



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
PURTON AND DISTRICT AGE CONCERN

On accounts for the year
ended

31st MARCH 2022

Charity no
(if any)

1026670

Set out on pages

remember to include the page numbers of additional sheets

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **30/03/2022**.

Responsibilities and
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Brian Woodman

Date:

22/5/22

Name:

BRIAN WOODMAN

Relevant professional
qualification(s) or body
(if any):

Address:

6 WITFIELD CLOSE
PURTON
SWINDON SNS 4TB

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

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Purton and District Age Concern
Consolidated Income and Expenditure 2021/22

	<u>Income</u>	<u>Expenditure</u>	<u>Surplus/Deficit</u>
Main Fund	£28,355.78	£9,535.30	£18,820.48
Minibus - Revenue	£1,697.24	£4,651.54	-£2,954.30
Minibus - Restricted	£4,960.00	£0.00	£4,960.00
	<u>£35,013.02</u>	<u>£14,186.84</u>	<u>£20,826.18</u>

Purton and District Age Concern
Income and Expenditure - 1st April 2021 to 31st March 2022

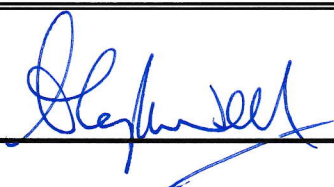
General Fund Only (excludes Minibus transactions)

	<u>Income</u>	<u>Expenditure</u>	<u>Surplus / Deficit</u>	<u>Notes</u>
<u>1. Charitable Events</u>				
a. Outings	£45.00	£0.00	£45.00	3
b. Christmas Parties / Carols	£0.00	£88.98	-£88.98	
c. Christmas Vouchers	£0.00	£7,610.00	-£7,610.00	
d. Tai Chi	£360.00	£426.75	-£66.75	2
<u>2. Fundraising</u>				
a. 3B's	£584.00	£77.50	£506.50	3
b. Cards and Calendars	£476.00	£288.00	£188.00	
c. Jumble Sales	£0.00	£0.00	£0.00	
d. Coffee Morning	£0.00	£0.00	£0.00	
e. Christmas Raffle	£0.00	£0.00	£0.00	
f. Burns Night	£0.00	£268.00	-£268.00	2
g. Market Stalls	£0.00	£0.00	£0.00	
h. Village Party	£0.00	£0.00	£0.00	
i. Quiz Night	£0.00	£0.00	£0.00	
j. Cream Teas	£305.00	£26.98	£278.02	
<u>3. Other Income / Expenditure</u>				
a. Donations	£26,548.82	£0.00	£26,548.82	4
b. Grants	£0.00	£0.00	£0.00	
c. Bank Interest	£36.96	£0.00	£36.96	
<u>4. Other Costs</u>				
a. Meeting room hire	£0.00	-£528.00	£528.00	1
b. Insurance	£0.00	£454.00	-£454.00	
c. Equipment purchased	£0.00	£299.94	-£299.94	
d. Printing and Postage	£0.00	£271.00	-£271.00	
e. Thank You gifts	£0.00	£136.50	-£136.50	
f. Other	£0.00	£115.65	-£115.65	
	<u>£28,355.78</u>	<u>£9,535.30</u>	<u>£18,820.48</u>	


Change in Funding

	<u>Opening Balance</u>	<u>Change during Year</u>	<u>Closing Balance</u>
Savings Account	£27,813.36	£10,036.96	£37,850.32
Bank Account	£3,478.33	£8,791.52	£12,269.85
Cash	£128.32	-£8.00	£120.32
	<u>£31,420.01</u>	<u>£18,820.48</u>	<u>£50,240.49</u>

Prepared by:

 3/4/22
 Andrew Capewell

Audited by:

 22/5/22
 Brian Woodman

Notes:

- 1 Relates to Hall Hires in previous years now refunded
- 2 Costs include Hall Hire for events in 2022/23
- 3 Income and cost for events in 2022/23 (so incomplete picture in this financial year)
- 4 Donations include two exceptional items: £20,000 from the estate of the late John Henry Morton and £4,960 from the Purton Luncheon Club

MINI-BUS STATEMENT OF ACCOUNTS FOR YEAR ENDING MARCH 2022

TRADING ACCOUNT

INCOME

Gift Aid on Donations
Donations
Fuel Duty Rebate
Interest Investment Account
Local Journeys
Lydiard Lunch Club
Purton Lunch Club

£

10.00
170.50
214.11
66.13
1045.50
64.00
127.00

EXPENDITURE

New Battery – Blue Bus
10 week checks – Blue Bus
CTA UK Membership
Tail Lift Servicing
Insurance
Covid Cleaning Materials
Fuel
Allstar Admin Charges
CRB Check
Sundry Repair Materials

£

167.15
330.00
0.00
260.00
3,343.01
35.51
430.64
3.60
5.50
76.13

TOTAL

1,697.24

TOTAL

4,651.54

DEFICIT on TRADING
Less Depreciation charged in Year

-2,954.30
-3,528.00

LOSS ON YEAR

6,482.30

RESTRICTED FUNDS ACCOUNT

Donation from Purton Lunch Club

4960.00

4960.00

Income for year added to balance

4960.00

Prepared By..... (Treasurer)

Certified correct from documentation provided.....(Auditor)

MINI-BUS BALANCE SHEET YEAR ENDING MARCH 2022

ASSETS

	<u>2021/2022</u>	<u>2020/2021</u>
	£	£
Mini-buses		
Peugeot (HX18AXD)	24698.00	28226.00
Renault (WA10 AUT)	-	-
Lloyds TSB		
General	6,939.43	-737.43
Restricted	-	5,737.29
	<u>6939.43</u>	<u>4999.86</u>
Virgin B S.Investment		
General	17786.65	28417.81
Restricted	<u>32082.71</u>	<u>21385.42</u>
	<u>49869.36</u>	<u>49803.23</u>
2021/2022 Profit/Loss		
2021/2022 Restricted Fund Income		
	<u>81506.79</u>	<u>83,029.09</u>
		-6482.30
		4,960.00
		<u>81,506.79</u>

Prepared By.....*Quinn*.....(Treasurer)

Certified correct from documentation provided.....*Quinn*.....(Auditor)

PURTON & DISTRICT AGE CONCERN
Minutes of AGM - Wednesday 8 June 2022 - 7.00pm

Agenda:

- 1) Minutes of Last AGM (Nov 20 & Jun 21)
- 2) Chairman's report
- 3) Secretary's report
- 4) Treasurer's report
- 5) Minibus Treasurer's report
- 6) Election of committee & officers

Present:

Peter Berry (Chair)	Georgina Colman (Sec)	Andy White	Jean Totterdell
Laura Phillips (V.Chair)	Colin Freemantle	Charlotte Griffin	Chris Woodward
Jean Belt	Herma Flint	Jane Farr	Howard Smith

Apologies:

Graham Price	All Bunce (Asst sec)	Andrew Capewell (Treasurer)	Liz Rushen
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1. **Minutes of the last meeting:** - The minutes were approved and signed by Peter: Proposed by Charlotte, seconded by Laura

2. **Chairman's Report**

Having not been able to function properly in the last two years Purton & District Age Concern has certainly shown that it can still be effective. The pandemic caused so many problems for the way we operate and yet when the occasions arose, we managed to provide some sort of respite in the form of Cream Teas by our own committee and Christmas Hampers supplied to us by different organisations. The Christmas vouchers were twice sent out with no income, something not many other organisations would be able to do. We have been very fortunate to have amassed enough money to cater for this sort of problem, and we must ensure we do the same in the future.

Our minibuses didn't operate effectively for nearly two years, and all the local clubs shut down for safety reasons and protection of the vulnerable during this time. I did say in my Christmas 2020 report how much we appreciated the donations of hampers and chocolates from local people and organisations, and it happened again in 2021, White lodge produced 30 hampers and the girl guides produced another 17 so we could at least make some people in the village feel good about Christmas. Unfortunately, we had to cancel our planned Carols around the Christmas Tree at the Red House because we felt it was too risky in the light of new strains of the pandemic still being effective.

This year we should have started with our Burns Night in January but again, because of the nature of the evening and the dancing, we were too worried there might be a problem with infection. But we are off and running and now we have a lot of events planned for this year, the first 3B's was a success and the mystery tour with lunch delighted everybody, even if we made a bit of a loss. A steam train trip planned for 15th June is well booked and we have our Coffee morning in July.

I feel it would be appropriate at this stage to mention what a blow it was to all of us when Tony, our president and friend, died on the 17th June last year and we lost the most passionate supporter of our group. His contribution to the whole village let alone Purton & District Age Concern is beyond belief and should be recognised for that reason, which we have been given permission to do by the Parish Council.

Everything we do should have his beliefs in mind, and I feel that we have, and will, manage to do that in the future. I am lucky to have George and Andrew at my side and a committee I can be proud of, so thank you all, and please stay with us for as long as you can.

3. Secretary's Report

Again, a difficult year with the ongoing situation & restriction around COVID. We lost a lot of good people during this period, who will be missed, including our President Tony.

Volunteers support in Purton during this period has been amazing with donations still coming in, although we didn't hold any events, and support in the community has been really great. If anything, I think COVID has encouraged a greater sense of community everywhere, which was already strong in Purton.

We have welcomed a few new Street Wardens and I thank them all for their continued support with this scheme that is extremely beneficial to our residents.

I am pleased that we are finally starting to have regular meetings and organising events for 2022. 3B's was a great success and we received lots of good feedback.

We have published a new 'our services' pamphlet which has been circulated at various functions and some of our street wardens have used them to introduce themselves to the residents on the patches they have taken over. Also have a 'Call for Volunteers' leaflet asking for help with committee, minibus, street warden or simply as a fundraiser for us.

During the year I plan to overhaul our website and post a monthly blog which will mirror the article that appears in the Purton magazine. I will promote this on social media so please share wherever possible to get details of our events out to a wider audience.

4. Treasurer's Report – Andrew Capewell

Treasurers Report 2021/22

2021/22 has been another weird year with the majority of fundraising being cancelled due to COVID, but it was fantastic that once again we could still issue the Christmas Vouchers. The two-year high-level results are as follows:

	<u>2020/21</u>	<u>2021/22</u>
Income	£3,535.95	£28,355.78
Expenditure	£8,015.40	£9,535.30
Surplus / Deficit	(£4,479.45)	* £18,820.48

* The £18.8k surplus is mainly due to a £20k legacy and a one-off donation of £4,960 – without these we would have had another deficit of £6,139.52.

The value of the £10 Christmas Vouchers redeemed this year increased by £100 to £7,610 (761 Vouchers) - 80.1% of the vouchers issued were redeemed (81.0% last year).

Events and Fundraising:

- The 3B's figures only includes ticket sales and hall hire costs as the event was in the current year all the other costs and some addition income were received in 2022/23 – the event raised £494.63.
- Cream Teas raised £278.02.
- Christmas Cards raised £188, and we have some cards left over to sell this year.

At face value Tai Chi looks as if it made a loss, but the classes only restarted in March and the costs in the accounts included all the hall hires until July. Since Tai Chi restarted it has been running at a surplus.

Donations for the year were £26,548.82. £20,000 was a legacy gift from the late John Henry Moreton, £4,960 was from the Purton Luncheon Club and the balance of £1,588.82 was from general donations / "in memory of..." donations.

Also included in the donations figure, we have reclaimed £100.66 from HMRC for Gift Aid (Main Fund £90.66 and Minibus Fund £10.00).

Interest on Savings account was £36.96 (£136.10 last year). Saving rates continue to be very low at this time, especially for Charity Accounts.

The £528 refund for meeting room bookings relates to the 2020 Silver Threads bookings (booked in August 2019) which has now been refunded.

The current year is going to be a financially challenging once again for fundraising with substantially reduced events and lower numbers attending events to date due to COVID.

5. Minibus Treasurer's Report

At the time of the meeting the minibus accounts are still being audited.

Highlights are:

- Trading loss of £3k
- Depreciation cost £3.5k
- Increase in restricted reserves (from a donation) £5k
- Assets / reserves (including Minibuses) £81.5k

6. Election of Committee & Officers

Position	Elected	1 st	2 nd
Chairman	Peter Berry	Andy	Jean
Vice Chair	Laura Phillips	Andy	Charlotte
Secretary	Georgina Colman	Laura	Charlotte
Ass. Secretary	Ali Bunce	Georgina	Andy
Treasurer	Andrew Capewell	Georgina	Laura
General Committee	Confirmed on block	Laura	Jean
Chris Woodward	Committee	Georgina	Jean

29 July 2022 – Amendment

Full accounts now received and circulated to all

AGM Minutes closed

Signed

Dated

29 July 2022

Peter Berry (Chairman)

Signed

Dated

29 July 2022

Georgina Colman (Secretary)