

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS**

YEAR ENDED 6 AUGUST 2020

LEVEN PRE-SCHOOL

Southgates
Chartered Certified Accountants
Owthorne Manor
2 Hubert Street
Withernsea
East Yorkshire
HU19 2AT

LEVEN PRE-SCHOOL

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for the Year Ended 6 August 2020

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LEVEN PRE-SCHOOL

REPORT OF THE TRUSTEES **for the Year Ended 6 August 2020**

The trustees present their report with the financial statements of the charity for the year ended 6 August 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

The objective of the pre-school is to enhance the development and education of children from the age of 2 years old until they start primary school. This is open to all children within the local community, regardless of race, culture, religion, means or ability. The strategy for doing this is to employ trained staff and provide suitable equipment which allows the pre-school to work within the regulations and guidelines set by Ofsted.

ACHIEVEMENT AND PERFORMANCE

During the past year the pre-school has had a large intake of children with some leaving this year to start their education at the local primary schools. These children have left having already started to achieve many of the early learning goals. All children have been given the opportunity to learn through play, one to one learning and exploration in the enclosed nature park.

The coronavirus hit at the start of 2020, and this stopped the pre-school being able to carry out the usual fundraising activities as the pre-school closed and group gatherings were not possible. We were able to carry out some fundraising events prior to this such as the photography sessions and Christmas concert.

FINANCIAL REVIEW

The policy of the Trustees is to aim to keep between 3 and 6 months expenditure in reserve at all times. This will enable the pre-school to keep running during the first term of the year when finances are always a struggle due to numbers of children falling.

The principle funding sources are fees received from parents, ERYC early years funding for 2, 3 and 4 years old up to 5 sessions per week, fundraising by the committee and occasionally grants that are available.

In 2019 it became apparent a large financial loss had been made due to fraudulent activity over several years by the previous treasurer. This treasurer was removed at the start of 2019 and extra financial policies were put in place to ensure this does not happen again.

The current police investigation is still ongoing and once the outstanding debt is repaid the charity will replenish the reserves.

FUTURE PLANS

The Trustees plan to continue the activities outlined above in the forthcoming years subject to satisfactory funding arrangements and continued demand by the local community.

The pre-school will continue to work within Ofsted Regulations.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

The constitution, which is the governing document, specifies the aims and powers of the pre-school and states the requirements for the election and running of a committee, when the AGM should be held and ensures that proper accounting records are kept, which comply with current legislation.

The Trustees are appointed at the AGM and can be parents/relatives of children who attend the pre-school, or anybody within the local community, who is not in paid employment by the pre-school. No other person can appoint a trustee.

The pre-school employs a manager who is not a trustee or member of the committee and therefore cannot vote on any decisions made.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1025777

Principal address

Leven Sports Hall
North Street
Leven
East Yorkshire
HU17 5NF

LEVEN PRE-SCHOOL

REPORT OF THE TRUSTEES
for the Year Ended 6 August 2020

Trustees

Mrs G Barugh
Mrs F Nicholson (resigned 31/8/2020)
Mrs E Hutchinson
B Bates (appointed 12/9/2019) (resigned 7/9/2020)
Mrs H Wilkinson (appointed 12/9/2019) (resigned 16/9/2020)

Independent Examiner

Southgates
Chartered Certified Accountants
Owthorne Manor
2 Hubert Street
Withernsea
East Yorkshire
HU19 2AT

FUNDS HELD AS CUSTODIAN FOR OTHERS

There are no funds held as custodian trustees on behalf of others.

Approved by order of the board of trustees on 21 June 2021 and signed on its behalf by:

Mrs G Barugh - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
LEVEN PRE-SCHOOL

Independent examiner's report to the trustees of Leven Pre-School

I report to the charity trustees on my examination of the accounts of Leven Pre-School (the Trust) for the year ended 6 August 2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Antony Rookes FCCA
Southgates
Chartered Certified Accountants
Withernsea

21 June 2021

LEVEN PRE-SCHOOL

STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 6 August 2020

		2020 Unrestricted fund £	2019 Total funds £
INCOME AND ENDOWMENTS FROM	Notes		
Other trading activities	2	71,579	56,207
EXPENDITURE ON			
Charitable activities			
Pre-school		66,319	60,933
		<hr/>	<hr/>
NET INCOME/(EXPENDITURE)		5,260	(4,726)
RECONCILIATION OF FUNDS			
Total funds brought forward		(11,336)	(6,610)
		<hr/>	<hr/>
TOTAL FUNDS CARRIED FORWARD		<u>(6,076)</u>	<u>(11,336)</u>

The notes form part of these financial statements

LEVEN PRE-SCHOOL

BALANCE SHEET
6 August 2020

		2020 Unrestricted fund £	2019 Total funds £
FIXED ASSETS	Notes		
Tangible assets	6	2,070	3,072
CURRENT ASSETS			
Stocks	7	141	60
Debtors	8	750	481
Cash at bank and in hand		<u>11,293</u>	<u>5,473</u>
		12,184	6,014
CREDITORS			
Amounts falling due within one year	9	(20,330)	(20,422)
		<u> </u>	<u> </u>
NET CURRENT ASSETS/(LIABILITIES)		<u>(8,146)</u>	<u>(14,408)</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>(6,076)</u>	<u>(11,336)</u>
		<u> </u>	<u> </u>
NET ASSETS/(LIABILITIES)		<u>(6,076)</u>	<u>(11,336)</u>
FUNDS	10		
Unrestricted funds		<u>(6,076)</u>	<u>(11,336)</u>
TOTAL FUNDS		<u>(6,076)</u>	<u>(11,336)</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 21 June 2021 and were signed on its behalf by:

G Barugh - Trustee

LEVEN PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS for the Year Ended 6 August 2020

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Equipment	- Straight line over 5 years
Fixtures and fittings	- Straight line over 10 years
Furniture	- Straight line over 5 years
Computer equipment	- Straight line over 5 years

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. OTHER TRADING ACTIVITIES

	2020	2019
	£	£
Fundraising events	1,357	1,029
Fees from parents	9,422	16,041
ERYC funding	58,592	39,041
Uniform sales	277	96
Job Retention Scheme grant income	1,931	-
	<u>71,579</u>	<u>56,207</u>

LEVEN PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 6 August 2020

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 6 August 2020 nor for the year ended 6 August 2019.

Trustees' expenses

There were no trustees' expenses paid for the year ended 6 August 2020 nor for the year ended 6 August 2019.

4. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2020	2019
	<u>6</u>	<u>6</u>
Pre-school wages		

No employees received emoluments in excess of £60,000.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
INCOME AND ENDOWMENTS FROM	
Other trading activities	56,207
EXPENDITURE ON	
Charitable activities	
Pre-school	60,933
NET INCOME/(EXPENDITURE)	(4,726)
RECONCILIATION OF FUNDS	
Total funds brought forward	(6,610)
TOTAL FUNDS CARRIED FORWARD	<u>(11,336)</u>

6. TANGIBLE FIXED ASSETS

	Equipment £	Fixtures and fittings £	Furniture £	Computer equipment £	Totals £
COST					
At 7 August 2019	6,116	13,404	1,016	1,076	21,612
Additions	<u>100</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>100</u>
At 6 August 2020	<u>6,216</u>	<u>13,404</u>	<u>1,016</u>	<u>1,076</u>	<u>21,712</u>
DEPRECIATION					
At 7 August 2019	5,967	10,481	1,016	1,076	18,540
Charge for year	<u>94</u>	<u>1,008</u>	<u>-</u>	<u>-</u>	<u>1,102</u>
At 6 August 2020	<u>6,061</u>	<u>11,489</u>	<u>1,016</u>	<u>1,076</u>	<u>19,642</u>
NET BOOK VALUE					
At 6 August 2020	<u>155</u>	<u>1,915</u>	<u>-</u>	<u>-</u>	<u>2,070</u>
At 6 August 2019	<u>149</u>	<u>2,923</u>	<u>-</u>	<u>-</u>	<u>3,072</u>

LEVEN PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 6 August 2020

7. STOCKS

	2020	2019
	£	£
Stocks	<u>141</u>	<u>60</u>

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Other debtors	246	-
Prepayments	<u>504</u>	<u>481</u>
	<u>750</u>	<u>481</u>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Trade creditors	1,800	1,560
Taxation and social security	17,744	18,237
Other creditors	<u>786</u>	<u>625</u>
	<u>20,330</u>	<u>20,422</u>

10. MOVEMENT IN FUNDS

	At 7.8.19 £	Net movement in funds £	At 6.8.20 £
Unrestricted funds			
General fund	(11,336)	5,260	(6,076)
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>(11,336)</u>	<u>5,260</u>	<u>(6,076)</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	71,579	(66,319)	5,260
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>71,579</u>	<u>(66,319)</u>	<u>5,260</u>

Comparatives for movement in funds

	At 7.8.18 £	Net movement in funds £	At 6.8.19 £
Unrestricted funds			
General fund	(6,610)	(4,726)	(11,336)
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>(6,610)</u>	<u>(4,726)</u>	<u>(11,336)</u>

LEVEN PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 6 August 2020

10. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	56,207	(60,933)	(4,726)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>56,207</u>	<u>(60,933)</u>	<u>(4,726)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 7.8.18 £	Net movement in funds £	At 6.8.20 £
Unrestricted funds			
General fund	(6,610)	534	(6,076)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>(6,610)</u>	<u>534</u>	<u>(6,076)</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	127,786	(127,252)	534
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>127,786</u>	<u>(127,252)</u>	<u>534</u>

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 6 August 2020.

12. GOING CONCERN

The going concern of the charity is dependent on upon the continued financial support of it's creditors. There is no indication this will not continue in the future.

LEVEN PRE-SCHOOL

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 6 August 2020

	2020 £	2019 £
INCOME AND ENDOWMENTS		
Other trading activities		
Fundraising events	1,357	1,029
Fees from parents	9,422	16,041
ERYC funding	58,592	39,041
Uniform sales	277	96
Job Retention Scheme grant income	<u>1,931</u>	<u>-</u>
	<u>71,579</u>	<u>56,207</u>
Total incoming resources	71,579	56,207
EXPENDITURE		
Charitable activities		
Wages	56,192	50,955
Pensions	586	109
Rent	3,068	3,250
Insurance	732	625
Subscriptions	431	433
Telephone	641	843
Administration	244	73
Advertising	145	135
Fruit	-	99
Consumables	560	324
Equipment	510	319
Uniforms	350	174
Training	100	112
Cleaning	139	177
Activities	275	638
Repairs and renewals	60	-
Depreciation of tangible fixed assets	<u>1,103</u>	<u>1,083</u>
	65,136	59,349
Support costs		
Governance costs		
Accountancy	600	1,224
Professional fees	-	360
Payroll expenses	<u>583</u>	<u>-</u>
	<u>1,183</u>	<u>1,584</u>
Total resources expended	<u>66,319</u>	<u>60,933</u>
Net income/(expenditure)	<u><u>5,260</u></u>	<u><u>(4,726)</u></u>