

ROTARY CLUB OF DERBY CHARITABLE TRUST

Minutes of the Annual Meeting of the Trustees held at 2.00 pm on Monday 12th February 2024 following the regular weekly Club meeting at the Derby Mickleover Hotel

Present: Current Trustees: Edward Marshall
Angus Currie (Chair)
Andrew Plant

Apologies: Kay Brookes

The meeting was quorate (Quorum 3)

1. Minutes of the Trustees' Meeting of 22nd November 2022

Approved.

2. Review of Trust Declarations

The meeting reviewed the Declarations of Trust dated 13th August 1973 and 31st October 1983, and the Supplement to the latter dated November 2018. It was agreed that these should continue to be the relevant operational documents.

The last of these documents was signed by those present.

3. *Modus operandi* as between Club and Charitable Trust dated 23rd November 2018

This document had been agreed at the meeting of Trustees on 28th November 2018 in response to new Charity Commission requirements. Effectively, insofar as charitable donations are concerned, this requires that:

- Service teams, having agreed an amount and a recipient for a donation, will *recommend* to the Club Council that the donation be made.
- Club Council will consider and, if agreed, *direct* that the Treasurer make the donation from the club's Charity account.
- These actions be recorded in the minutes of the respective meetings.
- The Trustees of the Charitable Trust should then *agree* at their annual meeting to accept all such recommendations made to them by the Club.

It was agreed that this will continue to apply.

4. Approval by the Trustees of Charitable Donations recommended by the Club in year 2021/2022

Accepted as per bullet point four above.

This will also continue to apply as previously agreed.

5. Update of the schedule of Trustees

At the last annual Trustees' meeting of 22nd November 2022, a discussion took place concerning the confusion caused by the previous practice of changing the Trustees each Rotary year to reflect changes in Club Officers. This also creates difficulty with the Bank for

Trustee signatories as the system to do this with its additional security has become complicated. At that meeting it was agreed that Charitable Trust Trustees be appointed and remain in post for an unspecified period to avoid the complications of repeated changes.

It was therefore agreed that until further notice the Trustees remain as Edward Marshall, Andrew Plant, Kay Brookes and Angus Currie.

6. Club Charity Account cheque signatories

It was agreed that until further notice the signatories remain as Kay Brookes, Tim Wherly and Angus Currie.

7. Charity Commission Annual Return

The deadline for this is 10 months after the end of the accounting year concerned, ie. end of April. Angus Currie filed the 2022 return on 24th March 2023, and the 2023 return is due by 30th April 2024.

8. Date of next meeting

To be arranged following the Charitable Trust AGM.

Angus Currie, Charitable Trust and Club Secretary

16 February 2024

Rotary Club of Derby

Charitable Trust Accounts

Year Ended 30 June 2023

Rotary Club of Derby
Charitable Trust Accounts
Balance Sheet as at 30 June 2023

	Community and Vocational	International	Satellite	Foundation	End Polio Now	Rotaract	Unrestricted funds	Total
	£	£	£	£	£	£	£	£
Reserve balances at 30 June 2022	2,519.36	3,198.38	281.41	0.00	131.00	96.90	986.81	7,213.86
Add: Surplus of income over expenditure for the year	(493.85)	(2,048.90)	(73.08)	427.00	1,445.17		3,141.87	2,398.21
	<u>2,025.51</u>	<u>1,149.48</u>	<u>208.33</u>	<u>427.00</u>	<u>1,576.17</u>	<u>96.90</u>	<u>4,128.68</u>	<u>9,612.07</u>
Balance per bank at 30 June 2023								<u>9,612.07</u>

Signed:
Kay Brookes FCCA - Treasurer

We have examined the attached accounts and confirm they are in accordance with the records, vouchers and explanations that we have been given.

Signed:
T J Wherly

A Wassell

Date: 5th March 2024

Rotary Club of Derby
Charitable Trust Accounts
Income and Expenditure for the year to 30 June 2023

	Community and Vocational	International	Satellite	Foundation	End Polio Now	Rotaract	General Account	Total
	£	£	£	£	£	£	£	£
Income								
Income from fundraising events	4,901.45	2,465.16	250.00				15,356.75	22,973.36
Foundation subscriptions received in year				427.00				427.00
Donations			60.00		1,445.17		1,528.21	3,033.38
Grants received	1,145.00	1,500.00						2,645.00
Bonus ball							26.00	26.00
	<u>6,046.45</u>	<u>3,965.16</u>	<u>310.00</u>	<u>427.00</u>	<u>1,445.17</u>	<u>0.00</u>	<u>16,910.96</u>	<u>29,104.74</u>
Expenditure								
Charitable donations	4,250.00	5,400.00					4,500.00	14,150.00
Fundraising event costs	366.00	614.06					9,269.09	10,249.15
General costs	350.77							
Event costs	1,573.53		383.08					1,956.61
	<u>6,540.30</u>	<u>6,014.06</u>	<u>383.08</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>13,769.09</u>	<u>26,355.76</u>
Surplus/(Deficit) of Income over expenditure	<u>(493.85)</u>	<u>(2,048.90)</u>	<u>(73.08)</u>	<u>427.00</u>	<u>1,445.17</u>	<u>0.00</u>	<u>3,141.87</u>	<u>2,748.98</u>

Rotary Club of Derby
Community and Vocational Account
Year ended 30 June 2023

	£	£	£
Balance at 1 July 2022			2,519.36
Income			
Christmas fundraising		4,275.02	
Tea party grants		1,145.00	
Concert		<u>626.43</u>	
			6,046.45
Expenses			
Charitable donations:			
Blood bikes	250.00		
Enthusiasm	2,000.00		
Revive	<u>2,000.00</u>		
		4,250.00	
Costs:			
Tea party expenses	1,573.53		
Concert expenses	366.00		
Christmas fundraising expenses	135.48		
Toc-H games repairs	<u>215.29</u>		
		2,290.30	
			(6,540.30)
Balance at 30 June 2023			<u><u>2,025.51</u></u>

Rotary Club of Derby
International Account
Year ended 30 June 2023

	£	£	£
Balance at 1 July 2022			3,198.38
Income			
Quiz events		2,088.00	
Matlock Voices event		377.16	
District grant		1,500.00	
			3,965.16
Expenses			
Charitable donations:			
Village by Village - period poverty	4,200.00		
Village by Village - Sokwneya well	<u>1,200.00</u>		
		5,400.00	
Event costs:			
Quiz expenses	599.06		
FT expenses	<u>15.00</u>		
		614.06	
			(6,014.06)
Balance at 30 June 2023			<u><u>1,149.48</u></u>

Rotary Club of Derby
Satellite Account
Year ended 30 June 2023

	£	£
Balance at 1 July 2022		281.41
Income		
Donations in lieu of meals	60.00	
Derby South Car Show	<u>250.00</u>	
		310.00
Expenses		
Charitable donations:		
Sutton on the Hill pre-school	<u>383.08</u>	
		(383.08)
Balance at 30 June 2023		<u><u>208.33</u></u>

Rotary Club of Derby
Unrestricted funds movements
Year ended 30 June 2023

	£	£	£
Balance at 1 July 2022			986.81
Income			
Christmas tree sales and prize draw		15,356.75	
Members donations		1,528.21	
Bonus Ball		26.00	
			16,910.96
Expenses			
Charitable donations:			
Blood bikes	250.00		
Toc-H	300.00		
Derby Ukrainian Refugee fund	600.00		
Shelterbox	350.00		
Enthusiasm	500.00		
Revive	500.00		
Derby & Burton Hospitals Trust	1,000.00		
Aquabox	500.00		
Shelterbox	500.00		
		4,500.00	
Event costs:			
Christmas tree and prize draw expenses		9,269.09	
			(13,769.09)
Balance at 30 June 2023			4,128.68

Rotary Club of Derby Charitable Trust
Examiner's Report for Accounts for Year Ending 30 June 2023

The examiner's report is embedded within the Accounts.