



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/05/24 **(Period start date)**

To 31/04/2025 **(Period end date)**

Charity name: St Johns Preschool Merrow

Charity registration number: 1026264

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Education of preschool children
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Provision of education for preschool children aged 2-5. Not for profit.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves kept to cover redundancies and liabilities if preschool were to close
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	St Johns Preschool
Other name the charity uses	
Registered charity number	1026264
Charity's principal address	222 Epsom Road Guildford Surrey GU4 7AA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kiran Butler	Chair		
2	Sophie Smith	Treasurer		
3	Elhaida Sykaj	Secretary		
4				
5				
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant	C. Glencross	24 Merrow Woods, Guildford, Surrey, GU1 2LH

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Kiran Butler	
Position (eg Secretary, Chair, etc)	Chair	
Date	28/12/2025	

Receipts and payments accounts

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For the period from	01-Apr-24	To	31-Mar-25
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Pre-school Fees	1,675	-	-	1,675	5,823
Surrey County Council Funding	70,971	-	-	70,971	60,845
Registration Fees	-	-	-	-	-
SCC Grant	4,170	-	-	4,170	-
Fundraising and donations	246	-	-	246	80
Misc	797	-	-	797	-
Staff Training Funding	-	-	-	-	-
Lunch Club	-	-	-	-	-
Sub total (Gross income for AR)	77,859	-	-	77,859	66,747
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	77,859	-	-	77,859	66,747
A3 Payments					
Wages & PAYE	45,763	-	-	45,763	43,555
Administration Costs	2,267	-	-	2,267	1,891
Rent	5,506	-	-	5,506	7,285
Consumables & Sundries	765	-	-	765	642
Staff Training	467	-	-	467	379
Equipment	-	-	-	-	-
Entertainment	58	-	-	58	-
PLA Membership	499	-	-	499	476
Petty Cash	-	-	-	-	-
Sub total	55,325	-	-	55,325	54,228
A4 Asset and investment purchases, (see table)					
Laptop	400	-	-	400	-
Sub total	400	-	-	400	-
Total payments	55,725	-	-	55,725	54,228
Net of receipts/(payments)	22,134	-	-	22,134	12,519
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	72,463	-	-	72,463	-
Cash funds this year end	94,597	-	-	94,597	12,519

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Current Account	14,207	-	-
	Savings Account	80,390	-	-
	Petty Cash	-	-	-
	Total cash funds	94,597	-	-
	(agree balances with receipts and payments account(s))			
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	KIRAN BUTLER	15/12/25.
	SOPHIE SMITH	17/12/25

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

St John's Pre School Merrow

**On accounts for the year
ended**

31st March 2025

**Charity no
(if any)**

1026264

Set out on pages

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:



Date:

23/06/2025

Name:

Caroline Glencross

**Relevant professional
qualification(s) or body
(if any):**

Address:

24 Merrow Woods

Guildford, GU1 2LH

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.