

RAMSDEN BELLHOUSE VILLAGE HALL

England & Wales · Charity number 1025468

Details

Status Registered

Legal form Other

Registered 1993-08-26

Register [View on the Charity Commission register](#)

Contact

Address Community Centre
Church Road
Ramsden Bellhouse
Billericay
Essex
CM11 1RH

Phone 07414524250

Email ramsdenbellhousevh@gmail.com

Website ramsdenbellhouse.uk

Activities

Objects: FOR THE PURPOSES OF PHYSICAL AND MENTAL TRAINING AND RECREATION AND SOCIAL MORAL AND INTELLECTUAL DEVELOPMENT THROUGH THE MEDIUM OF READING AND RECREATION ROOMS LIBRARY LECTURES CLASSES RECREATIONS AND ENTERTAINMENTS OR OTHERWISE AS MAY BE FOUND EXPEDIENT FOR THE BENEFIT OF THE INHABITANTS OF THE PARISH OF RAMSDEN BELLHOUSE IN THE COUNTY OF ESSEX AND ITS IMMEDIATE VICINITY WITHOUT DISTINCTION OF SEX OR OF POLITICAL RELIGIOUS OR OTHER OPINIONS SUBJECT TO THE PROVISIONS OF THESE PRESENTS.

Activities: Management of village hall

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Arts/culture/heritage/science, Amateur Sport, Animals, Recreation
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** RAMSDEN BELLHOUSE AND ITS IMMEDIATE VICINITY
- Essex
- Southend-on-sea
- Thurrock

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2025-11-30 | £39,954 | £35,956 | - | - |
| 2024-11-30 | £37,037 | £37,335 | - | - |
| 2023-11-30 | £18,966 | £18,855 | - | - |
| 2022-11-30 | £28,532 | £34,270 | - | - |
| 2021-11-30 | £12,125 | £20,223 | - | - |
| 2020-11-30 | £20,573 | £24,973 | - | - |

Trustees

| Name | Role | Appointed |
|-------------------------|------|------------|
| Carol Wraight | | 2024-05-30 |
| ERNEST PAUL SKINNER | | |
| PAULINE ANNE GREENAN | | 2025-09-10 |
| Richard Amory Wellborne | | 2025-09-10 |
| William Melvin Simpson | | 2024-05-30 |

RAMSDEN BELLHOUSE VILLAGE HALL

England & Wales - Charity number 1025468

Accounts

Ramsden Bellhouse Village Hall



CHARITY COMMISSION
FOR ENGLAND AND WALES



Trustees Report and Accounts

For the year ending 31st November 2025

Charity Registration No. 1025468

Introduction

This report has been prepared by the Management Committee and Trustees of Ramsden Bellhouse Village Hall

The information provided relates to the period 1st December 2024 to 31st November 2025

The purpose of the charity as set out in its governing document are as follows;

- Charitable purposes and fund raising
- Health and fitness
- Amateur Sports
- Education and training
- Recreation
- Meetings

The village hall consists of two adjoining buildings. The first constructed in 1936 with the second added in 2000 with assistance from the governments Millenium funding

Summary of Activities

Yoga, Pilates, Social Dance

Table tennis, Badminton, Short mat bowls

Sewing instruction, Cubs/Scouts, Dog training

Horticulture education and shows, Whist, Cheerleaders

Family parties and gatherings

Parish Council meetings, MP open days, Polling station

The St George's day breakfast, Quiz



The hall benefits from off street parking to the front, side and rear of the buildings

Benefits to the local community

The Village Hall is available to the residents of Ramsden Bellhouse and the surrounding area for bookings in line with its intended purpose

The use of the hall is diverse and caters for all age groups. The trustees have had regard to the Charity Commission's guidance on public benefit



Grants and Investments

No grants are provided. This is not within the scope of the charity

Investments are restricted to maintenance of the buildings and grounds. The Hall and it's Sections hold charitable events that are then donated to a charity selected at the AGM

The hall is entirely run and managed by volunteers. They either undertake tasks or manage the subcontracting of larger activities as required

The total amount raised for charity since 1952 is £100,213

Beneficiaries include:

Foodbanks, Charms therapy centre, Hearing help Essex, MIND, Dementia unit, St Luke's Hospice, Essex Air Ambulance, Help for Heroes, Motor Neurone Society, MacMillan Cancer Support, Leukaemia research, London Kidney Patients, Burned child club, Hearing dogs for the deaf, Little havens hospice, Essex cancer scanner, Multiple Sclerosis

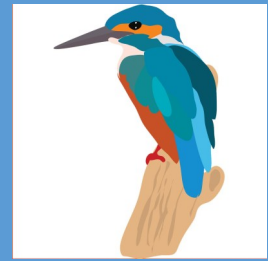
Achievements and Performance

- 1134 bookings, an increase of 15% from the previous year
- Regular bookings by 18 different groups with activities for babies, toddlers, children, adults and the elderly, giving opportunities for physical activity and strengthening community links
- £1024 donated to the annual village hall charity choice, Southend Hospital Cancer charity
- Two community events, a quiz and St George's Day Breakfast, giving the local community the opportunity to support the hall



St George's Day Breakfast

Achievements and Performance



- A refresh of the hall's website and use of the on-line booking system has simplified the booking process
- Policy changes regarding bouncy castles widen the hall's appeal
- Use of social media raised awareness of the hall's facilities
- These factors resulted in an increase in bookings
- This increase together with fund raising meant that the financial reserves increased by £4,000 alongside planned facility improvements including decorating projects and heating modernisation, resulting in lower gas usage

Ramsden Bellhouse Village Hall

At the heart of village life

Registered Charity number: 1025468

- [AGM Highlights – January 2026](#)
- [Facilities Available at Our Village Hall for Hire](#)
- [Activities at Ramsden Bellhouse Village Hall: Join the Fun!](#)
- [Frequently Asked Questions](#)
- [Village History](#)
- [Contact Ramsden Bellhouse Village Hall Today](#)



ramsdenbellhouse.uk

RAMSDEN BELLHOUSE Village Hall for hire

The Village Hall is run by trustees and a committee of volunteers for the local community. Click for 2026 AGM highlights [here](#)

The two halls host a wide range of clubs as well as providing facilities for private parties and other activities.

Financial Review

- The policy for holding reserves is to work towards a reserve which is equivalent to 6 months expenses / outgoings
- The reserve target has been met at £18,000. All cash is held within a bank account
- The future of the charity as a going concern is secure, with no significant risks identified
- All the funds received are from rental fees and charitable events and the financial position is looking very positive
- There are no employees
- There are no Investments
- Improvement projects are only undertaken when there are sufficient funds to cover the cost and maintain the reserve
- The committee continue to investigate external funding sources such as grants



The Old Hall after its floor refurbishment

Structure, Governance and Management

- The governing document is the constitution established in September 1947
- The charity is managed by 4 or 5 Trustees who oversee a committee who run the day-to-day activities
- A number of regular user groups, 'Sections' who assist with running the hall and support fund raising activities, are also represented on the committee
- A small number of public members are appointed to the committee at the AGM
- New trustees are appointed by the existing trustees
- The committee officers are elected at the AGM
- There is a close working relationship with the Parish Council
- The hall has RCCE membership



The committee Room

available for meetings, training and small group exercise classes

Reference and Administrative details

Trustee information:

- There are no corporate trustees, no trustees hold title to property belonging to the charity

| Trustee name | Office (if any) | Dates acted if not for whole year |
|-------------------|------------------|-----------------------------------|
| William Simpson | Acting Chairman | May 2024 |
| Richard Wellborne | Deputy Chairman | September 2025 |
| Ernest Skinner | St Mary's Church | Long Standing |
| Pauline Greenan | Public member | September 2025 |
| Carol Wraight | Treasurer | May 2024 |
| James Ward | Chairman | Retired July 2025 |

- The charity's principle address is:
The Community Centre, Ramsden Bellhouse, Church Road, CM11 1RH
- Registered Charity number:-1025468
- Contact email:- ramsdenbellhousevh@gmail.com
- Website address:- ramsdenbellhouse.uk



The Village Hall provides access to a Defibrillator and Bleed kit

Financial Information and Accounts

- The financial elements of the village hall are managed by the Treasurer, with statements of the financial position being presented at the regular committee meetings
- The accounts were presented to the AGM which took place on the 25th January 2026
- An inspection of the accounts has been undertaken and found to be in order. A number of recommendations were suggested and these are already being implemented
- The bank account is managed by three members of the committee. Payments require dual authorisation
- The financial approach adopted is Receipts and Payments
- An asset register is maintained by the committee
- During the year there has been a move to minimise cash transactions and this is progressing well

Summary Accounts

RAMSDEN BELLHOUSE VILLAGE HALL ACCOUNTS

1st December 2024 to 30th November 2025

Opening Balances

| | | |
|-------------------------|------------------|---------------------------|
| <i>Current Account</i> | 2,498.75 | 15,498.75 |
| <i>Business Premium</i> | 13,000.00 | <i>Total all accounts</i> |

Receipts

| | |
|-------------------------------|-----------|
| <i>Rental Income</i> | 28,122.50 |
| <i>Private Rental</i> | 8,857.05 |
| <i>Events</i> | 885.95 |
| <i>Charity</i> | 902.83 |
| <i>Bowls Insurance</i> | 100.00 |
| <i>WIFI - Idnet</i> | 759.00 |
| <i>Barclays Apology Bonus</i> | 150.00 |
| <i>Interest</i> | 126.80 |
| <i>Donations</i> | 50.00 |

39,954.13

Expenses

| | |
|----------------------------|-----------|
| <i>Repairs/Maintenance</i> | 11,933.69 |
| <i>Cleaning</i> | 7,040.00 |
| <i>Subscriptions</i> | 291.00 |
| <i>Electricity/Gas</i> | 7,724.79 |
| <i>Rates</i> | 436.80 |
| <i>Waste (1100l bin)</i> | 110.25 |
| <i>Water</i> | 3,092.88 |
| <i>Insurance</i> | 2,130.66 |
| <i>Equipment</i> | 2,657.88 |
| <i>Audit</i> | 260.00 |
| <i>Digital</i> | 219.82 |
| <i>Sundries</i> | 58.42 |

35,956.19

Closing Bank Balance

| | |
|-------------------------|------------------|
| <i>Current Account</i> | 3,496.69 |
| <i>Business Premium</i> | 16,000.00 |
| | 19,496.69 |

Closing Balances

| | |
|----------------------------|------------------|
| <i>Surplus in the year</i> | 3,997.94 |
| <i>Opening Balance</i> | 15,498.75 |
| <i>Total all accounts</i> | 19,496.69 |

Independent Inspection

External Financial Review of Ramsden Bellhouse Village Hall

Registered Charity No. 1025468

Period Ending: 30th November 2025

Declaration:

I have completed a thorough examination of the financial records for the Ramsden Bellhouse Village Hall (Registered Charity No. 1025468) for the period ending 30th November 2025. I confirm that all submitted documentation is consistent with the bank statements for both the Community and Business Premium accounts. Following the implementation of earlier recommendations for improved record-keeping, I am satisfied that these accounts represent a true and fair view of the charity's financial position.

Final Position:

- **Community Account: £3,496.69**
- **Business Premium Account: £16,000.00**
- **Total Cash Assets: £19,496.69**

This review does not constitute a formal audit but reflects a thorough examination of the financial data made available to me. I remain available to support any follow-up actions or provide further clarification as needed.

Signed:



Tarnya Brannon AATQB

Date: 11.05.2026



BBS Bookkeeping & Accounting Services

 07878 022435 |  tarnya@bbs-accounting.com |  bbs-accounting.com

Supporting your financial clarity from Tiptree, Essex

Professional Member of the Association of Accounting Technicians (AAT)

RAMSDEN BELLHOUSE VILLAGE HALL

England & Wales - Charity number 1025468

Accounts

Ramsden Bellhouse Village Hall AGM

26th January 2025 3pm

In attendance: 32

1. **Apologies:** Rob Mitchelson, Ann Wellborne, Richard Wellborne
2. Jamie welcomed everyone to the meeting. There were no issues raised with the minutes of the last meeting.
3. **Chairman's Report** – this year has been very positive, with two successful events - St George's Day Breakfast and the Christmas Bazaar. Jamie thanked all the people that helped, planned and participated to make these events a success. There have also been many changes as part of the overall refurbishment and updating of the hall. The online booking system is now fully complete and is operating very successfully, thanks to Carol. The transition to online banking is also complete which has greatly improved control over the finances and removed the need for cash and cheque payments. A card reader has also been used at the Bazaar to take payments.

Jamie thanked Barbara Stanton who has resigned from the committee after serving as website administrator for 13 years, giving us her time and experience and always supporting the events. It is hoped that Barbara will still be an integral part of the team for future events. Barbara was presented with a bouquet of flowers.

Jamie thanked Leigh Woodward, who organised the Social Dance classes at the hall. She has now stepped away from this as a section and resigned from the committee. Leigh has helped out this year to support the treasurer and played a part in preparing the accounts for the Charity Commission and the audit. Leigh organised the Christmas Tree Lighting event this year as well as supporting other events. Leigh was presented with a bouquet of flowers.

Jamie also expressed his thanks to Ann Wellborne, who unfortunately could not be present at the AGM. She has supported the village hall on the committee but also with the social secretary role. She has very successfully organised several events such as the long-standing St George's Day Breakfast and the Christmas Bazaar.

We will not be replacing the role of Website Administrator for at least a year. This is due to us using an external provider to produce a new website for us to match the changes in the hall. We hope to be able to encompass the history of the old website with a modern face. As soon as we are ready we will share with you the launch.

The plans for the coming year are to continue decorating the hall internally as well as some improvements externally. We are looking to improve our lighting externally, car park facility and replace fascia boards there will also be some new additions as there have been this year, such as a fridge and internal party lighting.

Jamie thanked the committee for continuing to give up their free time to make the village hall the success it is, especially to Melvin as vice chairman and Carol for stepping into several roles when needed.

4. **Treasurer's Report** – Carol introduced herself and explained that the person replacing the previous treasurer had to resign so she and Leigh had taken on the role. Carol thanked Leigh for her contribution, and her work in providing the financial documentation to the Charity Commission. Leigh is unable to continue in the role so Carol will remain treasurer for the time being.

The priorities in the last year have been to maintain the hall, increase usage and fundraising efforts. There has been significant progress as you can all see. Last year IMF Coult were appointed as auditors for the accounts, which have been audited successfully with no issues. It is intended to appoint IMF Coult again this year.

During the year, the Village Hall generated income from a variety of resources which are included in these figures. We have purchased equipment this year and have been renting items such as our 1100 litre bin, the car park, the backdrop and selling anything unnecessary in the hall:

- **Hall Rentals:** £25,798.22 a significant increase over last financial year which was around £17,000.00. This increase is due to increasing our hourly rental rate to private and regular hirers, charging for additional items and generally a rise in bookings. Our figures cover rentals for private hire, sections and regular bookers and this is broken down in the figures.
- **Fundraising Events for village hall/charity this year:** £3,636.50 this included St. George's Day Breakfast, History of Ramsden and the Christmas Bazaar and events such as quiz nights, race nights hosted by the sections
- **Total Receipts:** £33,146.23.

Our key expenses included:

- **Utilities:** £6,283.80 this is up on last year as our previous contract expired and we had to enter into a new agreement
- **Maintenance and Repairs:** £7,961.17 for decorating the committee room, refurbishment and upgrade of the entrance hall and repairs to the doors etc along with some general repairs to plumbing
- **Cleaning:** £5,361.31 we have moved to a cleaning company as our cleaners retired at the end of last year. We reduced the costs slightly by scheduling the cleaning around events rather than every day however this has still amounted in a slight increase but we feel the hall is being well maintained.
- **Loan:** You will notice on our accounts we have stated a loan this was due to being locked out of our bank account and the Chairman kindly loaned his own money to ensure the hall remained running. This is all accounted for and paid back in full.
- **Total Payments:** £27,444.75.

In summary, the net surplus of receipts for the year is positive at £5,701.48, up on last year due to all the items mentioned above and we managed to save some money to continue updating the hall and providing our users with the best facilities possible.

Key points for the financial outlook for 2025:

- Key anticipated expenses: £20k old hall refurbishment, £850 heating control, £3k Church Road entrance, new lighting, signage and painting.
- Potential new revenue streams: We believe we have made good progress this year and will be using social media and a new website in 2025 to help us promote and grow the use of the hall more.
- Current grants or funding applications: We don't have any now but have been in discussions last year with Ramsden Parish Council and the RCCE to understand where we can get support.
- Consistency on storage charges for all users paid annually and general invoices raised and paid monthly to reduce administration.

Carol thanked everyone who has helped out through the year, from the villagers who helped her to cut back the hedge in the summer, to all the volunteers at the hall events. If any of you would like to help out, then let someone in the committee know. It's a great opportunity to get involved in your local community.

5. **Bookings Secretary's Report** – Carol gave us a report:

The Booking Stats:

- Total Number of Bookings: 989 for the financial year 23-24 compared to last year which was 944 a slight increase but the main success has been with booking more than one hall meaning a booking has either booked the whole hall (all three rooms) or the old and new hall together so if we look at those numbers the halls have been booked 1142 times.
- Average Monthly Bookings: 82 times
- Peak Booking Periods: October and November with 104 bookings each.
- Section Users:
 - Ramsden Bellhouse Dog Training Club, Horticulture, Scouts, Cubs, Tea and Toddlers and Bowls. This year ended the section for Dance but they continue to rent the hall for now. A section gains a lower rental rate in exchange to raise funding and support the village hall events throughout the year.
- Regular Users:
 - We have a new regular user the Salsa club, as well as several badminton groups, various table tennis clubs, yoga, Boxer dogs, Sanguine Bowls and Pilates.
- One-off Events:
 - We hosted our first wedding at the hall this year which was amazing as well as a graduation party, auctioneer/valuer, flower arranging, several birthday parties, Halloween party, poem reading, Christmas tree light up event, Christmas Bazaar, St. George's Day Breakfast, A rental for a Christmas Day Dinner Party on Christmas Day and a 50th Birthday held in the hall on Christmas Eve plus many more.

We have achieved this through a variety of solutions;

- A new booking system which is now all operationally and working with last financial year being our first full year. This also provides an invoicing system and a monitoring system for all our numbers and attendance.

- Purchasing new equipment and utilising existing equipment renting it out to our users. This involved waste removal from parties, cleaning, back drop, kitchen usage, garden usage amongst various others.
- We also instigated a price increase for all new bookings.

Challenges:

- Availability Constraints:
 - It is imperative that people continue to use the online booking system for their bookings especially those booking regular slots as the system will allow bookings to take place if the slot is free. We do not place regular bookings on for people anymore this is the responsibility of the booker.
- Maintenance and Upkeep:
 - We expect to renovate the flooring in the hall this year and will be marking out dates for this to happen. Where possible we will avoid busy slots.

Conclusion: This year has shown a successful increase in the usage of the hall and we look forward to continuing to serve the community by providing a versatile and welcoming space. We are confident that with the recommended changes and ongoing support from the community, we can ensure even greater success in the coming year.

Acknowledgements: We thank all our users, volunteers, and committee members who have contributed to the smooth running of the village hall this year.

6. **Facilities Management** - Melvin presented a summary of the work that has been undertaken this year. Firstly, he acknowledged all the routine tasks that take place such as maintaining supplies, gardening, fire certificates among others. The Christmas tree was erected together with a new permanent light control box.

Repairs and replacements included

- New Hall door glass replaced after accidental damage
- Dishwasher faulty, 10 years old, replaced it with a lease scheme
- Old Hall main doors painted; letter box removed; new door handle fitted
- Toilets - seats repaired, aged urinal pipework leaking, replaced
- Storeroom cupboard door fixed
- New drain manifold installed in car park to address long standing flooding issue
- Rear lighting added to illuminate rear car park
- Boiler gas pressure inadequate, new piping layout required, urgent action needed to keep hall heating on
- Broken Gas Governor cover replaced
- Large Hoover cleaned and now in regular use
- New batteries fitted to the defibrillator
- Kitchen First Aid Box Contents refreshed

Improvements that have been carried out include:

- All cupboards checked for contents and ownership established
- Committee room - cleaners cupboard, surplus items removed and painted, piano moved into shed, old PA system disposed of
- Village Hall Shed – various items removed and disposed of, a work in progress

- Main Storeroom – large cabinets reduced from 5 to 3 to free up space, reorganised to better support both halls, improved safety
- Broken items have been disposed of, and unused items stored in the shed
 - Chairs - in 2 sets, one for each hall, able to move table tennis table out of the committee room, more space for the walkway
 - Freeing up cupboard space for the new Salsa group's equipment
- The committee room and entrance lobby to the new hall have been redecorated with new paint and new lighting in the lobby

Some of these are small changes but make a big difference for users

A tidy up of the outside area has been carried out too

- Mother and Toddler group old toys disposed of
- Boards etc between sheds disposed of

In terms of hall management:

- On Line booking system up and running, a major step forward
- Shared online drive being used for online documentation management
- Village Hall email address being used for all correspondence, multiple user access
- New Post box, all mail now sent to the hall
- Key safe being used for door and gate keys. Door lock replaced as too many keys in circulation
- Filing cabinet in committee room for Village Hall documentation
- CCTV system now in filing cabinet, secure, better access for viewing
- Card reader procured and used for Christmas Bazaar
- Heating control has been proactively managed to save on gas costs
- Work underway to develop an all-new website
- New Asset Register, operating guidelines and Fire System log produced. CCTV policy and Risk Assessment in progress
 - Updated conditions of hire

Improvements to equipment and facilities:

- Digital display in lobby which aids communication with users, advertising and can be used by event bookings
 - New compact PA system, available for hire
 - New notice board opposite the shop
 - The dog bin moved
 - A half container providing additional secure storage for sit on lawnmower
 - New Hall party lighting, supports Salsa and parties, will be available shortly

Future activities planned:

- Both Hall floors need refurbishment, quotes required, needs scheduling
- Upgrade Old Hall radiators and decorate
- Old Hall rotting fascia board to be replaced by plastic
- Heating control system modifications to allow thermostatic control of both halls
- Reduction of hedges height and width, ditch clean up, rubbish removal from rear of sheds
- Extend size of rear car park through shrub and tree cut back
- Finish off Old Hall doors, painting
- Decorate Old Hall entrance lobby
- Additional lighting along drive to rear car park

7. Election of Officers and Members of the Committee – the posts have been filled as follows:
Chairman - Jamie Ward
Vice chairman - Melvin Simpson
Secretary - Hilary Simpson
Treasurer - Carol Wraight
Booking Secretary - Carol Wraight
Publicity Officer - Richard Wellborne
Website - vacant, not needed this year as we have professional support for the year
Social Secretary - there is a potential candidate
Public members - Pauline Greenan. The section reps will remain the same as last year.
As mentioned in the chairman's report, Leigh Woodward, Barbara Stanton and Ann Wellborne have resigned from the committee

8. Village Hall Charity for 2025 Selection

Five charities had been nominated and a vote among the committee narrowed this down to 2 charities - Spotlight and Basildon Minds. Unfortunately, Basildon Minds did not have a representative at the meeting - Jamie outlined their work. A representative from Spotlight was at the meeting and told us about their work fundraising for the radiotherapy unit at Southend Hospital which serves all of the Mid and South Essex area. They have funded equipment for Surface Guided Radiotherapy which will improve the experience of patients undergoing radiotherapy by detecting if they have move position and exactly where the radiotherapy is to be applied. This removes the need for patients to have tattoos, makes the radiotherapy for patients with head cancers less claustrophobic and means that the treatment will be more effective as it is always directed to the correct area. Further funding will be used to make the department more pleasant for everyone, for example having images on the ceiling of the radiotherapy room to improve the patient experience. A vote confirmed Spotlight as the charity for the year.

A member of the public suggested that Aspire cafe, staffed by students at Castledon School, is considered next year. The usual process is that the charities are nominated by the sections and committee members and the nomination must be a charity.

9. Any Other Business – The Aspire Café which used to be called Poppies was recommended. The issue of people driving on the grass and causing ruts was discussed - it is planned that the old rotten wooden posts will be replaced by posts with lighting. There has been one incident where a hall user did not know how to turn the heating on. Rusi thanked the committee for all their hard work over the year

The meeting closed at 3.35pm and was followed by a cheese and wine – thanks to Pauline Greenan and Melanie Ward for arranging this.

RAMSDEN BELLHOUSE VILLAGE HALL ACCOUNTS

1st December 2023 to 30th November 2024

Opening Balances

| | | | |
|-------------------------|----------|----------|---------------------------|
| <i>Current Account</i> | 2,797.29 | 9,797.29 | <i>Total all accounts</i> |
| <i>Business Premium</i> | 7,000.00 | | |

Receipts

| | |
|------------------------|-----------|
| <i>Rental Income</i> | 19,686.80 |
| <i>Private Rental</i> | 6,111.40 |
| <i>Events</i> | 2,510.55 |
| <i>Charity RBVH</i> | 3,636.50 |
| <i>Bowls Insurance</i> | 95.32 |
| <i>WIFI - Idnet</i> | 329.00 |
| <i>Electricity/Gas</i> | 568.15 |
| <i>Loan</i> | 98.75 |

Internal Transfer 4,000.00

37,036.47

Expenses

| | |
|-----------------------------|----------|
| <i>Repairs/Maintenance</i> | 7,961.17 |
| <i>Cleaning</i> | 5,361.31 |
| <i>Donations</i> | 50.00 |
| <i>Subscriptions</i> | 200.40 |
| <i>Electricity/Gas</i> | 6,283.80 |
| <i>Rates</i> | 236.30 |
| <i>Waste (1100l bin)</i> | 105.00 |
| <i>Gardening</i> | 640.00 |
| <i>Water</i> | 1,724.97 |
| <i>Insurance</i> | 873.49 |
| <i>Equipment</i> | 1,197.00 |
| <i>Audit</i> | 480.00 |
| <i>Cash Account Closure</i> | 989.73 |
| <i>Sundries</i> | 121.58 |
| <i>Loan</i> | 1,220.00 |

Internal Transfer 9,890.26

37,335.01

Closing Balances

| | |
|---------------------------|-----------|
| <i>Current Account</i> | 2,498.75 |
| <i>Business Premium</i> | 13,000.00 |
| <i>Total all accounts</i> | 15,498.75 |



**RAMSDEN BELLHOUSE VILLAGE HALL
CHURCH ROAD,
RAMSDEN BELLHOUSE
CM1 1RH**

External Financial Review of Ramsden Bellhouse Village Hall

Registered Charity No. 1025468

Period Ending: 30th November 2024

Following my review of the financial records provided by RBVH, I confirm the following:

- All submitted documentation has been examined for consistency, completeness, and compliance with standard accounting practices.
- Income and expenditure records are consistent with bank statements and supporting invoices, with only minor material discrepancies noted—these were attributable to the previous year’s accounting practices. It is reassuring to see that the earlier recommendations for improved record-keeping and financial transparency have since been implemented.

Treasurer Succession Planning: Policy Recommendation:

Developing a comprehensive financial policy can support future treasurers by providing clear, consistent guidance. Such a framework promotes strategic continuity, strengthens transparency, and safeguards the charities financial integrity through well-defined practices.

This review does not constitute a formal audit but reflects a thorough examination of the financial data made available to me. I remain available to support any follow-up actions or provide further clarification as needed. Lastly, I would like to extend my sincere thanks to Carol for her efforts in providing all the supporting documentation.

Prepared by:
Tarnya Brannon

BBS Bookkeeping & Accounting Services

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Supporting your financial clarity from Tiptree, Essex

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RAMSDEN BELLHOUSE VILLAGE HALL

England & Wales - Charity number 1025468

Accounts

Ramsden Bellhouse Village Hall AGM

30th January 2022 3pm

In attendance: 35

1. Apologies: Barbara Stanton, Roy Richards
2. Clive Jeffree proposed that the charity selected for last year, Charms The Essex Therapy Centre, should continue as the hall charity this year because of the disruption to fund raising events due to Covid. This was agreed, with no objections.
3. The minutes from the last AGM were approved, with no matters arising.
4. Chairman's Report – Clive is standing down as chairman due to health problems, so took the opportunity to reflect on his time on the hall committee. He joined the committee shortly after moving to the village in 1974, after being prompted by his wife to see what was happening at the village hall – the AGM was taking place. He was a public member until 1977 when he became chairman until 1980. He was a public member again until 2001 when he took over the chairmanship from Brian Smith, making a total of 24 years in the role.
5. Treasurer's Report – Derek Swan said that we have weathered the Covid storm, helped by a generous grant from Basildon Council, given to village halls and hospitality venues as part of the government Covid support measures. There were no questions on the accounts.
6. Bookings Secretary's Report – Audrey Pegrum reported that it had been a challenging two years, keeping up with changing government guidelines and cancellations of bookings. The increase of cases of the Omicron variant have led to several cancellations. Most of the parties being booked are from Basildon, Wickford, Billericay, Ramsden Heath and Downham. Three parties have been booked by Ramsden Bellhouse residents in the last two years. All sections are now up and running. Line dancing and tai chi are no longer running. There is a new aerobics session on Monday evenings, 7.30 – 8.30pm in the old hall, except for the third Thursday of the month when the Horticultural Society have their meetings. A youth club for disabled children is due to start later this year, on Thursdays 5.30 – 7.30pm – it has been delayed by the current increased risk of Covid. Audrey said that she enjoys being booking secretary as she gets to meet new people when showing them round the hall. She also checks the hall after parties have taken place. Clive stated that Audrey has managed very well under difficult circumstances.
7. None – there is currently a vacancy for secretary.
8. Election of Officers and Members of the Committee – Jamie Ward has volunteered to stand as chairman. Clive would like to remain as a public committee member. Clive proposed Brian Smith as a public member, seconded by Isabel Johnson. Rusi Hodivala proposed Valerie Jones as a public member, seconded by Tony Rogers. All the other committee members have agreed to continue for another year – Clive listed them all to confirm this. There were no votes against this committee, they were all elected unanimously.
9. History of Ramsden – this is the next hall event to take place on 26th March, 2 – 5pm and 27th March 11 -5 pm. Steve Tuff gave a brief overview. It used to be run by Isabel who has had a

lifelong passion for the history of the village. She retired in 2017 and a small group of volunteers are now responsible. The exhibition is supported by Basildon Heritage and Wickford Community Archive. Printing facilities will be available or material can be emailed to people who are interested. Refreshments will be available. Entry is free of charge but donations will be welcome. Richard Wellborne said that more recent photographs from the village would be welcomed as contributions, for example if your house was demolished and rebuilt, before and after photos would be useful to keep the archive up to date for future generations.

10. Any Other Business – Isabel is retiring from producing the village magazine – something that she has done for 32 years. She asked if anyone would be prepared to take on the job of editor. Richard said that there has been a discussion on putting the magazine on-line, but agreed it would need an editor in any case. Ann Wellborne is also retiring after 10 years as social secretary, so we are looking for someone on the committee to take over this role. Tony Rogers presented Clive with a framed photograph and thanked him and thanked him for all his work as chairman. Richard then presented Isabel with a framed photograph and thanked her producing the magazine and for all the work she’s done for the village hall over the years. Abby Short gave a cheque for £150 to Derek which is a donation from the Fox and Hounds.

The meeting closed at 3.35pm and was followed by a cheese and wine – thanks to Ann Wellborne, Pauline Greenan and Annie Banks for arranging this.

Elected Officers and Members of the Committee

| | | |
|-------------------|----------------------|-----------------|
| Chairman | Jamie Ward | |
| Vice Chairman | Tony Rogers | |
| Secretary | Vacancy | |
| Treasurer | Derek Swan | |
| Booking Secretary | Audrey Pegrum M.B.E. | |
| Publicity Officer | Richard Wellborne | |
| Website | Barbara Stanton | |
| Public Members | Ann Wellborne | Pauline Greenan |
| | Anne Banks | Clive Jeffree |
| | Chris Sullivan | Luke Maguire |
| | Valerie Jones | Brian Smith |

Minutes written by Hilary Simpson

**RAMSDEN BELLHOUSE VILLAGE HALL
ACCOUNTS 1/12/21 to 30/11/22**

| OPENNING BALANCES | 1/12/2020 | 1/12/2021 |
|-------------------|-----------------|-----------------|
| CURRENT ACCOUNT | 1228.96 | 3277.71 |
| BUSINESS PREMIUM | 21009.70 | 11000.30 |
| CASH ACCOUNT | -68.84 | 798.29 |
| TOTAL | 22169.82 | 15076.30 |

| RECEIPTS | 21-22 | 20-21 | EXPENSES | 21-22 | 20-21 |
|-----------------|-----------------|-----------------|---------------------|-----------------|-----------------|
| Rental Income | 15154.98 | 9794.50 | Repairs/Maintenance | 15509.33 | 3396.53 |
| Events | 3221.30 | 10.00 | Cleaning | 8542.26 | 7522.33 |
| B.P. Interest | 5.29 | 1.69 | Consumables | 626.54 | 794.70 |
| Charity | | | Decoration | 179.00 | |
| Grant | 10000.00 | 1620.00 | Fees | 72.00 | 66.00 |
| Donated | 150.00 | 1005.00 | Electricity | 1445.79 | 1829.84 |
| Insurance | | 608.00 | Gas | 2485.39 | 3248.21 |
| Bowls insurance | | 38.86 | Rates | 419.84 | 214.31 |
| Refund | | 51.56 | Water Rates | 2090.22 | 1345.23 |
| | | | Insurance | 1282.30 | 1454.95 |
| | | | Equipment | 1467.02 | 109.50 |
| | | | Stationery | | 65.99 |
| | | | Post | 60.71 | 75.60 |
| | | | Internet | 60.00 | 59.94 |
| | | | Transfers | 30.00 | |
| | | | Bank Charge | | 40.00 |
| TOTAL | 28531.57 | 13129.61 | | 34270.40 | 20223.13 |

| CLOSING BALANCES | 30/11/2021 | 30/11/2022 |
|------------------|-----------------|----------------|
| CURRENT ACCOUNT | 3277.71 | 2687.14 |
| BUSINESS PREMIUM | 11000.30 | 5003.58 |
| CASH ACCOUNT | 798.29 | 1646.75 |
| TOTAL | 15076.30 | 9337.47 |

I have examined the accounts of the Ramsden Bellhouse Village Hall and, in my opinion, they give a true and accurate state of affairs at 30th November .

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Hon. Auditor.

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Hon. Treasurer.

Report delayed