

MAIDEN ERLEGH PRE SCHOOL

England & Wales · Charity number 1025503

Details

Other names MAIDEN ERLEGH PLAYGROUP

Status Registered

Legal form Other

Registered 1993-08-26

Register [View on the Charity Commission register](#)

Contact

Address Our Lady of Peace Church Hall
338 Wokingham Road
Earley
Reading
RG6 7DA

Phone 07867565811

Email maidenerleghpreschool@hotmail.co.uk

Website www.maidenerleghpreschool.co.uk

Activities

Objects: TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY:(A) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY;(B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS;(C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: Pre-school education.

Classification

- **How:** Provides Human Resources
- **What:** Education/training
- **Who:** Children/young People

Geography

- Wokingham

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|----------|-------------|--------|-----------|
| 2024-08-31 | £119,622 | £120,817 | - | - |
| 2023-08-31 | £110,117 | £121,046 | - | - |
| 2022-08-31 | £126,864 | £109,823 | - | - |
| 2021-08-31 | £105,685 | £122,798 | - | - |
| 2020-08-31 | £105,395 | £104,480 | - | - |

Trustees

| Name | Role | Appointed |
|-----------------------|-------|------------|
| Tetiana Paniot | Chair | 2024-02-02 |
| Aman Singh | | 2024-10-21 |
| John Micklewhite | | 2015-09-01 |
| Louise Dale | | 2022-10-20 |
| Maria Thurston | | 2022-05-01 |
| Sharon Kam | | 2024-10-21 |

MAIDEN ERLEGH PRE SCHOOL

England & Wales - Charity number 1025503

Accounts

REGISTERED CHARITY NUMBER 1025503

MAIDEN ERLEGH PRE-SCHOOL

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 AUGUST 2024

MAIDEN ERLEGH PRE-SCHOOL

A member of the Pre-school Learning Alliance

Registered Charity No: 1025503

Ofsted Registration No: 148665

Maiden Erlegh Pre-School

Our Lady of Peace

338 Wokingham Road

RG6 7DA

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2024

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**MAIDEN ERLEGH PRE-SCHOOL
TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 31 AUGUST 2024**

The trustees of Maiden Erlegh Pre-school present their annual report and unaudited accounts for the year ended 31 August 2024 and confirm that they comply with the requirements of the Charities Act 2011, the trust deed and the Charities SORP 2005.

Management Committee Charity Trustees 2023-24

| Trustee Name | Office | Date appointed | Date resigned |
|------------------|---------------------------------------|-------------------|------------------|
| Tetiana Paniot | Chair | 02 February 2024 | |
| Sharon Kam | Trustee | 21 October 2024 | |
| Aman Singh | Trustee | 21 October 2021 | |
| Louise Dale | Trustee | 20 October 2022 | |
| Maria Thurston | Trustee | 01 May 2022 | |
| John Micklewhite | Named Senior Officer for safeguarding | 01 September 2015 | |
| Delyth Edwards | Chair (current) | 15 November 2021 | 02 February 2024 |
| Sadia Durrani | Secretary | 23 March 2022 | 01 May 2022 |

Structure, Governance and Management

Maiden Erlegh Preschool is a member of the Pre-School Learning Alliance, the largest provider of pre-school education in the country.

We are a small community group managed by parents through a committee, which is elected annually at an Annual General Meeting held in October. Appointed trustees are nominated by outgoing committee members. All trustees give of their time freely and receive no remuneration or benefits.

We are governed by a constitution adopted in 14 February 2011 and updated in July 2014.

The committee manages the administration of the preschool and employs the staff. Day to day running of the Pre-school is overseen by the manager Claire Bartlett, who is accountable to the trustees. Staff are responsible for the children in their care, and for the planning and preparation of the educational programme and daily activities, in compliance with The Early Years Foundation Stage (EYFS).

We are registered with Ofsted and are inspected approximately every 3 years by them. No prior notice is given of inspections, but parents may be asked for their comments during the inspection and will be able to read a copy of the Inspection Report. We last had a visit from Ofsted in January 2015 and received an overall Good rating.

The Pre-school is a registered charity and conforms to the requirements of the Charity Commission. We are a non-profit making group and aim to provide Pre-school education at a price affordable to the local community.

We are an equal opportunity organisation and are committed to a working environment that is free from any form of discrimination on the grounds of colour, race, ethnicity, religion, sex, sexual orientation or disability.

Page 1

We will make reasonable adjustments to meet the needs of staff or pupils who are or become disabled.

Our pre-school is committed to safeguarding and promoting the welfare of our pupils and expects all staff and volunteers to share this commitment. The Pre-school has a childcare protection policy which includes carrying out DBS checks for members of staff.

The Pre-school rents the rooms in which it facilitates Early Years education and childcare from Earley Town Council.

Aims and Objectives

Maiden Erlegh Pre-school's key objective is to provide first class early years education to children under statutory school age in the surrounding area.

The group's curriculum provides all children with continuity and progression in pre-school learning through structured play activities, games, creativity and exploration in order to enhance each child's learning in the following areas: personal social and emotional development, communication language and literacy skills, mathematical development, knowledge and understanding of the world, physical and creative development.

We aim:

- To provide learning experiences through a variety of play opportunities;
- To develop social skills such as taking turns, sharing, playing together, respect for other people and property, and a sense of right and wrong;
- To encourage children to communicate with other children and adults beyond the home, to develop listening skills and be able to express themselves verbally;
- To encourage children to be happy, independent, and confident as part of a group, to have a sense of self worth and pride in their own abilities;
- To encourage children to enjoy books and stories, songs and rhymes.
- To provide mark making opportunities.
- To encourage children to develop number skills, counting, shapes and sizes;
- To encourage children to respect reasonable authority and take instructions;
- To encourage children to have a lively and enquiring mind;
- To encourage children to have an interest in, and understanding of, the world around them, both natural and man made;
- To develop a child's skills in handling tools and materials, e.g. mark making, cutting out;
- To help children learn physical control and coordination;
- To ease the transition of young children from home to school
- To develop and inspire children's creativity, through exploration of media and materials, music, dance and imaginative play.

We adhere to the aims and objectives of the Pre-school Learning Alliance and support their aim to enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

In setting our objectives and planning our activities our committee have given careful consideration to the Guidance issued by the Charity Commission on public benefit principles. Trustees' objectives are based on public need in the area of childcare and education. The public benefit of these activities is in the access to affordable, local childcare provision. The committee also provides greater involvement for parents.

Treasurers Report AGM 2024

21st October 2024

Thank you to the staff and committee who have worked tirelessly throughout the past year and made sure that the pre-school operated successfully.

2024 Financial Results (unaudited management accounts)

The Preschool made a loss of (-£709.67) for the year ended 31st August 2024, this was significantly up from the prior year's loss of -£10,443.64, which is a positive sign that the changes made last year and the increased funding have had a positive result. The staff received another annual wage increase from April 2024, as we look to give the team equitable pay that exceeds the national living wage. The additional SEN funding that was given to pre-school helped with minimising our losses. The voluntary sundries were introduced which significantly helped with the financial stability of the pre-school.

Last year we were focused on keeping the pre-school operating at the near-full capacity which was achieved. The two garden areas and the free flow set up work well for the children.

2023-24 Financial Forecast

Due to the unfavourable situation with lower birth rates, lower number of pre-school children in Earley, and overall inflation we might also operate at a small loss for 2025, however there is a possibility to break even due to increased funding and staffing changes. To be able to operate at a minimum loss/break even, the committee and the staff are working hard to ensure that all available spaces are filled in. The voluntary sundries fees will need to stay to keep helping the pre-school to partially cover the costs of supplies and materials. The support of the voluntary sundries donations is vital for the future successful operation of the pre-school.

Future levels of funding

Due to lower number of children at the new setting, the inflation and rising cost of living, which means increased cost of running the pre-school, as well as increased costs for staff holiday pay, we need to be careful to manage the future sustainability of the preschool, given that other settings in the local area have been forced to close for financial reasons in the past four-five years.

Therefore, we must ensure that the pre-school is operating at full capacity.

Fundraising lower than it was for 2022/23

The fundraising activities that have taken place this year included the Christmas Fayre, Easter creative competitions and Egg Hunt, Mother's Day and Father's Day Shop, and Graduation Photographs which in total have raised £1,197.80, which is around £700 lower than last year, this can be explained by the lower number of children this year and the introduction of voluntary sundries. However, we must ensure that the fundraising activities are actively supported as the fundraising income is vital for the future successful operation of the pre-school.

Areas to monitor and investing in the future

The key areas which we will continue to invest in are the wages and training of staff, as our dedicated team are the key resource of the preschool, we need to make sure we are meeting their expectations and giving them the ability to provide a best-in-class preschool provision.

Declaration

The trustees declare that they have approved the trustees' report above. Signed

on behalf of the charity's trustees:



.....
Tetiana Paniot - Chairperson

22.06.

.....2025

**INDEPENDENT EXAMINER'S REPORT TO THE
TRUSTEES OF MAIDEN ERLEGH PRE-SCHOOL**

I report on the accounts of the Trust for the year ended 31 August 2024 which are set out on pages 7 to 8.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Unit 8 H Millars Brook
Molly Millars Lane
Wokingham
Berkshire
RG41 2AD

David Hunter
D E HUNTER LIMITED
Chartered Certified Accountants

.....30 JUNE.....2025

MAIDEN ERLEGH PRE-SCHOOL


RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 AUGUST 2024

| | Unrestricted | Restricted | Total 2024 | Total 2023 |
|----------------------------|--------------------|------------|--------------------|---------------------|
| Receipts | | | | |
| Fees and grants | 117,806.53 | - | 117,806.53 | 106,787.30 |
| Donations and sponsorship | 186.20 | - | 186.20 | 1,496.20 |
| Fundraising activities | 976.60 | - | 976.60 | 1,394.49 |
| Photographs | 390.00 | - | 390.00 | 322.00 |
| Bank interest | 262.19 | - | 262.19 | 116.55 |
| Total receipts | <u>119,621.52</u> | <u>-</u> | <u>119,621.52</u> | <u>110,116.54</u> |
| Payments | | | | |
| Staff costs | 103,710.84 | - | 103,710.84 | 90,459.04 |
| Rent | 13,286.49 | - | 13,286.49 | 13,661.35 |
| Insurance | 790.02 | - | 790.02 | 711.19 |
| Materials and equipment | 1,254.88 | - | 1,254.88 | 1,302.90 |
| Administration | 1,510.76 | - | 1,510.76 | 2,093.65 |
| Photographs | - | - | - | 50.00 |
| Licenses | 146.20 | - | 146.20 | 30.30 |
| Staff training | 118.00 | - | 118.00 | 323.00 |
| Moving costs | - | - | - | 12,414.35 |
| Total payments | <u>120,817.19</u> | <u>-</u> | <u>120,817.19</u> | <u>121,046.18</u> |
| Net receipts/(expenditure) | <u>(£1,195.67)</u> | <u>-</u> | <u>(£1,195.67)</u> | <u>(£10,929.64)</u> |

MAIDEN ERLEGH PRE-SCHOOL
BALANCE SHEET AT 31 AUGUST 2024

| | 2024 | 2023 |
|--|------------|------------------------|
| Current Assets | | |
| Payroll account | 2,185.29 | 8,339.22 |
| Bank current account | 51,191.49 | 51,193.64 |
| Bank deposit account | 28,647.72 | 23,765.53 |
| Petty cash | 247.48 | 927.98 |
| | 82,271.98 | 84,226.37 |
| Current assets | | |
| Amounts recoverable | £ - | £ - |
| Current liabilities | | |
| Prepaid income | 31,010.32 | 32,255.04 |
| Creditors | 972.00 | 486.00 |
| | £30,982.32 | (31,982.32) £32,741.04 |
| Net assets | £50,289.66 | £51,485.33 |
| Represented by:- | | |
| Unrestricted funds: | | |
| Accumulated funds brought forward | 51,306.70 | 62,236.34 |
| Excess/(deficit) of receipts over payments | (1,195.67) | (10,929.64) |
| | 50,111.03 | 51,306.70 |
| Restricted funds | | |
| Accumulated funds brought forward | 178.63 | 178.63 |
| (Deficit) of receipts over payments | - | - |
| | 178.63 | 178.63 |
| Total funds | £50,289.66 | £51,485.33 |

The financial statements were approved by the trustees on 27.06 2025 and are signed on their behalf by:


.....
Aman Singh - Treasurer

MAIDEN ERLEGH PRE-SCHOOL
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2024

1. ACCOUNTING POLICIES

Basis of accounting

The accounts have been prepared under the historical cost convention on a going concern basis and in accordance with the Financial Reporting Standards as applicable to charities.

Fixed assets

Purchases of toys and similar items are written off as expenditure as they are considered to have a short working life.

The premises are occupied under a short tenancy agreement and any costs for building improvements are written off as expenditure as they are incurred. In the year Maiden Erlegh incurred costs of £12,414.35 to move the premises to Our Lady of Peace church hall.

2. TRUSTEES' REMUNERATION

No remuneration was paid out of charity funds to the trustees or persons connected to them in this financial year.

3. EMPLOYEE NUMBERS

The average number of persons employed by the school during the year amounted to 5 (2023:5).

4. TAXATION

The charity is exempt from Tax on its charitable activities.

MAIDEN ERLEGH PRE SCHOOL

England & Wales - Charity number 1025503

Accounts

REGISTERED CHARITY NUMBER 1025503

MAIDEN ERLEGH PRE-SCHOOL

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 AUGUST 2023

MAIDEN ERLEGH PRE-SCHOOL

**A member of the Pre-school Learning Alliance
Registered Charity No: 1025503
Ofsted Registration No: 148665**

**Maiden Erlegh Pre-School
Our Lady of Peace
338 Wokingham Road
RG6 7DA**

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2023

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**MAIDEN ERLEGH PRE-SCHOOL
TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 31 AUGUST 2023**

The trustees of Maiden Erlegh Pre-school present their annual report and unaudited accounts for the year ended 31 August 2023 and confirm that they comply with the requirements of the Charities Act 2011, the trust deed and the Charities SORP 2005.

Management Committee Charity Trustees 2022-23

| Trustee Name | Office | Date appointed | Date resigned |
|---------------------|---------------------------------------|-------------------|------------------|
| Delyth Edwards | Chair (current) | 15 November 2021 | |
| Sadia Durrani | Secretary | 23 March 2022 | |
| Maria Thurston | Treasurer | 17 March 2022 | |
| Louise Dale | Payroll liaison | 20 October 2022 | |
| Merryn Kayani | Payroll liaison (resigned) | 15 November 2021 | 20 October 2022 |
| John Micklewhite | Named Senior Officer for Safeguarding | 16 June 2015 | |
| Tetiana Paniot | Fundraiser (resigned) | 15 November 2021 | 31 August 2022 |
| Shilpa Krishnamraju | Fundraiser (resigned) | 8 October 2020 | 15 November 2021 |
| Claire Smith | Chair (resigned) | 20 November 2018 | 8 October 2020 |
| Hemant Khanna | Chair (resigned) | 8 October 2020 | 15 November 2021 |
| Louise Workman | Secretary (resigned) | 23 September 2019 | 8 October 2020 |
| Ashok Negi | Secretary (resigned) | 8 October 2020 | 23 March 2022 |
| David Spedding | Treasurer (resigned) | 1 September 2017 | 17 March 2022 |
| Rachel Carter | Payroll liaison (resigned) | 8 October 2020 | 15 November 2021 |
| Anil Madineni | Payroll liaison (resigned) | 15 July 2019 | 8 October 2020 |
| | | | |

Structure, Governance and Management

Maiden Erlegh Preschool is a member of the Pre-School Learning Alliance, the largest provider of pre-school education in the country.

We are a small community group managed by parents through a committee, which is elected annually at an Annual General Meeting held in October. Appointed trustees are nominated by outgoing committee members. All trustees give of their time freely and receive no remuneration or benefits.

We are governed by a constitution adopted in 14 February 2011 and updated in July 2014.

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We are registered with Ofsted and are inspected approximately every 3 years by them. No prior notice is given of inspections, but parents may be asked for their comments during the inspection and will be able to read a copy of the Inspection Report. We last had a visit from Ofsted in January 2015 and received an overall Good rating.

The Pre-school is a registered charity and conforms to the requirements of the Charity Commission. We are a non-profit making group and aim to provide Pre-school education at a price affordable to the local community.

We are an equal opportunity organisation and are committed to a working environment that is free from any form of discrimination on the grounds of colour, race, ethnicity, religion, sex, sexual orientation or disability.

We will make reasonable adjustments to meet the needs of staff or pupils who are or become disabled.

Our pre-school is committed to safeguarding and promoting the welfare of our pupils and expects all staff and volunteers to share this commitment. The Pre-school has a childcare protection policy which includes carrying out DBS checks for members of staff.

The Pre-school rents the rooms in which it facilitates Early Years education and childcare from Earley Town Council.

Aims and Objectives

Maiden Erlegh Pre-school's key objective is to provide first class early years education to children under statutory school age in the surrounding area.

The group's curriculum provides all children with continuity and progression in pre-school learning through structured play activities, games, creativity and exploration in order to enhance each child's learning in the following areas: personal social and emotional development, communication language and literacy skills, mathematical development, knowledge and understanding of the world, physical and creative development.

We aim:

- To provide learning experiences through a variety of play opportunities;
- To develop social skills such as taking turns, sharing, playing together, respect for other people and property, and a sense of right and wrong;
- To encourage children to communicate with other children and adults beyond the home, to develop listening skills and be able to express themselves verbally;
- To encourage children to be happy, independent, and confident as part of a group, to have a sense of self worth and pride in their own abilities;
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- To provide mark making opportunities.
- To encourage children to develop number skills, counting, shapes and sizes;
- To encourage children to respect reasonable authority and take instructions;
- To encourage children to have a lively and enquiring mind;
- To encourage children to have an interest in, and understanding of, the world around them, both natural and man made;
- To develop a child's skills in handling tools and materials, e.g. mark making, cutting out;
- To help children learn physical control and coordination;
- To ease the transition of young children from home to school
- To develop and inspire children's creativity, through exploration of media and materials, music, dance and imaginative play.

We adhere to the aims and objectives of the Pre-school Learning Alliance and support their aim to enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

In setting our objectives and planning our activities our committee have given careful consideration to the Guidance issued by the Charity Commission on public benefit principles. Trustees' objectives are based on public need in the area of childcare and education. The public benefit of these activities is in the access to affordable, local childcare provision. The committee also provides greater involvement for parents.

Chairpersons Report 2023

The past 12 months we have continued to settle into the new location and I want to start by saying a personal thank you on behalf of the whole committee to the staff for continuing to support the children over the last year while we have made changes to the setting, to the church for allowing us to make lots of changes to make the pre-school such an exciting and varied environment for the children. Also to all our parents and carers both new and existing for trusting us with the pre-school education of your children.

We have made many changes to the setting over the past year –

- We were very fortunate to receive funding to build an outdoor office in the side garden. This building is used as an office for Claire, a private meeting room for parents and staff, and it also has an SEN corner.
- The side garden has been transformed by our treasurer Maria's husband Christian. We now have a veg patch, a mud kitchen a sandpit and some lovely flowers, the rubber flooring has also been repaired to ensure it meets safety regulations, and it is now being used as a second garden.
- We have had the slabs in the main garden re-grouted by Kayleigh's partner to improve safety.
- We also received funding to have had a much needed sink installed in the classroom. Which has freed up a significant amount of time for the staff who before were having to use a manual hand-pump sink. It also gives the children the autonomy and independence.
- This past week we have welcomed a new member of staff Jayshree to the team. Jayshree comes years of experience in early years and has worked with Claire previously.

Some of the events held this year are –

- Grand opening event - where we officially opened the setting at the new location. We welcomed the Councillor Caroline Smith the Major of Earley, Clive Jones a local councillor and Father Stan from Our Lady of Peace. We had several members of local press in attendance and have appeared in local newspapers and also in the local MERA quarterly magazine. It was such a proud day personally being able to share our achievement of successfully moving the preschool to its new location. A big thank you to Louise from the committee for organising this event.
- We have also held a Coronation party.
- A Mothers Day and Fathers day gift event.
- Christmas Wrap-a-present
- Santa's Grotto
- Sports Day
- Graduation Ceremony.

We would as always appreciate you supporting these events. We hope to recruit a Fundraising team who can continue to organise these fun events for the children and raise vital funds for the preschool. There are other ways you can support the preschool, for example match funding and Easy fundraising. All these details can be found on the noticeboard outside the classroom and will be sent out to you all.

Treasurer's Report 2023

Thank you to the staff and committee who have worked tirelessly throughout the past year and settled down well in the new setting.

2023 Financial Results (unaudited management accounts)

The Preschool made a loss of (-£10,443.64) for the year ended 31st August 2023, this was down from the prior year's profit of £16,088.65 (£12 000 of which were given for the new garden office by the council) mainly due to having less students in the setting, with wages and rent being the main categories of expenses. The staff received another annual wage increase from April 2023, as we look to give the team equitable pay that exceeds the national living wage.

Last year we were focused on settling down at the new setting which was achieved. The new garden office for the manager was installed in November 2022, the second outdoor area was given a makeover, which now has a sandpit, a mud kitchen with a mud pit, a vegetable garden where children are able to grow vegetables, and flowers, and a large rubber matting area for physical activity. It was decided not to run Early Drop off and late collection service as there was no take up of the service from parents.

2023-24 Financial Forecast

Due to the lower number of children and overall inflation we might also operate at a loss for 2024, however there are additional sources of income coming into the pre-school (such as additional SEN funding) which may help with minimising our losses. To be able to operate at a minimum loss/break even, the committee and the staff are working hard to ensure that all available spaces are filled in. The staff and committee came up with a plan for advertising and promoting the pre-school to prospective parents. Also, the decision has been made to introduce voluntary sundries fees to help the pre-school to partially cover the costs of supplies and materials. The support of the voluntary sundries donations is vital for the future successful operation of the pre-school. Income from Wokingham Borough Council received for the Autumn Term was higher than the amount of children who currently attend the pre-school, therefore this will be taken out of the amount of funding the pre-school will receive for the Spring term.

Future levels of funding

Due to lower number of children at the new setting, the inflation and rising cost of living, which means increased cost of running the pre-school, as well as increased costs for staff holiday pay, we need to be careful to manage the future sustainability of the preschool, given that other settings in the local area have been forced to close for financial reasons in the past four-five years. Therefore, we must ensure that the pre-school is operating at full capacity.

Fundraising higher than it was for 2021/22

The fundraising activities that have taken place this year included the Christmas Fayre, Easter creative competitions and Egg Hunt, Mother’s Day and Father’s Day Shop, and Graduation Photographs which in total have raised 1,902.69, which is an unprecedented amount taking into account the number of children the setting has, an improvement on the total for 2022 of over £1,274. Due to the lower number of children in the setting we must ensure that the fundraising activities are actively supported as the fundraising income is vital for the future successful operation of the pre-school.

Areas to monitor and investing in the future

The key areas which we will continue to invest in are the wages and training of staff, as our dedicated team are the key resource of the preschool, we need to make sure we are meeting their expectations and giving them the ability to provide a best-in-class preschool provision.

Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees:


.....
Delyth Edwards - Chairperson

24 - 6 .
.....2024

**INDEPENDENT EXAMINER'S REPORT TO THE
TRUSTEES OF MAIDEN ERLEGH PRE-SCHOOL**

I report on the accounts of the Trust for the year ended 31 August 2023 which are set out on pages 7 to 8.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act
 have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Unit 8 H Millars Brook
Molly Millars Lane
Wokingham
Berkshire
RG41 2AD

David Hunter
D E HUNTER LIMITED
Chartered Certified Accountants

.....24/06/2024.....

MAIDEN ERLIEGH PRE-SCHOOL
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 AUGUST 2023

| | Unrestricted | Restricted | Total 2023 | Total 2022 |
|-----------------------------------|---------------------|------------|---------------------|-------------------|
| Receipts | | | | |
| Fees and grants | 106,787.30 | - | 106,787.30 | 113,536.01 |
| Donations and sponsorship | 1,496.20 | - | 1,496.20 | 15.70 |
| Fundraising activities | 1,394.49 | - | 1,394.49 | 1,002.13 |
| Photographs | 322.00 | - | 322.00 | 301.50 |
| Bank interest | 116.55 | - | 116.55 | 9.09 |
| Other Income | 0 | - | 0 | 0 |
| Moving Premises Grant | 0 | - | 0 | 12,000.00 |
| Total receipts | <u>110,116.54</u> | - | <u>110,116.54</u> | <u>126,864.43</u> |
| Payments | | | | |
| Staff costs | 90,459.04 | - | 90,459.04 | 92,753.90 |
| Rent | 13,661.35 | - | 13,661.35 | 12,977.50 |
| Insurance | 711.19 | - | 711.19 | 516.17 |
| Materials and equipment | 1,302.90 | - | 1,302.90 | 1,006.81 |
| Administration | 2,093.65 | - | 2,093.65 | 1,288.97 |
| Fundraising activities | 0 | - | 0 | 30 |
| Photographs | 50.00 | - | 50.00 | 50 |
| Licenses | 30.50 | - | 30.50 | 0 |
| PPE | 0 | - | 0 | 107.97 |
| Staff training | 323.00 | - | 323.00 | 401 |
| Website and publicity | - | - | - | 91 |
| Administration Equipment | 0 | - | 0 | - |
| Moving costs | 12,414.35 | - | 12,414.35 | 600.00 |
| Total payments | <u>121,046.18</u> | - | <u>121,046.18</u> | <u>109,823.32</u> |
| Net receipts/(expenditure) | <u>(£10,929.64)</u> | - | <u>(£10,929.64)</u> | <u>£17,041.11</u> |

MAIDEN ERLEGH PRE-SCHOOL

BALANCE SHEET AT 31 AUGUST 2023

| | 2023 | 2022 |
|--|-------------------|-------------------|
| Current Assets | | |
| Payroll account | 8,339.22 | 2,697.37 |
| Bank current account | 51,193.64 | 68,492.52 |
| Bank deposit account | 23,765.53 | 23,558.98 |
| Petty cash | 927.98 | 251.98 |
| | <u>84,226.37</u> | <u>95,000.85</u> |
| Current assets | | |
| Amounts recoverable | £ - | £ - |
| Current liabilities | | |
| Prepaid income | 32,255.04 | 28,775.68 |
| Creditors | 486 | 432.00 |
| | <u>£32,741.04</u> | <u>£29,207.68</u> |
| Net assets | <u>£51,485.33</u> | <u>£45,373.86</u> |
| Represented by:- | | |
| Unrestricted funds: | | |
| Accumulated funds brought forward | 62,236.34 | 45,195.23 |
| Excess/(deficit) of receipts over payments | (10,929.64) | 17,041.11 |
| | <u>51,306.70</u> | <u>62,236.34</u> |
| Restricted funds | | |
| Accumulated funds brought forward | 178.63 | 178.63 |
| (Deficit) of receipts over payments | - | - |
| | <u>178.63</u> | <u>178.63</u> |
| Total funds | <u>£51,485.33</u> | <u>£45,373.86</u> |

The financial statements were approved by the trustees on 24/6 2024 and are signed on their behalf by:



.....
Maria Thurston – Treasurer

MAIDEN ERLEGH PRE-SCHOOL

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2023**

1. ACCOUNTING POLICIES

Basis of accounting

The accounts have been prepared under the historical cost convention on a going concern basis and in accordance with the Financial Reporting Standards as applicable to charities.

Fixed assets

Purchases of toys and similar items are written off as expenditure as they are considered to have a short working life.

The premises are occupied under a short tenancy agreement and any costs for building improvements are written off as expenditure as they are incurred. In the year Maiden Erlegh incurred costs of £12,414.35 to move the premises to Our Lady of Peace church hall.

2. TRUSTEES' REMUNERATION

No remuneration was paid out of charity funds to the trustees or persons connected to them in this financial year.

3. EMPLOYEE NUMBERS

The average number of persons employed by the school during the year amounted to 5 (2022:6).

4. TAXATION

The charity is exempt from Tax on its charitable activities.

MAIDEN ERLEGH PRE SCHOOL

England & Wales - Charity number 1025503

Accounts

REGISTERED CHARITY NUMBER 1025503

**MAIDEN ERLEGH PRE-SCHOOL
FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 AUGUST 2022**

MAIDEN ERLEGH PRE-SCHOOL

**A member of the Pre-school Learning Alliance
Registered Charity No: 1025503
Ofsted Registration No: 148665**

**Maiden Erlegh Pre-School
Our Lady of Peace
338 Wokingham Road
RG6 7DA**

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2022

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| Receipts and payments account | 6 |
| Balance sheet | 7 |
| Notes to the accounts | 8 |

**MAIDEN ERLEGH PRE-SCHOOL
TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 31 AUGUST 2022**

The trustees of Maiden Erlegh Pre-school present their annual report and unaudited accounts for the year ended 31 August 2021 and confirm that they comply with the requirements of the Charities Act 2011, the trust deed and the Charities SORP 2005.

Management Committee Charity Trustees 2021-2022

| Trustee name | Office | Date appointed | Date resigned |
|---------------------|---------------------------------------|-------------------|------------------|
| Dehth Edwards | Chair (current) | 15 November 2021 | |
| Sadia Durrani | Secretary | 23 March 2022 | |
| Maria Thurston | Treasurer | 17 March 2022 | |
| Merryn Kayani | Payroll liason | 15 November 2021 | |
| John Micklewhite | Named Senior Officer for Safeguarding | 16 June 2015 | |
| Tetiana Paniot | Fundraiser (resigned) | 15 November 2021 | 31 August 2022 |
| Shilpa Krishnamraju | Fundraiser (resigned) | 8 October 2020 | 15 November 2021 |
| Claire Smith | Chair (resigned) | 20 November 2018 | 8 October 2020 |
| Hemant Khanna | Chair (resigned) | 8 October 2020 | 15 November 2021 |
| Louise Workman | Secretary (resigned) | 23 September 2019 | 8 October 2020 |
| Ashok Negi | Secretary (resigned) | 8 October 2020 | 23 March 2022 |
| David Spedding | Treasurer (resigned) | 1 September 2017 | 17 March 2022 |
| Rachel Carter | Payroll liason | 8 October 2020 | 15 November 2021 |
| Anil Madineni | Payroll Liaison | 15 July 2019 | 8 October 2020 |

Structure, Governance and Management

Maiden Erlegh Pre-school is a member of the Pre-school Learning Alliance, the largest provider of pre-school education in the country.

We are a small community group managed by parents through a committee, which is elected annually at an Annual General Meeting held in October. Appointed trustees are nominated by outgoing committee members. All trustees give their time freely and receive no remuneration or benefits.

We are governed by a constitution adopted on 14 February 2011 and updated in July 2014.

The committee manages the administration of the Pre-school and employs the staff. Day to day running of the Pre-school is overseen by the manager Claire Bartlett who is accountable to the trustees. Staff are responsible for the children in their care and for the planning and preparation of the educational programme and daily activities, in compliance with The Early Years Foundation Stage (EYFS).

We are registered with Ofsted and are inspected approximately every 3 years by them. No prior notice is given of inspections but parents may be asked for their comments during the inspection and will be able to read a copy of the Inspection Report. We last had a visit from Ofsted in January 2015 and received an overall Good rating.

The Pre-school is a registered charity and conforms to the requirements of the Charity Commission. We are a non-profit making group and aim to provide Pre-school education at a price affordable to the local community.

We are an equal opportunity organisation and are committed to a working environment that is free from any form of discrimination on the grounds of colour, race, ethnicity, religion, sex, sexual orientation or

disability. We will make reasonable adjustments to meet the needs of staff or pupils who are or become disabled.

Our Pre-school is committed to safeguarding and promoting the welfare of our pupils and expects all staff and volunteers to share this commitment. The Pre-school has a childcare protection policy which includes carrying out DBS checks for members of staff.

The Pre-school rents the rooms in which it facilitates Early Years education and childcare from Earley Town Council.

Aims and Objectives

Maiden Erlegh Pre-school's key objective is to provide first class early years education to children under statutory school age in the surrounding area.

The group's curriculum provides all children with continuity and progression in pre-school learning through structured play activities, games, creativity and exploration in order to enhance each child's learning in the following areas: personal social and emotional development, communication language and literacy skills, mathematical development, knowledge and understanding of the world, physical and creative development.

We aim:

- to provide learning experiences through a variety of play opportunities;
- to develop social skills such as taking turns, sharing, playing together, respect for other people and property and a sense of right and wrong;
- to encourage children to communicate with other children and adults beyond the home, to develop listening skills and be able to express themselves verbally;
- to encourage children to be happy, independent and confident as part of a group, to have a sense of self worth and pride in their own abilities;
- to encourage children to enjoy books and stories, songs and rhymes;
- to provide mark making opportunities;
- to encourage children to develop number skills, counting, shapes and sizes;
- to encourage children to respect reasonable authority and take instructions;
- to encourage children to have a lively and enquiring mind;
- to encourage children to have an interest in, and understanding of, the world around them, both natural and man made;
- to develop a child's skills in handling tools and materials, e.g. mark making, cutting out;
- to help children learn physical control and coordination;
- to ease the transition of young children from home to school;
- to develop and inspire children's creativity, through exploration of media and materials, music, dance and imaginative play.

We adhere to the aims and objectives of the Pre-school Learning Alliance and support their aim to enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

In setting our objectives and planning our activities our committee have given careful consideration to the guidance issued by the Charity Commission on public benefit principles. Trustees' objectives are based on public need in the area of childcare and education. The public benefit of these activities is in the access to affordable, local childcare provision. The committee also provides greater involvement for parents.

Chair Persons Report 2022

The past 12 months started as an extremely difficult and worrying time for the pre-school, after we received news from Maiden Erlegh Trust that we would be given notice to vacate the Silverdale Centre. But thanks to the hard work of the Staff and Committee and many months of liaising with our Early Years team and

Ofsted, we are proud to now have a new home at Our Lady of Peace. I want to say a personal thank you to you all for supporting our move and for bearing with us while we settle into the new location and for being patient while we iron out any teething issues. We have also retained all our existing staff members which I believe has allowed for a smooth transition for the children who have come with us.

We have made many changes already to the setting and have many more planned. We have been given permission by the parish and funding from the council to build an outdoor office in the side garden, which will be built during the first week back after October ½ term. This building will be used as a much needed office for Claire, a private meeting room for parents and staff, it will also include an SEN area. We will be making more improvements to the garden which will include a veg patch, mud kitchen and sand pit, those along with the rubber flooring which is already in place will give the children a second outdoor area to play and explore.

Last year we held several Fundraising activities including treasure hunts, parties, pick-a-present. We hope to run more events throughout this year. We would as always appreciate you supporting these events. We hope to recruit a Fundraising team who can organise these fun events for the children and raise vital funds for the pre-school. There are other ways you can support the pre-school, for example match funding, Amazon Smile and Easyfundraising. All these details can be found on the noticeboard outside the classroom and will be sent out to you all.

Treasurer's Report 2022

Thank you to the staff and committee who have worked tirelessly throughout the past year and made sure the move to the new building happened as smoothly as possible.

Response to the Covid-19 pandemic

The amount spent on PPE in the previous year was significantly higher, but in 2022 as the impact of the Pandemic decreased, the spending on PPE decreased from £456.97 in 2021 to £107.97 in 2022. We expect the PPE expenses to stay at the same low level for the current academic year.

2022 Financial Results (unaudited management accounts)

The Pre-school made a profit of £17,041.11 for the year ended 31 August 2022, this was up from the prior year's loss of (£17,112.65) mainly due to having more fee paying students, higher level of funding from the Government, being able to hold the fundraising activities and receiving a grant of £12,000 from Wokingham Borough Council and Maiden Erleigh School to help with the move to the new location. The staff received another annual wage increase from November 2021, as we look to give the team equitable pay that exceeds the national living wage.

Last year we were focused on trying to find a new premise and ensure the sustainability of the pre-school which was achieved. Getting the support of Maiden Erleigh School and Wokingham Borough Council was important to allow us to purchase and outdoor office with the dedicated space for SEND children (to be installed in November 2022).

2022-2023 Financial Forecast

Due to the move to the new setting, lower number of children and overall inflation our profit for 2023 will be considerably less than in the prior year. To be able to operate at a profit the committee and the staff are working hard to ensure that all available spaces are filled in. The new service of early drop off and late pick up was introduced as a way to make the pre-school financially viable. The uptake for the Autumn term was lower than anticipated. The staff and committee came up with a plan for advertising and promoting the pre-school to prospective parents.

Income from Wokingham Borough Council received for the Autumn Term was higher than the amount of children who currently attend the pre-school, therefore this will taken out of the amount of funding the pre-school will receive for the spring term.

Future levels of funding

Due to the lower number of children at the new setting, the inflation and rising cost of living, which means increased cost of running the pre-school, as well as increased costs for staff holiday pay, we need to be careful to manage the future sustainability of the pre-school, given that other settings in the local area have been forced to close for financial reasons in the past four-five years.

Therefore we must ensure that the pre-school is operating at full capacity and offering the service of early drop off and late collection.

Fundraising higher than it was for 2020/21

The fundraising activities that have taken place this year included the Christmas Fayre, Easter creative competitions and Egg Hunt, Mother's Day and Father's Day Shop, and graduation photographs which in total have raised nearly £1,274, which is an improvement on the total for 2021 of just over £1000. Due to the lower number of children in the new setting we must ensure that the fundraising activities are actively supported as the fundraising income is vital for the future successful operation of the pre-school.

Areas to monitor and investing in the future

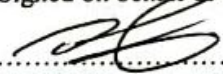
The key areas which we will continue to invest in are the wages and training of staff, as our dedicated team are the key resource of the pre-school, we need to make sure we are meeting their expectations and giving them ability to provide a best-in-class preschool provision.

We are also working on creating an exciting outdoor area for children. Children have access to a large patio garden at the moment, but we are currently working on creating the second outdoor area which will have a sandpit, a mud kitchen with a mud pit, a vegetable garden where children will be able to grow vegetables, and flowers and a large rubber matting area for physical activity.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:


.....
Delyth Edwards - Chairperson

12.6.
.....2023

**INDEPENDENT EXAMINER'S REPORT TO THE
TRUSTEES OF MAIDEN ERLEGH PRE-SCHOOL**

I report on the accounts of the Trust for the year ended 31 August 2022 which are set out on pages 7 to 8.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Unit 8H Millars Brook
Molly Millars Lane
Wokingham
Berkshire
RG41 2AD



Pardeep Kakar
KEAL & ASSOCIATES
Chartered Certified Accountants

..... 12 JUNE 2023

MAIDEN ERLEGH PRE-SCHOOL
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 AUGUST 2022

| | Unrestricted | Restricted | Total 2022 | Total 2021 |
|-----------------------------------|-------------------|------------|--------------------|---------------------|
| Receipts | | | | |
| Fees and grants | 113,536.01 | - | 113,536.01 | 104,011.98 |
| Donations and sponsorship | 15.70 | - | 15.70 | 108.96 |
| Fundraising activities | 1,002.13 | - | 1,002.13 | 631.00 |
| Photographs | 301.50 | - | 301.50 | 890.99 |
| Bank interest | 9.09 | - | 9.09 | 2.34 |
| Other Income | 0 | - | 0 | 40.00 |
| Moving Premises Grant | 12,000.00 | - | 12,000.00 | - |
| Total receipts | <u>126,864.43</u> | <u>-</u> | <u>126,864.43</u> | <u>105,685.27</u> |
| Payments | | | | |
| Staff costs | 92,753.90 | - | 92,753.90 | 103,013.54 |
| Rent | 12,977.50 | - | 12,977.50 | 13,619.17 |
| Insurance | 516.17 | - | 516.17 | 508.93 |
| Materials and equipment | 1,006.81 | - | 1,006.81 | 2,033.38 |
| Administration | 1,288.97 | - | 1,288.97 | 1,862.67 |
| Fundraising activities | 30.00 | - | 30.00 | 215.50 |
| Photographs | 50.00 | - | 50.00 | 404.49 |
| PPE | 107.97 | - | 107.97 | 456.97 |
| Staff training | 401.00 | - | 401.00 | 109.20 |
| Website and publicity | 91.00 | - | 91.00 | 28.00 |
| Administration Equipment | 0 | - | 0 | 546.07 |
| Moving costs | 600.00 | - | 600.00 | - |
| Total payments | <u>109,823.32</u> | <u>-</u> | <u>109,823.32</u> | <u>122,797.92</u> |
| Net receipts/(expenditure) | <u>£17,041.11</u> | <u>-</u> | <u>£109,823.32</u> | <u>(£17,112.65)</u> |

MAIDEN ERLEGH PRE-SCHOOL
BALANCE SHEET AT 31 AUGUST 2022

| | 2022 | 2021 |
|--|-------------------|--------------------|
| Current Assets | | |
| Payroll account | 2,697.37 | 8,294.89 |
| Bank current account | 68,492.52 | 41,961.98 |
| Bank deposit account | 23,558.98 | 23,549.89 |
| Petty cash | 251.98 | 774.78 |
| | <u>95,000.85</u> | <u>74,581.54</u> |
| Current assets | | |
| Amounts recoverable | £ - | £ - |
| Current liabilities | | |
| Prepaid income | 32,585.88 | 28,775.68 |
| Creditors | - | 432.00 |
| | <u>£32,585.88</u> | <u>£29,207.68</u> |
| Net assets | <u>£62,414.97</u> | <u>(29,207.68)</u> |
| | <u>£62,414.97</u> | <u>£45,373.86</u> |
| Represented by:- | | |
| Unrestricted funds: | | |
| Accumulated funds brought forward | 45,195.23 | 62,307.88 |
| Excess/(deficit) of receipts over payments | 17,041.11 | (17,112.65) |
| | <u>62,236.34</u> | <u>45,195.23</u> |
| Restricted funds | | |
| Accumulated funds brought forward | 178.63 | 178.63 |
| (Deficit) of receipts over payments | - | - |
| | <u>178.63</u> | <u>178.63</u> |
| Total funds | <u>£62,414.97</u> | <u>£45,373.86</u> |

The financial statements were approved by the trustees on 12th June 2023 and are signed on their behalf by:



 Maria Thurston - Treasurer

MAIDEN ERLEGH PRE-SCHOOL
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2022

1. ACCOUNTING POLICIES

Basis of accounting

The accounts have been prepared under the historical cost convention on a going concern basis and in accordance with the Financial Reporting Standards as applicable to charities.

Fixed assets

Purchases of toys and similar items are written off as expenditure as they are considered to have a short working life.

The premises are occupied under a short tenancy agreement and any costs for building improvements are written off as expenditure as they are incurred. In the year Wokingham Borough Council and Maiden Erlegh Trust extended a grant of £12,000 to move the premises to Our Lady of Peace church hall.

2. TRUSTEES' REMUNERATION

No remuneration was paid out of charity funds to the trustees or persons connected to them in this financial year.

3. EMPLOYEE NUMBERS

The average number of persons employed by the school during the year amounted to 6 (2021:7).

4. TAXATION

The charity is exempt from Tax on its charitable activities.

MAIDEN ERLEGH PRE SCHOOL

England & Wales - Charity number 1025503

Accounts

REGISTERED CHARITY NUMBER 1025503

**MAIDEN ERLEGH PRE-SCHOOL
FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 AUGUST 2021**

MAIDEN ERLEGH PRE-SCHOOL

A member of the Pre-school Learning Alliance
Registered Charity No: 1025503
Ofsted Registration No: 148665

The Silverdale Centre
Maiden Erlegh Campus
Off Silverdale Road
Earley
Reading
Berkshire
RG6 7HS

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2021

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**MAIDEN ERLEGH PRE-SCHOOL
TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 31 AUGUST 2021**

The trustees of Maiden Erlegh Pre-school present their annual report and unaudited accounts for the year ended 31 August 2020 and confirm that they comply with the requirements of the Charities Act 2011, the trust deed and the Charities SORP 2005.

Management Committee Charity Trustees 2020-2021

| Trustee name | Office | Date appointed | Date resigned |
|---------------------|---------------------------------------|-------------------|------------------|
| Delyth Edwards | Chair (current) | 15 November 2021 | |
| Sadia Durrani | Secretary | 23 March 2022 | |
| Maria Thurston | Treasurer | 17 March 2022 | |
| Merryn Kayani | Payroll liason | 15 November 2021 | |
| John Micklewhite | Named Senior Officer for Safeguarding | 16 June 2015 | |
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Structure, Governance and Management

Maiden Erlegh Pre-school is a member of the Pre-school Learning Alliance, the largest provider of pre-school education in the country.

We are a small community group managed by parents through a committee, which is elected annually at an Annual General Meeting held in October. Appointed trustees are nominated by outgoing committee members. All trustees give their time freely and receive no remuneration or benefits.

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disability. We will make reasonable adjustments to meet the needs of staff or pupils who are or become disabled.

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Maiden Erlegh Pre-school's key objective is to provide first class early years education to children under statutory school age in the surrounding area.

The group's curriculum provides all children with continuity and progression in pre-school learning through structured play activities, games, creativity and exploration in order to enhance each child's learning in the following areas: personal social and emotional development, communication language and literacy skills, mathematical development, knowledge and understanding of the world, physical and creative development.

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- to develop social skills such as taking turns, sharing, playing together, respect for other people and property and a sense of right and wrong;
- to encourage children to communicate with other children and adults beyond the home, to develop listening skills and be able to express themselves verbally;
- to encourage children to be happy, independent and confident as part of a group, to have a sense of self worth and pride in their own abilities;
- to encourage children to enjoy books and stories, songs and rhymes;
- to provide mark making opportunities;
- to encourage children to develop number skills, counting, shapes and sizes;
- to encourage children to respect reasonable authority and take instructions;
- to encourage children to have a lively and enquiring mind;
- to encourage children to have an interest in, and understanding of, the world around them, both natural and man made;
- to develop a child's skills in handling tools and materials, e.g. mark making, cutting out;
- to help children learn physical control and coordination;
- to ease the transition of young children from home to school;
- to develop and inspire children's creativity, through exploration of media and materials, music, dance and imaginative play.

We adhere to the aims and objectives of the Pre-school Learning Alliance and support their aim to enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

In setting our objectives and planning our activities our committee have given careful consideration to the guidance issued by the Charity Commission on public benefit principles. Trustees' objectives are based on public need in the area of childcare and education. The public benefit of these activities is in the access to affordable, local childcare provision. The committee also provides greater involvement for parents.

Chair Persons Report 2021

Despite COVID Pandemic we have remained open to all children throughout the last academic year and have continued to work with outside agencies, to ensure our most vulnerable children are supported.

Numbers have remained high throughout the past year and we still see large numbers of applicants to our waiting list.

Last Christmas we held a party at the end of term and plan to do so this term. Spring term we celebrated Chinese New Year and the children took part in a mini-Easter Egg hunt. Throughout the year we have celebrated many festivals relevant to the lives of children in attendance and learnt about new cultures and religions.

Due to covid pandemic we had less fundraising. Hemant has match funded through his company. New joiners can check for the similar scheme in their company/organisation where they work.

The committee worked on applying for grant for much needed maintenance work in the garden, but we have not been able to obtain funds for it.

We had numerous items purchased by committee over the past year e.g. wooden planters for the garden, laptop for setting etc.

We had Amazon wish list, Easy Fundraising etc. set up which were vital for fundraising.

New staff members Kayleigh have already joined and Lyndsey joining us in the next couple of weeks.

Treasurer's Report 2021

Thank you to the staff and committee who have worked tirelessly throughout the past year to ensure the Preschool can continue to remain open and reduce the risk of transmission of Covid-19 between the staff, children and families who attend the setting.

Response to the Covid-19 pandemic

The committee has provided Personal Protective Equipments (PPE) to staff and bought additional equipment to reduce the risk of transmission of the Covid-19 virus at the setting. PPE and cleaning materials costing £457 (2019 £438) was purchased during the year.

The Preschool hired an additional staff member to support the children coming back from a long gap in childcare due to lockdown and to assist with the additional cleaning and hygiene requirements of operating in a Covid-19 world.

2021 Financial Results

The Preschool made a loss of (£17,113) for the year ended 31 August 2021, this was adverse from the prior year's profit of £915. The staff received another annual wage increase from November 2020, as we look to give the team equitable pay that exceeds the national living wage.

The Preschool was closed for part of 2020 and hence last year's rent was lower, which accounts for a quarter of the year-on-year movement.

Changing levels of government funding

Due to the Pandemic, and following government guidance, the preschool had to reduce the number of children who could attend the setting, so we were not open to accept the same high numbers of children.

Therefore, the number of fully funded children attending the preschool reduced and so did the government funding to support the new headcount numbers from the Spring term. Full year Grant income was £87,218 (2020 was £96,979).

We had been granted additional funds in Autumn 2020 as the Funded child grants were paid at pre-Covid-19 levels.

Fee paying two year olds

As the preschool was shut for the lockdowns in 2020, we could not bring in the younger children to start their early years journey, therefore our 2 year old group was undersubscribed in 2020. We were able to offer more places to the emerging 2 year olds in 2021 and so the fee income paid by unfunded parents charge went up to £15,573 (2020 was £7,208)

Fundraising lower than it was for 2019/20

The fundraising activities that have taken place this year included the Halloween hunt, Christmas party, raffle and Zoom Santa calls, Easter creative competitions and graduation photographs which in total have raised over £1,000, which is an improvement on the total for 2020 of £700. We are very grateful to our Chair Hemant Khanna as he was able to secure additional match funding of £490 through Vertex, the company he works for.

Areas to monitor and investing in the future

As Covid-19 guidance from government has been updated, preschool has had to adapt and enhance our policies and risk assessments accordingly. We believe the policies that have been agreed and implanted will protect the health and wellbeing of the children, staff and parents.

We must remain vigilant for potential cases of Covid-19 and take the necessary steps to minimise the onward transmission of the virus.

The key areas which we will continue to investment in are the wages and training of staff, as our dedicated team are the key resource of the preschool, we need to make sure we are meeting their expectations and giving them the ability to provide a best-in-class preschool provision.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:


.....
Delyth Edwards - Chairperson

14.6.22.....2022

**INDEPENDENT EXAMINER'S REPORT TO THE
TRUSTEES OF MAIDEN ERLEGH PRE-SCHOOL**

I report on the accounts of the Trust for the year ended 31 August 2021 which are set out on pages 7 to 9.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.


Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Innovation House
Molly Millars Close
Wokingham
Berkshire
RG41 2RX

.....15 JUNE..... 2022


Pardeep Kakar
KEAL & ASSOCIATES
Chartered Certified Accountants

MAIDEN ERLEGH PRE-SCHOOL
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 AUGUST 2021

| | Unrestricted | Restricted | Total 2021 | Total 2020 |
|----------------------------|--------------------|------------|--------------------|-------------------|
| Receipts | | | | |
| Fees and grants | 104,011.98 | - | 104,011.98 | 104,587.34 |
| Donations and sponsorship | 108.96 | - | 108.96 | 154.00 |
| Fundraising activities | 631.00 | - | 631.00 | 542.63 |
| Photographs | 890.99 | - | 890.99 | 23.00 |
| Bank interest | 2.34 | - | 2.34 | 77.76 |
| Other Income | 40.00 | - | 40.00 | 10.00 |
| Total receipts | <u>105,685.27</u> | <u>-</u> | <u>105,685.27</u> | <u>105,394.73</u> |
| Payments | | | | |
| Staff costs | 103,013.54 | - | 103,013.54 | 90,423.24 |
| Rent | 13,619.17 | - | 13,619.17 | 9,201.60 |
| Insurance | 508.93 | - | 508.93 | 508.93 |
| Materials and equipment | 2,033.38 | - | 2,033.38 | 1,764.91 |
| Administration | 1,862.67 | - | 1,862.67 | 953.67 |
| Fundraising activities | 215.50 | - | 215.50 | 17.00 |
| Photographs | 404.49 | - | 404.49 | 0 |
| PPE | 456.97 | - | 456.97 | 438.28 |
| Staff training | 109.20 | - | 109.20 | 121.00 |
| Website and publicity | 28.00 | - | 28.00 | 63.99 |
| Administration Equipment | 546.07 | - | 546.07 | 987.28 |
| Total payments | <u>122,797.92</u> | <u>-</u> | <u>122,797.92</u> | <u>104,479.90</u> |
| Net receipts/(expenditure) | <u>-£17,112.65</u> | <u>-</u> | <u>-£17,112.65</u> | <u>£914.83</u> |

MAIDEN ERLEGH PRE-SCHOOL
BALANCE SHEET AT 31 AUGUST 2021

| | 2021 | 2020 |
|--|-------------------|-------------------|
| Current Assets | | |
| Payroll account | 8,294.89 | 2,981.87 |
| Bank current account | 41,961.98 | 67,036.27 |
| Bank deposit account | 23,549.89 | 23,655.46 |
| Petty cash | 774.78 | 1,554.90 |
| | <u>74,581.54</u> | <u>95,228.50</u> |
| Current assets | | |
| Amounts recoverable | £ - | £ - |
| Current liabilities | | |
| Prepaid income | 28,775.68 | 32,333.99 |
| Creditors | 432.00 | 408.00 |
| | <u>£29,207.68</u> | <u>£32,741.99</u> |
| Net assets | <u>£45,373.86</u> | <u>£62,486.51</u> |
| Represented by:- | | |
| Unrestricted funds: | | |
| Accumulated funds brought forward | 62,307.88 | 61,393.05 |
| Excess/(deficit) of receipts over payments | (17,112.65) | 914.83 |
| | <u>45,195.23</u> | <u>62,307.88</u> |
| Restricted funds | | |
| Accumulated funds brought forward | 178.63 | 178.63 |
| (Deficit) of receipts over payments | - | - |
| | <u>178.63</u> | <u>178.63</u> |
| Total funds | <u>£45,373.86</u> | <u>£62,486.51</u> |

The financial statements were approved by the trustees on 14/06/2022 2022 and are signed on their behalf by:



 Maria Thurston – Treasurer

MAIDEN ERLEGH PRE-SCHOOL
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2021

1. ACCOUNTING POLICIES

Basis of accounting

The accounts have been prepared under the historical cost convention on a going concern basis and in accordance with the Financial Reporting Standards as applicable to charities.

Fixed assets

Purchases of toys and similar items are written off as expenditure as they are considered to have a short working life.

The premises are occupied under a short tenancy agreement and any costs for building improvements are written off as expenditure as they are incurred.

2. TRUSTEES' REMUNERATION

No remuneration was paid out of charity funds to the trustees or persons connected to them in this financial year.

3. EMPLOYEE NUMBERS

The average number of persons employed by the school during the year amounted to 7 (2020:8).

4. TAXATION

The charity is exempt from Tax on its charitable activities.

MAIDEN ERLEGH PRE SCHOOL

England & Wales - Charity number 1025503

Accounts

REGISTERED CHARITY NUMBER 1025503

MAIDEN ERLEGH PRE-SCHOOL

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 AUGUST 2020

MAIDEN ERLEGH PRE-SCHOOL

**A member of the Pre-school Learning Alliance
Registered Charity No: 1025503
Ofsted Registration No: 148665**

**The Silverdale Centre
Maiden Erlegh Campus
Off Silverdale Road
Earley
Reading
Berkshire
RG6 7HS**

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2020

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| Receipts and payments account | 7 |
| Balance sheet | 8 |
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**MAIDEN ERLEGH PRE-SCHOOL
TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 31 AUGUST 2020**

The trustees of Maiden Erlegh Pre-school present their annual report and unaudited accounts for the year ended 31 August 2020 and confirm that they comply with the requirements of the Charities Act 2011, the trust deed and the Charities SORP 2005.

Management Committee Charity Trustees 2019-2020

| Trustee name | Office | Date appointed | Date resigned |
|---------------------|--|-----------------------|----------------------|
| Hemant Khanna | Chair (current) | 8 October 2020 | |
| Ashok Negi | Secretary | 8 October 2020 | |
| David Spedding | Treasurer | 1 September 2017 | |
| Rachel Carter | Payroll liason | 8 October 2020 | |
| John Micklewhite | Named Senior Officer for Safeguarding | 16 June 2015 | |
| Delyth Edwards | Fundraiser | 15 July 2019 | |
| Shilpa Krishnamraju | Fundraiser | 8 October 2020 | |
| Claire Smith | Chair (resigned) | 20 November 2018 | 8 October 2020 |
| Louise Workman | Secretary | 23 September 2019 | 8 October 2020 |
| Yuer Lee | Secretary | 20 November 2018 | 23 September 2019 |
| Anil Madineni | Payroll Liaison | 15 July 2019 | 8 October 2020 |

Structure, Governance and Management

Maiden Erlegh Pre-school is a member of the Pre-school Learning Alliance, the largest provider of pre-school education in the country.

We are a small community group managed by parents through a committee, which is elected annually at an Annual General Meeting held in October. Appointed trustees are nominated by outgoing committee members. All trustees give their time freely and receive no remuneration or benefits.

We are governed by a constitution adopted on 14 February 2011 and updated in July 2014.

The committee manages the administration of the Pre-school and employs the staff. Day to day running of the Pre-school is overseen by the manager Claire Bartlett who is accountable to the trustees. Staff are responsible for the children in their care and for the planning and preparation of the educational programme and daily activities, in compliance with The Early Years Foundation Stage (EYFS).

We are registered with Ofsted and are inspected approximately every 3 years by them. No prior notice is given of inspections but parents may be asked for their comments during the inspection and will be able to read a copy of the Inspection Report. We last had a visit from Ofsted in January 2015 and received an overall Good rating.

The Pre-school is a registered charity and conforms to the requirements of the Charity Commission. We are a non-profit making group and aim to provide Pre-school education at a price affordable to the local community.

We are an equal opportunity organisation and are committed to a working environment that is free from any form of discrimination on the grounds of colour, race, ethnicity, religion, sex, sexual orientation or disability. We will make reasonable adjustments to meet the needs of staff or pupils who are or become disabled.

**MAIDEN ERLEGH PRE-SCHOOL
TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 31 AUGUST 2020
- continued -**

Our Pre-school is committed to safeguarding and promoting the welfare of our pupils and expects all staff and volunteers to share this commitment. The Pre-school has a childcare protection policy which includes carrying out DBS checks for members of staff.

The Pre-school rents the rooms in which it facilitates Early Years education and childcare from Earley Town Council.

Aims and Objectives

Maiden Erlegh Pre-school's key objective is to provide first class early years education to children under statutory school age in the surrounding area.

The group's curriculum provides all children with continuity and progression in pre-school learning through structured play activities, games, creativity and exploration in order to enhance each child's learning in the following areas: personal social and emotional development, communication language and literacy skills, mathematical development, knowledge and understanding of the world, physical and creative development.

We aim:

- to provide learning experiences through a variety of play opportunities;
- to develop social skills such as taking turns, sharing, playing together, respect for other people and property and a sense of right and wrong;
- to encourage children to communicate with other children and adults beyond the home, to develop listening skills and be able to express themselves verbally;
- to encourage children to be happy, independent and confident as part of a group, to have a sense of self worth and pride in their own abilities;
- to encourage children to enjoy books and stories, songs and rhymes;
- to provide mark making opportunities;
- to encourage children to develop number skills, counting, shapes and sizes;
- to encourage children to respect reasonable authority and take instructions;
- to encourage children to have a lively and enquiring mind;
- to encourage children to have an interest in, and understanding of, the world around them, both natural and man made;
- to develop a child's skills in handling tools and materials, e.g. mark making, cutting out;
- to help children learn physical control and coordination;
- to ease the transition of young children from home to school;
- to develop and inspire children's creativity, through exploration of media and materials, music, dance and imaginative play.

We adhere to the aims and objectives of the Pre-school Learning Alliance and support their aim to enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

In setting our objectives and planning our activities our committee have given careful consideration to the guidance issued by the Charity Commission on public benefit principles. Trustees' objectives are based on public need in the area of childcare and education. The public benefit of these activities is in the access to affordable, local childcare provision. The committee also provides greater involvement for parents.

**MAIDEN ERLEGH PRE-SCHOOL
TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 31 AUGUST 2020
- continued -**

Chair Persons Report 2020

All things considered, the pre-school has had a positive year, the numbers attending the have been excellent to the point that we are full on many sessions and the provision of education continues at a good level at all age groups.

I would like to congratulate and thank all the staff particularly those who were involved in the re-opening of the pre-school at the end of last term., without the commitment and courage shown by these staff we wouldn't have been able to provide a service. They should be proud of what they have achieved during the pandemic.

Claire (the Pre School Manager), with the support of Sasi, has tirelessly led the team through what has been and continues to be extremely difficult and unprecedented year. Both Claire and Sasi have risen to every challenge and have been able to come up with solutions, even when no clear answer to a problem exists. Everything they do and have done is for the good of the pre-school and the children who attend. The staff have been managed fantastically well by Claire, the children are at the centre of everything the Staff do which I believe makes the setting both busy and successful.

I would like to thank all of the committee members, who continue to voluntarily give up their time to support the Preschool.

Key Achievements for 2020;

Maiden Erlegh Pre-School is a registered charity and a non-profit organisation, committee members help with (amongst other things) planning & holding fundraising activities as the funding we receive from the government does not cover all our expenses, The pre-school is mainly funded by fees charged for each session attended by each child. The majority of these fees are paid by Wokingham Borough Council, with the rest paid by parents whose children have not yet reached the term following their 3rd birthday (when they become eligible for local authority funding).

At this point I would normally report on all the fundraising events that the committee have organised this year (such as easter egg hunts, world food day, graduation photos etc) but unfortunately this hasn't been possible due to COVID-19 restrictions. Hopefully we will be able to begin some COVID safe fundraising activities this year.

In addition to fundraising activities the committee meet on a regular basis to review and discuss the running of the setting and as result of this year's meetings, we have managed to;

- Replace the fencing on the outside play area.
- Purchase new equipment for the pre-school, such as circle time rug and outside seating.
- Employing two new members of staff (1 member of staff to replace a part time practitioner who left over the summer and 1 additional member of staff employed to support us with the increased work loads caused by managing the pre-school through the pandemic)
- Supporting the Manager in ensuring that the pre-school has been able to safely reopen, both this term and last. And overcoming all the challenges that have arisen as part of this.
- Arranging staff pay rises and bonuses
- Staff Appraisals

**MAIDEN ERLEGH PRE-SCHOOL
TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 31 AUGUST 2020
- continued -**

2019 Financial Results

The Pre-school made a loss of (£2,002) for the year ended 31 August 2019, this was adverse from the prior year's profit of £12,222 due to the reinvestment of funds into securing our staff increased wages and the effect of increased pension contributions.

This result is lower than anticipated as at the end of July 2019 we had to defer an additional £6,123 of grant funding that was assigned to the Autumn 2019 term based on projected head count data. That amount is reported in our 2020 results.

2020 Financial Forecast

The Pre-school made a profit of £915 for the year ended 31 August 2020, this was £2,917 favourable to the prior year's loss.

Due to the roll forward of funding from July 2019, the Pre-School started the year in a very strong financial position.

The Committee listened to feedback from staff in relation to the amount of pay that was offered, compared to other local settings and took part in a benchmarking exercise to find a standardised pay range that we should apply to the pre-school.

As a result of this benchmarking exercise, there was a pay rise across the team in November 2019.

Future Levels of Funding

The past two terms government grant funding has been paid at a higher rate than normal, than we would have been able to claim with our actual headcount of funded children. There is a high risk that future funding will not be made at the same census rates, but at the lower actual attendance.

Fundraising in 2019/2020

We started off the 2019 Autumn term with some new fundraising ideas which lead to an increase in fundraising income from the Halloween party £114, Facebook donations £84 and a one-off parent donation of £70.

The Christmas Fayre and party raised £379 combined with Mother's Day gifts £32 and World book day £14 and Amazon Smile £10 gave a total fundraising amount of £543.

Unfortunately due to the Covid-19 restrictions in the Spring and Summer terms, we missed out on the Easter Fayre, World Food Day and Graduation photos, which are normally well supported events that would have doubled our fundraising total.

Areas to invest

We are looking to replace our outdoor play equipment, by applying for additional funding from various charitable groups who support projects in our local area. Quotations have been gathered from specialist suppliers and we are progressing with our applications to secure funds to proceed with the works to redevelop the outdoor play area.

MAIDEN ERLEGH PRE-SCHOOL
TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 31 AUGUST 2020
- continued -

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Hemant
.....
Hemant Khanna - Chairperson

22/06/.....2021

**INDEPENDENT EXAMINER'S REPORT TO THE
TRUSTEES OF MAIDEN ERLEGH PRE-SCHOOL**

I report on the accounts of the Trust for the year ended 31 August 2020 which are set out on pages 7 to 9.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Innovation House
Molly Millars Close
Wokingham
Berkshire
RG41 2RX


Pardeep Kakar
KEAL & ASSOCIATES
Chartered Certified Accountants

..... 22 / 06 / 2021

MAIDEN ERLEGH PRE-SCHOOL
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 AUGUST 2020

| | Unrestricted | Restricted | Total 2020 | Total 2019 |
|----------------------------|-------------------|------------|-------------------|--------------------|
| Receipts | | | | |
| Fees and grants | 104,587.34 | - | 104,587.34 | 98,992.46 |
| Donations and sponsorship | 154.00 | - | 154.00 | 52.00 |
| Fundraising activities | 542.63 | - | 542.63 | 1,315.13 |
| Photographs | 23.00 | - | 23.00 | 374.00 |
| Bank interest | 77.76 | - | 77.76 | 82.08 |
| Other Income | 10.00 | - | 10.00 | 110.00 |
| Total receipts | <u>105,394.73</u> | <u>-</u> | <u>105,394.73</u> | <u>100,925.67</u> |
| Payments | | | | |
| Staff costs | 90,423.24 | - | 90,423.24 | 85,987.73 |
| Rent | 9,201.60 | - | 9,201.60 | 11,923.59 |
| Materials and equipment | 1,764.91 | - | 1,764.91 | 1,359.15 |
| Administration | 1,900.88 | - | 1,900.88 | 1,825.03 |
| Fundraising activities | 17.00 | - | 17.00 | 296.26 |
| Photographs | 0 | - | 0 | 146.90 |
| Staff training | 121.00 | - | 121.00 | 880.20 |
| Website and publicity | 63.99 | - | 63.99 | 65.99 |
| Administration Equipment | 987.28 | - | 987.28 | 442.46 |
| Total payments | <u>104,479.90</u> | <u>-</u> | <u>104,479.90</u> | <u>102,927.31</u> |
| Net receipts/(expenditure) | <u>£914.83</u> | <u>-</u> | <u>£914.83</u> | <u>(£2,001.64)</u> |

MAIDEN ERLEGH PRE-SCHOOL
BALANCE SHEET AT 31 AUGUST 2020

| | 2020 | 2019 |
|--|-------------------|--------------------|
| Current Assets | | |
| Payroll account | 2,981.87 | 4,211.40 |
| Bank current account | 67,036.27 | 61,438.32 |
| Bank deposit account | 23,655.46 | 23,721.58 |
| Petty cash | 1,554.90 | 1,243.62 |
| | <u>95,228.50</u> | <u>90,614.92</u> |
| Current assets | | |
| Amounts recoverable | £ - | £ - |
| | <u>£32,741.99</u> | <u>(29,043.24)</u> |
| Current liabilities | | |
| Prepaid income | 32,333.99 | 28,635.24 |
| Creditors | 408.00 | 408.00 |
| | <u>£32,741.99</u> | <u>(29,043.24)</u> |
| Net assets | <u>£62,486.51</u> | <u>61,571.68</u> |
| Represented by:- | | |
| Unrestricted funds: | | |
| Accumulated funds brought forward | 61,393.05 | 63,394.69 |
| Excess/(deficit) of receipts over payments | 914.83 | (2,001.64) |
| | <u>62,307.88</u> | <u>61,393.05</u> |
| Restricted funds | | |
| Accumulated funds brought forward | 178.63 | 178.63 |
| (Deficit) of receipts over payments | - | - |
| | <u>178.63</u> | <u>178.63</u> |
| Total funds | <u>£62,486.51</u> | <u>£61,571.68</u> |

The financial statements were approved by the trustees on 22nd June 2021 and are signed on their behalf by:

David Spedding
 David Spedding – Treasurer

MAIDEN ERLEGH PRE-SCHOOL
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2020

1. ACCOUNTING POLICIES

Basis of accounting

The accounts have been prepared under the historical cost convention on a going concern basis and in accordance with the Financial Reporting Standards as applicable to charities.

Fixed assets

Purchases of toys and similar items are written off as expenditure as they are considered to have a short working life.

The premises are occupied under a short tenancy agreement and any costs for building improvements are written off as expenditure as they are incurred.

2. TRUSTEES' REMUNERATION

No remuneration was paid out of charity funds to the trustees or persons connected to them in this financial year.

3. EMPLOYEE NUMBERS

The average number of persons employed by the school during the year amounted to 8 (2019:8).

4. TAXATION

The charity is exempt from Tax on its charitable activities.