

# **2ND HELLESDON SCOUT GROUP**

**ANNUAL GENERAL MEETING HELD 12 JULY 2025**

## **TRUSTEES' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025**

**Charity number: 1026431**

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY,  
ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 MARCH  
2025**

### **Trustees**

Philip Page

Malcolm Burroughs

Robert Gordon

Caroline Page

Rosie Gordon

Neil Smith

Hellen Smith

Max Swatman

### **Charity registered number**

1026431

### **Principal office**

46a Middletons Lane, Hellesdon, Norwich, Norfolk, NR6 5NG

## **Trading name**

The charity also trades under the name 2nd Hellesdon Scout Group.

## **TRUSTEES REPORT**

The Trustees present their annual report together with the financial statements of 2nd Hellesdon (37th Norwich) Scout Group (the charity) for the year ended 31 March 2025. The Trustees confirm that the Annual report and financial statements of the charity comply with the current statutory requirements.

## **Structure, governance and management**

### **CONSTITUTION**

The principal object of the charity is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials as individuals as responsible citizens and as members of their local, national and international communities.

### **METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES**

The Trust has a policy for the recruitment of Trustees. Nominations are considered from any source but any potential Trustee would be expected to bring specific skills and/or experience to the Trust. Trustees are elected annually to the Group Executive. In appointing new Trustees, the Trust follows the guidance laid down by the Charity Commission.

### **POLICIES ADOPTED FOR THE INDUCTION AND TRAINING OF TRUSTEES**

The induction and training of new Trustees is carried out in accordance with the provisions of the relevant edition of Policy, Organisation and Rules of The Scout Association.

### **ORGANISATIONAL STRUCTURE AND DECISION MAKING**

The unincorporated Trust was established by Royal Charter granted 4 January 1912 and registered as a charity with the Charity Commission on 24th September 1993. The District (Trust) is operated in accordance with the organisational structure laid down by the Scout Association.

## **PUBLIC BENEFIT**

The Trustees of The 2nd Hellesdon Scout Group accept the need to have regard to the Charity Commission's guidance on public benefit. They recognise that it is their responsibility to ensure that the benefits offered are realised in the Group by promoting all aspects of Scouting both within the Group membership and in the wider community.

## **RISK MANAGEMENT**

The Group Executive have assessed the major risks to which they believe the Group is exposed and are satisfied that systems have been established to mitigate against them. The main areas of concern that have been identified are as follows:

### **Injury to Leaders, Helpers, Supporters and Members.**

The Group through capitation fees contributes to Scout Association's national accident insurance policy. Helpers are not covered under this policy but the group takes out a separate policy to cover these. Risk Assessments are undertaken for all activities and adventurous activities are supervised by adults holding the relevant authorisation.

## **POLICIES AND OBJECTIVES**

To promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities.

## **ACTIVITIES FOR ACHIEVING OBJECTIVES**

The focus of our activities remains the organisation of events and activities for boys and girls between the ages of 6 to 18 who are eligible within the 2nd Hellesdon Scout Group.

## **VOLUNTEERS**

A great contribution is made by member volunteers including Trustees who devote many hours organising activities and events for the benefit of our young people. There are recruitment procedures in place which comply with Scout Association regulations and statutory requirements.

## **INTERNAL CONTROLS**

The Group has in place a system that is designed to provide reasonable assurance against mismanagement or loss by ensuring two signatories authorize all expenditure

The trustees appoint an independent examiner for annual accounts



## FINANCIAL REVIEW

During the past year we received a grant of £16,000 this will be used to complete and upgrade our boulder and climbing walls

As regards the general ( Unrestricted funds ) we had a excess of expenditure over income of £1,480. A large proportion of this loss was down to necessary work on the trees (£1632) and work on driveway (£890) Plus upgrade of electrical work (£1754)

We have seen an increase in our utility bills. With the buildings in their current state we are unable to do very much regarding any reduction in our usage. However long term plans are being formulated with the objective being to see what options are available to us in the future and at what cost

## RESERVES POLICY

Our bank balances at 31 March are	2025	2024
Restricted funds ( Only available for major works .	16803	1252
General funds for use by sections & committee	8565	10178
Totals	25368	11430

## FUNDS HELD AS CUSTODIAN

As custodian trustee, Norfolk Scouts own land and buildings valued for insurance purposes at £993,057 (2024- £939,953) which 2nd Hellesdon Scout Group occupy. 2nd Hellesdon Scout Group are responsible for the long term up keep and insurance of the premises on their behalf

## TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards .

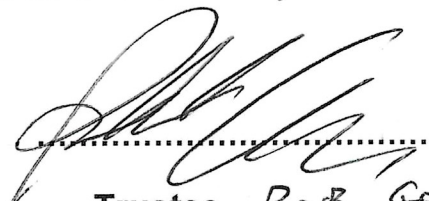
The financial statements are prepared on the going concern basis

Approved by the Trustees and signed on their behalf by:



Trustee P. PAGE

Date 12 JULY 2025



Trustee ROB GORDON

12 JULY 2025

2 nd HELLESDON SCOUT GROUP

Receipts and payments accounts

Year ended 31 March 2025

Year ended 31 March 2024

	Restricted Funds	Unrestricted Funds	Total	Total	Restricted Funds	Unrestricted Funds
<b>Receipts</b>	£	£	£	£		
<b>Voluntary sources</b>						
Subscriptions		6360	6360	5261		5261
Gifts and donations	16000		16000	0		0
Use of facilities / Camps		7516	7516	5497		5497
Gift aid		1183	1183	1051		1051
Miscellaneous			0	0		0
Section Activities		928	928	858		858
	16000	15987	31987	12667	0	12667
<b>Payments</b>						
<b>Direct charitable expenditure</b>						
Northern Norwich Scout District		2728	2728	2147		2147
Training , courses & Badges		293	293	508		508
Insurance		1483	1483	1439		1439
Maintenance	449	7635	8084	6040	485	5555
Utilities		3559	3559	2866		2866
Sundry Expenses		410	410	232		232
Section Activities		1359	1359	1661		1661
	449	17467	17916	14893	485	14408
Excess of receipts over payments	15551	-1480	14071	-2226	-485	-1741
Brought forwards fund at 1 April 2024	1252	9824	11076	13302	1737	11565
Carry forward funds at 31.March 2025	16803	8344	25147	11076	1252	9824

Represented by:

Bank current account

16803

8565

25368

11430

1252

10178

Owing for Electricity Supply

-221

-221

-354

-354

16803

8344

25147

11076

1252

9824

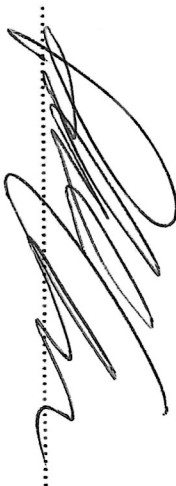
Signed



Trustee

PHIL PAGE

Date 12 July 2025



Trustee

Rob Gordon

Date 12 July 2025

## INDEPENDENT EXAMINERS REPORT

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that under the "Charities Act" an audit is not required for this year and that an independent examination is needed.

It is my responsibility to:

- To report on these accounts,
- To examine the books of account and supporting documents to ensure that these accounts show a true account of the income & expenditure and of the end of year balances.

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the requirements of the law have not been met.

From the examination of the documents presented to me I can confirm that all books of account are in order.

Baker FRANK BAKER.