



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	9 <sup>th</sup>	August	2022		8 <sup>th</sup>	August	2023

## Section A Reference and administration details

**Charity name** Whalley Pre-School

**Other names charity is known by** Whalley Pre-School Playgroup

**Registered charity number (if any)** 1024628

**Charity's principal address** The Old Grammar School, Station Road,  
Whalley  
Lancashire  
**Postcode** BB7 9RH

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jo-Ann Murphy	Chairperson		
2	Joanne Scott	Treasurer		
3	Louise Boden	Secretary		
4	Kelly Harry			
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by resolution of existing trustee body and committee members

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

Running Pre-school sessions for the development and education of local children to prepare them for the transition to full time education.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The Pre-School opens for five full days per week during the academic year. It is operated by ten staff members.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

N/A

**Details of any funds materially in deficit**

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

**Signature(s)**

**Full name(s)**

**Position (eg Secretary, Chair, etc)**

**Date**

Jo-Ann Murphy	
Chairperson	

4<sup>th</sup> June 2024

**WHALLEY PRE-SCHOOL**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**YEAR ENDED 8th AUGUST 2023**

**2022-2023**

	£	£	£
<b><u>Receipts</u></b>			
Fee Income			
Free Entitlement Funding		92,456	
Fees paid privately		18,925	
Registration fees		0	
		<u>111,382</u>	
Milk Rebate		211	
T-Shirt Sales Income		0	
Fundraising Income (gross)		0	
Gift Aid		0	
Playgroup		0	
Other		227	
Interest Received		488	
			112,308
Restricted Funds - Grants Received		<u>2,999</u>	<u>115,307</u>
<b><u>Expenditure</u></b>			
Wages, Inland Revenue & Pension	93,581		
Rent	4,000		
Milk	364		
Accountancy Fees	114		
Courses	914		
General Insurance	1,642		
Toys & Equipment	1,717		
Craft Expenses	532		
Tshirts/book bags	0		
Office Expenses	837		
Ofsted Fees	220		
Mobile phone	628		
Project Expenses	19,077		
Snacks	482		
Gifts	774		
Fundraising Expenses	0		
Sundry Expenses	2,114		
Petty Cash	700		
Subscription	472		
Advertising	0		
		<u>(128,169)</u>	
<b><u>Actual Expenditure in year</u></b>			<u>(128,169)</u>
<b><u>Excess of Income Over Expenditure</u></b>			<u><u>(12,862)</u></u>

## Whalley Pre-School- 1024628

### Independent Examiner's Report to the trustees of Whalley Pre-School

I report to the charity trustees on my examination of the accounts of the charity for the year ended 8<sup>th</sup> August 2023.

#### Respective responsibilities of trustees and examiner

As the charity's trustees of Whalley Pre-School you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

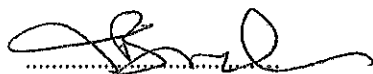
I report in respect of my examination of the Whalley Pre-School's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Whalley Pre-School as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Tim Birch *FCCA BA (Hons)*

DSM CA Ltd  
The Station House  
Station Road  
Whalley  
Lancashire  
BB7 9RT

Date: 28/5/24