/PIPS lunches	1842.00	Printing Volunteer's Handbooks	120.16
DRB check recharged to PAC	6.11	DRB checks	36.66
		New pad for key box	56.40
		Fuel	1105.57
		Allstar Card Charge	22.21
		CTA Membership & Section 19 Permit	61.00
		Stationery	17.98

TOTAL

5,057.90

TOTAL

4,088.21

SURPLUS on TRADING
Less Depreciation charged in Year

969.69
-3,528.00

LOSS ON YEAR

2,558.31

RESTRICTED FUNDS ACCOUNT

Donation from PIPS cafe
Donations re the late Marion Cotton
Donations re the late Richard Parks
Building Society Interest

825.00
165.00
410.00
680.14

2080.14

Income for year added to balance

2080.14

Prepared By Grace (Treasurer)

Certified correct from documentation provided. Dan (Auditor)

MINI-BUS BALANCE SHEET YEAR ENDING MARCH 2024

ASSETS

2023/2024

2022/2023

£

Mini-bus

Peugeot (HX18AXD)

17,642.00

£21,170.00

Lloyds TSB

General 7899.44
Restricted

General 12169.39
Restricted

7,899.44

Dudley B S.Investment

General 16304.13
Restricted 41016.70

General 11063.39
Restricted 38936.56

£12,169.99

£50,000.45

2023/2024 Profit/Loss

2023/2024 Restricted Fund Income

£82,862.27

£83,340.44

-2,558.31

2,080.14

82,862.27

82,862.27

Prepared By.....(Treasurer)

Certified correct from documentation provided.....(Auditor)

PURTON & DISTRICT AGE CONCERN
Minutes of AGM – Thursday 11 July 2024- 7.00pm

Agenda:

- 1) Minutes of Last AGM (Jun 23)
- 2) Chairman's report
- 3) Secretary's report
- 4) Treasurer's report
- 5) Minibus Treasurer's report
- 6) Election of committee & officers

Present:

Peter Berry (Chair)	Georgina Colman (Sec)	Tracey Coombs	Jean Totterdell
Laura Phillips (V.Chair)	Graham Price	Liz Rushen	Emma Wheeler
Ali Bunce (Asst sec)	Shirley Legge		

Apologies:

Andrew Capewell (Treasurer)	Charlotte Griffin		
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1. Minutes of the last meeting: - The minutes were approved and signed by Peter.
2. Chairman's Report – Peter Berry

The first event after the AGM last year was the trip to Weston in August that Liz & Clive Rushen hosted while I was still recovering from pneumonia and believe it or not the tide was in, and people could actually enter the sea. I have been challenged this year to emulate that timing, not easy at Weston!

Tracey had bought the draft copy of the Minibus Handbook to our September meeting, this puts down all the rules and regulations necessary for us to run it properly, a big job to do so well done to the Minibus Committee for working on this.

We had a Jumble Sale in September which was our first since the pandemic, hard work but worth doing although there might be a question mark on the future of these.

October 3B's always a popular evening, good money made once again. Wine tasting in November made a huge profit and the shopping trip to Clarke's Village in Somerset also made a profit, so all good events to try again.

Running up to Christmas and our Christmas parties were a great success, we don't look for profit on these, but they are so well received by our residents.

I think that pretty much concludes 2023, a great success for all of us to feel proud of, well done.

2024

It seems to me as if we have turned around the concerns that people had of post-pandemic worries over mixing in large groups and have once again produced good profits from our events this last year compared to the previous few years. We made the decision to cut back on the amount of coach trips that we normally run, only to be surprised by the eagerness of residents to get out and about, each trip bringing more response than usual. Our main events, Burns Night, which was a great evening and a good money earner, 3B's in March was equally well attended with a sell out on tickets. Unfortunately, we had to cancel the Quiz Night in June as it clashed with a big village event, and everybody seemed to want to go to that. The Boat Trip was a success with 44 people on the coach which was the maximum we could take on the boat.

I think by reducing the coach outings has helped to fill the coach, but perhaps we should consider bringing back some more next year.

It just leaves me to express once again my thanks to the committee for their hard, and enthusiastic work and to all the helpers and the minibus staff who make this charity work.

3. Secretary's Report- Georgina Colman

How times flies. It's hard to believe another year has gone by already. 2024 is 5th year I've been with Purton & District Age Concern. I am proud to be part of a group of people that have given so much to a village and have managed to survive 60 years. It will be lovely to pull everyone together to celebrate later in the year and to thank everyone for all their support.

Personally, I would like to thank all the volunteers that are called upon to help with our events as without them they would not be so successful, and of course thank you to each committee member for their contribution and support given to me in my role of secretary.

I believe the reduction in our coach trips have made the main one's ever more popular and we have had a great turn out on the trip for 2024. I think variety is the spice of life and the wine tasting & river cruise certainly proved that with a sell out crowd. Maybe for 2025 we can put our thinking caps on and come up with even more, new ideas for trips and fundraising events

Our social media seems to be working well with the promotion of events and I would urge you to carry on sharing any posts so we can maximise our audience.

Thanks again to everyone who helps, mucks in and supports us.

4. Treasurer's Report – Andrew Capewell

We are now back to pre-COVID financial levels with a substantial increase in our operating surplus over last year of £6,753.60, with a surplus for 2023/24 of £2,484.17. The main contributors to this increase were:

- + £5,235.49 increase in Donations.
- + £908.01 Wine Tasting – new fund-raising activity.
- + £464.01 Jumble Sale – first sale since COVID.
- + £427.11 3B's – increased profit plus a timing adjustment (event/income over year-end).
- +£184.71 – Increase in Interest mostly due to new savings accounts - an additional £545 has been earned from the one-year bond, but this will be reported when paid on the anniversary of the opening.
- -£525.67 - Cream Teas – there were no cream tea events this year.
- -£238 - Christmas Cards – we did not sell Christmas cards this year.

Donations increased from £730.45 to £5,865.94, the main break down of the donation is as follows:

One Stop	£1,075.00
Vodafone	£1,190.01
"On behalf of" Donations	£2,404.45
Gift Aid (Tax refund)	£65.18
General	£921.30
PIPS	£150.00
PADS	£160.00

Events

Our events have done exceptionally well this year making almost £800 more than last year with a very successful Wine Tasting being added to the schedule. The summary of 2023/24 events are as follows:

	Income	Costs	Profit / Loss
Quiz Night	£944.60	£562.95	£381.65
Garden Party	£912.70	£64.77	£847.93
Jumble	£402.01	£62.00	£340.01
October 3B's	£1,162.00	£328.27	£833.73
Wine Tasting	£1,502.00	£593.99	£908.01
Christmas	£892.56	£1,073.50	-£180.94
Burns	£2,789.30	£1,326.78	£1,462.52
March 3B's	£1,158.00	£384.87	£773.13
			£5,366.04

Outings

With the exception of the mystery tour we covered the costs for each trip, due to increased cost and low attendance we have stopped the mystery tours. 41 of the £5 vouchers were taken up, the vouchers were issued to try and promote attendance. The summary for 2023/24 are as follows:

	Income	Costs	Profit / Loss
May Mystery Tour	£575.00	£772.25	-£197.25
June Garden Centre	£454.00	£420.00	£34.00
August Weston Trip	£813.00	£460.00	£353.00
Christmas Trip	£653.00	£460.00	£193.00
			£382.75
Vouchers taken up			-£205.00
			£177.75

Tai Chi

The year started off poorly, but a charge in pricing in autumn and the RWB Tai Chi closing down saw a financial turnaround. As part of the agreement to increase the price it was agreed that any surplus would be given back to the Tai Chi committee to decide how to distribute – this came to refunding £81. Last year Tai Chi made a loss of £256.

	Fees	Costs	Profit / Loss
Apr-23	£80.00	£98.50	-£18.50
May-23	£145.00	£197.00	-£52.00
Jun-23	£140.00	£197.00	-£57.00
Jul-23	£140.00	£147.75	-£7.75
Sep-23	£119.00	£200.80	-£81.80
Oct-23	£105.00	£100.40	£4.60
Nov-23	£294.00	£251.00	£43.00
Dec-23	£98.00	£100.40	-£2.40
Jan-24	£273.00	£200.80	£72.20
Feb-24	£336.00	£200.80	£135.20
Mar-24	£115.05	£150.60	-£35.55
	£1,845.05	£1,845.05	£0.00

The accounts show a small loss, but this is just a timing difference for the payment of the hall booking.

Christmas Vouchers

788 (£7,880) of the 932 Christmas Vouchers issued were taken up this year (84.5% take up, slightly down from the 86% last year).

Overall, it has been a fantastic financial performance for the year.

5. Minibus Treasurer's Report – Graham Price

This year, for the first time in 9 years, the minibus operation recorded a positive cash flow. Factors which contributed to this were, operating with just 1 vehicle, no servicing costs for the bus (now every 2 years) neither were there any costs for tyres or other repairs. Positives on the Income side were D f T continuing to pay Fuel Duty Rebate at pre-covid levels and Increased interest on the Savings Account following the change of account from Virgin to Dudley Building Society.

Unfortunately, the current year has got off to a bad start with a cost of £1700 being incurred following damage to the bus, however there was a balance of £24k in reserve at the end of the year so this does not present a problem.

The Restricted Fund Account increased by over £2k thanks to 2 bequests, a donation from PIPS and Savings interest. The money in this account which currently stands at £41K is to be used to purchase a new bus when required.

Thanks to the efforts of Hazel and her team of volunteers the minibus operation remains in a very healthy position.

6. Election of Committee & Officers

Position	Elected	1 st	2 nd
Chairman	Peter Berry	Georgina	Ali
Vice Chair	Laura Phillips	Ali	Tracey
Secretary	Georgina Colman	Emma	Laura
Ass. Secretary	Ali Bunce	Laura	Georgina
Treasurer	Andrew Capewell	Laura	Tracey
Committee	Shirley Legge	Georgina	Tracey
General Committee	Confirmed on block	All	All

Audited accounts received and distributed.

Signed

Dated

8/8/24

Peter Berry (Chairman)

Signed

Dated

8/8/24.

Georgina Colman (Secretary)