



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

PURTON AND DISTRICT AGE CONCERN

On accounts for the year
ended

31ST MARCH 2023

Charity no
(if any)

1026670

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

20.6.23

Name:

BRIAN WOODMAN

Relevant professional
qualification(s) or body
(if any):

Address:

6 WITFIELD CLOSE
PURTON
SWINDON SNS 4HB

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

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Purton and District Age Concern
Consolidated Income and Expenditure 2022/23

	<u>Income</u>	<u>Expenditure</u>	<u>Surplus/Deficit</u>
Main Fund	£13,436.98	£17,706.41	-£4,269.43
Minibus - Revenue	£5,733.00	£7,225.20	-£1,492.20
Minibus - Restricted	£6,853.85	£0.00	£6,853.85
	<u>£26,023.83</u>	<u>£24,931.61</u>	<u>£1,092.22</u>

Purton and District Age Concern
Income and Expenditure - 1st April 2022 to 31st March 2023

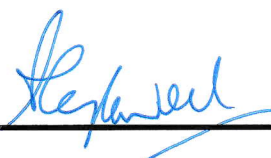
General Fund Only (excludes Minibus transactions)

	<u>Income</u>	<u>Expenditure</u>	<u>Surplus / Deficit</u>
<u>1. Charitable Events</u>			
a. Outings	£2,581.00	£2,722.23	-£141.23
b. Christmas Parties / Carols	£637.15	£1,176.60	-£539.45
c. Christmas Vouchers	£0.00	£7,560.00	-£7,560.00
d. Tai Chi	£1,630.00	£1,881.25	-£251.25
<u>2. Fundraising</u>			
a. 3B's	£2,109.00	£940.25	£1,168.75
b. Christmas Cards	£238.00	£0.00	£238.00
c. Jumble Sales	£0.00	£62.00	-£62.00
d. Coffee Morning	£872.33	£0.00	£872.33
e. Burns Night	£2,633.00	£1,225.96	£1,407.04
f. Quiz Night	£911.00	£646.24	£264.76
g. Cream Teas	£620.55	£94.88	£525.67
<u>3. Other Income / Expenditure</u>			
a. Donations	£1,105.45	£375.00	£730.45
b. Bank Interest	£99.50	£0.00	£99.50
<u>4. Other Costs</u>			
a. Meeting room hire	£0.00	£56.00	-£56.00
b. Insurance	£0.00	£352.08	-£352.08
c. Equipment	£0.00	£18.13	-£18.13
d. Printing and Postage	£0.00	£115.00	-£115.00
e. Thank You gifts	£0.00	£151.12	-£151.12
f. Other	£0.00	£329.67	-£329.67
	£13,436.98	£17,706.41	-£4,269.43


Change in Funding

	<u>Opening Balance</u>	<u>Change during Year</u>	<u>Closing Balance</u>
Savings Account	£37,850.32	£99.50	£37,949.82
Bank Account	£12,269.85	-£4,374.48	£7,895.37
Cash	£120.32	£5.55	£125.87
	£50,240.49	-£4,269.43	£45,971.06

Prepared by:


 6.4.23
 Andrew Capewell

Audited by:


 20.6.23
 Brian Woodman

MINI-BUS STATEMENT OF ACCOUNTS FOR YEAR ENDING MARCH 2023

TRADING ACCOUNT

INCOME

Donations
 Fuel Duty Rebate
 Interest Investment Account
 Local Journeys
 Lydiard Lunch Club
 Purton Lunch Club
 The Cedars
 Refund - Grey Bus Insurance

£
 88.50
 695.17
 131.09
 2199.00
 16.00
 1616.00
 25.00
 962.24

EXPENDITURE

10 week checks - Blue Bus
 Service & MOT - Blue Bus
 New Tyres - Blue Bus
 Insurance - Emp & Public Liability
 Insurance - Blue Bus
 Insurance - Grey Bus
 6 week check - Grey Bus
 Repairs & MOT - Grey Bus
 Fuel
 Allstar Card Charge
 1st Aid Boxes
 Stationery & Blue Badge renewal
 Tail Lift servicing

£
 390.00
 228.73
 165.60
 559.65
 1325.71
 1325.71
 180.00
 1,424.48
 1130.01
 22.19
 60.66
 29.99
 382.47

TOTAL

5,733.00

TOTAL

7,225.20

DEFICIT on TRADING
 Less Depreciation charged in Year

-1,492.20
 -3,528.00

LOSS ON YEAR

5,020.20

RESTRICTED FUNDS ACCOUNT

Donation from Lydiard Lunch Club
 Sale of Grey Bus
 Donations re the late Gordon Kirk

2280.40
 4500.00
 73.45

6853.85

Income for year added to balance

6853.85

Prepared By..... (Treasurer)

Certified correct from documentation provided..... (Auditor)

MINI-BUS BALANCE SHEET YEAR ENDING MARCH 2023

ASSETS

	2022/2023	2021/2022
	£	£
Mini-bus		
Peugeot (HX18AXD)	21170.00	24698.00
Lloyds TSB		
General	12,169.99	6,939.43
Restricted		
	<u>12169.99</u>	<u>6939.43</u>
Virgin B S.Investment		
General	11063.89	17786.65
Restricted	38936.56	32082.71
	<u>50000.45</u>	<u>49869.36</u>
	<u>83340.44</u>	<u>81506.79</u>
2022/2023 Profit/Loss		-5,020.20
2022/2023 Restricted Fund Income		6,853.85
		<u>83,340.44</u>

Prepared By.....*Quince*.....(Treasurer)

Certified correct from documentation provided.....*B. B. B.*.....(Auditor)

PURTON & DISTRICT AGE CONCERN
Minutes of AGM - Wednesday 7 June 2023- 7.00pm

Agenda:

- 1) Minutes of Last AGM (Jun 22)
- 2) Chairman's report
- 3) Secretary's report
- 4) Treasurer's report
- 5) Minibus Treasurer's report
- 6) Election of committee & officers

Present:

Peter Berry (Chair)	Georgina Colman (Sec)	Tracy Coombs	Jean Totterdell
Laura Phillips (V.Chair)	Graham Price	Charlotte Griffin	Emma Wheeler

Apologies:

Andrew Capewell (Treasurer)	Ali Bunce (Asst sec)	Liz Rushen	Colin Freemantle
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1. Minutes of the last meeting: - The minutes were approved and signed by Peter

2. Chairman's Report

It's nice to be able to report a relatively successful year in which we were allowed to function properly, which had been severely restricted during the pandemic. We started 2022 with our first event in April bringing back the 3B's much to everybody's delight and we continued as normal for the rest of the year, gradually getting back into the swing of things.

The attendance was good for our village-based events but I'm afraid the coach trips have not been as successful and there must be a question mark over the future of too many trips losing money, perhaps less trips might make a difference. Having said that, the response from those that did go on our trips was very positive. We are trying to advertise the trips more to see if that makes a difference, unfortunately the cost of the coach has risen in line with the fuel cost increases which doesn't help.

Having seen Andrew's treasurers report it's encouraging to see some nice profits through the year, and that is all due to our committee members and the hard work you all put in to make these events a success, also the helpers that come along on the night (or day) to help us set up and then clear up at the end of the event. Thanks to all of you, I am very proud of our committee, and I hope you feel you can continue with us for at least the next year (or even longer)!

We still have the Quiz Night, Coffee Morning, Jumble Sale, Wine Tasting, Cream Teas? 3B's in October and at least two more coach trips to look forward to, before we get to the Christmas parties again! How quickly this year is going, and how much we are doing, but I'm sure we will manage to do it to the best of our ability.

We had a memorial event for our President Tony Price in July 2022 which he had financed as part of his bequest, and we financed a tree and a plaque for him in memory of being one of the founders of our Group so many years ago. It was a lovely day which he would have enjoyed so much, all the things he liked at his favourite venue, the Red House. His presence is still very much missed by all who knew him.

Unfortunately, we lost Chris Woodward from the committee when she moved to live in Wales and would like to thank her for her lively input while with us. On the plus side we managed to recruit Emma Wheeler into our group, and we welcome her as somebody that knows well what we do. Also, we welcome Tracey Coombes who joins us as the Minibus Secretary, taking over from Andy who decided to stand down, thanks to him for his many years of service. My thanks go to Georgina and Andrew who help so much in many ways to ensure the smooth running of our organisation. I hope all of you will enjoy the rest of the year.

Peter

A grateful Chairman

3. Secretary's Report

This is my fourth year as secretary for Purton & District Age Concern (how time flies) and still I can't put names to all the faces of our volunteers and helpers, so my apologies. Living outside the village means I don't get to know you as well as others, but I hope you don't find my commitment and responses lacking.

2023 has started completely different to the last few years. Our residents are getting back into the flow of things and enthusiasm for are events is growing. It's unfortunate that not everything is back to the numbers that we used to see, and the coach trips, in particular, have been low uptake.

Our volunteers and supporters are, as always, doing a great job and I thank them whole heartedly for all they do. We are a committee of very busy people and without our squad of volunteers wouldn't be able to do half of what we get through in the year.

It is getting hard to promote our events and spread the word so I would encourage all our committee & street wardens to continue making a concerted effort to 'spread the word'. Unfortunately, as much as I'd like to, I can't rely solely on social media & email to publish updates.

Our resident's circulation list does need updating, this became apparent after the Christmas vouchers went out and I was contacted about people that had been missed. We do rely solely on our Street Wardens to keep us updated, which is not always an easy task. I will include a small paragraph in next month's magazine highlighting our services and asking residents to let us know if they aren't currently contacted so we can ensure everyone applicable is included this Christmas.

Going forward, we really could do with more volunteers to join our committee. We are a group of very busy people, even those of us who are retired, and we need to spread out the tasks & responsibilities. If you are interested in joining us, please get in touch with me and we can have a chat about what's involved.

Thanks again to everyone who helps, mucks in and supports us.

4. Treasurer's Report – Andrew Capewell

We have started to see an increase in the activities, but still a way off the financial levels from the last (full) pre Covid period with income at £8.2k less with a corresponding drop in cost of £3.8k, resulting in a loss of £4.3k (from a surplus of £0.1k).

The drop in income is mainly down to:
Outings £2.3k with a drop in cost of £1.5k
Donations £1.8k
Christmas Raffle £1.5k
Jumble sales £0.8k
Market Stalls £0.8k
Village Party £0.5k
Tai Chi £0.2k, but costs also increased by £0.2k

Cream Teas have been introduced to our events that have added £0.6k of additional income

Events

Except for the events that have not restarted post Covid (Jumble sales, Market stalls and Village Party) have financially performed at around the pre Covid level or a little better in some cases. The summary of events in 2022/23 are as follows:

	Income	Costs	Profit / Loss
3B's - April	£784.00	£289.37	£494.63
Coffee Morning	£872.33	£0.00	£872.33
Quiz Night - July	£911.00	£558.24	£352.76
Cream Tea - Sept	£344.55	£36.27	£308.28
3B's - October	£831.00	£314.42	£516.58
Christmas Events	£637.15	£930.10	-£292.95
Burns Night	£2,633.00	£1,225.96	£1,407.04
3B's - March	£1,012.00	£313.71	£698.29
Cream Tea - March	£282.00	£58.61	£223.39
			£4,580.35

There have been three 3B's events in 2022/23 due to the dates Easter fell which has increased profits by circa £500 in 2022/23.

Outings

We have seen a dramatic drop in numbers attending the outings which in part is due to Covid, but also due to previous regulars no longer able to attend / very few new attendees. The summary of outings in 2022/23 are:

	Income	Costs	Profit / Loss
Mystery - May	£455.00	£592.23	-£137.23
Train Trip - June	£800.00	£790.00	£10.00
Weston - S - Mare - Aug	£428.00	£440.00	-£12.00
Garden Centre - Sept	£376.00	£410.00	-£34.00
Clarks Village - Nov	£567.00	£490.00	£77.00
			-£96.23

Tai Chi

The numbers attending Tai Chi have dropped, but there is a growing number of regulars now attending, there are a few months where just 1 or 2 extra attending during the month would have covered the costs. The summary of Tai Chi in 2022/23 are:

	Fees	Costs	Profit / Loss
Apr-22	£70.00	£98.50	-£28.50
May-22	£205.00	£197.00	£8.00
Jun-22	£165.00	£197.00	-£32.00
Jul-22	£105.00	£147.75	-£42.75
Sep-22	£155.00	£200.00	-£45.00
Oct-22	£80.00	£100.00	-£20.00
Nov-22	£190.00	£200.00	-£10.00
Dec-22	£105.00	£150.00	-£45.00
Jan-23	£195.00	£197.00	-£2.00
Feb-23	£140.00	£147.75	-£7.75
Mar-23	£215.00	£246.25	-£31.25
			-£256.25

To show how this compares to previous years:

Surplus in 2019/20 - £210

Loss in 2018/19 - **£52**

Loss in 2017/18 - **£370**

Loss in 2016/17 - **£74**

Loss in 2015/16 - **£262**

Overall, it has been a good financial performance when you take into account we have continued to fund the Christmas Voucher scheme where 921 (£9,210) vouchers were issued and 86% were used 792 (£7,920), as well as the normal Christmas events.

5. Minibus Treasurer's Report

At the time of the meeting the minibus accounts are still being audited.

Expenditure exceeded income by almost £1500 during the year, this was due to expenditure on the grey bus before it was disposed of in September.

On the income side, Fuel Duty Rebate includes the half yearly rebate from the previous year, also, D. of T. have been paying the rebate at pre-covid levels as many carriers have said they would struggle to survive if rebates were paid at the lower levels of business since Covid. Based on our current mileage our true level of rebate would be around £150 per annum so we have benefited enormously from the Government's generosity.

At the level we have been running at over the past 6 months I had anticipated that, barring any major expense, we would be close to breaking even this year, but we have recently been informed that the Tuesday lunches at PIPS are finishing so this will knock a hole in our income. However, we have £23k in our bank and savings accounts to cover any shortfalls.

The Restricted Account which holds donations for a new bus when required increased by £6853 and now stands at £38936.

Thanks to the efforts of Hazel and her team of volunteers the minibus operation remains in a very healthy position.

6. Election of Committee & Officers

Position	Elected	1 st	2 nd
Chairman	Peter Berry	Charlotte	Laura
Vice Chair	Laura Phillips	Tracey	Peter
Secretary	Georgina Colman	Charlotte	Peter
Ass. Secretary	Ali Bunce	Georgina Colman	Laura
Treasurer	Andrew Capewell	Georgina Colman	Jean
General Committee	Confirmed on block	Peter	Charlotte
Emma Wheeler	Committee	Peter	Laura

Audited accounts received and distributed.

Signed

Dated

4/7/23

Peter Berry (Chairman)

Signed

Dated

4/7/23.

Georgina Colman (Secretary)