

Muscliff Community Pre-school

England & Wales · Charity number 1026291

Details

Other names	MUSCLIFF COMMUNITY PLAYGROUP, MUSCLIFF UNDER FIVES GROUP
Status	Registered
Legal form	Other
Registered	1993-09-22
Register	View on the Charity Commission register

Contact

Address	55 Alton Road Bournemouth BH10 4AD
Phone	07977796331
Email	debcoombes@btinternet.com

Activities

Objects: TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN UNDER SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS

Activities: Provide education for 2 1/2 to 5 year olds.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Bournemouth

Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-05	£90,539	£86,205	-	-
2024-04-05	£87,006	£90,849	-	-
2023-04-05	£83,020	£87,927	-	-
2022-04-05	£90,600	£84,300	-	-
2021-04-05	£88,894	£76,892	-	-

Trustees

Name	Role	Appointed
Gemma Metcalf	Chair	2025-09-01
Katherine Senior		2024-01-25
Sophie Hayward		2023-05-18

Muscliff Community Pre-school

England & Wales - Charity number 1026291

Accounts

MUSCLIFF COMMUNITY PRE SCHOOL
ANNUAL GENERAL MEETING 9 JUNE 2025
CHAIRPERSON REPORT

Firstly, A bit of background information about the Preschool:

We originally opened in 1990 as a 'Playschool' and we only recently changed its name to note it's status as a Pre School and reflect the level and standard of education that is included through play, for our children. Our Ofsted rating from Good to Outstanding in April 2024 bears this out.

We are a Registered Charity, answerable to the Charity Commission, and Ofsted, and are run by a Volunteer Committee of Trustees. These Trustees are comprised of a mixture of parents, former parents, grandparents and friends of the Preschool. As Trustees our main function is to support, in the background, the amazing work that Phoebe and her team do, largely by arranging our fundraising events.

It has to be said that it is getting increasingly difficult to get sponsors for our Charity, so we are very grateful to everyone who supports us- from local business, to the parents, and to the brilliant staff, Committee members, and Friends of the Preschool. Without your help we couldn't exist, so thank you everyone.

We do currently have a shortfall in our numbers on the Committee, particularly parent members, so if anyone would like to join us, please come and have a chat. Your time, however much or little you can spare, would be greatly appreciated.

I originally joined as three of my grandchildren had previously attended the Preschool, and I have to say they all have such great memories of their time here. I was often on drop off or pick up duty!

As a Committee, our fundraising events are paramount. They are a lot of fun, and are a real Community event!

The last year has been extremely busy, and in common with most small businesses and Charities, we we have had to battle various increases in our expenditure.

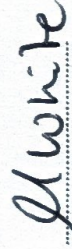
MUSCLIFFE COMMUNITY PRE-SCHOOL
INCOME AND EXPENDITURE YEAR END 05/04/2025

	2025	2024
Income:		
Deposits	£ 750.00	£ 200.00
Childcare Schemes	£ -	£ -
Cash Fees	£ 15,222.58	£ 13,299.63
Bournemouth Borough Council	£ 72,169.14	£ 71,745.33
Fundraising	£ 1,899.72	£ 1,408.91
Interest	£ 397.84	£ 352.28
Donation	£ 100.00	£ -
Bank Charges repaid	£ -	£ -
SSP reclaimed	£ -	£ -
Total Income	£ 90,539.28	£ 87,006.15
Expenditure:		
Deposits Returned	£ 3,928.41	£ 4,401.03
Inland Revenue	£ 3,611.00	£ 3,050.00
Rent	£ 67,392.19	£ 71,501.04
Salaries	£ 311.78	£ 1,580.74
Equipment and Repairs	£ 2,015.57	
Insurance	£ 157.81	£ 806.54
Miscellaneous	£ 781.88	£ 775.83
Groceries & Milk	£ 706.81	£ 679.38
Stationary & computing	£ 165.80	£ 183.40
Telephone	£ 150.68	£ 61.10
Bank Charges	£ 3,900.00	£ 4,050.00
Book Keeping	£ -	£ -
Donations	£ -	£ -
Course Fees	£ 103.37	£ 434.00
D.B.S	£ 2,794.72	£ 84.83
Pension	£ 50.00	£ 3,156.21
Ofsted	£ 35.00	£ 50.00
Data Protection	£ 100.00	£ 35.00
Audit Fee	£ -	£ -
PPE	£ -	£ -
Total Expenditure	£ 86,205.02	£ 90,849.10
Difference between Income & Expenditure	£ 4,334.26	-£ 3,842.95
Assets:		
Cash Account	£ 781.74	£ 850.31
Bank Balance Account 1	£ 14,911.49	£ 18,901.33
Bank Balance Account 2	£ 28,099.64	£ 20,701.80
Float	£ 600.00	£ 600.00
Total Assets	£ 44,392.87	£ 41,053.44
Liabilities		
Independent Examination Fee 25	£100	£100
Telephone	£30	£30
Equipment	£31	£31
Insurance	£923.53	£923.53
Liabilities due within 1 month	£ 100.00	£ 1,084.53

I confirm that I have prepared and checked the above income and Expenditure accounts from the books, records and information supplied to me to the best of my knowledge.



Debbie Coombes



Independent Examiner

Treasurers Speech AGM 2024/2025

Please find a copy of the accounts for the financial Year 6th April 2024 to 5th April 2025 enclosed. All figures have been checked and verified by an independent qualified accountant, who has agreed to do this free of charge and will be shown going forward as a donation of £100, we are extremely grateful to MLW Accountants for this kind gesture. As of April 2025 the balance of our current account was £14911.49 and the deposit account was £28099.64.

This year has seen wages increase again and as you are aware this has added to the financial pressure we've been feeling. The committee has agreed the new wage increase but is very aware we need the extra income from the new Tuesday PM session to be a success. Along side this we have spent on advertising and aim to continue to reduce our outgoings where possible, without impacting on our children's education and wellbeing.

Everyone has pulled together this year to improve our financial situation. Most of our outgoings have been reduced and income has increased, putting us in a strong position going forward.

We aim to streamline our payroll system as well as our invoicing system this year, which we believe will also help our funds.

I genuinely believe putting all of the above in place will contribute to our continued success at the pre-school.

Thank you to everyone for a great team effort, and to Bev for her support.

I will as always update you on any changes going forward.

Debbie Coombes, Bookkeeper.



Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name Muscliff Community Pre-School

On accounts for the year ended

5th April 2025 Charity no (if any) 1026291

Set out on pages

1 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 5th April 2025

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: [Signature] Date: 27/05/2025

Name: Marianne White FMAAT

Relevant professional qualification(s) or body (if any):

Association of Accounting Technicians

Address:

53 Wroxham Road
Poole, BH12 1NL

Section B Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A



Muscliff Community Pre-School

Muscliff Community Centre

Shillingstone Drive

Bournemouth

BM9 3LR

Managers Report June 2025

AGM

Good evening everyone, thank you all for coming to our AGM. Its wonderful to see so many of you. The meeting this evening will run as follows:

4:30pm – 5pm AGM

5pm-6pm Parent catch up session with all staff

Refreshments available.

Summer Term

Generally our Pre-School continues to thrive and flourish. It it wonderful to see just how much progress each child has made and developmentally how much of an impact our incredible staff have made to these childrens lives and the beginning of their learning and education journeys. I would like to take this opportunity to thank each member of staff for all their hard work, commitment and kind and caring nature. The children have a big say in the activities we provide, planning that's carried out and topics. I am so proud of each and every one of them. Each child continues to reflect our values, be kind, caring, polite, independant and self assured.

Summer term is always very busy with tranfer meetings with schools, exciting outings, sports day and of course, our Summer Concert.

Thank you to all parents for your continued support each and every day. I am incredibly lucky to have the opportunity to get to meet and work alongside so many wonderful families.

Chairperson

As you will be aware, Gemma will be taking on the roll of Chairperson from September. Thank you Bev for all you have done to support our Pre-School, its been a pleasure to work with you and I wish you all the best moving forward.

Children on roll for September 2025

At present we have around 11-13 children on roll for September. This projection seems to be expected as has followed the same pattern for the last 3 years. We have recently purchased some banners/flags and will continue to advertise on Social Media which im sure will be hugely beneficial for the uptake for September.

AGM 09/07/2025

Hi everyone, I'm Gemma, I'm really pleased to introduce myself as the new chair, I'll be taking over from Bev who has done an incredible job and I want to start by thanking her for everything she has done throughout her time as chair and also to apologise for not being with you all today.

The playgroup has been a part of my life since I was a child and after 15 years of working in the charity sector I know how much places like this matter to the children, the families and the community too. I also understand how challenging it can be to keep things running smoothly as a charity in today's world.

What I hope to bring as the chair is a mix of real-world experience and fresh energy, I am keen to bring new ideas to support the amazing work that Phebe and the team are already doing here and most of all, I want to ensure we keep building something special for the children. A place where they can feel safe, engaged and inspired.

Clearly everyone has worked so hard to make the playgroup the brilliant place that it is, I hope to be a useful addition and can't wait to get started. Hopefully together we will be able to keep providing the children with a safe and engaging environment for years to come.

Please feel free to get in touch if you have anything you would like to discuss and I'll look forward to meeting you all soon.

Gemma

Muscliff Community Pre-school

England & Wales - Charity number 1026291

Accounts

MUSCLIFF COMMUNITY PRE-SCHOOL

ANNUAL GENERAL MEETING 1ST OCTOBER 2024

Chairperson Report

Good evening everyone and thank you all for coming along this evening.

My name is Bev King and I am the current Chairperson for the committee of Trustees of the Preschool.

My own involvement with the Preschool started when my grand daughter now 12 years old attended, followed by my two other grandchildren- the last who is now 6. Without exception they all had a wonderful time here thanks to the caring and skilful team, and as I was on drop off or pick up duty regularly, I soon felt a part of the Preschool family. It has always had a warm friendly feel to it, and as a grandparent, a somewhat emotional one, I do remember thinking how nice it would have been to enrol my own children here!

First a bit about our PreSchool for those of you who have recently joined us:

It has been in existence since 1990, formerly as Muscliff Community Playgroup- we changed our name just recently, and it has always provided a first class early learning centre for our local children who are just setting out on their life journey.

The lovely setting however is just incidental to its main asset- our caring staff, currently led by Phoebe Carter, our brilliant Manager, who is ably assisted by her amazing team, some of whom have been with the preschool for several years, and some who have recently joined us.

In March this year, the Preschool was rated OUTSTANDING after the Ofsted inspection. Although we always knew it, this official recognition is testament to the dedication, caring and skill of the Preschool team. It was a brilliant and well deserved outcome.

Supporting the staff is our amazing volunteer Committee of Trustees, most of whom are here this evening, who work together in the background with decision making, fundraising and general support to Phoebe and the team here today. The Trustees are mainly made up of parents- former and current, former staff & grandparents of the Pre School.

I would like to thank you all for your support, giving your free time to the Preschool which is much appreciated.

A big thank you too to our other helpers, not on the committee - we do rely heavily on them particularly with regard to our main fundraising events- the Christmas & Easter Fayres. Your support is greatly appreciated.

You may be aware that we are a Registered Charity, and a large part of the Committee work is fundraising to ensure that our children have everything they need for their education and play. In the current economic climate, this is becoming more and more essential.

We have always relied on the local community, including the business community, to help us -generally with a donation of raffle prizes which are held at our fundraising events, and we are very grateful to them.

Unfortunately to secure help in this way is becoming more and more difficult, and if anyone has a business contact through their family, friends or employment network who would be willing to offer a small donation in the way of a small gift or voucher, that would be great. Please spread the word.

We are always in need of raffle prizes at our events, and a list of our supporters is always put up at the relevant function, as a thank you (it's also useful advertising!)

Your support in attending our events is much appreciated.

As a final note, as I have already mentioned, our Preschool is a real team effort between the Staff, Committee and helpers, and each is crucial to it's continuing success and even survival.

To this end I am sending out a plea to our parents to join us on the committee as a Trustee. Apart from fulfilling the requirments of the Charity Commission with regard to our numbers, your involvement ,ideas and energy will ensure that going forward our Preschool will continue to thrive. You are needed!

Please come and have a chat with me or one of our Trustees after the meeting. Whatever time you can give us – a little or more is so appreciated and it is also very rewarding.

Bev King

Chairperson Muscliff Community Pre School

MUSCLIFF COMMUNITY PRE-SCHOOL
INCOME & EXPENDITURE **YEAR ENDED 31/03/2024**

Income:	2024	2023
Deposits	£ 200.00	£ 500.00
Childcare Schemes	£ -	£ -
Cash Fees	£ 13,299.63	£ 25,662.22
Bournemouth Borough Council	£ 71,745.33	£ 54,792.38
Fundraising	£ 1,408.91	£ 2,026.09
Interest	£ 352.28	£ 40.17
Donation	£ -	£ -
Bank Charges repayed	£ -	£ -
SSP reclaimed	£ -	£ -
JRS grant	£ -	£ -
Total Income	£ 87,006.15	£ 83,020.86
Expenditure:		
Deposits Returned	£ -	£ 100.00
Inland Revenue	£ 4,401.03	£ 3,834.07
Rent	£ 3,050.00	£ 3,029.00
Salaries	£ 71,501.04	£ 69,509.60
Equipment and Repairs	£ 1,580.74	£ 1,490.09
Insurance	£ -	£ 881.36
Sundry Expenses	£ 806.54	£ 447.76
Groceries & Milk	£ 775.83	£ 682.56
Stationary & computing	£ 679.38	£ 1,438.19
Telephone	£ 183.40	£ 113.00
Bank Charges	£ 61.10	£ 55.00
Bookkeeping	£ 4,050.00	£ 3,800.00
Donations	£ -	£ 100.00
Course Fees	£ 434.00	£ 208.50
D.B.S	£ 84.83	£ 52.00
Pension	£ 3,156.21	£ 2,030.86
Ofsted	£ 50.00	£ 50.00
Data Protection	£ 35.00	£ 35.00
Independent Examiners Fee	£ -	£ 70.00
PPE	£ -	£ -
Total Expenditure	£ 90,849.10	£ 87,926.99
Difference between Income & Expenditure	<u><u>-£ 3,842.95</u></u>	<u><u>-£ 4,906.13</u></u>

Assets:

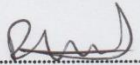
Cash Account	£ 850.31	£ 478.60
Bank Balance Account 1	£ 18,901.33	£ 22,744.28
Bank Balance Account 2	£ 20,701.80	£ 20,349.52
Float	£ 600.00	£ 600.00
Total Assets	£ 41,053.44	£ 44,172.40

Liabilities

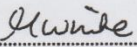
Independent Examination Fee 24	£100
Telephone	£30
Equipment	£31
Insurance	£923.53

Liabilities due within 1 month **£ 1,084.53**

I confirm that I have prepared and checked the above Income and Expenditure accounts from the books, records and information supplied to me to the best of my knowledge.


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Debbie Coombes


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Independent Examiner



Section A Independent Examiner's Report

Report to the trustees/ members of

Muscliff Community Pre-School

On accounts for the year ended

31st March 2024

Charity no (if any)

1026291

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

M White

Date: 27/05/2024

Name:

Marianne White FMAAT

Relevant professional qualification(s) or body (if any):

Association of Accounting Technicians

Address:

53 Wroxham Road

Poole, BH12 1NL

Section B Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A

Manager's Report September 2024

Welcome to our AGM, it's wonderful to see so many of you.

Firstly I would like to introduce you to the staff and their roles.

We continue to celebrate our recent OUTSTANDING Ofsted grading, staff work incredibly hard to provide high quality care and education.

I'm pleased to say that Louisa has started her level 2 apprenticeship in Early Years and has settled in well to her new role.

Currently on roll we have 21 children. We have 2 children who will be enrolling with us in January 2024. We currently have a few children on the waiting list for September 2025.

If you would like to join the committee, please let myself or Bev know,

Overall, the children at pre-school continue to thrive and flourish. Thank you to staff, parents, carers, volunteers and the committee for your continued support.

Treasurers Speech AGM 2023/2024

Please find a copy of the accounts for the financial Year 6th April 2023 to 5th April 2024 enclosed. All figures have been checked and verified by an independent qualified accountant. As of April 2024 the balance of our current accounts was £18901.33 and the deposit account was £20701.80.

This year has seen wages increase again as the government continues to raise the national living wage. We are forced to increase salaries in line with government guidelines . Of course this has put extra strain on our finances. In addition as salaries rise so do expenses such as pension contributions and National insurance contributions, all of which put extra pressure on our financial resources.

As ever the staff and committee are determined to keep our group alive and have done an amazing job with fund raising once again this year. Proceeds of which have gone towards investing in new outside storage for the children's toys. This came at great cost and wouldn't have been possible without the huge fund raising efforts of all involved.

We are always looking for ways to make the group more financially efficient. Any suggestions would be gratefully received. We are a registered charity and therefore a nonprofit making organisation, which means every penny goes back into the group to fund your child's experience and learning.

To this end prompt payment of accounts is really appreciated, the group offers online banking to any parents who would like to make direct payments. Please ask for more details and be sure to use the invoice number as the reference.

Many thanks for your support.
Debbie Coombes, Bookkeeper.

Muscliff Community Pre-school

England & Wales - Charity number 1026291

Accounts

Please find a copy of our audit figures for this year on your chair.

Income - As you can see our income is down from the previous year due to having fewer children. However the fundraising is up and I would like to thank all the staff, committee and parents who made this possible.

Expenditure – I'm sure most of you are aware there has been another rise in the National Minimum Wage and the committee has also agreed a wage increase this accounts for a rise in expenditure as it also pushes up the amount we have to pay to Inland Revenue. The staff have done a great job keeping expenditure to a minimum. The cost of living is continuing to rise, as are our other costs, including the first rise in our rent for many years and we would expect to see an increase in costs accordingly. This of course will have an impact on our bank balance, as you can see it is down on last year. £10000.00 was transferred to the deposit account as requested by the committee. This is used as a buffer for future wage increases and high expenditure.

The manager and staff continue to spend only where necessary but always with the children's needs in mind. Fundraising will go towards new bike sheds and a website.

We are a registered charity and therefore a non profit making organisation, everything goes back into the playgroup to fund your child's experience and learning.

The group offers online banking to any parents that would rather pay their fees direct, please ask for further details and be sure to put your child's name as the reference.

Many Thanks

Debbie Coombes

A handwritten signature in black ink, appearing to read 'Debbie Coombes', written in a cursive style.

Book Keeper

MUSCLIFFE COMMUNITY PLAYGROUP
INCOME AND EXPENDITURE 2022-2023

Income:	2022	2023
Deposits	£ 550.00	£ 500.00
Childcare Schemes	£ -	£ -
Cash Fees	£ 21,488.20	£ 25,662.22
Bournemouth Borough Council	£ 67,016.12	£ 54,792.38
Fundraising	£ 1,498.08	£ 2,026.09
Interest	£ 0.92	£ 40.17
Donation	£ -	£ -
Bank Charges repayed	£ -	£ -
SSP reclaimed	£ -	£ -
JRS grant	£ -	£ -
Total Income	£ 90,553.32	£ 83,020.86
Expenditure:		
Deposits Returned	£ 50.00	£ 100.00
Inland Revenue	£ 2,420.57	£ 3,834.07
Rent	£ 3,399.00	£ 3,029.00
Salaries	£ 65,143.58	£ 69,509.60
Equipment and Repairs	£ 1,086.87	£ 1,490.09
Insurance	£ 1,696.58	£ 881.36
Sundry Expenses	£ 534.44	£ 447.76
Groceries & Milk	£ 700.99	£ 682.56
Stationary & computing	£ 1,555.96	£ 1,438.19
Telephone	£ 190.00	£ 113.00
Bank Charges	£ 27.60	£ 55.00
Book Keeping	£ 4,900.00	£ 3,800.00
Donations	£ 52.25	£ 100.00
Course Fees	£ 75.00	£ 208.50
D.B.S	£ 305.13	£ 52.00
Pension	£ 1,926.22	£ 2,030.86
Ofsted	£ 50.00	£ 50.00
Data Protection	£ 40.00	£ 35.00
Audit Fee	£ 70.00	£ 70.00
PPE	£ -	£ -
Total Expenditure	£ 84,224.19	£ 87,926.99
Difference between Income & Expenditure	£ 6,329.13	-£ 4,906.13


Assets:

Cash Account	£ 550.04	£ 478.60
Bank Balance Account 1	£ 36,946.24	£ 22,744.28
Bank Balance Account 2	£ 10,309.35	£ 20,349.52
Float	£ 600.00	£ 600.00
Total Assets	£ 48,405.63	£ 44,172.40

I confirm that I have prepared and checked the above Income and Expenditure accounts from the books, records and information supplied to me to the best of my knowledge.


.....

Debbie Coombes


.....

Auditor Fay Arnold

**MUSCLIFF COMMUNITY PLAYGROUP ANNUAL GENERAL
MEETING THURSDAY 18TH MAY 2023**



WELCOME

AGM opened at 7.32pm by Maria Taylor.

PRESENT

Maria Taylor, Bev King, Cari Barter, Phoebe Carter, Katherine Senior, Sophie Hayward, Caron Evans, Jo Smallpiece, Louise Neal, Jill Burns, Michelle Miles, Alex Ring, Melissa Wright, Chelsea Lambert, Louise Cliffe.

APOLOGIES

Judy Wright, Helena Pottle, Laura Curtis, Dawn Peach, Jillian Kingsley, Jay Taylor, Kate Taylor.

MINUTES OF 2022 AGM

Were correct

Proposed by Cari Barter

Seconded by Maria Taylor

CHAIRPERSON'S REPORT (see enclosed sheet)

read by Maria Taylor.

On behalf of the committee, Bev King thanked Maria Taylor's work over the years and her commitment to the Pre school.

TREASURER'S REPORT

Read by Sophie Hayward (see enclosed sheet and finances sheet.)

SUPERVISOR'S SPEECH

read by Phoebe Carter (see enclosed sheet)

SELECTION OF OFFICERS

Maria is stepping down as Chairperson and Bev King is stepping up to Chairperson.

Proposed by Cari Barter

Seconded by Katherine Senior

Cari Barter is staying on as Vice chair.

Sophie Hayward is staying on as Treasurer

Katherine Senior is staying on as secretary

Judy Wright and Laura Curtis staying on as committee members.

Jay Taylor, Kate Taylor, Helena Pottle are leaving the committee.

Meeting closed at 7.50pm.

AGM – Muscliff Preschool 18th May 2023

Welcome

Good evening everyone and a warm welcome to you all. Thank you for taking the time to join us this evening for our AGM.

My name is Maria Taylor and I am the current chairperson for the committee.

Can every body see an agenda? Also there is an attendance sheet that needs to be signed by each of you, please ensure that you do this, thank you.

Muscliff preschool is a popular choice in our lovely community and has been since 1990. It provides a wonderful pre school experience for local children taking their first steps on the educational ladder.

Both my children attended this preschool and they had a fabulous time here.

I was a particularly fussy parent but as I've said to anyone who's ever asked me about the preschool, "every time I dropped them off, I felt as if I was leaving them with family. In fact the reason I joined the committee and eventually became chairperson was because I felt like I wanted to give back. I wanted to do more than just pay for a service. I wanted to help and support the staff in anyway I could.

I found the main way that myself and the committee could help was with fundraising. We have always relied heavily on the support of the community and our children's parents and their families to help us. Sadly in recent years, thanks to covid, we have seen a decrease in attendance to our annual events but I hope that going forward this will now change with the start of a new academic year, and as we welcome a new intake of children and their families.

We must continue the emphasis on fundraising as the survival of the preschool will depend on it more than ever. This academic year the Christmas fayre raised £613 and our Easter fare raised £557. We hope to hold a quiz night in July and we also have a few other ideas to finalise at our next committee meeting, so we will keep you posted. Your support would be greatly appreciated at any or all of these events. it's a great way to meet other parents past and present and get to know more about the people in our community. I myself have made some of my closest friends through this lovely preschool, by being Involved and attending the social events.

If you feel like you could spare some time and would like to join our little committee, please come and speak to one of us after the AGM closes and we can take your details. There's no pressure but please do!

As you may have gathered from what I've already said, we are community run charity preschool and we couldn't run without the support of its wonderful committee, so I would now like to take this chance to thank them all for their donation of their precious time and commitment to the fundraising and supporting myself and the staff here.

The chairperson and the preschool simply couldn't do it without you, a simple thank you doesn't seem enough.

But sadly things are forever changing and its time for change within the committee. We will be saying goodbye to some of our members this year. Our vice chairperson Kate Taylor, who has worked

alongside myself as my right hand woman for more than 3 years now, she will be standing down, as her children are now in year 6 and year 3, so she's definitely done her time.

Also it was with a heavy heart , that I have made decision to step down as chairperson after 7 years on the committee including 2 as vice chairperson and 4 years as chair. I feel it's now time for someone else to take the reins and I'm passing them over to the very lovely, extremely well organised and very capable Bev King who has kindly put herself forward to take on the role. I wish Bev and the committee every success in the future. I know they will continue to do their best to support the preschool in any way they can.

My biggest thank you has to be to the amazing staff here, as they care so much about the preschool and the children. Their dedication is easy to see and it's what makes Muscliff preschool such a success.

The staff are passionate about your child's learning and development and will always go above and beyond for your child and I know that when your children leave here to go to big school in the not so distant future, they would have had the most wonderful memories of this little preschool and the wonderful ladies who run it. my children still talk about it now and they are 7 and 10.

Thank you so much for choosing us, you've made a wonderful choice.

Maria Taylor

Manager's Report May 2023

Firstly, welcome to our AGM. I would like to thank you all for attending this evening. It is wonderful to see so many of you.

A little about us, we are a small, charity committee run Pre-School. We operate from 9:15-3:30pm Monday Wednesday and Thursday and from 9:15am – 1:15pm on Tuesdays.

We have a high adult to child ratio of 1 adult to 4/5 children and during each session have a maximum capacity of 24 children. We pride ourselves in our work and excel in providing an excellent level of care and education to all children from 2 years 6 months to 4 years 11 months. We were awarded and overall GOOD grading by Ofsted in 2019.

I would like to take some time to introduce you to our valued staff members.

Caron – Deputy Manager and SENCO

Jo – Senior Early Years Educator, Health and Safety Officer, ICT Lead

Dawn – Senior Early Years Educator, Behaviour Lead, EAL, and Safeguarding Lead

Jill – Early Years Assistant, currently working towards level 3

Louise – Early Years Assistant, currently working towards level 3

Michelle – Bank Staff Member

Our ethos at Muscliff Pre-School is based around nurture, care and valuing each child as an individual. We work closely with parents and carers and base our curriculum around each child's individual learning outcomes.

We follow the early years curriculum and Birth to 5 matters framework. We cover a range of topics during the academic year based on the children's interests and incorporate a variety of toys and resources, outings and visitors to enhance the children's learning.

This academic year, we have seen a lower intake of children. Numbers have picked up throughout the year however we have not reached full capacity. Understandably funds are lower however we are hoping that with the addition of a new website and advertising we will have a higher intake of children in the future. We have looked into adjusting our provisions for example breakfast/after school club, however due to staffing and logistics we do not feel this would be viable at this time.

Lastly, I would like to say a huge thank you to staff, parents and committee members. You all play such a big part in our pre-school and we wouldn't have the fantastic Pre-School we do today if it wasn't for you. Daily, parents enjoy telling me that they are pleased that their child enjoys attending Pre-School, good level of communication, activities and provisions that we have in place to ensure each child thrives, flourishes and becomes their own unique person – Thank you!

Muscliff Community Pre-school

England & Wales - Charity number 1026291

Accounts



Muscliff Community Playgroup
Muscliff Sports Pavilion
Shillingstone Drive, Throop,
Bournemouth, Dorset.

MUSCLIFF COMMUNITY PLAYGROUP ANNUAL
GENERAL MEETING
MONDAY 4th JULY 2022- 7.30pm.

1.WELCOME.

Maria-Welcome everyone to our Annual General Meeting.

2.PRESENT.

Maria Taylor, Kate Taylor, Phoebe Carter, Judy Wright, Caron Evans, Dawn Hooper, Allison Murphy, Louise Cliffe, Jillian Kinsley, Cari Barter, Katherine Senior, Sophie Hayward, Come Li, Ahlom Bolbol.

3.APOLOGIES.

Jay Taylor, Helen Pottle, Carly Rose, Jo Smallpeice.

4.MINUTES OF 2021 AGM.

Only staff and committee were invited last year due to covid restrictions.

The minutes were correct.

Proposed by Kate Taylor.

Seconded by Maria Taylor.

5.CHAIRPERSON'S REPORT.

Read by Maria our Chairperson. (See enclosed sheet).

6. TREASURER'S REPORT.

Read by Jillian on behalf of the bookkeeper (See enclosed sheet and finances sheet).

7. SUPERVISOR'S SPEECH.

Read by Phoebe. (See enclosed sheet).

8.ELECTION OF OFFICERS.



Muscliff Community Playgroup
Muscliff Sports Pavilion
Shillingstone Drive, Throop,
Bournemouth, Dorset.

Chairperson-Maria would like to continue as chair.
Proposed by Cari Barter.
Seconded by Judy Wright.

Vice-chair- Kate would like to stay on.
Proposed by Maria Taylor.
Seconded by Cari Barter.

Treasurer-We need a new one. Sophie has volunteered.
Proposed by Maria Taylor.
Seconded by Judy Wright.

Secretary-We need a new one. Cari has volunteered.
Proposed by Judy Wright.
Seconded by Kate Taylor.

Other committee members are Judy Wright, Helena Pottle, Jay Taylor.

Parents joining the committee are-
Katherine Senior and Laura Curtis.

9.AOB.

Everyone is welcome to our BBQ and Summer Fayre on Sunday
10th July 12.00 to 3pm.

10.MEETING CLOSED AT 8pm.

AGM 2022

Welcome to our 2022 AGM

For those of you that don't know me, my name is Maria Taylor and I am the chairperson for the Preschool Committee.

I would like to start by thanking you all for coming this evening, I know time is precious, so I appreciate you all sparing a little of yours to be here.

Finally, after two years, we can once again, open the doors and allow people to attend, its so good to see you all face to face.

2022 hasn't been quite as challenging as the previous two years, but that said it hasn't been entirely smooth sailing and Phoebe and the rest of the team have their fair share of issues to deal with on top of the day to day running of the preschool.

(And look they're all still sat her smiling, just!)

As we all know covid is still present albeit loitering now in the background and at the start of this year the preschool did have its fair share of cases, which we all naively thought we had managed to avoid. That said it did blow over quickly and the team here took it all in their stride as they always do, and it was back to business as normal in no time.

I've always said it is the wonderful staff here at Muscliff Preschool that sets us aside from other early years settings, I once described leaving my children here, was like leaving them with family and I feel we have managed to maintain that ethos throughout the pandemic even though interaction has been at a minimum with the parents due to all the rules and regulations we had to follow.

I want to assure all the new parents you have made a wonderful choice in selecting Muscliff Preschool for your child's first steps on the educational ladder, I feel grateful to be able to say this and that our preschool survived the last two years, as a lot didn't. The preschool has been serving the community since the 1990s, it would have been a very sad time if had to of closed, so thank you for picking us and helping us to continue to offer our services to the people of Muscliff and the surrounding areas.

The staff have been the one constant here, however this year we say goodbye to two, of this wonderful team, The first being Kim Madkour who has made the difficult decision to take early retirement, she will be missed by everyone and had played a major role at the preschool for many years, On behalf of myself and the committee , we will you a very happy retirement and we hope you enjoy your much earned rest.

And the second member of the team leaving us is Allison Murphy. Ali is off to pursue opportunities in another field of work. Allison, myself, and the committee wish you all the very best and if you ever decide that you would like to re-join the team here, we will always welcome you with open arms, you have been here for so long, it will not be the same without you. Thank you for helping shape the preschool into what it is today. Good luck Ali.

I would also like to take this opportunity to thank Phoebe our not so new Manager, for her commitment and hard work this year, I know it's always a learning curve whenever you must take

the reins from someone, but you've made it through and hopefully next year will start a bit easier for you and you now know what to expect.

I also need to give Thanks to Caron, Jo, Ali, Dawn, and Louise for their constant support to Phoebe, just coming in on those days when you know it's not going to be an easy one, shows how fiercely loyal you all are and it makes it obvious that the Preschool and the Children who attend, are your top priority. We really do appreciate you all...a lot!!!!

Another huge thank you goes out to my committee, The Preschool couldn't operate without one so I am grateful to everyone of my members who gives their time for free and plays a part in supporting myself and the staff at fundraising events, A special Thanks to Kate Taylor, my vice chair who picks up a lot of the slack from me, I couldn't do it without you, Kate.

Jillian Kinsley has also been a big support to the preschool even though she retired last year as Manager. Jillian thank you so much for helping with all the preparations for the fayres, I really don't think they would be half as successful without you and I know wouldn't be able to be as organised as you are, we really do appreciate all you do.

We are pleased to welcome ~~two~~^{three} new members to the committee

Sophie Hayward who has agreed to take on the role of treasurer for Carly Rose who is stepping down, Sophie has already made a wonderful contribution as committee a member with fundraising support and donations, so we are very grateful to have her join officially.

And Katherine ~~Elm~~^{Senior} who will be an extra member, we much need. Thank you in advance for your support.

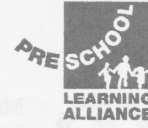
And finally Laura Curtis has agreed to join
Also, thanks to Cari Barter who has agreed to reprise her role as committee Secretary.

In terms of fundraising, we haven't been able to do as much fundraising as we would have liked to, but we did manage to hold a successful Christmas and Easter fayre which provided a nice little contribution to the fundraising pot. We hope to be able to say the same for our upcoming summer fayre on Sunday 10th July. (All welcome please spread the word)

Next year I'm hoping to have a few more events in the fundraising calendar so watch this space.



Muscliff Community Playgroup
Muscliff Sports Pavilion
Shillingstone Drive, Throop,
Bournemouth, Dorset.



TREASURER'S SPEECH.

The audit figures for the year April 2021 to 2022 are on your chairs for you to look at.

There have been many challenges for the book-keeper due to the pandemic. Accessing our bank has been difficult with it closing early and some of the branches then closing. Getting out cash proved very hard with changes in their rules, so we now keep a £600.00 float for fundraising events.

Income-There are no grants for this financial year as the playgroup has been open during this time. Funding and cash for fees is up a little because of this and the numbers of children attending has also risen as has fundraising monies as we were allowed to start having fayres etc. again.

Expenditure-Many items on the sheet read as increased but we have to remember that the previous year's figures relate to the playgroup being closed for a third of the year.

Wages for staff including the book-keeper have increased due to rises in the living wage set by the government and wages being paid to cover



Muscliff Community Playgroup
Muscliff Sports Pavilion
Shillingstone Drive, Throop,
Bournemouth, Dorset.

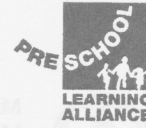


members of staff so some of the children can get 1 to 1 support. The additional cost of this is paid from Early years and is re-imbursed and is included in the children's fee amounts.

The manager and staff have worked hard over the last four years to build up our finances by fundraising and being extremely careful only purchasing new equipment, resources, groceries etc. which are absolutely necessary. Underfunding by the government of children's fees continues to be an issue but we are happy to say that the playgroup is now in a good place financially.



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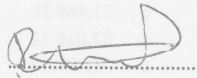
MUSCLIFFE COMMUNITY PLAYGROUP
INCOME AND EXPENDITURE 2021-2022

Income:	2021	2022
Deposits	£ 350.00	£ 550.00
Childcare Schemes	£ 877.50	£ -
Cash Fees	£ 9,684.03	£ 21,488.20
Bournemouth Borough Council	£ 75,165.38	£ 67,016.12
Fundraising	£ 523.50	£ 1,498.08
Interest	£ 4.97	£ 0.92
Donation	£ -	£ -
Bank Charges repayed	£ -	£ -
SSP reclaimed	£ 76.68	£ -
JRS grant	£ 2,212.08	£ -
Total Income	£ 88,894.14	£ 90,553.32
Expenditure:		
Deposits Returned	£ 50.00	£ 50.00
Inland Revenue	£ 3,404.34	£ 2,420.57
Rent	£ 1,610.00	£ 3,399.00
Salaries	£ 62,864.93	£ 65,143.58
Equipment and Repairs	£ 984.07	£ 1,086.87
Insurance	£ -	£ 1,696.58
Sundry Expenses	£ 186.85	£ 534.44
Groceries & Milk	£ 518.26	£ 700.99
Stationary & computing	£ 831.81	£ 1,555.96
Telephone	£ 150.00	£ 190.00
Bank Charges	£ -	£ 27.60
Book Keeping	£ 3,550.00	£ 4,900.00
Donations	£ -	£ 52.25
Course Fees	£ 280.00	£ 75.00
D.B.S	£ 161.58	£ 305.13
Pension	£ 2,045.39	£ 1,926.22
Ofsted	£ 50.00	£ 50.00
Data Protection	£ 40.00	£ 40.00
Audit Fee	£ 70.00	£ 70.00
PPE	£ 95.29	£ -
Total Expenditure	£ 76,892.52	£ 84,224.19
Difference between Income & Expenditure	£ 12,001.62	£ 6,329.13

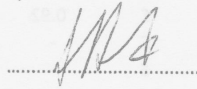
Assets:

Cash Account	£ 458.07	£ 550.04
Bank Balance Account 1	£ 31,005.76	£ 36,946.24
Bank Balance Account 2	£ 9,258.43	£ 10,309.35
Float	£ 400.00	£ 600.00
Total Assets	£ 41,052.26	£ 48,405.63

I confirm that I have prepared and checked the above Income and Expenditure accounts from the books, records and information supplied to me to the best of my knowledge.



Debbie Coombes



Auditor Fay Arnold

Manager's Report

This term has seen a few changes. Firstly we sadly say goodbye to Kim and Alison. Kim's employment ended at the beginning of June and Alison's employment will end with us at the end of the summer term. We are currently recruiting for a new member of the team. Louise will be fulfilling the second job role and will be completing her level 3 Early Years Educator course to gain full accreditation.

From September our opening hours will be changing to 9:15am-3:30pm each day. We have found recently that a number of parents are arriving to collect their children early which can sometimes be a little disruptive. After discussions with staff and parents we feel the new hours will work better. This will be revised after the first term.

We are now welcoming parents back into the building at collection times, it has been wonderful to invite parents into the building and feedback from parents has been positive.

This term we have been operating at full capacity. From September our numbers are currently ranging from 11 children on our quietest day to 19 children on our busiest day.

Lastly, a huge thank you to all of our wonderful staff who really go above and beyond every day to provide exceptional care to all of our children. It has been mentioned recently by potential parents, visitors to the setting and in recent parent questionnaire's that all children seem happy, content and staff show great team work, are welcoming, kind and caring.

Muscliff Community Pre-school

England & Wales - Charity number 1026291

Accounts

Muscliff Community Playgroup

Muscliff Sports Pavillion

Shillingstone Drive

Throop

Bournemouth

Dorset

MUSCLIFF COMMUNITY PLAYGROUP ANNUAL GENERAL MEETING WEDNESDAY 7th JULY 2021 – 7.00pm. Committee and staff only as limit on 15 in the building due to covid restrictions.

1. WELCOME

Maria Taylor- Welcome everyone to our Annual General Meeting.

2. PRESENT

Jillian Kinsley, Caron Evans, Kim Madkour, Allison Murphey, Jo Smallpiece, Pheobe Carter, Maria Taylor, Kate Taylor, Judy Wright, Louise Cliffe, Jacqui Elena, Kat Yusef.

3. APOLOGIES

Apologies from the staff – Dawn Peach

Apologies from the committee – Cari Barter, Jay Taylor and Carly Rose.

4. MINUTES OF 2020 AGM

Committee and staff only as limit on numbers in the building due to covid.

The minutes were correct. Proposed by: Kate Taylor

Seconded by: Maria Taylor

5. CHAIRPERSON'S REPORT.

Read by Maria Taylor our Chairperson. (See enclosed sheet).

6. TREASURERS REPORT.

Read by Maria Taylor (See enclosed sheet and finances sheet)

7. SUPERVISORS SPEECH.

Read by Jillian Kinsley (See enclosed sheet)

8. ELECTION OF OFFICERS.

Chairperson – Maria Taylor would like to continue as chair.

Proposed by: Jacqui Elena

Seconded by: Louise Cliffe

Vice Chair – Kate Taylor would like to stay on.

Proposed by: Maria Taylor

Seconded by: Judy Wright

Treasurer - Carly Rose would like to stay on.

Proposed by: Kate Taylor

Seconded by: Kat Yusef

Secretary – Kate Taylor would like to stay on

Proposed by: Maria Taylor

Seconded by: Louise Cliffe

Other committee members – Helena Pottle, Louise Cliffe, Cari Barter and Jay Taylor.

Kat Yusef, Jacqui Elena and Judt Wright are leaving the committee as co-opted members.

9. AOB

N/A

10. MEETING CLOSED AT – 7:20pm

CHAIRS SPEECH

Welcome to our 2021 AGM, I would like to start by thanking all of you for attending once again. I really appreciate your time.

Unfortunately this is another AGM without the opportunity to meet the parents of the children that will be joining us in September.

2021 has been another challenging year for us all, not a lot had changed at the start of the year and none of us knew what to expect given that 2020 had been so unpredictable and unexpected. But it seems we are definitely heading for better days in regards to the pandemic and hopefully by the start of the new academic year, things should be well on track to a pre pandemic way of life once again.

Jillian and the staff have done amazingly well once again adapting to the ever changing guidelines and regulations, having to find other ways to do things and ensuring the children's education and experience does not suffer.

I have always said that it's the wonderful staff here at Muscliff preschool that sets them apart from other early years settings, it just wouldn't be the same without them all. But sadly all good things must come to an end and as you're aware this will be Jillian's last AGM with us as the preschool manager.

Jillian you've done an outstanding job here at the preschool and you have truly earned your (early) retirement. That's not to say won't be dearly missed by your colleagues, the committee and all the children and the parents alike. It's the end of an era, considering you've worked here for 31 years at the preschool. On behalf of the committee, I wish you the happiest retirement and I know you'll be on hand to help us whenever we need you, so it isn't goodbye, it's just a "see you soon".

We would like to welcome Phoebe our newly appointed manager to take over from Jillian. Phoebe has been on board a little while now, learning the ropes from Jillian and conducting a detailed handover to ensure a smooth transition in September. Phoebe, a warm welcome to you on behalf of the committee, we all wish you every success in your new role and we look forward to working along side you.

I also hope September brings back the opportunity for us to start fundraising again. Fingers crossed that we can at least hold a Christmas fayre this year and we are able to fill the fundraising calendar for next year.

In regard to the committee, Jillian and I have made the decision to reduce the amount of members, this will enable us to manage the expectation of at least 60% currently having children attending the preschool. So with that in mind Katherine Yusef, Judy Wight and Jacqui Elena have stepped down for the foreseeable future. I know we can still count on your support at our future events. Thank you for all your help in previous years, it has been greatly appreciated.

I'm very grateful to have the rest of the committee stay on in their current roles, I look forward to planning and running events with you all next year, Thank you for all your continued support. I know we will be successful in what we achieve next year.

Treasures Speech AGM 2021

Please find a copy of our audit figures for this year on your chairs.

Due to the ongoing Covid situation we were unable to hold our AGM in May once again but the figures are correct for the financial year 6th April 2020 to 5th April 2021. As of April our bank account 1 stood at £31000 and currently stands at £27853, bank account 2 was and remains £9258, this figure includes deposits.

Our funds have been boosted by extra Government funding due to Covid 19, also by our extended forced closure as our out goings were reduced and we have also been able to get SENCO funding that goes towards additional needs and extra staff wages.

In line with Government guidelines our pension scheme is continuing into its fifth year. The amount awarded to the scheme is ever increasing and the buffer we have created in bank account 2 means we will be able to meet these costs.

The committee also keeps a close eye on wage increases, I'm sure you are aware that the government has been increasing the National Living wage over the past few years and will continue to do so, we will of course increase wages as necessary in order to comply with the government.

Unfortunately due to the Covid 19 outbreak we have not been able to hold any fund raising events and as a result you can see the figure is significantly down, the amount we have raised is thanks to the BH coastal lottery.

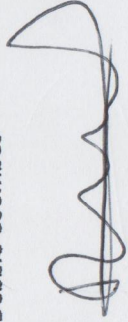
There are currently no plans to increase fees but this will be reviewed again for the new academic year 2022.

We are a registered charity and therefore a non profit making organisation, everything goes back into the playgroup to fund your child's experience and learning.

The group offers online banking to any parents that would rather pay their fees direct, please ask for further details and be sure to put your child's name as the reference.

Many Thanks

Debbie Coombes



Book Keeper

**MUSCLIFFE COMMUNITY PLAYGROUP
INCOME AND EXPENDITURE
FOR THE YEAR ENDED 5th April 2021**

	2021	2020
Income		
JRS Grant	2212.08	-
SSP	76.68	-
Deposits	350.00	500.00
Childcare Schemes	877.50	1878.38
Cash Fees	9684.03	9973.89
BCP Council	75165.38	81096.69
Fundraising	523.50	2311.31
Interest	4.97	11.42
Donation	-	20.00
Bank Charges Repaid	-	8.00
	<u>88894.14</u>	<u>95799.69</u>

Less Expenses		
Audit fee	70.00	70.00
Deposits returned	50.00	50.00
Inland Revenue	3404.34	1987.90
Rent	1610.00	3093.00
Salaries	62864.93	64846.28
Equipment and Repairs	984.07	636.50
Insurance	-	840.52
Sundry Expenses	186.85	130.00
Groceries and Milk	518.26	563.70
Stationery and Computing	831.81	850.35
Telephone	150.00	166.18
Bank Charges	-	8.00
Bookkeeping	3550.00	4200.00
Donations	-	20.00
Course Fees	280.00	178.00
D B S	161.58	26.00
Pension	2045.39	1994.70
Ofsted	50.00	50.00
Data Protection	40.00	40.00
PPE	95.29	-
Total Expenditure	<u>76892.52</u>	<u>79751.13</u>

Excess Income over Expenditure

	<u>12001.62</u>	<u>16048.56</u>
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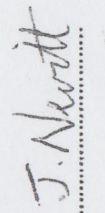
	2021	2020
Assets		
Cash Account	458.07	410.79
Bank Account No 1	31005.76	19314.18
Bank Account No 2	9258.43	8903.46
Float	400.00	400.00
Less Auditor	70.00	70.00
Total Assets	<u>41052.26</u>	<u>28958.43</u>

**MUSCLIFFE COMMUNITY PLAYGROUP
INCOME AND EXPENDITURE
FOR THE YEAR ENDED 5th April 2021**

I confirm that I have prepared the above Income and Expenditure Account from the books, records and information supplied to me. I confirm that to the best of my knowledge and belief the above information is correct.

Income	2020	2021
Bank Balance	10,000.00	10,000.00
Bank Charges	100.00	100.00
Interest	100.00	100.00
Donations	100.00	100.00
Bank Charges	100.00	100.00
Income	10,000.00	10,000.00
Expenditure	2020	2021
Bank Charges	100.00	100.00
Interest	100.00	100.00
Donations	100.00	100.00
Bank Charges	100.00	100.00
Income	10,000.00	10,000.00

 D Coombes

 J Nevitt MAAT (Auditor)

Income	2020	2021
Bank Balance	10,000.00	10,000.00
Bank Charges	100.00	100.00
Interest	100.00	100.00
Donations	100.00	100.00
Bank Charges	100.00	100.00
Income	10,000.00	10,000.00
Expenditure	2020	2021
Bank Charges	100.00	100.00
Interest	100.00	100.00
Donations	100.00	100.00
Bank Charges	100.00	100.00
Income	10,000.00	10,000.00

SUPERVISOR'S REPORT.

Hello,

I cannot believe that we have had to cancel our normal AGM for the second year due to the pandemic. It is usually a chance to meet parents, collect paperwork and speak about our pre-school so this year my speech will be different. We have invited parents and the children in recently one at a time to sort paperwork and give them chance to see the pre-school. Numbers for September are better than last September and we have recently had more interest from other families. We have an additional waiting list for January should we have spaces left.

We were closed for 5 months last year and some families decided to wait until January this year to start. This academic year has been very challenging for the staff with the responsibilities of trying to keep the children and themselves safe from catching the virus. We have changed many of our routines/the way we do things/not using some of our resources and equipment or some of our activities/washing hands frequently and a lot of additional cleaning all following government guidance. The centre has remained closed and will not re-open until the end of July which has helped us not having to keep packing away every day allowing more cleaning time. I hope that by the 6th September when the

pre-school re-opens everything will be more normal for the staff and the children.

In December I made the difficult decision to take early retirement at the end of July. I never imagined my last year at the pre-school where I have worked for nearly 31 years would have been so difficult. I have really missed the fundraising events meeting families and those who attended our group previously . Also the lack of contact with the committee and parents has been hard. I have many fond memories over the years and will miss the children and their families and would like to thank them and the committee for their help and support over the years. We have been fortunate to have a fantastic chairperson in Maria who has supported myself and the group and will continue to do so.

What can I say about the staff. They have been working with me for a very, very long time and in their areas of responsibility we have formed a very successful team helping our group remain popular. I would also like to thank Mike for his help, Debbie who has been our book-keeper for a long time and my husband who has provided IT support for all the staff over the years.

As you know I am the chairperson of this centre as a volunteer so will be around sometimes and also will help the playgroup whenever needed so will still see some of you.

I would like to wish Phoebe luck in her new role as Manager.