

# 1ST TAVERHAM SCOUT GROUP

England & Wales - Charity number 1024513

## Details

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Other names	TAVERHAM SCOUTS
Status	Registered
Legal form	Other
Registered	1993-08-03
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	Scout Association Sandy Lane Taverham Norwich NR8 6JR
Phone	01603335058
Email	<a href="mailto:treasurer1sttaverhamscouts@gmail.com">treasurer1sttaverhamscouts@gmail.com</a>
Website	<a href="http://1sttaverhamscouts.co.uk">1sttaverhamscouts.co.uk</a>

## Activities

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**Objects:** TO PROMOTE THE DEVELOPMENT OF YOUNG PEOPLE IN ACHIEVING THEIR FULL PHYSICAL INTELLECTUAL SOCIAL AND SPIRITUAL POTENTIALS, AS INDIVIDUALS AS RESPONSIBLE CITIZENS AND AS MEMBERS OF THEIR LOCAL, NATIONAL AND INTERNATIONAL COMMUNITIES.

**Activities:** Scouting Providing Scouting facilities for young people in the Taverham area

## Classification

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- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Education/training
- **Who:** Children/young People

## Geography

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- Norfolk

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-02-28	£35,490	£30,092	-	-
2024-02-29	£32,500	£35,882	-	-
2023-02-28	£30,670	£43,810	-	-
2022-02-28	£34,635	£26,646	-	-
2021-02-28	£28,656	£23,965	-	-

## Trustees

Name	Role	Appointed
<b>Robert Andrew Holmes</b>	Chair	2022-07-09
ANDREW SAVAGE		2014-11-24
Adam Killett		2023-07-09
Anita Wilson		2021-11-27
DANIEL FORDHAM		2023-11-16
DAVID WORSLEY		2012-06-28
Graham Edmunds		2023-07-09
JAMES WILSON		
PAUL WOODHOUSE		
ROGER LARWOOD		
Timothy Porter		2014-12-24

**1ST TAVERHAM SCOUT GROUP**

England & Wales - Charity number 1024513

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# Accounts

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# Group Treasurers Report

## Year ending 28<sup>th</sup> February 2025



8<sup>th</sup> August 2025

### Summary

At financial year end, total assets for the group, including the headquarters building, are £1.63m, 98% of which is the insurable rebuild value of the headquarters.

The reporting period started with a cash balance of £29,763 and ended with £35,162. Therefore, income over expenditure is a net increase of £5,398.

The group was holding £946 of parent money related to future camping trips on 28<sup>th</sup> February 2025. This is included in the above figures and means our actual reserves were £34,216.

Some adjustments have been made to the reporting format this year with an aim to improve clarity of both income and expenses. The new format allows us more easily to observe the following general principles within the figures:

- 1) Scouting activity costs are entirely covered by income from subscriptions, with residual money contributing to Scouting equipment, and our own costs of using the headquarters and grounds. (Which would theoretically be c£6.5K per year if we charged ourselves on the same basis as we charge other users of the HQ)
- 2) Rental income covers just short of 50% of the costs of running and maintaining the headquarters
- 3) Our fundraising and gift aid incomes fill the shortfall for running and maintaining the headquarters and grounds, with any surplus contributing to long term savings needed to maintain the HQ and for infrequent major equipment investments such as tent replacements etc.

I include the same format as used in previous years as an appendix to allow easier comparison if required.

### Income

The group has three main sources of income:

- 1) Subscriptions from our members,
- 2) Rent from other users of the headquarters, and
- 3) Fundraising.

**Subs income** was up at £12.1k, reflective of a slightly larger group and an inflationary increase in our subscriptions. In addition, we were able to claim c£2k of gift aid back from HMRC based on the previous year's subs (Continuing to show how valuable the parental gift aid declaration is to the group, but still falling short of the total potential if every parent signed a gift aid declaration)

Total **rents** for the year finished at £9.4k, with daycare accounting for £4.8k, Guides £191 (which is low due to timing of payments), and with two regular groups and ad-hoc individual renters making up the rest. The Musicbugs group have elected to cease their Taverham groups over the year, so we can expect a drop in rental next year. The Headquarters remains our main asset, and it is underutilised currently with several slots available for good regular groups should we be able to find any.

Total **fundraising** for the year finished up from last year at £8.2k. Our firework display generated a profit of just under £7k for the group back up from the previous year having reviewed some of our prices to consider inflationary cost impact on profit. The event remains our key fundraiser.

Finally, we are very grateful for three grants this year: Firstly, to our local councillors, Stuart Clancy (former Chairman of the Group) and Ken Kelly who both put gave their £1,000 discretionary grants for the year to the Group in support of our need to update our air handling systems in the kitchen to bring them in line with current standards. Secondly, Taverham Parish council awarded the group a £250 grant to allow us to refresh our firework training for some of the leaders who support the firework display. This training is scheduled for September 25 ahead of this year's events.

## **Expenditure**

This year, we spent £2.7k upgrading the air handling in the kitchen to ensure it was to current standard. Whilst not a legal requirement, the trustees considered it important, especially given the nature of the hall's main user communities. £2k of this cost was offset by local councillor grants as mentioned previously.

In addition, the group covered a £2.7k maintenance and repair bills for the sewage pumps, one of which eventually failed and had to be removed, refurbished and reinstalled during the period. We anticipate that the other pump to be increasingly likely to fail and are reviewing our options to minimise the long-term expenditure to support these.

Total maintenance for the year finished at £12.6k. Some significant tree works identified in the latest tree survey have been held off until the new financial year, but we expect a c£2k tree care cost. The trustees consider good tree maintenance and safety to be a key ongoing risk management activity in the grounds.

The detailed review of gas and electricity consumption in winter 23/24 led to some adjustments to some of our heating settings, and a review of suppliers. Last financial year, our combined bill reached nearly £9k, this year we have managed to bring it back down to £3.9k. Supplier management is key to this going forwards. Our commercial supply rates are not subject to the same energy price caps as retail supply, and so without regularly renegotiating fixed price terms, these costs can quickly escalate.

## **Conclusion**

It should be noted that the risk from reduced HQ utilisation resulting reduced rental income, alongside the continuing aging some of its key components in the HQ, as well as ongoing fluctuations in costs of things like electricity and gas give us cause to continue to watch our financial position closely.

The trustees are actively working on identifying sources of potential grant funding to help work to mitigate the headquarters maintenance risks. Specific items worthy of note currently are, the portacabin used for storage, which is coming to the end of its life, the gutters on the main HQ building, which need significant repair, and the sewage pumps, which are also 25 years old and reaching the end of their serviceable lives.

The modest surplus this year helps us to recover our long-term reserves following the significant hit of boiler replacement in FY22/23.

To conclude, the group remains in a solid financial position currently, but with significant risks which could lead to significant financial outlay, we must continue to be prudent.

*Tim*

Tim Porter  
Group Treasurer  
1<sup>st</sup> Taverham Scout Group  
8th August 2025



**Scouts**

**1<sup>st</sup> Taverham Scout Group**

**Report and Accounts  
for the Period  
1 March 2024 to 28 February 2025**

**1<sup>st</sup> Taverham Scout Group**  
**(Registered Charity Number 1024513)**

**Statement of Assets and Liabilities**  
**As at 28<sup>th</sup> February 2025**

	<b>28.02.25</b>	<b>29.02.24</b>
<b>Fixed Assets</b>	£	£
HQ Building (Note 1)	1,591,131	1,516,067
<b>Current Assets</b>		
Deposit	15,636	20,407
Current	19,485	9,444
PayPal	0	0
Cash	41	(88)
	<u>35,162</u>	<u>29,763</u>
<b>Total Assets</b>	1,626,293	1,545,830
<b>Represented by:</b>		
HQ Capital Fund	1,591,131	1,516,067
General Fund	<u>35,162</u>	<u>29,763</u>
	<b><u>1,626,293</u></b>	<b><u>1,545,830</u></b>

**Notes**

1. The Scout Group owns the HQ building which had an insured value at 30/1/25 of £1,591,131 (increased from previous period through insurer determined annual uplift)
2. All equipment owned by the Group is included under payments on page 3 in the year of purchase.

The above Statement of Assets and Liabilities and attached Receipts and Payments Account were approved by the Trustees on 8<sup>th</sup> August 2025 and signed on their behalf by:

..... (T Porter, Group Treasurer)

..... (R Holmes, Group Chairman)

Date Signed .....

**1<sup>st</sup> Taverham Scout Group**  
**(Registered Charity Number 1024513)**

**Receipts and payments account for**  
**Year Ended 28<sup>th</sup> February 2025**

**FINANCIAL POSITION AS AT**  
**28/02/25**

	2024-25	2023-24	2022-23
	£	£	£
<b>INCOME</b>			
Day Care Rent	4,781	3,709	4,238
Guides Rent	191	1,504	1,467
Other Rent	<u>4,434</u>		
Total Rent	9,406		
Subscriptions	12,114	11,257	9,981
Gift Aid	2,048		
Fundraising income	14,987	14,998	15,510
Fundraising costs	<u>(6,811)</u>	<u>(7,677)</u>	<u>(6,766)</u>
Fundraising Net	8,176	7,321	8,743
Donations	2,381	2,299	759
Interest on Reserves	228		
Miscellaneous	1,136	6,409	5,482
<b>Total Income</b>	<b><u>35,490</u></b>	<b><u>32,500</u></b>	<b><u>30,670</u></b>
<b>EXPENDITURE</b>			
<b>Building:</b>			
Electricity & Gas	3,827	8,947	5,027
Insurance	3,836	3,527	3,929
HQ Maintenance	12,597	11,765	21,255
Water	549	587	420
<b>Total Building</b>	<b><u>20,808</u></b>	<b><u>24,827</u></b>	<b><u>30,631</u></b>
<b>Scouting Activity:</b>			
Capitation	5,537	6,480	5,933
Equipment	750	304	774
Uniforms	1,015	1,724	1,050
Training	305	45	369
Stationery	84	186	44
Audit fee	0	31	0
Miscellaneous	987	0	0
Activities Income	(968)	(432)	(321)
Activities Expenditure	<u>1,939</u>	<u>1,231</u>	<u>840</u>
Activities Net Expenses (Income)	971	800	519
Camps and Expeditions Income	(7,949)	(5,750)	(9,256)
Camps and Expeditions Expenditure	<u>7,584</u>	<u>7,236</u>	<u>13,746</u>
Camps and Expeditions Net Expenses (Income)	<u>(365)</u>	<u>1,486</u>	<u>4,490</u>
<b>Total Scouting Activity</b>	<b><u>9,284</u></b>	<b><u>11,055</u></b>	<b><u>13,179</u></b>
<b>Total Expenditure</b>	<b><u>30,092</u></b>	<b><u>35,882</u></b>	<b><u>43,810</u></b>
<b>Excess of expenditure over income</b>	<b>5,398</b>	<b>(3,381)</b>	<b>(13,140)</b>
Bank and cash balances brought forward	<u>29,763</u>	<u>33,145</u>	<u>46,285</u>
<b>Bank and cash balances carried forward</b>	<b>35,162</b>	<b>29,763</b>	<b>33,146</b>

**Note1:** An adjusted format has been adopted to give more clarity in revenues previously listed under "Miscellaneous"

**Note 2:** Remaining "Miscellaneous" income relates to an unanticipated fundraising event, and to income for group branded merchandise. If these become regular events, they will be represented with more clarity in the year end statement.

**Note3:** As of 28/02/25, £946 of parent money was held in current accounts for the forthcoming camps: £391 for Norjam, and £555 for the Group 60<sup>th</sup> Camp.

## Appendix 1 – Old Format Receipts and Payment Accounts

### 1<sup>st</sup> Taverham Scout Group (Registered Charity Number 1024513)

#### Receipts and payments account for Year Ended 28<sup>th</sup> February 2025

##### FINANCIAL POSITION AS AT 28/02/25

	2024-25	2023-24	2022-23
<b>INCOME</b>	£	£	£
Day Care Rent	4,781	3,709	4,238
Guides	191	1,504	1,467
Subscriptions	12,114	11,257	9,981
Fundraising income	14,987	14,998	15,510
Fundraising costs	<u>(6,811)</u>	<u>(7,677)</u>	<u>(6,766)</u>
Fundraising Net	8,176	7,321	8,743
Donations	2,381	2,299	759
Miscellaneous	7,846	6,409	5,482
<b>Total Income</b>	<b><u>35,490</u></b>	<b><u>32,500</u></b>	<b><u>30,670</u></b>
<b>EXPENDITURE</b>			
Building:			
Electricity & Gas	3,827	8,947	5,027
Insurance	3,836	3,527	3,929
HQ Maintenance	12,597	11,765	21,255
Water	<u>549</u>	<u>587</u>	<u>420</u>
<b>Total Building</b>	<b><u>20,808</u></b>	<b><u>24,827</u></b>	<b><u>30,631</u></b>
Other:			
Capitation	5,537	6,480	5,933
Equipment	750	304	774
Uniforms	1,015	1,724	1,050
Training	305	45	369
Stationery	84	186	44
Audit fee	0	31	0
Miscellaneous	987	0	0
Activities Income	(968)	(432)	(321)
Activities Expenditure	<u>1,939</u>	<u>1,231</u>	<u>840</u>
Activities Net	971	800	519
Camps and Expeditions Income	(7,949)	(5,750)	(9,256)
Camps and Expeditions Expenditure	<u>7,584</u>	<u>7,236</u>	<u>13,746</u>
Camps and Expeditions Net	<u>(365)</u>	<u>1,486</u>	<u>4,490</u>
<b>Total Expenditure</b>	<b><u>30,092</u></b>	<b><u>35,882</u></b>	<b><u>43,810</u></b>
<b>Excess of expenditure over income</b>	<b>5,398</b>	<b>(3,381)</b>	<b>(13,140)</b>
Bank and cash balances brought forward	<u>29,763</u>	<u>33,145</u>	<u>46,285</u>
<b>Bank and cash balances carried forward</b>	<b>35,162</b>	<b>29,763</b>	<b>33,146</b>

**Note1:** As of 28/02/25, £946 of parent money was held in current accounts for the forthcoming camps: £391 for Norjam, and £555 for the Group 60<sup>th</sup> Camp.

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## Independent Examiners Report

I report on the accounts of the 1<sup>st</sup> Taverham Scouts for the year ended 28 February 2025, which comprise the Statement of Financial Activities, the Balance Sheet and related notes set out on pages 2 and 3.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

### Respective responsibilities of Trustees and Examiner

The trustees of 1<sup>st</sup> Taverham Scouts are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

### Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the 1<sup>st</sup> Taverham Scouts and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

### Independent Examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements
  - to keep accounting records in accordance with Section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Amy Snelling  
DATE: 30<sup>th</sup> July 25

**1ST TAVERHAM SCOUT GROUP**

England & Wales - Charity number 1024513

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# Accounts

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**Scouts**

**1<sup>st</sup> Taverham Scout Group**

**Report and Accounts  
for the Period  
1 March 2023 to 29 February 2024**

**1<sup>st</sup> Taverham Scout Group**  
**(Registered Charity Number 1024513)**

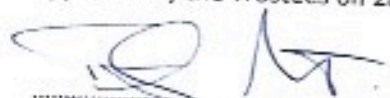
**Statement of Assets and Liabilities**  
**As at 29<sup>th</sup> February 2024**

	29.02.24	28.02.23
	£	£
<b>Fixed Assets</b>		
HQ Building (Note 1)	1,516,067	1,505,640
<b>Current Assets</b>		
Deposit	20,407	11,236
Current	9,444	21,624
Paypal	0	35
Cash	(88)	250
	<u>29,763</u>	<u>33,145</u>
<b>Total Assets</b>	1,545,830	1,538,785
<b>Represented by:</b>		
HQ Capital Fund	1,516,067	1,505,640
General Fund	<u>29,763</u>	<u>33,145</u>
	<u>1,545,830</u>	<u>1,538,785</u>

**Notes**

1. The Scout Group owns the HQ building which had an insured value at 30/1/24 of £1,545,830 (increased from previous period through insurer determined annual uplift)
2. All equipment owned by the Group is included under payments on page 3 in the year of purchase.

The above Statement of Assets and Liabilities and attached Receipts and Payments Account were approved by the Trustees on 28<sup>th</sup> September 2024 and signed on their behalf by:



..... (T Porter, Group Treasurer)



..... (R Holmes, Group Chairman)

Date Signed 28/09/2024

**1<sup>st</sup> Taverham Scout Group**  
**(Registered Charity Number 1024513)**

**General fund**  
**Receipts and payments account for**  
**Year Ended 29<sup>th</sup> February 2024**

**FINANCIAL POSITION AS AT**

**29/02/24**

	2023-24	2022-23	2021-22
<b>INCOME</b>			
Day Care Rent	£	£	£
Guides	3,709	4,238	2,625
Subscriptions	1,504	1,467	1,330
Fundraising income	11,257	9,981	8,317
Fundraising costs	14,985	15,510	11,488
	<u>(7,677)</u>	<u>(5,796)</u>	<u>(5,246)</u>
Fundraising Net	7,321	8,743	6,242
Donations	2,299	759	632
Miscellaneous	6,409	5,482	15,490
<b>Total Income</b>	<b><u>32,500</u></b>	<b><u>30,670</u></b>	<b><u>34,835</u></b>
<b>EXPENDITURE</b>			
Building			
Electricity & Gas	8,947	5,027	3,259
Insurance	3,527	3,929	3,312
HQ Maintenance	11,765	21,255	8,864
Water	587	420	679
<b>Total Bldg.</b>	<b><u>24,827</u></b>	<b><u>30,631</u></b>	<b><u>16,114</u></b>
Other			
Capital	6,480	5,833	4,802
Equipment	304	774	5,013
Uniforms	1,724	1,050	1,056
Training	45	369	395
Stationery	186	44	733
Audit fee	31	0	29
Miscellaneous	0	0	0
Activities Income	432	321	780
Activities Expenditure	<u>(1,231)</u>	<u>(840)</u>	<u>(1,234)</u>
Activities Net	800	519	954
Camps and Expeditions Income	5,750	9,256	5,228
Camps and Expeditions Expenditure	<u>(7,236)</u>	<u>(13,745)</u>	<u>(1,879)</u>
Camps and Expeditions Net	1,486	4,490	(3,249)
<b>Total Expenditure</b>	<b><u>35,882</u></b>	<b><u>43,810</u></b>	<b><u>26,646</u></b>
<b>Excess of expenditure over income</b>	<b><u>(3,381)</u></b>	<b><u>(13,140)</u></b>	<b><u>7,988</u></b>
Bank and cash balances brought forward	<u>31,145</u>	<u>46,285</u>	<u>38,297</u>
<b>Bank and cash balances carried forward</b>	<b>29,763</b>	<b>33,146</b>	<b>46,285</b>

**Note 1:** £2,677 money was still due to be refunded to Scout parents following the Kandersteg camp at 28/2/23 was refunded in year. Slightly less was refunded than was held and declared at year end due to some parents declining the refunded money.

**Note 2:** £1,070 of parent money was held in current accounts for the forthcoming COWS and Eaton Vale camps on 29<sup>th</sup> February 2024.

**Note 3:** The impact of the change in parent money held for forthcoming camps is that adjusted change in bank and cash balances is a net reduction of £1,774.

**Note 4:** An 89 pence spreadsheet rounding error introduced in the books 3 years ago has been corrected in this year's accounts explaining the £1 difference between balances at the end of the 22-23 year and the carried forward balance this year.



## Independent Examiners Report

I report on the accounts of the 1<sup>st</sup> Taverham Scouts for the year ended 29 February 2024, which comprise the Statement of Financial Activities, the Balance Sheet and related notes set out on pages 2 and 3.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

### Respective responsibilities of Trustees and Examiner

The trustees of 1<sup>st</sup> Taverham Scouts are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

### Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the 1<sup>st</sup> Taverham Scouts and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent Examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements
  - to keep accounting records in accordance with Section 130 of the Charities Act ;and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Amy Snelling  
DATE: 29<sup>th</sup> July 24

**1ST TAVERHAM SCOUT GROUP**

England & Wales - Charity number 1024513

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# Accounts

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# Group Treasurers Report

## Year ending 28<sup>th</sup> February 2023



6<sup>th</sup> July 2023

### Summary

This financial year has seen a return to normality following the highly unusual previous two financial periods which were heavily impacted by the pandemic.

At financial year end, total assets for the group, including the headquarters building, are £1.54m, 98.7% of which is the insurable rebuild value of the headquarters.

The reporting period started with a cash balance of £46,285 and ended with £33,145. Therefore, income over expenditure is a net reduction of £13,140.

The Scout section was holding c.£3k of parent money related to camping trips. This is included in the above figures.

### Income

Our incomes have returned to a predictable cadence, with subs being paid consistently throughout the year. Taverham Guides rent their regular Thursday and Friday term time evening meetings, and day care contributing rent now for one day a week. The original headquarters lottery grant which funded our amazing premises was made on the basis of it being a shared community building. It is great that we have three further sessions now where independent groups rent the headquarters for young people's benefit, as well as a regular school holiday group. The income this generates is important for the Group to offset the increasing cost of managing and maintaining the Headquarters and grounds. Total rents for the year finished at £8.8k, just short of 30% of our total income.

We still have further weekday slots and therefore potential to increase our income further to reinvest in the facilities for the Scout Group, whilst maintaining the core principles of keeping evenings and weekends free from regular tenants so that the HQ is primarily available for Scouting (and Guiding) activities.

Subs was slightly up, reflective of a slightly larger group at £9.9k. In addition, we were able to claim c£1.7k gift aid back from HMRC based on the previous year's subs (Highlighting how valuable the parental gift aid declaration is to the group)

Our firework display generated just short of £7k profit for the group and remains our key fundraiser. This is up from last year as we moved back to a higher ticket volume following last years pandemic restricted numbers. Total fundraising for the year finished at £8.7k, up from £6.2k the previous year, and from £496 the year before!

### Expenditure

Our year of expenditure was dominated by the need to replace both our hot water and heating boilers within the year. Both failed January / February of 2022 and at 22 years old, our maintenance company were unable to repair them. This resulted in a long drawn-out process of a) working to get the best financial outcome, and b) a protracted process involving multiple parties to upgrade our gas meter to cope with modern standards for industrial boiler installations. The total bill finished up at £13.3k. The group would like to formally thank David

Worsley for all his hard work arranging quotes, logistics and supporting the various suppliers involved in the whole piece.

Maintenance and utilities were significantly higher in year at £5k compared to £3.3k in previous years. This does not include the gas bill from September to February. In spite of arranging the meter upgrade, our gas supplier failed to note the new meter, and despite chasing, we hadn't received the bill as the year end books closed. We now know that there was an additional c£3k for the period on top of this. An eye watering increase compared to previous years, but in line with the wider energy price crisis over that period. We continue to work hard with our suppliers to ensure we get the best possible deal for the group, and also expect a reduction this year as prices have dropped back to lower (but not previously low) levels.

## **Conclusion**

Our financial prudence over previous years meant we were ready for the inevitable boiler replacement that headlines this year's finances. We believe and hope this was likely to be our biggest maintenance cost for a while. We know that the headquarters guttering will need attention at some point in the short / medium term future but checks this year show that they are not causing any damage at this point. The trustees have a responsibility for a £1.5m headquarters and our day-to-day management, maintenance and spend profiles need to reflect this appropriately. One of the ways of achieving this is maximising the use of the HQ as an asset to help maximise the supporting revenue.

Utility bills remain high, and projection show that at previous energy price rates, we may end up with a deficit in the 23/24 financial period. We continue to monitor this and are being cautious with our other spending whilst we get a good understanding of what our energy spend profile will settle down to and look for further opportunities to make efficiencies.

Tim

Tim Porter  
Group Treasurer  
1<sup>st</sup> Taverham Scout Group  
6th July 2023



**Scouts**

**1<sup>st</sup> Taverham Scout Group**

**Report and Accounts  
for the Period  
1 March 2022 to 28 February 2023**

**1<sup>st</sup> Taverham Scout Group**  
**(Registered Charity Number 1024513)**

**Statement of Assets and Liabilities**  
**As at 28<sup>th</sup> February 2023**

	<b>28.02.23</b>	<b>29.02.22</b>
<b>Fixed Assets</b>	£	£
HQ Building (Note 1)	1,505,640	1,228,726
<b>Current Assets</b>		
Deposit	11,236	27,687
Current	21,624	18,236
Paypal	35	0
Cash	250	<u>361</u>
	<u>33,145</u>	<u>46,285</u>
<b>Total Assets</b>	1,538,785	1,275,011
<b>Represented by:</b>		
HQ Capital Fund	1,505,640	1,228,726
General Fund	<u>33,145</u>	<u>46,285</u>
	<u><b>1,538,785</b></u>	<u><b>1,335,173</b></u>

**Notes**

1. The Scout Group owns the HQ building which had an insured rebuild value at 30/1/23 of £1,505,640 (increased from previous period through insurer determined annual uplift)
2. All equipment owned by the Group is included under payments on page 3 in the year of purchase.

The above Statement of Assets and Liabilities and attached Receipts and Payments Account were approved by the Trustees on *TBC* and signed on their behalf by:

..... (T Porter, Group Treasurer)

..... (D Fordham, Group Chairman)

Date Signed .....

**1<sup>st</sup> Taverham Scout Group**  
**(Registered Charity Number 1024513)**

**General fund**  
**Receipts and payments account for**  
**Year Ended 28<sup>th</sup> February 2023**

	<b>2022-23</b>	<b>2021-22</b>	<b>2020-21</b>
<b>INCOME</b>	£	£	£
Day Care Rent	4,238	2,625	1,040
Guides	1,467	1,330	1,140
Subscriptions	9,981	8,317	5,389
Fundraising income	15,510	11,488	1,146
Fundraising costs	<u>(6,766)</u>	<u>(5,246)</u>	<u>(650)</u>
Fundraising Net	8,743	6,242	496
Donations	759	632	0
Miscellaneous	<u>5,482</u>	<u>15,490</u>	<u>20,591</u>
<b>Total Income</b>	<b><u>30,670</u></b>	<b><u>34,635</u></b>	<b><u>28,656</u></b>
<b>EXPENDITURE</b>			
Building:			
Electricity & Gas	5,027	3,259	3,362
Insurance	3,929	3,312	3,356
HQ Maintenance	21,255	8,864	8,833
Water	420	679	1,012
<b>Total Bldg.</b>	<b><u>30,631</u></b>	<b><u>16,114</u></b>	<b><u>16,563</u></b>
Other:			
Capitation	5,933	4,802	4,976
Equipment	774	5,813	84
Uniforms	1,050	1,056	780
Training	369	395	275
Stationery	44	733	379
Audit fee	0	29	20
Miscellaneous	0	0	0
Activities Income	321	280	520
Activities Expenditure	<u>(840)</u>	<u>(1,234)</u>	<u>(370)</u>
Activities Net	519	954	(150)
Camps and Expeditions Income	9,256	5,228	3,275
Camps and Expeditions Expenditure	<u>(13,746)</u>	<u>(1,979)</u>	<u>(4,315)</u>
Camps and Expeditions Net	4,490	(3,249)	1,040
<b>Total Expenditure</b>	<b><u>43,810</u></b>	<b><u>26,646</u></b>	<b><u>23,965</u></b>
<b>Excess of expenditure over income</b>	<b>(13,140)</b>	<b>7,988</b>	<b>4,691</b>
Bank and cash balances brought forward	<u>46,285</u>	<u>38,297</u>	<u>33,606</u>
<b>Bank and cash balances carried forward</b>	<b>33,145</b>	<b>46,285</b>	<b>38,297</b>

Note: £2,985 of money was still due to be refunded to Scout parents following the Kandersteg camp at 28/2/23.



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## Independent Examiners Report

I report on the accounts of the 1<sup>st</sup> Taverham Scouts for the year ended 28 February 2023, which comprise the Statement of Financial Activities, the Balance Sheet and related notes set out on pages 2 and 3.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

### Respective responsibilities of Trustees and Examiner

The trustees of 1<sup>st</sup> Taverham Scouts are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

### Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the 1<sup>st</sup> Taverham Scouts and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent Examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements
  - to keep accounting records in accordance with Section 130 of the Charities Act ;and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Luke Tyce, FCCA  
28 June 2023

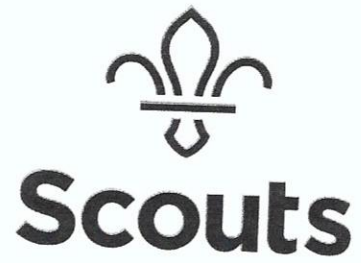
**1ST TAVERHAM SCOUT GROUP**

England & Wales - Charity number 1024513

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# Accounts

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**1<sup>st</sup> Taverham Scout Group**

**Report and Accounts  
for the Period  
1 March 2021 to 28 February 2022**

**1<sup>st</sup> Taverham Scout Group**  
**(Registered Charity Number 1024513)**

**Statement of Assets and Liabilities**  
**As at 28<sup>th</sup> February 2022**

	<b>28.02.21</b>	<b>29.02.20</b>
<b>Fixed Assets</b>	£	£
HQ Building (Note 1)	1,228,726	1,228,726
<b>Current Assets</b>		
Deposit	27,687	18,185
Current	18,236	19,945
Paypal	-	5
Cash	361	162
	<u>46,285</u>	<u>38,296</u>
<b>Total Assets</b>	1,275,011	1,267,022
<b>Represented by:</b>		
HQ Capital Fund	1,288,888	1,228,726
General Fund	<u>46,285</u>	<u>38,296</u>
	<u><b>1,335,173</b></u>	<u><b>1,267,022</b></u>

**Notes**

1. The Scout Group owns the HQ building which had an insured value at 30/1/22 of £1,288,888 (increased from previous period following formal valuation exercise)
2. All equipment owned by the Group is included under payments on page 3 in the year of purchase

The above Statement of Assets and Liabilities and attached Receipts and Payments Account were approved by the Trustees on 9<sup>th</sup> July 2022 and signed on their behalf by:



..... (T Porter, Group Treasurer)



..... (D Fordham, Group Chairman)

Date Signed 9<sup>th</sup> July 2022

**1<sup>st</sup> Taverham Scout Group**  
**(Registered Charity Number 1024513)**

**General fund**  
**Receipts and payments account for**  
**Year Ended 28<sup>th</sup> February 2022**

	2021-22	2020-21	2018-20
<b>INCOME</b>			
Day Care Rent	£	£	£
Guides	2,625	1,040	9,371
Subscriptions	1,330	1,140	1,520
Fundraising income	8,317	5,389	13,698
Fundraising costs	11,488	1,146	28,554
Fundraising Net	<u>(5,246)</u>	<u>(650)</u>	<u>(12,261)</u>
Donations	6,242	496	16,293
Miscellaneous	632	0	401
<b>Total Income</b>	<u>15,490</u>	<u>20,591</u>	<u>6,980</u>
	<b><u>34,635</u></b>	<b><u>28,656</u></b>	<b><u>48,263</u></b>
<b>EXPENDITURE</b>			
Building:			
Electricity & Gas	3,259	3,362	6,510
Insurance	3,312	3,356	6,065
HQ Maintenance	8,864	8,833	17,468
Water	679	1,012	1,762
<b>Total Bldg.</b>	<u>16,114</u>	<u>16,563</u>	<u>31,805</u>
Other:			
Capitation	4,802	4,976	4,687
Equipment	5,813	84	2,092
Uniforms	1,056	780	1,494
Training	395	275	78
Stationery	733	379	646
Audit fee	29	20	0
Miscellaneous	0	0	65
Activities Income	280	520	
Activities Expenditure	<u>(1,234)</u>	<u>(370)</u>	
Activities Net	954	(150)	2,094
Camps and Expeditions Income	5,228	3,275	
Camps and Expeditions Expenditure	<u>(1,979)</u>	<u>(4,315)</u>	
Camps and Expeditions Net	<u>(3,249)</u>	<u>1,040</u>	<u>(3,033)</u>
<b>Total Expenditure</b>	<u>26,646</u>	<u>23,965</u>	<u>39,927</u>
<b>Excess of expenditure over income</b>	<b>7,988</b>	<b>4,691</b>	<b>8,336</b>
Bank and cash balances brought forward	<u>38,297</u>	<u>33,606</u>	<u>25,270</u>
<b>Bank and cash balances carried forward</b>	<b>46,285</b>	<b>38,297</b>	<b>33,606</b>

**1ST TAVERHAM SCOUT GROUP**

England & Wales - Charity number 1024513

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# Accounts

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# Group Treasurers Report

## Year ending 28<sup>th</sup> February 2021



29<sup>th</sup> November 2021

### Summary

This financial year is one headlined by the Covid-19 pandemic and impacts of this. The pandemic impacted from a financial perspective in a number of ways including:

- 1) Complete and sudden loss of daycare and other rental income (for an uninsured event as turned out)
- 2) Loss of subs from parents for the summer term (following lockdown)
- 3) Income from government pandemic grants as a rateable business property owner.

At financial year end, total assets for the group, including the Headquarters building, are £1.27m 97% of which is the insurable value of the headquarters.

The reporting period started with a cash balance of £33,606 and ended with £38,297. Therefore, income over expenditure is £4,691.

The scout section was holding c£700 of parent money for forthcoming camps at financial year end.

**Income** varies greatly at the detail level, with income from day care rent dropping to c£1.0k from it's normal c£6.2k, and subs dropping to c£5.4k from normally being in excess of £9.0k

Fundraising income dropped from normally c£10k to under £500, again due to pandemic impact.

Miscellaneous income however, was significantly higher than in previous years. "Other rent" (not daycare or guides) was down due to the pandemic, and no gift aid was claimed in year, however c£20k of government pandemic grant income was received.

**Expenditure** sits at £23,965 for the year, which is slightly lower than previous years.

The headquarters was mothballed for several months over the summer period, which helped reduce water, electricity and gas consumption. At the end of the financial year, we had accrued a c£900 electricity credit with ecotricity thanks to reduced consumption, which will help reduce our expenditure in this area over the 2021/22 financial period.

Insurances remained broadly level at c£3.3k and capitation remained in line with previous years.

Maintenance remained about level at c£9k, with the normal c£3k spent on cleaning, and also including a £2k investment to enable Mark Draper to take the opportunity of the lockdown period to complete what is now the amazing "Mark's Diner" outdoor shelter – a facility that was invaluable in getting the sections meeting outside again as restrictions gradually eased later in 2020.

It should be noted that camping expenditure shows a net expense of c£1k for the year. This in fact represents the returning of money's held at the end of the last financial year for camps that never took place thanks to Covid rather than an overspend.

### Conclusion

The financial period March 2020 to end February 2021 has again seen a surplus raised but only really thanks to the government grants given to support through the pandemic and prudent cost limitation measures taken through the pandemic.

We hope to see a return to more normal report for the 2021/22 accounts, albeit not quite completely back to normal.

Tim Porter  
Group Treasurer  
1<sup>st</sup> Taverham Scout Group  
29th November 2021



**1<sup>st</sup> Taverham Scout Group**

**Report and Accounts  
for the Period  
1 March 2020 to 28 February 2021**

**1<sup>st</sup> Taverham Scout Group**  
**(Registered Charity Number 1024513)**


**Statement of Assets and Liabilities**  
**As at 28<sup>th</sup> February 2021**

	<b>28.02.21</b>	<b>29.02.20</b>
	£	£
<b>Fixed Assets</b>		
HQ Building (Note 1)	1,228,726	1,200,000
<b>Current Assets</b>		
Deposit	18,185	24,174
Current	19,945	9,421
Paypal	5	5
Cash	162	5
	<u>38,296</u>	<u>33,605</u>
<b>Total Assets</b>	1,267,022	1,233,605
<b>Represented by:</b>		
HQ Capital Fund	1,228,726	1,200,000
General Fund	<u>38,296</u>	<u>33,605</u>
	<u><b>1,267,022</b></u>	<u><b>1,233,605</b></u>

**Notes**

1. The Scout Group owns the HQ building which had an insured value at 30/1/21 of £1,267,022 (increased from previous period following formal valuation exercise)
2. All equipment owned by the Group is included under payments on page 3 in the year of purchase

The above Statement of Assets and Liabilities and attached Receipts and Payments Account were approved by the Trustees on 20<sup>th</sup> September 2021 and signed on their behalf by:

 ..... (T Porter, Group Treasurer)

 ..... (R Larwood, Group Chairman)

Date Signed 27/9/2021 .....

**1<sup>st</sup> Taverham Scout Group**  
**(Registered Charity Number 1024513)**

**General fund**  
**Receipts and payments account for**  
**Year Ended 28<sup>th</sup> February 2021**

	2020-21	2018-20	2017-18
	£	£	£
<b>INCOME</b>			
Day Care Rent	1,040	9,371	6,240
Guides	1,140	1,520	1,140
Subscriptions	5,389	13,698	9,153
Fundraising income	1,146	28,554	16,262
Fundraising costs	<u>(650)</u>	<u>(12,261)</u>	<u>(7,534)</u>
Fundraising Net	496	16,293	8,728
Donations	0	401	300
Miscellaneous	<u>20,591</u>	<u>6,980</u>	<u>7,979</u>
<b>Total Income</b>	<b><u>28,656</u></b>	<b><u>48,263</u></b>	<b><u>33,540</u></b>
<b>EXPENDITURE</b>			
Building:			
Electricity & Gas	3,362	6,510	4,732
Insurance	3,356	6,065	2,674
HQ Maintenance	8,833	17,468	7,142
Water	<u>1,012</u>	<u>1,762</u>	<u>1,012</u>
<b>Total Bldg.</b>	<b><u>16,563</u></b>	<b><u>31,805</u></b>	<b><u>15,561</u></b>
Other:			
Capitation	4,976	4,687	4,495
Equipment	84	2,092	1,558
Uniforms	780	1,494	702
Training	275	78	124
Stationery	379	646	861
Audit fee	20	0	26
Miscellaneous	0	65	880
Activities Income	520		
Activities Expenditure	<u>(370)</u>		
Activities Net	(150)	2,094	329
Camps and Expeditions Income	3,275		
Camps and Expeditions Expenditure	<u>(4,315)</u>		
Camps and Expeditions Net	<u>1,040</u>	<u>(3,033)</u>	<u>533</u>
<b>Total Expenditure</b>	<b><u>23,965</u></b>	<b><u>39,927</u></b>	<b><u>25,069</u></b>
<b>Excess of expenditure over income</b>	<b>4,691</b>	<b>8,336</b>	<b>8,471</b>
Bank and cash balances brought forward	<u>33,606</u>	<u>25,270</u>	<u>16,799</u>
<b>Bank and cash balances carried forward</b>	<b>38,297</b>	<b>33,606</b>	<b>25,270</b>



I report on the accounts of the 1<sup>st</sup> Taverham Scouts for the year ended 28 February 2021, which comprise the Statement of Financial Activities, the Balance Sheet and related notes set out on pages 2 and 3

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

### **Respective responsibilities of Trustees and Examiner**

The trustees of 1<sup>st</sup> Taverham Scouts are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

### **Basis of Independent Examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the 1<sup>st</sup> Taverham Scouts and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### **Independent Examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements
  - to keep accounting records in accordance with Section 130 of the Charities Act ;and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Luke Tyce, FCCA  
5 October 2021