

Trustees' Annual Report for the period

Period start date

Period end date

From

01

Sept

2021

To

31

August

2022

Section A

Reference and administration details

Charity name

TIPTREE PRE-SCHOOL PLAYGROUP

Other names charity is known by

Registered charity number (if any)

1026184

Charity's principal address

14 Ransom Road

Tiptree

Essex

Postcode

CO5 0TL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Janice South	President		
2	Phyliss Woodiwiss	Vice –President		
3	Jade Oakes			
4	Annabelle Wood	Secretary		
5	Darryl Ridpath	Chairperson	Appointed 10/02/2022	
6	Andrea Buffey			
7	Dan Hiskey			
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust deed.
How the charity is constituted (eg. trust, association, company)	The charity's constitution was adopted on 28 September 1977, amended on 14 October 1988 and 25 March 2008. The constitution was readopted on 14 March 2013.
Trustee selection methods (eg. appointed by, elected by)	Appointed by trustees at Annual General Meeting.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups by:

a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the rights of parents to take responsibility for and become involved in the activities of such groups, ensuring that such groups offer opportunities for all children, whatever their race, culture, religion, means or ability

(b) encouraging the study of the needs of such children and their families and promoting public interest in and

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

recognition of such needs in the local areas
 (c) instigating and adhering to and furthering the aim of the Pre-School Learning Alliance.
 Also to help the children interact with grown ups and their peers, learn to share equipment, adults and space, listen to stories and to use a pencil and paints and crayons. Be able to do simple crafts, use scissors, and learn their colours, some letters and numbers

Charitable activities

Tiptree Pre School Playgroup is a registered charity pre school run by an elected committee of volunteers. With three settings in different parts of the Village. All are independent from the Primary Schools, registered with and inspected by OFSTED and affiliated to the Pre School Learning Alliance.
 Established in 1962 it now provides places for up to 150 children between 2 and 5 years old and employs on average 29 staff. The Milldene Preschool has been located within the grounds of Milldene School since 1992. Originally in a class room then in a second hand demountable which was erected in 2002. It was fast getting close to its sell by date and had seen better days so after 4 years of ploughing through various levels of red tape and a lot of serious fund raising with help from the Parish, Colchester and Essex County Councils to name a few, we were able to clear the site and have an Integral Building erected in its place during the Summer Holidays and refitted ready for the New Term to start on the 1st September 2014. Unfortunately due to falling numbers the URC site closed in December 2019.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Last year was a tough year working through the Covid Pandemic, but we made it through the other side. We managed to stay open for Early Years provision, which was very much appreciated by our parents. 2021 saw many fundraising events, our annual sponsored walk which is always a popular event with the children, we held a raffle for sole use of Atlantis Spa in Tiptree. We entered a bid with the Tesco blue token scheme to upgrade Baynards garden area, we were extremely lucky to come second place and receive a donation of £1000. The Baynards site will seriously benefit from upgrading their outside space. 2022 was also the Jubilee year where we held parties at both settings and a raffle. We are heavily reliant on fundraising, this makes sure we can buy new toys and equipment for the children at our settings. We hope to make 2023 another successful year, with lots of fun events planned.

Section E

Financial review

Brief statement of the charity's policy on reserves

We maintain a contingency fund in a separate savings account of at least £25,000.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F



Other optional information

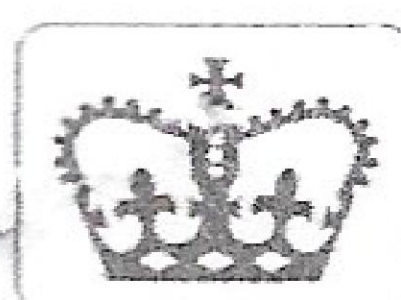
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Mrs J South	Mrs P Woodiwiss
Position (eg Secretary, Chair, etc)	President	Vice President
Date	22/2/23	



Receipts and payments accounts

CC16a

For the period
from

01/09/2021

To

31/08/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
NEP Funding	180,353	-	-	180,353	159,549
Fees	30,926	-	-	30,926	27,633
Fundraising Events	5,757	-	-	5,757	6,888
Sale of T-Shirts	686	-	-	686	289
Miscellaneous Income	727	-	-	727	-
Grants and Donations	2,035	-	-	2,035	-
Gift aid	82	-	-	82	-
Deposit account interest	5	-	-	5	187
Sub total (Gross income for AR)	220,571	-	-	220,571	194,546
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	220,571	-	-	220,571	194,546

A3 Payments

Discos & Funding	332	-	-	332	73
T Shirts & School bags	1,110	-	-	1,110	70
Wages including pension	174,088	-	-	174,088	155,704
Rent and Rates	10,899	-	-	10,899	14,258
Toys & Crafty Materials	14,835	-	-	14,835	9,289
Christmas Toys & Panto	-	-	-	-	51
Utilities - milldene	621	-	-	621	838
Groceries & milk	1,998	-	-	1,998	1,103
Courses	2,684	-	-	2,684	726
Bank charges	2	-	-	2	-
Professional Fees	415	-	-	415	625
Donation	35	-	-	35	-
Ofsted registration	100	-	-	100	135
Insurance	1,726	-	-	1,726	1,597
Printing, Postage, Stationery	881	-	-	881	230
Telephone	1,267	-	-	1,267	1,902
Repairs & Maintenance	3,004	-	-	3,004	5,216
Computer Costs	1,834	-	-	1,834	1,492
Sundry Expenses	2,959	-	-	2,959	550
Hire of Printing System	2,179	-	-	2,179	1,233
Independent Examiners Costs	750	-	-	750	750
Hire of hall	120	-	-	120	3
Sub total	221,839	-	-	221,839	195,845

A4 Asset and investment purchases, (see table)

Shorthold	-	-	-	-	-
Plant & Machinery	675	-	-	675	785
Sub total	675	-	-	675	785
Total payments	222,514	-	-	222,514	196,630

Net of receipts/(payments)	- 1,943	-	-	- 1,943	- 2,084
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	102,160	-	-	102,160	104,244
Cash funds this year end	100,217	-	-	100,217	102,160

Section B Statement of assets and liabilities at the end of the period

B1 Cash funds

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Barclays Current Account	54,286	-	-
Barclays Saver Account	6,736	-	-
NS&I Account	39,195	-	-
Total cash funds	100,217	-	-

(agree balances with receipts and payments account(s))

B2 Other monetary assets

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-



B4 Assets retained for the charity's own use

	Fund to which asset belongs	Cost (optional)	Current value (optional)
Short Leasehold	unrestricted	105,502	-
Short Leasehold	restricted	19,797	-
Plant and Machinery	unrestricted	5,927	-
Current Stock	unrestricted	295	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

	Fund to which liability relates	Amount due (optional)	When due (optional)
Trade Creditors	unrestricted	1,043	
Wages	unrestricted	15,728	
PAYE and NEST	unrestricted	1,510	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Mrs J South	22/2/23
	Mrs P Woodiwiss	22/2/23



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

TIPTREE PRE-SCHOOL PLAYGROUP

**On accounts for the year
ended**

31 AUGUST 2022

**Charity no
(if any)**

1026184

Set out on pages

RECEIPTS AND PAYMENTS ACCOUNT PAGES 1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 AUGUST 2022.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: Julian Wyncoll

Date: 22 February 2023

Name: Julian Wyncoll

**Relevant professional
qualification(s) or body
(if any):**

ACA

Address:

Tile & Co., Warden House, 37 Manor Road, Colchester, Essex CO3 3LX

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.