

AGM

Lindale Muddy Boots Nursery

Tuesday 7th February 2023

Present: Claire Dawson, Lucy Warren, Amy Douglas, Lydia Kirkwood, Kim Law, Karen Austin-Walsh, Ian George

2.Preschool Managers Report

September 2021 – August 2022

September 2021 started off with a good number of children on the books. Staff – Lucy, Mandy and Claire and Abby who was a student, Abby was then offer an apprenticeship in Kendal from December so moved on, also in December Mandy handed her notice in.

We put an advert out and took on Morgan from January. Morgan stayed with us from January to July 2022 only leaving due to a change in her personal circumstances.

We put an advert out for a qualified nursery assistant without any success. Lucy investigated available funded qualifications at Kendal college, and we then readvertised and took on Amy from September 2022, Amy is doing a Level 3 Diploma in Children's Learning and Development, working Monday, Wednesday and Friday and attending Kendal college on a Tuesday.

From Nov 21 – March 22 we worked with County piloting a new scheme called Move 2 Write.

A collaboration between Cumbria Partnership NHS Foundation Trust and Cumbria County Council to support the writing development of children in Cumbria. There were eight sessions in total which both children and staff enjoyed, at the start the children had to draw a picture of themselves and redraw themselves at the end. It was very apparent that the course was a success as the end results where amazing.

We are still using the outside, and our woodland walk is still a big hit. We walk around the village and use the local park. All children and staff are dressed appropriately for the weather, so we don't need to come in unless it's extremely cold or wet. We follow the children's lead and listen to their voices when planning most of the activities encouraging them to learn through exploring and play.

Tapestry and Learning Journal – we are putting observations on each week for parents to see, this is a lot easier than the old system of printing out pictures and sticking them in a book.

To ensure all the children are working to their stage of the development we check the EYFS 2021 Thoroughness which shows us what observations each child has and if there are any missing.

Fire Inspection

We had a fire inspection and full risk assessment done in June, this lead to needing some improvements, radio connected alarms, new safety lighting, rewiring all lighting circuits, and replacing switch's and ceiling pendants. This has all been completed and we are now totally compliant.

- Lydia Kirkwood was thanked for her assistance and support over the past year.
- Move to Write Collaboration highlighted for its engagement with the children, whilst fitting firmly within the Nursery's ethos of hands on/physical sessions in the outside. IG asked if this approach was still ofsted policy and was assured this remained the case.
- The Nursery had a successful 'Ofsted Readiness' visit from the Council.
- Monday's staff meeting is centred on EYFS thoroughness check for each child.
- CD is commencing a reciprocal support/mentoring programme and paired with Little Rascals, Troutbeck. Provides an opportunity to idea share and give/receive support with a similar setting.
- The Nursery has now gone paperless with parent communication; embracing the Tapestry system. It was highlighted that these could be downloaded and kept by parents in a similar way that the paper books had, should a parent choose. Tapestry also gave parents a keener understanding of the child's place within the EYFS.
- The building had recently been rewired, undergone a full fire inspection and risk assessment and a weekly check/record system was in place to ensure systems were monitored and maintained.

3. Chairmans Report

- As the Chair IG highlighted his focus on ensuring the long term continuity of the Charity and that recent price rises were unlikely to return to previous levels.
- A Government inc of 4p/child is expected, as is an alteration in child:staff inc to 1:5 instead of 1:4. The nursery doesn't desire an overall increase in numbers, but will find the alteration useful by allowing flexibility.
- IG highlighted the importance of maintaining the cycle of knowing the upcoming yrs attendance numbers in advance
- Spend of monies was discussed: 2,000 initially, followed by 1,600 on rewiring leaving 6,500
- Building maintenance aspects were raised and 3 were highlighted; roof / painting of doors / front gate
 - o CD to organise 3 quotes for the roof
 - o LW to look at feasibility of repair/repaint of current gate vs installation of new gate
 - o Painting of doors - (apologised I missed any action!)

4. Treasurers Report

- Staff had moved to a 12mth salary, CD aware of requirement for preparedness of pay slips in advance to facilitate payment in a timely manner each month.
- In August the account held a balance in excess of £32,000, the Charity was in a strong position at this time.

5. 2023 Dates & Activities

- CD undergoing woodwork training to lead the children in project work. Equipment will be required to deliver this new aspect, expect to raise funds through various fund raising avenues.
- IG reminded all that the Nursery has an open invite to attend Coniston Steamer FOC
- IG to contact Duncan
- CD would like to organise a farm trip in the spring - possible Greenlands
- Development of front room with an indoor/outdoor theme has evolved with bird watching stations; looking at binoculars for the children. LK - highlighted the live Osprey CAM.
- IG - visit to meathop moss
- AD tasked with investigating fundraising opportunities for the nursery:
 - o K2B
 - o Local Community Fund - opens to new applications springtime
 - o Tesco
 - o Raffle - using online programmes such as galabid
 - o Direct to business- incl BAE/Siemens/Tritech/

6. Health & Safety

- Recently completed checks incl:
 - o Fire
 - o CO
 - o PAT
- KL highlighted an asbestos check being undertaken in the school
- LW highlighted that disease control within the Nursery setting was well managed and controlled with steps taken by staff and parents to help minimise spread.

7. AOB

- o Breakfast Club was going well with positive attendance.

Date of next AGM 12th February 2024

Lindale Pre School Playgroup

Annual Accounts for the year ended 31/08/2022

Income & Expenditure Summary

Income

	£
Fees	17,908.27
Free entitlement	24,361.72
Grants	0.00
Fundraising	23.93
HMRC PAYE Refund	3,574.52
Small Refunds	11.80

Expenditure

	£
Wages	33,879.44
Er's NI	1,234.01
Emp allowance	- 1,234.01
Rent	2,346.49
Insurance	50.00
Equipment	1,310.90
Licence	233.04
Sundries	366.41
Dinners	1,766.40
Accountancy	1,314.00
Repairs & renewals	935.03
Courses	182.45
Broadband	430.96

Surplus 3,053.32

45,880.24

45,868.44

Represented by:

Cash at bank

Barclays Comm Acc	31,420.25
Santander Acc	612.69
Petty cash	0.00
Net assets/(liabilities)	<u>32,032.94</u>

Retained Funds b/f	28,979.62
Surplus/(deficit)	3,053.32
Closing	<u>32,032.94</u>

I hereby certify that I have examined the above financial statements for Lindale Pre School Playgroup for the year ended 31 August 2022 and found them to be in accordance with the information and explanations provided to me.



T R Clarke F.C.C.A.
Clarke Jefferies
Chartered Accountants
Unit 9
Moss End Business Village
Crooklands, Milnthorpe
Cumbria
LA7 7NU

Date
25 October 2023

Lindale Pre School Playgroup

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