

## **COMMUNICARE**

### **TREASURER'S REPORT TO 31<sup>ST</sup> JULY, 2020**

Despite all normal activity having been shut down since March the cash deposits at year end exceed that of last year by £5,672 with £13,003 in the current account and £42,288 on deposit with Cambridge and counties bank and the Hampshire Trust bank so that Communicare still remains in a good position to finance future activities and retains a substantial reserve for unforeseeable eventualities.

Prepaid expenses represent the balance of the Minibus insurance costs from August 2020 to 23/6/2021.

Other items in suspense retains the money allocated to assist Sarisbury Green Community Centre refurbish their kitchen which has been delayed but still planned £4,500. The remainder is for the Warsash Lunch club Christmas fund which will be retained for future occasions.

Fixed Assets:

The minibus has been written down by 20% and the Coffee machine by £550.

### **INCOME STATEMENT**

Whilst showing a loss of £3,651, £9,683 represents depreciation so that in cash terms, there was a surplus of £6,032 which, given this year's circumstances, represents a remarkable result.

In contrast with previous years, minibus maintenance, as Allan Greenland notes in his report, was minimal due to the acquisition of the new bus. If depreciation is added back in, the deficit becomes a small surplus.

Thanks is due for donations received from:

Warsash Carol singers	£800
Locks Heath U3A	£100

M. Bouette	£ 50
C. Dowland	£50
Anonymous donations	£108
Coffee shop charity box	£332
Warsash lunch club	£50
Sarisbury Green lunch club	£31

The Coffee shop continues to be the biggest source of income. The balance sheet remains strong so that Communicare is in the fortunate position of not having cash flow difficulties throughout the pandemic.

The accounts have been inspected by Michelle Addis at Community First Fareham who has been Communicare's independent scrutineer for a number of years. Copy of report attached.

**Locks Heath Communicare**

**FINANCIAL STATEMENT AND REPORT**

**Year Ended 31 JULY 2020**

**SCRUINEER'S REPORT TO THE TRUSTEES OF LOCKS HEATH COMMUNICARE**

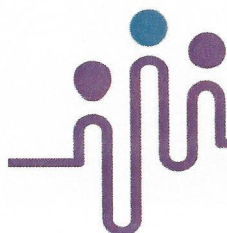
We have scrutinised the books and records for the year ended 31 July 2020 and obtained all the information and explanations considered necessary for the examination.

Independent confirmation of bank balances have been sighted and reconciled at that date. We have no evidence to suggest that there are any discrepancies and in our opinion the figures given are a true reflection of such income. In our opinion and so far as appears from our examination proper accounting records have been maintained.

Subject to the above observations and without prejudice we confirm that in our opinion the accounts show a true and fair view of the state of affairs of Locks Heath Communicare at 31 July 2020 and of the income and expenditure for the year ended.

Signature M. Adams

Date 30.9.2020



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# Locks Heath CommuniCare Association

## Balance Sheet detailed

		As at 31/07/2020	As at 31/07/2019
<b>Fixed assets</b>			
	6431: Vehicles	36,531.77	45,664.71
	6432: Catering equipment	550.00	1,100.00
	<b>Total Fixed assets</b>	<b>37,081.77</b>	<b>46,764.71</b>
<b>Current assets</b>			
	6501: Bank Current Account	13,003.52	8,541.37
	6506: Building Society	42,288.11	41,077.46
	6590: Cash in hand	14.58	14.58
	6591: Drivers cash not yet banked	35.57	12.62
	6595: CASH FLOAT	104.14	104.14
	6600: Prepaid expenses	1,295.89	1,319.37
	Z05: Accounts Receivable	—	—
	<b>Total Current assets</b>	<b>56,741.81</b>	<b>51,069.54</b>
<b>Liabilities</b>			
	6601: Other items in Suspense	4,634.08	4,767.34
	Z04: Accounts Payable	—	226.00
	<b>Total Liabilities</b>	<b>4,634.08</b>	<b>4,993.34</b>
	<b>Net Asset surplus (deficit)</b>	<b>89,189.50</b>	<b>92,840.91</b>
<b>Reserves</b>			
	Excess / (deficit) to date	(3,651.41)	34,821.43
	Z01: Starting balances	92,840.91	58,019.48
	<b>Total Reserves</b>	<b>89,189.50</b>	<b>92,840.91</b>

Represented by Funds		
Unrestricted	89,189.50	103,495.27
Designated	—	(10,654.36)
Restricted	—	—
Endowment	—	—
<b>Total</b>	<b>89,189.50</b>	<b>92,840.91</b>

## COMMUNICARE

### INCOME AND EXPENDITURE REPORT

Year ended 31st July, 2020

	THIS YEAR	LAST YEAR	VARIANCE
TOTAL INCOME	25500	37892	-12392
TOTAL EXPENDITURE	29151	33778	4627
SURPLUS (DEFICIT)	-3651	4114	-7765
COFFEE SHOP INCOME	6154	9772	-3618
COFFEE SHOP EXPENSES	2716	3596	880
COFFEE SHOP RENT	1391	1981	590
COFFEE SHOP SURPLUS	2047	4195	-2148
CAR DONATIONS	8894	13029	-4135
CAR EXPENSES	7182	10162	2980
SURPLUS (DEFICIT)	1712	2867	-1155
LUNCH CLUB INCOME	4364	7778	-3414
LUNCH CLUB EXPENSES	2044	3599	1555
ROOM RENTAL	3085	3994	909
SURPLUS (DEFICIT)	-765	185	-950
MINIBUS BOX	1476	1827	-351
LUNCH CLUB MINIBUS	428	774	-346
USER DONATIONS	1123	1495	-372
TOTAL MINIBUS INCOME	3027	4096	-1069
MINIBUS EXPENSES			
FUEL	1392	2018	626
LESS FUEL REBATE	522	532	10
NET FUEL	870	1486	616
MAINTENANCE	78	1652	1574
TAX AND INSURANCE	1633	1280	-353
OTHER EXPENSES	9386	5359	-4027
TOTAL EXPENSES	11967	9777	-2190
MINIBUS SURPLUS (DEFICIT)	-8940	-5681	-3259
OTHER INCOME			0
DONATIONS	1522	2428	-906
FUND RAISING			0
OPERATING SURPLUS	-4424	3994	-8418
OVERHEADS			
TELEPHONE	101	72	-29
ADMIN	125	258	133
GIFTS	136	30	-106
FOOD BANK			0
ROOM RENT	21	92	71
COMPUTER	164	75	-89
SUNDRIES	219	142	-77
TOTAL OVERHEADS	766	669	-97
SURPLUS BEFORE INTEREST	-5190	3325	-8515
INTEREST INCOME	1539	789	750
NET SURPLUS	-3651	4114	-7765



# Locks Heath CommuniCare Association

## Analysis of income and expenditure Selected period: 01 August 2019 to 31 July 2020

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
<b>Income and endowments</b>						
<i><b>Donations and legacies</b></i>						
1003 - Donations	1,522	—	—	—	1,522	2,428
<b>Donations and legacies Totals</b>	<b>1,522</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>1,522</b>	<b>2,428</b>
<i><b>Income from charitable activities</b></i>						
1004 - Fund Raising	—	—	—	—	—	—
1006 - Car Donations	8,894	—	—	—	8,894	13,028
1008 - Lunch Club Meals	4,364	—	—	—	4,364	7,777
1010 - User Donations	747	375	—	—	1,122	1,495
1011 - Lunch Club Minibus	428	—	—	—	428	774
1012 - Minibus Box	1,476	—	—	—	1,476	1,827
<b>Income from charitable activities Totals</b>	<b>15,909</b>	<b>375</b>	<b>—</b>	<b>—</b>	<b>16,284</b>	<b>24,901</b>
<i><b>Other trading activities</b></i>						
1005 - Coffee Shop	6,154	—	—	—	6,154	9,771
1013 - Fuel Rebate	522	—	—	—	522	532
<b>Other trading activities Totals</b>	<b>6,677</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>6,677</b>	<b>10,304</b>
<i><b>Investments</b></i>						
1007 - Bank Interest	1,539	—	—	—	1,539	789
<b>Investments Totals</b>	<b>1,539</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>1,539</b>	<b>789</b>
<b>Income and endowments Grand totals</b>	<b>25,648</b>	<b>375</b>	<b>—</b>	<b>—</b>	<b>26,023</b>	<b>38,424</b>
<b>Expenditure</b>						
<i><b>Raising funds</b></i>						
2023 - Coffee Shop Kitchen	2,716	—	—	—	2,716	3,595
<b>Raising funds Totals</b>	<b>2,716</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>2,716</b>	<b>3,595</b>
<i><b>Expenditure on charitable activities</b></i>						
2019 - Car Expenses	7,182	—	—	—	7,182	10,161
2022 - Food Bank	—	—	—	—	—	—
2027 - Lunch Club Expenses	2,044	—	—	—	2,044	3,598
<b>Expenditure on charitable activities Totals</b>	<b>9,226</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>9,226</b>	<b>13,759</b>
<i><b>Other expenditure</b></i>						
2018 - Gifts	136	—	—	—	136	30
2020 - Telephone	101	—	—	—	101	72
2021 - Admin	125	—	—	—	125	258
2024 - Room Rent	21	—	—	—	21	92
2025 - Sundries	219	—	—	—	219	142

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
2026 - Computer	163	—	—	—	163	75
2029 - Diesel	1,115	276	—	—	1,392	2,017
2030 - Maintenance	78	—	—	—	78	1,651
2031 - Tax & Insurance	1,632	—	—	—	1,632	1,280
2032 - Expenses	9,156	230	—	—	9,386	5,358
2033 - Coffee shop rent	1,391	—	—	—	1,391	1,981
2034 - Lunch club rent	3,085	—	—	—	3,085	3,994
<b>Other expenditure Totals</b>	17,225	506	—	—	17,732	16,955
<b>Expenditure Grand totals</b>	29,167	506	—	—	29,674	34,310

*There may be minor discrepancies in the totals if the pence are not being shown*

**Locks Heath CommuniCare Association**  
**Monthly Income / Expenditure totals - Details**  
**As at: 31 July 2020**

Nominal code	Aug_19	Sep_19	Oct_19	Nov_19	Dec_19	Jan_20	Feb_20	Mar_20	Apr_20	May_20	Jun_20	Jul_20	Code total
<b>Income</b>													
1003 (Donations)	39.50	182.17	81.78	35.24	138.95	99.86	846.99	47.53	—	—	50.00	—	1,522.02
1005 (Coffee Shop)	436.31	926.49	861.94	709.25	894.32	960.65	693.07	672.14	—	—	—	—	6,154.17
1006 (Car Donations)	933.00	622.00	1,762.00	671.00	923.00	1,378.00	895.00	—	—	1,005.00	705.00	—	8,894.00
1007 (Bank Interest)	—	1,005.23	—	—	205.42	—	—	—	—	—	—	328.88	1,539.53
1008 (Lunch Club Meals)	248.00	679.00	649.00	407.00	808.00	695.00	695.00	183.00	—	—	—	—	4,364.00
1010 (User Donations)	50.00	—	420.00	57.00	30.00	—	—	289.50	—	276.00	—	—	1,122.50
1011 (Lunch Club Minibus)	31.00	69.00	65.00	31.00	80.00	70.00	68.50	13.50	—	—	—	—	428.00
1012 (Minibus Box)	—	244.00	389.00	—	208.20	219.00	283.00	—	—	133.00	—	—	1,476.20
1013 (Fuel Rebate)	—	—	241.00	—	—	—	—	—	—	—	—	281.86	522.86
<b>Income totals</b>	<b>1,737.81</b>	<b>3,727.89</b>	<b>4,469.72</b>	<b>1,910.49</b>	<b>3,287.89</b>	<b>3,422.51</b>	<b>3,481.56</b>	<b>1,205.67</b>	<b>—</b>	<b>1,414.00</b>	<b>755.00</b>	<b>610.74</b>	<b>26,023.28</b>
<b>Expenditure</b>													
2018 (Gifts)	—	—	—	—	—	—	—	136.00	—	—	—	—	136.00
2019 (Car Expenses)	651.55	499.45	1,336.05	489.15	688.50	1,080.05	1,079.80	—	—	829.40	528.30	—	7,182.25
2020 (Telephone)	—	—	—	—	—	—	—	—	72.00	—	26.86	2.23	101.09
2021 (Admin)	—	50.00	75.00	—	—	—	—	—	—	—	—	—	125.00
2023 (Coffee Shop Kitchen)	88.29	171.59	273.94	644.85	82.09	607.57	217.17	80.59	—	—	—	550.00	2,716.09
2024 (Room Rent)	—	—	—	—	—	—	10.60	—	—	—	10.60	—	21.20
2025 (Sundries)	—	—	188.02	—	—	—	—	31.00	—	—	—	—	219.02
2026 (Computer)	—	—	—	—	—	—	88.99	—	—	—	75.00	—	163.99
2027 (Lunch Club Expenses)	96.05	286.38	310.80	138.87	426.36	377.94	323.91	83.87	—	—	—	—	2,044.18
2029 (Diesel)	126.05	136.37	188.96	202.58	176.20	135.22	197.30	203.11	—	—	26.22	—	1,392.01
2030 (Maintenance)	—	—	78.00	—	—	—	—	—	—	—	—	—	78.00
2031 (Tax & Insurance)	124.70	120.67	124.70	120.67	124.70	124.70	116.65	289.70	120.67	124.70	119.80	120.84	1,632.50
2032 (Expenses)	—	230.00	—	—	11.00	—	—	12.94	—	—	—	9,132.94	9,386.88
2033 (Coffee shop rent)	192.40	192.40	192.40	192.40	—	192.40	192.40	236.80	—	—	—	—	1,391.20
2034 (Lunch club rent)	127.04	341.33	385.38	342.18	347.13	366.70	359.70	316.13	136.28	136.28	227.13	—	3,085.28
<b>Expenditure totals</b>	<b>1,406.08</b>	<b>2,028.19</b>	<b>3,153.25</b>	<b>2,130.70</b>	<b>1,855.98</b>	<b>2,884.58</b>	<b>2,586.52</b>	<b>1,390.14</b>	<b>328.95</b>	<b>1,090.38</b>	<b>1,013.91</b>	<b>9,806.01</b>	<b>29,674.69</b>