

**REPORT OF THE INDEPENDENT EXAMINER
TO THE TRUSTEES OF WEST TOTTEN SQUIRRELS PRE-SCHOOL
LEARNING ALLIANCE (Charity No. 1025265)
FOR THE YEAR ENDED 31 AUGUST 2020**

The report on the accounts for the charity for the year ended 31 August 2020, which are set out on pages 1 to 2 in respect of an examination carried out under section 145 of the Charities Act 2011 ("the act")

Respective responsibilities of the Trustees and the examiners

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for the year under section 144(2) of the Charities Act 2011 (The 2011 act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act
- To follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the General directions given by the Charity Commission under Section 145 of the Act. That examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanation from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements
 - To keep accounting records in accordance with section 130 of the Act; and
 - To prepare financial statements which accord with the accounting records and to comply with the requirement of the Act, and the Regulations have not been met; or
2. To which, in my opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Georgina Webb

Georgina Webb MAAT ACCA
2 The Old Post Office
Main Street
Shroton
DT11 8QB

13th June 2021

WEST TOTTON SQUIRRELS PRE-SCHOOL

Trustees Annual Report

For the year ended 31st August 2020

Objectives and activities

The purpose of the charity is to enhance the development and education of children under statutory school age in a safe, secure and stimulating environment and to work within a framework which ensures equality for all children and families in the local community

The trustees confirm that they have referred to guidance contained in the Charity Commissions general guidance on Public benefit when reviewing the aims and objectives for the year at trustee meetings.

The charity believes that it offers support for the local community in creating an environment where young children can explore their surroundings in a nurturing and supportive role which benefits the local community and enhances the spirit of family life.

The focus of our activities remains the education and design of personal development plans and a programme of stimulating and creative play, that enables learning to take place in a fun and secure environment. This benefits pre-school children by developing their self-confidence and social skills alongside practical skills and life skills preparing them for school. We welcome all pre-school children in the local community regardless of personal background, faith, gender or personal circumstance and we believe this philosophy of openness to all enriches everyone through the integration and sharing of skills, aptitudes and experiences. We look upon pre-school as the first stepping stone to school and school life.

A great contribution is made by volunteers. We are grateful for the many hours volunteers have spent working with our staff. Without this valuable contribution of time and energy we would have not have been able to achieve so much in such difficult times with Covid-19

Achievements & Performance

The charity has continued to benefit the local community by supporting pre-school children and have seen the children in their care develop increased confidence and social skills which have equipped them for later life. The charity has also provided much need support to families of the children in their care and in particular to parents or carers of children suffering from learning disabilities and other developmental issues.

The pre-school always bears in mind any particular issues or difficulties which the children in their care may suffer and through a system of encouragement and support they have endeavoured to help the children reach their full potential which will carry through to their future lives.

It has been a busy year at West Totten squirrels and another group of children have left us to continue their learning journey at school. The staff have helped them on their way by planning lots of learning activities and experiences.

West Totton squirrels hopes to build on the achievement of the past year to develop new systems and activities, and to provide continued training for its staff and volunteers

Financial review

Our main source of funds is government funding from Hampshire County Council.

The trustees consider that the level of free reserves currently on hand is sufficient to cover at least 6 months of overheads and any increased costs or redundancies should the pre-school face closure. The trustees are pleased that the charity attained reserves of over £120,000

There were no restricted monies received in the year however several furlough claims were made during the summer to cover Covid restrictions imposed on the school

Structure, governance and management

The West Totton squirrels Pre-school is a charitable unincorporated body, charity number 1025265

The charity is governed by the 2011 Model constitution of Preschool learning Alliance. The pre-school is managed by a voluntary committee of parents who are appointed annually at the Annual General Meeting held in September

There is a child protection policy in place. Criminal Records Bureau checks are carried out prior to commencement of Employment or trusteeship. These checks are carried out again every two years in line with statutory requirements.

All trustees, with the exception of Niki Lace, give their time voluntarily and receive no remuneration or other benefits. Niki Lace is paid solely in her capacity as Manager of the Pre-school and in performance of these duties and not for her duties as a Trustee. No payments or expenses were paid to trustees during the year.

The appointment of new trustees is undertaken in accordance with adopted guidelines and procedures. This includes application, induction, probationary period and adoption

As an ongoing process trustees assess the level of risk in relation to governance, service, employment, health and safety, child protection, financial management and information management. The trustees keep under review the major business and operation risks that the charity faces and ensure that monitoring systems have been established so that the necessary steps can be taken to lessen the risks.

The accounts have been prepared on a receipts and payments basis

Future plans

The coming year will see a continued emphasis on structured activities to prepare the children for school life. The growing demand for funded places puts pressure on the pre-school coupled with current covid restrictions which has seen an introduction of bubbles and a reduction in the staff to child ratio

The Covid 19 pandemic continues to bring risk and uncertainties. the impact on next year has been smaller class sizes along with additional social distancing measures which will have an impact on the pre school finances

Reference and administration details

Full name West Totton Squirrels Pre-School Learning Alliance
Other names used West Totton Squirrels Pre-school
Address West Totton Community Centre
Hazel Farm Road
Totton
Hampshire
SO40 8WU

Registered Charity Number 1025265

Trustees	Michaela Taplin	Chair	(Resigned 28 September 2020)
	Jennifer Lay	Chair	(Appointed 28 September 2020)
	Katie Hollingsworth	Treasurer	(Resigned 28 September 2020)
	Rebecca Johnson	Treasurer	(Appointed 28 September 2020)
	Jessica Martin	Vice Chair	(Appointed 24 September 2019)
	Laura Peckham	Secretary	(Resigned 28 September 2020)
	Laura Peckham	Secretary	(Appointed 28 September 2020)
	Lucy Edmunds	Safeguarding	(Resigned 30 January 2020)
	Holly Harris	Safeguarding	(Appointed 28 September 2020)
	Louise Lace	Safeguarding	(Resigned 28 September 2020)
	Melanie Godden		(Resigned 30 January 2020)
	Lucy Edmunds		(Resigned 30 January 2020)
	Silvia Austin		(Resigned 3 December 2019)
	Kerrie Sleep		(Resigned 28 September 2020)
	Alice Lee		(Resigned 28 September 2020)
	Jennifer Lay		(Resigned 28 September 2020)
	Hayley Mcleod		(Resigned 3 December 2019)
	Claire Barrett		(Resigned 28 September 2020)
	Sophie Harrison		(Appointed 28 September 2019)
	Jodie Matthews		(Appointed 28 September 2020)
	Jenna Turner		(Appointed 28 September 2020)

Bankers Lloyds TSB, Totton, Southampton Branch

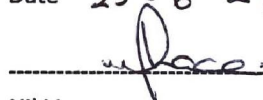
Independent Examiners Miss Georgina Webb
2 The Old Post Office , Main Street, Shroton DT11 8QB

Date 25-6-21



Rebecca Johnson
Treasurer

Date 25-6-21



Niki Lace
Manager & Trustee

WEST TOTTON SQUIRRELS PRESCHOOL
Income & Expenditure Account
For the year ending 31st August 2020

	Unrestricted Funds	2020 Restricted funds	Total Funds	2019 Total Funds
Income (Receipts)				
HCC Funding, Fees & Registration	231,512		231,512	221,152
Fundraising & Donations	4,033		4,033	6,308
Grants inc Furlough	7,361		7,361	550
Other Income (inc clothing)	4,332		4,332	1,781
Interest Receivable	564		564	400
	<u>247,802</u>		<u>247,802</u>	<u>230,191</u>
Expenditure (Payments)				
Wages	172,050		172,050	161,611
Rent	18,482		18,482	22,050
Insurance	1,874		1,874	1,755
Telephone	951		951	1,485
Accountancy	642		642	630
Training	914		914	260
Equipment	1,210		1,210	4,464
Administration & Stationery	257		257	147
Maintenance	544		544	746
New room & garden	-		-	-
Fundraising Costs	971		971	2,397
Bank Charges	102		102	151
Other (Inc snacks, petty cash and repaid fees)	3,097		3,097	2,025
	<u>201,094</u>	<u>-</u>	<u>201,094</u>	<u>197,721</u>
Net Receipts(Payments)	46,708	-	46,708	32,470
Transfer between Funds	-		-	-
Cash fund last year	144,454	150	144,604	112,134
Cash funds at year end	<u>191,312</u>		<u>191,312</u>	<u>144,604</u>

**Statement of assets & Liabilities
as at August 2020**

	Unrestricted Funds	2020 Restricted funds	Total Funds	2019 Total Funds
Cash Funds				
Bank Acc No 1	108,223		108,223	93,151
Bank Acc No 2	3,079		3,079	1,416
Deposit Acc	80,000		80,000	50,000
Petty Cash	10		10	37
Total Cash Funds	£ 191,312	£ -	£ 191,312	£ 144,604

Signed on behalf of the charity's trustees:

Rebecca Johnson

Rebecca Johnson
Treasurer

Date 25-6-21

Niki Lace

Niki Lace
Manager & Trustee

Date 25-6-21