

WEST TOTTON SQUIRRELS PRE-SCHOOL LEARNING ALLIANCE

England & Wales · Charity number 1025265

Details

Other names	SQUIRRELS PLAYGROUP (WEST TOTTON), SQUIRRELS PRE-SCHOOL
Status	Registered
Legal form	Other
Registered	1993-08-23
Register	View on the Charity Commission register

Contact

Address	West Totton Community Centre Hazel Farm Road Totton Southampton Hampshire SO40 8WU
Phone	02380862266
Email	Squirrelspschool@btconnect.com
Website	www.squirrelspschooltotton.co.uk

Activities

Objects: TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS

Activities: Day to day running of a pre-school, fundraising for equipment for the pre-school.

Classification

- **How:** Other Charitable Activities
- **What:** Education/training
- **Who:** Children/young People

Geography

- Hampshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£316,396	£253,959	-	-
2023-08-31	£270,519	£236,436	-	-
2022-08-31	£267,499	£223,569	-	-
2021-08-31	£248,418	£224,403	-	-
2020-08-31	£247,802	£201,094	-	-

Trustees

Name	Role	Appointed
Abby Taylor		2025-11-26
Alison Hobbs		2022-10-10
Amy Little		2025-11-26
April Marie Davies		2024-10-21
Charlotte Steel		2025-11-26
Chelsey Morgan		2024-10-21
Elinor Harvey		2025-11-26
Jennifer Suzanne Marsh		2024-11-25
Joanne Cross		2024-10-21
Kim Davis		2024-10-21
Lucy Thomas		2025-11-26

WEST TOTTON SQUIRRELS PRE-SCHOOL LEARNING ALLIANCE

England & Wales - Charity number 1025265

Accounts

Charity registration number: 1025265

West Totton Squirrels Pre-School Learning Alliance

Annual Report and Financial Statements

for the Year Ended 31 August 2024

West Totton Squirrels Pre-School Learning Alliance

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West Totton Squirrels Pre-School Learning Alliance

Reference and Administrative Details

Trustees	Alison Hobbs April Davies Chelsey Morgan Jennifer Lay Jenny Marsh Joanne Cross Kim Davis, Treasurer Michelle Earl
Charity Registration Number	1025265
Principal Office	West Totton Community Centre Hazel Farm Road Totton Southampton Hampshire SO40 8WU
Independent Examiner	R. A. Jones & Co Chartered Accountants 38 Rumbridge Street Totton Southampton Hampshire SO40 9DS

West Totton Squirrels Pre-School Learning Alliance

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 August 2024.

Objectives and activities

Objects and aims

The aims of the Pre-School are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- (a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;
- (c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Public benefit

Our main activity is to deliver care and education to children between the ages of 2 and 5 within the Early Years Foundation Stage and we are a fully inclusive setting. To do this we employ a manager and practitioners who provide activities to meet the needs and interests of the children attending the Pre-school. The Pre-school has a key person approach to ensure that the progress and well-being of all individual children is consistently monitored using the online learning journal Tapestry and feeds into future planning. The staff are well trained and this is updated throughout the year and are therefore able to successfully meet the needs of the children in their care.

The staff endeavour to provide a stimulating environment inside and outside and provide information to SFYC, schools and outside agencies as necessary.

The staff build positive relationships with parents and carers and they are welcomed into the Pre-school.

There are policies and procedures in place for all aspects of safeguarding, child protection, risk assessments and health and safety and the Pre-school ensures that all staff are familiar with these and are updated regularly

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

West Totton Squirrels Pre-School Learning Alliance

Trustees' Report (continued)

Achievements and performance

The charity has continued to benefit the local community by supporting preschool children and have seen the children in their care develop increased confidence and social skills which have equipped them for later life. The charity has also provided much needed support to families of the children in their care and in particular to parents and carers of children with learning difficulties and other developmental issues.

The pre-school always bears in mind any particular issues or difficulties which the children in their care may suffer and through a system of encouragement and support they have endeavoured to help the children reach their full potential which will carry through to their future lives.

The preschool welcomes all preschool children in the local community regardless of personal background, faith, gender or personal circumstances and we believe this philosophy of openness to all enriches everyone through the integration and sharing of skills, aptitudes and experiences.

It was a busy year at West Totton Squirrels preschool and another group of children have left to continue their learning journey at school. The staff have helped them on their way by planning lots of learning activities and experiences.

Squirrels hopes to build on the achievement of the past year to develop new systems and activities and to provide continued training for its staff and volunteers.

Financial review

The main source of funds continues to be government funding through Hampshire County Council supplemented by fees charged to parents and small amounts generated through fund raising.

The income received from the council and parents increased significantly during the year whilst expenditure, apart from increases in staff costs due largely to changes in the minimum wage, remained similar to that in the previous year. As a consequence the net income of the charity improved compared to the prior year.

The charity's finances continue to be sound with more than adequate reserves to meet current and foreseeable expenditure in the medium term.

Policy on reserves

The Pre-school considers that it should have minimum reserves of £100,000 to cover increased costs or redundancies with a further amount to cover between 6 and 12 months of running costs, replacement of equipment, exceptional items and emergencies. It considers that the accumulated funds set out in the financial statements are more than adequate to cover these amounts

West Totton Squirrels Pre-School Learning Alliance

Trustees' Report (continued)

Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Trustees:

- Aimee Louise Dibden (resigned 21 October 2024)
- Alison Hobbs
- April Davies (appointed 21 October 2024)
- Chelsey Morgan (appointed 21 October 2024)
- Jennifer Lay
- Jenny Marsh (appointed 25 November 2024)
- Joanne Cross (appointed 21 October 2024)
- Kim Davis, Treasurer (appointed 21 October 2024)
- Kristie Ullett (appointed 18 October 2023 and resigned 21 October 2024)
- Liz Clayton (resigned 20 December 2024)
- Michelle Earl
- Sara Jenkins (appointed 18 October 2023 and resigned 21 October 2024)
- Sarah Brown (resigned 18 October 2023)

Chairperson: Aimee Louise Dibden (resigned 21 October 2024)

Structure, governance and management

Nature of governing document

The Pre-School is governed by the Pre-School Learning Alliance Model Pre-School Constitution 2011 and is a body in membership of the Pre-School Learning Alliance.

Recruitment and appointment of trustees

The trustees are elected annually at the AGM by the members of the association as set out in the constitution.

Any member may stand for election as a trustee as may key staff members.

There is a child protection policy in place. Disclosure and barring service checks are carried out prior to commencement of employment or trusteeship

Arrangements for setting key management personnel remuneration

All trustees, with the exception of key staff, give their time voluntarily and receive no remuneration or other benefits. Key staff are remunerated solely for their duties as employees of the preschool for the performance of these duties and not for duties as trustees. No other payments or expenses were paid to trustees during the year.

Organisational structure

The Pre-School is an unincorporated association.

West Totton Squirrels Pre-School Learning Alliance

Trustees' Report (continued)

Major risks and management of those risks

As an ongoing process trustees assess the level of risk in relation to governance, service, employment, health and safety, child protection, financial management and information management.

The trustees keep under review the major business and operation risks that the charity faces and ensure that monitoring systems have been established so that the necessary steps can be taken to lessen the risks.

The annual report was approved by the trustees of the charity on 21 February 2025 and signed on its behalf by:



Kim Davis
Trustee

West Totton Squirrels Pre-School Learning Alliance

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the trustees of the charity on 21 February 2025 and signed on its behalf by:



Kim Davis
Trustee

West Totton Squirrels Pre-School Learning Alliance

Independent Examiner's Report to the trustees of West Totton Squirrels Pre-School Learning Alliance

I report to the trustees on my examination of the accounts of West Totton Squirrels Pre-School Learning Alliance for the year ended 31 August 2024.

Responsibilities and basis of report

As the charity trustees of West Totton Squirrels Pre-School Learning Alliance you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the West Totton Squirrels Pre-School Learning Alliance's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

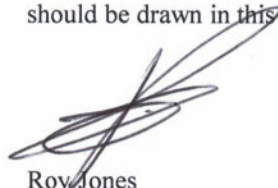
Independent examiner's statement

Since West Totton Squirrels Pre-School Learning Alliance's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of West Totton Squirrels Pre-School Learning Alliance as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Roy Jones
Chartered Accountants
Institute of Chartered Accountants in England and Wales

38 Rumbridge Street
Totton
Southampton
Hampshire
SO40 9DS

21 February 2025

West Totton Squirrels Pre-School Learning Alliance

Statement of Financial Activities for the Year Ended 31 August 2024

	Note	Unrestricted funds £	Total 2024 £
Income and Endowments from:			
Donations and legacies		80	80
Charitable activities		311,162	311,162
Other trading activities		854	854
Investment income	5	4,300	4,300
Total income		316,396	316,396
Expenditure on:			
Raising funds		829	829
Charitable activities		253,130	253,130
Total expenditure		253,959	253,959
Net income		62,437	62,437
Reconciliation of funds			
Total funds brought forward		295,765	295,765
Total funds carried forward	19	358,202	358,202
		Unrestricted funds £	2023 £
	Note		
Income and Endowments from:			
Donations and legacies		70	70
Charitable activities		267,390	267,390
Other trading activities		3,039	3,039
Investment income	5	20	20
Total income		270,519	270,519
Expenditure on:			
Raising funds		1,238	1,238
Charitable activities		235,198	235,198
Total expenditure		236,436	236,436
Net income		34,083	34,083
Reconciliation of funds			
Total funds brought forward		261,682	261,682
Total funds carried forward	19	295,765	295,765

All of the charity's activities derive from continuing operations during the above two periods.
The funds breakdown for 2023 is shown in note 19.

West Totton Squirrels Pre-School Learning Alliance

(Registration number: 1025265)
Balance Sheet as at 31 August 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible assets	14	347	521
Current assets			
Debtors	15	4,796	1,479
Cash at bank and in hand	16	<u>361,333</u>	<u>298,372</u>
		366,129	299,851
Creditors: Amounts falling due within one year	17	<u>(8,274)</u>	<u>(4,607)</u>
Net current assets		<u>357,855</u>	<u>295,244</u>
Net assets		<u>358,202</u>	<u>295,765</u>
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		<u>358,202</u>	<u>295,765</u>
Total funds	19	<u>358,202</u>	<u>295,765</u>

The financial statements on pages 8 to 17 were approved by the trustees, and authorised for issue on 21 February 2025 and signed on their behalf by:



Kim Davis
Trustee

West Totton Squirrels Pre-School Learning Alliance

Notes to the Financial Statements for the Year Ended 31 August 2024

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

West Totton Squirrels Pre-School Learning Alliance meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £200 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

West Totton Squirrels Pre-School Learning Alliance

Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Equipment	25% straight line basis

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

2 Income from donations and legacies

	Unrestricted funds General £	Total funds £
Donations and legacies;		
Donations from individuals	80	80
Total for 2024	80	80
Total for 2023	70	70

3 Income from charitable activities

	Unrestricted funds General £	Total funds £
Local authority grants	250,633	250,633
Fees received	54,693	54,693
Employers allowance and other income	5,836	5,836
Total for 2024	311,162	311,162
Total for 2023	267,390	267,390

West Totton Squirrels Pre-School Learning Alliance

Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)

4 Income from other trading activities

	Unrestricted funds General £	Total funds £
Events income;		
Other events income	854	854
Total for 2024	854	854
Total for 2023	3,039	3,039

5 Investment income

	Unrestricted funds General £	Total funds £
Interest receivable and similar income;		
Interest receivable on bank deposits	4,300	4,300
Total for 2024	4,300	4,300
Total for 2023	20	20

6 Expenditure on raising funds

a) Costs of trading activities

	Unrestricted funds General £	Total funds £
Costs of goods sold	829	829
Total for 2024	829	829
Total for 2023	1,238	1,238

West Totton Squirrels Pre-School Learning Alliance

Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)

7 Expenditure on charitable activities

	Unrestricted funds General £	Total funds £
Governance costs	253,130	253,130
Total for 2024	253,130	253,130
Total for 2023	235,198	235,198

8 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total funds £
Staff costs		
Wages and salaries	204,718	204,718
Social security costs	9,074	9,074
Pension costs	3,257	3,257
Other staff costs	1,416	1,416
Independent examiner fees		
Examination of the financial statements	1,200	1,200
Other fees paid to examiners	1,200	1,200
Depreciation, amortisation and other similar costs	174	174
Other governance costs	32,091	32,091
Total for 2024	253,130	253,130
Total for 2023	235,198	235,198

9 Net incoming/outgoing resources

Net incoming resources for the year include:

	2024 £	2023 £
Depreciation of fixed assets	174	174

West Totton Squirrels Pre-School Learning Alliance

Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)

10 Trustees remuneration and expenses

During the year the charity made the following transactions with trustees:

Liz Clayton

Liz Clayton received remuneration of £13,451 (2023: £12,795) during the year.

The remuneration was paid to the trustee in their capacity as a member of the school staff.

Alison Hobbs

Alison Hobbs received remuneration of £25,455 (2023: £23,212) during the year.

The remuneration was paid to the trustee in their capacity as a member of the school staff

The trustee was auto-enrolled into the school's pension scheme. The Pre-school's contribution was £764 (2023 - £696).

11 Staff costs

The aggregate payroll costs were as follows:

	2024 £	2023 £
Staff costs during the year were:		
Wages and salaries	204,718	190,299
Social security costs	9,074	7,926
Pension costs	3,257	3,402
Other staff costs	1,416	711
	<u>218,465</u>	<u>202,338</u>

The monthly average number of persons (including senior management / leadership team) employed by the charity during the year expressed as full time equivalents was as follows:

	2024 No	2023 No
Number of employees including trustees	<u>20</u>	<u>19</u>

8 (2023 - 10) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £3,257 (2023 - £3,402).

No employee received emoluments of more than £60,000 during the year

West Totton Squirrels Pre-School Learning Alliance

Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)

12 Independent examiner's remuneration

	2024 £	2023 £
Examination of the financial statements	1,200	1,200
Other fees to examiners		
All other services	1,200	1,200

13 Taxation

The charity is a registered charity and is therefore exempt from taxation.

14 Tangible fixed assets

	Furniture and equipment £	Total £
Cost		
At 1 September 2023	695	695
At 31 August 2024	695	695
Depreciation		
At 1 September 2023	174	174
Charge for the year	174	174
At 31 August 2024	348	348
Net book value		
At 31 August 2024	347	347
At 31 August 2023	521	521

15 Debtors

	2024 £	2023 £
Trade debtors	75	-
Prepayments	387	1,463
Accrued income	4,334	16
	4,796	1,479

West Totton Squirrels Pre-School Learning Alliance

Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)

16 Cash and cash equivalents

	2024	2023
	£	£
Cash at bank	261,333	298,372
Short-term deposits	100,000	-
	361,333	298,372

17 Creditors: amounts falling due within one year

	2024	2023
	£	£
Trade creditors	2,236	-
Other taxation and social security	877	2,143
Other creditors	-	1
Accruals	5,161	2,463
	8,274	4,607

18 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £3,257 (2023 - £3,402).

19 Funds

	Balance at 1 September 2023	Incoming resources	Resources expended	Balance at 31 August 2024
	£	£	£	£
Unrestricted funds				
General	295,765	316,396	(253,959)	358,202

	Balance at 1 September 2022	Incoming resources	Resources expended	Balance at 31 August 2023
	£	£	£	£
Unrestricted funds				
General	261,682	270,519	(236,436)	295,765

West Totton Squirrels Pre-School Learning Alliance

Notes to the Financial Statements for the Year Ended 31 August 2024 (continued)

20 Analysis of net assets between funds

	Unrestricted funds General £	Total funds at 31 August 2024 £
Tangible fixed assets	347	347
Current assets	366,129	366,129
Current liabilities	<u>(8,274)</u>	<u>(8,274)</u>
Total net assets	<u>358,202</u>	<u>358,202</u>
	Unrestricted funds General £	Total funds at 31 August 2023 £
Tangible fixed assets	521	521
Current assets	299,851	299,851
Current liabilities	<u>(4,607)</u>	<u>(4,607)</u>
Total net assets	<u>295,765</u>	<u>295,765</u>

21 Analysis of net funds

	At 1 September 2023 £	Net cash movement £	At 31 August 2024 £
Cash at bank and in hand	<u>298,372</u>	<u>62,961</u>	<u>361,333</u>
Net debt	<u>298,372</u>	<u>62,961</u>	<u>361,333</u>

WEST TOTTON SQUIRRELS PRE-SCHOOL LEARNING ALLIANCE

England & Wales - Charity number 1025265

Accounts

Charity registration number: 1025265

West Totton Squirrels Pre-School Learning Alliance

Annual Report and Financial Statements

for the Year Ended 31 August 2023

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West Totton Squirrels Pre-School Learning Alliance

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Objectives and activities

Objects and aims

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- (a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
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West Totton Squirrels Pre-School Learning Alliance

Trustees' Report (continued)

Achievements and performance

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It was a busy year at West Totton Squirrels preschool and another group of children have left to continue their learning journey at school. The staff have helped them on their way by planning lots of learning activities and experiences.

Squirrels hopes to build on the achievement of the past year to develop new systems and activities and to provide continued training for its staff and volunteers

Financial review

The main source of funds is government funding from Hampshire County Council supplemented by fees charged to parents and a small amount generated from fund raising activities.

The overall income for the year was broadly the same as for the prior year but a significant increase in staff costs reduced the net income of the Pre-School compared to the prior year. Nevertheless the charity's finances continue to be sound with more than adequate reserves to meet current and foreseeable expenditure in the medium term

Policy on reserves

The Pre-school considers that it should have minimum reserves of £100,000 to cover increased costs or redundancies with a further amount to cover between 6 and 12 months of running costs, replacement of equipment, exceptional items and emergencies. It considers that the accumulated funds set out in the financial statements are more than adequate to cover these amounts

West Totton Squirrels Pre-School Learning Alliance

Trustees' Report (continued)

Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	Aimee Louise Dibden (appointed 10 October 2022 and Resigned 21 October 2024)
	Alison Hobbs (appointed 10 October 2022)
	April Davies (appointed 21 October 2024)
	Chelsey Morgan (appointed 21 October 2024)
	Holly Harris (Resigned 10 October 2022)
	Jennifer Lay (appointed 10 October 2022)
	Jenny Marsh (appointed 25 November 2024)
	Jessica Martin (Resigned 10 October 2022)
	Joanne Cross (appointed 21 October 2024)
	Katie Wilkinson (Resigned 10 October 2022)
	Kerry Eggleton (appointed 14 November 2022 and Resigned 18 April 2023)
	Kim Davies, Treasurer (appointed 21 October 2024)
	Kristie Ullett (appointed 18 October 2023 and Resigned 21 October 2024)
	Liz Clayton (appointed 10 October 2022 and Resigned 20 December 2024)
	Michelle Earl (appointed 10 October 2022)
	Niki Lace, Manager (resigned 10 October 2022)
	Rebecca Johnson (Resigned 10 October 2022)
	Sara Jenkins (appointed 18 October 2023 and Resigned 21 October 2024)
	Sarah Brown (appointed 14 November 2022 and Resigned 18 October 2023)
	Tara Baker (Resigned 10 October 2022)
Chairperson:	Aimee Louise Dibden (appointed 10 October 2022 and Resigned 21 October 2024)
	Katie Wilkinson (Resigned 10 October 2022)

Structure, governance and management

Nature of governing document

The Pre-School is governed by the Pre-School Learning Alliance Model Pre-School Constitution 2011 and is a body in membership of the Pre-School Learning Alliance.

West Totton Squirrels Pre-School Learning Alliance

Trustees' Report (continued)

Recruitment and appointment of trustees

The trustees are elected annually at the AGM by the members of the association as set out in the constitution.

Any member may stand for election as a trustee as may key staff members.

There is a child protection policy in place. Disclosure and barring service checks are carried out prior to commencement of employment or trusteeship

Arrangements for setting key management personnel remuneration

All trustees, with the exception of key staff, give their time voluntarily and receive no remuneration or other benefits. Key staff are remunerated solely for their duties as employees of the preschool for the performance of these duties and not for duties as trustees. No other payments or expenses were paid to trustees during the year.

Organisational structure

The Pre-School is an unincorporated association.

Major risks and management of those risks

As an ongoing process trustees assess the level of risk in relation to governance, service, employment, health and safety, child protection, financial management and information management.

The trustees keep under review the major business and operation risks that the charity faces and ensure that monitoring systems have been established so that the necessary steps can be taken to lessen the risks.

The annual report was approved by the trustees of the charity on 21 February 2025 and signed on its behalf by:



Kim Davies
Trustee

West Totton Squirrels Pre-School Learning Alliance

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the trustees of the charity on 21 February 2025 and signed on its behalf by:



Kim Davies
Trustee

West Totton Squirrels Pre-School Learning Alliance

Independent Examiner's Report to the trustees of West Totton Squirrels Pre-School Learning Alliance

I report to the trustees on my examination of the accounts of West Totton Squirrels Pre-School Learning Alliance for the year ended 31 August 2023.

Responsibilities and basis of report

As the charity trustees of West Totton Squirrels Pre-School Learning Alliance you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the West Totton Squirrels Pre-School Learning Alliance's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement - matter of concern identified

Since West Totton Squirrels Pre-School Learning Alliance's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. It should be noted that as set out in the accounting policy notes the comparatives have been recomputed from available information and reasoned estimates.

I confirm that no other matters have come to my attention in connection with the examination giving me reasonable cause to believe that in any material respect:

1. accounting records were not kept in respect of West Totton Squirrels Pre-School Learning Alliance as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.



Roy Jones
Chartered Accountants
Institute of Chartered Accountants in England and Wales

38 Rumbridge Street
Totton
Southampton
Hampshire
SO40 9DS

21 February 2025

West Totton Squirrels Pre-School Learning Alliance

Statement of Financial Activities for the Year Ended 31 August 2023

	Note	Unrestricted funds £	Total 2023 £
Income and Endowments from:			
Donations and legacies		70	70
Charitable activities		267,390	267,390
Other trading activities		3,039	3,039
Investment income	5	20	20
Total income		270,519	270,519
Expenditure on:			
Raising funds		1,238	1,238
Charitable activities		235,198	235,198
Total expenditure		236,436	236,436
Net income		34,083	34,083
Reconciliation of funds			
Total funds brought forward		261,682	261,682
Total funds carried forward	19	295,765	295,765
		Unrestricted funds £	2022 £
	Note		
Income and Endowments from:			
Charitable activities		266,247	266,247
Other trading activities		2,890	2,890
Investment income	5	96	96
Total income		269,233	269,233
Expenditure on:			
Raising funds		1,458	1,458
Charitable activities		223,749	223,749
Total expenditure		225,207	225,207
Net income		44,026	44,026
Reconciliation of funds			
Total funds brought forward		217,656	217,656
Total funds carried forward	19	261,682	261,682

All of the charity's activities derive from continuing operations during the above two periods.
The funds breakdown for 2022 is shown in note 19.

West Totton Squirrels Pre-School Learning Alliance

(Registration number: 1025265)
Balance Sheet as at 31 August 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	14	521	695
Current assets			
Debtors	15	1,479	343
Cash at bank and in hand	16	<u>298,372</u>	<u>262,338</u>
		299,851	262,681
Creditors: Amounts falling due within one year	17	<u>(4,607)</u>	<u>(1,694)</u>
Net current assets		<u>295,244</u>	<u>260,987</u>
Net assets		<u>295,765</u>	<u>261,682</u>
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		<u>295,765</u>	<u>261,682</u>
Total funds	19	<u>295,765</u>	<u>261,682</u>

The financial statements on pages 8 to 17 were approved by the trustees, and authorised for issue on 21 February 2025 and signed on their behalf by:



Kim Davies
Trustee

West Totton Squirrels Pre-School Learning Alliance

Notes to the Financial Statements for the Year Ended 31 August 2023

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

West Totton Squirrels Pre-School Learning Alliance meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Reclassification of comparative amounts

The original financial statements for the year ended 31 August 2022 were incorrectly compiled under the Receipts and Payments regime. They have been recompiled in their entirety using the information available and reasonable estimates where necessary.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

West Totton Squirrels Pre-School Learning Alliance

Notes to the Financial Statements for the Year Ended 31 August 2023 (continued)

Tangible fixed assets

Individual fixed assets costing £200 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Equipment	25% straight line basis

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

2 Income from donations and legacies

	Unrestricted funds General £	Total funds £
Donations and legacies;		
Donations from individuals	70	70
Total for 2023	70	70

3 Income from charitable activities

	Unrestricted funds General £	Total funds £
Local authority grants	213,770	213,770
Fees received	48,305	48,305
Employers allowance	5,315	5,315
Total for 2023	267,390	267,390
Total for 2022	266,246	266,246

West Totton Squirrels Pre-School Learning Alliance

Notes to the Financial Statements for the Year Ended 31 August 2023 (continued)

4 Income from other trading activities

	Unrestricted funds General £	Total funds £
Events income;		
Other events income	3,039	3,039
Total for 2023	3,039	3,039
Total for 2022	2,890	2,890

5 Investment income

	Unrestricted funds General £	Total funds £
Interest receivable and similar income;		
Interest receivable on bank deposits	20	20
Total for 2023	20	20
Total for 2022	96	96

6 Expenditure on raising funds

a) Costs of trading activities

		Unrestricted funds General £	Total funds £
Costs of goods sold	Note	1,238	1,238
Total for 2023		1,238	1,238
Total for 2022		1,458	1,458

West Totton Squirrels Pre-School Learning Alliance

Notes to the Financial Statements for the Year Ended 31 August 2023 (continued)

7 Expenditure on charitable activities

	Unrestricted funds General £	Total funds £
Governance costs	235,198	235,198
Total for 2023	235,198	235,198
Total for 2022	223,749	223,749

8 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total funds £
Staff costs		
Wages and salaries	190,299	190,299
Social security costs	7,926	7,926
Pension costs	3,402	3,402
Other staff costs	711	711
Independent examiner fees		
Examination of the financial statements	1,200	1,200
Other fees paid to examiners	1,200	1,200
Depreciation, amortisation and other similar costs	174	174
Other governance costs	30,286	30,286
Total for 2023	235,198	235,198
Total for 2022	223,749	223,749

9 Net incoming/outgoing resources

Net incoming resources for the year include:

	2023
	£
Depreciation of fixed assets	174

West Totton Squirrels Pre-School Learning Alliance

Notes to the Financial Statements for the Year Ended 31 August 2023 (continued)

10 Trustees remuneration and expenses

During the year the charity made the following transactions with trustees:

Niki Lace

Niki Lace received remuneration of £281 (2022: £16,583) during the year.

The remuneration was paid to the trustee in their capacity as a member of the school staff.

The trustee was auto-enrolled into the school's pension scheme. The Pre-schools contributions were £8.

Liz Clayton

Liz Clayton received remuneration of £12,795 (2022: £Nil) during the year.

The remuneration was paid to the trustee in their capacity as a member of the school staff.

Alison Hobbs

Alison Hobbs received remuneration of £23,212 (2022: £Nil) during the year.

The remuneration was paid to the trustee in their capacity as a member of the school staff

The trustee was auto-enrolled into the school's pension scheme. The Pre-schools contributions were £696

11 Staff costs

The aggregate payroll costs were as follows:

	2023 £	2022 £
Staff costs during the year were:		
Wages and salaries	190,299	184,339
Social security costs	7,926	6,894
Pension costs	3,402	3,976
Other staff costs	711	501
	<u>202,338</u>	<u>195,710</u>

The monthly average number of persons (including senior management / leadership team) employed by the charity during the year expressed as full time equivalents was as follows:

	2023 No	2022 No
Number of employees including trustees	<u>19</u>	<u>19</u>

10 (2022 - 11) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £3,402 (2022 - £3,976).

No employee received emoluments of more than £60,000 during the year

West Totton Squirrels Pre-School Learning Alliance

Notes to the Financial Statements for the Year Ended 31 August 2023 (continued)

12 Independent examiner's remuneration

	2023
	£
Examination of the financial statements	1,200
Other fees to examiners	
All other services	1,200

13 Taxation

The charity is a registered charity and is therefore exempt from taxation.

14 Tangible fixed assets

	Furniture and equipment	Total
	£	£
Cost		
At 1 September 2022	695	695
At 31 August 2023	695	695
Depreciation		
Charge for the year	174	174
At 31 August 2023	174	174
Net book value		
At 31 August 2023	521	521
At 31 August 2022	695	695

15 Debtors

	2023	2022
	£	£
Prepayments	1,463	313
Accrued income	16	30
	1,479	343

16 Cash and cash equivalents

	2023	2022
	£	£
Cash at bank	298,372	112,338
Short-term deposits	-	150,000
	298,372	262,338

West Totton Squirrels Pre-School Learning Alliance

Notes to the Financial Statements for the Year Ended 31 August 2023 (continued)

17 Creditors: amounts falling due within one year

	2023 £	2022 £
Trade creditors	-	190
Other taxation and social security	2,143	1,186
Other creditors	1	(1)
Accruals	2,463	319
	4,607	1,694

18 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £3,402 (2022 - £3,976).

19 Funds

	Balance at 1 September 2022 £	Incoming resources £	Resources expended £	Balance at 31 August 2023 £
Unrestricted funds				
General	261,682	270,519	(236,436)	295,765

	Balance at 1 September 2021 £	Incoming resources £	Resources expended £	Balance at 31 August 2022 £
Unrestricted funds				
General	217,656	269,233	(225,207)	261,682

20 Analysis of net assets between funds

	Unrestricted funds General £	Total funds at 31 August 2023 £
Tangible fixed assets	521	521
Current assets	299,851	299,851
Current liabilities	(4,607)	(4,607)
Total net assets	295,765	295,765

West Totton Squirrels Pre-School Learning Alliance

Notes to the Financial Statements for the Year Ended 31 August 2023 (continued)

	Unrestricted funds General £	Total funds at 31 August 2022 £
Tangible fixed assets	695	695
Current assets	262,681	262,681
Current liabilities	<u>(1,694)</u>	<u>(1,694)</u>
Total net assets	<u>261,682</u>	<u>261,682</u>

21 Analysis of net funds

	At 1 September 2022 £	Net cash movement £	At 31 August 2023 £
Cash at bank and in hand	<u>262,338</u>	<u>36,034</u>	<u>298,372</u>
Net debt	<u>262,338</u>	<u>36,034</u>	<u>298,372</u>

WEST TOTTON SQUIRRELS PRE-SCHOOL LEARNING ALLIANCE

England & Wales - Charity number 1025265

Accounts

Aug 2021 End of Year Report

	Unrestricted	Aug-21 Restricted	Total funds	Aug-21 Total funds
Income				
HCC, Funding, Fees & Registrations	259,367		259,367	240,402
Fundraising & Donations	2,531		2,531	3
Grants (Food Vouchers)	2,005	1,005	3,010	2,654
Other Income (inc. Clothing, Admin Fees, Other)	3,504		3,504	4,514
Interest Receivable	91		91	845
TOTAL	267,499	1,005	268,504	248,418
Expenditure				
Wages, Pensions, HMRC, SSP Grant	192,259		192,259	187,428
Rent	21,295		21,295	24,787
Insurance/Subscriptions/Renewals	545		545	1,703
Telephone	835		835	1,123
Accountancy	-		-	-
Training	671		671	905
Equipment	580		580	1,100
Admin & Stationery	129		129	335
Maintenance	943		943	761
New Room & Garden			-	-
Fundraising Costs	2,558		2,558	1,198
Bank Charges	103		103	130
Other (inc - art & c, snacks, other, clothing, repaid fees & Petty Cash Exp.) + Food Voucher Grant	3,651	1,005	4,656	4,933
TOTAL	223,569	1,005	224,574	224,403
Net receipts/(payments)	43,931	-	43,931	24,015
Transfer between funds	-		-	-
Cash fund last year	218,408		218,408	191,312
Cash funds at the year end	262,339	-	262,339	191,312
 Represented by:				
Bank Account No 1		106,195		152,238
Bank Account No 2		6,143		6,170
Deposit Account		150,000		60,000
Petty Cash				
TOTAL		262,338		218,408

WEST TOTTON SQUIRRELS PRE-SCHOOL LEARNING ALLIANCE

England & Wales - Charity number 1025265

Accounts

**REPORT OF THE INDEPENDENT EXAMINER
TO THE TRUSTEES OF WEST TOTTEN SQUIRRELS PRE-SCHOOL
LEARNING ALLIANCE (Charity No. 1025265)
FOR THE YEAR ENDED 31 AUGUST 2021**

The report on the accounts for the charity for the year ended 31 August 2021, which are set out on pages 1 to 2 in respect of an examination carried out under section 145 of the Charities Act 2011 ("the act")

Respective responsibilities of the Trustees and the examiners

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for the year under section 144(2) of the Charities Act 2011 (The 2011 act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act
- To follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the General directions given by the Charity Commission under Section 145 of the Act. That examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanation from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements
 - To keep accounting records in accordance with section 130 of the Act; and
 - To prepare financial statements which accord with the accounting records and to comply with the requirement of the Act, and the Regulations have not been met; or
2. To which, in my opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Georgina Webb MAAT ACCA
2 The Old Post Office
Main Street
Shroton
DT11 8QB

23rd June 2022

WEST TOTTON SQUIRRELS PRE-SCHOOL

Trustees Annual Report

For the year ended 31st August 2021

Objectives and activities

The purpose of the charity is to enhance the development and education of children under statutory school age in a safe, secure and stimulating environment and to work within a framework which ensures equality for all children and families in the local community

The trustees confirm that they have referred to guidance contained in the Charity Commissions general guidance on Public benefit when reviewing the aims and objectives for the year at trustee meetings.

The charity believes that it offers support for the local community in creating an environment where young children can explore their surroundings in a nurturing and supportive role which benefits the local community and enhances the spirit of family life.

The focus of our activities remains the education and design of personal development plans and a programme of stimulating and creative play, that enables learning to take place in a fun and secure environment. This benefits pre-school children by developing their self-confidence and social skills alongside practical skills and life skills preparing them for school. We welcome all pre-school children in the local community regardless of personal background, faith, gender or personal circumstance and we believe this philosophy of openness to all enriches everyone through the integration and sharing of skills, aptitudes and experiences. We look upon pre-school as the first stepping stone to school and school life.

A great contribution is made by volunteers. We are grateful for the many hours volunteers have spent working with our staff. Without this valuable contribution of time and energy we would have not have been able to achieve so much in such difficult times with Covid-19

Achievements & Performance

The charity has continued to benefit the local community by supporting pre-school children and have seen the children in their care develop increased confidence and social skills which have equipped them for later life. The charity has also provided much need support to families of the children in their care and in particular to parents or carers of children suffering from learning disabilities and other developmental issues.

The pre-school always bears in mind any particular issues or difficulties which the children in their care may suffer and through a system of encouragement and support they have endeavoured to help the children reach their full potential which will carry through to their future lives.

It has been a busy year at West Totten squirrels and another group of children have left us to continue their learning journey at school. The staff have helped them on their way by planning lots of learning activities and experiences.

West Totton squirrels hopes to build on the achievement of the past year to develop new systems and activities, and to provide continued training for its staff and volunteers

Financial review

Our main source of funds is government funding from Hampshire County Council.

The trustees consider that the level of free reserves currently on hand is sufficient to cover at least 6 months of overheads and any increased costs or redundancies should the pre-school face closure. The trustees are pleased that the charity attained reserves of over £120,000

Restricted monies were received during the year for school lunch vouchers (£2,352) £105 was carried over to the new school year.

Structure, governance and management

The West Totton squirrels Pre-school is a charitable unincorporated body, charity number 1025265

The charity is governed by the 2011 Model constitution of Preschool learning Alliance. The pre-school is managed by a voluntary committee of parents who are appointed annually at the Annual General Meeting held in September

There is a child protection policy in place. Criminal Records Bureau checks are carried out prior to commencement of Employment or trusteeship. These checks are carried out again every two years in line with statutory requirements.

All trustees, with the exception of Angela Clayton, give their time voluntarily and receive no remuneration or other benefits. Angela Clayton is paid solely in her capacity as Manager of the Pre-school and in performance of these duties and not for her duties as a Trustee. No payments or expenses were paid to trustees during the year.

The appointment of new trustees is undertaken in accordance with adopted guidelines and procedures. This includes application, induction, probationary period and adoption

As an ongoing process trustees assess the level of risk in relation to governance, service, employment, health and safety, child protection, financial management and information management. The trustees keep under review the major business and operation risks that the charity faces and ensure that monitoring systems have been established so that the necessary steps can be taken to lessen the risks.

The accounts have been prepared on a receipts and payments basis

Future plans

The coming year will see a continued emphasis on structured activities to prepare the children for school life. The growing demand for funded places puts pressure on the pre-school coupled with living with Covid 19, the school continues to have some Covid practices in place to protect the children and staff

Reference and administration details

Full name West Totton Squirrels Pre-School Learning Alliance
Other names used West Totton Squirrels Pre-school
Address West Totton Community Centre
Hazel Farm Road
Totton
Hampshire
SO40 8WU

Registered Charity Number 1025265

Trustees	Jennifer Lay	Chair	(Resigned 28 October 2021)
	Katie Wilkinson	Chair	(Appointed 28 September 2021)
	Niki Lace	Manager	(Resigned 28 September 2021)
	Angela Clayton	Manager	(Appointed 4 May 2022)
	Rebecca Johnson	Treasurer	(Appointed 28 September 2020)
	Jessica Martin	Vice Chair	(Appointed 24 September 2019)
	Holly Harris	Safeguarding	(Appointed 28 September 2020)
	Sophie Harrison		(Resigned 10 May 2021)
	Jodie Matthews		(Appointed 28 September 2020)
	Jenna Turner		(Resigned 28 September 2021)
	Tara Baker		(Appointed 28 September 2021)

Bankers Lloyds TSB, Totton, Southampton Branch

Independent Examiners Miss Georgina Webb
2 The Old Post Office , Main Street, Shroton DT11 8QB

Date

Date

Rebecca Johnson
Treasurer

Julie Merrick
on behalf of the manager

WEST TOTTON SQUIRRELS PRE-SCHOOL LEARNING ALLIANCE

England & Wales - Charity number 1025265

Accounts

**REPORT OF THE INDEPENDENT EXAMINER
TO THE TRUSTEES OF WEST TOTTEN SQUIRRELS PRE-SCHOOL
LEARNING ALLIANCE (Charity No. 1025265)
FOR THE YEAR ENDED 31 AUGUST 2020**

The report on the accounts for the charity for the year ended 31 August 2020, which are set out on pages 1 to 2 in respect of an examination carried out under section 145 of the Charities Act 2011 ("the act")

Respective responsibilities of the Trustees and the examiners

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for the year under section 144(2) of the Charities Act 2011 (The 2011 act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act
- To follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the General directions given by the Charity Commission under Section 145 of the Act. That examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanation from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements
 - To keep accounting records in accordance with section 130 of the Act; and
 - To prepare financial statements which accord with the accounting records and to comply with the requirement of the Act, and the Regulations have not been met; or
2. To which, in my opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Georgina Webb

Georgina Webb MAAT ACCA
2 The Old Post Office
Main Street
Shroton
DT11 8QB

13th June 2021

WEST TOTTON SQUIRRELS PRE-SCHOOL

Trustees Annual Report For the year ended 31st August 2020

Objectives and activities

The purpose of the charity is to enhance the development and education of children under statutory school age in a safe, secure and stimulating environment and to work within a framework which ensures equality for all children and families in the local community

The trustees confirm that they have referred to guidance contained in the Charity Commissions general guidance on Public benefit when reviewing the aims and objectives for the year at trustee meetings.

The charity believes that it offers support for the local community in creating an environment where young children can explore their surroundings in a nurturing and supportive role which benefits the local community and enhances the spirit of family life.

The focus of our activities remains the education and design of personal development plans and a programme of stimulating and creative play, that enables learning to take place in a fun and secure environment. This benefits pre-school children by developing their self-confidence and social skills alongside practical skills and life skills preparing them for school. We welcome all pre-school children in the local community regardless of personal background, faith, gender or personal circumstance and we believe this philosophy of openness to all enriches everyone through the integration and sharing of skills, aptitudes and experiences. We look upon pre-school as the first stepping stone to school and school life.

A great contribution is made by volunteers. We are grateful for the many hours volunteers have spent working with our staff. Without this valuable contribution of time and energy we would have not have been able to achieve so much in such difficult times with Covid-19

Achievements & Performance

The charity has continued to benefit the local community by supporting pre-school children and have seen the children in their care develop increased confidence and social skills which have equipped them for later life. The charity has also provided much need support to families of the children in their care and in particular to parents or carers of children suffering from learning disabilities and other developmental issues.

The pre-school always bears in mind any particular issues or difficulties which the children in their care may suffer and through a system of encouragement and support they have endeavoured to help the children reach their full potential which will carry through to their future lives.

It has been a busy year at West Totten squirrels and another group of children have left us to continue their learning journey at school. The staff have helped them on their way by planning lots of learning activities and experiences.

West Totton squirrels hopes to build on the achievement of the past year to develop new systems and activities, and to provide continued training for its staff and volunteers

Financial review

Our main source of funds is government funding from Hampshire County Council.

The trustees consider that the level of free reserves currently on hand is sufficient to cover at least 6 months of overheads and any increased costs or redundancies should the pre-school face closure. The trustees are pleased that the charity attained reserves of over £120,000

There were no restricted monies received in the year however several furlough claims were made during the summer to cover Covid restrictions imposed on the school

Structure, governance and management

The West Totton squirrels Pre-school is a charitable unincorporated body, charity number 1025265

The charity is governed by the 2011 Model constitution of Preschool learning Alliance. The pre-school is managed by a voluntary committee of parents who are appointed annually at the Annual General Meeting held in September

There is a child protection policy in place. Criminal Records Bureau checks are carried out prior to commencement of Employment or trusteeship. These checks are carried out again every two years in line with statutory requirements.

All trustees, with the exception of Niki Lace, give their time voluntarily and receive no remuneration or other benefits. Niki Lace is paid solely in her capacity as Manager of the Pre-school and in performance of these duties and not for her duties as a Trustee. No payments or expenses were paid to trustees during the year.

The appointment of new trustees is undertaken in accordance with adopted guidelines and procedures. This includes application, induction, probationary period and adoption

As an ongoing process trustees assess the level of risk in relation to governance, service, employment, health and safety, child protection, financial management and information management. The trustees keep under review the major business and operation risks that the charity faces and ensure that monitoring systems have been established so that the necessary steps can be taken to lessen the risks.

The accounts have been prepared on a receipts and payments basis

Future plans

The coming year will see a continued emphasis on structured activities to prepare the children for school life. The growing demand for funded places puts pressure on the pre-school coupled with current covid restrictions which has seen an introduction of bubbles and a reduction in the staff to child ratio

The Covid 19 pandemic continues to bring risk and uncertainties. the impact on next year has been smaller class sizes along with additional social distancing measures which will have an impact on the pre school finances

Reference and administration details

Full name West Totton Squirrels Pre-School Learning Alliance
Other names used West Totton Squirrels Pre-school
Address West Totton Community Centre
Hazel Farm Road
Totton
Hampshire
SO40 8WU

Registered Charity Number 1025265

Trustees	Michaela Taplin	Chair	(Resigned 28 September 2020)
	Jennifer Lay	Chair	(Appointed 28 September 2020)
	Katie Hollingsworth	Treasurer	(Resigned 28 September 2020)
	Rebecca Johnson	Treasurer	(Appointed 28 September 2020)
	Jessica Martin	Vice Chair	(Appointed 24 September 2019)
	Laura Peckham	Secretary	(Resigned 28 September 2020)
	Laura Peckham	Secretary	(Appointed 28 September 2020)
	Lucy Edmunds	Safeguarding	(Resigned 30 January 2020)
	Holly Harris	Safeguarding	(Appointed 28 September 2020)
	Louise Lace	Safeguarding	(Resigned 28 September 2020)
	Melanie Godden		(Resigned 30 January 2020)
	Lucy Edmunds		(Resigned 30 January 2020)
	Silvia Austin		(Resigned 3 December 2019)
	Kerrie Sleep		(Resigned 28 September 2020)
	Alice Lee		(Resigned 28 September 2020)
	Jennifer Lay		(Resigned 28 September 2020)
	Hayley Mcleod		(Resigned 3 December 2019)
	Claire Barrett		(Resigned 28 September 2020)
	Sophie Harrison		(Appointed 28 September 2019)
	Jodie Matthews		(Appointed 28 September 2020)
	Jenna Turner		(Appointed 28 September 2020)

Bankers Lloyds TSB, Totton, Southampton Branch

Independent Examiners Miss Georgina Webb
2 The Old Post Office , Main Street, Shroton DT11 8QB

Date 25-6-21



Rebecca Johnson
Treasurer

Date 25-6-21



Niki Lace
Manager & Trustee

WEST TOTTON SQUIRRELS PRESCHOOL
Income & Expenditure Account
For the year ending 31st August 2020

	Unrestricted Funds	2020 Restricted funds	Total Funds	2019 Total Funds
Income (Receipts)				
HCC Funding, Fees & Registration	231,512		231,512	221,152
Fundraising & Donations	4,033		4,033	6,308
Grants inc Furlough	7,361		7,361	550
Other Income (inc clothing)	4,332		4,332	1,781
Interest Receivable	564		564	400
	<u>247,802</u>		<u>247,802</u>	<u>230,191</u>
Expenditure (Payments)				
Wages	172,050		172,050	161,611
Rent	18,482		18,482	22,050
Insurance	1,874		1,874	1,755
Telephone	951		951	1,485
Accountancy	642		642	630
Training	914		914	260
Equipment	1,210		1,210	4,464
Administration & Stationery	257		257	147
Maintenance	544		544	746
New room & garden	-		-	-
Fundraising Costs	971		971	2,397
Bank Charges	102		102	151
Other (inc snacks, petty cash and repaid fees)	3,097		3,097	2,025
	<u>201,094</u>	-	<u>201,094</u>	<u>197,721</u>
Net Receipts(Payments)	46,708	-	46,708	32,470
Transfer between Funds	-		-	-
Cash fund last year	144,454	150	144,604	112,134
Cash funds at year end	<u>191,312</u>		<u>191,312</u>	<u>144,604</u>

**Statement of assets & Liabilities
as at August 2020**

	Unrestricted Funds	2020 Restricted funds	Total Funds	2019 Total Funds
Cash Funds				
Bank Acc No 1	108,223		108,223	93,151
Bank Acc No 2	3,079		3,079	1,416
Deposit Acc	80,000		80,000	50,000
Petty Cash	10		10	37
Total Cash Funds	£ 191,312	£ -	£ 191,312	£ 144,604

Signed on behalf of the charity's trustees:

Rebecca Johnson

Rebecca Johnson
Treasurer

Date 25-6-21

Niki Lace

Niki Lace
Manager & Trustee

Date 25-6-21