



Trustees' Annual Report for the period

Period start date				Period end date			
From	01	Sept	2022	To	31	August	2023

Section A Reference and administration details

Charity name

TIPTREE PRE-SCHOOL PLAYGROUP

Other names charity is known by

Registered charity number (if any) 1026184

Charity's principal address

14 Ransom Road

Tiptree

Essex

Postcode

CO5 0TL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Janice South	President		
2	Phyliss Woodiwiss	Vice –President		
3	Jade Oakes			
4	Annabelle Wood	Secretary		
5	Darryl Ridpath	Chairperson		
6	Andrea Buffey			
7	Dan Hiskey			
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust deed.
How the charity is constituted (eg. trust, association, company)	The charity's constitution was adopted on 28 September 1977, amended on 14 October 1988 and 25 March 2008. The constitution was readopted on 14 March 2013.
Trustee selection methods (eg. appointed by, elected by)	Appointed by trustees at Annual General Meeting.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups by:

a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the rights of parents to take responsibility for and become involved in the activities of such groups, ensuring that such groups offer opportunities for all children, whatever their race, culture, religion, means or ability

(b) encouraging the study of the needs of such children and their families and promoting public interest in and

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

recognition of such needs in the local areas
(c) instigating and adhering to and furthering the aim of the Pre-School Learning Alliance.
Also to help the children interact with grown ups and their peers, learn to share equipment, adults and space, listen to stories and to use a pencil and paints and crayons. Be able to do simple crafts, use scissors, and learn their colours, some letters and numbers

Charitable activities

Tiptree Pre School Playgroup is a registered charity pre school run by an elected committee of volunteers. With three settings in different parts of the Village. All are independent from the Primary Schools, registered with and inspected by OFSTED and affiliated to the Pre School Learning Alliance.

Established in 1962 it now provides places for up to 150 children between 2 and 5 years old and employs on average 29 staff. The Milldene Preschool has been located within the grounds of Milldene School since 1992. Originally in a class room then in a second hand demountable which was erected in 2002. It was fast getting close to its sell by date and had seen better days so after 4 years of ploughing through various levels of red tape and a lot of serious fund raising with help from the Parish, Colchester and Essex County Councils to name a few, we were able to clear the site and have an Integral Building erected in its place during the Summer Holidays and refitted ready for the New Term to start on the 1st September 2014. Unfortunately due to falling numbers the URC site closed in December 2019.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Last year was tougher than expected and we are hoping for improvement during 2024.

Section E Financial review

Brief statement of the charity's policy on reserves

We maintain a contingency fund in a separate savings account of at least £25,000.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Mrs J South	Mrs P Woodiwiss
Full name(s)	Mrs J South	Mrs P Woodiwiss
Position (eg Secretary, Chair, etc)	President	Vice President
Date	04/03/2024	



Receipts and payments accounts

CC16a

For the period
from

01/09/2022

To

31/08/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
NEP Funding	156,140	-	-	156,140	180,353
Fees	37,604	-	-	37,604	30,926
Fundraising Events	3,930	-	-	3,930	5,757
Sale of T-Shirts	258	-	-	258	686
Miscellaneous Income	564	-	-	564	727
Grants and Donations	-	-	-	-	2,035
Gift aid	-	-	-	-	82
Deposit account interest	85	-	-	85	5
Sub total (Gross income for AR)	198,581	-	-	198,581	220,571
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	198,581	-	-	198,581	220,571
A3 Payments					
Discos & Funding	-	-	-	-	332
T Shirts & School bags	747	-	-	747	1,110
Wages including pension	164,195	-	-	164,195	174,088
Rent and Rates	16,226	-	-	16,226	10,899
Toys & Crafty Materials	11,071	-	-	11,071	14,835
Christmas Toys & Panto	695	-	-	695	-
Utilities - milddene	1,318	-	-	1,318	621
Groceries & milk	2,010	-	-	2,010	1,998
Courses	1,177	-	-	1,177	2,684
Bank charges	-	-	-	-	2
Professional Fees	287	-	-	287	415
Donation	30	-	-	30	35
Ofsted registration	113	-	-	113	100
Insurance	1,898	-	-	1,898	1,726
Printing, Postage, Stationery	732	-	-	732	881
Telephone	1,489	-	-	1,489	1,267
Repairs & Maintenance	1,302	-	-	1,302	3,004
Computer Costs	2,432	-	-	2,432	1,834
Sundry Expenses	957	-	-	957	2,959
Hire of Printing System	1,645	-	-	1,645	2,179
Independent Examiners Costs	-	-	-	-	750
Hire of hall	60	-	-	60	120
Sub total	208,384	-	-	208,384	221,839
A4 Asset and investment purchases. (see table)					
Shorthold	-	-	-	-	-
Plant & Machinery	676	-	-	676	675
Sub total	676	-	-	676	675
Total payments	209,060	-	-	209,060	222,514
Net of receipts/(payments)	- 10,479	-	-	- 10,479	- 1,943
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	100,217	-	-	100,217	102,160
Cash funds this year end	89,738	-	-	89,738	100,217.45

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Current Account	41,462	-	-
	Barclays Saver Account	3,042	-	-
	NS&I Account	45,233	-	-
	Total cash funds	89,738	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Short Leasehold	unrestricted	105,502	-
	Short Leasehold	restricted	19,797	-
	Plant and Machinery	unrestricted	6,603	-
	Current Stock	unrestricted	380	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Trade Creditors	unrestricted	2,870	
	Wages	unrestricted	13,234	
	PAYE and NEST	unrestricted	3,387	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Mrs J South	Mrs J South	04/03/2024	
	Mrs P Woodiwiss	Mrs P Woodiwiss	04/03/2024	



Section A

Independent Examiner's Report

Report to the trustees/
members of

TIPTREE PRE-SCHOOL PLAYGROUP

On accounts for the year
ended

31 AUGUST 2023

Charity no
(if any)

1026184

Set out on pages

RECEIPTS AND PAYMENTS ACCOUNT PAGES 1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 AUGUST 2022.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: Julian Wyncoll

Date: 04 March 2024

Name: Julian Wyncoll

Relevant professional
qualification(s) or body
(if any):

ACA

Address:

Tile & Co., Warden House, 37 Manor Road, Colchester, Essex CO3 3LX

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.