

# PURTON AND DISTRICT AGE CONCERN

England & Wales · Charity number 1026670

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1993-09-30

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 11 Highridge Close  
Purton  
Swindon  
SN5 4BS

**Phone** 07795244666

## Activities

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**Objects:** TO PROMOTE THE WELFARE OF THE AGED WITHIN PURTON AND DISTRICT.

**Activities:** Trying to make it easier for the elderly.

## Classification

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- **How:** Provides Human Resources, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes
- **Who:** Elderly/old People

## Geography

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- **Area of benefit:** IN PRACTICE PURTON, PURTON STOKE, HOOK AND BRAYDON
- Wiltshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£26,590	£24,480	-	-
2024-03-31	£27,491	£21,957	-	-
2023-03-31	£26,024	£24,932	-	-
2022-03-31	£35,013	£14,187	-	-
2021-03-31	£6,824	£12,089	-	-

## Trustees

Name	Role	Appointed
<b>Peter Michael Berry</b>	Chair	2018-06-05
Andrew Capewell		2018-11-06
Charlotte Griffin		2015-07-01
David Warren		2014-06-03
Georgina Emma Colman		2019-01-01
Graham Price		2005-04-05
Laura Melanie Phillips		2019-06-04

**PURTON AND DISTRICT AGE CONCERN**

England & Wales - Charity number 1026670

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# Accounts

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Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name: PURTON AND DISTRICT AGE CONCERN

On accounts for the year ended

31<sup>ST</sup> MARCH 2025

Charity no (if any)

1026670

Set out on pages

(delete, insert or add the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/3/25

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

28.4.25

Name:

BRIAN WOODMAN

Relevant professional qualification(s) or body (if any):

[Empty box for professional qualification]

Address:

6 WITFIELD CLOSE
PURTON
SWINDON SNS 4HB.

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

**Purton and District Age Concern  
Consolidated Income and Expenditure 2024/25**

	<u>Income</u>	<u>Expenditure</u>	<u>Surplus/Deficit</u>
Main Fund	£19,529.79	£18,615.67	£914.12
Minibus - Revenue	£5,097.44	£5,864.23	-£766.79
Minibus - Restricted	£1,962.57		£1,962.57
	<u>£26,589.80</u>	<u>£24,479.90</u>	<u>£2,109.90</u>

**Purton and District Age Concern**  
**Income and Expenditure - 1st April 2024 to 31st March 2025**

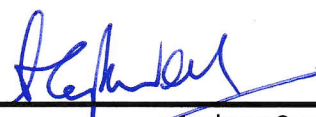
**General Fund Only (excludes Minibus transactions)**

	<u>Income</u>	<u>Expenditure</u>	<u>Surplus / Deficit</u>
<b><u>1. Charitable Events</u></b>			
a. Outings	£4,000.00	£2,825.00	£1,175.00
b. Christmas Parties / Carols	£773.17	£1,245.99	-£472.82
c. Christmas Vouchers	£0.00	£7,740.00	-£7,740.00
d. Tai Chi	£1,892.00	£1,901.48	-£9.48
e. 60th Anniversary Event	£0.00	£1,022.56	-£1,022.56
<b><u>2. Fundraising</u></b>			
a. 3B's	£3,317.00	£1,237.47	£2,079.53
b. Garden Party	£796.65	£11.70	£784.95
c. Burns Night	£2,850.00	£1,296.13	£1,553.87
d. Wine tasting (in 2025/26)	£0.00	£74.40	-£74.40
<b><u>3. Other Income / Expenditure</u></b>			
a. Donations	£4,133.70	£0.00	£4,133.70
b. Bank Interest	£1,767.27		£1,767.27
<b><u>4. Other Costs</u></b>			
a. Meeting room hire	£0.00	£65.60	-£65.60
b. Insurance	£0.00	£511.07	-£511.07
c. Equipment purchased	£0.00	£63.76	-£63.76
d. Printing and Postage	£0.00	£262.04	-£262.04
e. Thank You gifts	£0.00	£214.47	-£214.47
f. Other	£0.00	£144.00	-£144.00
	<u>£19,529.79</u>	<u>£18,615.67</u>	<u>£914.12</u>

**Change in Funding**

	<u>Opening Balance</u>	<u>Change during</u> <u>Year</u>	<u>Closing Balance</u>
Savings Accounts	£43,109.29	-£1,232.73	£41,876.56
Bank Account	£5,214.09	£2,140.87	£7,354.96
Cash	£131.85	£5.98	£137.83
	<u>£48,455.23</u>	<u>£914.12</u>	<u>£49,369.35</u>

Prepared by:



Andrew Capewell

Audited by:

 28.4.25

Brian Woodman

MINI-BUS STATEMENT OF ACCOUNTS FOR YEAR ENDING MARCH 2025

TRADING ACCOUNT

INCOME

Donations (Inc. Gift Aid)  
 Fuel Duty Rebate  
 Interest Building Society Account  
 Local Journeys  
 Shopping Trips  
 Lunch Club/PIPS lunches

£  
 175.31  
 337.85  
 675.28  
 599.50  
 1504.50  
 1805.00

EXPENDITURE

10 week checks  
 Service and MOT  
 Tail Lift servicing  
 Insurance – Emp & Public Liability  
 Insurance  
 Repairs  
 New Tyres  
 New Fire Extinguishers  
 Fuel  
 Allstar Card Charge  
 CTA Membership  
 Stationery  
 Parking Fine

£  
 260.00  
 266.62  
 343.50  
 535.60  
 1489.34  
 1727.42  
 180.89  
 38.00  
 898.67  
 37.2  
 50.00  
 11.99  
 25.00

TOTAL

5,097.44

TOTAL

5,864.23

DEFICIT on TRADING  
 Less Depreciation charged in Year

-766.79  
 -3,528.00

LOSS ON YEAR

RESTRICTED FUNDS ACCOUNT

Donation from Mr & Mrs Hunt  
 Donations re the late Eric Spencer  
 Building Society Interest

100.00  
 163.75  
 1698.82

1962.57

Income for year added to balance

1962.57

Prepared By.....  
 (Treasurer)

Certified correct from documentation provided.....  
 (Auditor)

MINI-BUS BALANCE SHEET YEAR ENDING MARCH 2025

**ASSETS**

	2024/2025	2023/2024
	£	£
Mini-bus		
Peugeot (HX18AXD)	14,114.00	17,642.00
Lloyds TSB		
General	6721.12	7899.44
Restricted	6,721.12	7,899.44
Dudley B S.Investment		
General	16715.66	16304.13
Restricted	42979.27	41016.70
	<u>£80,530.05</u>	<u>£82,862.27</u>
2024/2025 Profit/Loss		-4,294.79
2024/2025 Restricted Fund Income		1,962.57
	<u>80,530.05</u>	<u>80,530.05</u>

Prepared By *[Signature]* .....(Treasurer)

Certified correct from documentation provided.....*[Signature]*.....(Auditor)

PURTON & DISTRICT AGE CONCERN  
Minutes of AGM – Wednesday 2 July 2025- 7.00pm

Agenda:

- 1) Minutes of Last AGM (Jul24)
- 2) Chairman's report
- 3) Secretary's report
- 4) Treasurer's report
- 5) Minibus Treasurer's report
- 6) Election of committee & officers

Present:

Peter Berry (Chair)	Georgina Colman (Sec)	Tracey Coombs	Jean Totterdell
Laura Phillips (V.Chair)	Graham Price	Liz Rushen	Charlotte Griffin
Ali Bunce (Asst sec)	Shirley Legge	Andrew Capewell (Treasurer)	

Apologies:

Emma Wheeler			
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1. Minutes of the last meeting: - The minutes were approved and signed by Peter.
2. Chairman's Report – Peter Berry

Our first event after last year's AGM was the Coffee Morning at Dick & Jackie's which presented us with a dilemma as it had been raining on the Friday and was going to rain again on the Saturday. Dick said that we could use his barn, which is actually bigger than his garden, for the event and we set up inside wondering if anybody would turn up. They did, much the same amount of people as usual.

Our coach trip to Weston was well attended in August and in September we celebrated our 60th birthday with a 'high tea' and entertainment for all involved with our group. Great get together with the Swing Birds band.

October and our second 3B's which again was very well attended, capacity crowd. November saw the Christmas shopping trip to Cardiff which was another full coach, even George came out on this one! Shall go to Cardiff again this year, everyone happy with that.

Less Abled Christmas party 30th November with Village Voices always a good atmosphere. Christmas Party 7th December with Andy Turner singing which went down really well. Must use him again. Carols on Christmas Eve was amazing with a great turnout, I couldn't go unfortunately but well done everyone involved.

Burns Night 25th January another great night, sold out, great new piper who we've booked for next year. Best ever money maker. 3B's 28th March, popular as ever another one sold out. Chatter Club, new idea booked three with Chris at the Red House, good attendance so far we will make a decision as to whether to carry on with this. Coach trip to Gt Malvern 21st May, lovely day, great lunch 47 people on board, good feedback.

When you look at all these events and the feedback, we get then we know we're not doing a bad job, so well done everyone, I am very proud to work on this committee with you all. Please keep doing what you are doing. With us and the minibus committee we are giving our residents something other villages can only dream about.

3. Secretary's Report- Georgina Colman

It's been another good year for Purton & District Age Concern, with lots of activity, plenty of community spirit, and continued support for older people in and around the village.

We've held a range of events over the past year that have helped bring people together and give everyone something to look forward to. Our Bingo evenings remain popular, and the Celebration tea party was a lovely occasion – a full hall, great music, and plenty of cake!

Coffee mornings and Chatter club have all provided simple but meaningful opportunities for a chat and a laugh – which, as we know, can make all the difference.

We've had another solid year for fundraising, with raffles, stalls, and generous donations all helping us keep everything going. A big thank-you to everyone who contributed – by baking, donating prizes, or simply showing up and supporting us.

We're also very grateful to the residents, businesses, and community groups who continue to back us – often behind the scenes, but always appreciated.

As always, a big thank-you goes to our volunteers, committee members, and everyone who helps in ways big and small. From setting up chairs to managing the books – every bit matters.

Looking ahead, we'll keep doing what we do best – supporting older people in our community in practical and thoughtful ways. As always, we're on the lookout for new volunteers, and we'd love to hear from anyone who'd like to get involved.

Thank you again for your continued support – it really does make a difference.

#### 4. Treasurer's Report – Andrew Capewell

We achieved a £914 surplus in 2024/25, down £1,570 from £2,484 last year. The main contributors for the change in the surplus were:

- Savings interest increased by £1,483 to £1,767 due to the change in provider
- Outings / trips increased by £997 to £1,175
- 3B's surplus increased by £483 to £2,079
- Donations decreased by £1,832, but we still received £4,133
- The cost of the 60<sup>th</sup> Anniversary party was £1,022
- Christmas Vouchers costs £140 less, with a total cost this year of £7,740
- Burns night made an additional £153, which made a surplus of £1,554
- Christmas Parties / Carols costs us an additional £238 with a total cost of £473
- There were three events we did not host this year, last year these events made a profit of:
  - Wine Tasting £982
  - Jumble Sale £402
  - Quiz Night £370

#### Donations

Donations decreased by £1,832 to £4,133, the main break down of the donation is as follows:

Vodafone "employee matching scheme"	£1,050
"On behalf of" Donations	£2,055
General	£429
PIPS	£599

#### Events

Once again, our events have done exceptionally well this year, but there have been less events than previous years with the Quiz night having to be cancelled due to a clash with another event in the village. These four events covered 56% of our Christmas Voucher costs. The summary of 2024/25 events are as follows:

	Income	Costs	Profit / Loss
Garden Party	£796.65	£11.70	<b>£784.95</b>
October 3B's	£1,597.00	£664.98	<b>£932.02</b>
Burns	£2,850.00	£1,296.13	<b>£1,553.87</b>
March 3B's	£1,677.00	£709.69	<b>£1,013.31</b>

#### Outings

As reported last year we reduced the trips this year, all of which ran at a profit. The summary of 2024/25 events are as follows:

	Income	Costs	Profit / Loss
Boat Trip	£1,760.00	£1,745.00	<b>£15.00</b>
Weston Trip	£1,134.00	£480.00	<b>£654.00</b>
Cardiff Trip	£1,046.00	£600.00	<b>£446.00</b>

### Tai Chi

It has been a good year for the classes this year with only three months where the income did not cover the costs, but overall, it made a profit of £131. As part of the agreement to increase the price last year it was agreed that any surplus would be given back to the Tai Chi committee to decide how to distribute – last year this was £81 and this year the £131 was refunded.

### Christmas Vouchers

774 (£7,740) of the 948 Christmas Vouchers issued were taken up this year (81.6% take up, down from the 84.5% last year).

Overall, it has been another fantastic financial performance for the year.

### 5. Minibus Treasurer's Report – Graham Price

This year there was a cash outflow of £766.79 compared to a surplus of £969.79 in the previous year. As mentioned in last year's report, the bus was involved in a couple of incidents which cost £1727 to repair, this accounted for the deficit, otherwise total Income and Expenditure were much in line with last year's figures although constituent parts varied slightly. At the close of the year there was over £23k in the General Account. This will gradually be eroded by future losses as the operation is run as "not for profit".

The Restricted Fund Account increased by almost £2k thanks to 2 bequests, and Savings interest which increased by £1k justifying the decision to move the account to a different Building Society. The money in this account which currently stands at £43K is to be used to purchase a new bus when required.

Thanks to the efforts of Hazel and her team of volunteers the minibus operation remains in a very healthy position.

### 6. Election of Committee & Officers

Position	Elected	1 <sup>st</sup>	2 <sup>nd</sup>
Chairman	Peter Berry	Georgina Colman	Charlotte Griffin
Vice Chair	Laura Phillips	Alison Bunce	Shirley Legge
Secretary	Georgina Colman	Laura Phillips	Jean Totterdale
Ass. Secretary	Ali Bunce	Georgina Colman	Shirley Legge
Treasurer	Andrew Capewell	Peter Berry	Liz Rushen
Committee			
General Committee	Confirmed on block	All	All

The annual accounts have been reviewed and approved by the committee

Signed  Peter Berry (Chairman)  
Dated 9/7/25

Signed  Georgina Colman (Secretary)  
Dated 1/7/25

**PURTON AND DISTRICT AGE CONCERN**

England & Wales - Charity number 1026670

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# Accounts

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Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name: PURTON AND DISTRICT AGE CONCERN

On accounts for the year ended

31<sup>ST</sup> MARCH 2024

Charity no (if any)

1026670

Set out on pages

remember to include the page numbers of additional sheets

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 10.6.24

Name: BRIAN WOODMAN

Relevant professional qualification(s) or body (if any):

[Empty box for professional qualification]

Address:

6 WITFIELD CLOSE
PURTON
SWINDON SNS 4HB

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

**Purton and District Age Concern**  
**Consolidated Income and Expenditure 2023/24**

	<u>Income</u>	<u>Expenditure</u>	<u>Surplus/Deficit</u>
Main Fund	£20,353.42	£17,869.25	£2,484.17
Minibus - Revenue	£5,057.90	£4,088.21	£969.69
Minibus - Restricted	£2,080.14		£2,080.14
	<u>£27,491.46</u>	<u>£21,957.46</u>	<u>£5,534.00</u>

**Purton and District Age Concern**  
**Income and Expenditure - 1st April 2023 to 31st March 2024**

**General Fund Only (excludes Minibus transactions)**

	<u>Income</u>	<u>Expenditure</u>	<u>Surplus / Deficit</u>
<b><u>1. Charitable Events</u></b>			
a. Outings	£2,495.00	£2,317.25	£177.75
b. Christmas Parties / Carols	£892.61	£1,127.00	-£234.39
c. Christmas Vouchers	£0.00	£7,880.00	-£7,880.00
d. Tai Chi	£1,845.05	£1,857.50	-£12.45
e. 60th Anniversary Event	£0.00	£150.00	-£150.00
<b><u>2. Fundraising</u></b>			
a. 3B's	£2,320.00	£724.14	£1,595.86
b. Jumble Sale	£402.01	£0.00	£402.01
c. Coffee Morning	£912.70	£64.77	£847.93
d. Burns Night	£2,789.30	£1,388.28	£1,401.02
e. Quiz Night	£944.60	£574.95	£369.65
f. Wine tasting	£1,502.00	£593.99	£908.01
<b><u>3. Other Income / Expenditure</u></b>			
a. Donations	£5,965.94	£0.00	£5,965.94
b. Bank Interest	£284.21	£0.00	£284.21
<b><u>4. Other Costs</u></b>			
a. Meeting room hire	£0.00	£142.10	-£142.10
b. Insurance	£0.00	£365.25	-£365.25
c. Equipment purchased	£0.00	£325.72	-£325.72
d. Printing and Postage	£0.00	£161.50	-£161.50
e. Thank You gifts	£0.00	£56.49	-£56.49
f. Other	£0.00	£140.31	-£140.31
	<u>£20,353.42</u>	<u>£17,869.25</u>	<u>£2,484.17</u>


**Change in Funding**

	<u>Opening Balance</u>	<u>Change during Year</u>	<u>Closing Balance</u>
Savings Accounts	£37,949.82	£5,159.47	£43,109.29
Bank Account	£7,895.37	-£2,681.28	£5,214.09
Cash	£125.87	£5.98	£131.85
	<u>£45,971.06</u>	<u>£2,484.17</u>	<u>£48,455.23</u>

Prepared by:

 10/4/24  
 Andrew Capewell

Audited by:

 10.6.24.  
 Brian Woodman

MINI-BUS STATEMENT OF ACCOUNTS FOR YEAR ENDING MARCH 2024

TRADING ACCOUNT

<u>INCOME</u>	<u>£</u>	<u>EXPENDITURE</u>	<u>£</u>
Donations (inc. Gift Aid)	207.00	10 week checks	325.00
Fuel Duty Rebate	433.55	MOT	50.00
Interest Building Society Account	240.24	Tail Lift servicing	291.79
Local Journeys	737.50	Insurance – Emp & Public Liability	519.18
Shopping Trips	1591.50	Insurance	1482.26
Lunch Club/PIPS lunches	1842.00	Printing Volunteer's Handbooks	120.16
DRB check recharged to PAC	6.11	DRB checks	36.66
		New pad for key box	56.40
		Fuel	1105.57
		Allstar Card Charge	22.21
		CTA Membership & Section 19 Permit	61.00
		Stationery	17.98
<b>TOTAL</b>	<u>5,057.90</u>	<b>TOTAL</b>	<u>4,088.21</u>

<b>TOTAL</b>	<u>5,057.90</u>	<b>TOTAL</b>	<u>4,088.21</u>
		<b>SURPLUS ON TRADING</b>	969.69
		Less Depreciation charged in Year	-3,528.00
		<b>LOSS ON YEAR</b>	<u>2,558.31</u>

RESTRICTED FUNDS ACCOUNT

Donation from PIPS cafe	825.00		
Donations re the late Marion Cotton	165.00		
Donations re the late Richard Parks	410.00		
Building Society Interest	680.14		
	<u>2080.14</u>	Income for year added to balance	<u>2080.14</u>

Prepared By Grace (Treasurer)

Certified correct from documentation provided.....(Auditor)

MINI-BUS BALANCE SHEET YEAR ENDING MARCH 2024

**ASSETS**

2023/2024  
2022/2023

£

Mini-bus					
Peugeot (HX18AXD)					£21,170.00
Lloyds TSB					
General	7899.44		12169.39		
Restricted	<u>7,899.44</u>		<u>      </u>		
Dudley B S.Investment					£12,169.99
General	16304.13		11063.39		
Restricted	41016.70	57,320.83	<u>38936.56</u>		£50,000.45

2023/2024 Profit/Loss

2023/2024 Restricted Fund Income

£82,862.27

£83,340.44

-2,558.31

2,080.14

82,862.27

82,862.27

Prepared By.....*[Signature]*.....(Treasurer)

Certified correct from documentation provided.....*[Signature]*.....(Auditor)

PURTON & DISTRICT AGE CONCERN  
Minutes of AGM – Thursday 11 July 2024- 7.00pm

Agenda:

- 1) Minutes of Last AGM (Jun 23)
- 2) Chairman's report
- 3) Secretary's report
- 4) Treasurer's report
- 5) Minibus Treasurer's report
- 6) Election of committee & officers

Present:

Peter Berry (Chair)	Georgina Colman (Sec)	Tracey Coombs	Jean Totterdell
Laura Phillips (V.Chair)	Graham Price	Liz Rushen	Emma Wheeler
Ali Bunce (Asst sec)	Shirley Legge		

Apologies:

Andrew Capewell (Treasurer)	Charlotte Griffin		
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1. Minutes of the last meeting: - The minutes were approved and signed by Peter.
2. Chairman's Report – Peter Berry

The first event after the AGM last year was the trip to Weston in August that Liz & Clive Rushen hosted while I was still recovering from pneumonia and believe it or not the tide was in, and people could actually enter the sea. I have been challenged this year to emulate that timing, not easy at Weston!

Tracey had bought the draft copy of the Minibus Handbook to our September meeting, this puts down all the rules and regulations necessary for us to run it properly, a big job to do so well done to the Minibus Committee for working on this.

We had a Jumble Sale in September which was our first since the pandemic, hard work but worth doing although there might be a question mark on the future of these.

October 3B's always a popular evening, good money made once again. Wine tasting in November made a huge profit and the shopping trip to Clarke's Village in Somerset also made a profit, so all good events to try again.

Running up to Christmas and our Christmas parties were a great success, we don't look for profit on these, but they are so well received by our residents.

I think that pretty much concludes 2023, a great success for all of us to feel proud of, well done.

2024

It seems to me as if we have turned around the concerns that people had of post-pandemic worries over mixing in large groups and have once again produced good profits from our events this last year compared to the previous few years. We made the decision to cut back on the amount of coach trips that we normally run, only to be surprised by the eagerness of residents to get out and about, each trip bringing more response than usual. Our main events, Burns Night, which was a great evening and a good money earner, 3B's in March was equally well attended with a sell out on tickets. Unfortunately, we had to cancel the Quiz Night in June as it clashed with a big village event, and everybody seemed to want to go to that. The Boat Trip was a success with 44 people on the coach which was the maximum we could take on the boat.

I think by reducing the coach outings has helped to fill the coach, but perhaps we should consider bringing back some more next year.

It just leaves me to express once again my thanks to the committee for their hard, and enthusiastic work and to all the helpers and the minibus staff who make this charity work.

3. Secretary's Report- Georgina Colman

How times flies. It's hard to believe another year has gone by already. 2024 is 5<sup>th</sup> year I've been with Purton & District Age Concern. I am proud to be part of a group of people that have given so much to a village and have managed to survive 60 years. It will be lovely to pull everyone together to celebrate later in the year and to thank everyone for all their support.

Personally, I would like to thank all the volunteers that are called upon to help with our events as without them they would not be so successful, and of course thank you to each committee member for their contribution and support given to me in my role of secretary.

I believe the reduction in our coach trips have made the main one's ever more popular and we have had a great turn out on the trip for 2024. I think variety is the spice of life and the wine tasting & river cruise certainly proved that with a sell out crowd. Maybe for 2025 we can put our thinking caps on and come up with even more, new ideas for trips and fundraising events

Our social media seems to be working well with the promotion of events and I would urge you to carry on sharing any posts so we can maximise our audience.

Thanks again to everyone who helps, mucks in and supports us.

#### 4. Treasurer's Report – Andrew Capewell

We are now back to pre-COVID financial levels with a substantial increase in our operating surplus over last year of £6,753.60, with a surplus for 2023/24 of £2,484.17. The main contributors to this increase were:

- + £5,235.49 increase in Donations.
- + £908.01 Wine Tasting – new fund-raising activity.
- + £464.01 Jumble Sale – first sale since COVID.
- + £427.11 3B's – increased profit plus a timing adjustment (event/income over year-end).
- +£184.71 – Increase in Interest mostly due to new savings accounts - an additional £545 has been earned from the one-year bond, but this will be reported when paid on the anniversary of the opening.
- -£525.67 - Cream Teas – there were no cream tea events this year.
- -£238 - Christmas Cards – we did not sell Christmas cards this year.

Donations increased from £730.45 to £5,865.94, the main break down of the donation is as follows:

One Stop	£1,075.00
Vodafone	£1,190.01
"On behalf of" Donations	£2,404.45
Gift Aid (Tax refund)	£65.18
General	£921.30
PIPS	£150.00
PADS	£160.00

#### Events

Our events have done exceptionally well this year making almost £800 more than last year with a very successful Wine Tasting being added to the schedule. The summary of 2023/24 events are as follows:

	Income	Costs	Profit / Loss
Quiz Night	£944.60	£562.95	£381.65
Garden Party	£912.70	£64.77	£847.93
Jumble	£402.01	£62.00	£340.01
October 3B's	£1,162.00	£328.27	£833.73
Wine Tasting	£1,502.00	£593.99	£908.01
Christmas	£892.56	£1,073.50	-£180.94
Burns	£2,789.30	£1,326.78	£1,462.52
March 3B's	£1,158.00	£384.87	£773.13
			£5,366.04

#### Outings

With the exception of the mystery tour we covered the costs for each trip, due to increased cost and low attendance we have stopped the mystery tours. 41 of the £5 vouchers were taken up, the vouchers were issued to try and promote attendance. The summary for 2023/24 are as follows:

	Income	Costs	Profit / Loss
May Mystery Tour	£575.00	£772.25	-£197.25
June Garden Centre	£454.00	£420.00	£34.00
August Weston Trip	£813.00	£460.00	£353.00
Christmas Trip	£653.00	£460.00	£193.00
			£382.75
Vouchers taken up			-£205.00
			£177.75

## Tai Chi

The year started off poorly, but a change in pricing in autumn and the RWB Tai Chi closing down saw a financial turnaround. As part of the agreement to increase the price it was agreed that any surplus would be given back to the Tai Chi committee to decide how to distribute – this came to refunding £81. Last year Tai Chi made a loss of £256.

	Fees	Costs	Profit / Loss
Apr-23	£80.00	£98.50	-£18.50
May-23	£145.00	£197.00	-£52.00
Jun-23	£140.00	£197.00	-£57.00
Jul-23	£140.00	£147.75	-£7.75
Sep-23	£119.00	£200.80	-£81.80
Oct-23	£105.00	£100.40	£4.60
Nov-23	£294.00	£251.00	£43.00
Dec-23	£98.00	£100.40	-£2.40
Jan-24	£273.00	£200.80	£72.20
Feb-24	£336.00	£200.80	£135.20
Mar-24	£115.05	£150.60	-£35.55
	£1,845.05	£1,845.05	£0.00

The accounts show a small loss, but this is just a timing difference for the payment of the hall booking.

## Christmas Vouchers

788 (£7,880) of the 932 Christmas Vouchers issued were taken up this year (84.5% take up, slightly down from the 86% last year).

Overall, it has been a fantastic financial performance for the year.

## 5. Minibus Treasurer's Report – Graham Price

This year, for the first time in 9 years, the minibus operation recorded a positive cash flow. Factors which contributed to this were, operating with just 1 vehicle, no servicing costs for the bus (now every 2 years) neither were there any costs for tyres or other repairs. Positives on the Income side were D f T continuing to pay Fuel Duty Rebate at pre-covid levels and Increased interest on the Savings Account following the change of account from Virgin to Dudley Building Society.

Unfortunately, the current year has got off to a bad start with a cost of £1700 being incurred following damage to the bus, however there was a balance of £24k in reserve at the end of the year so this does not present a problem.

The Restricted Fund Account increased by over £2k thanks to 2 bequests, a donation from PIPS and Savings interest. The money in this account which currently stands at £41K is to be used to purchase a new bus when required.

Thanks to the efforts of Hazel and her team of volunteers the minibus operation remains in a very healthy position.

## 6. Election of Committee & Officers

Position	Elected	1 <sup>st</sup>	2 <sup>nd</sup>
Chairman	Peter Berry	Georgina	Ali
Vice Chair	Laura Phillips	Ali	Tracey
Secretary	Georgina Colman	Emma	Laura
Ass. Secretary	Ali Bunce	Laura	Georgina
Treasurer	Andrew Capewell	Laura	Tracey
Committee	Shirley Legge	Georgina	Tracey
General Committee	Confirmed on block	All	All

Audited accounts received and distributed.

Signed  Peter Berry (Chairman)

Dated 8/8/24

Signed  Georgina Colman (Secretary)

Dated 8/8/24.

**PURTON AND DISTRICT AGE CONCERN**

England & Wales - Charity number 1026670

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# Accounts

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Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name

PURTON AND DISTRICT AGE CONCERN

On accounts for the year ended

31<sup>ST</sup> MARCH 2023

Charity no (if any)

1026670

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
• the accounts did not accord with the accounting records; or
• the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

20.6.23

Name:

BRIAN WOODMAN

Relevant professional qualification(s) or body (if any):

[Empty box for professional qualification]

Address:

6 WITFIELD CLOSE
PURTON
SWINDON SNS 4HB

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

**Purton and District Age Concern  
Consolidated Income and Expenditure 2022/23**

	<u>Income</u>	<u>Expenditure</u>	<u>Surplus/Deficit</u>
Main Fund	£13,436.98	£17,706.41	-£4,269.43
Minibus - Revenue	£5,733.00	£7,225.20	-£1,492.20
Minibus - Restricted	£6,853.85	£0.00	£6,853.85
	<u>£26,023.83</u>	<u>£24,931.61</u>	<u>£1,092.22</u>

**Purton and District Age Concern**  
**Income and Expenditure - 1st April 2022 to 31st March 2023**

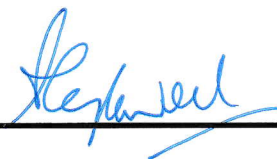
**General Fund Only (excludes Minibus transactions)**

	<u>Income</u>	<u>Expenditure</u>	<u>Surplus / Deficit</u>
<b><u>1. Charitable Events</u></b>			
a. Outings	£2,581.00	£2,722.23	-£141.23
b. Christmas Parties / Carols	£637.15	£1,176.60	-£539.45
c. Christmas Vouchers	£0.00	£7,560.00	-£7,560.00
d. Tai Chi	£1,630.00	£1,881.25	-£251.25
<b><u>2. Fundraising</u></b>			
a. 3B's	£2,109.00	£940.25	£1,168.75
b. Christmas Cards	£238.00	£0.00	£238.00
c. Jumble Sales	£0.00	£62.00	-£62.00
d. Coffee Morning	£872.33	£0.00	£872.33
e. Burns Night	£2,633.00	£1,225.96	£1,407.04
f. Quiz Night	£911.00	£646.24	£264.76
g. Cream Teas	£620.55	£94.88	£525.67
<b><u>3. Other Income / Expenditure</u></b>			
a. Donations	£1,105.45	£375.00	£730.45
b. Bank Interest	£99.50	£0.00	£99.50
<b><u>4. Other Costs</u></b>			
a. Meeting room hire	£0.00	£56.00	-£56.00
b. Insurance	£0.00	£352.08	-£352.08
c. Equipment	£0.00	£18.13	-£18.13
d. Printing and Postage	£0.00	£115.00	-£115.00
e. Thank You gifts	£0.00	£151.12	-£151.12
f. Other	£0.00	£329.67	-£329.67
	<b>£13,436.98</b>	<b>£17,706.41</b>	<b>-£4,269.43</b>

**Change in Funding**

	<u>Opening Balance</u>	<u>Change during Year</u>	<u>Closing Balance</u>
Savings Account	£37,850.32	£99.50	£37,949.82
Bank Account	£12,269.85	-£4,374.48	£7,895.37
Cash	£120.32	£5.55	£125.87
	<b>£50,240.49</b>	<b>-£4,269.43</b>	<b>£45,971.06</b>

Prepared by:



6.4.23

Andrew Capewell

Audited by:



20.6.23

Brian Woodman

MINI-BUS STATEMENT OF ACCOUNTS FOR YEAR ENDING MARCH 2023

TRADING ACCOUNT

<u>INCOME</u>	£	<u>EXPENDITURE</u>	£
Donations	88.50	10 week checks – Blue Bus	390.00
Fuel Duty Rebate	695.17	Service & MOT – Blue Bus	228.73
Interest Investment Account	131.09	New Tyres – Blue Bus	165.60
Local Journeys	2,199.00	Insurance – Emp & Public Liability	559.65
Lydiard Lunch Club	16.00	Insurance – Blue Bus	1325.71
Purton Lunch Club	1616.00	Insurance – Grey Bus	1325.71
The Cedars	25.00	6 week check – Grey Bus	180.00
Refund – Grey Bus Insurance	962.24	Repairs & MOT – Grey Bus	1,424.48
		Fuel	1130.01
		Allstar Card Charge	22.19
		1 <sup>st</sup> Aid Boxes	60.66
		Stationery & Blue Badge renewal	29.99
		Tail Lift servicing	382.47
<b>TOTAL</b>	<u>5,733.00</u>	<b>TOTAL</b>	<u>7,225.20</u>

DEFICIT on TRADING	-1,492.20
Less Depreciation charged in Year	-3,528.00
	<u>5,020.20</u>

LOSS ON YEAR

RESTRICTED FUNDS ACCOUNT

Donation from Lydiard Lunch Club	2280.40		
Sale of Grey Bus	4500.00		
Donations re the late Gordon Kirk	73.45		
	<u>6853.85</u>	Income for year added to balance	<u>6853.85</u>

Prepared By..... *Guise* ..... (Treasurer)

Certified correct from documentation provided..... *[Signature]* ..... (Auditor)

MINI-BUS BALANCE SHEET YEAR ENDING MARCH 2023

	<u>2022/2023</u>	<u>2021/2022</u>
	£	£
<b>ASSETS</b>		
Mini-bus		24698.00
Peugeot (HX18AXD)	21170.00	
Lloyds TSB		
General	12,169.99	6,939.43
Restricted	<u>12169.99</u>	<u>6939.43</u>
Virgin B S.Investment		
General	11063.89	17786.65
Restricted	<u>38936.56</u>	<u>49869.36</u>
	<u>83340.44</u>	<u>81506.79</u>
2022/2023 Profit/Loss		-5,020.20
2022/2023 Restricted Fund Income		6,853.85
		<u>83,340.44</u>

Prepared By.....*[Signature]*.....(Treasurer)

Certified correct from documentation provided.....*[Signature]*.....(Auditor)

**PURTON & DISTRICT AGE CONCERN**

Minutes of AGM - Wednesday 7 June 2023- 7.00pm

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**Agenda:**

- 1) Minutes of Last AGM (Jun 22)
- 2) Chairman's report
- 3) Secretary's report
- 4) Treasurer's report
- 5) Minibus Treasurer's report
- 6) Election of committee & officers

**Present:**

Peter Berry (Chair)	Georgina Colman (Sec)	Tracy Coombs	Jean Totterdell
Laura Phillips (V.Chair)	Graham Price	Charlotte Griffin	Emma Wheeler

**Apologies:**

Andrew Capewell (Treasurer)	Ali Bunce (Asst sec)	Liz Rushen	Colin Freemantle
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1. **Minutes of the last meeting:** - The minutes were approved and signed by Peter
2. **Chairman's Report**

It's nice to be able to report a relatively successful year in which we were allowed to function properly, which had been severely restricted during the pandemic. We started 2022 with our first event in April bringing back the 3B's much to everybody's delight and we continued as normal for the rest of the year, gradually getting back into the swing of things.

The attendance was good for our village-based events but I'm afraid the coach trips have not been as successful and there must be a question mark over the future of too many trips losing money, perhaps less trips might make a difference. Having said that, the response from those that did go on our trips was very positive. We are trying to advertise the trips more to see if that makes a difference, unfortunately the cost of the coach has risen in line with the fuel cost increases which doesn't help.

Having seen Andrew's treasurer's report it's encouraging to see some nice profits through the year, and that is all due to our committee members and the hard work you all put in to make these events a success, also the helpers that come along on the night (or day) to help us set up and then clear up at the end of the event. Thanks to all of you, I am very proud of our committee, and I hope you feel you can continue with us for at least the next year (or even longer)!

We still have the Quiz Night, Coffee Morning, Jumble Sale, Wine Tasting, Cream Teas? 3B's in October and at least two more coach trips to look forward to, before we get to the Christmas parties again! How quickly this year is going, and how much we are doing, but I'm sure we will manage to do it to the best of our ability.

We had a memorial event for our President Tony Price in July 2022 which he had financed as part of his bequest, and we financed a tree and a plaque for him in memory of being one of the founders of our Group so many years ago. It was a lovely day which he would have enjoyed so much, all the things he liked at his favourite venue, the Red House. His presence is still very much missed by all who knew him.

Unfortunately, we lost Chris Woodward from the committee when she moved to live in Wales and would like to thank her for her lively input while with us. On the plus side we managed to recruit Emma Wheeler into our group, and we welcome her as somebody that knows well what we do. Also, we welcome Tracey Coombes who joins us as the Minibus Secretary, taking over from Andy who decided to stand down, thanks to him for his many years of service. My thanks go to Georgina and Andrew who help so much in many ways to ensure the smooth running of our organisation. I hope all of you will enjoy the rest of the year.

Peter

A grateful Chairman

### 3. Secretary's Report

This is my fourth year as secretary for Purton & District Age Concern (how time flies) and still I can't put names to all the faces of our volunteers and helpers, so my apologies. Living outside the village means I don't get to know you as well as others, but I hope you don't find my commitment and responses lacking.

2023 has started completely different to the last few years. Our residents are getting back into the flow of things and enthusiasm for are events is growing. It's unfortunate that not everything is back to the numbers that we used to see, and the coach trips, in particular, have been low uptake.

Our volunteers and supporters are, as always, doing a great job and I thank them whole heartedly for all they do. We are a committee of very busy people and without our squad of volunteers wouldn't be able to do half of what we get through in the year.

It is getting hard to promote our events and spread the word so I would encourage all our committee & street wardens to continue making a concerted effort to 'spread the word'. Unfortunately, as much as I'd like to, I can't rely solely on social media & email to publish updates.

Our resident's circulation list does need updating, this became apparent after the Christmas vouchers went out and I was contacted about people that had been missed. We do rely solely on our Street Wardens to keep us updated, which is not always an easy task. I will include a small paragraph in next month's magazine highlighting our services and asking residents to let us know if they aren't currently contacted so we can ensure everyone applicable is included this Christmas.

Going forward, we really could do with more volunteers to join our committee. We are a group of very busy people, even those of us who are retired, and we need to spread out the tasks & responsibilities. If you are interested in joining us, please get in touch with me and we can have a chat about what's involved.

Thanks again to everyone who helps, mucks in and supports us.

### 4. Treasurer's Report – Andrew Capewell

We have started to see an increase in the activities, but still a way off the financial levels from the last (full) pre Covid period with income at £8.2k less with a corresponding drop in cost of £3.8k, resulting in a loss of £4.3k (from a surplus of £0.1k).

The drop in income is mainly down to:  
Outings £2.3k with a drop in cost of £1.5k  
Donations £1.8k  
Christmas Raffle £1.5k  
Jumble sales £0.8k  
Market Stalls £0.8k  
Village Party £0.5k  
Tai Chi £0.2k, but costs also increased by £0.2k

Cream Teas have been introduced to our events that have added £0.6k of additional income

#### Events

Except for the events that have not restarted post Covid (Jumble sales, Market stalls and Village Party) have financially performed at around the pre Covid level or a little better in some cases. The summary of events in 2022/23 are as follows:

	Income	Costs	Profit / Loss
3B's - April	£784.00	£289.37	<b>£494.63</b>
Coffee Morning	£872.33	£0.00	<b>£872.33</b>
Quiz Night - July	£911.00	£558.24	<b>£352.76</b>
Cream Tea - Sept	£344.55	£36.27	<b>£308.28</b>
3B's - October	£831.00	£314.42	<b>£516.58</b>
Christmas Events	£637.15	£930.10	<b>-£292.95</b>
Burns Night	£2,633.00	£1,225.96	<b>£1,407.04</b>
3B's - March	£1,012.00	£313.71	<b>£698.29</b>
Cream Tea - March	£282.00	£58.61	<b>£223.39</b>
			<b>£4,580.35</b>

There have been three 3B's events in 2022/23 due to the dates Easter fell which has increased profits by circa £500 in 2022/23.

### Outings

We have seen a dramatic drop in numbers attending the outings which in part is due to Covid, but also due to previous regulars no longer able to attend / very few new attendees. The summary of outings in 2022/23 are:

	Income	Costs	Profit / Loss
Mystery - May	£455.00	£592.23	<b>-£137.23</b>
Train Trip - June	£800.00	£790.00	<b>£10.00</b>
Weston - S - Mare - Aug	£428.00	£440.00	<b>-£12.00</b>
Garden Centre - Sept	£376.00	£410.00	<b>-£34.00</b>
Clarks Village - Nov	£567.00	£490.00	<b>£77.00</b>
			<b>-£96.23</b>

### Tai Chi

The numbers attending Tai Chi have dropped, but there is a growing number of regulars now attending, there are a few months where just 1 or 2 extra attending during the month would have covered the costs. The summary of Tai Chi: in 2022/23 are:

	Fees	Costs	Profit / Loss
Apr-22	£70.00	£98.50	<b>-£28.50</b>
May-22	£205.00	£197.00	<b>£8.00</b>
Jun-22	£165.00	£197.00	<b>-£32.00</b>
Jul-22	£105.00	£147.75	<b>-£42.75</b>
Sep-22	£155.00	£200.00	<b>-£45.00</b>
Oct-22	£80.00	£100.00	<b>-£20.00</b>
Nov-22	£190.00	£200.00	<b>-£10.00</b>
Dec-22	£105.00	£150.00	<b>-£45.00</b>
Jan-23	£195.00	£197.00	<b>-£2.00</b>
Feb-23	£140.00	£147.75	<b>-£7.75</b>
Mar-23	£215.00	£246.25	<b>-£31.25</b>
			<b>-£256.25</b>

To show how this compares to previous years:

Surplus in 2019/20 - £210

Loss in 2018/19 - **£52**

Loss in 2017/18 - **£370**

Loss in 2016/17 - **£74**

Loss in 2015/16 - **£262**

Overall, it has been a good financial performance when you take into account we have continued to fund the Christmas Voucher scheme where 921 (£9,210) vouchers were issued and 86% were used 792 (£7,920), as well as the normal Christmas events.

## **5. Minibus Treasurer's Report**

At the time of the meeting the minibus accounts are still being audited.

Expenditure exceeded income by almost £1500 during the year, this was due to expenditure on the grey bus before it was disposed of in September.

On the income side, Fuel Duty Rebate includes the half yearly rebate from the previous year, also, D. of T. have been paying the rebate at pre-covid levels as many carriers have said they would struggle to survive if rebates were paid at the lower levels of business since Covid. Based on our current mileage our true level of rebate would be around £150 per annum so we have benefited enormously from the Government's generosity.

At the level we have been running at over the past 6 months I had anticipated that, barring any major expense, we would be close to breaking even this year, but we have recently been informed that the Tuesday lunches at PIPS are finishing so this will knock a hole in our income. However, we have £23k in our bank and savings accounts to cover any shortfalls.

The Restricted Account which holds donations for a new bus when required increased by £6853 and now stands at £38936.

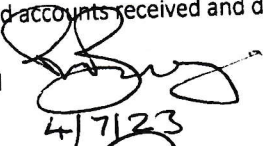
Thanks to the efforts of Hazel and her team of volunteers the minibus operation remains in a very healthy position.

6. Election of Committee & Officers

Position	Elected	1 <sup>st</sup>	2 <sup>nd</sup>
Chairman	Peter Berry	Charlotte	Laura
Vice Chair	Laura Phillips	Tracey	Peter
Secretary	Georgina Colman	Charlotte	Peter
Ass. Secretary	Ali Bunce	Georgina Colman	Laura
Treasurer	Andrew Capewell	Georgina Colman	Jean
General Committee	Confirmed on block	Peter	Charlotte
Emma Wheeler	Committee	Peter	Laura

Audited accounts received and distributed.

Signed



Peter Berry (Chairman)

Dated

4/7/23

Signed



Georgina Colman (Secretary)

Dated

4/7/23.

**PURTON AND DISTRICT AGE CONCERN**

England & Wales - Charity number 1026670

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# Accounts

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Section A Independent Examiner's Report

Report to the trustees/ members of

PURTON AND DISTRICT AGE CONCERN

On accounts for the year ended

31<sup>ST</sup> MARCH 2022

Charity no (if any)

1026670

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
• the accounts did not accord with the accounting records; or
• the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

22/5/22

Name:

BRIAN WOODMAN

Relevant professional qualification(s) or body (if any):

Address:

6 WITFIELD CLOSE
PURTON
SWINDON SNS 4TB

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

**Purton and District Age Concern**  
**Consolidated Income and Expenditure 2021/22**

	<u>Income</u>	<u>Expenditure</u>	<u>Surplus/Deficit</u>
Main Fund	£28,355.78	£9,535.30	£18,820.48
Minibus - Revenue	£1,697.24	£4,651.54	-£2,954.30
Minibus - Restricted	£4,960.00	£0.00	£4,960.00
	<u>£35,013.02</u>	<u>£14,186.84</u>	<u>£20,826.18</u>

**Purton and District Age Concern**  
**Income and Expenditure - 1st April 2021 to 31st March 2022**

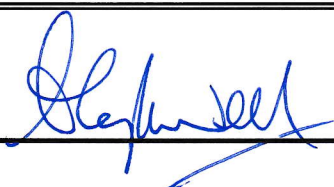
**General Fund Only (excludes Minibus transactions)**

	<u>Income</u>	<u>Expenditure</u>	<u>Surplus/ Deficit</u>	<u>Notes</u>
<b><u>1. Charitable Events</u></b>				
a. Outings	£45.00	£0.00	£45.00	3
b. Christmas Parties / Carols	£0.00	£88.98	-£88.98	
c. Christmas Vouchers	£0.00	£7,610.00	-£7,610.00	
d. Tai Chi	£360.00	£426.75	-£66.75	2
<b><u>2. Fundraising</u></b>				
a. 3B's	£584.00	£77.50	£506.50	3
b. Cards and Calendars	£476.00	£288.00	£188.00	
c. Jumble Sales	£0.00	£0.00	£0.00	
d. Coffee Morning	£0.00	£0.00	£0.00	
e. Christmas Raffle	£0.00	£0.00	£0.00	
f. Burns Night	£0.00	£268.00	-£268.00	2
g. Market Stalls	£0.00	£0.00	£0.00	
h. Village Party	£0.00	£0.00	£0.00	
i. Quiz Night	£0.00	£0.00	£0.00	
j. Cream Teas	£305.00	£26.98	£278.02	
<b><u>3. Other Income / Expenditure</u></b>				
a. Donations	£26,548.82	£0.00	£26,548.82	4
b. Grants	£0.00	£0.00	£0.00	
c. Bank Interest	£36.96	£0.00	£36.96	
<b><u>4. Other Costs</u></b>				
a. Meeting room hire	£0.00	-£528.00	£528.00	1
b. Insurance	£0.00	£454.00	-£454.00	
c. Equipment purchased	£0.00	£299.94	-£299.94	
d. Printing and Postage	£0.00	£271.00	-£271.00	
e. Thank You gifts	£0.00	£136.50	-£136.50	
f. Other	£0.00	£115.65	-£115.65	
	<b>£28,355.78</b>	<b>£9,535.30</b>	<b>£18,820.48</b>	


**Change in Funding**

	<u>Opening Balance</u>	<u>Change during Year</u>	<u>Closing Balance</u>
Savings Account	£27,813.36	£10,036.96	£37,850.32
Bank Account	£3,478.33	£8,791.52	£12,269.85
Cash	£128.32	-£8.00	£120.32
	<b>£31,420.01</b>	<b>£18,820.48</b>	<b>£50,240.49</b>

Prepared by:

 3/4/22  
 Andrew Capewell

Audited by:

 22/5/22  
 Brian Woodman

**Notes:**

- 1 Relates to Hall Hires in previous years now refunded
- 2 Costs include Hall Hire for events in 2022/23
- 3 Income and cost for events in 2022/23 (so incomplete picture in this financial year)
- 4 Donations include two exceptional items: £20,000 from the estate of the late John Henry Morton and £4,960 from the Purton Luncheon Club

MINI-BUS STATEMENT OF ACCOUNTS FOR YEAR ENDING MARCH 2022

TRADING ACCOUNT

INCOME

Gift Aid on Donations  
 Donations  
 Fuel Duty Rebate  
 Interest Investment Account  
 Local Journeys  
 Lydiard Lunch Club  
 Purton Lunch Club

£  
 10.00  
 170.50  
 214.11  
 66.13  
 1045.50  
 64.00  
 127.00

EXPENDITURE

New Battery – Blue Bus  
 10 week checks – Blue Bus  
 CTA UK Membership  
 Tail Lift Servicing  
 Insurance  
 Covid Cleaning Materials  
 Fuel  
 Allstar Admin Charges  
 CRB Check  
 Sundry Repair Materials

£  
 167.15  
 330.00  
 0.00  
 260.00  
 3,343.01  
 35.51  
 430.64  
 3.60  
 5.50  
 76.13

TOTAL

1,697.24

TOTAL

4,651.54

DEFICIT on TRADING  
 Less Depreciation charged in Year

-2,954.30  
 -3,528.00

LOSS ON YEAR

6,482.30

RESTRICTED FUNDS ACCOUNT

Donation from Purton Lunch Club

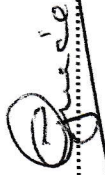
4960.00

4960.00

Income for year added to balance

4960.00

Prepared By ..... (Treasurer)



Certified correct from documentation provided.....(Auditor)

**MINI-BUS BALANCE SHEET YEAR ENDING MARCH 2022**

**ASSETS**

	<u>2021/2022</u>	<u>2020/2021</u>
	£	£
Mini-buses		
Peugeot (HX18AXD)	24698.00	28226.00
Renault (WA10 AUT)	-	-
Lloyds TSB		
General	6,939.43	-737.43
Restricted	-	<u>5,737.29</u>
Total	<u>6939.43</u>	4999.86
Virgin B S. Investment		
General	17786.65	28417.81
Restricted	<u>32082.71</u>	<u>21385.42</u>
Total	<u>49869.36</u>	49803.23
2021/2022 Profit/Loss	<u>81506.79</u>	<u>83,029.09</u>
2021/2022 Restricted Fund Income		
		-6482.30
		4,960.00
		<u>81,506.79</u>

Prepared By *Guise* .....(Treasurer)

Certified correct from documentation provided.....(Auditor)

**PURTON & DISTRICT AGE CONCERN**  
Minutes of AGM - Wednesday 8 June 2022 - 7.00pm

**Agenda:**

- 1) Minutes of Last AGM (Nov 20 & Jun 21)
- 2) Chairman's report
- 3) Secretary's report
- 4) Treasurer's report
- 5) Minibus Treasurer's report
- 6) Election of committee & officers

**Present:**

Peter Berry (Chair)	Georgina Colman (Sec)	Andy White	Jean Totterdell
Laura Phillips (V.Chair)	Colin Freemantle	Charlotte Griffin	Chris Woodward
Jean Belt	Herma Flint	Jane Farr	Howard Smith

**Apologies:**

Graham Price	All Bunce (Asst sec)	Andrew Capewell (Treasurer)	Liz Rushen
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1. **Minutes of the last meeting:** - The minutes were approved and signed by Peter: Proposed by Charlotte, seconded by Laura

2. **Chairman's Report**

Having not been able to function properly in the last two years Purton & District Age Concern has certainly shown that it can still be effective. The pandemic caused so many problems for the way we operate and yet when the occasions arose, we managed to provide some sort of respite in the form of Cream Teas by our own committee and Christmas Hampers supplied to us by different organisations. The Christmas vouchers were twice sent out with no income, something not many other organisations would be able to do. We have been very fortunate to have amassed enough money to cater for this sort of problem, and we must ensure we do the same in the future.

Our minibuses didn't operate effectively for nearly two years, and all the local clubs shut down for safety reasons and protection of the vulnerable during this time. I did say in my Christmas 2020 report how much we appreciated the donations of hampers and chocolates from local people and organisations, and it happened again in 2021, White lodge produced 30 hampers and the girl guides produced another 17 so we could at least make some people in the village feel good about Christmas. Unfortunately, we had to cancel our planned Carols around the Christmas Tree at the Red House because we felt it was too risky in the light of new strains of the pandemic still being effective.

This year we should have started with our Burns Night in January but again, because of the nature of the evening and the dancing, we were too worried there might be a problem with infection. But we are off and running and now we have a lot of events planned for this year, the first 3B's was a success and the mystery tour with lunch delighted everybody, even if we made a bit of a loss. A steam train trip planned for 15th June is well booked and we have our Coffee morning in July.

I feel it would be appropriate at this stage to mention what a blow it was to all of us when Tony, our president and friend, died on the 17th June last year and we lost the most passionate supporter of our group. His contribution to the whole village let alone Purton & District Age Concern is beyond belief and should be recognised for that reason, which we have been given permission to do by the Parish Council.

Everything we do should have his beliefs in mind, and I feel that we have, and will, manage to do that in the future. I am lucky to have George and Andrew at my side and a committee I can be proud of, so thank you all, and please stay with us for as long as you can.

### 3. Secretary's Report

Again, a difficult year with the ongoing situation & restriction around COVID. We lost a lot of good people during this period, who will be missed, including our President Tony.

Volunteers support in Purton during this period has been amazing with donations still coming in, although we didn't hold any events, and support in the community has been really great. If anything, I think COVID has encouraged a greater sense of community everywhere, which was already strong in Purton.

We have welcomed a few new Street Wardens and I thank them all for their continued support with this scheme that is extremely beneficial to our residents.

I am pleased that we are finally starting to have regular meetings and organising events for 2022. 3B's was a great success and we received lots of good feedback.

We have published a new 'our services' pamphlet which has been circulated at various functions and some of our street wardens have used them to introduce themselves to the residents on the patches they have taken over. Also have a 'Call for Volunteers' leaflet asking for help with committee, minibus, street warden or simply as a fundraiser for us.

During the year I plan to overhaul our website and post a monthly blog which will mirror the article that appears in the Purton magazine. I will promote this on social media so please share wherever possible to get details of our events out to a wider audience.

### 4. Treasurer's Report – Andrew Capewell

#### Treasurers Report 2021/22

2021/22 has been another weird year with the majority of fundraising being cancelled due to COVID, but it was fantastic that once again we could still issue the Christmas Vouchers. The two-year high-level results are as follows:

	<u>2020/21</u>	<u>2021/22</u>
Income	£3,535.95	£28,355.78
Expenditure	£8,015.40	£9,535.30
Surplus / Deficit	(£4,479.45)	* £18,820.48

\* The £18.8k surplus is mainly due to a £20k legacy and a one-off donation of £4,960 – without these we would have had another deficit of £6,139.52.

The value of the £10 Christmas Vouchers redeemed this year increased by £100 to £7,610 (761 Vouchers) - 80.1% of the vouchers issued were redeemed (81.0% last year).

#### Events and Fundraising:

- The 3B's figures only includes ticket sales and hall hire costs as the event was in the current year all the other costs and some addition income were received in 2022/23 – the event raised £494.63.
- Cream Teas raised £278.02.
- Christmas Cards raised £188, and we have some cards left over to sell this year.

At face value Tai Chi looks as if it made a loss, but the classes only restarted in March and the costs in the accounts included all the hall hires until July. Since Tai Chi restarted it has been running at a surplus.

Donations for the year were £26,548.82. £20,000 was a legacy gift from the late John Henry Moreton, £4,960 was from the Purton Luncheon Club and the balance of £1,588.82 was from general donations / "in memory of..." donations.

Also included in the donations figure, we have reclaimed £100.66 from HMRC for Gift Aid (Main Fund £90.66 and Minibus Fund £10.00).

Interest on Savings account was £36.96 (£136.10 last year). Saving rates continue to be very low at this time, especially for Charity Accounts.

The £528 refund for meeting room bookings relates to the 2020 Silver Threads bookings (booked in August 2019) which has now been refunded.

The current year is going to be a financially challenging once again for fundraising with substantially reduced events and lower numbers attending events to date due to COVID.

#### 5. Minibus Treasurer's Report

At the time of the meeting the minibus accounts are still being audited.

Highlights are:

- Trading loss of £3k
- Depreciation cost £3.5k
- Increase in restricted reserves (from a donation) £5k
- Assets / reserves (including Minibuses) £81.5k

#### 6. Election of Committee & Officers

Position	Elected	1 <sup>st</sup>	2 <sup>nd</sup>
Chairman	Peter Berry	Andy	Jean
Vice Chair	Laura Phillips	Andy	Charlotte
Secretary	Georgina Colman	Laura	Charlotte
Ass. Secretary	Ali Bunce	Georgina	Andy
Treasurer	Andrew Capewell	Georgina	Laura
General Committee	Confirmed on block	Laura	Jean
Chris Woodward	Committee	Georgina	Jean

#### 29 July 2022 – Amendment

Full accounts now received and circulated to all

AGM Minutes closed

Signed

Dated

29 July 2022

Peter Berry (Chairman)

Signed

Dated

29 July 2022

Georgina Colman (Secretary)