



Trustees' Annual Report for the period

Period start date				Period end date		
From	01	Sept	2020	To	31	August 2021

Section A Reference and administration details

Charity name	TIPTREE PRE-SCHOOL PLAYGROUP	
Other names charity is known by		
Registered charity number (if any)	1026184	
Charity's principal address	14 Ransom Road	
	Tiptree	
	Essex	
Postcode	CO5 0TL	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Janice South	President		
2	Phyliss Woodiwiss	Vice –President		
3	Jade Oakes	Chairperson		
4	Annabelle Wood	Secretary		
5	Michelle Gardiner		Resigned 31/08/2020	
6	Leigh Whittaker		Resigned 31/08/2020	
7	Emily Nelson		Resigned 31/08/2020	
8	Dan Hiskey			
9	Leah Riley		Resigned 01/08/2021	
10	Andrea Buffey			
11	Suzie Goldsmith		Appointed 01/09/2020 and resigned 31/12/2020	
12	Sandy Ridpath		Appointed 01/09/2020 and resigned 31/12/2020	
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust deed.
How the charity is constituted (eg. trust, association, company)	The charity's constitution was adopted on 28 September 1977, amended on 14 October 1988 and 25 March 2008. The constitution was readopted on 14 March 2013.
Trustee selection methods (eg. appointed by, elected by)	Appointed by trustees at Annual General Meeting.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups by:

a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the rights of parents to take responsibility for and become involved in the activities of such groups, ensuring that such groups offer opportunities for all children, whatever their race, culture, religion, means or ability

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas
(c) instigating and adhering to and furthering the aim of the Pre-School Learning Alliance.
Also to help the children interact with grown ups and their peers, learn to share equipment, adults and space, listen to stories and to use a pencil and paints and crayons. Be able to do simple crafts, use scissors, and learn their colours, some letters and numbers

Charitable activities

Tiptree Pre School Playgroup is a registered charity pre school run by an elected committee of volunteers. With three settings in different parts of the Village. All are independent from the Primary Schools, registered with and inspected by OFSTED and affiliated to the Pre School Learning Alliance.

Established in 1962 it now provides places for up to 150 children between 2 and 5 years old and employs on average 29 staff. The Milldene Preschool has been located within the grounds of Milldene School since 1992. Originally in a class room then in a second hand demountable which was erected in 2002. It was fast getting close to its sell by date and had seen better days so after 4 years of ploughing through various levels of red tape and a lot of serious fund raising with help from the Parish, Colchester and Essex County Councils to name a few, we were able to clear the site and have an Integral Building erected in its place during the Summer Holidays and refitted ready for the New Term to start on the 1st September 2014. Unfortunately due to falling numbers the URC site closed in December 2019.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main
achievements of the charity
during the year**

The playgroup continues to provide an exceptional standard of care to pre-school age children in and around Tiptree. Unfortunately due to Covid-19 we could not hold our usual sponsored walk or the other fundraising activities that we planned.

Section E**Financial review**

Brief statement of the charity's policy on reserves

We maintain a contingency fund in a separate savings account of at least £25,000.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Mrs J South <i>J South</i>	Mrs P Woodiwiss <i>P Woodiwiss</i>
Full name(s)	Mrs J South JANICE SOUTH	Mrs P Woodiwiss <i>P Woodiwiss</i>
Position (eg Secretary, Chair, etc)	President PRESIDENT	Vice President
Date	xx/02/2022 28/6/22.	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Tiptree Pre School Playgroup

1026184

Receipts and payments accounts

CC16a

For the period
from

01/09/2020

To

31/08/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
NEP Funding	159,549	-	-	159,549	161,265
Fees	27,633	-	-	27,633	21,313
Trips	-	-	-	-	-
Fundraising Events	6,888	-	-	6,888	7,521
Sale of T Shirts	289	-	-	289	443
Miscellaneous	-	-	-	-	924
CBC Covid-19 Grant	-	-	-	-	10,000
Deposit account interest	187	-	-	187	220
Sub total (Gross income for AR)	194,546	-	-	194,546	201,686
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	194,546	-	-	194,546	201,686

A3 Payments

Discos & Funding	73	-	-	73	85
T Shirts & School bags	70	-	-	70	241
Wages including pension	155,704	-	-	155,704	142,142
Interest on late tax	-	-	-	-	2
Rent and Rates	14,258	-	-	14,258	14,742
Toys & Crafty Materials	9,289	-	-	9,289	6,294
Christmas Toys & Panto	51	-	-	51	318
Utilities - milldene	838	-	-	838	825
Groceries & milk	1,103	-	-	1,103	1,967
Courses	726	-	-	726	2,186
Advertising	-	-	-	-	20
Professional Fees	625	-	-	625	40
Trips	-	-	-	-	-
Ofsted registration	135	-	-	135	135
Insurance	1,597	-	-	1,597	1,513
Printing, Postage, Stationery	230	-	-	230	925
Telephone	1,902	-	-	1,902	1,171
Repairs & Maintenance	5,216	-	-	5,216	1,889
Computer Costs	1,492	-	-	1,492	1,345
Sundry Expenses	550	-	-	550	292
Hire of Printing System	1,233	-	-	1,233	1,369
Independent Examiners Costs	750	-	-	750	600
Hire of hall	3	-	-	3	134
	-	-	-	-	-
Sub total	195,845	-	-	195,845	178,235

A4 Asset and investment purchases, (see table)

Shorthold	-	-	-	-	-
Plant & Machinery	785	-	-	785	-
Sub total	785	-	-	785	-

Total payments 196,630 - - 196,630 178,235

Net of receipts/(payments)	- 2,084	-	-	- 2,084	23,461
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	104,244	-	-	104,244	80,793
Cash funds this year end	102,160	-	-	102,160	104,244

CCXX R1 accounts (SS)

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Current Account	59,234	-	-
	Barclays Saver Account	16,734	-	-
	NS&I Account	26,192	-	-
	Total cash funds	102,160	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Short Leasehold	unrestricted	105,502	-
	Short Leasehold	restricted	19,797	-
	Plant and Machinery	unrestricted	11,527	-
	Stock	unrestricted	507	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Trade Creditors	unrestricted	5,384	
	Wages	unrestricted	13,363	
	PAYE and NEST	unrestricted	1,039	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
J South	Mrs J South	28/6/22
P. Woodiuss	Mrs P Woodiuss	28/6/22



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

TIPTREE PRE-SCHOOL PLAYGROUP

**On accounts for the year
ended**

31 AUGUST 2021

**Charity no
(if any)**

1026184

Set out on pages

RECEIPTS AND PAYMENTS ACCOUNT PAGES 1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 AUGUST 2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: Julian Wyncoll

Date: 28 June 2022

Name: Julian Wyncoll

**Relevant professional
qualification(s) or body
(if any):**

ACA

Address:

Tile & Co., Warden House, 37 Manor Road, Colchester, Essex CO3 3LX

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.