



Trustees' Annual Report for the period

From		Period start date			To		Period end date		
		Day	Month	Year			Day	Month	Year
		1st	Sept	2019			31	August	2020

Section A Reference and administration details

Charity name	Margaret Lloyd Playgroup
Other names charity is known by	
Registered charity number (if any)	1026270
Charity's principal address	Grove Hill Playing Fields, Washington Avenue Hemel Hempstead Herts Postcode HP2 6NG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Loretta Anderson	Chair		
2	Matt Hatton	Vice Chair		
3	Lorraine Curston			
4				
5				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
NA	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
NA		

Name of chief executive or names of senior staff members (Optional information)

Helen Hendery

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Pre- school learning alliance constitution
How the charity is constituted (eg. trust, association, company)	Unincorporated charity
Trustee selection methods (eg. appointed by, elected by)	Elected by members at AGM

Additional governance issues (Optional information)



- Ofsted Registered as an under 5's pre school service
- Charities policies are in line with OFSTED early years procedures
- Charity is members of the pre school learning alliance and have their insurance and guidelines in place
- Charity works closely with Herts social services to support children at risk
- Charity works closely with Herts county council as children are funded individually by them to attend the playgroup
- Charity has a small but experienced trustee board who work closely with the senior staff to manage risk.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The playgroup operates from a purpose built centre in the heart of Grove Hill in Hemel Hempstead offering early years care and education to children from 2 years old to 5 years old.

The playgroup is open on Monday to Friday from 9am to 3pm and on Friday from 9am to 12.30pm – This equates to 9 session options plus 5 lunch clubs. Parents/carers have flexible options so they can choose sessions to fit with their other commitments to work and or care of their other children and wider family commitments.

Most sessions are funded through the government funding for pre-school children but extended sessions are offered at a below market rate to support families. The playgroup has very many families on low income or benefits. Many children within the area are on pupil premium due to their low income status.

The playgroup has been a true community resource for over 30 years adapting to and supporting the needs of local families.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The playgroup has always been an opportunity for local young people offering volunteering and work experience for students of our local schools and colleges.

The playgroup also has regular volunteers who themselves have learning difficulties which offers them experiences in helping others and being part of their community. This can also offer respite to their Carers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Most of the year has been a very different playgroup to that of previous years as the staff battled with Covid risk assessing to be able to support our families at the most appropriate level.

As an early years setting the playgroup has been open for most of the pandemic, even when schools were closed, in line with government guidelines.

This has been the primary focus and has supported our local families above and beyond.

Many on our register are from vulnerable families and live in flats so with the country in lockdown the children were shut in. Our playgroup being open meant that not only did the preschool age children get outside to play but it gave respite to parents managing/home schooling older siblings.

For the few weeks in March and April 2020 when the centre was closed by law, the staff who were able to bubble or socially distance in our large outside play area, used their time on site working on the outside play areas painting and renewing play equipment to improve facilities for the children.

Our board of trustees are very proud of the way the staff managed the pandemic to benefit the children in our care and their families.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity now has good reserves with reserves held in two different banks to ensure security. The policy of the charity is to hold 9 months of costs in reserve and to invest all other income if required in resources and improvements to the facilities, inside and out.

Details of any funds materially in deficit

none

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds
- how expenditure has supported the key objectives of the charity;



The playgroup receives funding from Herts county council under the governments funding for pre-school children. Children over 2 are funded if they are in certain benefit groups for either 15 or 30 hours. All children over 3 are funded for a minimum of 15 hours and payments are made to the playgroup termly on proof of these children's attendance and their benefits.

Extra sessions attended by the children or those under 3 who don't qualify pay a minimal session fee.

Our expenditure on resources is totally in line with our ethos to offer the best early years provision possible to support families in our community

Section F

Other optional information

Our staff retention and training records are exemplary, as is our trustee dedication and support.

We are a small but dedicated team working hard in our community to support others.

We thank all our staff and volunteers for their hard work, care of our children and support to sustain the high standards of the playgroup throughout this financial year that was blighted by the Covid-19 pandemic.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Loretta Anderson	
Position (eg Secretary, Chair, etc)	chair	
Date	21 st April 2021	

STATEMENT OF FINANCIAL ACCOUNTS
THE MARGARET LLOYD PLAYGROUP
1ST AUGUST 2019 – 31ST JULY 2020

DEPOSIT ACCOUNT

Income		Expenditure	
	£		£
Balance @ 1.8.19	193251.82	Balance @ 31.7.20	<u>194019.19</u>
Interest Metro	346.53	Total	194019.19
Interest Barclays	<u>420.84</u>		
Total	194019.19		

Notes

The balance of £194019.19 @ 31.7.20 consists of £140699.40 in Barclays and £53319.79 in Metro

I certify this to be a true and accurate statement of account

Teresa Canning 9.2.20

STATEMENT OF FINANCIAL ACCOUNTS

THE MARGARET LLOYD PLAYGROUP

1ST AUGUST 2019 – 31ST JULY 2020

CURRENT ACCOUNT

Income		Expenditure	
	£		£
Balance @ 1.8.19	40379.84	Abacus Playground	25669.39
Fees	5000.00	CAD & Expenses	61770.46
Herts CC	93216.69	Shopping & Resources	3206.20
Lunch clubs	85.00	County Supplies	1323.88
Misc	142.89	R G Parrott	9049.20
Books	55.00	Misc	3084.62
DBC	<u>10000.00</u>	Google Play	87.89
Total	148879.42	Findel	1158.57
		Course Fees	210.00
		Jamms Creations	528.00
		Insurance	299.40
		British Gas	446.55
		BT	646.82
		Books	83.00
		Affinity Water	292.65
		Preschool learning	619.28
		Nest	2138.53
		BG Business	1102.75
		O2	347.52
		Balance @ 31.7.20	<u>36814.71</u>
		Total	148870.12

I certify this to be a true and accurate statement of account

Teresa Canning 9.2.20

Note – Two day sheets for the period 6.1.20 – 20.4.20 have not been included in this statement of a/c – due to the pandemic the totals of £221.72 and £243.95 were not paid in until 13.11.20. For ease of reference and balancing they will be included in next year's accounts.

