

# FRANCIS BAILY SCHOOL PARENT TEACHER ASSOCIATION

England & Wales · Charity number 1026341

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1993-09-22

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Francis Baily School  
Skillman Drive  
Thatcham  
RG19 4GG

**Phone** 01635862188

**Email** [pta@francisbaily.co.uk](mailto:pta@francisbaily.co.uk)

**Website** [www.francisbailyppta.co.uk](http://www.francisbailyppta.co.uk)

## Activities

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**Objects:** TO ADVANCE THE EDUCATION OF THE PUPILS IN THE SCHOOL

**Activities:** Develop more extended relationships between the staff, parents and others associated with the school. Engage in activities which support the school and advance the education of the pupils attending it. Provide and assist in the provision of facilities for education at the school (not normally provided by the Local Education Authority)

## Classification

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- **How:** Other Charitable Activities
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- West Berkshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£17,807	£10,845	-	-
2024-08-31	£14,459	£13,160	-	-
2023-08-31	£29,674	£26,082	-	-
2022-08-31	£21,309	£16,327	-	-
2021-08-31	£16,167	£29,583	-	-
2020-08-31	£34,461	£24,529	-	-

## Trustees

Name	Role	Appointed
Alex Taylor		2020-09-30
Charlotte Duggan		2024-09-23
Marina White		2019-09-24

**FRANCIS BAILY SCHOOL PARENT TEACHER ASSOCIATION**

England & Wales - Charity number 1026341

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# Accounts

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## Profit and Loss Statement

Francis Baily School Parent Teacher Association  
For the year 1st September 2022 to 31 August 2023

<u>ITEM</u>	<u>GBP</u>
<b>Fundraising Income</b>	
Bags 2 School Income	617.80
CAF Matched Funding Income	153.38
Christmas Card Project Income	2,712.67
Christmas Fair Income	4,194.12
Fathers Day Gifts Income	755.77
Fireworks Night Income	11,189.83
Infant Disco (Spring) Income	860.27
Junior Discos (Summer) Income	2,141.53
Mothers Day Gifts Income	920.00
Movie Night Income	525.00
Other Fundraising Income	138.89
Refreshments at Events Income	23.95
Sports Day Income	563.00
Summer Fair Income	780.35
Uniform Shop Income	70.00
West Berks Lottery Income	749.50
Sweet Sale Income	369.31
Wreath Making Income	246.54
Thatcham Tomadoes Football Tournament Income	1,186.34
12 Days of Christmas Income	16.00
Amazon Smile Income	391.57
Christmas Gift Room Income	1,068.14
<b>Total Fundraising Income</b>	<b>29,673.96</b>
<b>Direct Expenses</b>	
Christmas Card Project Expenses	1,868.12
Christmas Fair Expenses	1,851.37
Fathers Day Gifts Expenses	301.47
Fireworks Night Expenses	7,097.39
Infant Disco (Spring) Expenses	87.80
Junior Discos (Summer) Expenses	321.49
Mothers Day Gifts Expenses	186.70
Movie Night Expenses	14.64
Refreshments for Events Expenses	200.01
Summer Fair Expenses	930.92
Christmas Gift Room Expenses	423.17
Thatcham Tomadoes Football Tournament Expense	444.96
Easter Egg Competition Expenses	30.57
Sweet Sale Expenses	181.05
Wreath Making Expenses	189.00
<b>Total Direct Expenses</b>	<b>14,128.66</b>
<b>Gross Income over Expense</b>	<b>15,545.30</b>
<b>Administrative Expenses</b>	
Donations to School	10,277.41
PTA Accounting Software Costs	151.20
PTA Equipment	594.19
PTA General Expenses	3.59
PTA UK Membership & Insurance	140.00
PTA Website Costs	349.07
Stripe Transaction Fees	438.09
<b>Total Administrative Costs</b>	<b>11,953.55</b>
<b>Excess of Income over Expenses</b>	<b>3,591.75</b>
<del>Excess of Income over Expenses</del>	
<b>Excess of Income over Expenses</b>	<b>3,591.75</b>

#### AUDITORS NOTES

During the Academic year starting September 2022 and ending August 2023, Francis Baily School PTA engaged in numerous income generation activities to raise funds for the running of their affairs. Some of the activities included but not limited to Pre Christmas celebration events, Fathers Day and Mothers Day events, Thatcham Tonado football Tournaments, etc

All programs were successful leading to a total income and donation amount of GBP 29,673.96

The direct expenses associated with the income generating activities amounted to GBP 14,128.30 and administrative expenses for the academic year total GBP 11,953.55

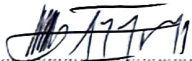
This leaves an income excess of expense of GBP3,591.75

#### CONTROLS

Income and donations were received in bank accounts whiles expenses were directed through xero. In as much as this enhanced control on expenditure, there is the need to ensure authorisation process is adf  
The PTA is financially healthy with no debt hence will have a good start for the next academic year.

#### INDEPENDENCE OF AUDIT

I, Sampson Gyasi Agyepong, being the duly appointed independent auditor for the Francis Baily PTA, having examined the accounts with all the source documents and with other presented documents, the acc for the academic year 1st September 2022 to 31st August 2023 represent a true and accurate reflection of all transactions hence the account is unqualified.



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SAMPSON GYASI AGYEPONG ACMA,CGMA, MAAT, MBA  
INDEPENDENT AUDIT  
10TH JUNE 2024

**FRANCIS BAILY SCHOOL PARENT TEACHER ASSOCIATION**

England & Wales - Charity number 1026341

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# Accounts

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FRANCIS BAILY PRIMARY SCHOOL PTA ACCOUNTS  
YEAR ENDED 31 AUGUST 2020

FUNDRAISING	Income	Expenses	Profit
INCOME	£	£	£
Christmas Fayre	3,319.50	904.42	2,415.08
STEM Fair	7,897.01	2202.52	5,694.49
Discos	1,438.70	354.26	1,084.44
Movie Nights	462.65	135.57	327.08
Bingo Night	348.80	161.95	186.85
Fireworks Night	14,512.01	8506.58	6,005.43
Wreath Making	881.00	675.00	206.00
Mothers Day Gifts	839.98	546.52	293.46
Fathers Day Gifts	0.00	210.83	-210.83
Christmas Card Project	2,231.50	1332.58	898.92
Uniform Shop	174.00		174.00
Christmas Gift Room	857.50	519.04	338.46
200 Club Subscriptions	0.00		0.00
Refreshments at Events	617.90	385.71	232.19
Bags 2 School	318.80		318.80
CAF Matched Funding	338.46		338.46
Other Fundraising Income	223.58		223.58
<b>Total</b>	<b><u>34,461.39</u></b>	<b><u>15,934.98</u></b>	<b><u>18,526.41</u></b>
<b>EXPENSES</b>			
Donations to school:			
Outdoor thermometers		111.42	
Text Books for Teachers		319.56	
Screen for School Hall		1,993.99	
School Panto		1,389.00	
Sheds & PE Equipment		1,338.80	
Planetarium Visit - Science Week		1,096.60	
Play Equipment		814.98	
Year 6 Leavers Books		365.00	
Choir Coach Travel		115.00	
			<u>7,544.35</u>
General expenses			
PTA UK		122.00	
PTA Items & Expenses		260.38	
Gifts		10.00	
PTA Equipment		254.92	
iZettle Transaction Fees		51.42	
PTA Website		155.56	
Stripe Transaction Fees		195.69	
			<u>1,049.97</u>
Excess of income over expenditure			<u>9,932.09</u>
Bank balance brought forward at 1 September 2019			12,472.00
PayPal balance brought forward at 1 September 2019			51.95
200 Club balance brought forward at 1 September 2019			0
Stripe Card Processing Account at 31 August 2019			
iZettle balance brought forward at 1 September 2019			0
Net balance in funds			<u>22,456.04</u>
Represented by			
Bank balance at 31 August 2020			22,469.61
PayPal balance at 31 August 2020			51.95

200 Club balance at 31 August 2020	0.00
Stripe Card Processing Account at 31 August 2020	-49.33
iZettle balance at 31 August 2020	-16.19
	<u>22,456.04</u>

AUDITORS NOTES

As usual Francis Baily PTA have worked incredibly hard to raise funds for the school alongside families and local businesses. Some fantastic amounts were raised in the first 2 terms of the year thanks to the collaboration with Kennet School PTA for another Fireworks Night, the Christmas Fayre and the STEM fair. Fortunately the success of these events mitigated the effects of the Covid-19 pandemic and subsequent school closures.

Donations to the school were possible allowing the purchase of a new screen for the school hall, the annual Christmas panto and the very well received Planetarium visit. Incredibly, despite the truncation of the school year, the PTA made fundraising profits of £18,915. This is only £3,066 less than the previous school year despite the cancellation of many regular events - quite an achievement!

Cost control remains good however card processing fees must be reconciled going forward and consideration given by the Committee to whether they want to prepare receipts and payments accounts or accruals accounts for future years. The bank balance has increased by nearly £10,000 which will hopefully provide the school with a good start to the 2020/21 academic year.

INDEPENDENT EXAMINER CERTIFICATE

I, Liz Parry, being the duly appointed Independent Examiner for the Francis Baily Primary School Parent Teachers Association, having examined the accounts with the spreadsheets, statements and records kept by the Treasurer confirm that, based on the information presented, the PTA receipts and payments account represents a true and accurate record for the period 1 September 2019 to 31 August 2020.

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Liz Parry CIMA Adv Dip MA  
 Independent Examiner  
 27-Sep-20

# Balance Sheet

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## Francis Baily School Parent Teacher Association As at 31 August 2020

31 Aug 2020      31 Aug 2019

### Assets

	31 Aug 2020	31 Aug 2019
<b>Bank</b>		
Francis Baily PTA Natwest	22,470	12,472
iZettle Processing Account	(16)	-
PayPal - Francis Baily PTA	52	52
Stripe Card Processing Account	(49)	-
<b>Total Bank</b>	<b>22,456</b>	<b>12,524</b>
<b>Current Assets</b>		
iZettle Card Payments	15	-
Prepayments - Christmas Gift Room	255	-
Prepayments - Mother's Day	134	-
<b>Total Current Assets</b>	<b>403</b>	<b>-</b>
<b>Total Assets</b>	<b>22,859</b>	<b>12,524</b>
<b>Net Assets</b>	<b>22,859</b>	<b>12,524</b>

### Equity

Current Year Earnings	10,335	(880)
Retained Earnings	(6,480)	(5,600)
Suspense Account	19,004	19,004
<b>Total Equity</b>	<b>22,859</b>	<b>12,524</b>

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