

URMSTON DIVISION GIRL GUIDES ASSOCIATION

England & Wales · Charity number 1024556

Details

Status Registered

Legal form Other

Registered 1993-08-04

Register [View on the Charity Commission register](#)

Contact

Address 262 Eccles Old Road
Salford
M6 8HH

Phone 07401 444 230

Email GMWUrmston@gmail.com

Activities

Objects: THE INSTRUCTION OF GIRLS OF ALL CLASSES IN THE PRINCIPLES OF DISCIPLINE, LOYALTY AND GOOD CITIZENSHIP.

Activities: Girlguiding Urmston Division, as part of a worldwide organisation, enables girls & young women to fulfil their potential & to take an active part in society, through a stimulating and enjoyable programme of activities delivered by trained volunteer leaders. We have Rainbows (aged 5-7), Brownies (aged 7-10), Guides (aged 10-14), Young Leaders (aged 14-18), Rangers (aged 14-18) and Inspire (18-30).

Classification

- **How:** Other Charitable Activities
- **What:** Education/training
- **Who:** Children/young People

Geography

- Trafford

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£61,945	£54,621	-	-
2024-03-31	£40,975	£125,796	-	-
2023-03-31	£14,309	£15,686	-	-
2022-03-31	£38,495	£11,620	-	-
2021-03-31	£75,700	£8,375	-	-

Trustees

Name	Role	Appointed
Victoria Sellstrom	Chair	2020-01-05
Emily Thea Pickering		2023-07-03
Jenny Stevenson		2014-01-20
Katharine Francis		2024-09-08
Rosemary Guest		2017-01-01
Samantha Armitage		2020-01-05
Susan Barlow		2020-07-15
Susan Fraser		

URMSTON DIVISION GIRL GUIDES ASSOCIATION

England & Wales - Charity number 1024556

Accounts

Registered Charity Number: 1024556

**Annual Report of the Trustees and
Unaudited Financial Accounts for the year ended 31 March 2025
For
Urmston Division Girl Guides Association
(known as Girlguiding Urmston Division)**

Urmston Division Girl Guides Association

Reference and Administrative Details

Registered Charity Number

1024556

Other names

Urmston Division Girl Guides Association is also known as Girlguiding Urmston Division (The Division)

Principal address

262 Eccles Old Road
Salford
M6 8HH

Headquarters address

(currently under construction)

Dyson House
39 Newton Road
Urmston
M41 5BW

Trustees

V Sellstrom	Chair
E Davies	(appointed 8 September 2024)
E T Pickering	
J Stevenson	
K S Francis	(appointed 8 September 2024)
R D Guest	
S Armitage	
S Barlow	
S Fraser	

Independent Examiner

Alan Ramsey
21 Eastway
Flixton
Manchester
M41 8SG

Report of the Trustees for the year ended 31 March 2025

The Trustees present their annual report alongside the financial statements for the charity for the year ended 31 March 2025.

Objectives and activities

Object and purpose

The purpose of the charity is to be responsible for the management of a Girl Guides Association in the Urmston Division.

Public Benefit

The Trustees confirm that we have paid due regard to the Charity Commission guidance on public benefit reporting in reviewing the Charity's aims and objectives and in planning its future activities. This report reviews what we have achieved and the outcomes of our work in the reporting period. The review also outlines how future planned activities will contribute to the Charity's aims and objectives.

Achievements and Performance

We have continued to offer great experiences for our members in the Urmston, Davyhulme, Flixton and Partington areas and have continued to grow in size with 24 units/groups reaching over 380 girls.

During the year, we welcomed Old Trafford into our Division bringing a further 4 units and 30 girls.

Division activities

As a Division it has been great to collectively participate in several activities.

In April we took part in our local St George's Day Parade with the local Scouting community. The Division ran a "Fun Fest", which rainbows, brownies and guides enjoyed. Followed by an afternoon tea run by the Trefoil group in July.

The Division also participated in the local Remembrance Day Parade with a Guide member laying a wreath on our behalf. In February, the Division also held a success pancake day for the entire Division in February.

The Division launched a challenge badge "Riddle about the Town", that encouraged members to explore their local area.

Urmston Division Girl Guides Association

Report of the Trustees for the year ended 31 March 2025

Rainbows (for girls aged 4-7)

During this period, we had 6 Rainbow Units (one split over 2 nights). They all continue to embrace our structured programme of activities and are continuing to work on lots of badge activities and challenges including Parliament Week activities, First Aid badges and various Girlguiding Northwest England Challenge badges. This age group continues to be a popular option for teenagers participating in the Duke of Edinburgh Award scheme wanting to volunteer their time as part of that award. We have supported several young people in doing this.

Brownies (for girls aged 7-10)

Our 9 Brownie Units have continued to work on various challenges and skills builders, with the culmination of many bronze, silver and gold awards being achieved. Many of the units have held residential events away giving the girls opportunities and experiences away from the family home and helping them develop skills of independence and trying new activities. Our Brownies have also enjoyed partaking in various community events including carol singing at and exchanging greetings cards with a local Care Home or litter picking in the local community.

Guides (for girls aged 10-14)

We have 5 well attended Guide Units. The Guide Programme has provided them not only with a variety of Skills Builder and Unit Meeting activities but lots of opportunities to attend various camps and residential events for example Ashley Rocks (A Girlguiding Manchester West event). On several occasions our Guide units have joined together to attend these events, widening their social circles as well as providing peer-to-peer volunteer support for the larger numbers. There have also been several local themed residential camps attended by various units.

Several Guides have chosen to continue their Guiding journey as Young Leaders working with younger girls across our Division, and many have moved up to the next section, Rangers. Our members at this age also have the opportunity to volunteer within the framework of the Duke of Edinburgh Award Scheme.

Rangers (for girls aged 14-18)

Our Ranger Unit continues to offer our older girls a wide range of activities providing them with skills for life, e.g. First aid training or planning a residential trip. They have explored issues in relation to young people's mental health, and they have volunteered at a local charity supporting families in need.

Trefoil group

The Urmston Trefoil group, for adult members, operates under the national Trefoil Guild continues to meet monthly. They continue to provide fun, friendship and activities for its members and undertaking their own challenges and adventures whilst offering support to Urmston Division for various events.

Urmston Division Girl Guides Association

Report of the Trustees for the year ended 31 March 2025

Dyson House

The biggest project taking part in the Division is the construction of a new headquarters building, something which everyone is supporting with fundraising events and efforts. This has also meant that we have had the opportunity to showcase our work and increase our local presence as we strive to gain funding opportunities and gather support.

During the year phase 1 completed, providing a watertight building. Phase 2 is now underway, and whilst it has meant that many of our groups are temporarily displaced from their usual meeting place, they have continued with their work in the knowledge that when we return to our new premises, we will have a bespoke facility.

This building will serve us and the local community for years to come, and Girlguiding in Urmston will continue to thrive successfully in the future.

Urmston Division Shop

The Division's Shop continues to be based at Shaw Hall Community Centre, whilst the Charity awaits the completion of Dyson House. The Division Shop accounts have also been examined and during the year there was income of £5,034.65 and expenditure of £6,866.04. The assets and reserves have been included in the Division's assets and reserves. Any surplus made by the shop is paid back to the units who receive an annual commission.

Future plans

The Charity will continue to aim to expand the provision of Girl Guide units throughout Urmston and the surrounding areas.

Additionally, the Charity will focus on completing the Dyson House Build.

Reserves

The Division Treasurer presents an annual financial report to the Executive Committee who vote as per our Constitutional Quorum to approve the holding of reserves based on potential running costs for the next 12 months. This would include the ringfencing of any restricted funds required for future projects.

Urmston Division Girl Guides Association

Structure, Governance and Management

Governing Document

The Charity (registered with the Charity Commission 1024556) is an Executive Committee of the County of Greater Manchester West of the Guides Association (operating as Girlguiding Greater Manchester West) Registered Charity No.1024268) for the management of the Association's affairs in the Urmston Division delegated to them as described in Bye Law 8. (2) (c) in the Royal Charter granted 14 December 1922.

Bye Law 8. (2) (c) in the Royal Charter states:

To appoint and establish such Councils, Committees or local Branches for the management of the Association's affairs in any particular part of the United Kingdom or elsewhere as may be thought fit and to delegate to any such Councils, Committees or local Branches or to any individual member or members of the Committee all or any of the powers of the Committee with or without power to sub-delegate, fill vacancies and act notwithstanding vacancies in any such Committee.

Recruitment and appoint of new trustees

The Division Commissioner is appointed by the County Commissioner (Girlguiding Greater Manchester West). Local District commissioners and other trustees are identified through existing Girlguiding members within Girlguiding Urmston Division.

Trustees are those who make up our Executive Committee, as per our Constitution:

- a) The Division Commissioner for Girlguiding Urmston Division. (In the chair, in the event of a role share they will co-chair).
- b) Assistant Division Commissioner for Girlguiding Urmston Division, if appointed. (Vice Chair).
- c) District Commissioners Girlguiding Urmston Division.
- d) Treasurer
- e) Plus, up to three other members of Girlguiding Urmston Division

All Trustees read and sign the Fit and Proper Person's Declaration having read the essential trustee what you need to know as published by the Charity Commission.

Trustees

Chair	V Sellstrom	
Trustees:	E Davies	(appointed 8 September 2024)
	E T Pickering	
	J Stevenson	
	K S Francis	(appointed 8 September 2024)
	R D Guest	
	S Armitage	
	S Barlow	
	S Fraser	

Urmston Division Girl Guides Association

Volunteers

All of our members and roles are unpaid, and the Charity continues to be grateful for the support of volunteers across the Division.

Reference and Administrative Details

Reference and administrative details are shown in Reference and Administrative Details on the first page of this annual report.

This report was approved by the Trustees on 8 October 2025 and signed on its behalf by

V Sellstrom

Chair

Urmston Division Girl Guides Association

Independent Examiners Report to the Trustees of Urmston Division Girl Guides Association for the year ending 31 March 2025



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees Charity Name
Urmston Division Girl Guide Association

On accounts for the year ended 31st March 2025 **Charity no (if any)** 1024556

Set out on pages Attached to this Report
(remember to include the page numbers of additional sheets)

Responsibilities and basis of report I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st/03/2025.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement ~~[[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of (insert name of applicable listed body)]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~ *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: A. C. Ransey Date: 21/5/2025

Name: ALAN CHARLES RANSEY

Relevant professional qualification(s) or body F.C.A. FELLOW OF INSTITUTE OF CHARTERED ACCOUNTANTS ENGLAND & WALES

Urmston Division Girl Guides Association

Financial Accounts



Girlguiding Urmston Division

01 April 2024 to 31 March 2025

	This year £	Last year £
Income in		
Rent Income	380.00	1,200.00
Grants	21,600.99	17,800.00
Subs and census	201.50	119.70
Events	0.00	0.00
Dyson House Levy	0.00	0.00
Bank Interest savings	328.62	985.84
Donations Rebuild	9,949.10	4,137.00
Fundraising	7,858.15	5,657.26
JustGiving	350.55	1,627.64
County Loan	20,000.00	0.00
misc	167.92	705.44
Gift Aid	1,107.77	0.00
Details 13	0.00	0.00
Details 14	0.00	0.00
Details 15	0.00	0.00
2nd bank account (manual)	0.00	0.00
Totals	61,944.60	32,232.88
Expenditure out		
Dyson House Electric	91.52	325.00
Dyson House Water	443.15	173.38
Maintenance and repairs	0.00	0.00
Events	0.00	0.00
Dyson House cleaning	0.00	183.95
Stationery and admin	20.00	11.27
Subs and Mileage	154.50	142.50
Grants Donations	0.00	1,952.00
Divisional purchases	69.20	42.95
Insurance	0.00	0.00
Rebuild expenses Dyson House	52,230.30	111,429.52
Expenses Fundraising events	832.67	430.88
misc	780.00	689.99
Details 14	0.00	0.00
Details 15	0.00	0.00
2nd bank account (manual)	0.00	0.00
Totals	54,621.34	115,381.44
Surplus or (deficit) for the year	7,323.26	-83,148.56
Balances brought forward		
Bank 1	4,832.07	0.00
Bank 2	27,681.54	0.00
Cash	26.00	0.00
	32,539.61	0.00
Balances in hand at year end		
Bank 1	2,763.22	4,832.07
Bank 2	37,010.16	27,681.54
Cash	89.49	26.00
	39,862.87	32,539.61

Assets and liabilities: In addition to the above cash balances the unit has equipment to the value of 255,791.00 and there are no other assets or liabilities, *£20,000 loan from County*

Prepared by: R.D.QUEST Signature and date: RDQuest 9/5/25

Reviewer's Certificate: The above statements agree with the records and vouchers of Girlguiding Urmston Division for the financial year ended 31 March 2025

Reviewed by: ALAN C. RAMSEY Signature and date: AC Ramsey 21/5/25

Notes:

Urmston Division Girl Guides Association

Breakdown of Reserves

Cash and Bank in Hand per accounts	This Year
Current (Community) account Barclays	£2,763.22
Savings (Business Premium) account Barclays	£37,010.16
Cash	£89.49
Total	<u>£39,862.87</u>
Unrestricted Funds	
General Fund	£412.87
Designated Funds	
Maintenance and Repairs	£0.00
Running Costs (includes Utilities and Cleaning)	£600.00
Administrative costs (includes Insurance and subscriptions)	£800.00
Rebuild Fees	£0.00
Grants (international and units)	£300.00
Special Events/Projects	£750.00
Restricted Funds	
Dyson House Rebuild	£37,000.00
Total	<u>£39,862.87</u>

Fixed Assets

Freehold Property	Dyson House Building and surrounding land	£247,000.00
Fixtures and fittings	Dyson House Contents	£2,000.00
	Furniture	£1,000.00
	Shed	£665.00
Equipment	Camping equipment	£1,060.00
	Games	£100.00
	Laptop, printer and projector	£1,200.00
	Arts resources	£300.00
Guide Shop Stock		£2,466.00
Total		<u>£255,791.00</u>

URMSTON DIVISION GIRL GUIDES ASSOCIATION

England & Wales - Charity number 1024556

Accounts



Trustees' Annual Report for the period

From 1st April 2023 Period start date To 31st March 2024 Period end date

Charity name: Urmston Division Girl Guides Association (also known as Girlguiding Urmston Division)

Charity registration number: 1024556

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p><i>"To give girls and young women within Urmston Division a space where they can be themselves, have fun, build brilliant friendships, gain valuable life skills and make a positive difference to their lives and their communities.</i></p> <p><i>To build girls' confidence and raise their aspirations. To give them the chance to discover their full potential and encourage them to be a powerful force for good. To give them a safe space to have fun. We have groups of 'Rainbows' (5–7 years), 'Brownies' (7–10 years), 'Guides' (10–14 years), 'Rangers' (14–18 years) and 'Inspire' (18-30 years).</i></p> <p><i>Our volunteers try new things, meet new people, learn skills and are a role model for girls."</i></p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Activities:</p> <p>Weekly Unit Meetings</p> <ul style="list-style-type: none">• Our groups of Rainbows, Brownies, Guides & Rangers meet weekly (in term time) in a safe and supportive environment to explore Girlguiding's program themes: <i>Know Myself, Express Myself, Be Well, Have Adventures, Take Action, and Skills for My Future.</i>• All our activities are delivered appropriately according to age but include earning various badges (providing a sense of achievement), outdoor adventures, crafts, skill-building sessions and learning life skills. <p>Community Engagement and Events</p> <ul style="list-style-type: none">• Our groups participated in local events such as Remembrance Day + St George's Day parades. They have visited local Care Homes, been involved in litter picking schemes, attended community

		<p>fairs and been invited to attend ceremonies such as the unveiling of a local Blue Plaque to mark the birthplace of a famous Suffragette and invited to attend the local International Women’s Day Awards ceremony hosted by our Council.</p> <p>Camps, Trips, and Outdoor Adventures</p> <ul style="list-style-type: none"> • Groups have attended various residential events, eg Brownie Pack Holidays, Guide camps or a Ranger YHA Residential. These trips have given the girls many outdoor adventures, the chance to develop their camping skills, to gain leadership opportunities/skills, develop their teamwork abilities and the chance to be independent. <p>Leadership Development</p> <ul style="list-style-type: none"> • Volunteers have attended various training sessions provided by our ‘parent’ Girlguiding County: GMW. This includes mandatory Safeguarding & First Aid Training, but also includes an annual County Training Day and access to the national Learning Platform provided by Girlguiding. • Our ‘Volunteer of the Month’ scheme continues, recognising nominated individuals for their contributions. • Meetings have been held at District and Division level to enable contact and support to be maintained which has been essential for the functioning of the Division as per its Constitution and for planning purposes. <p>Major Building Project</p> <p>In the summer of 2023, we commenced a major long-term project to demolish and rebuild our local HQ property in Urmston in 2 phases. Consequently, several of our groups have had to temporarily re-locate to alternative premises for their meetings and we have had to seek alternative venues for several of our activities. Over the year we have been engaged in many fundraising activities to support this building project eg a Division wide Sponsored Kim’s Game Tournament, Bag Packing and a Christmas Disco, plus many others. These events will continue into the next financial year and beyond.</p> <p>We have been successful in several larger grant applications to support this project (see finance report). There is a small team of Trustees managing applications to Grant giving organisations.</p>
<p>Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit</p>	<p>Para 1.18</p>	<p>The trustees confirm that they have complied with their duty under the Charities Act 2011 to consider the public benefit guidance published by the Charity Commission. It can be confirmed that all Trustees have details of the Public Benefit guidance: https://www.gov.uk/guidance/public-benefit-rules-for-charities and this is upheld in our decision making processes. As per our Constitution we have a voting Quorum to make decisions and uphold regulations such as that of public benefit.</p> <p>All activities were directly aligned with the core aim of supporting girls and young women to reach their full potential in a fun, inclusive, and challenging environment. Our purposes benefit not only the section of the public that are members of Girlguiding Urmston Division, but specific parts of our local community as demonstrated above.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	--
Policy on social investment including program related investment	Para 1.38	--
Contribution made by volunteers	Para 1.38	--
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We have continued to offer great experiences for our members in the Urmston and Partington areas and have continued to grow in size with 20 Units/groups and over 350 girls.</p> <p>As a Division it has been great to collectively participate in several activities. Our members created poppies to form a display at our local War Memorial for the benefit of our local community. We participated in the local Remembrance Day Parade with a Guide member laying a wreath on our behalf. In April we took part in our local St George's Day Parade with the local Scouting community and in July we recognised the contribution of our volunteers with an Afternoon Tea Treat event, a great way to bring everyone together and to welcome several new volunteers in doing so.</p> <p>Our Volunteer of the Month Award scheme continues, recognising the contribution of a wide range of individuals and their unique input towards the running of our Division. We publicise our activities via social media, mainly Facebook, enabling us to link in with several other local community organisations, with the wider Girlguiding community and to publicise the work we do.</p> <p>This year we have successfully launched a new Urmston Trefoil group, for adult members. They operate under the umbrella of the national Trefoil Guild, meeting monthly, providing fun, friendship and activities for its members and undertaking their own challenges and adventures whilst offering support to Urmston Division for various events.</p> <p>During this period we had 6 Rainbow Units (one split over 2 nights) - one of the units having only been founded in September 2022. They all continue to embrace our structured programme of activities and</p>

are continuing to work on lots of badge activities and challenges including Parliament Week activities, First Aid badges and various Girlguiding North West England Challenge badges. This age group continues to be a popular option for teenagers participating in the Duke of Edinburgh Award scheme wanting to volunteer their time as part of that award. We have supported several young people in doing this.

Our 9 Brownie Units have continued to work on various challenges and skills builders, with the culmination of many bronze, silver and gold awards being achieved. Many of the units have held residential Pack Holiday events giving the girls opportunities and experiences away from the family home and helping them develop skills of independence and trying new activities. Our Brownies have also enjoyed partaking in various community events eg carol singing at and exchanging greetings cards with a local Care Home or litter picking in the local community

We have 5 well attended Guide Units. The Guide Programme has provided them not only with a variety of Skills Builder and Unit Meeting activities but lots of opportunities to attend various camps and residential events eg Wellies and Wristbands (a national Girlguiding camp event). On several occasions our Guide units have joined together to attend these events, widening their social circles as well as providing peer-to-peer volunteer support for the larger numbers. There have also been several local themed residential camps they have arranged and attended. Several Guides have chosen to continue their Guiding journey as Young Leaders working with younger girls across our Division, and many have moved up to the next section, Rangers. Our members at this age also have the opportunity to volunteer within the framework of the Duke of Edinburgh Award Scheme.

Our Ranger Unit continues to offer our older girls a wide range of activities providing them with skills for life, eg First aid training or planning a residential trip. They have explored issues in relation to young people's mental health, and they have volunteered at a local charity supporting families in need. Several Ranger members also hold roles as Young Leaders with Rainbow/Brownie/Guide units in our area.

This year we have had 4 members within the 18-25 age category who have completed their Queens Guide Award, the highest award available for members to undertake. These 4 members are also all leaders at various Guide/Ranger units. The consequence of this has been that there has been an abundance of opportunities for residential events on offer to our younger members in support of these leaders gaining various qualifications requiring them to plan and lead this style of experience. It has also meant that we have had 4 excellent role models for the younger members in demonstrating what opportunities are available as you progress through the organisation.

Finally, the biggest project taking part in the Division is the construction of a new HQ building, something which everyone is supporting with fundraising events and efforts. This has also meant that we have had the opportunity to showcase our work and increase our local presence as we strive to

		gain funding opportunities and gather support. Although phase 1 is virtually complete, the project is still work in progress, and whilst it has meant that many of our groups are temporarily displaced from their usual meeting place, they have continued with their work in the knowledge that when we return to our new premises, we will have a bespoke facility. This building will serve us and the local community for years to come and Girlguiding in Urmston will continue to thrive successfully in the future as it has done over the last year.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

<p>Review of the charity's financial position at the end of the period</p>	<p>Para 1.21</p>	<p><u>Financial Review Year End March 2024</u></p> <p>Although we have a substantial deficit of just over £83,000.00 this year, this reflects the progress we have made with the rebuilding of Dyson House, our headquarters. We have utilised our savings, donations, fundraising and grants and virtually managed to complete phase one of our project.</p> <p>Our rental income reduced as Dyson House was no longer used after the summer term and demolition commenced. Income since this time has been from our rebuild campaign activities. Donations have increased (£5,764.64) through JustGiving and cash/cheque donations. There have been several fundraising initiatives including a Bag Pack, Fashion Show, Division Disco and a Kim's Game Tournament within the units which have raised £5,657.26. We have also benefitted from donations in memory of two individuals.</p> <p>The Division Guide Shop has continued to contribute to our fundraising with sales of second-hand uniforms, novelties and donations from their reserves. Units/individuals have also held their own fundraising events in aid of the rebuild.</p> <p>The Division Guide Shop accounts have been examined with the Income and Expenditure totals being added to our overall totals for the purposes of our Charities Commission submission. The accounts are reviewed and approved separately to the main Division accounts, but they are part of the Division's assets and reserves.</p> <p>Due to our considerable savings, our bank interest has increased, amounting to £985.84.</p> <p>Fortunately, we have been successful in some of our Grant applications for the rebuild, receiving £15,000 from the John Apthorp Charity and £1,500 from Go Green MGD NatWest.</p> <p>We received £1,000 grant from Forever Manchester Auto Trader towards the traffic management of St George's Day Parade with the District Scouts. This year we had already contributed £350 so the grant enabled us to forward an extra £1,000 as our contribution for the next three years.</p> <p>In recognition of our volunteers, a grant of £300 was obtained from Manchester Guardian Society to help finance an Afternoon Tea Treat event.</p> <p>Expenditure on utilities has obviously reduced as the building is no longer in use. We are due a</p>
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		<p>refund on our insurance which is being held over in readiness for our next policy.</p> <p>There have inevitably been expenses incurred in the running of some fundraising events. Joint ventures have also resulted in a sharing of profits made, for example, money to units from the bag pack and donations to a young member towards an international trip.</p> <p>We have now exhausted the bulk of our savings but continue to apply for grants and fundraise. Our Girlguiding County of Greater Manchester West has arranged a short-term loan of £20,000 to enable us to make progress with the rebuild until some of our grant applications come to fruition.</p> <p>Fundraising initiatives for the future include an activity day and smartie challenge. We anticipate needing approximately £70,000 to complete Phase two of the project.</p>
<p>Statement explaining the policy for holding reserves stating why they are held</p>	<p>Para 1.22</p>	<p>The Division Treasurer presents an annual financial report to the Executive Committee who vote as per our Constitutional Quorum to approve the holding of reserves based on potential running costs for the next 12 months. This would include the ringfencing of any restricted funds required for future projects.</p>

Amount of reserves held

Para 1.22

Breakdown of Reserves Girlguiding Urmston Division End of Year 2024 (approved July 2024):

**Girlguiding Urmston Division
Summary Year End March 2024**

Cash and Bank in Hand 31-03-2023	£115,730.67	
20-01-96 60925047 / 20-01-96 70568910		
Less unrepresented cheques	£42.50	
	£115,688.17	
Income	£32,232.88	
	£147,921.05	
Expenditure		£115,381.44
Cash and Bank in Hand 31-03-2024		£32,539.61
20-01-96 60925047 / 20-01-96 70568910		£147,921.05

Breakdown of Reserves

Cash and Bank in Hand per accounts	
Current (Community) account Barclays	£4832.07
Savings (Business Premium) account Barclays	£27,681.54
Cash	£26.00
Total	£32,539.61
Unrestricted Funds	
General Fund	£539.61
Designated Funds	
Maintenance and Repairs	£0.00
Running Costs (includes Utilities and Cleaning) post completion	£500.00
Administrative costs (includes Insurance and subscriptions)	£700.00
Rebuild Fees	£0.00
Grants (international and units)	£300.00
Special Events/Projects	£500.00
Restricted Funds	
Dyson House Rebuild	£30,000.00
Total	£32,539.61

Fixed Assets

Freehold Property	Dyson House Building and surrounding land	£200,000.00
Fixtures and fittings	Dyson House Contents	£2,000.00
	Furniture	£1,000.00
	Shed	£665.00
Equipment	Camping equipment	£1,060.00
	Games	£100.00
	Laptop, printer and projector	£1,200.00
	Arts resources	£300.00
Guide Shop Stock		£3,000.00
Total		£209,325.00

Reasons for holding zero reserves

Para 1.22

NA

Details of fund materially in deficit	Para 1.24	NA
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No uncertainties at this time.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	--
A description of the principal risks facing the charity	Para 1.46	--
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Royal Charter 1922 (update 2018)
How is the charity constituted? (e.g. unincorporated association , CIO)	Para 1.25	Constitution - adopted on 10th May 2021 <i>Girlguiding Urmston Division (1024556) is an Executive Committee of the County of Greater Manchester West of the Guides Association (operating as Girlguiding Greater Manchester West) Registered Charity No.1024268)) for the management of the Association's affairs in the Urmston Division delegated to them as described in Bye Law 8. (2) (c) in the Royal Charter.</i>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are those who make up our Executive Committee, as per our Constitution: <ul style="list-style-type: none"> a) The Division Commissioner for Girlguiding Urmston Division. (In the chair, in the event of a role share they will co-chair). b) Assistant Division Commissioner for Girlguiding Urmston Division, if appointed. (Vice Chair). c) District Commissioners Girlguiding Urmston Division. d) Treasurer e) Plus up to three other members of Girlguiding Urmston Division

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All Trustees read and sign the Fit and Proper Person's Declaration having read: https://www.gov.uk/government/publications/the-essential-trustee-what-you-need-to-know-cc3
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Girlguiding Urmston Division sits within Girlguiding Greater Manchester West County, within Girlguiding North West England Region of the national Girlguiding Organisation.

Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Urmston Division Girl Guides Association
Other name the charity uses	Girlguiding Urmston Division
Registered charity number	1024556
Charity's principal address	Dyson House, 39, Newton Road, Urmston, Manchester, M41 5AF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Elizabeth Southern	Urmston Division Commissioner		
2	Emily Thea Pickering	Davyhulme District Commissioner	From 14/05/2023	
3	Samantha Armitage	Urmston District Commissioner		
4	Victoria Sellstrom	Flixton & Partington District Commissioner		
5	Barbara Lynn Pye	Assistant Urmston Division Commissioner	Ended 17/06/2023	
6	Susan Barlow	Urmston Division President		
7	Susan Fraser	Urmston Division Executive Committee Member/Depot Manager		
8	Rosemary Diane Guest	Urmston Division Treasurer		
9	Jenny Stevenson	Urmston Division Secretary		
11				
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19				

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NA
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>L Southern</i>	<i>R Guest</i>
Full name(s)	LIZ SOUTHERN	ROSEMARY GUEST
Position (eg Secretary, Chair, etc)	CHAIR	TREASURER

Date

Girlguiding Urmston Division

01 April 2023 to 31 March 2024

	This year	Last year
	£	£
Income in		
Rent Income	1,200.00	2,417.50
Grants	17,800.00	1,000.00
Subs and census	119.70	119.70
Events	0.00	2,116.00
Dyson House Levy	0.00	0.00
Bank Interest Savings	985.84	245.44
Insurance	0.00	0.00
Donations rebuild	4,137.00	505.02
Refunds E.ON Next	377.44	94.00
Afternoon Tea for volunteers	144.00	0.00
fundraising	5,657.26	0.00
Donations leaving gift	30.00	0.00
Just Giving	1,627.64	0.00
Wreath making	154.00	0.00
Details 15	0.00	0.00
2nd bank account (manual)	0.00	0.00
Totals	32,232.88	6,497.66
Expenditure out	£	£
Dyson House Electric	325.00	1,272.00
Dyson House Water	173.38	305.72
Maintenance and repairs	0.00	121.42
Events	0.00	2,105.00
Dyson House cleaning	183.95	451.72
Stationery and admin	11.27	25.10
Subs Mileage	142.50	175.00
Grants Donations	1,952.00	350.00
Divisional purchases	42.95	59.65
Insurance	0.00	619.26
Rebuild expenses Dyson House	111,429.52	3,960.00
proceeds from bag packing to units	300.00	0.00
Afternoon tea	288.00	0.00
Wreath Making	101.99	0.00
expenses fundraiser	430.88	0.00
2nd bank account (manual)	0.00	0.00
Totals	115,381.44	9,444.87
Surplus or (deficit) for the year	-83,148.56	-2,947.21
Balances brought forward		
Bank 1	2,992.47	6,230.14
Bank 2	112,695.70	112,390.24
Cash	0.00	15.00
	115,688.17	118,635.38
Balances in hand at year end		
Bank 1	4,832.07	2,992.47
Bank 2	27,681.54	112,695.70
Cash	26.00	0.00
	32,539.61	115,688.17

Assets and liabilities: In addition to the above cash balances the unit has equipment to the value of 209,325.00 and there are no other assets or liabilities.

Prepared by: Rosemary D Guest
(PRINT NAME)

Signature and date: R D Guest 23/4/24

Reviewer's Certificate: The above statements agree with the records and vouchers of
Girlguiding Urmston Division for the financial year ended 31 March 2024

Reviewed by: ALAN C. RAMSEY
(PRINT NAME)

Signature and date: AR Ramsey 5/5/24

Notes:

Privacy statement

We collect your personal information in order to process your expense claims and fulfil our legal obligations. For further information on how and why we use your personal data, including how long we keep it, your rights, who we share it with, and how you can contact us, please read our full privacy notice at: girlguiding.org.uk/privacy-policy/



Section A

Independent Examiner's Report

Report to the trustees

Urmston Division Girl Guides Association

On accounts for the year ended

31st March 2024

Charity no (if any)

1024556

Set out on pages

Attached to this Report

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st March 2024

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: Alan Ramsey

Date: 5/5/2024

Name: ALAN CHARLES RAMSEY

Relevant professional qualification(s) or body

F.C.A. FELLOW OF INSTITUTE OF CHARTERED ACCOUNTANTS ENGLAND & WALES

(if any):

Address:

21, EASTWAY

FLIXTON

MANCHESTER M41 85G

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

(The disclosure area is crossed out with a large diagonal line and contains the handwritten letters 'N' and 'A'.)

URMSTON DIVISION GIRL GUIDES ASSOCIATION

England & Wales - Charity number 1024556

Accounts



Trustees' Annual Report for the period

From **1st April 2021** Period start date To **31st March 2022** Period end date

Charity name: **Urmston Division Girl Guides Association (also known as Girlguiding Urmston Division)**

Charity registration number: **1024556**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<i>"To give girls and young women within Urmston Division a space where they can be themselves, have fun, build brilliant friendships, gain valuable life skills and make a positive difference to their lives and their communities. To build girls' confidence and raise their aspirations. To give them the chance to discover their full potential and encourage them to be a powerful force for good. To give them a safe space to have fun. We have groups of 'Rainbows' (5-7 years), 'Brownies' (7-10 years), 'Guides' (10-14 years), 'Rangers' (14-18 years) and 'Inspire' (18-30 years). Our volunteers try new things, meet new people, learn skills and are a role model for girls."</i>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Over the course of this reporting period, Girlguiding face to face activities slowly returned to 'normal' from the previous Covid restrictions; meetings slowly returned to being in-person again and although there were many more requirements from volunteers to follow new regulations and rules as advised by Girlguiding eg regarding cleaning of the meeting premises etc, we were able to still offer our young members the opportunity to meet in a way which was much more in line with our pre-pandemic activities. With a new adapted way of meeting, we offered a 'blended' type of Guiding during the year, combining the use of virtual platforms and meeting face to face. This has benefitted the mental health of all our members, young and old, by giving a sense of normality, and allowing our members to reap the benefits of belonging to such an

		<p>organisation and what it offers.</p> <p>Our activities have included face-to-face Unit meetings, virtual events, and having an awareness of projects in the community.</p> <p>Our young members have been able to continue earning various badges and awards, giving them a sense of achievement and a boost to their self-esteem. This has been of great importance as we come out of the Pandemic.</p> <p>Our Volunteers have continued to adapt and learn new skills to provide as varied as possible Girlguiding programme. Adult meetings have been held both virtually and in person, enabling contact to be maintained with each other, not only essential for the functioning of the Division and for planning purposes, but has helped many feel a sense 'of belonging' and 'normality'.</p> <p>Plans have been approved by our Local Authority to rebuild our property for the continuing presence of Girlguiding in the local community and for use by the community.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>It can be confirmed that all Trustees have details of the Public Benefit guidance: https://www.gov.uk/guidance/public-benefit-rules-for-charities This is upheld in our decision making processes.</p> <p>Our purposes benefit not only the section of the public that are members of Girlguiding Urmston Division, but specific parts of our local community as demonstrated above.</p> <p>The guidance is regarded when carrying out and planning activities on behalf of the organisation. As per our Constitution we have a voting Quorum to make decisions and uphold regulations such as that of public benefit.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	--
Policy on social investment including program related investment	Para 1.38	--

Contribution made by volunteers	Para 1.38	--
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>All 20 Units in our Division have now returned to the provision of face-to-face meetings. The process of moving from virtual platforms during the pandemic, followed by outdoor meetings enabled volunteers to offer blended Guiding activities as we adjusted to the return of 'normal' indoor meetings. Our volunteers adapted well to the challenges of the frequently changing rules and requirements of our organisation in relation to Covid-19 and ensured that Girlguiding was able to continue offering great experiences for its members in the Urmston area. We continue to grow as a Division, currently with over 310 young members.</p> <p>It is worth noting that the return to in person meetings has brought some challenges for our volunteers, in that many of our young members missed over a year of 'normal' school and the socialisation and life skills that this would normally have given them. Our volunteers have carefully adapted and adjusted their expectations of the young members as they adapt to life post-pandemic.</p> <p>As a Division it has been great to collectively participate in several activities. Our members made large paper poppies to form a window display for the benefit of our local community in an empty shop unit in our town centre. We participated in the local Remembrance Day Parade with a Ranger laying a wreath on behalf of the Division. At Christmas our leaders were able to get together for a meal, something that hadn't been able to happen for a couple of years - and we were able to welcome several new volunteers in doing so. To commemorate International Women's Day in March, we held a trip for 120 members to visit Waddow a Girlguiding Outdoor Activity Centre. The girls participated in many outdoor adventurous activities eg rock climbing. For some of the younger members, this was the first time ever that they had been on any sort of trip without their families.</p> <p>We introduced a Volunteer of the Month Award scheme in January 2022, to recognise the contribution of a wide range of individuals and their unique input towards the running of our Division. We have also appointed a Division Archivist who has formally established and catalogued our Archive of materials. This is invaluable in preparing us for the inevitable emptying of our current premises as part of our long-term project where we will</p>

rebuild our HQ building for which we have now successfully achieved Planning Permission.

We have 5 Rainbow Units (one split over 2 nights). This was the hardest age group for participation in virtual meetings, so they benefitted the most from return to being face-to-face. They have embraced our structured programme of activities and are continuing to work on lots of badge activities and challenges including Parliament Week activities, First Aid badges and our Girlguiding North West England Clever Clogs Challenge.

During the pandemic some, our 9 Brownie Units had reduced numbers, but with the return to outdoor, then indoor meetings, this recovered. The opportunity of outdoor meetings meant they were able to participate in lots of outdoor fun activities including nature activities, outdoor sports sessions, walks by the river and outdoor quizzes. When residential experiences weren't able to be held, because of Covid restrictions they had a day camp in order to complete camp badges, crafts, water activities, a campfire, a chippy tea and an outdoor disco. They have continued working on various challenges and skills builders, with the culmination of many bronze, silver and gold awards being achieved. Many joined our NWE Region event for Thinking Day for their special event to mark 22/02/22 and the renewal of promises at 20.22 hours. Many attended a special screening of the Disney film Encanto at our local cinema and others went to a Christmas Pantomime. For the latter part of the year, there has been a return to participating in several residential events and pack holidays with all the experiences which that brings. Brownies have also fundraised for several charities, including Jeans for Genes, the RSPCA, Save the Children, Comic Relief, Brain Tumour Research, the local Children's Hospital and the Little Princess Trust. They have also made up shoe boxes for Operation Xmas Child

We have 5 Guide Units. They also experienced lower numbers whilst meetings were held virtually. However, they have all seen a dramatic rise in numbers and are enjoying larger group sizes again. The Guide Programme has provided them with a variety of Skills Builder and Unit Meeting activities ranging from meditation, upcycling, and various crafts, including decorating canvas, making Remembrance poppies, designing Christmas cards, and decopatch.

They have also experienced lots of outdoor activities eg Penny Hikes, Crazy golf, meals out, night hikes and have enjoyed outdoor cooking on gas and on open fires. They participated in our Division trip to Waddow and enjoyed archery, tree climbing, flying drones, sledging and escape rooms. Many of them have also been learning baking skills too.

Our Guides have also been involved in fundraising, including the NWE 50th Birthday Challenge.

		<p>As girls approach the end of the time with Guides, several have chosen to continue as Young Leaders working with younger girls across our Division, and many moved up to the next section, Rangers. We also offer opportunities for volunteering within the framework of the Duke of Edinburgh Award Scheme.</p> <p>Our Ranger Unit continues to offer our older girls a wide range of activities. Interestingly, their numbers were higher than usual during virtual meetings as many of the older members decided to continue attending the Zoom meetings during their first year of University. Their numbers have settled back to normal though now. Several new members joined during the time of virtual meetings, and they didn't get to meet everyone face to face until the first outdoor meeting in the summer term for some water adventure activities.</p> <p>Rangers led the making of our Division Poppy Display. They are also co-ordinating a local collection for recycling unwanted bras as part of a wider charity project.</p> <p>Many of their activities provide them with skills for life, eg First aid training, a trip to Liverpool to gain skills in navigation, cooking with zero waste ingredients or learning about politics and women's rights. They have also enjoyed cooking outdoors on open fires.</p> <p>It is fair to say that Girlguiding in Urmston has continued successfully over the last year, with many adaptations, but with much success.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

<p>Review of the charity's financial position at the end of the period</p>	<p>Para 1.21</p>	<p><u>Financial Review</u></p> <p>Our Community (Current) account stands at £6,230.14</p> <p>Our Business Premium (savings) account is £112,390.24</p> <p>Our cash held is £15</p> <p>Total: £118,635.38</p> <p>Although the financial year started amidst continued Covid restrictions it has gradually returned to a steadier flow of income from room lettings. The Kids Mix Breakfast and After school club finished in the summer but fortunately Girlguiding units started to meet at the premises again and we welcomed a new weekly letting from a yoga group.</p> <p>The Scout and Guide shop on Saturday mornings has reopened, although the guides are now only opening fortnightly. The Guide shop donated £333.00 from shop commission. We are grateful for the loyalty of members of Scouting and Girlguiding throughout the pandemic and the service the shop provides to our local leaders, young people, and their parents.</p> <p>Income from Subscriptions is lower as this does not include last year's repayment from a Rainbow unit. There has been a refund of a donation made by Division towards a young person attending an international event that did not take place due to Covid. Last year's refund was from EON and was more substantial. Trafford Council have remained supportive and have provided further covid funding of £8,000.00 and more recently £2,667.00.</p> <p>We have benefitted once again from the legacy of a lady previously involved in Guiding locally. We received the outstanding amount of £16,479.65. The contribution from this lady has been the catalyst for us to pursue rebuilding Dyson House, our Division Headquarters. Our plans have made some progress as planning permission has now been granted. Costings need to be calculated and then we will be able to apply for grants and start fundraising. We intend to keep £108,000 of our Business premium account as reserve towards the new build.</p> <p>We have paid our first instalment to our architect and anticipate more in the coming</p>
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		<p>year as the project progresses. Expenditure on maintenance and repairs is down as fortunately we have had few repairs and apart from cleaning the premises our cleaner also keeps abreast of general maintenance. Cleaning costs have increased as the building is used more but this is now fortnightly to try to keep costs down. Groups have also taken on some responsibility for cleaning after their meetings.</p> <p>Although expenditure on electricity has decreased, we anticipate larger bills in the future. The decrease could be due to the Kids Mix group finishing and Guiding groups meeting outside when we first returned to face-to-face meetings.</p>	
	Bank and Cash in Hand	Divisional purchases are up as we start to embark on new projects. We have a badge for volunteer of the month and new name badges for those with positions in the Division.	6,230.14
	Current (Community) account Barclays		
	Savings (Business Premium) account Barclays		112,390.24
	Cash	Our insurance outgoings remain comparable to last year although the Guide and Scout shop now pay their own. Urmston Division Guide Shop is based at Dyson House and although the accounts are reviewed and approved separately to the main Division accounts, they are part of the Division's assets and reserves. Any profit is paid back to the units who receive an annual commission.	15.00
	Total		118,635.38
Statement explaining the policy for holding reserves stating why they are held	Unrestricted Funds		
	General Fund	The Division Treasurer presents an annual financial report to the Executive Committee who vote as per our Constitutional Quorum to approve the holding of reserves based on potential running costs for the next 12 months. This would include the ringfencing	£635.38
	Designated Funds	any restricted funds required for future projects.	
	Maintenance and Repairs		£1,000.00
Amount of reserves held	Para 1.22		
	Running Costs (includes Utilities and Cleaning)		£2,500.00
	Administrative costs (includes Insurance and subscriptions)		£1,000.00
	Rebuild Fees		£4,000.00
	Grants (international and units)		£500.00
	Special Events/Projects		£1,000.00
Reasons for holding zero reserves	Para 1.22	NA	
Details of fund materially	Para 1.24	NA	
	Dyson House Rebuild		£108,000.00
	Total		£118,635.38

Breakdown of Reserves Girlguiding Urmston Division End of Year 2022 (approved May 2022):

in deficit		
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties at this time as we have adequate funds in our reserves. In relation to replacing our building, we do not anticipate commencing the project until we have the extra funding from various successful grant applications.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	--
A description of the principal risks facing the charity	Para 1.46	--
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Royal Charter 1922 (update 2018)
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Constitution - adopted on 10th May 2021 <i>Girlguiding Urmston Division (1024556) is an Executive Committee of the County of Greater Manchester West of the Guides Association (operating as Girlguiding Greater Manchester West) Registered Charity No.1024268)) for the management of the Association's affairs in the Urmston Division delegated to them as described in Bye Law 8. (2) (c) in the Royal Charter.</i>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are those who make up our Executive Committee, as per our Constitution: <ul style="list-style-type: none"> a) The Division Commissioner for Girlguiding Urmston Division. (In the chair, in the event of a role share they will co-chair). b) Assistant Division Commissioner for Girlguiding Urmston Division, if appointed. (Vice Chair). c) District Commissioners Girlguiding Urmston Division. d) Treasurer e) Plus up to three other members of Girlguiding Urmston Division

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All Trustees read and sign the Fit and Proper Person's Declaration having read: https://www.gov.uk/government/publications/the-essential-trustee-what-you-need-to-know-cc3
The charity's organisational structure		Girlguiding Urmston Division sits within Girlguiding Greater Manchester West County, within Girlguiding North West England Region of the national Girlguiding Organisation.

and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Urmston Division Girl Guides Association
Other name the charity uses	Girlguiding Urmston Division
Registered charity number	1024556
Charity's principal address	Dyson House, 39, Newton Road, Urmston, Manchester, M41 5AF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Elizabeth Southern	Urmston Division Commissioner		
2	Laura Thorpe	Davyhulme District Commissioner		
3	Samantha Armitage	Urmston District Commissioner		
4	Victoria Sellstrom	Flixton & Partington District Commissioner		
	Director name			
	Barbara Lynn Pye	Assistant Urmston Division Commissioner		
5				
	Susan Barlow	Urmston Division President		
6				
	Susan Fraser	Urmston Division Executive Committee Member/Depot Manager		
7				
	Rosemary Diane Guest	Urmston Division Treasurer		
8				
	Trustee name	Dates acted if not for whole year		
	Jenny Stevenson	Urmston Division Secretary		
9				
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Corporate trustees names of the directors at the date the report was approved

Name of trustees holding title to property belonging the charity

-

to

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NA
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	EM Southern	R Guest
Full name(s)	ELIZABETH SOUTHERN	ROSEMARY GUEST
Position (eg Secretary, Chair, etc)	DIVISION COMMISSIONER/ CHAIR	TREASURER
Date	16/6/22.	

Urmston Division

01 April 2021 to 31 March 2022

Income in	This year £	Last year £
Rent Income	3,378.75	2,890.00
Grants	10,667.00	24,753.43
Subs and Census	93.90	806.80
Events	0.00	0.00
Dyson House Levy	0.00	0.00
Bank Interest Savings	9.44	19.24
Insurance	0.00	0.00
Donations and others	16,912.65	42,000.00
Refunds	100.00	1,181.89
Fun Day	34.18	0.00
Details 11	0.00	0.00
Details 12	0.00	0.00
Details 13	0.00	0.00
Details 14	0.00	0.00
Details 15	0.00	0.00
2nd bank account (manual)	0.00	0.00
Totals	31,195.92	71,651.36
Expenditure out	£	£
Dyson House Electric	1,048.00	1,484.00
Dyson House Water	277.30	160.72
Maintenance and Repairs	110.56	462.43
Events	0.00	0.00
Dyson House Cleaning	225.45	80.00
Stationery and Admin	0.00	0.00
Subs Mileage	143.00	182.70
Grants donations	25.00	15.00
Divisional purchases	279.24	0.00
Insurance	593.81	623.81
Rebuild expenses for Dyson House	1,515.00	1,861.00
Fun Day	35.36	0.00
Details 13	0.00	0.00
Details 14	0.00	0.00
Details 15	0.00	0.00
2nd bank account (manual)	0.00	0.00
Totals	4,252.72	4,869.66
Surplus or (deficit) for the year	26,943.20	66,781.70
Balances brought forward	6,791.03	2,028.57
Bank 1		
Bank 2	84,901.15	22,881.91
Cash	0.00	0.00
	91,692.18	24,910.48
Balances in hand at year end	6,230.14	6,791.03
Bank 1		
Bank 2	112,390.24	84,901.15
Cash	15.00	0.00
	118,635.38	91,692.18

Assets and liabilities: In addition to the above cash balances the unit has equipment to the value of 130,171.10 and there are no other assets or liabilities.

Prepared by: R.D. GUEST

Signature and date: R.D. Guest 27/5/22

(PRINT NAME)

Reviewer's Certificate: The above statements agree with the records and vouchers of
Urmston Division for the financial year ended 31 March 2022

Reviewed by:

(PRINT NAME)

ALAN C. RAMSEY

Signature and date:

A.C. Ramsey F.P.A. 6/6/2022

Notes:

Privacy statement

We collect your personal information in order to process your expense claims and fulfil our legal obligations. For further information on how and why we use your personal data, including how long we keep it, your rights, who we share it with, and how you can contact us, please read our full privacy notice at: girlguiding.org.uk/privacy-policy/



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Urmston Division Girl Guides Association

On accounts for the year
ended

31 st March 2022	Charity no (if any)	1024556
-----------------------------	------------------------	---------

Set out on pages

Attached to this Report (indicate the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st March 2022

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention ~~(other than that disclosed below *)~~ in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

A.R. Ramsey

Date: 6/6/2022

Name:

ALAN CHARLES RAMSEY

Relevant professional
qualification(s) or body
(if any):

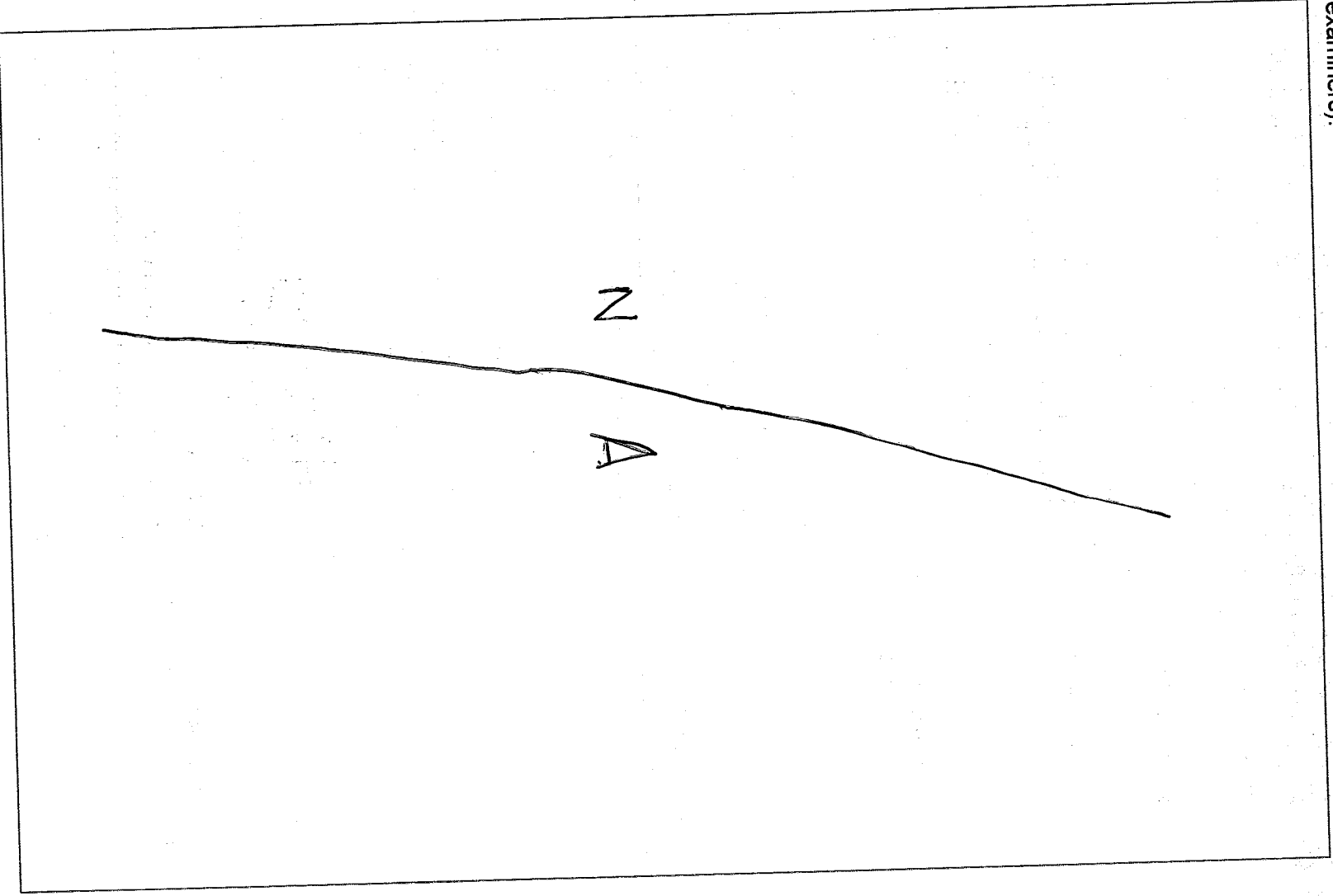
F.C.A.
FELLOW OF INSTITUTE OF CHARTERED
ACCOUNTANTS IN ENGLAND AND WALES

Address:

21, EASTWAY
FLIXTON,
MANCHESTER M41 8SQ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



A large, empty rectangular box with a black border, intended for the examiner to provide details of any items they wish to disclose. The box is currently blank.

N

A

Urmston Division

01 April 2021 to 31 March 2022

	This year £	Last year £
Income in		
Rent Income	3,378.75	2,890.00
Grants	10,667.00	24,753.43
Subs and Census	93.90	806.80
Events	0.00	0.00
Dyson House Levy	0.00	0.00
Bank Interest Savings	0.00	0.00
Insurance	9.44	19.24
Donations and others	0.00	0.00
Refunds	16,912.65	42,000.00
Fun Day	100.00	1,181.89
Details 11	34.18	0.00
Details 12	0.00	0.00
Details 13	0.00	0.00
Details 14	0.00	0.00
Details 15	0.00	0.00
Znd bank account (manual)	0.00	0.00
Totals	31,195.92	71,651.36
Expenditure out		
Dyson House Electric	1,048.00	1,484.00
Dyson House Water	277.30	160.72
Maintenance and Repairs	110.56	462.43
Events	0.00	0.00
Dyson House Cleaning	225.45	80.00
Stationery and Admin	0.00	0.00
Subs Mileage	143.00	182.70
Grants donations	25.00	15.00
Divisional purchases	279.24	0.00
Insurance	593.81	623.81
Rebuild expenses for Dyson House	1,515.00	1,861.00
Fun Day	35.36	0.00
Details 13	0.00	0.00
Details 14	0.00	0.00
Details 15	0.00	0.00
Znd bank account (manual)	0.00	0.00
Totals	4,252.72	4,869.66
Surplus or (deficit) for the year	26,943.20	66,781.70
Balances brought forward		
Bank 1	6,791.03	2,028.57
Bank 2	84,901.15	22,881.91
Cash	0.00	0.00
	91,692.18	24,910.48
Balances in hand at year end		
Bank 1	6,230.14	6,791.03
Bank 2	112,390.24	84,901.15
Cash	15.00	0.00
	118,635.38	91,692.18

Assets and liabilities: In addition to the above cash balances the unit has equipment to the value of £130,171.10 and there are no other assets or liabilities.

Prepared by: RD. GUEST

Signature and date:

RD Guest 27/5/22

(PRINT NAME)

Reviewer's Certificate: The above statements agree with the records and vouchers of
Urmston Division for the financial year ended 31 March 2022

Reviewed by: ALAN C. RAMSEY

Signature and date:

Alan Ramsey F.C.A. 06/2022

(PRINT NAME)

Notes:

Privacy statement

We collect your personal information in order to process your expense claims and fulfill our legal obligations.
For further information on how and why we use your personal data, including how long we keep it,
your rights, who we share it with, and how you can contact us, please read our full privacy notice
at: girlguiding.org.uk/privacy-policy/

**Girlguiding Urmston Division
Summary Year End March 2022**

Cash and Bank in Hand 31-03-2021		
20-01-96 60925047 / 20-01-96 70568910	£91,692.18	
Income	£31,195.92	
	£122,888.10	
Expenditure		£4,252.72
Cash and Bank in Hand 31-03-2022		£118,635.38
20-01-96 60925047 / 20-01-96 70568910		£122,888.10

Breakdown of Reserves

Cash and Bank in Hand		
Current (Community) account Barclays		£6,230.14
Savings (Business Premium) account Barclays		£112,390.24
Cash		£15.00
Total		£118,635.38
Unrestricted Funds		
General Fund		
Designated Funds		£635.38
Maintenance and Repairs		£1,000.00
Running Costs (includes Utilities and Cleaning)		£2,500.00
Administrative costs (includes Insurance and subscriptions)		£1,000.00
Rebuild Fees		£4,000.00
Grants (international and units)		£500.00
Special Events/Projects		£1,000.00
Restricted Funds		
Dyson House Rebuild		£108,000.00
Total		£118,635.38

Fixed Assets

Freehold Property	Dyson House Building and surrounding land	£120,000.00
Fixtures and fittings	Dyson House Contents	£2,000.00
	Furniture	£1,000.00
	Shed	£665.00
Equipment	Camping equipment	£1,060.00
	Games	£100.00
	Laptop, printer and projector	£1,200.00
	Arts resources	£300.00
Guide Shop Stock		£3846.10
Total		£130,171.10



URMSTON DIVISION GIRL GUIDES ASSOCIATION

England & Wales - Charity number 1024556

Accounts



Trustees' Annual Report for the period

From 1st April 2020 Period start date To 31st March 2021 Period end date

Charity name: Urmston Division Girl Guides Association (also known as Girlguiding Urmston Division)

Charity registration number: 1024556

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p><i>"To give girls and young women within Urmston Division a space where they can be themselves, have fun, build brilliant friendships, gain valuable life skills and make a positive difference to their lives and their communities.</i></p> <p><i>To build girls' confidence and raise their aspirations. To give them the chance to discover their full potential and encourage them to be a powerful force for good. To give them a safe space to have fun. We have groups of 'Rainbows' (5–7 years), 'Brownies' (7–10 years), 'Guides' (10–14 years), 'Rangers' (14–18 years) and 'Inspire' (18-30 years).</i></p> <p><i>Our volunteers try new things, meet new people, learn skills and are a role model for girls."</i></p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>For the year that this report covers, Girlguiding face to face activities and meetings were suspended due to the Covid Pandemic, with only 1 small window of opportunity for the chance of socially distanced in person meetings. We were however, able to offer alternative options in order to ensure that our members could continue participating in some sort of Guiding activities.</p> <p>We provided a place for meetings and socialisation for all our members, using technology platforms such as Zoom or Skype. This has been beneficial for the mental health of everybody and has also provided some respite for parents.</p> <p>Our activities have included Unit meetings, and several virtual events, and having an awareness of projects in the community.</p>

		<p>Our young members have been able to continue earning various badges and awards, giving them a sense of achievement and a boost to their self-esteem. This has been of great importance during the Pandemic.</p> <p>Our Volunteers have adapted and learnt new skills to provide as varied as possible Girlguiding programme. Adult meetings have been held virtually, but this has enabled contact to be maintained with each other, not only essential for the functioning of the Division and for planning purposes, but has helped many feel a sense 'of belonging' and 'normality'.</p> <p>We offered the provision of our building to a local wrap-around child care organisation who, when regulations permitted, have been able to continue their daily service to local families.</p> <p>Plans have commenced to rebuild our property for the continuing presence of Girlguiding in the local community and for use by the community.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>It can be confirmed that all Trustees have details of the Public Benefit guidance: https://www.gov.uk/guidance/public-benefit-rules-for-charities This is upheld in our decision making processes.</p> <p>Our purposes benefit not only the section of the public that are members of Girlguiding Urmston Division, but specific parts of our local community as demonstrated above.</p> <p>The guidance is regarded when carrying out and planning activities on behalf of the organisation. As per our Constitution we have a voting Quorum to make decisions and uphold regulations such as that of public benefit.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	--
Policy on social investment including program related investment	Para 1.38	--
Contribution made by volunteers	Para 1.38	--
Other		

Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>Out of 21 Units in our Division, 16 were able to provide some sort of Guiding activities for our members to participate in, by the means of virtual on-line meetings, maintaining contact with families by email or Facebook groups, offering activities to be completed at home and during a very short period of time, being allowed the odd in person meeting . This all definitely helped to keep Girlguiding going in the Urmston area during the difficult times of the pandemic.</p> <p>Our units have offered their girls unique experiences using the platform of Zoom for their virtual meetings, partaking in activities which may not have been possible under normal circumstances; and many girls have achieved their Bronze, Silver or Gold Award for their section with a record number of badges being awarded. A few units managed a small number of in person meetings when regulations allowed too, be it with social distancing and other restrictions.</p> <p>With some adaptations and creativity, our Rainbows have been working on lots of badge activities with the support of parents at home. Some of them managed the odd in person activity like a nature walk or an outdoor games evening. They were all given the opportunity to join in Division/County events with other young members too. Their Zoom Christmas Sing Along was also very popular!</p> <p>Brownies have had virtual sleepovers instead of a Pack Holiday, a goat joining one of their virtual meetings, virtual sessions about vultures and a pet show, plus home baking and food tasting. They have continued to earn lots of badges available through our Programme.</p> <p>Guides have enjoyed earning badges at home, clocking up over 1000 minutes of Unit Meeting Activities from our programme, earning Skills Builders Awards and Interest badges. They have also enjoyed their favourite Virtual Scavenger Hunts and cooking mug cakes together</p> <p>Rangers have had their local MP join them via Zoom for an on-line meeting; they took a virtual 'visit'/tour to Bletchley Park and learnt how the Enigma machine works, plus there was lots of cooking at home in each other's company via Zoom including a live workshop on chocolate! They celebrated festivals like St Patricks Day and marked Black History Month, then International Women's Day by listening to talks by inspirational women. They even adopted an orangutan via the WWF whilst looking at environmental issues relating to palm oil. For those who started University in September, they were able to continue attending meetings virtually, getting the benefit of maintaining some sort of normality and structured activities whilst they settled in to their unusual University experience during a pandemic.</p>

		<p>There have also been events for the Division as a whole, including a Painted Poppy Pebbles Project to commemorate Remembrance Day – the pebbles were placed at our local War Memorial and War Graves for the local community to share. Our members have also taken part in a couple of large-scale County virtual sleepovers ('Frosty the Snowman' and 'Spring into Action'), and a virtual Division Thinking Day event with over 120 participants renewing their promise together and taking part in activities as part of the World Wide Association of Girl Guides and Girl Scouts.</p> <p>We had several Long Service Awards presented to our volunteers, including 2 special doorstep presentations for 40 years' service!</p> <p>We recruited several new volunteers, and despite meetings being held virtually, they have gone on to participate in running/leading some of them, and starting their Leadership. Several of our Young Leaders have gone on to start their Leadership Qualification too.</p> <p>In January, we set up a new Inspire Group within the Division for members aged 18-30. They meet regularly every month and have provided a network for our younger adult members for peer support, sharing Guiding activities together, and having fun. They look forward to meeting in person for the first time.</p> <p>Plans have also been made for establishing for an Urmston Division Trefoil, which will commence once we are easily able to meet face to face. This has involved working with the County Trefoil Chair, with other Division Trefoils and attending some of their virtual meetings. We have a group of ladies ready to join these meetings in Urmston.</p> <p>We have been involved in the production of 'Comfort Bags' for the wider community, providing essential toiletries and items needed for those hospitalised – these were also adapted during the pandemic to include 'Treat Bags' for NHS staff caring for Covid patients. We have also had some of our members sewing 'scrub bags', again for NHS staff needing to safely launder their uniforms during the pandemic.</p> <p>Girlguiding in Urmston has continued successfully over the last year, with many adaptations, but with much success and new ways of doing things discovered.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

<p>Review of the charity's financial position at the end of the period</p>	<p>Para 1.21</p>	<p><u>Financial Review</u></p> <p>Our Community (Current) account stands at £6,791.03</p> <p>Our Business Premium (savings) account is £84,901.15</p> <p>Our last financial year has been influenced greatly by the restrictions placed on us all due to the Covid 19 pandemic. Our usual income streams from room lettings to mainly Girlguiding groups ceased apart from a few back payments from the previous year. The Dyson House Levy was not collected from all units this year as this did not seem appropriate and would place added pressure on some who were struggling financially themselves. The Scout and Guide shop on Saturday mornings was closed but chose to continue to pay their contribution as an advance payment.</p> <p>Since October we have been pleased to help a local Kids Mix children's group who were unable to meet in their usual school premises due to covid restrictions. The Dyson House rental from their Breakfast and After School club has been useful and resulted in our rental income being greater than last year.</p> <p>Income from Subscriptions is considerably higher this year as we received a one-off repayment from a Rainbow unit as the Division had paid their Subscription fees to Headquarters in the previous financial year. This is reflected in the lower Subscription expenditure this year as we only paid for our usual quota of adult volunteers at Division level who are not paid for within their own units.</p> <p>The impact of Covid has not been all negative. A welcome source of funding came from Trafford Council with a grant of £10,000. We were also successful with a grant application to Tesco/ Groundwork Uk for £500. This enabled us to be Covid ready for any potential reopening. Further Local Restriction grants from Trafford amount to just over £14,000.</p> <p>A considerable boost to the funds came in the form of a bequest from a lady previously involved in Guiding. £42,000 was specifically for Dyson House. This came at a time when the Division were seriously considering the future of the building. We had already received an insurance claim for the roof last year and knew that the repairs were not for the long term. This bequest has helped focus how best to provide for the girls and women in our local area. In addition, as Urmston is the only Division in our County of Greater Manchester West who owns a property, we have the potential to serve our wider Girlguiding community making our premises available for County meetings and trainings. Our current finances are in a position we could not have anticipated twelve months ago hence the decision to progress plans to rebuild Dyson House. Once planning is approved and</p>
--	------------------	--

		<p>costings are calculated we will be in position to apply for grants and start fundraising. We intend to keep £80,000 of our Business premium account as reserve towards the new build.</p> <p>Despite Dyson House being closed for the majority of the past year we have continued to pay our standing orders for Electricity and Water. Our increased expenditure on electricity is deceptive as we received a large refund from EON. Our insurance outgoings remain comparable to last year and there has been no insurance claim this year. We have paid out for some general maintenance work in preparation for the Kids Mix group starting. Fortunately cleaning costs are down but we have purchased the necessary items to ensure that we are covid secure.</p> <p>By far our greatest expense has been in relation to planning the new build. Planning application fees amount to £1,411 and a bat survey of £450. As yet we have not paid anything to the architect.</p> <p>We are hopeful that as soon as covid restrictions are lifted and we have permission from Girlguiding our units will return and Dyson House will be in full use again.</p> <p><i>Urmston Division Guide Shop is based at Dyson House and although the accounts are reviewed and approved separately to the main Division accounts, they are part of the Division's assets and reserves. Last year the shop made a profit of £543.89. This is paid back to the units who receive an annual commission.</i></p>														
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Division Treasurer presents an annual financial report to the Executive Committee who vote as per our Constitutional Quorum to approve the holding of reserves based on potential running costs for the next 12 months. This would include the ringfencing of any restricted funds required for future projects.														
Amount of reserves held	Para 1.22	<p><i>Breakdown of Reserves Girlguiding Urmston Division End of Year 2021 (approved 21st April 2021):</i></p> <table border="1" data-bbox="745 1129 2033 1471"> <tr> <td colspan="2">Cash and Bank in Hand</td> </tr> <tr> <td>Current (Community) account Barclays</td> <td>£6791.03</td> </tr> <tr> <td>Savings (Business Premium) account Barclays</td> <td>£84901.15</td> </tr> <tr> <td>Cash</td> <td><u>£0.00</u></td> </tr> <tr> <td>Total</td> <td><u>£91,692.18</u></td> </tr> <tr> <td></td> <td></td> </tr> <tr> <td>Unrestricted Funds</td> <td></td> </tr> </table>	Cash and Bank in Hand		Current (Community) account Barclays	£6791.03	Savings (Business Premium) account Barclays	£84901.15	Cash	<u>£0.00</u>	Total	<u>£91,692.18</u>			Unrestricted Funds	
Cash and Bank in Hand																
Current (Community) account Barclays	£6791.03															
Savings (Business Premium) account Barclays	£84901.15															
Cash	<u>£0.00</u>															
Total	<u>£91,692.18</u>															
Unrestricted Funds																

		General Fund	£732.18
		Designated Funds	
		Maintenance and Repairs	£2,000.00
		Running Costs (includes Utilities and Cleaning)	£2,600.00
		Administrative costs (includes Insurance and subscriptions)	£860.00
		Rebuild Fees	£4,000.00
		Grants (international and units)	£500.00
		Special Events/Projects	£1,000.00
		Restricted Funds	
		Dyson House Rebuild	<u>£80,000.00</u>
		Total	<u>£91,692.18</u>
Reasons for holding zero reserves	Para 1.22	NA	
Details of fund materially in deficit	Para 1.24	NA	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties at this time as we have adequate funds in our reserves. In relation to replacing our building, we do not anticipate commencing the project until we have the extra funding from various successful grant applications.	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	--
A description of the principal risks facing the charity	Para 1.46	--

Other		
-------	--	--

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Royal Charter 1922 (update 2018)
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Constitution - adopted on 10th May 2021 <i>Girlguiding Urmston Division (1024556) is an Executive Committee of the County of Greater Manchester West of the Guides Association (operating as Girlguiding Greater Manchester West) Registered Charity No.1024268)) for the management of the Association's affairs in the Urmston Division delegated to them as described in Bye Law 8. (2) (c) in the Royal Charter.</i>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are those who make up our Executive Committee, as per our Constitution: <ul style="list-style-type: none"> a) The Division Commissioner for Girlguiding Urmston Division. (In the chair, in the event of a role share they will co-chair). b) Assistant Division Commissioner for Girlguiding Urmston Division, if appointed. (Vice Chair). c) District Commissioners Girlguiding Urmston Division. d) Treasurer e) Plus up to three other members of Girlguiding Urmston Division

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All Trustees read and sign the Fit and Proper Person's Declaration having read: https://www.gov.uk/government/publications/the-essential-trustee-what-you-need-to-know-cc3
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Girlguiding Urmston Division sits within Girlguiding Greater Manchester West County, within Girlguiding North West England Region of the national Girlguiding Organisation.

Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Urmston Division Girl Guides Association
Other name the charity uses	Girlguiding Urmston Division
Registered charity number	1024556
Charity's principal address	Dyson House, 39, Newton Road, Urmston, Manchester, M41 5AF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Elizabeth Southern	Urmston Division Commissioner		
2	Laura Thorpe	Davyhulme District Commissioner		
3	Samantha Armitage	Urmston District Commissioner		
4	Victoria Sellstrom	Flixton & Partington District Commissioner		
5	Barbara Lynn Pye	Assistant Urmston Division Commissioner		
6	Susan Barlow	Urmston Division President	from 15/07/2020	
7	Susan Fraser	Urmston Division Executive Committee Member/Depot Manager		
8	Rosemary Diane Guest	Urmston Division Treasurer		
9	Jenny Stevenson	Urmston Division Secretary		
10				
11				
12				
13				
14				
15				
16				
17				
18				

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NA
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Elizabeth Southern	Rosemary Guest
Position (eg Secretary, Chair, etc)	Division Commissioner/ Chair	Treasurer
Date	17 th June 2021	



Urmston Division

01 April 2020 to 31 March 2021

	This year	Last year
	£	£
Income in		
Rent Income	2,890.00	2,536.25
Grants	24,753.43	0.00
Subs and census	806.80	100.20
Events	0.00	0.00
Dyson House Levy	0.00	428.00
Bank Interest savings	19.24	32.29
Insurance	0.00	10,962.00
Thinking Day	0.00	0.00
Donations and others	42,000.00	159.73
Direct credit from EON	1,181.89	0.00
Details 11	0.00	0.00
Details 12	0.00	0.00
Details 13	0.00	0.00
Details 14	0.00	0.00
Details 15	0.00	0.00
2nd bank account (manual)	0.00	0.00
Totals	71,651.36	14,218.47

	£	£
Expenditure out		
Dyson House Electric	1,484.00	1,255.20
Dyson House Water	160.72	202.94
Maintenance and repairs	462.43	320.68
Events	0.00	0.00
Dyson House Cleaning	80.00	823.09
Stationery and Admin	0.00	12.99
Subs Mileage	182.70	781.75
Grants Donations	15.00	150.00
Divisional purchases	0.00	129.27
Insurance	623.81	631.84
Rebuild expenses for Dyson House	1,861.00	0.00
Details 12	0.00	0.00
Details 13	0.00	0.00
Details 14	0.00	0.00
Details 15	0.00	0.00
2nd bank account (manual)	0.00	0.00
Totals	4,869.66	4,307.76

Surplus or (deficit) for the year		
Balances brought forward	Bank 1	2,932.15
	Bank 2	12,067.62
	Cash	0.00
		14,999.77
		9,910.71

Balances in hand at	Bank 1	2,028.57
year end	Bank 2	22,881.91
	Cash	0.00
		91,692.18
		24,910.48

Assets and liabilities: In addition to the above cash balances the unit has equipment to the value of 130,325.00 and there are no other assets or liabilities.

Prepared by: R. P. GUEST Signature and date: R. P. Guest 19/11/21

(PRINT NAME)

Reviewer's Certificate: The above statements agree with the records and vouchers of
Urmston Division for the financial year ended 31 March 2021

Reviewed by: A.C. RAMSEY
(PRINT NAME)

Signature and date: A. Ramsey FCA. 5/5/2021

Notes:

Privacy statement

We collect your personal information in order to process your expense claims and fulfil our legal obligations. For further information on how and why we use your personal data, including how long we keep it, your rights, who we share it with, and how you can contact us, please read our full privacy notice at: girlguiding.org.uk/privacy-policy/



Report to the trustees/
members of

Urmston Division Girl Guides Association

On accounts for the year
ended

31st March 2021

Charity no
(if any)

1024556

Set out on pages

Attached to this Report.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st March 2021

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention ~~for the year that is the subject of this report~~ in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

HC Ramsey

Date:

5/5/2021

Name:

ALAN CHARLES RAMSEY

Relevant professional
qualification(s) or body
(if any):

F.C.A.
FELLOW OF INSTITUTE OF CHARTERED
ACCOUNTANTS IN ENGLAND AND WALES

Address:

21 EASTWAY,
FLIXTON,
MANCHESTER M14 1 8SQ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A



Urmston Division

01 April 2020 to 31 March 2021

	This year	Last year
	£	£
Income in		
Rent Income	2,890.00	2,536.25
Grants	24,753.43	0.00
Subs and census	806.80	100.20
Events	0.00	0.00
Dyson House Levy	0.00	428.00
Bank Interest savings	19.24	32.29
Insurance	0.00	10,962.00
Thinking Day	0.00	0.00
Donations and others	42,000.00	159.73
Direct credit from EON	1,181.89	0.00
Details 11	0.00	0.00
Details 12	0.00	0.00
Details 13	0.00	0.00
Details 14	0.00	0.00
Details 15	0.00	0.00
2nd bank account (manual)	0.00	0.00
Totals	71,651.36	14,218.47
Expenditure out		
Dyson House Electric	1,484.00	1,255.20
Dyson House Water	160.72	202.94
Maintenance and repairs	462.43	320.68
Events	0.00	0.00
Dyson House Cleaning	80.00	823.09
Stationery and Admin	0.00	12.99
Subs Mileage	182.70	781.75
Grants Donations	15.00	150.00
Divisional purchases	0.00	129.27
Insurance	623.81	631.84
Rebuild expenses for Dyson House	1,861.00	0.00
Details 12	0.00	0.00
Details 13	0.00	0.00
Details 14	0.00	0.00
Details 15	0.00	0.00
2nd bank account (manual)	0.00	0.00
Totals	4,869.66	4,307.76
Surplus or (deficit) for the year	66,781.70	9,910.71
Balances brought forward		
Bank 1	2,028.57	2,932.15
Bank 2	22,881.91	12,067.62
Cash	0.00	0.00
	24,910.48	14,999.77
Balances in hand at year end		
Bank 1	6,791.03	2,028.57
Bank 2	84,901.15	22,881.91
Cash	0.00	0.00
	91,692.18	24,910.48

Assets and liabilities: In addition to the above cash balances the unit has equipment to the value of 130,325.00 and there are no other assets or liabilities.

Prepared by: R. D. GUEST

Signature and date: R D Guest 19/4/21

(PRINT NAME)

Reviewer's Certificate: The above statements agree with the records and vouchers of
Urmston Division for the financial year ended 31 March 2021

Reviewed by: A.C. RAMSEY

Signature and date:

A.C. Ramsey F.C.A. 5/5/2021

(PRINT NAME)

Notes:

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**Girlguiding Urmston Division
Summary Year End March 2021**

Cash and Bank in Hand 31-03-2020	£24,969.98	
20-01-96 60925047 / 20-01-96 70568910		
Less unrepresented cheque	<u>£59.50</u>	
Income	£24,910.48	
	<u>£71,651.36</u>	
	<u>£96,561.84</u>	
Expenditure		£4,869.66
Cash and Bank in Hand 31-03-2021		<u>£91,692.18</u>
20-01-96 60925047 / 20-01-96 70568910		<u>£96,561.84</u>

Breakdown of Reserves

Cash and Bank in Hand		
Current (Community) account Barclays		£6791.03
Savings (Business Premium) account Barclays		£84901.15
Cash		<u>£0.00</u>
Total		<u>£91,692.18</u>
Unrestricted Funds		
General Fund		
		£732.18
Designated Funds		
Maintenance and Repairs		£2,000.00
Running Costs (includes Utilities and Cleaning)		£2,600.00
Administrative costs (includes Insurance and subscriptions)		£860.00
Rebuild Fees		£4,000.00
Grants (international and units)		£500.00
Special Events/Projects		£1,000.00
Restricted Funds		
Dyson House Rebuild		<u>£80,000.00</u>
Total		<u>£91,692.18</u>

Fixed Assets

Freehold Property	Dyson House Building and surrounding land	£120,000.00
Fixtures and fittings	Dyson House Contents	£2,000.00
	Furniture	£1,000.00
	Shed	£665.00
Equipment	Camping equipment	£1,060.00
	Games	£100.00
	Laptop, printer and projector	£1,200.00
	Arts resources	£300.00
Guide Shop Stock		£4,000.00
Total		£130,325.00

