

CORNERSTONE COMMUNITY CENTRE (HOVE)

England & Wales · Charity number 1024932

Details

Status Registered

Legal form Charitable company

Company number [02781672](#)

Registered 1993-08-17

Register [View on the Charity Commission register](#)

Contact

Address Cornerstone Community Centre
Church Road
Hove
BN3 2FL

Phone 01273327757

Email cornerstonecommunitycentre@hotmail.com

Website www.cornerstone-hove.org.uk

Activities

Objects: 1 TO PROMOTE THE BENEFIT OF INHABITANTS OF THE AREA ENCLOSED BY THE POLITICAL WARD BOUNDARIES OF BRUNSWICK AND ADELAIDE WITHOUT THE DISTINCTION OF RACE OR SEX, OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING THE LOCAL VOLUNTARY ORGANISATIONS AND INHABITANTS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS 2 TO ESTABLISH OR SECURE THE ESTABLISHMENT OF A COMMUNITY CENTRE AND TO MAINTAIN AND MANAGE OR CO-OPERATE WITH ANY LOCAL STATUTORY AUTHORITY IN THE MAINTENANCE AND MANAGEMENT OF SUCH A CENTRE FOR ACTIVITIES PROMOTED BY THE ORGANISATION AND CONSTITUENT BODIES IN FURTHERANCE OF THE ABOVE OBJECTS. THE ORGANISATION SHALL BE NON-PARTY IN POLITICS AND NON-SECTARIAN IN RELIGION. THE ORGANISATION SHALL HAVE POWER TO AFFILIATE TO COMMUNITY MATTERS AND OTHER ORGANISATIONS WITH SIMILAR CHARITABLE OBJECTS 3 TO DO ALL LAWFUL ACTS AS ARE ESSENTIAL OR CONDUCIVE TO THE ATTAINING OF THE ABOVE OBJECTS OR ANY OF THEM. PROVIDED ALWAYS THAT FUNDS OF THE CENTRE OR ANY INCOME SHALL NOT BE APPLIED TO OR FOR ANY PURPOSE THAT IS NOT LEGALLY CHARITABLE

Activities: Provides facilities for community organisations and charities, promotes establishment of local community groups to serve local population. Enhance local community capacity to develop appropriate responses to identified needs.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- **Area of benefit:** POLITICAL WARD BOUNDARIES OF BRUNSWICK AND ADELAIDE, HOVE
- Brighton And Hove
- East Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-09-30	£101,408	£106,683	-	-
2023-09-30	£123,308	£123,660	-	-
2022-09-30	£84,999	£88,988	-	-
2021-09-30	£72,468	£88,890	-	-
2020-09-30	£74,207	£89,073	-	-

Trustees

Name	Role	Appointed
LISA GODFREY	Chair	2012-06-20
James Barrett		2021-12-07
Jose Araujov		2024-05-14
Joy Robinson		2020-01-29
Sarah Louise Rogers		2024-05-14
Stewart Noel Davidson		2021-03-23
Trevor Beattie		2024-08-20
Victoria Jane Tew		2024-05-14

Accounts

COMPANY REGISTRATION NUMBER: 2781672

CHARITY REGISTRATION NUMBER: 1024932

CORNERSTONE COMMUNITY CENTRE (HOVE)

Company Limited by Guarantee

UNAUDITED FINANCIAL STATEMENTS

30 SEPTEMBER 2024

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

FINANCIAL STATEMENTS

YEAR ENDED 30 SEPTEMBER 2024

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CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 30 SEPTEMBER 2024

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 30 September 2024.

Reference and administrative details

Registered charity name Cornerstone Community Centre (Hove)

Charity registration number 1024932

Company registration number 2781672

Principal office and registered office Cornerstone Community Centre
Church Road
Hove
BN3 2FL

The trustees

Miss L Godfrey	
Dr R M P Sayer	
Ms A Ollerenshaw	(Resigned 24 June 2024)
Ms J Robinson	
The Revd E Collins	
Mr S Davidson	
Mr S Lovett	(Resigned 14 May 2024)
Ms K Prior	(Resigned 14 May 2024)
Mr J Barrett	
Ms S Rogers	(Appointed 14 May 2024)
Ms J Tew	(Appointed 14 May 2024)
Mr J Araujo	(Appointed 14 May 2024)
Mr T Beattie	(Appointed 20 August 2024)

The Board, as members of the company, may derive no benefit, income or capital interest from the company's affairs other than the reimbursement of expenses. In the event of the company being wound up, each member, who is a member at that time, has undertaken to contribute £1.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT) *(continued)*

YEAR ENDED 30 SEPTEMBER 2024

Directors and trustees

Under the Memorandum and Articles of Association the following bodies are entitled to nominate or appoint trustees:

- a) Up to one person nominated by the parish priest or person holding the Bishop's licence with responsibility for the parish of St John the Baptist or successor parish.
- b) Up to one person nominated by the Chichester Diocesan Fund and Board of Finance,
- c) Up to one person nominated by the local council,
- d) Up to three persons nominated by the Parochial Church Council of St John's.
- e) Up to three persons from the local community (see note i) below).
- f) Up to three persons from the users of Cornerstone (see note ii) below), and they shall compose the Committee of Management

Note

- i) Those from the local community are defined to be those persons nominated through any community association that covers an area that intersects with the centre's area of benefit, or any coordinating body of community groups and residents associations that cover an area that intersects with the centre's area of benefit.
- ii) A user of Cornerstone is defined to be those persons who have organised or attended activities which involved the hiring of the facilities of the centre in the last 24 months or those who volunteer in the centre for either specific time or periodically.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT) *(continued)*

YEAR ENDED 30 SEPTEMBER 2024

Senior staff and principal advisors

Centre Manager

Mr Jonathan Burrell

Bankers

National Westminster Bank

Hove

East Sussex

Insurers

Ansvar Insurance

Company secretary

Ms J Robinson

Independent examiner

Chris Kyffin-Walton

168 Church Road

Hove

East Sussex

BN3 2DL

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT)

(continued)

YEAR ENDED 30 SEPTEMBER 2024

Structure, governance and management

Constitution

The Cornerstone Community Centre (Hove) is a company limited by guarantee not having a share capital and is a registered charity governed by its memorandum and articles of association.

The company's principal activity is to promote, assist and advance work to the benefit of the inhabitants enclosed by the former political ward boundaries of Brunswick and Adelaide and Central Hove without distinction of race, or sex, or of political, religious or other opinions by associating the local authorities, voluntary organisation and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.

Organisation and decision making structure

Members of board (management committee) are also members of the company and charity ("Cornerstone Community Centre (Hove)") and set corporate priorities and decide the overall financial strategy for the Centre in its prime imperative to promote the benefit of the inhabitants of the area. Monitoring the implementation of financial policies that reflect these agreed priorities remains with the board sitting as a management committee.

The management committee holds up to six meetings a year reviewing overall activities against budget, deciding investment policy and performance and approving expenditure. Monthly reports on rents for rooms and expenditure are received.

The management committee promotes the annual budget having set key indicators and performance targets for various areas of activities. There are the following sub committees: building, finance, and staffing upon which trustees and others sit. Regular reports are made to the full management committee; all recommendations are considered by the full management committee and appropriate decisions taken there.

Trustee recruitment, selection and induction

Membership of the management committee is a mixture of nominated and appointed membership, which is set in the Articles of Association. The committee attempts to ensure that the committee has the appropriate skills and experience to perform its tasks. During membership members are provided with regular updates on best practice and opportunities for further training are made available.

Other organisations with which the Company co-operates in achieving its objectives The company's activities involve financial transactions with several other charities and associations active in the area. None are formally associated with the charity.

Decision making and delegation policy

The management committee considers and approves strategy and policies, sets the annual budget and delegates to the finance subcommittee monitoring and reporting responsibilities associated with the financial aspects of activities. In a similar way the other sub committees have delegated powers to oversee areas of activity or responsibility and report to the full committee for both accountability and decisions when policy discussion is required. The day to day management and implementation of agreed strategies and policies is undertaken by senior staff.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT) *(continued)*

YEAR ENDED 30 SEPTEMBER 2024

Financial Risk assessment

The directors are responsible for maintaining a sound system of internal financial control to safeguard the company's assets. During 2021, the financial controls reviewed the previous year were applied identifying major risks to which the company is exposed, and systems continue to be developed and procedures established to mitigate those risks. A formal financial risk assessment process has been adopted and will continue to be developed. The trustees expect to review the risk report annually.

Objectives and activities

The company's principal activity is to promote, assist and advance the benefit of the inhabitants of the local area.

The main objectives of the charity are:

To provide facilities for groups, organisations and associations to use.

To promote the establishment of groups and associations to benefit identified sectors of the local population.

To engage with the community to enhance its members' capacity to develop appropriate responses to identified needs.

As part of the first objective of the charity, financial information and projected income and expenditure, and usage of the Centre continued to be provided to the management committee on a monthly basis. In addition, regular inspection of the building is undertaken and the committee receives regular reports identifying progress and any issues arising.

In response to the second objective, help to groups with fundraising and wider publicity to sustain them is ongoing.

Cornerstone Centre remains the location for a growing number of local organizations to meet and share their experiences, skills and knowledge. The Manager is also active in the network of community Centres within Brighton and Hove. This activity helps to ensure that the Centre remains aware of different ways of responding to identified needs locally.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT) *(continued)*

YEAR ENDED 30 SEPTEMBER 2024

Achievements and performance

The financial year ending in September 2024 was one of stability for the community centre. There was a remarkable uniformity of group bookings through the year, with very few comings and goings.

In total, Cornerstone was booked for 6,920 hours, a small increase on the 6,735 hours of the previous year.

As the year progressed, the challenges of the ongoing cost of living crisis appeared to ease, although classes relying on external funding found that funding was more difficult to obtain.

One unfortunate occurrence was the ending of a nine-year booking from the Alexander Technique College, which had met for four mornings of the week, as they found it increasingly difficult to attract new students.

On the plus side, classes specifically aimed at the over-sixties remained extremely popular, with both the chair pilates and Standing Tall groups extending their bookings to a second class, to meet demand.

With the Amigos preschool, which had endured a difficult period in the previous twelve months, much progress was made in strengthening the administration processes, to the extent that a follow up Ofsted report attained a rating of 'Good.'

During the summer of 2024, two elections were hosted at the centre, the Police and Crime Commissioner election in May and the General election in July, demonstrating Cornerstone's central role in the life of the local community.

Regarding the maintenance of the building, the principal completed project was the installation of four new pine velux windows in the St John's room, which are electrically operated and therefore considerably easier to open and close.

The board's careful and prudent garnering of investments plus reserves has proved invaluable during the year and will be so for the future. The investments and reserves are there primarily to cover both any unforeseen maintenance costs so easily encountered when responsible for a complex Grade II listed Victorian building, and to strive to cover the absence of grant support from the local authority.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT)

(continued)

YEAR ENDED 30 SEPTEMBER 2024

Financial review

Financial overview

The accounts show a deficit on operations of approximately £1,823 for the year 2023/2024. Income from rents rose slightly this year but was still lower than is needed to achieve a balanced budget. Rents and other income increased to £93,981 (2022/2023: £87,060).

Looking forward, the Trustees continue to aim for a balanced budget where income roughly equates to costs. To this end, a review of room rental prices has been conducted and increases implemented.

Reserves policy

The management's policy remains that the unrestricted general fund cash reserve should be set at a minimum level of 12 month's expenditure based on a typical year's expenditure. All investments provide income and reasonable funds to be available to cover work on the fabric.

Investments

The company invests through common investment funds and does not invest directly in the stock market. It takes cognisance of the funds' ethical policies. During 2023/24 the unrealised gain in investments was £13,674; total investments stand at £177,869.

Plans for future periods

As an ongoing strategy we will continue to identify potential new trustees and members of the management committee, focusing on the experience and talents they might bring to the Board while being aware that the Board itself ought to be representative of the community we serve.

To this end, a continuation of the food-bank initiative took place again for another year run by the previous chair and was supported by trustees and staff, and the project was extended to become a joint venture with the church.

Mention must be made of the potential impact on Cornerstone of the continuing cost-of-living crisis. The Centre will have to be aware of any resulting changes in the pattern of usage or the needs of the community. This task will most likely fall on the able shoulders of the Manager, Assistant Manager and Volunteers via informal conversations with the Centre's users and visitors, with feedback to and support from the Board. As ever, the quiet importance of the Volunteers to the smooth running of the Centre is a component that we simply could not do without.

During the year the recommendations of the latest quinquennial inspection were implemented. The report will guide us for years to come with the ongoing maintenance of the building to ensure that it continues to be the welcoming and safe space for all those using the facilities.

At the same time, it also seems an appropriate moment to produce an updated strategic and business implementation plan, given the relative time since the previous one. This will give a chance to revisit the question of the fundamental purpose and direction of the Cornerstone Centre and provide both a practical and aspirational roadmap of what needs to be done to make it happen.

The trustees once again acknowledge the debt owed to all those who have been involved with the Centre over the year, striving to keep an all important resource at the heart of the community.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

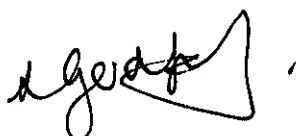
TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT) *(continued)*

YEAR ENDED 30 SEPTEMBER 2024

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 20 May 2025 and signed on behalf of the board of trustees by:



Miss L Godfrey
Trustee

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CORNERSTONE COMMUNITY CENTRE (HOVE)

YEAR ENDED 30 SEPTEMBER 2024

I report to the trustees on my examination of the financial statements of Cornerstone Community Centre (Hove) ('the charity') for the year ended 30 September 2024.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

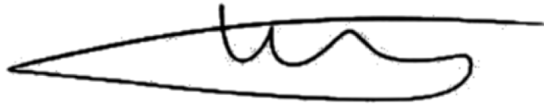
CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CORNERSTONE
COMMUNITY CENTRE (HOVE) *(continued)***

YEAR ENDED 30 SEPTEMBER 2024

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Chris Kyffin-Walton
Independent Examiner

168 Church Road
Hove
East Sussex
BN3 2DL

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

YEAR ENDED 30 SEPTEMBER 2024

			2024		2023
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Income and endowments					
Donations and legacies	5	90	20,908	20,998	29,515
Charitable activities	6	93,981	–	93,981	87,060
Investment income	7	7,337	–	7,337	6,733
Total income		<u>101,408</u>	<u>20,908</u>	<u>122,316</u>	<u>123,308</u>
Expenditure					
Expenditure on charitable activities	8,9	106,404	31,131	137,535	123,660
Other expenditure	10	279	–	279	–
Total expenditure		<u>106,683</u>	<u>31,131</u>	<u>137,814</u>	<u>123,660</u>
Net gains on investments	11	13,675	–	13,675	4,343
Net (expenditure)/income and net movement in funds		<u>8,400</u>	<u>(10,223)</u>	<u>(1,823)</u>	<u>3,991</u>
Reconciliation of funds					
Total funds brought forward		219,304	12,004	231,308	227,318
Total funds carried forward		<u>227,704</u>	<u>1,781</u>	<u>229,485</u>	<u>231,308</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 14 to 24 form part of these financial statements.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

STATEMENT OF FINANCIAL POSITION

30 SEPTEMBER 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible fixed assets	16	997	1,246
Investments	17	177,869	164,195
		<u>178,866</u>	<u>165,441</u>
Current assets			
Debtors	18	208	—
Cash at bank and in hand		51,924	68,360
		<u>52,132</u>	<u>68,360</u>
Creditors: amounts falling due within one year	19	<u>1,513</u>	<u>2,492</u>
Net current assets		50,619	65,868
Total assets less current liabilities		<u>229,485</u>	<u>231,309</u>
Net assets		<u>229,485</u>	<u>231,309</u>
Funds of the charity			
Restricted funds		1,781	12,004
Unrestricted funds		227,704	219,304
Total charity funds	21	<u>229,485</u>	<u>231,308</u>

For the year ending 30 September 2024 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The statement of financial position
continues on the following page.

The notes on pages 14 to 24 form part of these financial statements.

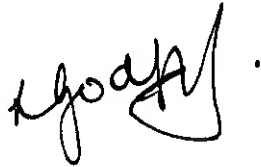
CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

STATEMENT OF FINANCIAL POSITION *(continued)*

30 SEPTEMBER 2024

These financial statements were approved by the board of trustees and authorised for issue on 20 May 2025, and are signed on behalf of the board by:



Miss L Godfrey
Trustee

The notes on pages 14 to 24 form part of these financial statements.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 30 SEPTEMBER 2024

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Cornerstone Community Centre, Church Road, Hove, BN3 2FL.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

At the time of approving the financial statement, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

No significant judgements have had to be made by the directors in preparing these financial statements.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 30 SEPTEMBER 2024

3. Accounting policies *(continued)*

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 30 SEPTEMBER 2024

3. Accounting policies *(continued)*

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Short leasehold property	-	25 years from 1993
Fixtures and fittings	-	20% reducing balance

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 30 SEPTEMBER 2024

3. Accounting policies *(continued)*

Investments

Unlisted equity investments are initially recorded at cost, and subsequently measured at fair value. If fair value cannot be reliably measured, assets are measured at cost less impairment.

Listed investments are measured at fair value with changes in fair value being recognised in income or expenditure.

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 30 SEPTEMBER 2024

3. Accounting policies *(continued)*

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Where investments in shares or preference shares are publicly traded or their fair value can otherwise be measured reliably, the investment is subsequently measured at fair value with changes in fair value recognised in income and expenditure. All other such investments are subsequently measured at cost less impairment.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

For all equity instruments regardless of significance, and other financial assets that are individually significant, these are assessed individually for impairment. Other financial assets are either assessed individually or grouped on the basis of similar credit risk characteristics.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

4. Limited by guarantee

In the event of the company being wound up, each member, who is a member at that time, has undertaken to contribute £1.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 30 SEPTEMBER 2024

5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Donations			
Donations - general	90	–	90
Donations - food bank	–	7,898	7,898
Grants			
Grants receivable - food bank	–	13,010	13,010
	<u>90</u>	<u>20,908</u>	<u>20,998</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Donations			
Donations - general	500	–	500
Donations - food bank	–	9,904	9,904
Grants			
Grants receivable - food bank	–	19,111	19,111
	<u>500</u>	<u>29,015</u>	<u>29,515</u>

6. Charitable activities

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Income from lettings	<u>93,981</u>	<u>93,981</u>	<u>87,060</u>	<u>87,060</u>

7. Investment income

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Bank interest receivable	7,337	7,337	6,695	6,695
Other interest receivable	–	–	38	38
	<u>7,337</u>	<u>7,337</u>	<u>6,733</u>	<u>6,733</u>

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 30 SEPTEMBER 2024

8. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
General	104,244	–	104,244
Yoga	–	–	–
Food bank	–	31,131	31,130
Support costs	2,160	–	2,161
	<u>106,404</u>	<u>31,131</u>	<u>137,535</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
General	102,249	–	102,249
Yoga	–	905	905
Food bank	–	18,254	18,253
Support costs	2,253	–	2,253
	<u>104,502</u>	<u>19,159</u>	<u>123,660</u>

9. Expenditure on charitable activities by activity type

	Activities undertaken directly	Support costs	Total funds 2024 £	Total fund 2023 £
General	104,244	–	104,244	102,249
Yoga	–	–	–	905
Food bank	31,130	–	31,130	18,253
Governance costs	–	2,161	2,161	2,253
	<u>135,374</u>	<u>2,161</u>	<u>137,535</u>	<u>123,660</u>

10. Other expenditure

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Entertaining	279	279	–	–

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 30 SEPTEMBER 2024

11. Net gains on investments

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Gains/(losses) on other investment assets	<u>13,675</u>	<u>13,675</u>	<u>4,343</u>	<u>4,343</u>

12. Net (expenditure)/income

Net (expenditure)/income is stated after charging/(crediting):

	2024 £	2023 £
Depreciation of tangible fixed assets	<u>249</u>	<u>312</u>

13. Independent examination fees

	2024 £	2023 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>1,200</u>	<u>1,200</u>

14. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2024 £	2023 £
Wages and salaries	63,061	65,287
Social security costs	690	751
Employer contributions to pension plans	<u>2,347</u>	<u>3,096</u>
	<u>66,098</u>	<u>69,134</u>

The average head count of employees during the year was 2 (2023: 3). The average number of full-time equivalent employees during the year is analysed as follows:

	2024 No.	2023 No.
Number of staff - administrative	<u>2</u>	<u>3</u>

No employee received employee benefits of more than £60,000 during the year (2023: Nil).

15. Trustee remuneration and expenses

None of the trustees (or any persons connected with them) received any remuneration during the year nor claimed any expenses.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 30 SEPTEMBER 2024

16. Tangible fixed assets

	Short leasehold property £	Fixtures and fittings £	Total £
Cost			
At 1 Oct 2023 and 30 Sep 2024	<u>419,596</u>	<u>38,579</u>	<u>458,175</u>
Depreciation			
At 1 Oct 2023	419,596	37,333	456,929
Charge for the year	—	249	249
At 30 Sep 2024	<u>419,596</u>	<u>37,582</u>	<u>457,178</u>
Carrying amount			
At 30 Sep 2024	<u>—</u>	<u>997</u>	<u>997</u>
At 30 Sep 2023	<u>—</u>	<u>1,246</u>	<u>1,246</u>

17. Investments

	Listed investments £	Other investments £	Total £
Cost or valuation			
At 1 Oct 2023	917	163,278	164,195
Additions	—	—	—
Fair value movements	—	13,674	13,674
At 30 Sep 2024	<u>917</u>	<u>176,952</u>	<u>177,869</u>
Impairment			
At 1 Oct 2023 and 30 Sep 2024		<u>—</u>	<u>—</u>
Carrying amount			
At 30 Sep 2024	<u>917</u>	<u>176,952</u>	<u>177,869</u>
At 30 Sep 2023	<u>917</u>	<u>163,278</u>	<u>164,195</u>

All investments shown above are held at valuation.

Financial assets held at fair value

Investments have been valued using the bid market value at the year end.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 30 SEPTEMBER 2024

18. Debtors

	2024	2023
	£	£
Other debtors	208	—

19. Creditors: amounts falling due within one year

	2024	2023
	£	£
Accruals and deferred income	1,200	1,200
Social security and other taxes	—	48
Other creditors	313	1,244
	<u>1,513</u>	<u>2,492</u>

20. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £2,347 (2023: £3,096).

21. Analysis of charitable funds

Unrestricted funds

	At 1 Oct 2023	Income	Expenditure	Gains and losses	At 30 Sep 2024
	£	£	£	£	£
General funds	<u>219,304</u>	<u>101,408</u>	<u>(106,683)</u>	<u>13,675</u>	<u>227,704</u>

	At 1 Oct 2022	Income	Expenditure	Gains and losses	At 30 Sep 2023
	£	£	£	£	£
General funds	<u>225,170</u>	<u>94,293</u>	<u>(104,502)</u>	<u>4,343</u>	<u>219,304</u>

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 30 SEPTEMBER 2024

21. Analysis of charitable funds *(continued)*

Restricted funds

	At 1 Oct 2023	Income	Expenditure	Gains and losses	At 30 Sep 2024
	£	£	£	£	£
Restricted Funds	<u>12,004</u>	<u>20,908</u>	<u>(31,131)</u>	<u>—</u>	<u>1,781</u>

	At 1 Oct 2022	Income	Expenditure	Gains and losses	At 30 Sep 2023
	£	£	£	£	£
Restricted Funds	<u>2,148</u>	<u>29,015</u>	<u>(19,159)</u>	<u>—</u>	<u>12,004</u>

22. Analysis of net assets between funds

	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	£
Tangible fixed assets	997	—	997
Investments	177,869	—	177,869
Current assets	50,351	1,781	52,132
Creditors less than 1 year	<u>(1,513)</u>	<u>—</u>	<u>(1,513)</u>
Net assets	<u>227,704</u>	<u>1,781</u>	<u>229,485</u>

	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	£
Tangible fixed assets	1,246	—	1,246
Investments	164,195	—	164,195
Current assets	56,356	12,004	68,360
Creditors less than 1 year	<u>(2,492)</u>	<u>—</u>	<u>(2,492)</u>
Net assets	<u>219,305</u>	<u>12,004</u>	<u>231,309</u>

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

MANAGEMENT INFORMATION

YEAR ENDED 30 SEPTEMBER 2024

The following pages do not form part of the financial statements.

CORNERSTONE COMMUNITY CENTRE (HOVE)**COMPANY LIMITED BY GUARANTEE****DETAILED STATEMENT OF FINANCIAL ACTIVITIES****YEAR ENDED 30 SEPTEMBER 2024**

	2024 £	2023 £
Income and endowments		
Donations and legacies		
Donations - general	90	500
Donations - food bank	7,898	9,904
Grants receivable - food bank	13,010	19,111
	<u>20,998</u>	<u>29,515</u>
 Charitable activities		
Income from lettings	<u>93,981</u>	<u>87,060</u>
 Investment income		
Bank interest receivable	7,337	6,695
Other interest receivable	—	38
	<u>7,337</u>	<u>6,733</u>
 Total income	<u>122,316</u>	<u>123,308</u>

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

DETAILED STATEMENT OF FINANCIAL ACTIVITIES *(continued)*

YEAR ENDED 30 SEPTEMBER 2024

	2024 £	2023 £
Expenditure		
Expenditure on charitable activities		
Purchases	27,490	13,334
Wages and salaries	63,061	65,287
Employer's NIC	690	751
Pension costs	2,347	3,096
Rates and water	1,011	403
Light and heat	4,485	4,816
Repairs and maintenance	23,429	23,788
Insurance	5,908	5,337
Legal and professional fees	2,161	2,253
Other office costs	6,585	4,269
Depreciation	249	312
Other interest payable and similar charges	–	14
Bank charges	119	–
	<u>137,535</u>	<u>123,660</u>
Other expenditure		
Entertaining	279	–
	<u>279</u>	<u>–</u>
Total expenditure	<u>137,814</u>	<u>123,660</u>
Net gains on investments		
Gains/(losses) on other investment assets	<u>13,675</u>	<u>4,343</u>
Net (expenditure)/income	<u>(1,823)</u>	<u>3,991</u>

CORNERSTONE COMMUNITY CENTRE (HOVE)**COMPANY LIMITED BY GUARANTEE****NOTES TO THE DETAILED STATEMENT OF FINANCIAL ACTIVITIES****YEAR ENDED 30 SEPTEMBER 2024**

	2024 £	2023 £
Expenditure on charitable activities		
General		
<i>Activities undertaken directly</i>		
Wages and salaries	59,421	59,463
Employer's NIC	690	751
Pension costs	2,347	3,096
Rates & water	1,011	403
Light & heat	4,485	4,816
Repairs & maintenance	23,429	23,788
Insurance	5,908	5,337
Other office costs	6,585	4,269
Depreciation	249	312
Other interest payable and similar charges	—	14
Bank charges	119	—
	<u>104,244</u>	<u>102,249</u>
Yoga		
<i>Activities undertaken directly</i>		
Purchases	—	905
Food bank		
<i>Activities undertaken directly</i>		
Purchases	27,490	12,429
Wages and salaries	3,640	5,824
	<u>31,130</u>	<u>18,253</u>
Governance costs		
Governance costs - accountancy fees	<u>2,161</u>	<u>2,253</u>
Expenditure on charitable activities	<u>137,535</u>	<u>123,660</u>

Accounts

COMPANY REGISTRATION NUMBER: 2781672

CHARITY REGISTRATION NUMBER: 1024932

CORNERSTONE COMMUNITY CENTRE (HOVE)

Company Limited by Guarantee

UNAUDITED FINANCIAL STATEMENTS

30 SEPTEMBER 2023

DRAFT ACCOUNTS

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

FINANCIAL STATEMENTS

YEAR ENDED 30 SEPTEMBER 2023

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CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 30 SEPTEMBER 2023

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 30 September 2023.

Reference and administrative details

Registered charity name Cornerstone Community Centre (Hove)

Charity registration number 1024932

Company registration number 2781672

Principal office and registered office Church Road
Hove
BN3 2FL

The trustees

Miss L Godfrey
Dr R M P Sayer
Ms A Ollerenshaw
Mr O D Sykes (Resigned 16 May 2023)
Mr F Parkinson (Resigned 16 May 2023)
Ms J Robinson
The Revd E Collins
Mr S Davidson
Mr S Lovett
Ms K Prior
Mr J Barrett

The Board, as members of the company, may derive no benefit, income or capital interest from the company's affairs other than the reimbursement of out-of-pocket expenses. In the event of the company being wound up, each member, who is a member at that time, has undertaken to contribute £1.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT)

(continued)

YEAR ENDED 30 SEPTEMBER 2023

Directors and trustees

Under the Memorandum and Articles of Association the following bodies are entitled to nominate or appoint trustees:

- a) Up to one person nominated by the parish priest or person holding the Bishop's licence with responsibility for the parish of St John the Baptist or successor parish,
- b) Up to one person nominated by the Chichester Diocesan Fund and Board of Finance,
- c) Up to one person nominated by the local council,
- d) Up to three persons nominated by the Parochial Church Council of St John's,
- e) Up to three persons from the local community (see note i) below),
- f) Up to three persons from the users of Cornerstone (see note ii) below), and they shall compose the Committee of Management

Note

i) Those from the local community are defined to be those persons nominated through any community association that covers an area that intersects with the centre's area of benefit, or any coordinating body of community groups and residents associations that cover an area that intersects with the centre's area of benefit.

ii) A user of Cornerstone is defined to be those persons who have organised or attended activities which involved the hiring of the facilities of the centre in the last 24 months or those who volunteer in the centre for either specific time or periodically.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT) *(continued)*

YEAR ENDED 30 SEPTEMBER 2023

Senior staff and principal advisors

Centre Manager

Mr Jonathan Burrell

Bankers

National Westminster Bank

Hove

East Sussex

Insurers

Ansvar Insurance

Company secretary

Ms J Robinson

Independent examiner

Chris Kyffin-Walton

168 Church Road

Hove

East Sussex

BN3 2DL

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT)

(continued)

YEAR ENDED 30 SEPTEMBER 2023

Structure, governance and management

Constitution

The Cornerstone Community Centre (Hove) is a company limited by guarantee not having a share capital and is a registered charity governed by its memorandum and articles of association.

The company's principal activity is to promote, assist and advance work to the benefit of the inhabitants enclosed by the political ward boundaries of Brunswick and Adelaide and Central Hove without distinction of race, or sex, or of political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.

Organisation and decision making structure

Members of board (management committee) are also members of the company and charity ("Cornerstone Community Centre (Hove)") and set corporate priorities and decide the overall financial strategy for the Centre in its prime imperative to promote the benefit of the inhabitants of the area. Monitoring the implementation of financial policies that reflect these agreed priorities remains with the board sitting as a management committee.

The management committee holds up to seven meetings a year reviewing overall activities against budget, deciding investment policy and performance and approving expenditure. Monthly reports on rents for rooms and expenditure are received.

The management committee promotes the annual budget having set key indicators and performance targets for various areas of activities. There are the following sub committees: building, finance and staffing upon which trustees and others sit. Regular reports are made to the full management committee; all recommendations are considered by the full management committee and appropriate decisions taken there.

Trustee recruitment, selection and induction

Membership of the management committee is a mixture of nominated and appointed membership, which is set in the Articles of Association. The committee attempts to ensure that the committee has the appropriate skills and experience to perform its tasks. During membership members are provided with regular updates on best practice and opportunities for further training are made available.

Other organisations with which the Company co-operates in achieving its objectives The company's activities involve financial transactions with a number of other charities and associations active in the area. None are formally associated with the charity.

Decision making and delegation policy

The management committee considers and approves strategy and policies, sets the annual budget and delegates to the finance sub-committee monitoring and reporting responsibilities associated with the financial aspects of activities. In a similar way the other sub-committees have delegated powers to oversee areas of activity or responsibility and report to the full committee for both accountability and decisions when policy discussion is required. The day to day management and implementation of agreed strategies and policies is undertaken by senior staff.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT)

(continued)

YEAR ENDED 30 SEPTEMBER 2023

Financial Risk assessment

The directors are responsible for maintaining a sound system of internal financial control to safeguard the company's assets. During 2022, the financial controls reviewed the previous year were applied identifying major risks to which the company is exposed and systems continue to be developed and procedures established to mitigate those risks. A formal financial risk assessment process has been adopted and will continue to be developed. The trustees expect to review the risk report annually.

Objectives and activities

The company's principal activity is to promote, assist and advance the benefit of the inhabitants of the area of activity.

The main objectives of the charity are:

To provide facilities for groups, organisations and associations to use.

To promote the establishment of groups and associations to benefit identified sectors of the local population.

To engage with the community to enhance its members' capacity to develop appropriate responses to identified needs.

With regard to the first objective a safe and welcoming environment is offered to all groups hiring rooms in the centre and a reduced rate is offered to new groups at the discretion of the manager whilst they become established . Monthly and quarterly financial income and expenditure was provided to the management committee re all room hires.

Help is provided to all user groups to market their groups via the website and on the board outside. In addition this year the Manager administered a support fund set up by the partner of an ex volunteer to assist those on very low incomes so that cost does not prohibit them from attending any class.

The food bank continued to operate throughout the year with the key purpose of helping local residents who are suffering with the cost of living crisis . This was funded by generous local donations and the Household Support Fund as well as other local charities and generous supplies of surplus food from local supermarkets. It is organised by the Chair and has a loyal band of volunteers made up of local residents and users of Cornerstone. Close collaboration with St Johns Church has enabled a discreet entrance to the food bank and clients exit via the community Centre.

Cornerstone Community Centre remained the location during the year for a growing number of local organisations to meet together and share their experiences, skills and knowledge. The Manager and the Chair are active in the network of Community Centres and Food banks within Brighton and Hove. This co operation with other groups and centres ensures that we are aware of different local needs across the City.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT)

(continued)

YEAR ENDED 30 SEPTEMBER 2023

Achievements and performance

For the reporting period up to September 2023, the upward trend in bookings which had occurred in the years since the covid crisis continued apace.

Although new groups faced the challenge of attracting enough participants to be sustainable because of the cost of living crisis in society, a number were successful in this endeavour.

One significant addition was a charity called Magnetic Ideals, with a mission to run and support creative projects and to create positive change.

The local women's centre also established new support groups, namely a wellbeing hub and menopause group and a men's circle was set up too.

Summer occupancy was boosted by a two-week booking by a language school, usually based in Portsmouth, catering for Italian teenagers.

Cornerstone's principal user continued to be the Amigos pre-school, which went through a period of instability and transition during this year.

Following a less than satisfactory Ofsted inspection, a new administrator and staff member were appointed, and the pre-school returned to normal service.

In total, the community centre was used by groups for 6,735 hours between October 2022 and September 2023, up by 597 hours on the previous year.

Another feature of the year was a continuation of the weekly food bank service on Friday afternoons. Collaboration with St John's church in the adjoining space enabled the addition of a separate entrance and greater space and storage facilities.

Funding of the food bank was enhanced by a £5,000 grant from Brighton and Hove council's winter crisis fund, individual donations and users' contributions.

With the increased occupancy levels at Cornerstone, income rose accordingly, and we were able to make some long-term investments in the fabric of the building. During the summer, the downstairs kitchen was completely refurbished, and new solar-powered blinds were installed in the Loft room.

Also, the lighting in the Brunswick room was improved by full rewiring of the electrics and new LED panels.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT)

(continued)

YEAR ENDED 30 SEPTEMBER 2023

Financial review

Financial overview

The accounts show a surplus on operations of approximately £3,991 for the year 2022/2023. In addition, a sum of £12,049 was expended on improvements to the fabric of the building. Income from rents rose slightly this year reflecting the increased usage of the Community Centre. Rents and other income increased to £87,060 (£79,110 2021/2022)

Looking forward, the Trustees continue to aim for a balanced budget where income roughly equates to costs.

Reserves policy

The management's policy remains that the unrestricted general fund cash reserve should be set at a minimum level of six to 12 month's expenditure based on a typical year's expenditure. All investments provide income and reasonable funds to be available to cover work on the fabric.

Investments

The company invests through common investment funds and does not invest directly in the stock market. It takes cognisance of the funds' ethical policies. During 2022/2023 the unrealised gain in investments was £4,343 and total investments stand at £164,195.

Plans for future periods

Cornerstone is still considered one of the best run community Centres in Brighton and Hove and will under its strong leadership and able team of staff, continue to look for more ways of serving the community it resides in. New groups will continue to be supported and the Board of Trustees will be looking for further improvements to the maintenance of the building.

With the adverse effect of Covid now historical we look forward to the building reaching maximum capacity.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 26 April 2024 and signed on behalf of the board of trustees by:

Ms A Ollerenshaw
Trustee

Ms J Robinson
Trustee

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CORNERSTONE COMMUNITY CENTRE (HOVE)

YEAR ENDED 30 SEPTEMBER 2023

I report to the trustees on my examination of the financial statements of Cornerstone Community Centre (Hove) ('the charity') for the year ended 30 September 2023.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CORNERSTONE COMMUNITY CENTRE (HOVE) *(continued)*

YEAR ENDED 30 SEPTEMBER 2023

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Chris Kyffin-Walton
Independent Examiner

168 Church Road
Hove
East Sussex
BN3 2DL

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

YEAR ENDED 30 SEPTEMBER 2023

			2023		2022
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Income and endowments					
Donations and legacies	5	500	29,015	29,515	11,413
Charitable activities	6	87,060	–	87,060	79,110
Investment income	7	6,733	–	6,733	5,169
Other income	8	–	–	–	650
Total income		<u>94,293</u>	<u>29,015</u>	<u>123,308</u>	<u>96,342</u>
Expenditure					
Expenditure on charitable activities	9,10	<u>104,502</u>	<u>19,159</u>	<u>123,660</u>	<u>98,183</u>
Total expenditure		<u>104,502</u>	<u>19,159</u>	<u>123,660</u>	<u>98,183</u>
Net gains/(losses) on investments	11	4,343	–	4,343	(19,698)
Net income/(expenditure) and net movement in funds		<u>(5,866)</u>	<u>9,856</u>	<u>3,991</u>	<u>(21,539)</u>
Reconciliation of funds					
Total funds brought forward		<u>225,170</u>	<u>2,148</u>	<u>227,318</u>	<u>248,857</u>
Total funds carried forward		<u>219,304</u>	<u>12,004</u>	<u>231,308</u>	<u>227,318</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 13 to 23 form part of these financial statements.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

STATEMENT OF FINANCIAL POSITION

30 SEPTEMBER 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible fixed assets	16	1,246	1,558
Investments	17	164,195	159,851
		<u>165,441</u>	<u>161,409</u>
Current assets			
Cash at bank and in hand		68,360	68,753
Creditors: amounts falling due within one year	18	<u>2,492</u>	<u>2,844</u>
Net current assets		65,868	65,909
Total assets less current liabilities		<u>231,309</u>	<u>227,318</u>
Net assets		<u>231,309</u>	<u>227,318</u>
Funds of the charity			
Restricted funds		12,004	2,148
Unrestricted funds		219,304	225,170
Total charity funds	20	<u>231,308</u>	<u>227,318</u>

For the year ending 30 September 2023 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The statement of financial position
continues on the following page.

The notes on pages 13 to 23 form part of these financial statements.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

STATEMENT OF FINANCIAL POSITION *(continued)*

30 SEPTEMBER 2023

These financial statements were approved by the board of trustees and authorised for issue on 26 April 2024, and are signed on behalf of the board by:

Ms A Ollerenshaw
Trustee

The notes on pages 13 to 23 form part of these financial statements.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 30 SEPTEMBER 2023

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Church Road, Hove, BN3 2FL.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

At the time of approving the financial statement, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

No significant judgements have had to be made by the directors in preparing these financial statements.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 30 SEPTEMBER 2023

3. Accounting policies *(continued)*

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 30 SEPTEMBER 2023

3. Accounting policies *(continued)*

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Short leasehold property	-	25 years from 1993
Fixtures and fittings	-	20% reducing balance

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 30 SEPTEMBER 2023

3. Accounting policies *(continued)*

Investments

Unlisted equity investments are initially recorded at cost, and subsequently measured at fair value. If fair value cannot be reliably measured, assets are measured at cost less impairment.

Listed investments are measured at fair value with changes in fair value being recognised in income or expenditure.

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 30 SEPTEMBER 2023

3. Accounting policies *(continued)*

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Where investments in shares or preference shares are publicly traded or their fair value can otherwise be measured reliably, the investment is subsequently measured at fair value with changes in fair value recognised in income and expenditure. All other such investments are subsequently measured at cost less impairment.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

For all equity instruments regardless of significance, and other financial assets that are individually significant, these are assessed individually for impairment. Other financial assets are either assessed individually or grouped on the basis of similar credit risk characteristics.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the repayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

4. Limited by guarantee

In the event of the company being wound up, each member, who is a member at that time, has undertaken to contribute £1.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 30 SEPTEMBER 2023

5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Donations			
Donations - general	500	—	500
Donations - food bank	—	9,904	9,904
Grants			
Grants receivable - yoga	—	—	—
Grants receivable - food bank	—	19,111	19,111
	<u>500</u>	<u>29,015</u>	<u>29,515</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Donations			
Donations - general	70	—	70
Donations - food bank	—	3,343	3,343
Grants			
Grants receivable - yoga	—	2,000	2,000
Grants receivable - food bank	—	6,000	6,000
	<u>70</u>	<u>11,343</u>	<u>11,413</u>

6. Charitable activities

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Income from lettings	<u>87,060</u>	<u>87,060</u>	<u>79,110</u>	<u>79,110</u>

7. Investment income

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Bank interest receivable	6,695	6,695	5,169	5,169
Other interest receivable	38	38	—	—
	<u>6,733</u>	<u>6,733</u>	<u>5,169</u>	<u>5,169</u>

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 30 SEPTEMBER 2023

8. Other income

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
HMRC CJRS grant receivable	—	—	650	650

9. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
General	102,249	—	102,249
Yoga	—	905	905
Food bank	—	18,254	18,253
Support costs	2,253	—	2,253
	<u>104,502</u>	<u>19,159</u>	<u>123,660</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
General	86,796	—	86,796
Yoga	—	1,095	1,095
Food bank	—	8,100	8,100
Support costs	2,192	—	2,192
	<u>88,988</u>	<u>9,195</u>	<u>98,183</u>

10. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2023 £	Total fund 2022 £
General	102,249	—	102,249	86,796
Yoga	905	—	905	1,095
Food bank	18,253	—	18,253	8,100
Governance costs	—	2,253	2,253	2,192
	<u>121,407</u>	<u>2,253</u>	<u>123,660</u>	<u>98,183</u>

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 30 SEPTEMBER 2023

11. Net gains/(losses) on investments

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Gains/(losses) on other investment assets	<u>4,343</u>	<u>4,343</u>	<u>(19,698)</u>	<u>(19,698)</u>

12. Net income/(expenditure)

Net income/(expenditure) is stated after charging/(crediting):

	2023 £	2022 £
Depreciation of tangible fixed assets	<u>312</u>	<u>389</u>

13. Independent examination fees

	2023 £	2022 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>1,200</u>	<u>1,200</u>

14. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2023 £	2022 £
Wages and salaries	65,287	55,854
Social security costs	751	1,152
Employer contributions to pension plans	<u>3,096</u>	<u>2,751</u>
	<u>69,134</u>	<u>59,757</u>

The average head count of employees during the year was 3 (2022: 2). The average number of full-time equivalent employees during the year is analysed as follows:

	2023 No.	2022 No.
Number of staff - administrative	<u>3</u>	<u>2</u>

No employee received employee benefits of more than £60,000 during the year (2022: Nil).

15. Trustee remuneration and expenses

None of the trustees (or any persons connected with them) received any remuneration during the year nor claimed any expenses.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 30 SEPTEMBER 2023

16. Tangible fixed assets

	Short leasehold property £	Fixtures and fittings £	Total £
Cost			
At 1 Oct 2022 and 30 Sep 2023	419,596	38,579	458,175
Depreciation			
At 1 Oct 2022	419,596	37,021	456,617
Charge for the year	–	312	312
At 30 Sep 2023	419,596	37,333	456,929
Carrying amount			
At 30 Sep 2023	–	1,246	1,246
At 30 Sep 2022	–	1,558	1,558

17. Investments

	Listed investments £	Other investments £	Total £
Cost or valuation			
At 1 Oct 2022	917	158,934	159,851
Additions	–	–	–
Fair value movements	–	4,344	4,344
At 30 Sep 2023	917	163,278	164,195
Impairment			
At 1 Oct 2022 and 30 Sep 2023		–	–
Carrying amount			
At 30 Sep 2023	917	163,278	164,195
At 30 Sep 2022	917	158,934	159,851

All investments shown above are held at valuation.

Financial assets held at fair value

Investments have been valued using the bid market value at the year end.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 30 SEPTEMBER 2023

18. Creditors: amounts falling due within one year

	2023	2022
	£	£
Accruals and deferred income	1,200	1,200
Social security and other taxes	48	1,599
Other creditors	1,244	45
	<u>2,492</u>	<u>2,844</u>

19. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £3,096 (2022: £2,751).

20. Analysis of charitable funds

Unrestricted funds

	At 1 Oct 2022	Income	Expenditure	Gains and losses	At 30 Sep 2023
	£	£	£	£	£
General funds	<u>225,170</u>	<u>94,293</u>	<u>(104,502)</u>	<u>4,343</u>	<u>219,304</u>

	At 1 Oct 2021	Income	Expenditure	Gains and losses	At 30 Sep 2022
	£	£	£	£	£
General funds	<u>248,857</u>	<u>84,999</u>	<u>(88,988)</u>	<u>(19,698)</u>	<u>225,170</u>

Restricted funds

	At 1 Oct 2022	Income	Expenditure	Gains and losses	At 30 Sep 2023
	£	£	£	£	£
Restricted Funds	<u>2,148</u>	<u>29,015</u>	<u>(19,159)</u>	<u>—</u>	<u>12,004</u>

	At 1 Oct 2021	Income	Expenditure	Gains and losses	At 30 Sep 2022
	£	£	£	£	£
Restricted Funds	<u>—</u>	<u>11,343</u>	<u>(9,195)</u>	<u>—</u>	<u>2,148</u>

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 30 SEPTEMBER 2023

21. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Tangible fixed assets	1,246	–	1,246
Investments	164,195	–	164,195
Current assets	56,356	12,004	68,360
Creditors less than 1 year	(2,492)	–	(2,492)
Net assets	<u>219,305</u>	<u>12,004</u>	<u>231,309</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Tangible fixed assets	1,558	–	1,558
Investments	159,851	–	159,851
Current assets	66,606	2,148	68,754
Creditors less than 1 year	(2,845)	–	(2,845)
Net assets	<u>225,170</u>	<u>2,148</u>	<u>227,318</u>

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

MANAGEMENT INFORMATION

YEAR ENDED 30 SEPTEMBER 2023

The following pages do not form part of the financial statements.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 30 SEPTEMBER 2023

	2023 £	2022 £
Income and endowments		
Donations and legacies		
Donations - general	500	70
Donations - food bank	9,904	3,343
Grants receivable - yoga	—	2,000
Grants receivable - food bank	19,111	6,000
	<u>29,515</u>	<u>11,413</u>
 Charitable activities		
Income from lettings	<u>87,060</u>	<u>79,110</u>
 Investment income		
Bank interest receivable	6,695	5,169
Other interest receivable	38	—
	<u>6,733</u>	<u>5,169</u>
 Other income		
HMRC CJRS grant receivable	<u>—</u>	<u>650</u>
 Total income	<u>123,308</u>	<u>96,342</u>

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

DETAILED STATEMENT OF FINANCIAL ACTIVITIES *(continued)*

YEAR ENDED 30 SEPTEMBER 2023

	2023 £	2022 £
Expenditure		
Expenditure on charitable activities		
Purchases	13,334	9,195
Wages and salaries	65,287	55,854
Employer's NIC	751	1,152
Pension costs	3,096	2,751
Rates and water	403	867
Light and heat	4,816	2,735
Repairs and maintenance	23,788	12,856
Insurance	5,337	4,912
Legal and professional fees	2,253	2,192
Other office costs	4,269	5,231
Depreciation	312	389
Other interest payable and similar charges	14	–
Bank charges	–	24
Sundries	–	25
	<u>123,660</u>	<u>98,183</u>
Total expenditure	<u>123,660</u>	<u>98,183</u>
Net gains/(losses) on investments		
Gains/(losses) on other investment assets	<u>4,343</u>	<u>(19,698)</u>
Net income/(expenditure)	<u>3,991</u>	<u>(21,539)</u>

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

NOTES TO THE DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 30 SEPTEMBER 2023

	2023 £	2022 £
Expenditure on charitable activities		
General		
<i>Activities undertaken directly</i>		
Wages and salaries	59,463	55,854
Employer's NIC	751	1,152
Pension costs	3,096	2,751
Rates & water	403	867
Light & heat	4,816	2,735
Repairs & maintenance	23,788	12,856
Insurance	5,337	4,912
Other office costs	4,269	5,231
Depreciation	312	389
Other interest payable and similar charges	14	–
Bank charges	–	24
Sundries	–	25
	<u>102,249</u>	<u>86,796</u>
Yoga		
<i>Activities undertaken directly</i>		
Purchases	<u>905</u>	<u>1,095</u>
Food bank		
<i>Activities undertaken directly</i>		
Purchases	12,429	8,100
Wages and salaries	<u>5,824</u>	<u>–</u>
	<u>18,253</u>	<u>8,100</u>
Governance costs		
Governance costs - accountancy fees	<u>2,253</u>	<u>2,192</u>
Expenditure on charitable activities	<u>123,660</u>	<u>98,183</u>

Accounts

COMPANY REGISTRATION NUMBER: 2781672

CHARITY REGISTRATION NUMBER: 1024932

CORNERSTONE COMMUNITY CENTRE (HOVE)

Company Limited by Guarantee

UNAUDITED FINANCIAL STATEMENTS

30 SEPTEMBER 2022

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

FINANCIAL STATEMENTS

YEAR ENDED 30 SEPTEMBER 2022

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CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 30 SEPTEMBER 2022

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 30 September 2022.

Reference and administrative details

Registered charity name Cornerstone Community Centre (Hove)

Charity registration number 1024932

Company registration number 2781672

Principal office and registered office Church Road
Hove
BN3 2FL

The trustees

Miss L Godfrey
Dr R M P Sayer
Ms A Ollerenshaw
Mr O D Sykes
Mr F Parkinson
Ms J Robinson
The Revd E Collins
Mr S Davidson
Mr S Lovett
Ms K Prior (Appointed 11 November 2021)
Mr J Barrett (Appointed 7 December 2021)

The Board, as members of the company, may derive no benefit, income or capital interest from the company's affairs other than the reimbursement of out-of-pocket expenses. In the event of the company being wound up, each member, who is a member at that time, has undertaken to contribute £1.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT)

(continued)

YEAR ENDED 30 SEPTEMBER 2022

Directors and trustees

Under the Memorandum and Articles of Association the following bodies are entitled to nominate or appoint trustees:

- a) Up to one person nominated by the parish priest or person holding the Bishop's licence with responsibility for the parish of St John the Baptist or successor parish,
- b) Up to one person nominated by the Chichester Diocesan Fund and Board of Finance,
- c) Up to one person nominated by the local council,
- d) Up to three persons nominated by the Parochial Church Council of St John's,
- e) Up to three persons from the local community (see note i) below),
- f) Up to three persons from the users of Cornerstone (see note ii) below), and they shall compose the Committee of Management

Note

i) Those from the local community are defined to be those persons nominated through any community association that covers an area that intersects with the centre's area of benefit, or any coordinating body of community groups and residents associations that cover an area that intersects with the centre's area of benefit.

ii) A user of Cornerstone is defined to be those persons who have organised or attended activities which involved the hiring of the facilities of the centre in the last 24 months or those who volunteer in the centre for either specific time or periodically.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT)

(continued)

YEAR ENDED 30 SEPTEMBER 2022

Senior staff and principal advisors

Centre Manager

Mr Jonathan Burrell

Bankers

National Westminster Bank

Hove

East Sussex

Insurers

Ansvar Insurance

Company secretary

Ms J Robinson

Independent examiner

Chris Kyffin-Walton

168 Church Road

Hove

East Sussex

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CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT)

(continued)

YEAR ENDED 30 SEPTEMBER 2022

Structure, governance and management

Constitution

The Cornerstone Community Centre (Hove) is a company limited by guarantee not having a share capital and is a registered charity governed by its memorandum and articles of association.

The company's principal activity is to promote, assist and advance work to the benefit of the inhabitants enclosed by the political ward boundaries of Brunswick and Adelaide and Central Hove without distinction of race, or sex, or of political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.

Organisation and decision making structure

Members of board (management committee) are also members of the company and charity ("Cornerstone Community Centre (Hove)") and set corporate priorities and decide the overall financial strategy for the Centre in its prime imperative to promote the benefit of the inhabitants of the area. Monitoring the implementation of financial policies that reflect these agreed priorities remains with the board sitting as a management committee.

The management committee holds up to seven meetings a year reviewing overall activities against budget, deciding investment policy and performance and approving expenditure. Monthly reports on rents for rooms and expenditure are received.

The management committee promotes the annual budget having set key indicators and performance targets for various areas of activities. There are the following sub committees: building, finance and staffing upon which trustees and others sit. Regular reports are made to the full management committee; all recommendations are considered by the full management committee and appropriate decisions taken there.

Trustee recruitment, selection and induction

Membership of the management committee is a mixture of nominated and appointed membership, which is set in the Articles of Association. The committee attempts to ensure that the committee has the appropriate skills and experience to perform its tasks. During membership members are provided with regular updates on best practice and opportunities for further training are made available.

Other organisations with which the Company co-operates in achieving its objectives The company's activities involve financial transactions with a number of other charities and associations active in the area. None are formally associated with the charity.

Decision making and delegation policy

The management committee considers and approves strategy and policies, sets the annual budget and delegates to the finance sub-committee monitoring and reporting responsibilities associated with the financial aspects of activities. In a similar way the other sub-committees have delegated powers to oversee areas of activity or responsibility and report to the full committee for both accountability and decisions when policy discussion is required. The day to day management and implementation of agreed strategies and policies is undertaken by senior staff.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT)

(continued)

YEAR ENDED 30 SEPTEMBER 2022

Financial Risk assessment

The directors are responsible for maintaining a sound system of internal financial control to safeguard the company's assets. During 2022, the financial controls reviewed the previous year were applied identifying major risks to which the company is exposed and systems continue to be developed and procedures established to mitigate those risks. A formal financial risk assessment process has been adopted and will continue to be developed. The trustees expect to review the risk report annually.

Objectives and activities

The company's principal activity is to promote, assist and advance the benefit of the inhabitants of the area of activity.

The main objectives of the charity are:

To provide facilities for groups, organisations and associations to use; to promote the establishment of groups and associations to benefit identified sectors of the local population; to engage with the community to enhance its members' capacity to develop appropriate responses to identified needs.

As part of the first objective of the charity, financial information and projected income and expenditure, and usage of the Centre continued to be provided to the management committee on a monthly basis. In addition, regular inspection of the building is undertaken and the committee receives regular reports identifying progress and any issues arising.

In response to the second objective, help to groups, with fundraising and wider publicity to sustain, had been severely restricted over the pandemic period. However, staff did assist the long-standing 'Yoga for Chronic Fatigue' class in obtaining a grant from the Sussex Community Foundation ensured the sustainability of the group. Other groups were assisted with advertising and promotion.

In response to the third objective, the Chair of Trustees set-up a food bank operating from the centre, with the key purpose to serve the residents of BN3 who meet certain criteria. The enterprise is managed by volunteers and led by the Chair with the involvement of other Trustees and operates on Friday afternoons.

Cornerstone Centre remained the location for a growing number of local organisations to meet together and share their experiences, skills and knowledge. The Manager is also active in the network of community centres within Brighton and Hove. This activity helps to ensure that the Centre remains aware of different ways of responding to identified needs locally.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT)

(continued)

YEAR ENDED 30 SEPTEMBER 2022

Achievements and performance

During the reporting period ending September 2022, there was a general upward trend in room usage at the community centre. In the autumn term of 2021, we witnessed the return of three of our major user groups, the WEA ESOL class, the Alexander Technique training college and Brighton and Hove U3A.

By November, a total of 55 classes were operating on a weekly basis, including a new monthly meeting of the RNID charity and the return of the shiatsu clinic and 'support after stomas' support group.

However, hopes of a long period of stability and recovery of service provision to pre-pandemic levels were dashed by the emergence of the omicron variant of covid. Once more, Cornerstone experienced a wave of cancellations, including the three major user groups mentioned earlier. These remained absent until early February, when the latest covid wave subsided.

With the next stage of rebuilding, as users felt safer to return to attending regular classes, more new groups were welcomed, such as Age UK and Historical Fencing. Saturday bookings also rose, with the community market thriving and a children's first aid course run monthly. There was also great demand for children's birthday parties, as many venues which had previously hosted these had closed or restricted their opening times.

The next challenge to be faced was a fall in attendances at many of the classes, as centre users were faced by the implications of the cost of living crisis unfolding nationally. This was an issue particularly for newly established groups, some of whom struggled to attract enough participants to be viable.

Despite the issues outlined, overall the year brought a sense of revival. Occupancy between October 2021 and September 2022 totalled 6138 hours, a large increase on the previous year but still down on pre-pandemic levels.

Another significant feature of the year was the resumption of the food bank service which had operated in 2021. Funding was acquired from grants and donations, notably an amount of £3,500 received from the Household Support fund of the government distributed by Brighton and Hove Council and £1,000 by the Brighton and Hove Food partnership, as well as local Councillor's local ward budgets and private donations. A sizeable grant (£1,000) was also given by the Homity trust. In Addition to food from Fareshare , a grant was awarded from Waitrose (£333) and Hove and Portslade AIS (£500) . Many other local businesses have awarded time and food in kind and spare food on Thursday evenings is regularly collected from local supermarkets and Bakeries including Gails bakery and Flour pot .

Around 50 to 60 families were supported each week, including many asylum seekers and refugees from Ukraine.

2022 saw two 5-yearly inspections of the building, a full electrical examination and the quinquennial inspection. Both necessitated only small remedial works, indicating the value of a regular maintenance programme at Cornerstone.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT)

(continued)

YEAR ENDED 30 SEPTEMBER 2022

Financial review

Financial overview

The accounts show a deficit on operations of approximately £21,539 for the year 2021/2022 . Income from rents rose slightly this year but was still considerably lower than is needed to achieve a balanced budget. Rents and other income increased to £79,110 (£59,740 2020/2021)

Looking forward, the Trustees continue to aim for a balanced budget where income roughly equates to costs. To this end, a review of room rental prices has been conducted and increases implemented.

Reserves policy

The management's policy remains that the unrestricted general fund cash reserve should be set at a minimum level of six to 12 month's expenditure based on a typical year's expenditure. All investments provide income and reasonable funds to be available to cover work on the fabric.

Investments

The company invests through common investment funds and does not invest directly in the stock market. It takes cognisance of the funds' ethical policies. During 2021/2022 the unrealised loss in investments was £19,698 and total investments stand at £159,857.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT)

(continued)

YEAR ENDED 30 SEPTEMBER 2022

Plans for future periods

As an ongoing strategy we will continue to identify potential new trustees and members of the management committee, focusing on the experience and talents they might bring to the Board while being aware that the Board itself ought to be representative of the community we serve.

Although the grip of the covid19 pandemic has to some extent lessened and Cornerstone and society at large are beginning to return to some semblance of normality, the emergence of new variants of concern, or the mere threat of them, still have the power to derail progress. Clearly this has significant operational and financial implications for the future running of the Centre, as we were to discover in early 2022 with the appearance of the Omicron variant of covid19. The health, safety and well-being of our staff and users remains our top priority and any new health advice or government guidelines and regulations will of course be followed.

Unfortunately mention must be made of the potential impact on Cornerstone of both the cost-of-living crisis and the war in Ukraine. Once again the Centre will have to be aware of any resulting changes in the pattern of usage or the needs of the community. This task will most likely fall on the able shoulders of the Manager, Assistant Manager and Volunteers via conversations with the Centre's users and visitors, with feedback to and support from the Board. As ever, the quiet importance of the Volunteers to the smooth running of the Centre is a component that we simply could not do without.

Last summer we undertook the latest quinquennial inspection to assess the current state of the Cornerstone and HOP Centre buildings and the St John the Baptist Church. The resulting report will guide for years to come the constant maintenance of the buildings to ensure they continue to be the welcoming and safe spaces for all those using the facilities. We also undertook our five-year full electrical inspection of the Cornerstone, HOP and Church to further guide this process.

The trustees once again acknowledge the debt owed to all those who have been involved with the Centre during these continuing extraordinary times, keeping it as an all important resource at the heart of the community.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 13 June 2023 and signed on behalf of the board of trustees by:

Ms A Ollerenshaw
Trustee

Ms J Robinson
Trustee

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CORNERSTONE COMMUNITY CENTRE (HOVE)

YEAR ENDED 30 SEPTEMBER 2022

I report to the trustees on my examination of the financial statements of Cornerstone Community Centre (Hove) ('the charity') for the year ended 30 September 2022.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CORNERSTONE
COMMUNITY CENTRE (HOVE) *(continued)***

YEAR ENDED 30 SEPTEMBER 2022

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Chris Kyffin-Walton
Independent Examiner

168 Church Road
Hove
East Sussex
BN3 2DL

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

YEAR ENDED 30 SEPTEMBER 2022

		Unrestricted funds £	2022 Restricted funds £	Total funds £	2021 Total funds £
	Note				
Income and endowments					
Donations and legacies	5	70	11,343	11,413	7,740
Charitable activities	6	79,110	–	79,110	36,011
Investment income	7	5,169	–	5,169	4,988
Other income	8	650	–	650	23,729
Total income		<u>84,999</u>	<u>11,343</u>	<u>96,342</u>	<u>72,468</u>
Expenditure					
Expenditure on raising funds:					
Costs of other trading activities	9	–	–	–	6,091
Expenditure on charitable activities	10,11	<u>88,988</u>	<u>9,195</u>	<u>98,183</u>	<u>82,799</u>
Total expenditure		<u>88,988</u>	<u>9,195</u>	<u>98,183</u>	<u>88,890</u>
Net (losses)/gains on investments	12	(19,698)	–	(19,698)	11,057
Net expenditure and net movement in funds		<u>(23,687)</u>	<u>2,148</u>	<u>(21,539)</u>	<u>(5,365)</u>
Reconciliation of funds					
Total funds brought forward		<u>248,857</u>	–	<u>248,857</u>	<u>254,222</u>
Total funds carried forward		<u>225,170</u>	<u>2,148</u>	<u>227,318</u>	<u>248,857</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 14 to 24 form part of these financial statements.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

STATEMENT OF FINANCIAL POSITION

30 SEPTEMBER 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible fixed assets	17	1,558	1,947
Investments	18	159,851	179,549
		<u>161,409</u>	<u>181,496</u>
Current assets			
Cash at bank and in hand		68,753	68,561
Creditors: amounts falling due within one year	19	<u>2,844</u>	<u>1,200</u>
Net current assets		65,909	67,361
Total assets less current liabilities		<u>227,318</u>	<u>248,857</u>
Net assets		<u>227,318</u>	<u>248,857</u>
Funds of the charity			
Restricted funds		2,148	–
Unrestricted funds		225,170	248,857
Total charity funds	21	<u>227,318</u>	<u>248,857</u>

For the year ending 30 September 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The statement of financial position
continues on the following page.

The notes on pages 14 to 24 form part of these financial statements.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

STATEMENT OF FINANCIAL POSITION *(continued)*

30 SEPTEMBER 2022

These financial statements were approved by the board of trustees and authorised for issue on 13 June 2023, and are signed on behalf of the board by:

Ms A Ollerenshaw
Trustee

The notes on pages 14 to 24 form part of these financial statements.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 30 SEPTEMBER 2022

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Church Road, Hove, BN3 2FL.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

At the time of approving the financial statement, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

No significant judgements have had to be made by the directors in preparing these financial statements.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 30 SEPTEMBER 2022

3. Accounting policies *(continued)*

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 30 SEPTEMBER 2022

3. Accounting policies *(continued)*

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Short leasehold property	-	25 years from 1993
Fixtures and fittings	-	20% reducing balance

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 30 SEPTEMBER 2022

3. Accounting policies *(continued)*

Investments

Unlisted equity investments are initially recorded at cost, and subsequently measured at fair value. If fair value cannot be reliably measured, assets are measured at cost less impairment.

Listed investments are measured at fair value with changes in fair value being recognised in income or expenditure.

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 30 SEPTEMBER 2022

3. Accounting policies *(continued)*

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Where investments in shares or preference shares are publicly traded or their fair value can otherwise be measured reliably, the investment is subsequently measured at fair value with changes in fair value recognised in income and expenditure. All other such investments are subsequently measured at cost less impairment.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

For all equity instruments regardless of significance, and other financial assets that are individually significant, these are assessed individually for impairment. Other financial assets are either assessed individually or grouped on the basis of similar credit risk characteristics.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

4. Limited by guarantee

In the event of the company being wound up, each member, who is a member at that time, has undertaken to contribute £1.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 30 SEPTEMBER 2022

5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Donations			
Donations - general	70	—	70
Donations - food bank	—	3,343	3,343
Grants			
Grants receivable - general	—	—	—
Grants receivable - yoga	—	2,000	2,000
Grants receivable - food bank	—	6,000	6,000
	<u>70</u>	<u>11,343</u>	<u>11,413</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Donations			
Donations - general	1,120	—	1,120
Donations - food bank	—	—	—
Grants			
Grants receivable - general	6,620	—	6,620
Grants receivable - yoga	—	—	—
Grants receivable - food bank	—	—	—
	<u>7,740</u>	<u>—</u>	<u>7,740</u>

6. Charitable activities

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Income from lettings	<u>79,110</u>	<u>79,110</u>	<u>36,011</u>	<u>36,011</u>

7. Investment income

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Bank interest receivable	<u>5,169</u>	<u>5,169</u>	<u>4,988</u>	<u>4,988</u>

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 30 SEPTEMBER 2022

8. Other income

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
HMRC CJRS grant receivable	<u>650</u>	<u>650</u>	<u>23,729</u>	<u>23,729</u>

9. Costs of other trading activities

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Other trading activities	<u>–</u>	<u>–</u>	<u>6,091</u>	<u>6,091</u>

10. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
General	86,796	–	86,796
Yoga	–	1,095	1,095
Food bank	–	8,100	8,100
Support costs	<u>2,192</u>	<u>–</u>	<u>2,192</u>
	<u>88,988</u>	<u>9,195</u>	<u>98,183</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
General	79,378	–	79,378
Yoga	–	–	–
Food bank	–	–	–
Support costs	<u>3,421</u>	<u>–</u>	<u>3,421</u>
	<u>82,799</u>	<u>–</u>	<u>82,799</u>

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 30 SEPTEMBER 2022

11. Expenditure on charitable activities by activity type

	Activities undertaken directly	Support costs	Total funds 2022	Total fund 2021
	£	£	£	£
General	86,796	–	86,796	79,378
Yoga	1,095	–	1,095	–
Food bank	8,100	–	8,100	–
Governance costs	–	2,192	2,192	3,421
	<u>95,991</u>	<u>2,192</u>	<u>98,183</u>	<u>82,799</u>

12. Net (losses)/gains on investments

	Unrestricted Funds	Total Funds 2022	Unrestricted Funds	Total Funds 2021
	£	£	£	£
Gains/(losses) on other investment assets	<u>(19,698)</u>	<u>(19,698)</u>	<u>11,057</u>	<u>11,057</u>

13. Net expenditure

Net expenditure is stated after charging/(crediting):

	2022	2021
	£	£
Depreciation of tangible fixed assets	<u>389</u>	<u>487</u>

14. Independent examination fees

	2022	2021
	£	£
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>1,200</u>	<u>1,440</u>

15. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2022	2021
	£	£
Wages and salaries	55,854	58,241
Social security costs	1,152	–
Employer contributions to pension plans	2,751	–
	<u>59,757</u>	<u>58,241</u>

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 30 SEPTEMBER 2022

15. Staff costs *(continued)*

The average head count of employees during the year was 2 (2021: 2). The average number of full-time equivalent employees during the year is analysed as follows:

	2022	2021
	No.	No.
Number of staff - administrative	<u>2</u>	<u>2</u>

No employee received employee benefits of more than £60,000 during the year (2021: Nil).

16. Trustee remuneration and expenses

None of the trustees (or any persons connected with them) received any remuneration during the year nor claimed any expenses.

17. Tangible fixed assets

	Short leasehold property £	Fixtures and fittings £	Total £
Cost			
At 1 Oct 2021 and 30 Sep 2022	<u>419,596</u>	<u>38,579</u>	<u>458,175</u>
Depreciation			
At 1 Oct 2021	419,596	36,632	456,228
Charge for the year	<u>–</u>	<u>389</u>	<u>389</u>
At 30 Sep 2022	<u>419,596</u>	<u>37,021</u>	<u>456,617</u>
Carrying amount			
At 30 Sep 2022	<u>–</u>	<u>1,558</u>	<u>1,558</u>
At 30 Sep 2021	<u>–</u>	<u>1,947</u>	<u>1,947</u>

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 30 SEPTEMBER 2022

18. Investments

	Listed investments £	Other investments £	Total £
Cost or valuation			
At 1 Oct 2021	917	178,632	179,549
Additions	—	—	—
Fair value movements	—	(19,698)	(19,698)
At 30 Sep 2022	<u>917</u>	<u>158,934</u>	<u>159,851</u>
Impairment			
At 1 Oct 2021 and 30 Sep 2022		—	—
Carrying amount			
At 30 Sep 2022	<u>917</u>	<u>158,934</u>	<u>159,851</u>
At 30 Sep 2021	<u>917</u>	<u>178,632</u>	<u>179,549</u>

All investments shown above are held at valuation.

Financial assets held at fair value

Investments have been valued using the bid market value at the year end.

19. Creditors: amounts falling due within one year

	2022 £	2021 £
Accruals and deferred income	1,200	1,200
Social security and other taxes	1,599	—
Other creditors	45	—
	<u>2,844</u>	<u>1,200</u>

20. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £2,751 (2021: £Nil).

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 30 SEPTEMBER 2022

21. Analysis of charitable funds

Unrestricted funds

	At 1 Oct 2021	Income	Expenditure	Gains and losses	At 30 Sep 2022
	£	£	£	£	£
General funds	<u>248,857</u>	<u>84,999</u>	<u>(88,988)</u>	<u>(19,698)</u>	<u>225,170</u>

	At 1 Oct 2020	Income	Expenditure	Gains and losses	At 30 Sep 2021
	£	£	£	£	£
General funds	<u>254,222</u>	<u>72,468</u>	<u>(88,890)</u>	<u>11,057</u>	<u>248,857</u>

Restricted funds

	At 1 Oct 2021	Income	Expenditure	Gains and losses	At 30 Sep 2022
	£	£	£	£	£
Restricted Funds	<u>—</u>	<u>11,343</u>	<u>(9,195)</u>	<u>—</u>	<u>2,148</u>

	At 1 Oct 2020	Income	Expenditure	Gains and losses	At 30 Sep 2021
	£	£	£	£	£
Restricted Funds	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>

22. Analysis of net assets between funds

	Unrestricted Funds	Restricted Funds	Total Funds 2022
	£	£	£
Tangible fixed assets	1,558	—	1,558
Investments	159,851	—	159,851
Current assets	66,606	2,148	68,754
Creditors less than 1 year	<u>(2,845)</u>	<u>—</u>	<u>(2,845)</u>
Net assets	<u>225,170</u>	<u>2,148</u>	<u>227,318</u>

	Unrestricted Funds	Restricted Funds	Total Funds 2021
	£	£	£
Tangible fixed assets	1,947	—	1,947
Investments	179,549	—	179,549
Current assets	68,561	—	68,561
Creditors less than 1 year	<u>(1,200)</u>	<u>—</u>	<u>(1,200)</u>
Net assets	<u>248,857</u>	<u>—</u>	<u>248,857</u>

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

MANAGEMENT INFORMATION

YEAR ENDED 30 SEPTEMBER 2022

The following pages do not form part of the financial statements.

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 30 SEPTEMBER 2022

	2022	2021
	£	£
Income and endowments		
Donations and legacies		
Donations - general	70	1,120
Donations - food bank	3,343	–
Grants receivable - general	–	6,620
Grants receivable - yoga	2,000	–
Grants receivable - food bank	6,000	–
	<u>11,413</u>	<u>7,740</u>
 Charitable activities		
Income from lettings	<u>79,110</u>	<u>36,011</u>
 Investment income		
Bank interest receivable	<u>5,169</u>	<u>4,988</u>
 Other income		
HMRC CJRS grant receivable	<u>650</u>	<u>23,729</u>
 Total income	<u><u>96,342</u></u>	<u><u>72,468</u></u>

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

DETAILED STATEMENT OF FINANCIAL ACTIVITIES *(continued)*

YEAR ENDED 30 SEPTEMBER 2022

	2022 £	2021 £
Expenditure		
Costs of other trading activities		
Purchases	—	6,091
Expenditure on charitable activities		
Purchases	9,195	—
Wages and salaries	55,854	58,241
Employer's NIC	1,152	—
Pension costs	2,751	—
Rates and water	867	—
Light and heat	2,735	—
Repairs and maintenance	12,856	—
Insurance	4,912	—
Other establishment	—	20,650
Legal and professional fees	2,192	3,421
Other office costs	5,231	—
Depreciation	389	487
Bank charges	24	—
Sundries	25	—
	<u>98,183</u>	<u>82,799</u>
Total expenditure	<u>98,183</u>	<u>88,890</u>
Net (losses)/gains on investments		
Gains/(losses) on other investment assets	<u>(19,698)</u>	<u>11,057</u>
Net expenditure	<u>(21,539)</u>	<u>(5,365)</u>

CORNERSTONE COMMUNITY CENTRE (HOVE)

COMPANY LIMITED BY GUARANTEE

NOTES TO THE DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 30 SEPTEMBER 2022

	2022 £	2021 £
Costs of other trading activities		
Other trading activities		
Other trading activities	—	6,091
	<u>—</u>	<u>6,091</u>
Costs of other trading activities	<u>—</u>	<u>6,091</u>
Expenditure on charitable activities		
General		
<i>Activities undertaken directly</i>		
Wages and salaries	55,854	58,241
Employer's NIC	1,152	—
Pension costs	2,751	—
Rates & water	867	—
Light & heat	2,735	—
Repairs & maintenance	12,856	—
Insurance	4,912	—
Centre running costs	—	20,650
Other office costs	5,231	—
Depreciation	389	487
Bank charges	24	—
Sundries	25	—
	<u>86,796</u>	<u>79,378</u>
Yoga		
<i>Activities undertaken directly</i>		
Purchases	1,095	—
Food bank		
<i>Activities undertaken directly</i>		
Purchases	8,100	—
Governance costs		
Governance costs - accountancy fees	2,192	3,421
	<u>2,192</u>	<u>3,421</u>
Expenditure on charitable activities	<u>98,183</u>	<u>82,799</u>

Accounts

CORNERSTONE COMMUNITY CENTRE (HOVE)
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2021

Company Registration No. 2781672 (England and Wales)

Charity Registration No. 1024932

CORNERSTONE COMMUNITY CENTRE (HOVE)

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Miss L Godfrey
Dr R M P Sayer
Ms A Ollerenshaw
Mr O D Sykes
Mr F Parkinson
Mrs J Robinson
The Revd E Collins
Mr S Davidson (Appointed 23 March 2021)
Mr S Lovett (Appointed 9 June 2021)
Ms K Prior (Appointed 11 November 2021)

Secretary

Ms J Robinson

Charity number

1024932

Company number

2781672

Principal address

Church Road
Hove
BN3 2FL

Registered office

Church Road
Hove
BN3 2FL

Independent examiner

K L McCurdy FCA CTA
Plummer Parsons
4 Frederick Terrace
Frederick Place
Brighton
East Sussex
BN1 1AX

CORNERSTONE COMMUNITY CENTRE (HOVE)

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Statement of financial position	9
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CORNERSTONE COMMUNITY CENTRE (HOVE)

TRUSTEES' REPORT

FOR THE YEAR ENDED 30 SEPTEMBER 2021

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CORNERSTONE COMMUNITY CENTRE (HOVE), ITS TRUSTEES AND ADVISERS

Company registration number

2781672

Charity registration number

1024932

Directors and trustees

Under the Memorandum and Articles of Association the following bodies are entitled to nominate or appoint trustees:

The incumbent of the benefice of Hove or nominee

The parochial church council of St John the Baptist Palmeira Square Hove (three members) Local community (three members)

Users of Cornerstone (three members)

Brighton and Hove Council (one representative)

Chichester Diocesan Fund and Board of Finance (one representative)

Current trustees

The Revd Earl Collins (Priest in charge at St John the Baptist)

Mrs Anne Johnson (user of Cornerstone) to 23 March 2021

Mr Simon Lovett (user of Cornerstone) from 9 June 2021

Mr Francis Parkinson (user of Cornerstone)

Dr Richard Sayer (representative of local community)

Ms Joy Robinson (representative of local community)

Mr Stewart Davidson (pcc of St John the Baptist Hove) from 23 March 2021

Miss Lisa Godfrey (pcc of St John the Baptist Hove)

Ms Allison Ollerenshaw (pcc of St John the Baptist Hove chair)

Mr Jonathan Prichard (Chichester Diocesan Fund and Board of Finance) to 10 November 2021

Ms Katherine Prior (Chichester Diocesan Fund and Board of Finance) from 11 November 2021

Mr Oliver Sykes (Brighton and Hove Council/representative of local community)

The Board, as members of the company, may derive no benefit, income or capital interest from the company's affairs other than the reimbursement of out-of-pocket expenses. In the event of the company being wound up, each member, who is a member at that time, has undertaken to contribute £1.

Senior staff and principal advisors

Centre Manager

Mr Jonathan Burrell

CORNERSTONE COMMUNITY CENTRE (HOVE)

*THIS VOUCHER IS VALID FOR ALL
BOOKINGS MADE ON OR BEFORE 31ST OCTOBER 2014*

Registered office

Cornerstone Community Centre
Church Road
Hove BN3

CORNERSTONE COMMUNITY CENTRE (HOVE)
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 30 SEPTEMBER 2021

Registered office

Cornerstone Community Centre
Church Road
Hove BN3
2FL

Bankers

National Westminster Bank
Hove
East Sussex

Insurers

Ansvar Insurance

Reporting Accountant

Plummer Parsons
4 Frederick Terrace
Frederick Place
Brighton
BN1 1AX

STRUCTURE GOVERNANCE AND MANAGEMENT

Constitution

The Cornerstone Community Centre (Hove) is a company limited by guarantee not having a share capital and is a registered charity governed by its memorandum and articles of association.

The company's principal activity is to promote, assist and advance work to the benefit of the inhabitants enclosed by the former political ward boundaries of Brunswick and Adelaide and Central Hove without distinction of race, or sex, or of political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.

Organisation and decision making structure

Members of board (management committee) are also members of the company and charity ("Cornerstone Community Centre (Hove)") and set corporate priorities and decide the overall financial strategy for the Centre in its prime imperative to promote the benefit of the inhabitants of the area. Monitoring the implementation of financial policies that reflect these agreed priorities remains with the board sitting as a management committee.

The management committee holds up to seven meetings a year reviewing overall activities against budget, deciding investment policy and performance and approving expenditure. Monthly reports on rents for rooms and expenditure are received.

The management committee promotes the annual budget having set key indicators and performance targets for various areas of activities. There are the following sub committees: building, finance, fundraising, and staffing upon which trustees and others sit. Regular reports are made to the full management committee; all recommendations are considered by the full management committee and appropriate decisions taken there.

CORNERSTONE COMMUNITY CENTRE (HOVE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

Trustee recruitment, selection and induction

Membership of the management committee is a mixture of nominated and appointed membership, which is set in the Articles of Association. The committee attempts to ensure that the committee has the appropriate skills and experience to perform its tasks. During membership members are provided with regular updates on best practice and opportunities for further training are made available.

Other organisations with which the Company co-operates in achieving its objectives

The company's activities involve financial transactions with a number of other charities and associations active in the area. None are formally associated with the charity.

Decision making and delegation policy

The management committee considers and approves strategy and policies, sets the annual budget and delegates to the finance subcommittee monitoring and reporting responsibilities associated with the financial aspects of activities. In a similar way the other sub committees have delegated powers to oversee areas of activity or responsibility and report to the full committee for both accountability and decisions when policy discussion is required. The day to day management and implementation of agreed strategies and policies is undertaken by senior staff.

Financial Risk assessment

The directors are responsible for maintaining a sound system of internal financial control to safeguard the company's assets. During 2021, the financial controls reviewed the previous year were applied identifying major risks to which the company is exposed and systems continue to be developed and procedures established to mitigate those risks. A formal financial risk assessment process has been adopted and will continue to be developed. The trustees expect to review the risk report annually.

OBJECTIVES AND ACTIVITIES

The company's principal activity is to promote, assist and advance the benefit of the inhabitants of the area of activity.

The main objectives of the charity are:

- To provide facilities for groups, organisations and associations to use;
- To promote the establishment of groups and associations to benefit identified sectors of the local population;
- To engage with the community to enhance its members' capacity to develop appropriate responses to identified needs.

As part of the first objective of the charity, financial information and projected income and expenditure, and usage of the Centre continued to be provided to the management committee on a monthly basis. In addition, regular inspection of the building is undertaken and the committee receives regular reports identifying progress and any issues arising.

In response to the second objective help to groups with fundraising and wider publicity to sustain them was severely restricted due to the pandemic. As part of the board's response to the exceptional circumstances staff help with funding for one project remains in place while practical support to other groups was offered by staff.

Cornerstone Centre remained the location for a growing number of local organisations to meet together and share their experiences, skills and knowledge. The Manager is also active in the network of community Centre's within Brighton and Hove. This activity helps to ensure that the Centre remains aware of different ways of responding to identified needs locally.

CORNERSTONE COMMUNITY CENTRE (HOVE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

ACHIEVEMENTS AND PERFORMANCE

For the reporting period ending September 2021 Cornerstone was once again severely affected by the Covid pandemic. Nationwide lockdowns in the months of November and January severely restricted booking potential, as only the preschool and a small number of support groups were permitted to continue to meet at these times. Feedback confirmed that the Centre remaining open at this time was vitally important for the local community however, providing support for both individuals and groups at a time of great crisis.

October had seen a temporary resurgence in activity at Cornerstone and during this month a total of 37 groups were running once again, including two new children's acting classes and a dressmaking course.

Once the second national lockdown took its toll though, most of those returning classes had to be suspended once more.

The situation didn't really improve for the better until the 12 April, the first major landmark in the easing of Covid restrictions. After this date, several children's groups recommenced at Cornerstone, soon followed by the community market and after May, by an increasing number of exercise and educational groups.

At this time, most of the classes were governed by the 'rule of six' legislation, limiting the number of attendees permitted, so that many tutors still didn't feel it financially viable to run their classes.

In response to the opportunities afforded by the degree of room availability, the trustees decide on a new direction of travel for the Centre during this challenging period. With the aid of a council grant, soon boosted by further grants from ward councilors, local supermarkets and generous support from the local community, a food bank was run at Cornerstone between the months of February and May.

At its peak, the food bank was helping to feed over 100 families each week, helping them through this most difficult of times. By September, booking levels had returned to much higher levels, mainly due to the return of three of our principal users, the WEA, the U3A and the Alexander technique College. In addition, several new classes commenced including women's self-defense, RNID and 'Change, Grow, Live' (formerly Pavilions).

Because of the disruption to our regular services caused by covid restrictions, room bookings for 2020 to 2021 totaled only 3118 hours, at 34 per cent of full capacity. This was down from the previous year, when rooms had been booked for a total of 3950 hours at 43.6 per cent of capacity and well down on the average of 82 per cent occupancy achieved over the previous decade.

During this year and early into the next, major changes were made to the structure of the board. Jonathan Prichard retired after 27 years' service as Chichester Diocesan Fund and Board of Finance representative as well as Company Secretary, he will be much missed. Katherine Prior replaces him as Diocesan rep and Joy Robinson as Secretary. We are delighted that James Barrett joined in December 2021 as Treasurer and Simon Lovett as Trustee representing local users.

In our previous year's report it was announced that our Treasurer, Ann Johnson, as well as a long standing trustee, Maureen Muir, had decided to retire during the year. However, due to the changed circumstances their formal retirement took place in the early months of 2021. As mentioned last year they have both given invaluable service to the Centre and the local community. Both reflect the commitment and willingness of individuals to give time, expertise and experience to others in the community. It is an example many others have been able to exercise during the pandemic: serving their neighbours in a selfless determined way. When possible proper public recognition will be made to thank Ann, Maureen and Jonathan for all they have achieved through their service at Cornerstone in so many ways.

The board's careful and prudent garnering of investments plus reserves has proved invaluable during the year and will be so for the future. The investments and reserves are there primarily to cover both any unforeseen maintenance costs so easily encountered when responsible for a complex Grade 11 listed Victorian building, and to strive to cover the loss of grant support from the local authority. Though the government's staff furlough scheme has been crucial in restricting deficits, prolonged closure with no income would have been unsustainable without these cash reserves and the investments held.

CORNERSTONE COMMUNITY CENTRE (HOVE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

FINANCIAL REVIEW

Financial overview

The accounts show a deficit on operations of approximately (£21,410) for the year 2020/2021 including the pandemic support for furloughed staff. Income from rents, understandably decreased this year, and was considerably lower than is needed to achieve a balanced budget. Rents and other income decreased to £59,740 (£68,761 2019/2020).

The Centre received £23,729 from the government as part of the staff support furlough scheme, which is included in the rent and other income total above. This support concluded on 30 September 2021.

Looking forward, the Trustees continue to aim for a balanced budget where income roughly equates to costs. To this end, a review of room rental prices has been conducted and increases implemented.

Reserves policy

The management's policy remains that the unrestricted general fund cash reserve should be set at a minimum level of six to 12 month's expenditure based on a typical year's expenditure. All investments provide income and reasonable funds to be available to cover work on the fabric.

Investments

The company invests through common investment funds and does not invest directly in the stock market. It takes cognisance of the funds' ethical policies. During 2020/21 the unrealised gain in investments was £11,057, total investments stand at £179,549.

PLANS FOR FUTURE PERIODS

As an ongoing strategy we will continue to identify potential new trustees and members of the management committee, focusing on the experience and talents they might bring to the Board while being aware that the Board itself ought to be representative of the community we serve.

Although the grip of the Covid19 pandemic has to some extent lessened and Cornerstone and society at large are beginning to return to some semblance of normality, the emergence of new variants of concern, or the mere threat of them, still have the power to derail progress. Clearly this has significant operational and financial implications for the future running of the Centre, as we were to discover in early 2022 with the appearance of the Omicron variant of Covid19. The health, safety and well-being of our staff and users remains our top priority and any new health advice or government guidelines and regulations will of course be followed.

Even under best case scenarios Covid19 will cast a long shadow and the Centre must be able to adapt to potential new requirements of the local users. To this end, a variation of the food-bank initiative, again inspired by the chair and supported by trustees and staff, was reintroduced and planned to be run throughout the year.

Unfortunately mention must be made of the potential impact on Cornerstone of both the cost-of-living crisis and the unprovoked and disastrous war in Ukraine. Once again the Centre will have to be aware of any resulting changes in the pattern of usage or the needs of the community. This task will most likely fall on the able shoulders of the Manager, Assistant Manager and Volunteers via informal conversations with the Centre's users and visitors, with feedback to and support from the Board. As ever, the quiet importance of the Volunteers to the smooth running of the Centre is a component that we simply could not do without.

CORNERSTONE COMMUNITY CENTRE (HOVE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

This coming summer we hope to undertake the latest quinquennial inspection to assess the current state of the Cornerstone and HOP Centre buildings and the St John the Baptist Church. The resulting report will guide for years to come the constant maintenance of the buildings to ensure they continue to be the welcoming and safe spaces for all those using the facilities. We will also undertake our five-year full electrical inspection of the Cornerstone, HOP and Church to further guide this process.

At the same time it also seems an appropriate moment to produce an updated strategic and business implementation plan, given the relative time since the previous one, the significance of the Covid19 pandemic and the current uncertainties with which the Centre has to contend. This will give a chance to revisit the question of the fundamental purpose and direction of the Cornerstone Centre and provide both a practical and aspirational roadmap of what needs to be done to make it happen.

The trustees once again acknowledge the debt owed to all those who have been involved with the Centre during these continuing extraordinary times, keeping it as an all important resource at the heart of the community.

ACCOUNTANT

A resolution to re-appoint Plummer Parsons as the company's reporting accountant will be put to the forthcoming annual general meeting.



Allison Ollerenshaw
Chairman
Date: 10 May 2022



Joy Robinson
Trustee

CORNERSTONE COMMUNITY CENTRE (HOVE)

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF CORNERSTONE COMMUNITY CENTRE (HOVE)

I report to the trustees on my examination of the financial statements of Cornerstone Community Centre (Hove) (the charity) for the year ended 30 September 2021.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.


K L McCurdy FCA CTA
Plummer Parsons

4 Frederick Terrace
Frederick Place
Brighton
East Sussex
BN1 1AX

Dated: 4 August 2022

CORNERSTONE COMMUNITY CENTRE (HOVE)

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 SEPTEMBER 2021

	Notes	2021 £	2020 £
<u>Income and endowments from:</u>			
Donations and legacies	3	7,740	-
Activities in furtherance of the charity's objectives	4	36,011	49,266
Investments	5	4,988	5,446
Other income	6	23,729	19,495
Total income		72,468	74,207
<u>Expenditure on:</u>			
Raising funds	7	6,091	331
Charitable activities	8	82,799	88,742
Total resources expended		88,890	89,073
Net gains/(losses) on investments	12	11,057	2,969
Net movement in funds		(5,365)	(11,897)
Fund balances at 1 October 2020		254,222	266,119
Fund balances at 30 September 2021		248,857	254,222

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

CORNERSTONE COMMUNITY CENTRE (HOVE)

STATEMENT OF FINANCIAL POSITION

AS AT 30 SEPTEMBER 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Property, plant and equipment	14		1,947		2,434
Current assets					
Investments	16	179,549		168,493	
Cash at bank and in hand		68,561		84,495	
		248,110		252,988	
Current liabilities	17	(1,200)		(1,200)	
Net current assets			246,910		251,788
Total assets less current liabilities			248,857		254,222
Income funds					
Unrestricted funds			248,857		254,222
			248,857		254,222

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 30 September 2021.

The directors acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 10/5/22


Ms A Ollerenshaw
Trustee

Company registration number 2781672

CORNERSTONE COMMUNITY CENTRE (HOVE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2021

1 Accounting policies

Charity information

Cornerstone Community Centre (Hove) is a private company limited by guarantee incorporated in England and Wales. The registered office is Church Road, Hove, BN3 2FL.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

In addition to the specific, restricted funds for capital building works, and the provision of equipment for children, grants have been received towards staffing costs.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Resources expended

Governance costs comprise of costs to fulfil the charity's obligations regarding an Independent Examination, as well as costs associated with accounts preparation.

CORNERSTONE COMMUNITY CENTRE (HOVE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

1 Accounting policies

(Continued)

1.6 Property, plant and equipment

Property, plant and equipment are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Land and buildings	25 years from 1993
Fixtures, fittings & equipment	20% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of non-current assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include trade and other receivables and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

CORNERSTONE COMMUNITY CENTRE (HOVE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including trade and other payables and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade payables are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade payables are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	2021	2020
	£	£
Donations and gifts	1,120	-
Grants rec'd	6,620	-
	<u>7,740</u>	<u>-</u>

CORNERSTONE COMMUNITY CENTRE (HOVE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

4 Activities in furtherance of the charity's objectives

	2021 £	2020 £
Income from lettings	36,011	49,266

5 Investments

	Unrestricted funds	Unrestricted funds
	2021 £	2020 £
Interest receivable	4,988	5,446

6 Other income

	Unrestricted funds	Unrestricted funds
	2021 £	2020 £
HMRC CJRS	23,729	19,495

7 Raising funds

	2021 £	2020 £
Trading costs		
Other trading activities	6,091	331
	6,091	331
For the year ended 30 September 2020		
Trading costs		331

CORNERSTONE COMMUNITY CENTRE (HOVE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

8 Charitable activities

	2021 £	2020 £
Staff costs	58,241	59,387
Depreciation and impairment	487	609
Centre running costs	20,650	26,394
	<u>79,378</u>	<u>86,390</u>
Share of governance costs (see note 9)	3,421	2,352
	<u>82,799</u>	<u>88,742</u>

9 Support costs

	Support costs £	Governance costs £	2021 £	2020 £	Basis of allocation
Accountancy & Payroll	-	3,421	3,421	2,352	Governance
	<u>-</u>	<u>3,421</u>	<u>3,421</u>	<u>2,352</u>	
Analysed between Charitable activities	-	3,421	3,421	2,352	
	<u>-</u>	<u>3,421</u>	<u>3,421</u>	<u>2,352</u>	

10 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year nor claimed any expenses.

11 Employees

The average monthly number of employees during the year was:

2021 Number	2020 Number
2	2
<u>2</u>	<u>2</u>

CORNERSTONE COMMUNITY CENTRE (HOVE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

11 Employees (Continued)

Employment costs	2021 £	2020 £
Wages and salaries	58,241	59,387

There were no employees whose annual remuneration was more than £60,000.

12 Net gains/(losses) on investments

	Unrestricted funds 2021 £	Unrestricted funds 2020 £
Revaluation of investments	11,057	2,969

13 Taxation

The company is exempt from Corporation Tax due to its charitable status.

14 Property, plant and equipment

	Land and buildings £	Fixtures, fittings & equipment £	Total £
Cost			
At 1 October 2020	419,596	38,579	458,175
At 30 September 2021	419,596	38,579	458,175
Depreciation and impairment			
At 1 October 2020	419,596	36,145	455,741
Depreciation charged in the year	-	487	487
At 30 September 2021	419,596	36,632	456,228
Carrying amount			
At 30 September 2021	-	1,947	1,947
At 30 September 2020	-	2,434	2,434

15 Financial instruments

	2021 £	2020 £
Carrying amount of financial assets		
Instruments measured at fair value through profit or loss	917	480

CORNERSTONE COMMUNITY CENTRE (HOVE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

16 Current asset investments

	2021 £	2020 £
Listed investments	917	480
Unlisted investments	178,632	168,013
	<u>179,549</u>	<u>168,493</u>

17 Current liabilities

	2021 £	2020 £
Accruals and deferred income	<u>1,200</u>	<u>1,200</u>

18 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).

Accounts



Plummer Parsons
Chartered Accountants

CORNERSTONE COMMUNITY CENTRE (HOVE)
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2020

Company Registration No. 2781672 (England and Wales)

Charity Registration No. 1024932

**Chartered Accountants
& Statutory Auditor**

CORNERSTONE COMMUNITY CENTRE (HOVE)

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Miss L Godfrey Dr R M P Sayer Ms A Ollerenshaw Mr O D Sykes Mr J Prichard Mr F Parkinson Mrs J Robinson The Revd E Collins Mr S Davidson	(Appointed 1 March 2021)
Secretary	Dr R M P Sayer	
Charity number	1024932	
Company number	2781672	
Principal address	Church Road Hove BN3 2FL	
Registered office	Church Road Hove BN3 2FL	
Independent examiner	K L McCurdy FCA CTA Plummer Parsons 4 Frederick Terrace Frederick Place Brighton East Sussex BN1 1AX	

CORNERSTONE COMMUNITY CENTRE (HOVE)

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CORNERSTONE COMMUNITY CENTRE (HOVE)

TRUSTEES' REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2020

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CORNERSTONE COMMUNITY CENTRE (HOVE), ITS TRUSTEES AND ADVISERS

Company registration number
2781672

Charity registration number
1024932

Directors and trustees

Under the Memorandum and Articles of Association the following bodies are entitled to nominate or appoint trustees:

The incumbent of the benefice of Hove or nominee
The parochial church council of St John the Baptist Palmeira Square Hove (three members)
Local community (three members)
Users of Cornerstone (three members)
Brighton and Hove Council (one representative)
Chichester Diocesan Fund and Board of Finance (one representative)

Current trustees

The Revd Earl Collins (priest in charge at St John the Baptist)
Mrs Anne Johnson (user of Cornerstone until March 2021)
Mrs Maureen Muir (user of Cornerstone until February 2021)
Mr Francis Parkinson (user of Cornerstone)
Dr Richard Sayer (representative of local community)
Mrs Joy Robinson (representative of local community)
Mr Stewart Davidson (pcc of St John the Baptist Hove from March 2021)
Miss Lisa Godfrey (pcc of St John the Baptist Hove)
Ms Allison Ollerenshaw (pcc of St John the Baptist Hove chair)
Mr Jonathan Prichard (Chichester Diocesan Fund and Board of Finance)
Mr Oliver Sykes (Brighton and Hove Council/representative of local community)

The Board, as members of the company, may derive no benefit, income or capital interest from the company's affairs other than the reimbursement of out-of-pocket expenses. In the event of the company being wound up, each member, who is a member at that time, has undertaken to contribute £1.

Senior staff and principal advisors Centre Manager

Mr Jonathan Burrell

CORNERSTONE COMMUNITY CENTRE (HOVE)

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 30 SEPTEMBER 2020

Registered office

Cornerstone Community Centre
Church Road
Hove
BN3 2FL

Bankers

National Westminster Bank
Hove
East Sussex

Insurers

Ansvar Insurance

Reporting Accountant

Plummer Parsons
4 Frederick Terrace
Frederick Place
Brighton
BN1 1AX

STRUCTURE GOVERNANCE AND MANAGEMENT

Constitution

The Cornerstone Community Centre (Hove) is a company limited by guarantee not having a share capital and is a registered charity governed by its memorandum and articles of association.

The company's principal activity is to promote, assist and advance work to the benefit of the inhabitants enclosed by the former political ward boundaries of Brunswick and Adelaide and central Hove without distinction of race, or sex, or of political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.

Organisation and decision making structure

Members of board (management committee) are also members of the company and charity ("Cornerstone Community Centre (Hove)") and set corporate priorities and decide the overall financial strategy for the Centre in its prime imperative to promote the benefit of the inhabitants of the area. Monitoring the implementation of financial policies that reflect these agreed priorities remains with the board sitting as a management committee.

The management committee holds up to seven meetings a year reviewing overall activities against budget, deciding investment policy and performance and approving expenditure. Monthly reports on rents for rooms and expenditure are received.

The management committee promotes the annual budget having set key indicators and performance targets for various areas of activities. There are the following sub committees: building, finance, fundraising, and staffing upon which trustees and others sit. Regular reports are made to the full management committee; all recommendations are considered by the full management committee and appropriate decisions taken there.

CORNERSTONE COMMUNITY CENTRE (HOVE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

Trustee recruitment, selection and induction

Membership of the management committee is a mixture of nominated and appointed membership, which is set in the Articles of Association. The committee attempts to ensure that the committee has the appropriate skills and experience to perform its tasks. During membership members are provided with regular updates on best practice and opportunities for further training are made available.

Other organisations with which the Company co-operates in achieving its objectives

The company's activities involve financial transactions with a number of other charities and associations active in the area. None are formally associated with the charity.

Decision making and delegation policy

The management committee considers and approves strategy and policies, sets the annual budget and delegates to the finance sub-committee monitoring and reporting responsibilities associated with the financial aspects of activities. In a similar way the other sub committees have delegated powers to oversee areas of activity or responsibility and report to the full committee for both accountability and decisions when policy discussion is required. The day to day management and implementation of agreed strategies and policies is undertaken by senior staff.

Risk assessment

The directors are responsible for maintaining a sound system of internal financial control to safeguard the company's assets. During 2020, the financial controls reviewed the previous year were applied identifying major risks to which the company is exposed and systems continue to be developed and procedures established to mitigate those risks. A formal risk assessment process has been adopted and will continue to be developed. The trustees expect to review the risk report annually.

OBJECTIVES AND ACTIVITIES

The company's principal activity is to promote, assist and advance the benefit of the inhabitants of the area of activity.

The main objectives of the charity are:

- To provide facilities for groups, organisations and associations to use;
- To promote the establishment of groups and associations to benefit identified sectors of the local population;
- To engage with the community to enhance its members' capacity to develop appropriate responses to identified needs.

As part of the first objective of the charity, financial information and projected income and expenditure, and usage of the Centre continued to be provided to the management committee on a monthly basis. In addition, regular inspection of the building is undertaken and the committee receives regular reports identifying progress and any issues arising.

In response to the second objective help to groups with fundraising and wider publicity to sustain them was severely restricted due to the pandemic. As part of the board's response to the exceptional circumstances staff help with funding for one project remains in place while practical support to other groups was offered by staff.

During the first half of the reporting period, Cornerstone Centre remained the location for a growing number of local organisations to meet together and share their experiences, skills and knowledge. The Manager is also active in the network of community centres within Brighton and Hove. This activity helps to ensure that the Centre remains aware of different ways of responding to identified needs locally.

CORNERSTONE COMMUNITY CENTRE (HOVE)

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 30 SEPTEMBER 2020

ACHIEVEMENTS AND PERFORMANCE

The reporting year ending September 2020 has been a year of two halves and contrasted acutely with the previous year of settling down after celebration of the Centre being open 25 years. Both staff and members of the management committee, so ably led by the chair, Ms Allison Ollerenshaw, acted decisively and speedily to meet what turned out to be an international crisis and pandemic.

The first half of the year saw normal activity with some groups being established and others stopping their activity. Demand for hiring space was slightly higher than in previous years. Expectation was for another successful year. One of the organisations forming part of the NHS sponsored initiative to reduce diabetes in the community chose to use the Centre for local delivery. As well as an outreach team from a drug and alcohol advice scheme planned to start sessions in April 2020.

Cornerstone Centre was one of the first to be affected by the Covid19 infections arriving in the UK in early February. A user who tested positive was identified and the Centre was closed for deep cleaning following advice from Public Health England. The board took the decision to be transparent about the infection and when reopening offered user groups the opportunity to decline to return. Some felt uncertain and awaited further guidance from health authorities. As we all know that guidance led to the March total lockdown starting on 23 March. The Centre closed until central government lifted restrictions which allowed for a small range of user groups to return in mid-summer. After careful sanitation measures and social distancing rules were implemented, the pre-school Amigos Group reopened at the end of June followed by four support groups at the end of August. In September half the usual user groups, some 30 groups, had returned basing themselves at the Centre for the autumn months.

The effect on the Centre was not just a physical one of being locked and closed; it was financial as well. However, the staff were determined to provide as comprehensive a service as possible despite being furloughed for much of the time.

In more usual years the trustees and management committee would have continued to monitor closely the occupancy rate of the Centre. Clearly this was not possible in the same way. For the full year 2019/2020 the centre was used for 3,950 hours (2018/2019 7,355), making the average Centre occupancy fall dramatically from the previous year to 43.6% (81.2% in 2018/2019). The monthly use comparisons were irrelevant as the Centre was closed for such long periods.

That the Centre was open and welcoming for such time as it was able to be open when many other centres were closed, is primarily due to the dedication of the Manager Mr Jonathan Burrell, assisted by Mr Paul O'Connell Assistant Manager supported throughout by the management committee and a small band of volunteers. In particular the main burden for much decision taking fell on the shoulders of the chair Ms Allison Ollerenshaw who consulted the board of trustees often and appropriately when communications were not easy.

In our previous year's report it was announced that our Treasurer, Ann Johnson, as well as a long standing trustee, Maureen Muir, had decided to retire during the year. However, due to the changed circumstances their formal retirement took place in the early months of 2021. As mentioned last year they have both given invaluable service to the Centre and the local community. Both reflect the commitment and willingness of individuals to give time, expertise and experience to others in the community. It is an example many others have been able to exercise during the pandemic: serving their neighbours in a selfless determined way. When possible proper public recognition will be made to thank Ann and Maureen for all they have achieved through their service at Cornerstone in so many ways.

The board's careful and prudent garnering of investments plus reserves has proved invaluable during the year and will be so for the unpredictable year to come. The investments and reserves are there primarily to cover both any unforeseen maintenance costs so easily encountered when responsible for a complex Victorian building, and to strive to cover the loss of grant support from the local authority. Though the government's staff furlough scheme has been crucial in restricting deficits, prolonged closure with no income would have been unsustainable without these cash reserves and the investments held.

CORNERSTONE COMMUNITY CENTRE (HOVE)

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 30 SEPTEMBER 2020

FINANCIAL REVIEW

Financial overview

The accounts show a deficit on operations of some (£35,194) for the year 2019/2020 excluding the pandemic support for furloughed staff. As usual the company's budget had anticipated a balanced outcome. Income from rents fell dramatically mainly due to enforced closure due to the pandemic. Rents and other income fell to £49,266 (£83,992 2018/2019); investment income fell slightly to £5,446. Most important has been the furlough payments from central government without which the financial picture would be very different. In total the Centre received some £19,495 from this source. This support has continued into operating year 2020/2021.

Total funds decreased by £11,897 reflecting reduction in cash held mitigated by the unrealised gains on investments. As explained earlier in this report receipt of central government support has meant that the centre has retained a relatively strong financial base for future years.

This year's special circumstances mean it is even more difficult to measure the value of volunteers' hours. Though the Centre was closed for much of the latter part of the year, they continued to play a vital part in the success of the Centre, giving time and skills to the benefit of fellow citizens over a number of years.

Reserves policy

The management's policy remains that the unrestricted general fund cash reserve should be set at a minimum level of six to 12 month's expenditure based on a typical year's expenditure. All investments provide income and reasonable funds to be available to cover work on the fabric.

Investments

The company invests through common investment funds and does not invest directly in the stock market. It takes cognisance of the funds' ethical policies. During 2019/20 the unrealised gain in investments was £2,969; total investments stand at £168,493. Since the end of the year the continuing pandemic has affected capital values mainly positively. There remains a threat of detrimental change in income from investments, but again that is unknown at the moment. Cash available fell by £14,257.

PLANS FOR FUTURE PERIODS

Following the retirement of some trustees and members of the management committee, new ones will be identified and invited to join the committee. Actions arising from the strategic and business implementation plan considered during 2018/2019 which had been delayed due to the pandemic will be implemented in a timely way if at all possible.

Maintenance work on the fabric will continue to be commissioned to ensure that the building remains a welcoming and safe place for all using the facilities.

Closer working with the other occupiers of the building – the HOP Centre and the parochial church council of St John the Baptist Palmeira Square – continues to be beneficial in management of the fabric as well as in coordinating some activities and signposting individuals and groups to make use of all that is offered on site by the three bodies.

As mentioned at the start of the report, the early months of 2020 saw much upheaval in the Centre's work due to the Covid19 pandemic. The Centre was closed for some months and when reopened after a thorough deep clean and disinfecting, a number of groups were not in a position to return. Social distancing measures will mean some further restrictions to occupancy and therefore will have an effect on the finances, but the trustees and staff are determined to continue to provide access to well used and appreciated facilities in the Centre.

CORNERSTONE COMMUNITY CENTRE (HOVE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

Earlier in this report the unexpected events of early 2020 were outlined. Cornerstone was one of the first community centres affected by the spread of Covid19. The Trustees and staff, led by the chair, took wide advice from health authorities and the City council about hygiene before lock down and closure of all public buildings. The health and welfare of users and staff is the trustees' highest priority. With this guiding principle in mind, reopening of the Centre as the government's roadmap is implemented will take place in as safe a manner as possible. There can be no doubt that many of the groups and organisations using the Centre will need support if they are to continue. Many will decide the risks are too high to go on as they are. It will remain a trustees' priority to help build capacity and resilience for all organisations using the centre as well as some others that are to be found in the community locally. The trustees and Centre Manager will continue to provide a welcoming venue for everyone taking into account government guidelines and regulations. Appropriate training will be provided for all to ensure that the future of the Centre will continue to be an exemplar in terms of providing a safe place for ongoing community development through the provision of safe environments for people within the area.

One of the outcomes of the need for enhanced Covid19 protection will be that only two rooms will be fully available for hire thus rental income for 2020/2021 will be further reduced. At this stage it is difficult to estimate. The board will monitor the results throughout the year.

One initiative inspired by the chair and supported by trustees, staff and a large number of volunteers has been the open access foodbank which has been established during the pandemic. More than 250 adults and children in 85 -90 households have been supported by the weekly foodbank. A full report will be made in future trustees' reports.

The trustees acknowledge the debt owed to all those who have been involved with the Centre during this extraordinary year unprecedented in modern time. It is with a sense of pride that the Centre has been able to play a crucial role in supporting others in the community who are so badly impacted by the effects of Covid19.

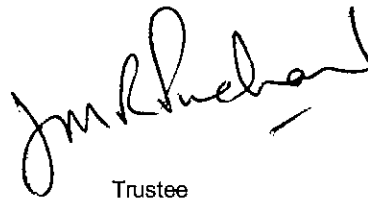
ACCOUNTANT

A resolution to re-appoint Plummer Parsons as the company's reporting accountant will be put to the forthcoming annual general meeting.



Allison Ollerenshaw
Chairman

Date: 14/6/21



Trustee

CORNERSTONE COMMUNITY CENTRE (HOVE)

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF CORNERSTONE COMMUNITY CENTRE (HOVE)

I report to the trustees on my examination of the financial statements of Cornerstone Community Centre (Hove) (the charity) for the year ended 30 September 2020.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

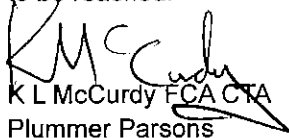
My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.


K L McCurdy FCA CTA
Plummer Parsons

4 Frederick Terrace
Frederick Place
Brighton
East Sussex
BN1 1AX

Dated: 18/6/2021

CORNERSTONE COMMUNITY CENTRE (HOVE)

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 SEPTEMBER 2020

	Notes	2020 £	2019 £
<u>Income and endowments from:</u>			
Donations and legacies	3	-	400
Activities in furtherance of the charity's objectives	4	49,266	83,992
Investments	5	5,446	5,514
Other income	6	19,495	-
Total income		<u>74,207</u>	<u>89,906</u>
<u>Expenditure on:</u>			
Raising funds	7	<u>331</u>	<u>157</u>
Charitable activities	8	<u>88,742</u>	<u>101,397</u>
Total resources expended		<u>89,073</u>	<u>101,554</u>
Net gains/(losses) on investments	12	<u>2,969</u>	<u>9,267</u>
Net movement in funds		<u>(11,897)</u>	<u>(2,381)</u>
Fund balances at 1 October 2019		<u>266,119</u>	<u>268,500</u>
Fund balances at 30 September 2020		<u><u>254,222</u></u>	<u><u>266,119</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

CORNERSTONE COMMUNITY CENTRE (HOVE)

STATEMENT OF FINANCIAL POSITION

AS AT 30 SEPTEMBER 2020

	Notes	2020 £	£	2019 £	£
Fixed assets					
Property, plant and equipment	14		2,434		3,043
Current assets					
Investments	16	168,493		165,524	
Cash at bank and in hand		84,495		98,752	
		<u>252,988</u>		<u>264,276</u>	
Current liabilities	17	(1,200)		(1,200)	
Net current assets			251,788		263,076
Total assets less current liabilities			<u>254,222</u>		<u>266,119</u>
Income funds					
Unrestricted funds			254,222		266,119
			<u>254,222</u>		<u>266,119</u>

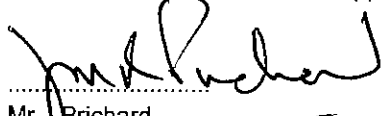
The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 30 September 2020.

The directors acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 13/6/21


Mr J. Prichard
Trustee

Company Registration No. 2781672

CORNERSTONE COMMUNITY CENTRE (HOVE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2020

1 Accounting policies

Charity information

Cornerstone Community Centre (Hove) is a private company limited by guarantee incorporated in England and Wales. The registered office is Church Road, Hove, BN3 2FL.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

In addition to the specific, restricted funds for capital building works, and the provision of equipment for children, grants have been received towards staffing costs.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Resources expended

Governance costs comprise of costs to fulfil the charity's obligations regarding an Independent Examination, as well as costs associated with accounts preparation.

CORNERSTONE COMMUNITY CENTRE (HOVE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

1 Accounting policies

(Continued)

1.6 Property, plant and equipment

Property, plant and equipment are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Land and buildings	25 years from 1993
Fixtures, fittings & equipment	20% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Impairment of non-current assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial Instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include trade and other receivables and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

CORNERSTONE COMMUNITY CENTRE (HOVE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including trade and other payables and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade payables are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade payables are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	2020	2019
	£	£
Grants rec'd	-	400

CORNERSTONE COMMUNITY CENTRE (HOVE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

4 Activities in furtherance of the charity's objectives

	2020 £	2019 £
Income from lettings	49,266	83,992

5 Investments

	Unrestricted funds 2020 £	Unrestricted funds 2019 £
Income from listed investments	-	34
Interest receivable	5,446	5,480
	5,446	5,514

6 Other income

	Unrestricted funds 2020 £	Total 2019 £
HMRC CJRS	19,495	-

7 Raising funds

	2020 £	2019 £
Trading costs		
Other trading activities	331	157
	331	157
For the year ended 30 September 2019		
Trading costs		157

CORNERSTONE COMMUNITY CENTRE (HOVE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

8 Charitable activities

	2020 £	2019 £
Staff costs	59,387	57,924
Depreciation and impairment	609	761
Centre running costs	26,394	39,972
	<u>86,390</u>	<u>98,657</u>
Share of governance costs (see note 9)	2,352	2,740
	<u>88,742</u>	<u>101,397</u>

9 Support costs

	Support costs £	Governance costs £	2020 £	2019 £	Basis of allocation
Accountancy & Payroll	-	2,352	2,352	2,740	Governance
	<u>-</u>	<u>2,352</u>	<u>2,352</u>	<u>2,740</u>	
Analysed between Charitable activities	-	2,352	2,352	2,740	
	<u>-</u>	<u>2,352</u>	<u>2,352</u>	<u>2,740</u>	

10 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year nor claimed any expenses.

11 Employees

The average monthly number of employees during the year was:

	2020 Number	2019 Number
	2	2
	<u>2</u>	<u>2</u>
Employment costs	2020 £	2019 £

CORNERSTONE COMMUNITY CENTRE (HOVE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

11	Employees	(Continued)	
	Wages and salaries	59,387	57,924
12	Net gains/(losses) on investments		
		Unrestricted funds	Unrestricted funds
		2020	2019
		£	£
	Revaluation of investments	2,969	9,267
13	Taxation		
	The company is exempt from Corporation Tax due to its charitable status.		
14	Property, plant and equipment		
		Land and buildings	Fixtures, fittings & equipment
		£	£
	Cost		Total
	At 1 October 2019	419,596	38,579
	At 30 September 2020	419,596	38,579
	Depreciation and impairment		
	At 1 October 2019	419,596	35,536
	Depreciation charged in the year	-	609
	At 30 September 2020	419,596	36,145
	Carrying amount		
	At 30 September 2020	-	2,434
	At 30 September 2019	-	3,043
15	Financial instruments	2020	2019
		£	£
	Carrying amount of financial assets		
	Instruments measured at fair value through profit or loss	480	728

CORNERSTONE COMMUNITY CENTRE (HOVE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

16 Current asset investments

	2020 £	2019 £
Listed investments	480	728
Unlisted investments	168,013	164,796
	<u>168,493</u>	<u>165,524</u>

17 Current liabilities

	2020 £	2019 £
Accruals and deferred income	<u>1,200</u>	<u>1,200</u>

18 Related party transactions

There were no disclosable related party transactions during the year (2019 - none).