



**Annual Report,
Receipts & Payments Account
and Statement of Assets & Liabilities**

For the year ended 31st March 2023

Age Concern Mansfield

Registered Charity number 1026460

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Age Concern Mansfield
Report of the Trustees for the Year Ended 31st March 2023

The Trustees present their report and financial statements for the year ended 31st March 2023

Reference and Administrative Information

Charity Name: Age Concern Mansfield

Charity Registration Number: 1026460

Principal Address: 167 Westfield Lane
Mansfield
Nottinghamshire
NG19 6EH

Trustees

Mrs M A Sharpe	Chairperson
Mr A A Munn	Secretary
Mr A Hall	Treasurer
Mr S Bramley	Trustee
Mrs A Morgan	Trustee
Mrs L Short	Trustee (appointed 20.09.2022)

Trustee roles were unchanged during the year and there was one appointment and no resignations of Trustee personnel during the year.

Independent Examiner

Mr I Pearce, 7 Berry Hill Gardens, Mansfield, Notts NG18 4HQ

Bank

Natwest Bank Plc, 9 Church Street, Mansfield, Notts NG18 1AF

Governing Document

The Charity is operated under the rules of its original Constitution dated 13th May 1992, as amended by resolution on 7th November 2007. The overall management of the Charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Constitution. Day to day project activity is managed and carried out by the volunteers and paid staff.

Aims and Organisation

The principal object of the Charity is to promote the relief of elderly people in any manner, which now or hereafter may be deemed by law to be charitable in and around Mansfield in particular, by the provision and operation of day care facilities for elderly people.

Activities

The principal activities of the Charity include:

- Operating a number of day centres, each for 1 day per week, for friendship, games and a hot meal. Activities include the provision of interesting talks, bingo, raffles, quizzes, entertainment, summer outings, Christmas parties and armchair activities as arranged.
- The provision of a Friendship Centre in the centre of Mansfield for two days per week, which provides tea, coffee and other drinks and snacks in a friendly supportive atmosphere for members of the public.

All activities are organised and supervised with the help of volunteers. The Charity had 22 volunteers who had given time during the year (23 available in previous year).

The Trustees keep in mind the Charity Commission's guidance on Public Benefit, when they are planning activities for the year.

Age Concern Mansfield
Report of the Trustees for the Year Ended 31st March 2023

Summary of the main achievements during the period

The work of the Charity supported 70 individuals (Members) throughout the year within the three Day Centres, providing them with a wholesome lunch, entertainment, activities, trips out, and most importantly, friendship and companionship – a particularly vital element for those of our Members who live alone. This number is getting closer to pre-pandemic levels, and is still increasing. However, the Friendship Centre never regained the customer base that it had before COVID struck and it became unsustainable. Despite best efforts at raising awareness, the Centre supported less than 60 individuals, during the whole period April to October, with most customers buying just a single cup of tea or coffee. So the Centre was not covering its own costs. The Trustees, therefore, took the difficult decision to close the Friendship Centre with effect from 27th October 2022.

Despite having to close down one activity, the Charity trustees still aim to increase the number of Members further. To this end one of our day centre organisers is currently looking at opening up for an extra day each week, early in the next financial year. They intend to offer a craft theme to attract Members in. The Trustees are aware that many local elderly people would benefit greatly from attending our day centres, and they regularly seek new ways of reaching such individuals. Offering craft making activities is seen as a useful way of helping our Members.

The Charity's Trustees are aware of their responsibilities with regards to the organisation of the charity, maintaining tight control of costs, attracting voluntary charitable income where possible and supporting the well-being of the members across all its centres. Two of the day centres are organised and managed by a part-time member of staff, all other management and operational roles across the charity are undertaken by Trustees and other volunteers. The Trustees remain grateful for the expertise and commitment that everyone brings to the running of the Centres.

The Receipts and Payments Account shows a net surplus of £2,662 in the year, compared with a £2,090 surplus in the previous year. This increase in surplus was helped by operating for the full 12 months, compared with only 8 months in the previous year, as we were then just coming out of COVID restrictions. The improved results are also greatly helped by the generous level of Donations, Grants and other fundraising that the charity received overall. Grants have been released against costs incurred during the first part of the new financial year, with any unspent elements carried forward to next year.

Fundraising

The Trustees are grateful to Nottinghamshire County Council for the £1,000 received in grants during the year, under its Local Communities Fund, which provided financial support for staffing costs at 2 of our day centres. We also received £1,100 from Notts CC and Mansfield DC Councillor's discretionary funds, for club trips out and other specific activities.

Charitable Trusts have been very supportive during the year, as we work to meet increasing costs. During the financial year, we have received £2,000 from the Sir John Eastwood Foundation, £500 from The Jessie Spencer Trust, £1,000 from The Gray Trust and £3,700 from The Jones 1986 Charitable Trust. Other donations included £400 from the ASDA Foundation fund, we are grateful for their continuing financial and operational support.

The Charity's Policy on Reserves

The Charity's policy on reserves is that available funds should not fall below the level required for the Charity to continue in operation for a period of six months. This measure is currently being met. The Charity's Trustees declare that they have approved the content of this Report and this is confirmed on their behalf by:

Signed: M. A. Sharpe
Mrs M A Sharpe – Trustee

Date: 20 - 6 - 23

Independent Examiner's report on the accounts

Report to the trustees of Age Concern Mansfield (charity No. 1026460) on the accounts for the year ended 31st March 2023, which are set out on pages 5 to 8.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st March 2023.

Respective responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention, in connection with the examination, which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act, or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

20/06/2023

Mr I Pearce
7 Berry Hill Gardens
Mansfield
Notts
NG18 4HQ

Age Concern Mansfield
Receipts and payments accounts
For the period from 1st April 2022 to 31st March 2023

	Note	Unrestricted Funds	Restricted Funds	Total Funds	Last Year
		£	£	£	£
Receipts					
Grants and Donations	2	2,054	9,100	11,154	8,807
Fundraising		7,092		7,092	3,571
Catered Meals		10,104		10,104	4,553
Refreshments and Raffle prizes		460		460	431
Transport		4,813		4,813	2,336
Activities and Trips		1,850		1,850	325
Membership		1,955		1,955	1,024
Dividends on Shares		23		23	18
Bank Interest		39		39	1
Total receipts		28,390	9,100	37,490	21,066
Payments					
Catered Meals		11,852		11,852	5,340
Transport		4,389		4,389	2,643
Activities and Trips		2,984	1,677	4,661	1,779
Wages	3	2,376	5,100	7,476	5,809
Rent and Room Hire		677		677	116
Refreshments and Raffle prizes		2,343		2,343	1,397
Gifts to Members		2,770		2,770	1,498
Telephone, Postage and Stationery		28		28	18
Volunteers Travel Expenses		152		152	44
Equipment, Repairs and Renewals		312		312	145
Insurance		168		168	187
Independent Examination of Accounts		0		0	0
Sundry Payments		0		0	0
Total payments		28,051	6,777	34,828	18,976
Net receipts / (payments)		339	2,323	2,662	2,090
Cash funds last year end		13,160	1,277	14,437	12,347
Cash funds this year end		13,499	3,600	17,099	14,437

Age Concern Mansfield
Statement of assets and liabilities at the end of the period

	Note	Unrestricted Funds £	Restricted Funds £	Totals £
Cash Funds				
Bank Current Accounts		0	0	0
Bank Business Reserve Account		11,314	3,600	14,914
Cash in Hand	4	2,185	0	2,185
		13,499	3,600	17,099
Investment Assets				
307 Santander ordinary shares 0.50 Euros each. Market Value @ £3.060 per share				
		939	0	939
		939	0	939
Assets retained for the Charity's own use				
Cost				
As at 1 st April 2022				1,001
Additions				0
As at 31st March 2023				1,001
Depreciation				
As at 1 st April 2022				1,001
Notional Charge during year	1			0
As at 31st March 2023				1,001
Net Valuation as at 31st March 2023				0

Approved by the Trustees on 20/6/2023 and signed on their behalf by:

Signed: M. A. Sharpe
Mrs M A Sharpe - Trustee

Signed: A. Hall
Mr A Hall - Trustee

Age Concern Mansfield
Notes to the Accounts for the Year Ended 31st March 2023

1 Accounting Policies

General

These accounts have been prepared under the historic cost convention and following the Charity Commission guidance for smaller charities.

Cash Movements

The receipts and payments accounts summarise the movements of cash into and out of the Charity during the financial year. In this context 'cash' includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

Non-Monetary Assets

Assets costing more than £500 per item are included by way of a note on the Statement of Assets and Liabilities at the original cost, less notional depreciation calculated at 25% per annum on the reducing balance basis. Assets costing less than £500 are written off when they are purchased.

2 Grants and Donations Received

	<u>Unrestricted</u> <u>Funds</u> £	<u>Restricted</u> <u>Funds</u> £	<u>Totals</u> <u>2023</u> £	<u>2022</u> £
Nottinghamshire County Council	0	1,500	1,500	2,050
Mansfield District Council	600	0	600	200
Sir John Eastwood Foundation	0	2,000	2,000	0
The Jessie Spencer Trust	0	500	500	0
The Gray Trust	0	1,000	1,000	0
The Jones 1986 Charitable Trust	0	3,700	3,700	0
Anonymous Charitable Trust	0	0	0	2,000
Brunts Charity	0	0	0	1,000
Other Donations	1,454	400	1,854	3,557
	<u>2,054</u>	<u>9,100</u>	<u>11,154</u>	<u>8,807</u>

3 Remuneration Expenditure

Wages paid to two Day Centre organisers	2,376	5,100	7,476	5,809
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Note: Trustees are not remunerated

4 Cash in Hand

Cash Floats	1,188	0	1,188	856
Outstanding cash deposits from March trading, banked in April	997	0	997	319
	<u>2,185</u>	<u>0</u>	<u>2,185</u>	<u>1,175</u>

Age Concern Mansfield
Notes to the Accounts for the Year Ended 31st March 2023

5 Restricted Funds

	<u>Opening Balance</u> £	<u>Additions</u> £	<u>Transferred</u> £	<u>Closing Balance</u> £
Sir John Eastwood Foundation	0	2,000	-2,000	0
Jessie Spencer Trust – Grant	677	500	-1,177	0
The Gray Trust	0	1,000	-1,000	0
The Jones 1986 Charitable Trust	0	3,700	-600	3,100
Nottinghamshire County Council:				
- Local Improvement Fund	0	1,000	-1,000	0
- Notts County Councillors	0	500	0	500
Donation from Club Member	600	0	-600	0
ASDA Foundation	0	400	-400	0
	<u>1,277</u>	<u>9,100</u>	<u>-6,777</u>	<u>3,600</u>

Notes to Restricted Funds:

Nottinghamshire County Council

A specific Grant of £1,000 was received during the year from Nottinghamshire County Council as a contribution towards the payment of the wages costs of our two part-time day centre organisers. In addition, the charity received donations from Notts County Council Councillors - totalling £500, against specific types of expense, which is planned to be spent early in the next financial year. We remain grateful to Nottinghamshire Council County for their continuing valuable financial support.

Grants Received

The listed Restricted Funds have been received for specific purposes connected with the running of the Charity. Grants from Charitable Trusts are all received to support our wages costs, and the grant from ASDA Foundation supports specific activity at one of our day centres. Funds are only released when the specific expenditure has been made against those grants.