



Trustees' Annual Report

for the period

From (start date) 010421 to (end date) 310322

Section A

Reference and administration details

Charity name St Johns Preschool, Merrow

Other names the charity is known by

Registered charity number (if any) 1026264

Charity's principal address
St Johns Centre
222 Epsom road
Guildford
Surrey
Postcode GU4 7AA

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lucy BRAVERY	Treasurer		
2	EMILY WICKS	Chair		
3	Kiran Bigwood	Secretary		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any (for example, any custodian trustees)

Name	Dates acted if not for whole year

Section A**Reference and administration details (continued)**

Names and addresses of advisers (optional information)

Type of adviser	Name	Address
Accountant	C. Glencross	24 Mellow Woods Guildford, GU1 2LH.

Name of chief executive or names of senior staff members (optional information)

Amanda Bazley - Head of preschool

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document
(eg trust deed, constitution)How the charity is constituted
(eg trust, association, company)Trustee selection methods
(eg appointed by, elected by)

Additional governance issues (optional information)

You **may choose** to include additional
information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
 - relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

Education of preschool children.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Provision of education /
Preschool for 2yrs to 5yrs
Not for profit

Additional details of objectives and activities (optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Ofsted inspection rated
our provision of childcare
as good.

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserves kept to cover redundancies and liabilities if preschool were to close.

Details of any funds materially in deficit

NONE.

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

LB

Full name(s)

LUCY BRAVERY

Position (eg Secretary, Chair, etc)

Treasurer

Date

100123



CHARITY COMMISSION
FOR ENGLAND AND WALES

St Johns Pre School Merrow

No (if any)

Receipts and payments accounts

CC16a

For the period
from

01-Apr-21

To

31-Mar-22

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Pre-school Fees	10,023	-	-	10,023	2,322
Surrey County Council Funding	46,362	-	-	46,362	42,220
Registration Fees	120	-	-	120	160
SCC Grant	-	-	-	-	16,000
Fundraising and donations	963	-	-	963	-
Misc	265	-	-	265	200
Staff Training Funding	-	-	-	-	-
Lunch Club	568	-	-	568	-
Sub total (Gross income for AR)	58,301	-	-	58,301	60,902
Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	58,301	-	-	58,301	60,902
A3 Payments					
Wages & PAYE	48,857	-	-	48,857	48,945
Administration Costs	1,325	-	-	1,325	1,091
Rent	5,172	-	-	5,172	3,846
Consumables & Sundries	250	-	-	250	17
Staff Training	199	-	-	199	278
Equipment	-	-	-	-	517
Entertainment	-	-	-	-	-
PLA Membership	456	-	-	456	108
Petty Cash	40	-	-	40	30
Sub total	56,299	-	-	56,299	54,832
Asset and investment purchases, (see table)					
	-	-	-	-	-
Equipment	162	-	-	162	398
Sub total	162	-	-	162	398
Total payments	56,461	-	-	56,461	55,230
Net of receipts/(payments)	1,840	-	-	1,840	5,672
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	52,863	-	-	52,863	56,203
Cash funds this year end	54,714	-	-	54,714	61,875

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Current Account	34,625	-	-

Savings Account	20,068	-	-
Petty Cash	21	-	-
Total cash funds	54,714	-	-

(agree balances with receipts and payments account(s))

OK

Unrestricted
funds
to nearest £

OK

Restricted funds
to nearest £

OK

Endowment
funds
to nearest £

B2 Other monetary assets

Details

	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

ESWIDA
L. BRAVER

EMILY WICKS
LUCA BRAVER

29/4/22
29/4/22



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

ST JOHN'S PRE SCHOOL

On accounts for the year
ended

31/3/22

Charity no
(if any)

Set out on pages

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Caroline Glen Cross

Date:

28/6/22

Name:

CAROLINE GLENCROSS

Relevant professional
qualification(s) or body
(if any):

Give here brief details of any items that the examiner wishes to disclose.