



**Stepping Stones**

**Stepping Stones Pre School  
Alrewas Village Hall  
Wellfield Road  
Alrewas  
DE13 7HB**

**07890530616**

[manager.steppingstones@hotmail.com](mailto:manager.steppingstones@hotmail.com)

## **Treasurers AGM report 8<sup>th</sup> June 2023**

### **Operating**

At the end of 2022 we made a profit of £57.20, we still follow the guidelines set out by the Pre School Learning Alliance we are continuing to make sure we have 3-6 months operating costs, plus money for redundancy packages. We transferred £4000.00 from the current account into the deposit account. This is all set out in our Reserves Policy - our savings account is used / allocated for. We have done well so far but we do not have those specific funds yet and in fact are not even half way to covering the costs of potential redundancies and running costs - these have also been updated to reflect the living wage increase. The total needed is approx £50K to cover staff redundancies and 3 months operating costs - we currently have at the end of 2022 £22,230.00. We continue to make sure we can add to the reserves policy fund on an annual basis.

QuickBooks continues to be an easy accounting software to use.

A wage increase in line with the NLW (National Living Wage) was successfully implemented in October with a view to a second increase the following financial year in to match or be 10p above - this will be addressed in a committee meeting in 2023.

Gift aid online claims was finally completed and managed so it is now current to events that have been held. All claims have been paid without any issues. However, it resulted in us having to complete the 'Corporation Tax' form. It did not result in us needing to pay any more monies out.

Rosemary Dodd is still acting as interim Treasurer as we have no parent expressing a wish to take the role on. We will continue to try to recruit someone to take this role over.

### **Forward View**

In summary this year has been another very challenging one. Our setting's strong reputation within the immediate community and surrounding villages and word of mouth still maintains.

Another increase in wages in April and October 2022 has been paid to staff.

Fees will remain the same in the next financial year and instead the Consumables and Resources (previously 'toy money') amount will increase to £7.00 from September 2022 so its not just the non funded parents have to shoulder the increase. This amount will be reviewed in 2023. We have also increased the registration fee to £15 effective from September 2022.

The pension scheme is going well, we have auto enrolled another member of staff onto the scheme.

Stepping Stones has advertised positions within the setting in order to recruit new staff to enable us to have relief cover when its gets busier and to cover sick leave. This has been unsuccessful, it seems lack of recruitment into Early Years is a national problem.

We promote the option for staff to opt in and opt out of the pension scheme but staff only enlist when they have to auto enrol due to the earnings threshold (five currently enrolled).



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**Registered Charity 1026412  
Ofsted Numbers: 218625**



# Stepping Stones Pre-school Play & Learn

Almoss Village Hall

Wyfield Road

Almoss

DE13 7HS

Charity Number 1126433 OROD: 218625

PIA 53170

Accounts for the period 01/01/2022 to 31/12/2022

MONTH	INCOME	EXPENDITURE	PROFIT / LOSS
JANUARY	15045.00	7086.45	7958.55
FEBRUARY	7,507.82	7734.89	-227.07
MARCH	8,862.93	6,767.27	2095.66
APRIL	20,386.86	7423.00	12963.86
MAY	4,762.38	8471.23	-3708.85
JUNE	4,009.93	8113.83	-4103.90
JULY	10,148.26	8762.01	1386.25
AUGUST	3,081.88	7396.5	-4314.62
SEPTEMBER	13,483.88	8223.94	5259.94
OCTOBER	5,486.33	9115.29	-3628.96
NOVEMBER	7,368.68	8938.76	-1570.08
DECEMBER	8,846.07	11284.55	-2438.48
<b>TOTAL</b>	<b>105,552.58</b>	<b>90,485.58</b>	<b>15,067.00</b>

✓  
12/1/2023  
PAUL CHURCH





## Stepping Stones Pre-school Play & Learn

Alrewas Village Hall

Wellfield Road

Alrewas

DE13 7HB

Charity Number 1026412 Ofsted: 218625

PLA 33170

### Accounts for the period 01/01/2022 to 31/12/2022

#### Receipts & Payments Account:

##### Income and Expenditure:

##### Receipts

Item	Amount
Fees	✓ 33,102.14
Funded Placements	✓ 58,629.64
Donations & grants	0.00
Fundraising	✓ 2,302.81
Uniform	✓ 61.10
Playscheme Fees	✓ 3,964.50
Misc	✓ 1,473.83
Interest into Deposit account	18.56
Transfer from current into deposit for the Reserves Policy fund	✓ 4,000.00
Gftaid	0.00

##### Payments

Item	Amount
Wages	✓ 77,403.92
NI and Tax to HMRC	✓ 5,934.90
Pension Scheme	✓ 3015.26
Rent	✓ 6,548.50
Refreshments	✓ 585.52
Equipment/toys	✓ 1,163.26
Fundraising	✓ 6.19
Childrens Uniform	✓ 195.56
Cleaning and sundries	✓ 150.16
Craft and sundries	✓ 401.24
Printing, postage and stationary	✓ 149.71
Admin & Consumables	✓ 1,909.88
Miscellaneous	✓ 1,308.00
Staff Course and Training/Uniform	✓ 723.28
Transferred to Deposit account for the Reserves Policy	✓ 4,000.00

✓ NOT INCLUDED IN SUM

TOTAL \* 99,552.58

TOTAL ✓ 99,495.38

£57.20

#### Profit for the year

57.20

#### Balance:

Opening Balance	✓ 34,731.26	57.35
Closing Balance	✓ 34,788.61	

#### Statement of Assets & Liabilities at Financial Year End:

Current Account	£	✓ 12,558
Deposit Account	£	✓ 22,230
Total Cash Balance	£	✓ 34,789

#### Accounts prepared by

Rosemary Dodd

Treasurer

Date

R Dodd

8.6.23

#### Independent examination carried out by

Sharon Keane

Date

SK

27/2/2024