

HELPSTON PLAYHOUSE AND UNDER FIVES PRE-SCHOOL

England & Wales · Charity number 1024507

Details

Other names	HELPSTON UNDER FIVES PLAYGROUP, HELPSTON UNDER FIVES PRE-SCHOOL GROUP
Status	Registered
Legal form	Other
Registered	1993-08-06
Register	View on the Charity Commission register

Contact

Address John Clare School
West Street
Helpston
Peterborough
PE6 7DX

Phone 01733253243

Email admin@helpstonplayhouse.org.uk

Website www.helpstonplayhouse.org.uk

Activities

Objects: TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS.

Activities: The charity aims to provide a varied safe educational environment for pre-school children to learn & develop. The charity also provides an out of school club aimed at providing a safe and caring environment for learning and developing skills.

Classification

- **How:** Provides Human Resources
- **What:** Education/training
- **Who:** Children/young People

Geography

- Peterborough City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£205,860	£173,339	-	-
2024-08-31	£167,445	£145,557	-	-
2023-08-31	£142,196	£137,764	-	-
2022-08-31	£159,691	£139,242	-	-
2021-08-31	£158,172	£156,049	-	-
2020-08-31	£143,765	£134,628	-	-

Trustees

Name	Role	Appointed
JUNE FORRESTER	Chair	2023-10-10
ANNA MCQUEEN		2024-10-23
Claire Tapley		2021-09-30
Gemma Louise McGregor		2021-09-30
Laura Tucker		2025-02-28
Maggie Warren		2023-10-20
Shona Treliving		2021-09-30
Tina Scudamore		2024-01-13

HELPSTON PLAYHOUSE AND UNDER FIVES PRE-SCHOOL

England & Wales - Charity number 1024507

Accounts



Trustees' Annual Report for the period

From

01/09/2024 To

31/08/2025

Charity name: Helpston Playhouse and Under Fives Pre School

Charity registration number: 1024507

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Helpston Playhouse and Under Fives aims to enhance the development and education of children by offering appropriate play, education and care facilities in warm and nurturing environment.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Providing a thriving and vibrant pre-school for the under-fives, plus wrap around care (Breakfast Club and Out of School Club) for primary school children. PreSchool:</p> <p>All practitioners observe all children in the setting daily using a variety of both written and photographic observations. If a child is aged between 2 and 3 we will also complete a progress check at '2' in the 3 prime areas: personal, social & emotional, physical development, communication & language. All observations are shared with the parent and help obtain a clear picture of the child's needs and how to plan at both the setting and at home.</p> <p>We also plan using Tapestry at least every 6 weeks to define what interests your child and how we can use that interest to support your child. We analyse this information to assess how your child is developing and learning. We use this to plan weekly activities that will enhance your child's play, develop their skills and to complete each child's individual 'learning journey'.</p> <p>It is crucial we discuss, share and involve parents as you know your child best! By doing so we can obtain a full, rounded picture of your child and this helps us understand how we can support their development with the cooperation and understanding of all parents. We share this information with you using our 'home to school' books, Tapestry and a termly one to one meeting with your child's key person. We also meet with you for Summary 1s, a final summing up and Summary 2s at the end of the summer term for all children moving up to school in the September.</p> <p>Each of the seven areas of learning and development are broken up into the following bands for development: Birth – 11 months, 8-20</p>

		<p>months, 16-26 months, 22-36 months, 30-50 months and 40-60 months including Early Learning Goals. You will notice in your child's folder these age bands mentioned on their observations. This is to help you plot your child's development, but please note the age bands are guidelines only and not fixed with many children overlapping several stages. The EYFS guidance is also used by schools during your child's reception year.</p> <p>Helpston Playhouse and Under Fives is a Registered Charity. We have a fantastic team at the Pre-school and a Committee who deal with overall management and control of the Pre-school. As well as being responsible for the management of the Pre-school the Committee members are also the charity trustees.</p> <p>The Committee members can be parents, guardians or other interested parties and do not need to have any qualifications or specific skills. There are two types of Committee member, Officer and Ordinary (or Other) member. Officers have specific roles such as Chair, Treasurer or Secretary. Ordinary Committee Members play a vital role working alongside and supporting the Officers. All Committee members have equal voting rights, with the exception of the Chair, who has an additional casting vote, should this be needed.</p> <p>The Committee meet approximately every six weeks and deal with a variety of issues from marketing and promoting the pre-school, fundraising, maintenance and upkeep of the building and purchasing of equipment, staffing issues and setting of fees to nights out and social gatherings. The Committee hold several fundraising events throughout the year in order to raise money and communicate this with parents and carers.</p> <p>Not only is there the serious business of managing and maintaining the Pre-school but being a Committee member is also an opportunity to meet other parents and staff and get involved in the village community.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had due regard to the Commission's guidance at all relevant times

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Chair summarised how the Committee has delivered the targets set last year:</p> <ol style="list-style-type: none"> 1. Maintain Children and Staff Well-being as a priority <ul style="list-style-type: none"> • The children continue to be happy and settled in pre-school and thrive in the setting. • The OOSC provision has still continued to be popular with families throughout the year. Again depending on the term, we lose then gain from the John Clare OOSC attendance. • We have this year had a couple of changes within the staff team members, but with the excellent guidance of Lucy and Sam have had no problems ensuring that all the hours and numbers are covered when required. • Two year olds – continue with the numbers which is now very much a stable backbone to the pre-school business. All the children integrate really well, even when the older children come in for the OOSC and love

		<p>spending time with the little ones.</p> <p>Toddler Group – Lucy has continued with the importance of running this group in the Playhouse setting. Showcasing the Playhouse and allowing parents and carers the opportunity to chat and ask for assistance if needed</p> <p>2. Parental Engagement</p> <ul style="list-style-type: none"> The use of the Whatsapp and Facebook pages seem to be the best way of communication. The summer get together with the Parents and Staff was a great success. <p>3. Marketing and PR</p> <ul style="list-style-type: none"> Claire has continued her amazing works for keeping our socials up to date, designing any posters or paperwork that is needed. Staff continue to update all media and committee 'share' to all platforms for further coverage.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The setting has made a surplus of approximately £32,521 this year
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The reserve account is to ensure the setting continues to protect its young children and staff. Principal risks include: <ul style="list-style-type: none"> • Short lease length • Threat of removal or competition (now running for OOSC) • Negative change in Government funding • Cost of relocation plus new premises • Uncertainty surrounding attendance numbers
Amount of reserves held	Para 1.22	£ 190,286
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution adopted 22 September 1987 As amended 13 July 1992, 19 November 2001 and 1 October 2007.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The Committee are volunteers who are appointed each year at the Annual General meeting in October/November. The Committee members can be parents, guardians or other interested parties and do not need to have any qualifications or specific skills. There are two types of Committee member, Officer and Ordinary (or Other) member. Officers have specific roles such as Chair, Treasurer or Secretary. Ordinary Committee Members play a vital role working alongside and supporting the Officers. All Committee members have equal voting rights, with the exception of the Chair, who has an additional casting vote, should this be needed.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Nominated and second nominations each year at the Annual General Meeting

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Helpston Playhouse and Under Fives Pre-School
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Other name the charity uses	
Registered charity number	1024507
Charity's principal address	John Clare Primary School West Street Helpston PE6 7DU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	June Forrester	Chair		
2	Laura Tucker			
3	Anna McQueen	Treasurer		
4	Tina Scudamore			
5	Maggie Warren			
6	Gemma Louise McGregor	Secretary		
7	Claire Tapley			
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17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

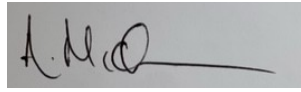
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Anna McQueen

Position (eg Secretary,
Chair, etc)

Treasurer

Date

7th May 2026

INCOME			EXPENDITURE		
	FEES			FIXED EXPENSES	
Preschool	18932.40		Wage	-112308.34	
Breakfast club	24106.57		Wages Paid from DAF		
OOSC	34700.41				
Total fees		77739.38	Total fixed expenses		-112308.34
				RUNNING COSTS	
Funding	116183.59		Rent and utilities	-2302.88	
Lunches	2390.24		Licenses	-979.69	
Uniform	228.00		Repair and improvement	-4839.20	
Toddler Group	0.00		New equipment	-5441.44	
Bank int	2836.08		Food and sustenance	-2726.25	
Training	0.00		Stationary and craft	-409.57	
Gift	0.00		Fundraising Expenses	-2921.51	
Other	0.00				
EYPP Funding (incl in PCC Funding)	5145.82		Marketing	-772.20	
			Uniform	-666.95	
			Training	-61.60	
Total Extras		126783.73	Lunches	-1423.70	
Extras - COVID GRANT	0.00	0.00	Other	-377.30	
			Out of school club expenses	-76.76	
			Recruitment	-418.00	
		0	Curricular Activities	-1347.5	
	0	0	Insurances	-3326.68	
			Phones / IT	-1487.85	
			Photocopying / Printing	-348.65	
			Waste	-1824.5	
			Staff Pensions & Tax	-23075.85	
			EYPP Equipment	-3348.49	
			Staff Bonus & Gifts	-980	
			Devon Payroll expenses	-716.4	
			Solicitors fees	-1158	
Fundraising income	1337.05	1337.05	Total running costs		-61030.97
TOTAL INCOME		205860.16	TOTAL COSTS		-173339.31
SURPLUS YEAR 2024/2025		32520.85			
Balance Sheet					
Bank as at 01.09.2024			Bank as at 31.8.25		
CURRENT		63047.73	CURRENT		65784.23
RESERVE		188283.81	RESERVE		190286.41
FUNDRAISING		0.00	FUNDRAISING		1650.63
SAVINGS		0.00	SAVINGS		25122.5
PETTY CASH		150.00	PETTY CASH		375.00
TOTAL STARTING		251481.54	TOTAL END		283218.77
			£ Difference		31737.23
			surplus - difference		783.62

£783.62 - £518.89 = difference from 2023-2024 = £ 264.73



Section A

Independent Examiner's Report

Report to the trustees	Helpston Playhouse and Under Fives Pre School		
On accounts for the year ended	31.08.25	Charity no (if any)	1024507

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

The charity's gross income does not exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of CIMA/ AAT.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: L. Gilson Date: 21.11.25

Name: Lyndsey Gilson

Relevant professional qualification(s) or body (if any): CIMA/ AAT

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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HELPSTON PLAYHOUSE AND UNDER FIVES PRE-SCHOOL

England & Wales - Charity number 1024507

Accounts



Trustees' Annual Report for the period

From

01/09/2023 To

31/08/2024

Charity name: Helpston Playhouse and Under Fives Pre School

Charity registration number: 1024507

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Helpston Playhouse and Under Fives aims to enhance the development and education of children by offering appropriate play, education and care facilities in warm and nurturing environment.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Providing a thriving and vibrant pre-school for the under-fives, plus wrap around care (Breakfast Club and Out of School Club) for primary school children. PreSchool:</p> <p>All practitioners observe all children in the setting daily using a variety of both written and photographic observations. If a child is aged between 2 and 3 we will also complete a progress check at '2' in the 3 prime areas: personal, social & emotional, physical development, communication & language. All observations are shared with the parent and help obtain a clear picture of the child's needs and how to plan at both the setting and at home.</p> <p>We also plan using Tapestry at least every 6 weeks to define what interests your child and how we can use that interest to support your child. We analyse this information to assess how your child is developing and learning. We use this to plan weekly activities that will enhance your child's play, develop their skills and to complete each child's individual 'learning journey'.</p> <p>It is crucial we discuss, share and involve parents as you know your child best! By doing so we can obtain a full, rounded picture of your child and this helps us understand how we can support their development with the cooperation and understanding of all parents. We share this information with you using our 'home to school' books, Tapestry and a termly one to one meeting with your child's key person. We also meet with you for Summary 1s, a final summing up and Summary 2s at the end of the summer term for all children moving up to school in the September.</p> <p>Each of the seven areas of learning and development are broken up into the following bands for development: Birth – 11 months, 8-20</p>

		<p>months, 16-26 months, 22-36 months, 30-50 months and 40-60 months including Early Learning Goals. You will notice in your child's folder these age bands mentioned on their observations. This is to help you plot your child's development, but please note the age bands are guidelines only and not fixed with many children overlapping several stages. The EYFS guidance is also used by schools during your child's reception year.</p> <p>Helpston Playhouse and Under Fives is a Registered Charity. We have a fantastic team at the Pre-school and a Committee who deal with overall management and control of the Pre-school. As well as being responsible for the management of the Pre-school the Committee members are also the charity trustees.</p> <p>The Committee members can be parents, guardians or other interested parties and do not need to have any qualifications or specific skills. There are two types of Committee member, Officer and Ordinary (or Other) member. Officers have specific roles such as Chair, Treasurer or Secretary. Ordinary Committee Members play a vital role working alongside and supporting the Officers. All Committee members have equal voting rights, with the exception of the Chair, who has an additional casting vote, should this be needed.</p> <p>The Committee meet approximately every six weeks and deal with a variety of issues from marketing and promoting the pre-school, fundraising, maintenance and upkeep of the building and purchasing of equipment, staffing issues and setting of fees to nights out and social gatherings. The Committee hold several fundraising events throughout the year in order to raise money and communicate this with parents and carers.</p> <p>Not only is there the serious business of managing and maintaining the Pre-school but being a Committee member is also an opportunity to meet other parents and staff and get involved in the village community.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had due regard to the Commission's guidance at all relevant times

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Chair summarised how the Committee has delivered the targets set last year:</p> <ol style="list-style-type: none"> 1. Maintain Children and Staff Well-being as a priority <ul style="list-style-type: none"> - The children continue to be happy and settled in pre-school and thrive in the setting. - The OOSC provision has still continued to be popular with families throughout the year. Again depending on the term, we lose then gain from the John Clare OOSC attendance. - We have this year had a couple of changes within the staff team members, but with the excellent guidance of Lucy and Sam have had no problems ensuring that all the hours and numbers are covered when required. - Two year olds – continue with the numbers which is now very much a stable backbone to the pre-school business. All the children integrate really well, even when the older children come in for the OOSC and love spending time with the little ones. <p>Toddler Group – Lucy has continued with the importance of running this group in the</p>

		<p>Playhouse setting. Showcasing the Playhouse and allowing parents and carers the opportunity to chat and ask for assistance if needed</p> <p>2. Parental Engagement</p> <ul style="list-style-type: none"> - The use of the Whatsapp and Facebook pages seem to be the best way of communication. The summer get together with the Parents and Staff was a great success. <p>3. Marketing and PR</p> <ul style="list-style-type: none"> - Claire has continued her amazing works for keeping our socials up to date, designing any posters or paperwork that is needed. Staff continue to update all media and committee 'share' to all platforms for further coverage.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The setting has made a surplus of approximately £22k this year
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The reserve account is to ensure the setting continues to protect its young children and staff. Principal risks include: <ul style="list-style-type: none"> • Short lease length • Threat of removal or competition (now running for OOSC) • Negative change in Government funding • Cost of relocation plus new premises • Uncertainty surrounding attendance numbers
Amount of reserves held	Para 1.22	£ 189,656
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution adopted 22 September 1987 As amended 13 July 1992, 19 November 2001 and 1 October 2007.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The Committee are volunteers who are appointed each year at the Annual General meeting in October. The Committee members can be parents, guardians or other interested parties and do not need to have any qualifications or specific skills. There are two types of Committee member, Officer and Ordinary (or Other) member. Officers have specific roles such as Chair, Treasurer or Secretary. Ordinary Committee Members play a vital role working alongside and supporting the Officers. All Committee members have equal voting rights, with the exception of the Chair, who has an additional casting vote, should this be needed.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Nominated and second nominations each year at the Annual General Meeting

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Helpston Playhouse and Under Fives Pre-School
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Other name the charity uses	
Registered charity number	1024507
Charity's principal address	John Clare Primary School West Street Helpston PE6 7DU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	June Forrester	Chair		
2	Laura Tucker			
3	Anna McQueen	Treasurer		
4	Tina Scudamore			
5	Maggie Warren			
6	Joanna Tomeo			
7	Gemma Louise McGregor	Secretary		
8	Shona Treliving			
9	Claire Tapley			
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Anna McQueen	
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Position (eg Secretary,
Chair, etc)

Treasurer	
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Date

8 th May 2025

INCOME			EXPENDITURE		
	FEES			FIXED EXPENSES	
Preschool	29996.30		Wage	-101139.95	
Breakfast club	22280.44		Wages Paid from DAF		
Afterschool club	34514.44				
Total fees		86791.18	Total fixed expenses		-101139.95
				RUNNING COSTS	
Funding	69806.20		Rent and utilities	-2267.88	
Lunches	2035.50		Licenses	-770.66	
Uniform	66.50		Repair and improvement	-3707.00	
	0.00		New equipment	-475.67	
Bank int	2545.88		Food and sustenance	-2650.82	
Training	0.00		Stationary and craft	-140.29	
Gift	0.00		Fundraising Expenses	-4034.01	
Other	610.89				
EYPP Funding (incl in PCC Funding)	0.00		Marketing	-673.05	
			Uniform	-249.50	
			Training	-964.00	
Total Extras		75064.97	Lunches	-1844.60	
	0.00	0.00	Other	-888.70	
			Out of school club expenses	-398.36	
			Recruitment	-680.89	
		0	Curricular Activities	-1155	
	0	0	Insurances	0	
			Phones / IT	-1519.75	
			Photocopying / Printing	-308.39	
			Waste	-1776.34	
			Staff Pensions & Tax	-17593.76	
			EYPP Equipment	-2318.14	
			Toddler Group	0	
Fundraising income	5588.71	5588.71	Total running costs		-44416.81
TOTAL INCOME		167444.86	TOTAL COSTS		-145556.76
SURPLUS YEAR 2021/2022		21888.10			
Balance Sheet					
Bank as at 01.09.2023			Bank as at 31.8.24		
CURRENT		43306.99	CURRENT		63047.73
Reserve		185777.29	Reserve		187580.17
TOTAL		229084.28	TOTAL		250627.90
PETTY CASH		324.41	PETTY CASH		150.00
TOTAL STARTING		229408.69	TOTAL END		250777.90
			£ Difference		21369.21
			surplus - difference		518.89

Independent examiner's report to the charity trustees of Helpston Playhouse and Under Fives.

I report on the accounts of the Trust for the year ended 31st August 2024.

Respective responsibilities of charity trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act 2008. It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission under section 65(9)(b) of the Charities Act. My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records.

It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission, I have found no matters that require drawing to your attention.

Name: Lyndsey Gilson

Relevant professional qualification or body: CIMA/ AAT

Address: 8 Arborfield Close, Helpston, Peterborough, PE6 7DL

Date: 20th November 2024

HELPSTON PLAYHOUSE AND UNDER FIVES PRE-SCHOOL

England & Wales - Charity number 1024507

Accounts



Trustees' Annual Report for the period

From

01/09/2022 To

31/08/2023

Charity name: Helpston Playhouse and Under Fives

Charity registration number: 1024507

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Helpston Playhouse and Under Fives aims to enhance the development and education of children by offering appropriate play, education and care facilities in warm and nurturing environment.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Providing a thriving and vibrant pre-school for the under-fives, plus wrap around care (Breakfast Club and Out of School Club (OOSC)) for primary school children. PreSchool:</p> <p>All practitioners observe all children in the setting daily using a variety of both written and photographic observations. If a child is aged between 2 and 3 we will also complete a progress check at '2' in the 3 prime areas: personal, social & emotional, physical development, communication & language. All observations are shared with the parent and help obtain a clear picture of the child's needs and how to plan at both the setting and at home.</p> <p>We also plan using Personal Or Possible Lines of Development (P.L.O.Ds) at least every 6 weeks to define what interests your child and how we can use that interest to support your child. We analyse this information to assess how your child is developing and learning. We use this to plan weekly activities that will enhance your child's play, develop their skills and to complete each child's individual 'learning journey'.</p> <p>It is crucial we discuss, share and involve parents as you know your child best! By doing so we can obtain a full, rounded picture of your child and this helps us understand how we can support their development with the cooperation and understanding of all parents. We share this information with you using our 'home to school' books, Tapestry and a termly one to one meeting with your child's key person. We also meet with you for Summary 1s, a final summing up and Summary 2s at the end of the summer term for all children moving up to school in the September.</p> <p>Each of the seven areas of learning and development are broken up into the following</p>

		<p>bands for development: Birth – 11 months, 8-20 months, 16-26 months, 22-36 months, 30-50 months and 40-60 months including Early Learning Goals. You will notice in your child's folder these age bands mentioned on their observations. This is to help you plot your child's development, but please note the age bands are guidelines only and not fixed with many children overlapping several stages. The EYFS guidance is also used by schools during your child's reception year.</p> <p>Helpston Playhouse and Under Fives is a Registered Charity. We have a fantastic team at the Pre-school and a Committee who deal with overall management and control of the Pre-school. As well as being responsible for the management of the Pre-school the Committee members are also the charity trustees.</p> <p>The Committee members can be parents, guardians or other interested parties and do not need to have any qualifications or specific skills. There are two types of Committee member, Officer and Ordinary (or Other) member. Officers have specific roles such as Chair, Treasurer or Secretary. Ordinary Committee Members play a vital role working alongside and supporting the Officers. All Committee members have equal voting rights, with the exception of the Chair, who has an additional casting vote, should this be needed.</p> <p>The Committee meet approximately every six weeks and deal with a variety of issues from marketing and promoting the pre-school, fundraising, maintenance and upkeep of the building and purchasing of equipment, staffing issues and setting of fees to nights out and social gatherings. The Committee hold several fundraising events throughout the year in order to raise money and a list of events and money raised can be found on our events page.</p> <p>Not only is there the serious business of managing and maintaining the Pre-school but being a Committee member is also an opportunity to meet other parents and staff and get involved in the village community.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had due regard to the Commission's guidance at all relevant times

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
	Para 1.38	

Policy on social investment including program related investment		
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Chair summarised how the Committee has delivered the targets set last year:</p> <p>Maintain children and staff well-being as a priority</p> <p>The children have been happy and settled in Pre-school and continue to thrive at the setting. The OOSC provision has proven to still be popular with families and we have had quite a few parents returning to us for various reasons after the clubs at John Clare were set up. Staff have really pulled together as a team and work well to cover and support the team when needed.</p> <p>Two-year-olds joining the Breakfast and OOSC</p> <p>Two year olds are now well established and this expansion of provision has really benefitted the business side of the setting and is essential to create more funds coming into us. They have settled well and been supported and transitioned effectively, even with the older children in OOSC times.</p> <p>Teaching and Learning - S & L – training, education and engaging parents.</p> <p>Creating an environment for 2-3 year olds, developing spaces to appeal to sensory needs.</p> <p>Parental engagement</p> <p>We have had much better engagement starting to come through from parents, this is partly due to post-pandemic ways of life changing more. Not as many parents filled in the questionnaire as we would have liked and we made it as accessible as possible. Facebook proves to be a good place to communicate with them and send updates. The weekly update has undergone a re-vamp and seems to be successful. The preschool social was a buzzing</p>

		<p>success recently and it was wonderful to get parents together to socialise and chat and meet each other – providing a lovely community atmosphere – it would be ideal to keep this going and helps with the turn around of committee members too.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The setting has made a surplus of approximately £4k this year
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The reserve account is to ensure the setting continues to protect its young children and staff. Principal risks include: <ul style="list-style-type: none"> • Short lease length • Threat of removal or competition (now running for OOSC) • Negative change in Government funding • Cost of relocation plus new premises • Uncertainty surrounding attendance numbers
Amount of reserves held	Para 1.22	£ 187,622
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution adopted 22 September 1987 As amended 13 July 1992, 19 November 2001 and 1 October 2007.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The Committee are volunteers who are appointed each year at the Annual General meeting in October. The Committee members can be parents, guardians or other interested parties and do not need to have any qualifications or specific skills. There are two types of Committee member, Officer and Ordinary (or Other) member. Officers have specific roles such as Chair, Treasurer or Secretary. Ordinary Committee Members play a vital role working alongside and supporting the Officers. All Committee members have equal voting rights, with the exception of the Chair, who has an additional casting vote, should this be needed.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Nominated and second nominations each year at the Annual General Meeting

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Helpston Playhouse and Under Fives
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Other name the charity uses	
Registered charity number	1024507
Charity's principal address	John Clare Primary School West Street Helpston PE6 7DU

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		

INCOME			EXPENDITURE		
	FEES			FIXED EXPENSES	
Preschool	17942.20		Wage	-93839.17	
Breakfast club	19603.11		Wages Paid from DAF KC	0	
Afterschool club	29119.26				
Total fees		66664.57	Total fixed expenses		-93839.17
				RUNNING COSTS	
Funding	67196.56		Rent and utilities	-2267.88	
Lunches	1183.50		Licenses	-1907.40	
Uniform	95.50		Repair and improvement	-1463.29	
	0.00		New equipment	-2143.37	
Bank int	576.71		Food and sustenance	-2724.16	
Training	0.00		Stationary and craft	-370.51	
Gift	0.00		Fundraising Expenses	-3920.40	
Other	0.00				
EYPP Funding (incl in PCC Funding)	1350.00		Marketing	-916.59	
			Uniform	-69.42	
			Training	-375.30	
Total Extras		70402.27	Lunches	-1395.60	
Extras - COVID GRANT	0.00	0.00	Other	-26046.73	
			Out of school club expenses	-751.76	
			Recruitment	0.00	
		0	Curricular Activities	-1513	
	0	0	Insurances	-959.72	
			Phones / IT	-1280.81	
			Photocopying / Printing	-523.73	
			Waste	-1541.81	
			Staff Pensions & Tax	-13969.53	
			EYPP Equipment	-4763.25	
			Toddler Group	-20.94	
Fundraising income	5129.35	5129.35	Total running costs		-68925.2
			Transfer to Reserve Account		25000.00
TOTAL INCOME		142196.19	TOTAL COSTS		-137764.37
SURPLUS YEAR 2022-2023		4431.82			
Balance Sheet					
Bank as at 01.09.2022			Bank as at 31.8.23		
CURRENT		64725.15	CURRENT		43306.99
Reserve		160200.58	Reserve		185777.29
TOTAL		224925.73	TOTAL		229084.28
PETTY CASH		42.58	PETTY CASH		324.41
TOTAL STARTING		224968.31	TOTAL END		229408.69
			£ Difference		4440.38
			surplus - difference		-8.56

Independent examiner's report to the charity trustees of Helpston Playhouse and Under Fives.

I report on the accounts of the Trust for the year ended 31st August 2023.

Respective responsibilities of charity trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act 2008. It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission under section 65(9)(b) of the Charities Act. My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records.

It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission, I have found no matters that require drawing to your attention.

Name: Lyndsey Gilson

Relevant professional qualification or body: CIMA/ AAT

Address: 8 Arborfield Close, Helpston, Peterborough, PE6 7DL

Date: 1^{6th} October 2023

HELPSTON PLAYHOUSE AND UNDER FIVES PRE-SCHOOL

England & Wales - Charity number 1024507

Accounts



Trustees' Annual Report for the period

From 01/09/2021 To 31/08/2022

Charity name: Helpston Playhouse and Under Fives

Charity registration number: 1024507

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Helpston Playhouse and Under Fives aims to enhance the development and education of children by offering appropriate play, education and care facilities in warm and nurturing environment.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Providing a thriving and vibrant pre-school for the under-fives, plus wrap around care (Breakfast Club and Out of School Club) for primary school children. PreSchool:</p> <p>All practitioners observe all children in the setting daily using a variety of both written and photographic observations. If a child is aged between 2 and 3 we will also complete a progress check at '2' in the 3 prime areas: personal, social & emotional, physical development, communication & language. All observations are shared with the parent and help obtain a clear picture of the child's needs and how to plan at both the setting and at home.</p> <p>We also plan using Personal Or Possible Lines of Development (P.L.O.Ds) at least every 6 weeks to define what interests your child and how we can use that interest to support your child. We analyse this information to assess how your child is developing and learning. We use this to plan weekly activities that will enhance your child's play, develop their skills and to complete each child's individual 'learning journey'.</p> <p>It is crucial we discuss, share and involve parents as you know your child best! By doing so we can obtain a full, rounded picture of your child and this helps us understand how we can support their development with the cooperation and understanding of all parents. We share this information with you using our 'home to school' books, Tapestry and a termly one to one meeting with your child's key person. We also meet with you for Summary 1s, a final summing up and Summary 2s at the end of the summer term for all children moving up to school in the September.</p> <p>Each of the seven areas of learning and development are broken up into the following</p>

		<p>bands for development: Birth – 11 months, 8-20 months, 16-26 months, 22-36 months, 30-50 months and 40-60 months including Early Learning Goals. You will notice in your child's folder these age bands mentioned on their observations. This is to help you plot your child's development, but please note the age bands are guidelines only and not fixed with many children overlapping several stages. The EYFS guidance is also used by schools during your child's reception year.</p> <p>Helpston Playhouse and Under Fives is a Registered Charity. We have a fantastic team at the Pre-school and a Committee who deal with overall management and control of the Pre-school. As well as being responsible for the management of the Pre-school the Committee members are also the charity trustees.</p> <p>The Committee members can be parents, guardians or other interested parties and do not need to have any qualifications or specific skills. There are two types of Committee member, Officer and Ordinary (or Other) member. Officers have specific roles such as Chair, Treasurer or Secretary. Ordinary Committee Members play a vital role working alongside and supporting the Officers. All Committee members have equal voting rights, with the exception of the Chair, who has an additional casting vote, should this be needed.</p> <p>The Committee meet approximately every six weeks and deal with a variety of issues from marketing and promoting the pre-school, fundraising, maintenance and upkeep of the building and purchasing of equipment, staffing issues and setting of fees to nights out and social gatherings. The Committee hold several fundraising events throughout the year in order to raise money and a list of events and money raised can be found on our events page.</p> <p>Not only is there the serious business of managing and maintaining the Pre-school but being a Committee member is also an opportunity to meet other parents and staff and get involved in the village community.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had due regard to the Commission's guidance at all relevant times

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
	Para 1.38	

Policy on social investment including program related investment		
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Chair summarised how the Committee has delivered the targets set last year:</p> <p><u>Provision made for 2-year-old children to join, and marketing adapted to appeal to this age group's parents</u> – core day and full day prices.</p> <p>Website updated accordingly and anecdotal evidence suggests this marketing has been effective. A big pull is the reception class at John Clare, with parents wanting their child to make friends before starting school. We will continue to work closely and positively with John Clare.</p> <p><u>Teaching and Learning - creating an environment for 2-3 year olds, developing spaces to appeal to sensory needs</u></p> <p><u>Parental engagement</u> through Tapestry, key worker meetings, reading morning (with Lisa from Literacy Trust Peterborough), teddy bear's picnic, end of term celebration</p> <p><u>Manage the Out of School Club alongside competition</u></p> <p>OOSC was rebranded in November 2021 to try to shore up our OOSC numbers and provide a stimulating environment for our older children. Because of our themed days, children and parents are much clearer on what they will be enjoying in our provision, and we have had positive feedback following our refresh of the OOSC.</p> <p>Breakfast club remains popular (no other provision available for John Clare School children).</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The setting has made a surplus of approximately £20k this year
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The reserve account is to ensure the setting continues to protect its young children and staff. Principal risks include: <ul style="list-style-type: none"> • Short lease length • Threat of removal or competition (now running for OOSC) • Negative change in Government funding • Cost of relocation plus new premises • Uncertainty surrounding attendance numbers
Amount of reserves held	Para 1.22	£ 160,200
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution adopted 22 September 1987 As amended 13 July 1992, 19 November 2001 and 1 October 2007.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The Committee are volunteers who are appointed each year at the Annual General meeting in October. The Committee members can be parents, guardians or other interested parties and do not need to have any qualifications or specific skills. There are two types of Committee member, Officer and Ordinary (or Other) member. Officers have specific roles such as Chair, Treasurer or Secretary. Ordinary Committee Members play a vital role working alongside and supporting the Officers. All Committee members have equal voting rights, with the exception of the Chair, who has an additional casting vote, should this be needed.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Nominated and second nominations each year at the Annual General Meeting

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Helpston Playhouse and Under Fives
--------------	------------------------------------

Other name the charity uses	
Registered charity number	1024507
Charity's principal address	John Clare Primary School West Street Helpston PE6 7DU

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		

INCOME			EXPENDITURE		
	FEES			FIXED EXPENSES	
Preschool	18310.31		Wage	-95949.23	
Breakfast club	24000.56				
Afterschool club	36795.27				
Total fees		79106.14	Total fixed expenses		-95949.23
				RUNNING COSTS	
Funding	74258.89		Rent and utilities	-2267.88	
Lunches	2335.88		Licenses	-769.24	
Uniform	320.50		Repair and improvement	-1935.42	
Toddler Group	137.50		New equipment	-3636.81	
Bank int	14.64		Food and sustenance	-2657.88	
Training	0.00		Stationary and craft	-526.95	
Gift	0.00		Fundraising Expenses	-2975.90	
Other	686.00		Marketing	-1605.27	
EYPP Funding	0.00		Uniform	-373.98	
			Training	-1160.37	
Total Extras		77753.41	Lunches	-2550.70	
Extras - COVID GRANT	0.00	0.00	Other	-674.62	
			Out of school club expenses	-1228.51	
			Recruitment	0.00	
Interest Reserve 31/12/2	0	0	Curricular Activities	-1340	
Interest Current	0	0	Insurances	0	
			Phones / IT	-1707.19	
			Photocopying / Printing	-274.39	
			Waste	-1016.41	
			Staff Pensions & Tax	-15277.33	
			EYPP Equipment	-916.98	
			Toddler Group	-397.37	
Fundraising income	2831.63	2831.63	Total running costs		-43293.2
TOTAL INCOME		159691.18	TOTAL COSTS		-139242.43
SURPLUS YEAR 202020		20448.75			
Balance Sheet					
Bank as at 01.09.2021			Bank as at 31.8.22		
CURRENT		44310	CURRENT		64725.15
Reserve		160185.94	Reserve		160200.58
TOTAL		204495.94	TOTAL		224925.73
PETTY CASH		30.98	PETTY CASH		42.58
TOTAL STARTING		204526.92	TOTAL END		224968.31
			£ Difference		20441.39
			surplus - difference		7.36

Independent examiner's report to the charity trustees of Helpston Playhouse and Under Fives.

I report on the accounts of the Trust for the year ended 31st August 2022.

Respective responsibilities of charity trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act 2008. It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission under section 65(9)(b) of the Charities Act. My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records.

It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission, I have found no matters that require drawing to your attention.

Name: Lyndsey Gilson

Relevant professional qualification or body: CIMA/ AAT

Address: 8 Arborfield Close, Helpston, Peterborough, PE6 7DL

Date: 1st February 2023

HELPSTON PLAYHOUSE AND UNDER FIVES PRE-SCHOOL

England & Wales - Charity number 1024507

Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/09/2020 Period start date To 31/08/2021 Period end date

Charity name: Helpston Playhouse and Under Fives

Charity registration number: 1024507

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Helpston Playhouse and Under Fives aims to enhance the development and education of children by offering appropriate play, education and care facilities in warm and nurturing environment.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Providing Breakfast Club, Pre-school and After School Club services. PreSchool:</p> <p>All practitioners observe all children in the setting daily using a variety of both written and photographic observations. If a child is aged between 2 and 3 we will also complete a progress check at '2' in the 3 prime areas: personal, social & emotional, physical development, communication & language. All observations are shared with the parent and help obtain a clear picture of the child's needs and how to plan at both the setting and at home. We also plan using Personal Or Possible Lines of Development (P.L.O.Ds) at least every 6 weeks to define what interests your child and how we can use that interest to support your child. We analyse this information to assess how your child is developing and learning. We use this to plan weekly activities that will enhance your child's play, develop their skills and to complete each child's individual 'learning journey'.</p> <p>It is crucial we discuss, share and involve parents as you know your child best! By doing so we can obtain a full, rounded picture of your child and this helps us understand how we can support their development with the cooperation and understanding of all parents. We share this information with you using our 'home to school' books, Tapestry and a termly one to one meeting with your child's key person. We also meet with you for Summary 1s, a final summing up and Summary 2s at the end of the summer term for all children moving up to school in the September.</p> <p>Each of the seven areas of learning and development are broken up into the following bands for development: Birth – 11 months, 8-20 months, 16-26 months, 22-36 months, 30-50 months and 40-60 months including Early</p>

		<p>Learning Goals. You will notice in your child's folder these age bands mentioned on their observations. This is to help you plot your child's development, but please note the age bands are guidelines only and not fixed with many children overlapping several stages. The EYFS guidance is also used by schools during your child's reception year.</p> <p>Helpston Playhouse and Under Fives is a Registered Charity. We have a fantastic team at the Pre-school and a Committee who deal with overall management and control of the Pre-school. As well as being responsible for the management of the Pre-school the Committee members are also the charity trustees.</p> <p>The Committee members can be parents, guardians or other interested parties and do not need to have any qualifications or specific skills. There are two types of Committee member, Officer and Ordinary (or Other) member. Officers have specific roles such as Chair, Treasurer or Secretary. Ordinary Committee Members play a vital role working alongside and supporting the Officers. All Committee members have equal voting rights, with the exception of the Chair, who has an additional casting vote, should this be needed.</p> <p>The Committee meet approximately every six weeks and deal with a variety of issues from marketing and promoting the pre-school, fundraising, maintenance and upkeep of the building and purchasing of equipment, staffing issues and setting of fees to nights out and social gatherings. The Committee hold several fundraising events throughout the year in order to raise money and a list of events and money raised can be found on our events page.</p> <p>Not only is there the serious business of managing and maintaining the Pre-school but being a Committee member is also an opportunity to meet other parents and staff and get involved in the village community.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had due regard to the Commission's guidance at all relevant times

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Chair summarised how the Committee has delivered the targets set last year:</p> <ul style="list-style-type: none"> Maintain the COVID safe environment – focus on children and staff well-being as a priority To date we have done extremely well to put in place enough measures at the setting to keep the children and staff as safe as possible regarding COVID and have had a very limited impact in terms of bubble closures and illness in the setting. There were national closures but we remained open throughout and provided childcare and education in some form for Key Worker children as well as remote access for those not in. Bubbles worked effectively in helping stave transmission, but it must be stated it did have an impact on the staff and children's well-being. The groups were not ideal but necessary. Support Staff in their Level 3 training Teaching and Learning - S & L – training, education and engaging parents, Technology's impact on children A lot of training has been undertaken and much of it was online for obvious reasons. The council were good in providing opportunities for staff development and we took advantage of that. Education of parents on technology is a work in progress still and something we want to continue. Staff were given 'Improvement Projects' to head up individually at their appraisals and covered some of these areas. Parental engagement - Workshops – Forest schooling, Phonics, S&L – access

		and safety may require ZOOM This has proven to be difficult given the COVID circumstances and accessing the setting for parents has been difficult. We have held Zoom meetings when possible but being very short staffed for many months has meant this was even more difficult.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Despite losses accrued during school closures, overall the setting made a slight surplus this year
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The reserve account is to ensure the setting continues to protect it's young children and staff. Principal risks include: <ul style="list-style-type: none"> • Short lease length • Threat of removal or competition • Negative change in Government funding • Cost of relocation plus new premises • Uncertainty surrounding attendance numbers • Loss of income due to COVID-19
Amount of reserves held	Para 1.22	£160185
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n.a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution adopted 22 September 1987 As amended 13 July 1992, 19 November 2001 And 1ST October 2007.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The Committee are volunteers who are appointed each year at the Annual General meeting in October. The Committee members can be parents, guardians or other interested parties and do not need to have any qualifications or specific skills. There are two types of Committee member, Officer and Ordinary (or Other) member. Officers have specific roles such as Chair, Treasurer or Secretary. Ordinary Committee Members play a vital role working alongside and supporting the Officers. All Committee members have equal voting rights, with the exception of the Chair, who has an additional casting vote, should this be needed.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Nominated and second nominations each year at the Annual General Meeting

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Helpston Playhouse and Under Fives
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Other name the charity uses	
Registered charity number	1024507
Charity's principal address	John Clare Primary School West Street Helpston PE^ 7DU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Amy Ellis	Chair		
2	Gary Dell	Treasurer		
3	Abbi Smith	Secretary		
4	Emma Wright	Vice Treasurer		
5	Bernette Anderson			
6	Emily Carter			
7	Pip Power			
8	Andrew Lennox			
9				
10				
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Emma Wright	Pip Power
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Full name(s)	Emma Wright	Pip Power / Chair
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Position (eg Secretary, Chair, etc)	Vice Treasurer	
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Date	22/01/2022
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INCOME			EXPENDITURE		
	FEEES			FIXED EXPENSES	
Preschool	14025.28		Wage	-91657.08	
Breakfast club	20226.52				
Afterschool club	36620.11				
Total fees		70871.91	Total fixed expenses		-91657.08
				RUNNING COSTS	
Funding	81010.76				
Lunches	2024.22		Rent and utilities	-2267.88	
Uniform	261.26		Licenses	-2314.76	
Toddler Group	0.00		Repair and improvement	-738.72	
Bank int	0.00		New equipment	-4873.94	
Training	0.00		Food and sustenance	-2177.13	
Gift	218.00		Stationary and craft	-1174.84	
Other	750.00		Fundraising Expenses	-107.78	
EYPP Funding	0.00		Marketing	-1112.45	
			Uniform	-130.20	
			Training	-129.62	
Total Extras		84264.24	Lunches	-1439.80	
Extras - COVID GRANT	2000.00	2000.00	Other	-32270.16	
			Out of school club expenses	-1.79	
			Recruitment	-187.00	
Interest Reserve 31/12/2	0	154.13	Curricular Activities	-90	
Interest Current	0	0	Insurances	0	
			Phones / IT	-1183.5	
			Photocopying / Printing	-246.37	
			Waste	-982.67	
			Staff Pensions & Tax	-12316.44	
			EYPP Equipment	-144.46	
			Toddler Group	-502.96	
Fundraising income	882.08	882.08	Total running costs		-64392.47
TOTAL INCOME		158172.36	TOTAL COSTS		-156049.55
SURPLUS YEAR 2020/2021		2122.81			
Balance Sheet					
Bank as at 01.09.2020			Bank as at 31.8.21		
CURRENT		38613.41	CURRENT		44310
Reserve		129031.81	Reserve		160185.94
TOTAL		167645.22	TOTAL		204495.94
PETTY CASH		2127.96	PETTY CASH		30.98
TOTAL STARTING		169773.18	TOTAL END		204526.92

Independent examiner's report to the charity trustees of Helpston Playhouse and Under Fives.

I report on the accounts of the Trust for the year ended 31st August 2021.

Respective responsibilities of charity trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act 2008. It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission under section 65(9)(b) of the Charities Act. My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records.

It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission, I have found no matters that require drawing to your attention.

Name: Lyndsey Gilson

Relevant professional qualification or body: CIMA/ AAT

Address: 8 Arborfield Close, Helpston, Peterborough, PE6 7DL

Date: 27th September 2021

HELPSTON PLAYHOUSE AND UNDER FIVES PRE-SCHOOL

England & Wales - Charity number 1024507

Accounts



Trustees' Annual Report for the period

Period start date			Period end date				
From	01	09	2019	To	31	08	2020

Section A Reference and administration details

Charity name **HELPSTON PLAYHOUSE AND UNDER FIVES PRE-SCHOOL**

Other names charity is known by

Registered charity number (if any) **1024507**

Charity's principal address

JOHN CLARE PRIMARY SCHOOL	
WEST STREET	
HELPSTON	
Postcode	PE6 7DU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	AMY ELLIS	CHAIR		
2	HANNAH BRESLIN	VICE CHAIR		
3	MICHELLE MCCLOSKEY	TREASURER		
4	GARY DELL	VICE TREASURER		
5	ABBI SMITH	SECRETARY		
6	GEMMA TREVING			
7	BERNETTE ANDERSON			
8	HOLLY CAMMARATA-HALL			
9	EMMA WRIGHT			
10	EMILY CARTER			
11	PIP POWER			
12	ANDREW LENNOX		Appointed 10/03/2020	
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION ADOPTED 22 SEPTEMBER 1987 AS AMENDED 13 JULY 1992, 19 NOVEMBER 2001 AND 1ST OCTOBER 2007.
How the charity is constituted (eg. trust, association, company)	The Committee are volunteers who are appointed each year at the Annual General meeting in October. The Committee members can be parents, guardians or other interested parties and do not need to have any qualifications or specific skills. There are two types of Committee member, Officer and Ordinary (or Other) member. Officers have specific roles such as Chair, Treasurer or Secretary. Ordinary Committee Members play a vital role working alongside and supporting the Officers. All Committee members have equal voting rights, with the exception of the Chair, who has an additional casting vote, should this be needed.
Trustee selection methods (eg. appointed by, elected by)	Nominated and second nominations each year at the Annual General meeting.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Helpston Playhouse and Under Fives aims to enhance the development and education of children by offering appropriate play, education and care facilities in warm and nurturing environment.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Providing Breakfast Club, Pre-school and After School Club services.

PreSchool:
 All practitioners observe all children in the setting daily using a variety of both written and photographic observations. If a child is aged between 2 and 3 we will also complete a progress check at '2' in the 3 prime areas: personal, social & emotional, physical development, communication & language. All observations are shared with the parent and help obtain a clear picture of the child's needs and how to plan at both the setting and at home.
 We also plan using Personal Or Possible Lines of Development (P.L.O.Ds) at least every 6 weeks to define what interests your child and how we can use that interest to support your child. We analyse this information to assess how your child is developing and learning. We use this to plan weekly activities that will enhance your child's play, develop their skills and to complete each child's individual 'learning journey'.
 It is crucial we discuss, share and involve parents as you know your child best! By doing so we can obtain a full, rounded picture of your child and this helps us understand how we can support their development with the cooperation and understanding of all parents. We share this information with you using our 'home to school' books, Tapestry and a termly one to one meeting with your child's key person. We also meet with you for Summary 1s, a final summing up and Summary 2s at the end of the summer term for all children moving up to school in the September.
 Each of the seven areas of learning and development are broken up into the following bands for development: Birth – 11 months, 8-20 months, 16-26 months, 22-36 months, 30-50 months and 40-60 months including Early Learning Goals. You will notice in your child's folder these age bands mentioned on their observations. This is to help you plot your child's development, but please note the age bands are guidelines only and not fixed with many children overlapping several stages. The EYFS guidance is also used by schools during your child's reception year.

Helpston Playhouse and Under Fives is a Registered Charity. We have a fantastic team at the Pre-school and a Committee who deal with overall management and control of the Pre-school. As well as being responsible for the management of the Pre-school the Committee members are also the charity trustees.
 The Committee members can be parents, guardians or other interested parties and do not need to have any qualifications or specific skills. There are two types of Committee member, Officer and Ordinary (or Other) member. Officers have specific roles such as Chair, Treasurer or Secretary. Ordinary Committee Members play a vital role working alongside and supporting the Officers. All Committee members have equal voting rights, with the exception of the Chair, who has an additional casting vote, should this be needed.
 The Committee meet approximately every six weeks and deal with a variety of issues from marketing and promoting the pre-school, fundraising, maintenance and upkeep of the building and purchasing of equipment, staffing issues and setting of fees to nights out and social gatherings. The Committee hold several fundraising events throughout the year in order to raise money and a list of events and money raised can be found on our events page.
 Not only is there the serious business of managing and maintaining the Pre-school but being a Committee member is also an opportunity to meet other parents and staff and get involved in the village community.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

The Chair summarised how the Committee has delivered the targets set last year:

- **To continue best practice and effective teaching and learning to an outstanding level** – Critical Friend review in January was excellent and all action points were swiftly implemented by the Manager and the team.
- **To set budgets for the setting and staff** – The Treasurer set these based on previous year's expenditure and they have been useful. New budgets have been set already for this year and will possibly need refinement depending on funds.
- **To write a 3-year business plan** – The Treasurer has begun this and is now having to set out the contingencies for the impact of COVID-19.
- **To invest in worthwhile training for all staff and committee members where appropriate** – lots of training took place for staff prior to March and the Manager also sets this out.
- **To develop our use of space and deal effectively with increased numbers and waiting lists** – managing parents' expectations – forest schooling has been a real asset to the setting and continues to be important with outdoor education in response to COVID-19. OOSC numbers rose to 45 this year when the setting was open and has been highly manageable and favourable for parents and their changing needs.
- **Engage parents further, especially in Out of School Club** – survey was conducted by OOSC Rep: although only 37% of families responded, the overriding message was that everyone is happy and content with the care that their child is getting. Staff implemented changes where possible to the breakfast portions and snacks provided, new resources were purchased for the older children and equipment for games outside. The library area was well received and is run by the children. An excellent variety of books to suit all ages is available and should still be built on going forward.

Section E Financial review

Brief statement of the

The reserve account is to ensure the setting continues to protect it's young children and staff.

charity's policy on reserves

A description of the principal risks facing the charity Para 1.46 Other

- Short lease length
- Threat of removal or competition
- Negative change in Government funding
- Cost of relocation plus new premises
- Uncertainty surrounding attendance numbers
- Loss of income due to COVID-19

Details of any funds materially in deficit

Unknown deficit of £452.63

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>E Wright</i>	<i>A Ellis</i>
Full name(s)	Emma Wright	Amy Ellis
Position (eg Secretary, Chair, etc)	Vice Treasurer	Chair
Date	12/04/2021	

Income/expenditure Account

Year ending 31.8.20

INCOME		EXPENDITURE	
	FEES		FIXED EXPENSES
Preschool / Breakfast / Afterschool	61232.08	Wage	-89772.95
Total fees		61232.08	Total fixed expenses
			-89772.95
Funding	78476.98		RUNNING COSTS
Lunches	1032.29	Rent and utilities	-2267.88
Uniform	205.16	Licenses	-445.21
Toddler Group	0.00	Repair and improvement	-9068.88
Bank int	0.00	New equipment	-5782.32
Training	0.00	Food and sustenance	-2295.09
Gift	0.00	Stationary and craft	-630.15
Other	0.00	Fundraising Expenses	-1158.99
		Marketing	0.00
Total extras		79714.43	Uniform
			-641.68
			Training
			-974.87
			Lunches
			-986.70
Extras	53.41	53.41	Other
			-386.30
			Out of school club expenses
			-46.00
			Recruitment
			-1581.76
			Curricular Activities
			-735
Interest Current	0	0	Insurances
			-1020.17
			Phones / IT
			-1237.54
			Photocopying / Printing
			-543.27
			Waste
			-1025.61
			Staff Pensions & Tax
			-14027.41
			Total running costs
			-44854.83
Fundraising income	2765.23	2765.23	
TOTAL INCOME		143765.15	TOTAL COSTS
			-134627.78
SURPLUS YEAR 2019/2020		9137.37	
Balance Sheet			
Bank as at 01.09.2019		Bank as at 31.8.20	
CURRENT		31394.83	CURRENT
			38613.41
Reserve		128787.62	Reserve
			129031.81
TOTAL		160182.45	TOTAL
			167645.22
PETTY CASH		905.99	PETTY CASH
			2127.96
TOTAL STARTING		161088.44	TOTAL END
			169773.18
			£ Difference
			8684.74
			surplus - difference
			452.63

Independent examiner's report to the charity trustees of Helpston Playhouse and Under Fives.

I report on the accounts of the Trust for the year ended 31st August 2020.

Respective responsibilities of charity trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act 2008. It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission under section 65(9)(b) of the Charities Act. My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records.

It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission, I have found no matters that require drawing to your attention.

Name: Lyndsey Gilson

Relevant professional qualification or body: CIMA/ AAT

Address: 8 Arborfield Close, Helpston, Peterborough, PE6 7DL

Date: 03rd March 2021