

**COMPANY REGISTRATION NUMBER: 2781672**

**CHARITY REGISTRATION NUMBER: 1024932**

**CORNERSTONE COMMUNITY CENTRE (HOVE)**

**Company Limited by Guarantee**

**UNAUDITED FINANCIAL STATEMENTS**

**30 SEPTEMBER 2023**

**DRAFT ACCOUNTS**

# **CORNERSTONE COMMUNITY CENTRE (HOVE)**

## **COMPANY LIMITED BY GUARANTEE**

### **FINANCIAL STATEMENTS**

**YEAR ENDED 30 SEPTEMBER 2023**

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# **CORNERSTONE COMMUNITY CENTRE (HOVE)**

## **COMPANY LIMITED BY GUARANTEE**

### **TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT)**

**YEAR ENDED 30 SEPTEMBER 2023**

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The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 30 September 2023.

#### **Reference and administrative details**

**Registered charity name** Cornerstone Community Centre (Hove)

**Charity registration number** 1024932

**Company registration number** 2781672

**Principal office and registered office** Church Road  
Hove  
BN3 2FL

#### **The trustees**

Miss L Godfrey  
Dr R M P Sayer  
Ms A Ollerenshaw  
Mr O D Sykes (Resigned 16 May 2023)  
Mr F Parkinson (Resigned 16 May 2023)  
Ms J Robinson  
The Revd E Collins  
Mr S Davidson  
Mr S Lovett  
Ms K Prior  
Mr J Barrett

The Board, as members of the company, may derive no benefit, income or capital interest from the company's affairs other than the reimbursement of out-of-pocket expenses. In the event of the company being wound up, each member, who is a member at that time, has undertaken to contribute £1.

# **CORNERSTONE COMMUNITY CENTRE (HOVE)**

## **COMPANY LIMITED BY GUARANTEE**

### **TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT)**

*(continued)*

#### **YEAR ENDED 30 SEPTEMBER 2023**

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##### **Directors and trustees**

Under the Memorandum and Articles of Association the following bodies are entitled to nominate or appoint trustees:

- a) Up to one person nominated by the parish priest or person holding the Bishop's licence with responsibility for the parish of St John the Baptist or successor parish,
- b) Up to one person nominated by the Chichester Diocesan Fund and Board of Finance,
- c) Up to one person nominated by the local council,
- d) Up to three persons nominated by the Parochial Church Council of St John's,
- e) Up to three persons from the local community (see note i) below),
- f) Up to three persons from the users of Cornerstone (see note ii) below), and they shall compose the Committee of Management

##### **Note**

i) Those from the local community are defined to be those persons nominated through any community association that covers an area that intersects with the centre's area of benefit, or any coordinating body of community groups and residents associations that cover an area that intersects with the centre's area of benefit.

ii) A user of Cornerstone is defined to be those persons who have organised or attended activities which involved the hiring of the facilities of the centre in the last 24 months or those who volunteer in the centre for either specific time or periodically.

# **CORNERSTONE COMMUNITY CENTRE (HOVE)**

## **COMPANY LIMITED BY GUARANTEE**

### **TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT)** *(continued)*

#### **YEAR ENDED 30 SEPTEMBER 2023**

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##### **Senior staff and principal advisors**

###### **Centre Manager**

Mr Jonathan Burrell

###### **Bankers**

National Westminster Bank

Hove

East Sussex

###### **Insurers**

Ansvar Insurance

###### **Company secretary**

Ms J Robinson

###### **Independent examiner**

Chris Kyffin-Walton

168 Church Road

Hove

East Sussex

BN3 2DL

# **CORNERSTONE COMMUNITY CENTRE (HOVE)**

## **COMPANY LIMITED BY GUARANTEE**

### **TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT)**

*(continued)*

#### **YEAR ENDED 30 SEPTEMBER 2023**

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#### **Structure, governance and management**

##### **Constitution**

The Cornerstone Community Centre (Hove) is a company limited by guarantee not having a share capital and is a registered charity governed by its memorandum and articles of association.

The company's principal activity is to promote, assist and advance work to the benefit of the inhabitants enclosed by the political ward boundaries of Brunswick and Adelaide and Central Hove without distinction of race, or sex, or of political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.

##### **Organisation and decision making structure**

Members of board (management committee) are also members of the company and charity ("Cornerstone Community Centre (Hove)") and set corporate priorities and decide the overall financial strategy for the Centre in its prime imperative to promote the benefit of the inhabitants of the area. Monitoring the implementation of financial policies that reflect these agreed priorities remains with the board sitting as a management committee.

The management committee holds up to seven meetings a year reviewing overall activities against budget, deciding investment policy and performance and approving expenditure. Monthly reports on rents for rooms and expenditure are received.

The management committee promotes the annual budget having set key indicators and performance targets for various areas of activities. There are the following sub committees: building, finance and staffing upon which trustees and others sit. Regular reports are made to the full management committee; all recommendations are considered by the full management committee and appropriate decisions taken there.

##### **Trustee recruitment, selection and induction**

Membership of the management committee is a mixture of nominated and appointed membership, which is set in the Articles of Association. The committee attempts to ensure that the committee has the appropriate skills and experience to perform its tasks. During membership members are provided with regular updates on best practice and opportunities for further training are made available.

**Other organisations with which the Company co-operates in achieving its objectives** The company's activities involve financial transactions with a number of other charities and associations active in the area. None are formally associated with the charity.

##### **Decision making and delegation policy**

The management committee considers and approves strategy and policies, sets the annual budget and delegates to the finance sub-committee monitoring and reporting responsibilities associated with the financial aspects of activities. In a similar way the other sub-committees have delegated powers to oversee areas of activity or responsibility and report to the full committee for both accountability and decisions when policy discussion is required. The day to day management and implementation of agreed strategies and policies is undertaken by senior staff.

# **CORNERSTONE COMMUNITY CENTRE (HOVE)**

## **COMPANY LIMITED BY GUARANTEE**

### **TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT)**

*(continued)*

#### **YEAR ENDED 30 SEPTEMBER 2023**

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##### **Financial Risk assessment**

The directors are responsible for maintaining a sound system of internal financial control to safeguard the company's assets. During 2022, the financial controls reviewed the previous year were applied identifying major risks to which the company is exposed and systems continue to be developed and procedures established to mitigate those risks. A formal financial risk assessment process has been adopted and will continue to be developed. The trustees expect to review the risk report annually.

##### **Objectives and activities**

The company's principal activity is to promote, assist and advance the benefit of the inhabitants of the area of activity.

The main objectives of the charity are:

To provide facilities for groups, organisations and associations to use.

To promote the establishment of groups and associations to benefit identified sectors of the local population.

To engage with the community to enhance its members' capacity to develop appropriate responses to identified needs.

With regard to the first objective a safe and welcoming environment is offered to all groups hiring rooms in the centre and a reduced rate is offered to new groups at the discretion of the manager whilst they become established . Monthly and quarterly financial income and expenditure was provided to the management committee re all room hires.

Help is provided to all user groups to market their groups via the website and on the board outside. In addition this year the Manager administered a support fund set up by the partner of an ex volunteer to assist those on very low incomes so that cost does not prohibit them from attending any class.

The food bank continued to operate throughout the year with the key purpose of helping local residents who are suffering with the cost of living crisis . This was funded by generous local donations and the Household Support Fund as well as other local charities and generous supplies of surplus food from local supermarkets. It is organised by the Chair and has a loyal band of volunteers made up of local residents and users of Cornerstone. Close collaboration with St Johns Church has enabled a discreet entrance to the food bank and clients exit via the community Centre.

Cornerstone Community Centre remained the location during the year for a growing number of local organisations to meet together and share their experiences, skills and knowledge. The Manager and the Chair are active in the network of Community Centres and Food banks within Brighton and Hove. This co operation with other groups and centres ensures that we are aware of different local needs across the City.

# **CORNERSTONE COMMUNITY CENTRE (HOVE)**

## **COMPANY LIMITED BY GUARANTEE**

### **TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT)**

*(continued)*

#### **YEAR ENDED 30 SEPTEMBER 2023**

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##### **Achievements and performance**

For the reporting period up to September 2023, the upward trend in bookings which had occurred in the years since the covid crisis continued apace.

Although new groups faced the challenge of attracting enough participants to be sustainable because of the cost of living crisis in society, a number were successful in this endeavour.

One significant addition was a charity called Magnetic Ideals, with a mission to run and support creative projects and to create positive change.

The local women's centre also established new support groups, namely a wellbeing hub and menopause group and a men's circle was set up too.

Summer occupancy was boosted by a two-week booking by a language school, usually based in Portsmouth, catering for Italian teenagers.

Cornerstone's principal user continued to be the Amigos pre-school, which went through a period of instability and transition during this year.

Following a less than satisfactory Ofsted inspection, a new administrator and staff member were appointed, and the pre-school returned to normal service.

In total, the community centre was used by groups for 6,735 hours between October 2022 and September 2023, up by 597 hours on the previous year.

Another feature of the year was a continuation of the weekly food bank service on Friday afternoons. Collaboration with St John's church in the adjoining space enabled the addition of a separate entrance and greater space and storage facilities.

Funding of the food bank was enhanced by a £5,000 grant from Brighton and Hove council's winter crisis fund, individual donations and users' contributions.

With the increased occupancy levels at Cornerstone, income rose accordingly, and we were able to make some long-term investments in the fabric of the building. During the summer, the downstairs kitchen was completely refurbished, and new solar-powered blinds were installed in the Loft room.

Also, the lighting in the Brunswick room was improved by full rewiring of the electrics and new LED panels.



# **CORNERSTONE COMMUNITY CENTRE (HOVE)**

## **COMPANY LIMITED BY GUARANTEE**

### **TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT)**

*(continued)*

#### **YEAR ENDED 30 SEPTEMBER 2023**

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##### **Financial review**

###### **Financial overview**

The accounts show a surplus on operations of approximately £3,991 for the year 2022/2023. In addition, a sum of £12,049 was expended on improvements to the fabric of the building. Income from rents rose slightly this year reflecting the increased usage of the Community Centre. Rents and other income increased to £87,060 (£79,110 2021/2022)

Looking forward, the Trustees continue to aim for a balanced budget where income roughly equates to costs.

###### **Reserves policy**

The management's policy remains that the unrestricted general fund cash reserve should be set at a minimum level of six to 12 month's expenditure based on a typical year's expenditure. All investments provide income and reasonable funds to be available to cover work on the fabric.

###### **Investments**

The company invests through common investment funds and does not invest directly in the stock market. It takes cognisance of the funds' ethical policies. During 2022/2023 the unrealised gain in investments was £4,343 and total investments stand at £164,195.

###### **Plans for future periods**

Cornerstone is still considered one of the best run community Centres in Brighton and Hove and will under its strong leadership and able team of staff, continue to look for more ways of serving the community it resides in. New groups will continue to be supported and the Board of Trustees will be looking for further improvements to the maintenance of the building.

With the adverse effect of Covid now historical we look forward to the building reaching maximum capacity.

###### **Small company provisions**

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 26 April 2024 and signed on behalf of the board of trustees by:

Ms A Ollerenshaw  
Trustee

Ms J Robinson  
Trustee

# **CORNERSTONE COMMUNITY CENTRE (HOVE)**

## **COMPANY LIMITED BY GUARANTEE**

### **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CORNERSTONE COMMUNITY CENTRE (HOVE)**

**YEAR ENDED 30 SEPTEMBER 2023**

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I report to the trustees on my examination of the financial statements of Cornerstone Community Centre (Hove) ('the charity') for the year ended 30 September 2023.

#### **Responsibilities and basis of report**

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

# **CORNERSTONE COMMUNITY CENTRE (HOVE)**

## **COMPANY LIMITED BY GUARANTEE**

### **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CORNERSTONE COMMUNITY CENTRE (HOVE) *(continued)***

#### **YEAR ENDED 30 SEPTEMBER 2023**

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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Chris Kyffin-Walton  
Independent Examiner

168 Church Road  
Hove  
East Sussex  
BN3 2DL

# CORNERSTONE COMMUNITY CENTRE (HOVE)

## COMPANY LIMITED BY GUARANTEE

### STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

YEAR ENDED 30 SEPTEMBER 2023

			2023		2022
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
<b>Income and endowments</b>					
Donations and legacies	5	500	29,015	29,515	11,413
Charitable activities	6	87,060	–	87,060	79,110
Investment income	7	6,733	–	6,733	5,169
Other income	8	–	–	–	650
<b>Total income</b>		<u>94,293</u>	<u>29,015</u>	<u>123,308</u>	<u>96,342</u>
<b>Expenditure</b>					
Expenditure on charitable activities	9,10	<u>104,502</u>	<u>19,159</u>	<u>123,660</u>	<u>98,183</u>
<b>Total expenditure</b>		<u>104,502</u>	<u>19,159</u>	<u>123,660</u>	<u>98,183</u>
Net gains/(losses) on investments	11	4,343	–	4,343	(19,698)
<b>Net income/(expenditure) and net movement in funds</b>		<u>(5,866)</u>	<u>9,856</u>	<u>3,991</u>	<u>(21,539)</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>225,170</u>	<u>2,148</u>	<u>227,318</u>	<u>248,857</u>
<b>Total funds carried forward</b>		<u>219,304</u>	<u>12,004</u>	<u>231,308</u>	<u>227,318</u>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

The notes on pages 13 to 23 form part of these financial statements.

# CORNERSTONE COMMUNITY CENTRE (HOVE)

## COMPANY LIMITED BY GUARANTEE

### STATEMENT OF FINANCIAL POSITION

30 SEPTEMBER 2023

	Note	2023 £	2022 £
<b>Fixed assets</b>			
Tangible fixed assets	16	1,246	1,558
Investments	17	164,195	159,851
		<u>165,441</u>	<u>161,409</u>
<b>Current assets</b>			
Cash at bank and in hand		68,360	68,753
<b>Creditors: amounts falling due within one year</b>	18	<u>2,492</u>	<u>2,844</u>
<b>Net current assets</b>		65,868	65,909
<b>Total assets less current liabilities</b>		<u>231,309</u>	<u>227,318</u>
<b>Net assets</b>		<u>231,309</u>	<u>227,318</u>
<b>Funds of the charity</b>			
Restricted funds		12,004	2,148
Unrestricted funds		219,304	225,170
<b>Total charity funds</b>	20	<u>231,308</u>	<u>227,318</u>

For the year ending 30 September 2023 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The statement of financial position  
continues on the following page.

**The notes on pages 13 to 23 form part of these financial statements.**

# **CORNERSTONE COMMUNITY CENTRE (HOVE)**

## **COMPANY LIMITED BY GUARANTEE**

### **STATEMENT OF FINANCIAL POSITION** *(continued)*

**30 SEPTEMBER 2023**

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These financial statements were approved by the board of trustees and authorised for issue on 26 April 2024, and are signed on behalf of the board by:

Ms A Ollerenshaw  
Trustee

The notes on pages 13 to 23 form part of these financial statements.

# **CORNERSTONE COMMUNITY CENTRE (HOVE)**

## **COMPANY LIMITED BY GUARANTEE**

### **NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 30 SEPTEMBER 2023**

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#### **1. General information**

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Church Road, Hove, BN3 2FL.

#### **2. Statement of compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

#### **3. Accounting policies**

##### **Basis of preparation**

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

##### **Going concern**

At the time of approving the financial statement, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

##### **Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

No significant judgements have had to be made by the directors in preparing these financial statements.

# **CORNERSTONE COMMUNITY CENTRE (HOVE)**

## **COMPANY LIMITED BY GUARANTEE**

### **NOTES TO THE FINANCIAL STATEMENTS** *(continued)*

#### **YEAR ENDED 30 SEPTEMBER 2023**

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#### **3. Accounting policies** *(continued)*

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

##### **Incoming resources**

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.



# CORNERSTONE COMMUNITY CENTRE (HOVE)

## COMPANY LIMITED BY GUARANTEE

### NOTES TO THE FINANCIAL STATEMENTS *(continued)*

#### YEAR ENDED 30 SEPTEMBER 2023

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#### 3. Accounting policies *(continued)*

##### Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

##### Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

##### Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Short leasehold property	-	25 years from 1993
Fixtures and fittings	-	20% reducing balance

# **CORNERSTONE COMMUNITY CENTRE (HOVE)**

## **COMPANY LIMITED BY GUARANTEE**

### **NOTES TO THE FINANCIAL STATEMENTS** *(continued)*

#### **YEAR ENDED 30 SEPTEMBER 2023**

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#### **3. Accounting policies** *(continued)*

##### **Investments**

Unlisted equity investments are initially recorded at cost, and subsequently measured at fair value. If fair value cannot be reliably measured, assets are measured at cost less impairment.

Listed investments are measured at fair value with changes in fair value being recognised in income or expenditure.

##### **Impairment of fixed assets**

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

# **CORNERSTONE COMMUNITY CENTRE (HOVE)**

## **COMPANY LIMITED BY GUARANTEE**

### **NOTES TO THE FINANCIAL STATEMENTS** *(continued)*

#### **YEAR ENDED 30 SEPTEMBER 2023**

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#### **3. Accounting policies** *(continued)*

##### **Financial instruments**

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Where investments in shares or preference shares are publicly traded or their fair value can otherwise be measured reliably, the investment is subsequently measured at fair value with changes in fair value recognised in income and expenditure. All other such investments are subsequently measured at cost less impairment.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

For all equity instruments regardless of significance, and other financial assets that are individually significant, these are assessed individually for impairment. Other financial assets are either assessed individually or grouped on the basis of similar credit risk characteristics.

##### **Defined contribution plans**

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the repayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

#### **4. Limited by guarantee**

In the event of the company being wound up, each member, who is a member at that time, has undertaken to contribute £1.

# CORNERSTONE COMMUNITY CENTRE (HOVE)

## COMPANY LIMITED BY GUARANTEE

### NOTES TO THE FINANCIAL STATEMENTS *(continued)*

#### YEAR ENDED 30 SEPTEMBER 2023

#### 5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
<b>Donations</b>			
Donations - general	500	—	500
Donations - food bank	—	9,904	9,904
<b>Grants</b>			
Grants receivable - yoga	—	—	—
Grants receivable - food bank	—	19,111	19,111
	<u>500</u>	<u>29,015</u>	<u>29,515</u>

  

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
<b>Donations</b>			
Donations - general	70	—	70
Donations - food bank	—	3,343	3,343
<b>Grants</b>			
Grants receivable - yoga	—	2,000	2,000
Grants receivable - food bank	—	6,000	6,000
	<u>70</u>	<u>11,343</u>	<u>11,413</u>

#### 6. Charitable activities

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Income from lettings	<u>87,060</u>	<u>87,060</u>	<u>79,110</u>	<u>79,110</u>

#### 7. Investment income

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Bank interest receivable	6,695	6,695	5,169	5,169
Other interest receivable	38	38	—	—
	<u>6,733</u>	<u>6,733</u>	<u>5,169</u>	<u>5,169</u>

# CORNERSTONE COMMUNITY CENTRE (HOVE)

## COMPANY LIMITED BY GUARANTEE

### NOTES TO THE FINANCIAL STATEMENTS *(continued)*

#### YEAR ENDED 30 SEPTEMBER 2023

#### 8. Other income

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
HMRC CJRS grant receivable	—	—	650	650

#### 9. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
General	102,249	—	102,249
Yoga	—	905	905
Food bank	—	18,254	18,253
Support costs	2,253	—	2,253
	<u>104,502</u>	<u>19,159</u>	<u>123,660</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
General	86,796	—	86,796
Yoga	—	1,095	1,095
Food bank	—	8,100	8,100
Support costs	2,192	—	2,192
	<u>88,988</u>	<u>9,195</u>	<u>98,183</u>

#### 10. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2023 £	Total fund 2022 £
General	102,249	—	102,249	86,796
Yoga	905	—	905	1,095
Food bank	18,253	—	18,253	8,100
Governance costs	—	2,253	2,253	2,192
	<u>121,407</u>	<u>2,253</u>	<u>123,660</u>	<u>98,183</u>

# CORNERSTONE COMMUNITY CENTRE (HOVE)

## COMPANY LIMITED BY GUARANTEE

### NOTES TO THE FINANCIAL STATEMENTS *(continued)*

#### YEAR ENDED 30 SEPTEMBER 2023

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#### 11. Net gains/(losses) on investments

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Gains/(losses) on other investment assets	<u>4,343</u>	<u>4,343</u>	<u>(19,698)</u>	<u>(19,698)</u>

#### 12. Net income/(expenditure)

Net income/(expenditure) is stated after charging/(crediting):

	2023 £	2022 £
Depreciation of tangible fixed assets	<u>312</u>	<u>389</u>

#### 13. Independent examination fees

	2023 £	2022 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>1,200</u>	<u>1,200</u>

#### 14. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2023 £	2022 £
Wages and salaries	65,287	55,854
Social security costs	751	1,152
Employer contributions to pension plans	<u>3,096</u>	<u>2,751</u>
	<u>69,134</u>	<u>59,757</u>

The average head count of employees during the year was 3 (2022: 2). The average number of full-time equivalent employees during the year is analysed as follows:

	2023 No.	2022 No.
Number of staff - administrative	<u>3</u>	<u>2</u>

No employee received employee benefits of more than £60,000 during the year (2022: Nil).

#### 15. Trustee remuneration and expenses

None of the trustees (or any persons connected with them) received any remuneration during the year nor claimed any expenses.

# CORNERSTONE COMMUNITY CENTRE (HOVE)

## COMPANY LIMITED BY GUARANTEE

### NOTES TO THE FINANCIAL STATEMENTS *(continued)*

#### YEAR ENDED 30 SEPTEMBER 2023

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#### 16. Tangible fixed assets

	Short leasehold property £	Fixtures and fittings £	<b>Total £</b>
<b>Cost</b>			
At 1 Oct 2022 and 30 Sep 2023	<u>419,596</u>	<u>38,579</u>	<u>458,175</u>
<b>Depreciation</b>			
At 1 Oct 2022	419,596	37,021	456,617
Charge for the year	<u>–</u>	<u>312</u>	<u>312</u>
At 30 Sep 2023	<u>419,596</u>	<u>37,333</u>	<u>456,929</u>
<b>Carrying amount</b>			
At 30 Sep 2023	<u>–</u>	<u>1,246</u>	<u>1,246</u>
At 30 Sep 2022	<u>–</u>	<u>1,558</u>	<u>1,558</u>

#### 17. Investments

	Listed investments £	Other investments £	<b>Total £</b>
<b>Cost or valuation</b>			
At 1 Oct 2022	917	158,934	159,851
Additions	<u>–</u>	<u>–</u>	<u>–</u>
Fair value movements	<u>–</u>	<u>4,344</u>	<u>4,344</u>
At 30 Sep 2023	<u>917</u>	<u>163,278</u>	<u>164,195</u>
<b>Impairment</b>			
At 1 Oct 2022 and 30 Sep 2023		<u>–</u>	<u>–</u>
<b>Carrying amount</b>			
At 30 Sep 2023	<u>917</u>	<u>163,278</u>	<u>164,195</u>
At 30 Sep 2022	<u>917</u>	<u>158,934</u>	<u>159,851</u>

All investments shown above are held at valuation.

#### Financial assets held at fair value

Investments have been valued using the bid market value at the year end.

# CORNERSTONE COMMUNITY CENTRE (HOVE)

## COMPANY LIMITED BY GUARANTEE

### NOTES TO THE FINANCIAL STATEMENTS *(continued)*

#### YEAR ENDED 30 SEPTEMBER 2023

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#### 18. Creditors: amounts falling due within one year

	2023	2022
	£	£
Accruals and deferred income	1,200	1,200
Social security and other taxes	48	1,599
Other creditors	1,244	45
	<u>2,492</u>	<u>2,844</u>

#### 19. Pensions and other post retirement benefits

##### Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £3,096 (2022: £2,751).

#### 20. Analysis of charitable funds

##### Unrestricted funds

	At 1 Oct 2022	Income	Expenditure	Gains and losses	At 30 Sep 2023
	£	£	£	£	£
General funds	<u>225,170</u>	<u>94,293</u>	<u>(104,502)</u>	<u>4,343</u>	<u>219,304</u>

	At 1 Oct 2021	Income	Expenditure	Gains and losses	At 30 Sep 2022
	£	£	£	£	£
General funds	<u>248,857</u>	<u>84,999</u>	<u>(88,988)</u>	<u>(19,698)</u>	<u>225,170</u>

##### Restricted funds

	At 1 Oct 2022	Income	Expenditure	Gains and losses	At 30 Sep 2023
	£	£	£	£	£
Restricted Funds	<u>2,148</u>	<u>29,015</u>	<u>(19,159)</u>	<u>—</u>	<u>12,004</u>

	At 1 Oct 2021	Income	Expenditure	Gains and losses	At 30 Sep 2022
	£	£	£	£	£
Restricted Funds	<u>—</u>	<u>11,343</u>	<u>(9,195)</u>	<u>—</u>	<u>2,148</u>



# CORNERSTONE COMMUNITY CENTRE (HOVE)

## COMPANY LIMITED BY GUARANTEE

### NOTES TO THE FINANCIAL STATEMENTS *(continued)*

#### YEAR ENDED 30 SEPTEMBER 2023

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#### 21. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Tangible fixed assets	1,246	–	1,246
Investments	164,195	–	164,195
Current assets	56,356	12,004	68,360
Creditors less than 1 year	(2,492)	–	(2,492)
<b>Net assets</b>	<u>219,305</u>	<u>12,004</u>	<u>231,309</u>

  

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Tangible fixed assets	1,558	–	1,558
Investments	159,851	–	159,851
Current assets	66,606	2,148	68,754
Creditors less than 1 year	(2,845)	–	(2,845)
<b>Net assets</b>	<u>225,170</u>	<u>2,148</u>	<u>227,318</u>

**CORNERSTONE COMMUNITY CENTRE (HOVE)**

**COMPANY LIMITED BY GUARANTEE**

**MANAGEMENT INFORMATION**

**YEAR ENDED 30 SEPTEMBER 2023**

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**The following pages do not form part of the financial statements.**

# **CORNERSTONE COMMUNITY CENTRE (HOVE)**

## **COMPANY LIMITED BY GUARANTEE**

### **DETAILED STATEMENT OF FINANCIAL ACTIVITIES**

**YEAR ENDED 30 SEPTEMBER 2023**

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	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Income and endowments</b>		
<b>Donations and legacies</b>		
Donations - general	500	70
Donations - food bank	9,904	3,343
Grants receivable - yoga	—	2,000
Grants receivable - food bank	19,111	6,000
	<u>29,515</u>	<u>11,413</u>
 <b>Charitable activities</b>		
Income from lettings	<u>87,060</u>	<u>79,110</u>
 <b>Investment income</b>		
Bank interest receivable	6,695	5,169
Other interest receivable	38	—
	<u>6,733</u>	<u>5,169</u>
 <b>Other income</b>		
HMRC CJRS grant receivable	<u>—</u>	<u>650</u>
 <b>Total income</b>	<u><u>123,308</u></u>	<u><u>96,342</u></u>

# CORNERSTONE COMMUNITY CENTRE (HOVE)

## COMPANY LIMITED BY GUARANTEE

### DETAILED STATEMENT OF FINANCIAL ACTIVITIES *(continued)*

YEAR ENDED 30 SEPTEMBER 2023

	2023 £	2022 £
<b>Expenditure</b>		
<b>Expenditure on charitable activities</b>		
Purchases	13,334	9,195
Wages and salaries	65,287	55,854
Employer's NIC	751	1,152
Pension costs	3,096	2,751
Rates and water	403	867
Light and heat	4,816	2,735
Repairs and maintenance	23,788	12,856
Insurance	5,337	4,912
Legal and professional fees	2,253	2,192
Other office costs	4,269	5,231
Depreciation	312	389
Other interest payable and similar charges	14	–
Bank charges	–	24
Sundries	–	25
	<u>123,660</u>	<u>98,183</u>
<b>Total expenditure</b>	<u>123,660</u>	<u>98,183</u>
<b>Net gains/(losses) on investments</b>		
Gains/(losses) on other investment assets	<u>4,343</u>	<u>(19,698)</u>
<b>Net income/(expenditure)</b>	<u>3,991</u>	<u>(21,539)</u>

# CORNERSTONE COMMUNITY CENTRE (HOVE)

## COMPANY LIMITED BY GUARANTEE

### NOTES TO THE DETAILED STATEMENT OF FINANCIAL ACTIVITIES

#### YEAR ENDED 30 SEPTEMBER 2023

	2023 £	2022 £
<b>Expenditure on charitable activities</b>		
<b>General</b>		
<i>Activities undertaken directly</i>		
Wages and salaries	59,463	55,854
Employer's NIC	751	1,152
Pension costs	3,096	2,751
Rates & water	403	867
Light & heat	4,816	2,735
Repairs & maintenance	23,788	12,856
Insurance	5,337	4,912
Other office costs	4,269	5,231
Depreciation	312	389
Other interest payable and similar charges	14	–
Bank charges	–	24
Sundries	–	25
	<u>102,249</u>	<u>86,796</u>
<b>Yoga</b>		
<i>Activities undertaken directly</i>		
Purchases	<u>905</u>	<u>1,095</u>
<b>Food bank</b>		
<i>Activities undertaken directly</i>		
Purchases	12,429	8,100
Wages and salaries	<u>5,824</u>	<u>–</u>
	<u>18,253</u>	<u>8,100</u>
<b>Governance costs</b>		
Governance costs - accountancy fees	<u>2,253</u>	<u>2,192</u>
<b>Expenditure on charitable activities</b>	<u>123,660</u>	<u>98,183</u>