



Trustees' Annual Report for the period

| | | | | | | | |
|-------------|-------------------|---------------|--------------|-----------|-----------------|-----------------|--------------|
| From | Period start date | | | To | Period end date | | |
| | Day 1st | Month Sept | Year 2021 | | Day 31 | Month August | Year 2022 |

Section A Reference and administration details

Charity name Margaret Lloyd Playgroup

Other names charity is known by

Registered charity number (if any) 1026270

Charity's principal address Grove Hill Playing Fields, Washington Avenue
Hemel Hempstead
Herts
Postcode HP2 6NG

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---|------------------|-----------------|-----------------------------------|---|
| 1 | Loretta Anderson | Chair | | |
| 2 | Matt Hatton | Vice Chair | | |
| 3 | Lorraine Curston | | | |
| 4 | Jean Nagle | | | |
| 5 | | | | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| NA | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| NA | | |

Name of chief executive or names of senior staff members (Optional information)

Helen Hendery

Section B Structure, governance and management

Description of the charity's trusts

| | |
|--|--|
| Type of governing document (eg. trust deed, constitution) | Pre- school learning alliance constitution |
| How the charity is constituted | Unincorporated charity |

(eg. trust, association, company)

Trustee selection methods
(eg. appointed by, elected by)

Elected by members at AGM

Additional governance issues (Optional information)

- ☐ Ofsted Registered as an under 5's pre school service
- ☐ Charities policies are in line with OFSTED early years procedures
- ☐ Charity is members of the pre school learning alliance and have their insurance and guidelines in place
- ☐ Charity works closely with Herts social services to support children at risk
- ☐ Charity works closely with Herts county council as children are funded individually by them to attend the playgroup
- ☐ Charity has a small but experienced trustee board who work closely with the senior staff to manage risk.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The playgroup operates from a purpose built centre in the heart of Grove Hill in Hemel Hempstead offering early years care and education to children from 2 years old to 5 years old. The playgroup is open on Monday to Thursday from 9am to 3pm and on Friday from 9am to 12.30pm - This equates to 9 session options plus 5 lunch clubs. Parents/carers have flexible options so they can choose sessions to fit with their other commitments ie work, care for their other children and wider family commitments. Most sessions are funded through the government funding for pre-school children, but extended sessions are offered at a below market rate to support families. The playgroup has very many families on low income or benefits. Many children within the area are on pupil premium due to their low-income status. The playgroup has been a true community resource since it's construction in 1984 following a campaign and fundraising by local families.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

The playgroup has always been an opportunity for local young people offering volunteering and work experience for students of our local schools and colleges.

The playgroup also has two weekly volunteers who themselves have learning difficulties which offers them experiences in helping others and being part of their community. This can also offer respite to their families/carers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The trustees of the playgroup are very proud of their dedicated staff team who have successfully brought the charity through the pandemic and out the other side against enormous challenges including:

- ☐ Social distancing very small children.
- ☐ Being infected themselves on numerous occasions and with that the need to keep ratios in line with Ofsted regulations for opening.
- ☐ Keeping the playrooms and equipment scrupulously clean
- ☐ Supporting families through what was an extremely difficult time including putting their children into the group but not coming in themselves.

The playgroup this year has as usual invested income into resources to enhance the education and care of the children we care for.

The senior staff team have also worked hard on training etc. to cover all aspects of current Ofsted standards in preparation for an imminent and overdue inspection.

We have also invested in a teacher of yoga for small children to support physical education weekly with our setting.

Section E

Financial review

Brief statement of the charity's policy on reserves

Now we are back to normal we are planning internal and external improvements to the buildings and outside area it occupies [the gardens]. All work that would have bought on site any tradesman/planners was put on hold throughout the Covid years and we have now budgeted to do all work needed throughout the year 2022-23. We have the funds available to make this investment due to low spending throughout those previous years but will hold at least 9 months of costs in reserve as per are normal policy.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds
- ☐ how expenditure has supported the key objectives of the charity;

The playgroup is funded by Herts county council under the governments funding for pre-school children. Children over 2 are funded if they are in certain benefit groups for either 15 or 30 hours. All children over 3 are funded for a minimum of 15 hours and payments are made to the playgroup termly on proof of these children's attendance and their benefits. Extra sessions attended by the children or those under 3 who don't qualify pay a minimal session fee. Our expenditure on resources is totally in line with our ethos to offer the best early years provision possible to support families in our community

Section F**Other optional information**


Our staff retention and training records are exemplary, as is our trustee dedication and support.

We are a small but dedicated team working hard in our community to support others. We thank all our staff and volunteers for their hard work, care of our children and support to sustain the high standards of the playgroup throughout this financial year.

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|--|---|--|
| Signature(s) |  | |
| Full name(s) | Loretta Anderson | |
| Position (eg Secretary, Chair, etc) | chair | |
| Date | 29 th March 2023 | |

STATEMENT OF FINANCIAL ACCOUNTS

THE MARGARET LLOYD PLAYGROUP

1ST AUGUST 2021 – 31ST JULY 2022

CURRENT ACCOUNT

| Income | | Expenditure | |
|------------------|------------------|--------------------|------------------|
| | £ | | £ |
| Balance @ 1.8.21 | 20299.36 | Yoga | 775.00 |
| Fees | 8312.00 | CAD | 60293.38 |
| Herts CC | 97629.61 | Expenses and gifts | 1200.00 |
| Lunch clubs | 158.00 | County Supplies | 1058.42 |
| Little Urchins | <u>108.82</u> | Outside Life Patio | 7010.88 |
| | | Misc | 2449.96 |
| | | Google Play | 15.98 |
| | | Ark Farms | 540.00 |
| Total | 126507.79 | Namesco | 251.33 |
| | | Early Years | 633.11 |
| | | Insurance | 400.73 |
| | | Shopping | 3690.69 |
| | | BT | 728.85 |
| | | Toys and bikes | 3806.91 |
| | | Castle Water | 354.19 |
| | | Training | 810.00 |
| | | Nest | 2322.94 |
| | | BG Business | 1499.53 |
| | | O2 | 139.91 |
| | | Music | 47.88 |
| | | Dacorum | 571.00 |
| | | Balance @ 31.7.22 | <u>37907.10</u> |
| | | Total | 126507.79 |

Note - the figures do not include the day sheets due to the banking date, these will be included on next year's statement of account.

I certify this to be a true and accurate statement of account

J M Canning

Teresa Canning 20.2.2022

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