

# BARKHAM PRE SCHOOL

England & Wales · Charity number 1026028

## Details

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Other names	BARKHAM PLAYGROUP
Status	Registered
Legal form	Other
Registered	1993-09-14
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	Barkham Village Hall Church Lane Barkham Wokingham Berkshire RG40 4PL
Phone	01189 760750
Email	<a href="mailto:preschoolbarkham@gmail.com">preschoolbarkham@gmail.com</a>
Website	<a href="http://www.barkhampreschool.net">www.barkhampreschool.net</a>

## Activities

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**Objects:** TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS

**Activities:** Pre-school education for ages 2 years to age 5 years

## Classification

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- **How:** Other Charitable Activities
- **What:** Education/training
- **Who:** Children/young People

## Geography

- Wokingham

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-05-31	£83,534	£88,775	-	-
2024-05-31	£88,742	£77,729	-	-
2023-05-31	£68,734	£82,513	-	-
2022-05-31	£83,632	£71,808	-	-
2021-05-31	£90,017	£72,189	-	-

## Trustees

Name	Role	Appointed
Anna Cook		2023-10-30
Debby Coyle		2023-10-30
Helen Pitcher		2022-10-01
Iona Selby		2023-10-30
Joy Grainger		2023-10-30
Laura Arnold		2023-10-30
Sophie Pembroke-Chadwick		2025-09-24

**BARKHAM PRE SCHOOL**

England & Wales - Charity number 1026028

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# Accounts

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# **Barkham Preschool AGM 2024/2025**

## **Chair's Report**

**Meeting Date: 13th November 2025**

**Time: 9.15am**

Hello Everyone,

Thanks so much for coming along today, we all really appreciate you joining us to find out more about what's been happening at Pre-School over the past year and what role the committee plays in the running of our lovely setting.

As the Committee we have jointly been performing in the role of Chair during the academic year 24/25 and again in 25/26.

We shall start with an overview of the previous academic year and then move onto an update on what has been happening so far this year.

### **Academic Year 2024/25**

Helen was successfully promoted to Supervisor and Louise stepped up into the Deputy role at the start of academic year 24/25. They have, along with Lindsay, all performed exemplarily in their roles and continue to work hard to ensure the children are nurtured and inspired daily. The committee would like to take this opportunity to thank them for all the support they have also given us over the past couple of years, without their knowledge and valuable contributions in meetings we would have been lost.

We had successful fundraising events with the Christmas Fayre, Christmas Cookies, Easter Book-Hunt and end of year photographs. Special thanks to Debby who was the driving force behind fundraising activity and thanks again to Anna for giving her time to take the end of year photographs. Thank you to parents and families for supporting us in our fundraising activities, we really couldn't do it without you.

In regard to business, it was a steady year with funding increasing from WBC due to the increase in 2-year-olds and we were the lucky recipients of a Tesco Stronger Starts grant of £600 which was put towards much need play provisions. We did however see a drop in donations (this was due to a very generous one-off donation from a closing pre-school at the end of academic year 23/24). We also saw a rise in the wage's expenditure due to a minimum wage in-crease, promotions and employment of staff.

With the support of the committee Helen has used the donation money to invest in new equipment for the children, a new fence for the outdoor area to make the space more secure and a shed to store the outdoor resources. Helen will talk in more detail about how the donation money has been spent.

### **Moving onto this year - Academic year 2025/26**

It has been a tough start to this academic year with a sharp decline in the number of children enrolled down from 25 at the end of the previous year to just 8 currently, this is mainly due to the government funding for 2-year-olds increasing from 15hrs to 30hrs. Unfortunately, Barkham Preschool cannot benefit from this due to our restricted opening hours. This has meant that we have lost current and prospective families to other settings that offer the full hours. Helen and The Committee endeavoured to request an increase in our hours with the Village Hall Committee however they voted against our

request. We have 3 new starters in Jan and 1 April which will take our numbers to 12 however this may not be enough to ensure Pre-School can remain financially viable past Easter 2026. For us to remain open for as long as possible we have voted to put the remaining money that was donated from the closure of Swallowfield Pre-School towards staff wages and essential provisions.

As a collective of staff and committee we are doing all we can to advertise the Pre-School on social media platforms and locally across the borough. We also ask for your support as parents to help with recommending the pre-school across your network and community. If numbers do not increase quickly then we will have no choice but to give notice of closure. We are doing all we can to avoid this, but it is an imminent threat. In the event of closure, as much notice as possible will be given to ensure all families have the time to find alternative care for their children and staff will be given their full statutory notice period and redundancy pay.

We also need to address in the meeting today the current situation with The Committee. Our committee is crucial for the running of Pre-School, essentially, as we're an unincorporated charity we can't be open without one! The named Chair, Secretary and Treasurer, collectively known as "the Officers", are all looking to step down as their children left the Pre-School in July 2024. These roles, although preferably to be held by parents, can be held by anyone in the community provided they have been voted in by the committee. If you or anyone you know may be interested in offering a few hours a month to help keep our setting stay open it is greatly appreciated, you can speak with the committee directly to find out more about what the roles entail.

For our committee to remain constitutional at least 60% must be family members (a.k.a. parents). As we currently only have one parent, we are not meeting our constitution and that puts us at risk, so we desperately need your support. As parents of a charitable Pre-School, you are automatically "Family Members" however this does not count in our committee numbers so if you can step up to become a named member, please get in touch as soon as possible. Even if you can only attend the occasional meeting, or help with fundraising events, the more parents input we get the more we can improve and grow.

We would like to welcome Sophie to the committee for this year, she has hit the ground running by coming to the table with lots of ideas for marketing and fundraising, her support is very much appreciated.

This term see's Pre-School facing a turning point moment. There has been a playgroup in one form or another for more than 50years at Barkham Village Hall so it would be such a great shame to lose this wonderful asset to the community.

Thank- you for joining us at this year's AGM, your support is vital to our survival. If you would like to become a committee member, have any ideas for fundraising, or anything you'd like to see us do to improve Pre-School this academic year, please have a chat with us!

Thankyou

The Committee  
Barkham Pre-School  
13<sup>th</sup> November 2025

**Treasurers Report 2024/25**

<b>Barkham Pre-School</b>				
<b>Treasurer's Report 2024-2025</b>				
<b>Income</b>	<b>Summer</b>	<b>Autumn</b>	<b>Spring</b>	<b>Income</b>
Parent/carer fees	593.3	1,168.95	1,262.38	3025
Funding	39,647.02	16,250.08	22,164.82	78082
Vouchers	0	0	0	0
Fundraising	351.5	24.75	430	806
Registrations	0	0	0	0
Donations	207.93	238.38	0	446
Bank Interest	34.9	79	32.58	148
Other	115	15	898.78	1029
<b>Total</b>	<b>40,949.65</b>	<b>17,776.16</b>	<b>24,808.32</b>	<b>83534</b>
<b>Expenditure</b>	<b>Summer</b>	<b>Autumn</b>	<b>Spring</b>	<b>Expenditure</b>
Wages	24,292.44	22,913.95	28,888.08	78092
Rent	0	513.48	1,500.40	2014
Bank Charges	15	20	25	60
Insurance	58	0	868.84	925
Consumables	174.48	208.7	420.78	804
Equipment	641.09	129.96	242.91	1014
Admin	14.1	252.89	364.46	631
Subscriptions	1,346.98	61.97	212.95	1624
Music Lessons	0	0	0	0
Training	50	273.99	2,207.09	2531
Marketing	0	0	0	0
Fundraising	0	0	0	0
Trips/ Events	460	0	157.95	618
Other	72.12	0	417.78	490
Petty Cash	0	0	0	0
Assets/ investment	263.94	1,707.52	0	1971
<b>Total</b>	<b>27,388.13</b>	<b>26,082.48</b>	<b>35,304.20</b>	<b>88775</b>
	<b>Summer</b>	<b>Autumn</b>	<b>Spring</b>	
<b>Net Profit / (Loss)</b>	<b>13,561.52</b>	<b>-8,306.30</b>	<b>-10,495.88</b>	<b>-5,240.66</b>

#### General overview of accounts 2024-2025

Income was down by £5208.00 on year 2023-2024

Even though funding was up this year, parent fees were down considerably, also we had received a large donation, and a HMRC refund in the year 23-24 (see details below)

Expenditure was up by £11,046 on year 2023-2024

This was mainly due to Increase in salaries, staff training & new equipment (see details below)

Income	24-25	23-24	Income
Parent/carer fees	3,025	6791	Parent/carer fees
Funding	78,082	65990	Funding
Vouchers	0	0	Vouchers
Fundraising	806	651	Fundraising
Registrations	0	0	Registrations
Donations	446	10467	Donations
Bank Interest	146	131	Bank Interest
Other	1,029	4713	Other
	<b>83,534</b>	<b>86,742</b>	
Expenditure			Expenditure
Wages	76,092	71048	Wages
Rent	2,014	2055	Rent
Bank Charges	60	60	Bank Charges
Insurance	925	0	Insurance
Consumables	804	1024	Consumables
Equipment	1,014	504	Equipment
Admin	631	212	Admin
Subscriptions	1,824	1540	Subscriptions
Music Lessons	0	0	Music Lessons
Training	2,531	211	Training
Marketing	0	0	Marketing
Fundraising	0	0	Fundraising
Trips/ Events	618	495	Trips/ Events
Other	490	581	Other
Petty Cash	0	0	Petty Cash
Asset/ investment	1,971	0	Asset/ investment
	<b>88,775</b>	<b>77,729</b>	

## Supervisor's Report

Thank you to all of you for coming today.

In the last year, I have enjoyed taking on the role of supervisor having been Deputy since December 2020 and Acting Supervisor from September 2022-May 2023. Louise continues to do an excellent job as SENCO and Designated Safeguarding Lead and is a great support as Deputy Supervisor. Lindsey, who started in 2022 as a temporary member of staff continues in her permanent role as Early years practitioner and Key worker. The last year has seen some changes in staffing, but we are now in a position due to low numbers of children, where we don't need to recruit any more staff.

Since taking over as supervisor in September 2024 I have aimed to reintroduce a focus on the areas of learning in the EYFS and used the children's interests to plan adult led group and individual activities as well as child led play throughout the session. Instead of spending a lot of time on individual observations we use Tapestry to provide a snapshot of learning for all the children. We have had some successful learning opportunities based on the children's interests and relevant themes, for example, Nursery Rhymes and stories and aim to continue with this. We have planning ideas for each term, but as this is based on the children's interests and next steps, it is shared weekly with parents on our notice board on Tapestry. We encourage parents to get involved with show and tell related to our learning and sharing your own photos on Tapestry.

We were fortunate due to successful fundraising by the committee, including securing a Tesco Stronger Starts grant of £605 and a donation from Swallowfield Preschool which closed in 2024, to be able to make some significant improvements to our resources and provision. This has included replacing the fence around our outdoor area, which has proven to be more sturdy and secure than the previous one and remains in good condition making our outdoor area secure and safe to use all the time. We have also installed a new larger shed outside for storage of our bikes and other outdoor resources. This was partly funded by the Barkham Village Hall committee with the aim of preventing damage to our resources by other hall users. This has been a big improvement; however, some larger equipment must remain outside such as the mud kitchen and Little Tykes plastic cars. Over time, these have become damaged so we are looking for donations to replace these and a volunteer who may be able to build a new mud kitchen.

We were able to use the Tesco Stronger Starts grant to buy a new role play kitchen for the home corner, an essential part of early years role play provision. This has been a real success and enjoyed by all the children.

As well as the garden fence, shed and role play kitchen, we have made several other improvements including new cause and effect water channelling tunnels, new water trays for indoors and outdoors, tuff tray inserts, story sacks and sensory resources. Thanks to this, we are in a good position to provide an engaging and varied learning environment and play opportunities for the children both inside and outside.

We have seen further changes to government funding for working families this year, with the 15 hours for two-year-olds increasing to 30 hours from September 2025. Unfortunately, at Barkham Preschool we have been unable to benefit from these extended hours as we are restricted by our opening hours and use of the village hall. In March this year, we met with the Barkham Village Hall committee about extending our hours to include a Monday and Tuesday afternoon, however this was not agreed to as the hall is in use at these times and our proposal to change this was voted against by hall committee and other regular users. We have sadly, seen a decrease in our numbers from 25 on roll in July to currently 8 children with 3 new starters due in January and 1 in April. As well as leaving for school, we have lost more children to other settings who provide more hours.

This does unfortunately have an impact on our financial position, and we are making every effort we can to advertise Preschool on social media, displaying posters locally and would also like to appeal to parents to recommend and share Barkham Preschool to friends and on social media as word of mouth and personal recommendations from parents are very important and effective. We do have a Barkham Preschool Facebook and Instagram page, which you can also follow, like and share posts to help boost our presence.

As a charity run Preschool, we aim to provide affordable and high-quality provision for all and as you know we don't charge any extra fees outside of the funded hours. We occasionally ask for voluntary donations of consumable items and to cover extra activities that are not covered by government funding.

Fundraising is also crucial, and we ask parents to get involved as much as possible and share with the wider community outside of Preschool. We have had some success this term with our Christmas card/gift orders as well as the Happy School Bag collection. We have another collection coming up on 12th February.

Many thanks to the parents and the committee for your support.

Helen Pitcher  
Supervisor  
Barkham Pre-School





Section A

Independent Examiner's Report

Report to the trustees/ members of

Barkham Pre-school

On accounts for the year ended

31<sup>st</sup> May 2025

Charity no (if any)

1026028

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/05/2023.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

A. McDougall

Date:

18/03/26

Name:

ANGELA MCDUGALL

Relevant professional qualification(s) or body (if any):

ACCA

Address:

20 PARK ROAD, ALDERSHOT, HAMPSHIRE GU11 3PU

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**BARKHAM PRE SCHOOL**

England & Wales - Charity number 1026028

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# Accounts

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# **Barkham Preschool AGM 2023/2024**

## **Chair's Report**

**Meeting Date: 14th November 2024**

**Time: 9.15am**

Hello Everyone,

Thanks so much for coming along today, we all really appreciate parents coming to find out a bit more about Pre-School and what the committee and staff team are doing.

As the Committee we have jointly been performing in the role of Chair during the academic year 23/24.

We shall start with an overview of the previous academic year and then move onto an update on what has been happening so far this year.

### **Academic Year 2023/24**

We had a busy year of fundraising including the Christmas Fayre, Easter Raffle and biscuits, Fathers Day biscuits, Bag2School, stall at the Gorse Ride School summer fete, sponsored Toddle Waddle, end of year photographs and Leavers Picnic.

Low attendance at the Christmas Fayre meant our profits fell well below the previous year and our expectations however we had positive results from our Easter Raffle, biscuit sales and Toddle Waddle. Bags2School also continues to be a great source of fundraising.

Thank you to parents and families for supporting us in our fundraising activities, we really couldn't do it without you.

In regards to business, it was a quiet start to the year with numbers down however they improved later on in the year and an increase in the number of two year olds in setting meant Pre-school saw an increase in funding from WBC.

A minimum wage increase had to be implemented in April, and a pay increase was reviewed and implemented for staff at the same time. The committee also decided to pay out a discretionary bonus to all employees in June to reflect their hard work throughout the year.

In a bittersweet act we profited from the closure of Swallowfield Pre-School, receiving a generous monetary donation from them along with much needed resources.

The summer term of academic year 23/24 was a turbulent one for Barkham with Sarah Horsgood and Hannah handing in their notices. We would like to thank all staff for their professionalism and dedication to ensuring the best level of care for our children whilst we all navigated our way through this tricky time. Helen was successfully promoted to Supervisor and Louise stepped up into the Deputy role at the start of academic year 24/25.

## **Moving onto this year - Academic year 2024/25**

As previously stated Helen took on the role of Supervisor and Louise the role of deputy starting September 24. We recruited Ralitsa to replace Hannah in a Practitioner role however she has unfortunately not seen through her probation so Pre-school requires a permanent member of staff, recruitment for this is currently in process.

Our Committee is also changing this year, Laura, Ioana, Anna and Zoe no longer have children attending Pre-school so will be stepping down.

Debby will be remaining on the committee for this year and we are pleased to announce that Claire, Kirsty, Tash and Brioney will be joining her, with Helen and Louise as staff representatives. Joy will be stepping down as our Treasurer, with Claire's Husband taking over the role. Roles still to be filled as a requirement are Secretary and Chair. The new committee could decide to share the chair responsibilities as the previous committee did however they will need to appoint a named Chair with Ofsted.

Our committee is crucial for the running of Pre-School - essentially as we're an unincorporated charity we can't be open without one! Even if you can only attend the occasional meeting, or occasionally help out, the more parents input we get the more we can improve and grow - so please do contact us if you're interested in lending a hand.

Due to Pre-School currently operating with only 3 permanent members of staff the number of children in care has been reduced to meet ratio. In order to increase the numbers back up to capacity there would need to be 5 permanent members of staff. Recruitment is currently in process for these Early Years Practitioner roles and is a main priority in the run up to Christmas as we will not be able to take on any new starters in January if we are unable to fill the vacancies. We are asking that if you as a parent know of anyone who would be interested in applying please enquire with Helen for more details.

The new committee have been busy arranging this year's Christmas Fayre, which will be held on 7th December at Barkham Village Hall. The committee goes to great lengths to create these events so, if you can, please come out and support on the day and don't forget to spread the word to family and friends. The previous committee worked hard to build more of a community feel, giving parents opportunities to get to know each other, arranging meet ups after pre-school and running events such as the sponsored Toddle Waddle in the summer. We hope that this will continue throughout this year. We missed out on a stall at the Wokingham May Fayre this year but highly recommend the new committee secure a place for May 2025. The footfall at this event will be huge so not only would it be a great opportunity for fund raising it's also a good way to promote Pre-School in the community and potentially help to recruit new starters for the following year.

In October we were the lucky recipients of a Tesco Stronger Starts grant, receiving £600. This will be put towards much needed learning and play resources. Thank you to all who placed a blue counter into our pot in the Wokingham branch.

If anyone has any ideas for fundraising, or anything you'd like to see us do to improve Pre-School this academic year, please have a chat with us!

Thankyou

The Committee  
November 2024

## Barkham Pre-School

### Treasurer's Report 2023-2024

Income	Summer	Autumn	Spring	Total
Parent/carer fees	1,219.00	3,245.30	2,326.45	6791
Funding	30,781.06	17,509.40	17,699.41	65990
Vouchers	0	0	0	0
Fundraising	195	24	431.5	651
Registrations	0	0	0	0
Donations	33	496.6	9,937.00	10467
Bank Interest	31.19	67.47	32.2	131
Other	129.89	4,446.44	136.99	4713
<b>Total</b>	<b>32,389.14</b>	<b>25,789.21</b>	<b>30,563.55</b>	<b>88742</b>

Expenditure	Summer	Autumn	Spring	Total
Wages	18,440.68	23,007.71	29,600.00	71048
Rent	55	602.43	1,398.06	2055
Bank Charges	15	20	25	60
Insurance	0	0	0	0
Consumables	154.79	532.79	336.35	1024
Equipment	0	99.66	403.92	504
Admin	0	32.75	178.85	212
Subscriptions	938.96	317.82	282.8	1540
Music Lessons	0	0	0	0
Training	95	95	21	211
Marketing	0	0	0	0
Fundraising	0	0	0	0
Trips/ Events	0	100.21	394.51	495
Other	328.18	0	252.47	581
Petty Cash	0	0	0	0
Asset/ investment	0	0	0	0
<b>Total</b>	<b>20,027.61</b>	<b>24,808.37</b>	<b>32,892.96</b>	<b>77729</b>

	Summer	Autumn	Spring	Total
Net Profit / (Loss)	12,361.53	980.84	-2,329.41	11,012.96
Rounding				

#### General overview of accounts 2023-2024

Income was up by £20,809 on year 2022-2023 (see details below)

Expenditure was down by £4,784 on year 2022-2023 (see details below)

In November we received a refund from HMRC of £4413.44

In April we purchased a laptop for £278.98

In May Swallowfield Preschool made a donation of £9737.00

In May a donation was received from Mulhall K of £200.00

#### 2024-2025

In June a bonus was paid to all staff, totalling £5120.94, this will effect the wage total in the year 24-25 accounts

Income	23-24	22-23	Comparison 23-24/22-23	
Parent/carer fees	6791	10790	3,199	
Funding	65990	55003	10,987	
Vouchers	0	0	0	
Fundraising	651	1172	521	
Registrations	0	0	0	
Donations	10467	1490	8,977	
Bank Interest	131	92	39	
Other	4713	187	4,526	
	<b>88742</b>	<b>68734</b>	<b>20,809</b>	up
<b>Expenditure</b>				
Wages	71048	68807	2,241	
Rent	2055	1388	667	
Bank Charges	60	66	6	
Insurance	0	863	863	
Consumables	1024	449	575	
Equipment	504	925	421	
Admin	212	602	390	
Subscriptions	1540	441	1,099	
Music Lessons	0	69	69	
Training	211	155	56	
Marketing	0	0	0	
Fundraising	0	33	33	
Trips/ Events	495	503	8	
Other	581	532	49	
Petty Cash	0	0	0	
Asset/ investment	0	7680	7,680	
	<b>77,729</b>	<b>82,513</b>	<b>4,784</b>	down

## Supervisor's Report

Thank you to all of you for coming today. In the last year we have been lucky to have an active committee who have organised several fundraising events, which as well as raising funds for Preschool, have been enjoyable for children and families. I would also like to thank the committee for their support and handling of a difficult and challenging situation for the staff team.

Moving forward into 2024, I am pleased to be taking on the role of supervisor having been Deputy since December 2020 and Acting Supervisor from September 2022-May 2023. Louise continues to do an excellent job as SENCO and Designated Safeguarding Lead and is a great support as Deputy Supervisor. Lindsey, who started in 2022 as a temporary member of staff is a valued member of the team and continues as Early Years practitioner and key worker. She has just completed training in the statutory two-year check to extend her knowledge in this area.

Unfortunately, we have been unsuccessful in recruiting a Level 3 practitioner as a replacement for Hannah who left in July this year. Shelley, who has been employed as Bank staff since 2022 has been able to provide cover and we have recently employed Indy as an additional Bank staff member. However, for us to move forward as a Preschool and take on more children, recruitment of at least one and ideally two full time Level 3 practitioners is crucial. We are currently operating with myself as supervisor, as well as key worker needed in setting the majority of the time.

I last wrote a supervisor's report in 2022, when covering Sarah Horsgood's maternity leave. In this report I wrote about the introduction of the new Early Years Foundation Stage Framework in 2021, which has a greater emphasis on spending time with the children than on formal recorded observations. With this in mind, we focussed on the areas of learning in the EYFS and used the children's interests to plan adult lead group and individual activities as well as child led play throughout the session. Instead of spending a lot of time on individual observations we used Tapestry to provide a snapshot of learning for all the children. Since taking over as supervisor this September, this is something I have aimed to reintroduce and we had a very successful Nursery Rhyme theme, based on the children's enjoyment of our song time sessions. We look forward to continuing similar learning opportunities based on the children's interests and relevant themes.

The next steps in ensuring we are covering all areas of learning in the EYFS and the children are developing as expected is to introduce informal "checkpoints", highlighting what the children can do and their next steps. Although this isn't a statutory requirement it will ensure staff know their key children well. We would also like to be able to split the children into groups according to their age/stage of development for some mat time and adult lead activities.

Due to successful fundraising by the committee, including securing a Tesco stronger starts grant of £1000 and also a donation from Swallowfield Preschool which closed down earlier this year, we are in a position to spend some of this money on improving our provision. This has begun with replacing the fence around our outdoor area which has broken several times in the last year. We are also due to install a new larger shed outside for storage of our bikes and other outdoor resources. This has been partly funded by the Barkham Village Hall committee with the aim of preventing damage to our resources by other hall users. These improvements to the outdoor area will ensure the garden is safe and secure and we can make full use of it. We would also like to use this money for a new role play kitchen and more interactive, cause and effect resources for our outdoor area.

This year, there have been changes in government funding for working families with 15 hours funding being offered to two-year-olds from April and 9-month-olds from September 2024. We currently have 6 two-year-olds on role for the Autumn term and this number remains the same for the Spring and Summer terms as while we have some new two-year-olds starting, some of our existing children will be turning 3. This is a manageable number for us with our current staffing situation.

As a staff team we have the ideas and the motivation to continually improve Barkham Preschool, but we really need more staff and continued committee support to not only do this but also ensure we meet the statutory requirements of the EYFS.

## Year End Statement of Accounts June 2023 to May 2024

**Barkham Preschool (Registered Charity No: 1026028)**

### Annual Return

#### Income and Expenditure Accounts

For the Year Ended 31st May 2024

Income	2024	2023	2022	2021
Parent/carer fees	6,791	11,190	14,031	6,078
Funding	65,990	55,003	64,349	71,869
Vouchers	0	0	0	0
Fundraising	651	769	2,813	5,084
Registrations	0	0	0	275
Donations	10,467	1,493	2,171	4,518
Bank Interest	131	92	0	0
Other	4,713	187	268	2,192
<b>Sub Total</b>	<b>88,742</b>	<b>68,734</b>	<b>83,632</b>	<b>90,017</b>
Assets & Investment Sales				0
<b>Total Receipts</b>	<b>88,742</b>	<b>68,734</b>	<b>83,632</b>	<b>90,017</b>
Expenditure	2024	2023	2022	2021
Wages	71,048	68,807	62,751	64,938
Rent	2,055	1,388	1,859	1,428
Bank Charges	60	66	96	75
Insurance	889	863	870	0
Consumables	1,024	449	1,437	861
Equipment	504	925	1,548	2,240
Admin	212	602	425	623
Subscriptions	651	441	357	150
Music Lessons	0	69	389	0
Training	211	155	1,201	695
Marketing	0	0	0	0
Fundraising	0	33	378	316
Events	495	503	255	0
Other	581	532	242	664
Petty Cash	0	0	0	200
<b>Sub Total</b>	<b>77,729</b>	<b>74,833</b>	<b>71,808</b>	<b>72,189</b>
Assets & Investment Purchases (>£100)	0	7680		0
<b>Total Payments</b>	<b>77,729</b>	<b>82,513</b>	<b>71,808</b>	<b>72,189</b>
Balance BF	£55,582.90	£69,361.69	£57,537.57	£39,710.21
in year balance/defecit	£11,012.96	<del>£13,778.79</del>	£11,824.12	£17,827.36
Balance CF	£66,595.86	£55,582.90	£69,361.69	£57,537.57

These accounts are prepared on a cash payment and receipts basis

Signature of 2 trustees on behalf of all trustees

*Shirley Dwyer*



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Barkham Pre-school

**On accounts for the year  
ended**

31<sup>st</sup> May 2024

**Charity no  
(if any)**

1026028

**Set out on pages**

*(remember to include the page numbers of additional sheets)*

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/05/2023.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*AMcDougal*

**Date:**

*06/03/25*

**Name:**

*ANGELA MCDUGALL*

**Relevant professional  
qualification(s) or body  
(if any):**

*ACCA*

**Address:**

*20 PARK ROAD, ALDERSHOT  
GU11 3PU*

Empty rectangular box at the top of the page.

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

Large empty rectangular box for providing details of items to be disclosed.

**BARKHAM PRE SCHOOL**

England & Wales - Charity number 1026028

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# Accounts

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## **Barkham Preschool Chair's Report 2021**

### **Quora achieved - minimum 5 parents required**

Hello Everyone,

Thanks so much for coming along today, we all really appreciate parents coming to find out a bit more about Pre-School and what the committee and staff team are doing.

I'm Sarah, the Chair of the committee, and I'd like to firstly **give you an overview of last year, and our plans for this year.**

During Autumn and Spring of the academic year 22/23, Sarah H was on maternity leave - and Helen and Louise stepped up in her place. I want to say a big thankyou to Helen and Louise, and Hannah and Lindsey for your hard work and perseverance. Also a welcome back to Sarah who rejoined us in May 23.

The committee team was also operating at a reduced capacity in 22/23, with myself, Kristin and Ellie continuing the work, and our new committee members Iona, Anna, Laura, Debby and volunteer Zoe joining later in the year.

We held our Christmas fair last year, which raised funds for Pre-School, and we also had our Easter raffle, stall at the NMR summer fete and end of year photographs. The summer stall was a success, with committee members and parents helping out making it a fun and successful day for fundraising.

Thankyou to parents and families for supporting us in our fundraising activities, we really couldn't do it without you.

We decided to end our voluntary monetary donations scheme due to lack of interest, and to try and prevent impact on Pre-School financially we returned to donation requests of physical items needed by the children.

In regards to business, it was a quiet year for Pre-School in terms of numbers, with spaces remaining available through the year - advertising on local groups and with flyers was implemented to try and fill our spaces.

A minimum wage increase had to be implemented in April, and a pay increase was reviewed and implemented for staff at the same time.

#### **Now for the coming year**

Sarah is established back in her role as supervisor, and Lindsey has been made a permanent member of the team alongside Louise, Hannah and our deputy, Helen.

Our Committee is also changing - Ellie stepped down in December '22, and myself and Kristin are stepping down as Chair and Secretary today.

I'm pleased to announce our new committee - who will be sharing responsibilities across the group. Laura, Iona, Anna, Debby, Joy and Zoe, with Sarah H and Helen as staff

representatives. Joy will be our treasurer, Iona will be our Secretary and Laura will be our Chair representative to Ofsted, with responsibilities of the Chair shared amongst the group.

Our committee is crucial for the running of Pre-School - essentially as we're an unincorporated charity we can't be open without one! All our current committee members have children who will be going to school next September - so in order for Pre-School to be open next year we really need your help. Even if you can only attend the occasional meeting, or occasionally help out, as the more parents input we get the more we can improve and grow - so please do contact us if you're interested in lending a hand.

We are currently in a good position for spaces this year, with minimal spaces available on Tuesdays, Thursdays and Fridays. However this could change, so advertising and promotion of Pre-School is still required.

The committee have already got a date in for a Christmas Fair, and a table top sale will be held at the end of the day today. We'd really like to focus on building more of a community feel this year, and letting parents get to know each other, so we will be running events and activities with this in mind - such as group meet ups or walks with the children, and evening activities.

In summer, we want to get involved in having stalls at more fairs, as this is a good way to get fundraising from the general public and promote Pre-School in the community.

If anyone has any ideas for fundraising, or anything you'd like to see us do to improve Pre-School this academic year, please have a chat with us!

Thankyou

Sarah Sowerby  
October 2023

## **Income**

We had a total income of approximately £69,000, a £14k reduction from the previous year.

This was made up of circa £55,000 of government funding, £11,000 of fees, £1,172 of fundraising and £1,500 of donations.

Unfortunately we were not full, which had a resultant drop in income in fees (of c4k from 2022) and funding (of c9k from 2022).

In addition to not being full, in previous years we have had children in setting with an EHCP, which attracted additional funding.

A fee increase was last implemented in March 2020 and fees have been held stable since then to ensure that Pre-School remains competitive and accessible to all. A vote to increase fees by 10% was taken by the committee in April '23 and will be implemented in September 23.

We also saw the continuation of the donation scheme, where funded hours children are asked for a voluntary donation towards the running of Pre-School. The take-up on this has reduced greatly, from nearly £5k in 2021 to only £1.4k.. The decision was made by the committee after parent feedback to discontinue this voluntary monetary donation scheme and instead encourage physical donations from parents to reduce expenditure. This change was implemented in April '23.

Fundraising didn't meet expectations - which is budgeted at around £2k per year. This is due to a number of factors, low numbers of parents, small committee and poor uptake on events and raffles.

## **Expenditure**

We had an expenditure of approximately £74,000. This is slightly higher than the previous year (by £2k)

Our largest expenditure is on wages, at approx £69,000. Wages increased by approx 10% on the previous year due to minimum wage increases in April '21.

Spend was down on previous years in other areas such as consumables and equipment.

All staff wages were increased again in line with the increase in the minimum wage at the beginning of April '23. As our financial year accounts up to the end of May '23 the impact of this can't yet be seen, however the wage increase is expected to increase our expenditure in this area next year by £4,500 a year.

Staff numbers were kept in line with required ratios, Sarah H was on maternity leave, and Helen and Louise's salaries were increased to cover their standing as Supervisor and deputy. Shelley continued to be paid as bank staff, and Lindsey was brought into the team to cover Sarah's absence. When Nicole left in December '23, the role was advertised and Lindsey was made permanent in January 2023.

Rent for the hall also increased in April '22, the bigger impact of this will be seen next year.

We also saw the payment of the garden improvements of £7,500 during this financial year, which was paid for by fundraising in previous financial years.

## **Overview and pointers for year 22/23**

Pre-School saw a negative net differential of £13,800 last academic year.

This was mainly due to the following factors:

- £7,500 on the garden upgrade (paid for by positive differentials last year)
- £6,000 increase in wages expenditure (due to 2021 wages increase)
- £9,000 reduction in funding income (due to not being full / no EHCP students)
- £4,000 reduction in fees (due to not being full)

Due to positive differentials in previous years (£11k in 2022 and £17k in 2021), Pre-School is still in a strong financial position.

The key elements to be focussed on from a financial perspective are..

### **Opportunities**

- Fees have been increased in September '23 by 10% so our funding income will increase
- The number of 2year olds in the group has increased from 4 to 8, 2 year olds receive more funding per hour so our income from funding will increase
- Approximately £4k is owed to Pre-School from the HMRC from SMP payouts which will be received this academic year
- There are currently spaces at Pre-School which means that these need to be filled to maximise income
- Fundraising to be increased to build a community and complete improvement projects

### **Risks / Threats**

- Wages were increased in April '23 - the impact is expected to be £4.5k per year
- The Hall rent continues to be a financial risk for us - we currently pay only a small percentage of the normal fee for rent of the hall due to the fact that Pre-School has been part of the hall for so long.
- The government scheme to increase funding for 2 and 3yos will mean that more children are funded rather than fee paying, which will reduce our income in this area

## **Supervisor's Report**

Thank you to all of you for coming today, and for the continued support you have shown us in the last year.

For me, last year was a very different year for me. As most of you know, I was away on maternity leave from September 2022 when I welcomed my 3rd child, Lennie. Although I was officially on leave, I was still very much involved with pre-school. I used all of my keeping in touch days and enjoyed coming into pre-school and returning to my norm throughout my leave.

Walking away from preschool completely for 9 months was not an option for me. I wholeheartedly trust my whole staff team, I do however have difficulty taking a break. Since joining Barkham I have put so much into pre-school and I am so passionate about how pre-school runs and engages with our families and local communities that I just have to be involved – sometimes much to my husband's dismay!

Helen and Louise stepped up to their new cover roles of acting supervisor and acting deputy supervisor. They both took on these roles with enthusiasm and passion and both Sarah Sowerby and I were clear that they were in no way alone whilst I was away – which I think they soon realised with my persistent involvement!

Both Helen and Louise did a fantastic job and without them being here for the day to day running of pre-school the last year could have gone down a different path.

Thank you both for your hard work and commitment during not only the last year but since you've joined us at Barkham. Thank you also to Hannah who, as always, continues to fulfil her roles at Barkham with pride and enthusiasm.

When I went on leave, we welcomed Lindsey to our team. Lindsey has gelled with the team since day one and the children all love her. Lindsey brings experience to our team, and she has, from day one, got straight in. Thank you, Lindsey.

This year we have been able to welcome back our much-loved stay and plays. We opened up our doors and invited family and friends to join us for our Pumpkin Party, Mother's day stay and play and also Father's day stay and play.

Stay and play are such lovely events where the children can really show off their pre-school and share what they love to do with their families.

We were also able to arrange a visit to St James at Christmas – this again is such a magical experience for the children, and it widens their learning by exploring different cultures and gives them an understanding that different people do different things. This fits in beautifully with the Early Learning goals for the children.

Parents were once again welcomed into pre-school for our Christmas singing. The Christmas singing has worked well for us at pre-school and is enjoyed by the children, staff and families.

Just before Christmas Helen had the call we'd all been waiting for – OFSTED. It was at this point that I felt really anxious! We had been waiting for them to call for such a long time. With me being a new supervisor, they should have come within my first year, we were also overdue. Helen handled everything perfectly and although I felt completely helpless, I was able to come in for feedback – Lennie came too! The feedback we had was good and we were really pleased to be awarded Good as a result of the inspection. I was upset, if that's the right word, to have missed the inspection but I was completely confident

that our team would smash it – which they did.

Once again pre-school was closed due to local elections in May which meant we needed to find an alternative venue for the day – que our trip to Wellington! The trip was well attended and was enjoyed by all the children, staff and parents.

We ended the year with our leavers picnic which was, once again, hosted inside pre-school due to the lovely British weather! This was a lovely opportunity to say goodbye to all of our families that were leaving pre-school for primary school as well as welcome along our new families. The picnic was really well attended and fun was had by everyone.

I'd like to thank our committee, they have continued to support us throughout the year and now we have a new committee in place I look forward to working alongside them.

Lastly I'd like to say thank you to all our families, your wonderful children make our work so enjoyable – every day is different and we always have such a great time. We are all looking forward to the year ahead and making more memories with your super star children.

Sarah Horsgood, Supervisor

Statement for the Year-to-Date from 1st June 2022 to 31st May 2023

Barkham Preschool (Registered Charity No: 1026028)

Annual Return Income and Expenditure Accounts	Year-to-Date from 1st June 2022 to 31st May 2023			
	2023	2022	2021	2020
<b>Income</b>				
Parent/carer fees	11,190	14,031	5,936	8,981
Funding	55,003	64,349	71,869	55,145
Vouchers	0	0	0	3,651
Fundraising	769	2,813	4,084	0
Registrations	0	0	225	0
Donations	1,493	2,171	5,914	20
Bank Interest	92	0	0	0
Other	187	268	2,063	461
<b>Sub Total</b>	<b>68,734</b>	<b>83,632</b>	<b>90,092</b>	<b>68,259</b>
Assets & Investment Sales	0	0	0	0
<b>Total Receipts</b>	<b>68,734</b>	<b>83,632</b>	<b>90,092</b>	<b>68,259</b>
<b>Expenditure</b>				
Wages	68,807	62,751	64,937	59,366
Rent	1,388	1,859	1,428	0
Bank Charges	66	96	75	60
Insurance	863	870	0	1,683
Consumables	449	1,437	861	174
Equipment	925	1,548	1,830	0
Admin	602	425	623	190
Subscriptions	441	357	150	119
Music Lessons	69	389	0	0
Training	155	1,201	1,180	2,281
Marketing	0	0	0	0
Fundraising	33	378	316	0
Events	503	255	0	175
Other	532	242	664	2,713
Petty Cash	0	0	200	0
<b>Sub Total</b>	<b>74,833</b>	<b>71,808</b>	<b>72,264</b>	<b>66,760</b>
Assets & Investment Purchases (>£100)	7,680	0	0	0
<b>Total Payments</b>	<b>82,513</b>	<b>71,808</b>	<b>72,264</b>	<b>66,760</b>

These accounts are prepared on a cash payment and receipts basis

Signature of 2 trustees on behalf of all trustees

*A Arnold*

*S Rainey*



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Barkham Pre-school

On accounts for the year  
ended

31<sup>st</sup> May 2023

Charity no  
(if any)

1026028

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/05/2023.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

*A McDougall*

Date:

28/03/24

Name:

ANGELA MCDUGALL

Relevant professional  
qualification(s) or body  
(if any):

ACCA

Address:

20 PARK ROAD, ALDERSHOT  
HAMPSHIRE GU11 3PU

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**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

Large empty rectangular box for providing details of items to be disclosed.

**BARKHAM PRE SCHOOL**

England & Wales - Charity number 1026028

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# Accounts

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## **Barkham Preschool Chair's Report 2021**

**Quora achieved - 8 current parents attended (minimum 5 required)**

Good morning Everyone

Firstly, Thanks for coming today - both myself, the committee and the staff really appreciate parents getting involved with Pre-School.

### **I'd like to give you an overview of last year, and our plans for this year.**

The academic year 21/22 was a strange one for all of us, recovering from the pandemic of previous years and finally able to start getting back to normal.

I truly appreciate the hard work of all our staff - Sarah, Helen, Louise, Nicole, Hannah and Shelley in making sure that our continuing and new families were supported last year.

I would like to thank all our Committee members for their dedication and support. We had a big change in committee members at the start of last year - and it was my first year as Chair, so a lot to learn for all of us.

Fundraising last year was a great success, the Christmas fair and raffle was by far the most successful event, with nearly £750 raised for pre-School - and we got a visit from Santa! Our total fundraising for the year was £2,800 - and the rest was made up of bags to school donations, cake and book sales, Easter and summer raffles, photos and the Barkham Summer Fete.

A huge thankyou to parents and families for supporting us in our fundraising activities, we really couldn't do it without you.

Last year's fundraising, plus fundraising from previous years, also has allowed us to completely transform our dedicated Pre-School garden in the summer of this year, turning it into a safe fun-filled all-weather area, which I'm told that the children are loving to explore.

Business wise, all staff contracts were updated this year, plus a maternity policy created. A pay increase was reviewed and implemented for staff in April 2022.

### **Now for this year!**

Regarding staffing - we have a big change as our supervisor Sarah welcomed her little boy, Lennie, at the start of September. Helen has taken over the role while Sarah is on maternity leave, with Louise supporting her as deputy and Lindsey joining the team too.

Our Committee is also changing - Amy stepped down as Treasurer in January, and Mel, Sara and Ellie will all be standing down.

Georgie will be joining us as Treasurer once her paperwork is completed after taking over payroll from Amy in January.

Iona will be joining us as a new committee member this year, and Helen will also be joining us as a representative of the staff on the committee while Sarah is on maternity leave.

Kristin will be continuing in her role as Secretary.

No objections raised during the AGM.

With the new additions, this takes our committee member number to 5, which is our minimum requirement.

I'd just like to highlight how crucial our committee is for the running of Pre-School - essentially as we're an unincorporated charity we can't be open without one!

Myself & Kristin no longer have children at Pre-School, so although we can plan activities and look at the business side of things, from my experience it's current parents and guardians who have the best input into improvements and fundraising, and what would work with the current families. We are running very close to minimum numbers in our committee, so **really need your help**.

Every member is valued, even if they can only attend the occasional meeting, or occasionally help out, as the more parents input we get the more we can improve and grow. We're looking at key decisions this upcoming year, such as reviewing our provision, a fees review and more - so if you'd like a chance to have your say, please join us! Please speak to me or Helen, if you're interested. We'd really appreciate it.

We will be looking at moving from an unincorporated charity to an incorporated charity this coming year, this will not impact on the children but will simplify the management of the business side of Pre-School.

Filling spaces is a current focus for us - we currently have between 3 and 7 spaces per day across the week. We've had a number of families from last year no longer able to continue with us due to needing hours above and beyond what we currently offer. Advertising will be stepped up - and word of mouth is always a fantastic tool so please tell your friends about us!

Fundraising for this year - is in the planning! We will be having a pumpkin party after half term, and will be organising a raffle and/or fair for Christmas.

We'd love to have parents into setting on a more regular basis, so together with Helen and the staff are looking at stay n plays, a pumpkin party, and more this year.

We're hoping to get more involved in community events - have a stall at the Wokingham May fair and support the Barkham village association with their summer fete plans.

If anyone has any ideas for fundraising, or anything you'd like to see us do to improve Pre-School this academic year, please have a chat with us!

Thankyou

Sarah Sowerby  
September 2022

## **Income**

We had a total income of approximately £83,000, a £7k reduction from the previous year.

This was made up of circa £64,000 of government funding, £14,000 of fees, £2,800 of fundraising and £2000 of donations.

We had a full contingent of children for the summer term, which boosted our income via funded hours and fees. Our proportion of fee-paying children vs funded hours was higher than previous years, which is why we saw a 10% reduction in funding vs 20/21 but a 136% increase vs the same year in income from fees.

A fee increase was last implemented in March 2020 and fees have been held stable since then to ensure that Pre-School remains competitive and accessible to all.

We also saw the continuation of the donation scheme, where funded hours children are asked for a voluntary donation towards the running of Pre-School. The take-up on this was reduced from the previous year by approximately 50%.

## **Expenditure**

We had an expenditure of approximately £72,000. This is in line with the previous year.

Our largest expenditure is on wages, at approx £63,000. The next significant contributors are rent for the hall at circa £2,000, Consumables and Equipment at £3,000 combined and Training at £1,200.

All staff wages were increased in line with the increase in the minimum wage at the beginning of April '22. As our financial year accounts up to the end of May '22 the impact of this can't yet be seen, however the wage increase will increase our expenditure in the future by £500/month or £6000/year.

Staff numbers were kept in line with required ratios, with Shelley joining the team in January 2020 to cover lunch and as bank staff.

Rent for the hall also increased in April '22, the bigger impact of this will be seen next year.

## **Overview and pointers for year 22/23**

Pre-School had a positive differential of £11,000 this year - this is excellent for the longevity of the Pre-School and also has allowed us to improve the Pre-School garden - the expenditure for this will be in next year's report as the work was completed over the summer.

There are currently spaces at Pre-School which means that funding and fees income will be reduced, unless these spaces are filled.

The Hall rent is a financial risk for us - we currently pay only a small percentage of the normal fee for rent of the hall due to the fact that Pre-School has been part of the hall for so long.

Our positive differential both this year and last year are predicted to allow us to be financially stable, in spite of the expected/planned increases in expenditure and decreases in income in the coming year.

## **Supervisor's Report**

Thank you to all of you for coming today, and for the continued support you have shown us in the last year. We have seen the lifting of many covid restrictions, and it has been wonderful to be able to welcome parents into Preschool again for parent meetings, stay and play sessions and special events such as the Pumpkin party, Christmas Fayre, trip to Wellington Country Park and Leaver's picnic. It is good to be able to say with more certainty that we can continue with these in the upcoming year!

Last September, 2021 saw the introduction of the new Early Years Foundation Stage Framework which has a greater emphasis on spending time with the children than on formal recorded observations. With this in mind, we have used Tapestry to provide parents with a snap shot of what their child has been doing each week, alongside our communication board which is placed outside each day as well as being uploaded onto Tapestry. We ask parents to fill in an "I can" form when children start, which helps give us a starting point for our child / interest led curriculum. We use the children's interests to plan adult lead group and individual activities as well as child led play throughout the session.

We have continued with "Tapestry Tuesdays" (though done on any day) which has been fantastic in giving us an insight into what the children have been doing at home and with family. They have allowed the children to talk about home life and gain confidence in speak in front of others. It also gives us as key workers for the children, a great starting point for conversations and helps us to get to know the children and their families.

A great addition this year has been the completion of our secure Preschool garden with the all-weather AstroTurf being laid over the summer holidays. This has made a huge difference in allowing us to free flow into a safe and secure space that can be used all year round. We are continuing to develop this space further with some more natural resources and planting, but so far this term the children have enjoyed using the space and we are able to get out more often whatever the weather!

This year we have had a temporary change in staffing as Sarah H is on her maternity leave. I would like to thank Sarah S and all the staff team for all their support and continued hard work as I take over as Acting Supervisor. Louise continues to do a wonderful job as SENCO for Barkham Preschool and is a great support in her new role as Deputy supervisor as well. We have also welcomed Lindsey to Barkham Preschool, as an experienced Preschool practitioner in a similar pack away setting she has quickly settled in and is a valuable member of the team.

We are thrilled to have already held one Stay and Play this morning and plans for the Pumpkin Party are also underway. The Christmas Fayre is planned for Saturday 26th November and we also aim to invite parents in for a Christmas sing along as well. Hopefully we will be able to visit the Church near to Christmas time and continue to make use of our surrounding area by going on local walks near the church and Rooks Nest Wood. Following the success of our summer trip to Wellington Country Park, we would like to do something similar this year.

Thank you to the Committee and all our families for their continued support at Barkham

**Barkham Preschool (Registered Charity No: 1026028)**
**Annual Return**
**Income and Expenditure Accounts**
**For the Year Ended 31st May 2022**

<b>Income</b>	<b>2022</b>	<b>2021</b>	<b>2020</b>	<b>2019</b>
Parent/carer fees	14,031	6,078	8,981	7,096
Funding	64,349	71,869	55,145	34,326
Vouchers	0	0	3,651	3,912
Fundraising	2,813	5,084	0	968
Registrations	0	275	0	110
Donations	2,171	4,518	20	2,319
Bank Interest	0	0	0	0
Other	268	2,192	461	5
<b>Sub Total</b>	<b>83,632</b>	<b>90,017</b>	<b>68,259</b>	<b>48,736</b>
Assets & Investment Sales		0	0	0
<b>Total Receipts</b>	<b>83,632</b>	<b>90,017</b>	<b>68,259</b>	<b>48,736</b>
<b>Expenditure</b>	<b>2022</b>	<b>2021</b>	<b>2020</b>	<b>2019</b>
Wages	62,751	64,938	59,366	36,579
Rent	1,859	1,428	0	1,742
Bank Charges	96	75	60	60
Insurance	870	0	1,683	705
Consumables	1,437	861	174	89
Equipment	1,548	2,240	0	3,556
Admin	425	623	190	1,046
Subscriptions	357	150	119	0
Music Lessons	389	0	0	245
Training	1,201	695	2,281	0
Marketing	0	0	0	1,690
Fundraising	378	316	0	0
Events	255	0	175	286
Other	242	664	2,713	0
Petty Cash	0	200	0	214
<b>Sub Total</b>	<b>71,808</b>	<b>72,189</b>	<b>66,760</b>	<b>46,212</b>
Assets & Investment Purchases (>£100)		0	0	0
<b>Total Payments</b>	<b>71,808</b>	<b>72,189</b>	<b>66,760</b>	<b>46,212</b>
Balance BF	£57,537.37	£39,710.01	£38,210.87	£35,687.15
in year balance/defecit	£11,824.12	£17,827.36	£1,499.14	£2,523.72
Balance CF	£69,361.49	£57,537.37	£39,710.01	£38,210.87

These accounts are prepared on a cash payment and receipts basis



Section A Independent Examiner's Report

Report to the trustees/  
members of Barkham Pre-school

On accounts for the year ended 31<sup>st</sup> May 2022 Charity no (if any) 1026028

Set out on pages (remember to include the page numbers of additional sheets)

Responsibilities and basis of report I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/05/2022.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:
- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Angela McDougall Date: 27/02/2023

Name: Angela McDougall

Relevant professional qualification(s) or body (if any): Association of Chartered Certified Accountants

Address: 20 Park Road Aldershot, Hampshire GU11 3PU


**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

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**BARKHAM PRE SCHOOL**

England & Wales - Charity number 1026028

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# Accounts

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## **Barkham Preschool Chair's Report 2021**

I would like to start by saying what another amazing year Barkham Preschool has had. Once again despite the challenges the pandemic has presented us with we have still thrived as a preschool through the hard work from our dedicated staff, loyal committee and of course our wonderful happy children and their families.

### **Committee**

I would like to give a special thanks to all our Committee members for their continuous hard work and dedication.

Charlotte our vice Chair

Amy our devoted Treasurer

Ilanthe our safeguarding officer

Sarah our secretary

They have all been amazingly helpful over the last few years and made my roll as chair an enjoyable and rewarding experience.

Sadly, with the majority of the committees children have moved on to primary school or pastures new Amy, Charlotte and Ianthe would all like to step down from the committee.

Thank you so much to all three of you for your hard work and dedication.

It is also with a heavy heart that I will also be stepping down as chair of the committee.

Having been a 'barkham mum' for 5 years it's no surprise that preschool will always have a special place in my heart. Having watched both my daughters grow and thrive day after day here has brought us so much happiness as family and we will be forever grateful.

With this in mind, I would like to propose the new committee members.

Sarah Sowerby to step down as secretary and to become Chair of the committee.

Kristen Berensden-Morgan to become secretary.

Georgina Wood to become Treasurer

Sara Douglas and Eleanor Torkington to become general committee members.

### **Fundraising**

For the second year running we have had covid to contend with when it comes to fundraising. This year we were unable to our annual Christmas fair, nativity play, coffee mornings or cake sales. However, we would never admit defeat and promptly thought of covid safe fundraising ideas.

Each family has kindly taken part in one or more fundraisers. We set up a barkham buy and sell second hand goods group, did an easter treasure trail, lucky squares prize game, Sarah and the team photographed and framed the pictures and our annual sponsored toddle to mention but a few.

I feel our biggest success this year was the gofundme page set up to raise money for the children's outdoor play area. This was hugely successful and everyone was so generous. I would also like to add a special thank you to Sarah Horsgood and her family who spent their easter holidays building and securing the outdoor play area. This has been such an amazing addition to preschool and I hope many more children get to enjoy it in years to come as much as our children have.

### **Staff**

It goes without saying that the wonderful staff at pre-school is one of the reasons Barkham stands out as an amazing place for our children to learn and flourish.

This year we were lucky enough to gain Helen as our new deputy. Helen has been a great addition to the team and the children adore her.

Sadly we lost our previous Supervisor Vicki, as she made the decision to move to Cornwall with her family. Vicki was a much loved supervisor by all the parents and when we were advertising for her job role many parents kept saying to me 'it's big shoes to fill.' Well luckily Sarah H applied for the role and got the job. Well in my eyes, not only has Sarah filled those big shoes, she has run a marathon in them and won a gold medal.

When Sarah started her role as Supervisor the country was plunged into our third lockdown. While the rest of the country shut down, including schools, the early years remained open. Sarah, brand new to her role led our preschool through these tough times and kept everyone safe, happy and healthy. Sarah, Helen, Louise, Hannah and Nicole thank you so much for all your hard work. This year you all really did go beyond the call of duty and I'm sure I can speak for all of the parents when I say how grateful we are.

Thank you everyone for taking the time to attend today's AGM. We really do appreciate it. Thank you

Katy Dornan  
September 2021

### **Barkham Preschool Supervisor's Report 2021**

Thank you to all of you for coming today, and for the continued support you have shown us in the last year. For me, the support of our committee and families has been invaluable. Taking over as supervisor whilst still mid global pandemic hasn't been without its challenges, however I think it is safe to say that we are all doing our best and the children are a reflection of how far we have come together in the last year. Thank you for all of your hard work and fundraising efforts in what has been a very tricky time for fundraising. Despite the ever changing restrictions you have all been on hand to think of new, exciting and Covid-19 safe ways of fundraising – which have all been very successful and we are very grateful for.

We have continued our child led curriculum this year, allowing the children to follow their interests. This helps them to engage more so with their learning and helps their inquisitive nature. We have used the children's interests to plan adult led group times as well as child led play throughout the session.

In April this year we managed to secure our own pre-school garden! Myself and my husband, along with the help of our children came to pre-school for the Easter weekend and put up the fencing. Having this space has meant the children have been able to explore the outside and also extend their learning into a natural environment whilst keeping them all safe. Not only the children, but the staff team too have benefited immensely from having our own garden, being a pack away pre-school can be difficult at times and having our own outside space has boosted staff morale as well as helped them to develop the children's learning in an outside, safe environment.

This year we welcomed Helen, my deputy and also Nicole. Both Helen and Nicole are fully qualified teachers and their breadth of knowledge and experience is so valuable to our

wonderful staff team.

Sadly, due to Covid-19 we have been unable to have visitors into pre-school this year and we were unable to hold any events or trips. One big part of our calendar that we missed was our Nativity. We did however put together some videos and photos which were shared with parents on Tapestry – the children and staff enjoyed making these although nothing beats seeing proud parents sitting and watching as the children perform in person. Hopefully this will be something we can do again this year!

We did manage one outside visit in July, from Louis the road safety ranger. The children really enjoyed him coming in and all listened so well to his stories. All the children showed a great knowledge of road safety and how they would implement the safety rangers roadside rules.

We introduced Tapestry Tuesdays this year which for us in setting have been fantastic. They have given us an insight into what the children have been doing at home. They have allowed the children to talk about home life and gain confidence in speak in front of others. All of the children enjoyed listening to others and also talking about their own adventures, from making cakes to going to the park, winter puddle jumping walks to springtime garden vegetable picking. The children all showed such a sense of pride and growing confidence which was wonderful to see.

Sadly Covid-19 restrictions did not ease enough to allow us to have the leavers party we had hoped we would be able to have. However, the party we did have was thoroughly enjoyed by all the children who attended, and the staff have a fantastic time too. The children were all impeccably behaved and listened to each instruction they were given. Our persistence with teaching turn taking was put to the test with the bouncy castle and the children made us proud. I think the highlight for everyone was Peppa Pig! The children absolutely loved meeting her and the staff were grateful that one of them didn't have to wear the costume on the hottest day of the year! Local companies donated to make our day memorable, from cakes and balloons to a sponsor paying for our bouncy castle hire – we were very grateful of their generosity. It certainly made for a great end of term party!

Thank you to my staff team, who without them we wouldn't have the wonderful pre-school that we have. They all work so hard without ever moaning and always with a smile on their face. This last year has been tough with so much uncertainty and each and every day they have come to pre-school with a smile, full of energy and raring to make our pre-school the best it can be.

Thank you to all our families, your wonderful children make our work so enjoyable – every day is different and we always have such a great time.

We all look forward to this year being a little more 'normal' and being able to finally celebrate Barkham pre-school turning 50!

## **Barkham Preschool Treasurer's Report 2021**

Income for the year was £90k, outgoings were £72k, creating an upside of £19k overall. It has been an incredibly successful financial year, thanks to the fundraising efforts of Katy and the committee, and an efficient child to staff ratio, as well as being at full capacity.

On this basis, as well as the preschool now being fully subscribed from April 2022, and with only 9 leavers expected at the end of the school year, this puts us in a very strong financial position for the foreseeable future (for both this school year and the next).

I would therefore recommend another financial health-check similar to the one we conducted earlier this year, and a pay review for staff.

### **Barkham Pre-School Treasurer's Report 2020-21**

<b>Income</b>	<b>Summer</b>	<b>Autumn</b>	<b>Spring</b>	<b>Total</b>
Parent/carer fees	0.00	1,854.00	4,224.00	<b>6,078.00</b>
Funding	23,107.31	21,781.75	26,980.39	<b>71,869.45</b>
Vouchers	0.00	0.00	0.00	-
Fundraising	818.30	2,507.36	1,758.76	<b>5,084.42</b>
Registrations	50.00	100.00	125.00	<b>275.00</b>
Donations	145.00	1,678.24	2,694.59	<b>4,517.83</b>
Bank Interest	0.00	0.00	0.00	-
Other	0.01	1,699.50	492.56	<b>2,192.07</b>
<b>Total</b>	<b>24,120.62</b>	<b>29,620.85</b>	<b>36,275.30</b>	<b>90,016.77</b>

<b>Expenditure</b>	<b>Summer</b>	<b>Autumn</b>	<b>Spring</b>	<b>Total</b>
Wages	14,905.96	23,219.92	26,811.77	<b>64,937.65</b>
Rent	261.80	587.24	578.60	<b>1,427.64</b>
Bank Charges	15.00	20.00	40.00	<b>75.00</b>
Insurance	0.00	0.00	0.00	-
Consumables	0.00	87.45	773.37	<b>860.82</b>
Equipment	612.81	0.00	1,627.42	<b>2,240.23</b>
Admin	528.00	0.00	95.00	<b>623.00</b>
Subscriptions	0.00	14.21	135.90	<b>150.11</b>
Music Lessons	0.00	0.00	0.00	-
Training	166.78	118.87	408.90	<b>694.55</b>
Marketing	0.00	0.00	0.00	-
Fundraising	142.78	173.51	0.00	<b>316.29</b>
Trips/ Events	0.00	0.00	0.00	-
Other	50.00	393.62	220.50	<b>664.12</b>
Petty Cash	0.00	0.00	200.00	<b>200.00</b>
<b>Total</b>	<b>16,683.13</b>	<b>24,614.82</b>	<b>30,891.46</b>	<b>72,189.41</b>

	<b>Summer</b>	<b>Autumn</b>	<b>Spring</b>	<b>Total</b>
Net Profit / (Loss) Rounding	7,437.49	5,006.03	5,383.84	17,827.36

Year End Statement of Accounts June 2020 to May 2021

Barkham Preschool (Registered Charity No: 1026028)

Annual Return

Income and Expenditure Accounts

For the Year Ended 31st May 2021

Income	2021	2020	2019	2018
Parent/carer fees	6,078	8,981	7,096	6,925
Funding	71,869	55,145	34,326	34,012
Vouchers	0	3,651	3,912	723
Fundraising	5,084	0	968	1,297
Registrations	275	0	110	100
Donations	4,518	20	2,319	440
Bank Interest	0	0	0	0
Other	2,192	461	5	0
<b>Sub Total</b>	<b>90,017</b>	<b>68,259</b>	<b>48,736</b>	<b>43,497.00</b>
Assets & Investment Sales	0	0	0	0
<b>Total Receipts</b>	<b>90,017</b>	<b>68,259</b>	<b>48,736</b>	<b>43,497.42</b>

Expenditure	2021	2020	2019	2018
Wages	64,938	59,366	36,579	29,442
Rent	1,428	0	1,742	631
Bank Charges	75	60	60	60
Insurance	0	1,683	705	0
Consumables	861	174	89	55
Equipment	2,240	0	3,556	1,019
Admin	623	190	1,046	557
Subscriptions	150	119	0	278
Music Lessons	0	0	245	0
Training	695	2,281	0	182
Marketing	0	0	1,690	0
Fundraising	316	0	0	200
Events	0	175	286	120
Other	664	2,713	0	152
Petty Cash	200	0	214	200
<b>Sub Total</b>	<b>72,189</b>	<b>66,760</b>	<b>46,212</b>	<b>32,895.75</b>
Assets & Investment Purchases (>£100)	0	0	0	0
<b>Total Payments</b>	<b>72,189</b>	<b>66,760</b>	<b>46,212</b>	<b>32,895.75</b>

Balance BF	£39,710.01	£38,210.87	£35,687.15	£25,085.48
in year balance/defecit	£17,827.36	£1,499.14	£2,523.72	£10,601.67
Balance CF	£57,537.37	£39,710.01	£38,210.87	£35,687.15

These accounts are prepared on a cash payment and receipts basis

Signature of 2 trustees on behalf of all trustees

- Sarah Sawyerby Sawyerby 28/3/22
- Ann-Kristin Berendsen Morgan AAB Morgan 29/03/22
- Sarah Horsgood
- Georgina Wood Celwood 29/3/22



**Section A**

**Independent Examiner's Report**

**Report to the trustees/ members of**

Barkham Pre-school

**On accounts for the year ended**

31<sup>st</sup> May 2021

**Charity no (if any)**

1026028

**Set out on pages**

(remember to include the page numbers of additional sheets)

**Responsibilities and basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/05/2021.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:** *LjStokes*

**Date:** 27/03/2022

**Name:** Lynda J Stokes MAAT

**Relevant** Member of the Association of Accounting Technicians

**professional qualification(s) or body (if any):**

--

**Address:**

15 Woodside Close, Finchampstead, Wokingham, RG40 4EY


**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

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