



Trustees' Annual Report

for the period

From (start date) **010520** to (end date) **300421**

Section A

Reference and administration details

Charity name **St John's Preschool, Merrow**

Other names the charity is known by

Registered charity number (if any) **1026264**

Charity's principal address **St John's Centre
222 Epsom Road
Guildford, Surrey**

Postcode **GU4 7AA**

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lucy Bravery	Treasurer		
2	Emily Wicks	Chair		
3	Kiran Butler	Secretary		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any (for example, any custodian trustees)

Name	Dates acted if not for whole year

Section A**Reference and administration details (continued)**

Names and addresses of advisers (optional information)

Type of adviser	Name	Address
Accountant	C. Glencross	24 Merrow Woods Guildford GU1 2LH.

Name of chief executive or names of senior staff members (optional information)

Amanda Bazley - Head of preschool

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document
(eg trust deed, constitution)How the charity is constituted
(eg trust, association, company)Trustee selection methods
(eg appointed by, elected by)

Additional governance issues (optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

Education of preschool children.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Provision of education/
Preschool for 2yrs to 5yrs.
Not for profit

Additional details of objectives and activities (optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Ofsted inspection rated
our provision of childcare
as good.

Section E**Financial review**

Brief statement of the charity's policy on reserves

Reserves kept to cover redundancies and liabilities if Preschool were to close

Details of any funds materially in deficit

NONE.

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

L. Bravery

Full name(s)

LUCY BRAVERY

Position (eg Secretary, Chair, etc)

Treasurer

Date

180122



CHARITY COMMISSION
FOR ENGLAND AND WALES

St Johns Pre School Merrow

NA (if any)

Receipts and payments accounts

CC16a

For the period
from

01-Apr-20

To

31-Mar-21

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Pre-school Fees	2,322	-	-	2,322	5,286
Surrey County Council Funding	42,220	-	-	42,220	38,092
Registration Fees	160	-	-	160	200
SCC Grant	16,000	-	-	16,000	-
Fundraising	-	-	-	-	530
Donations	200	-	-	200	47
Staff Training Funding	-	-	-	-	50
Lunch Club	-	-	-	-	482
Sub total (Gross income for AR)	60,902	-	-	60,902	44,687
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	60,902	-	-	60,902	44,687
A3 Payments					
Wages & PAYE	48,945	-	-	48,945	47,740
Administration Costs	1,091	-	-	1,091	838
Rent	3,846	-	-	3,846	3,348
Consumables & Sundries	17	-	-	17	320
Staff Training	278	-	-	278	175
Insurance	517	-	-	517	154
Entertainment	-	-	-	-	194
PLA Membership	108	-	-	108	634
Petty Cash	30	-	-	30	150
Sub total	54,832	-	-	54,832	53,553
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	172	-	-	172	398
Total payments	55,004	-	-	55,004	53,951
Net of receipts/(payments)	5,898	-	-	5,898	9,264
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	46,941	-	-	46,941	56,203
Cash funds this year end	52,863	-	-	52,863	46,939

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
	Bank Current Account	32,786	-	-
	Savings Account	20,066	-	-
	Petty Cash	11	-	-
	Total cash funds	52,863	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

ST JOHNS PRE SCHOOL MERROW

On accounts for the year
ended

31/3/21

Charity no
(if any)

Set out on pages

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

C. S. G. WENGLASS

Date:

9/7/21

Name:

C. S. G. WENGLASS

Relevant professional
qualification(s) or body
(if any):

Address:

24 HERROW WOODS

GUILDFORD GU1 2LH

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of
any items that the
examiner wishes to
disclose.